



Sacramento City College
People's Day
Thursday, May 3, 2018

Office Use Only
Ck #: \_\_\_\_\_
Date: \_\_\_\_\_

Vendor Application Form

Application DEADLINE is Friday, March 30 to SCC - Student Leadership & Development Office (SG226). There is a \$30.00 late fee if application is received after deadline. No applications accepted after April 13th.

- Arts & Crafts Vendor \$75.00
Food Vendors \$200.00
Business Vendors \$100.00

~ PLEASE PRINT ~

A. Business Vendor Name: \_\_\_\_\_

Arts & Crafts Vendor Name: \_\_\_\_\_

Food Vendor Name: \_\_\_\_\_

(Food vendors must provide proof of \$1,000,000 liability insurance.)

B. Representative in charge of booth arrangement.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City State Zip @ Email Address

C. Vendor I.D. (Business License) Number: \_\_\_\_\_

NOTE: Please attach a copy of your Business License.

D. Check equipment needed:

Number of tables (limit is 2 tables per exhibit; table size is approximately 36" by 72")

Number of chairs (limit is 4 per exhibit)

NOTE: Vendor slots are limited to a 10ft by 10ft perimeter.

E. Equipment, if any, you plan to provide: \_\_\_\_\_

PLEASE READ

Vendors will be notified of their exhibit location via email by Friday, April 27th. Exhibit setup time on May 3rd is 6:00 to 7:00 am. Exhibit cleanup is 6:30 to 7:30 pm. The campus is not responsible for any items lost, stolen or damaged. If you have any questions, please call the Student Leadership and Development Office at (916) 558-2381. We will do our best to accommodate your needs. Please do not bring items, which promote hostile behavior. Make checks payable to SCC- Student Leadership and Development and mail to:

Sacramento City College / Student Leadership & Development
3835 Freeport Blvd. / Sacramento, CA 95822-1386