



Associated Students of Gavilan College  
 5055 Santa Teresa Blvd. Gilroy, CA 95020  
 Student Center 154 N/S  
 February 23rd, 2018 2:30-4:30pm  
 Agenda

**1.0**     Call to Order

**2.0**     Roll Call\*

Title and Name	Present	Absent	Late Arrival Time	Excused	Early Departure Time
President: Adam Lopez	X				
Student Trustee: Daniel Chavez	X				
Vice President of Activities: Mikayla Gomez			X		
Vice President of Athletics: Julissa Lopez	X				<b>3:30</b>
Vice President of Clubs: Nolan Golden	X				
Vice President of Community Outreach: Leslie Aparicio	X				
Vice President of Finance: Makayla Soto	X				
Vice President of Marketing: Tania Lopez Cortez			X		
Vice President of Records: Brianna Everett	X				
Senator of Region IV, Jesus Ochoa	X				
Advisor: Dr. Blanca Arteaga	X				
Student Life Coordinator: Ryan Shook	X				

**3.0**     Adoption of the Agenda

*Nolan moves to strike 8.2 and table as discussion item, daniel second  
 Adam motion to put leader reports last, daniel seconds  
 Motion to adopt perfected agenda  
 MSC D. Chavez, B. Everett*

**4.0**     Consent Agenda

**4.1**     Approval of 2/9 Minutes, Brianna Everett, VP of Records  
**4.2**     Cosmetology Club Fundraiser, Nolan Golden, VP of Clubs  
 MSC B. Everett, N. Golden

**5.0**     Public Comments

Public comments will be limited to five minutes per speaker and a total of fifteen minutes per topic. There is no discussion allowed during public comments per the California Brown Act.

**6.0**     ASGC Leader Reports\* please limit report to two minutes. No questions are allowed at this time.

- 6.1**     President
- 6.2**     Student Trustee

Went to board meeting. They were iffy with information about canceling classes. Accreditation steering is starting, reviewing stuff. Standard II B meets next week

- 6.3 Vice President of Athletics
- 6.4 Vice President of Activities
- 6.5 Vice President of Clubs
- 6.6 Vice President of Community Outreach
- 6.7 Vice President of Finance
- 6.8 Vice President of Marketing

Printed out flyers for elections and went around posting them with Leslie.

I've been doing print cards and mentioned to some of my classes what ASGC is and can provide for the students.

- 6.9 Vice President of Records

Continues to work with Guided Pathways to create GP's work plan draft to be passed on through shared governance. Also attended 3CSN conference on Habits of Mind and the Growth Mindset

- 6.10 Senators
  - 6.10.1 Senator of Region IV

- 6.11 Advisor

- 6.12 Student Life Coordinator

## 7.0 **Information Items**

- 7.1 CalFresh Application Assistance, Annette Gutierrez (10 min)

Patricia Garcia, new calworks and fresh success program specialist, recently become and FCAP partner, helping students apply for calfresh application assistance they're a cbo to help students apply and revise their calfresh applications, second harvest is doing the follow up with the students. in their office its her, gloria, olga and other food pantry workers that are certified to help students with that. they're currently working for marketing materials, need asgc support to post a bilingual banner for the student center, in order to provide calfresh outreach revisiting hygiene referral process of the food pantry. currently working on a system so that students can access hygiene on a monthly basis, rather than a one time thing. hopefully tracking system for this will be done by this semester rather than next semester. if any students need them they can be sent to their office,

- 7.2 CCC Hungry Free Campus Efforts, Annette Gutierrez (10 min)

Food pantry has its 2nd birthday in may, want to plan another event for the food pantry in hopes of expansion, hopefully refrigerators and freezers for variety in the food pantry. the pantry helps student university visits a lot when those are not covered, assist with foster youth connect. hoping to restart conversations

blanca brought up the point that not all students know what calfresh is

calfresh is a way for students to supplement their income on an EBT card

it's difficult for students because there's so many qualifications that students need

students 22 and under need to apply using their parents income unless you verify that they're on their own via a letter. any older than 22 can apply on their own. for a single student they can receive up to 192 a month for food, and they're able to use it at all grocery stores now. income threshold for calfresh is much higher than calworks. you'd have to fall under 1900 a month. full time students that are also part time workers can qualify because they deduct your income based on how many bills they pay regularly. if you're in EOPS you can't be in fresh success. calfresh

benefits are also known as food stamps. students who have any more questions can find patricia at the EOPS office

brought elizabeth san ramon who is now working on outreach from san benito county instead of just santa clara county

motion to move to 9.1 brianna, adam

**7.3 Facilities Master Plan Review, Doug Achterman (15 min)**

The facilities master plan is fed by the educational master plan. it's adjusted to fit the needs of the community, the projection of what resources, what staffing, what kind of training we'll need for the long term educational plan, etc. The educational master plan got developed over the course of a year and a half, in order to create the educational master plan. our next question is how do the long term educational goals get translated into updates for our facilities. a lot of our buildings are outdated. the facilities master plan includes the sb site, the morgan hill site, the coyote valley site. biggest proposals include a new library resource center, etc. Latest proposal is a student services building to centralize location of all student services. including a performing and visual arts center, a new theater, some new stem buildings and A in a central plant for water/power etc. includes new renovations to increase accessibility especially in new buildings via elevators and regrading slopes for less mobile students. they're looking at constructing another pathway, parallel to sycamore lane

**7.4 Food Trucks on Campus, Adam Lopez, President (15 min)**

tabled to next week

**8.0 Action Items**

**8.1 CCCSAA Professional Development, Ryan Shook, Student Life Coordinator (10 min)**

move to approve 8.1 brianna, daniel

sending blanca to professional development via CCSAA for her certification in June

approved unanimously

**8.2 Connections Crew MOU, Nolan Golden, VP of Clubs (10 min)**

struck from agenda because the information regarding the MOU has changed

**8.3 Approval of ICC Fundraiser Policy, Ryan Shook, Student Life Coordinator (10 min)**

nolan, daniel

the process sent it back through ICC for discussion, there was 5 or 6 clubs that went back and forth on the discussion about how to move forward with these changes. the major changes are that the approval has to be by either ryan or blanca, vp of clubs OR asgc president and either one of the ICC vice chairs or a VP in ASGC

the idea is that a club can bring it to ICC and get it signed and get it approved. initially they only had one representative for a club, now they have the option to have two of them. for other colleges they have to submit a copy of the meeting minutes and the agenda to prove that it was approved.

**9.0 Discussion Items**

**9.1 Replacement for ID card camera UPDATE, Adam Lopez, President (15 min)**

We met with Dr. Rose regarding the camera, what it would cost to replace it, etc. Dr. Rose helped us to move from what camera we'd be settling for, and then to the camera that we want. Dr. Rose is very happy to have the opportunity to meet with our students about the item, she didn't know what happened with the camera, when it happened, and how it went missing is a huge mystery to

us. June and July is a difficult time frame for us to know what went on with the camera. We want to make sure to have a permanent solution, rather than just settling for the cheaper camera.

motion to move to 9.6 Brianna, Adam

**9.2** Color Printing for Non-ASGC Events, Ryan Shook, Student Life Coordinator (10 min)  
Ryan mentioned that the color printer has been fixed. Talked about his discussion with their representatives where he said that they used the printing as fundraising. Outside parties might want to use our poster printer for their events, Ryan says that this would be a good way to raise money (by charging for the posters). We will need to discuss what the poster prices will be in the future. Posters are \$ 30 - 40 at Staples. We need to establish how many posters we are willing to print for events. Guideline will need to be established for how many posters we will be willing to donate in order to mitigate overspending. Blanca and Ryan will meet to discuss the intricacies between them and bring it back to the group. The guidelines will need distinctions to be made between large posters and small posters. President mentioned different events that will need different accommodations to be made. Blanca mentioned that we will need to talk with the Business office about how we will be getting our money, whether we will need to go through a specific system in order to be paid and accommodate our new budget.

**9.3** Super Saturday Refreshments, Ryan Shook, Student Life Coordinator (10 min)  
we can either ask the Pacific Dining people or have our people (ASGC) Handle it. It was decided to just have Adam and Nolan interact with people instead of selling refreshments

**9.4** EDU Forum/Speakers, Ryan Shook, Student Life Coordinator (10 min)  
Looking for students who are willing to speak for 3-4 minutes at different high schools where they would discuss their experiences coming from highschool to Gavilan. Our Budget accommodates \$437 left over if all prices are as projected. Going down the list to see who can attend each specific school.

**9.5** DJ Quote for Graduation, Ryan Shook, Student Life Coordinator (10 min)  
Ryan reiterated that the graduation time frame is still in flux, with many problems regarding the morning session of graduation. The potential invoice has been attached to the email sent out to ASGC officers. The contracted services budget easily accommodates the potential costs covered. Nolan enjoys being Gender Neutral. Might bring the DJ sooner to better accommodate allied health and other graduation ceremonies. Having problems accommodating Nursing. One problem is that having graduation at 6:00 is a traffic issue. Since graduation is outside we won't have to pick and choose which relatives are going. Dr. Rose mentioned that. Vote was 3 people for 1pm with 6 people for 6pm

**9.6** Student Leadership Conference, Nolan Golden, VP of Clubs (20 min)  
one day leadership symposium for high school students to come to Gavilan and work on personal and professional development to inspire students to come to Gavilan and help think about next steps. we would be starting April of this year to April of next year, 3 month plan of networking with local high schools, 5 month plan of networking with faculty participants, in 10 months we'll confirm total students/faculty participating  
officer Lopez brought up concerns regarding who we're targeting  
ideally this event would happen during spring break  
Dr. Rose will pledge \$500 of her personal money to this event. next year is a big year for us as it's our centennial year

**9.7** Guided Pathways Elements, Brianna Everett, VP of Records (5 min)  
Brianna has been keeping up with Randy and Karen about the Guided Pathways plan. The

Agenda covers how they are going to implement Guided Pathways into different places. Tabled to next meeting

**10.0 Communications From the Floor**

Adam reminded us that Leader of the Year award is coming up and to think of who you're nominating.

Open mic was a success, want students to consider bringing it back as a regular event

**11.0 Recognition**

**12.0 Adjournment**

***“Do not follow where the path may lead. Go instead where there is no path and leave a trail.”  
Harold R. McAlindon***

In compliance with the American with Disabilities Act, if you need special assistance to access the ASGC Senate room or otherwise participate at this meeting, including auxiliary aids or services, please contact the ASGC office at 408-848-4777. Notification at least 48 hours prior to the meeting will enable the ASGC Senate to make reasonable arrangements to ensure accessibility to the board meeting.

Please help keep Gavilan College a litter-free campus and preserve its park-like setting. Thank you.  
<http://www.gavilan.edu/student/asgc/index.php>

Disclaimer: The ASGC reserves the right to suspend the orders of the day if necessary to conduct business.

\*All positions are listed on the [ASGC website](#). Only filled positions are shown on the agenda