

Virtual Career Fair Etiquette and Preparation Workshops

Tuesday, April 13th 2021: 9:00am to 10:00am

Wednesday April 21st 2021: 9:00am to 10:00am

Zoom Access Link: <https://cccconfer.zoom.us/my/stephengaitan>

This workshop is in preparation for the upcoming Gavilan College Fairs set for April 14th and April 29th 2021. By attending, you will be exposed to information that will allow you to be fully prepared for meeting potential employers while presenting the best possible “YOU” in these interactions. Our goal is to boost your employability and instill knowledge crucial to preparation in the online environment. This presentation will be tailored for the virtual environment.

Topics of discussion will include:

- *How to prepare yourself overall
- *What items should you have available
- *How to interact with employers
- *How to dress for the day (Even Virtually it is Important)
- *Goals of attending Career Fairs
- *What information should you leave with
- *What Not to do

Presented by:

Stephen Gaitan, Workability III Counselor

Gavilan College Human Resources