



**Associated Students of Gavilan College**  
**5055 Santa Teresa Blvd. Gilroy, CA 95020**  
**Humanities Building 106**  
**March 22nd, 2019 2:30-4:30 pm**  
**Regular Meeting Agenda**

**1.0 Call to Order**

1.1 Meeting called to order 2:40 p.m.

**2.0 Roll Call\***

Title and Name	Present	Absent	Late Arrival Time	Excused	Early Departure Time
<b>President:</b> Nolan Golden	x				
<b>Student Trustee:</b> Adam Lopez	x				
<b>Vice President of Activities:</b> Mariam Hernandez	x				
<b>Vice President of Clubs:</b> Brian Franco	x				
<b>Vice President of Finance:</b> Heidi Togliatti	x				
<b>Vice President of Marketing:</b> Victor Lam	x				
<b>Vice President of Records:</b> Aeja Echeverria	x				
<b>Advisor:</b> Dr. Blanca Arteaga	x				
<b>Student Life Coordinator:</b> Ryan Shook				x	

**3.0 Adoption of the Agenda**

3.1 Adoption of **March 22nd, 2019** agenda

3.1.1 VP Hernandez moved to adopt the agenda, Trustee Lopez seconded.

3.1.2 Five in favor and one in absentia. Motion carried.

**4.0 Adoption of Minutes**

4.1 Adoption of **March 15th, 2019** minutes

4.1.1 VP Hernandez moved to approve minutes. Seconded by VP Togliatti.

4.1.2 Four in favor, three in absentia. Motion carries.

**5.0 Public Comments**

Public comments will be limited to five minutes per speaker and a total of fifteen minutes per topic. There is no discussion allowed during public comments per the California Brown Act.

## **6.0 Reports**

Reports will be limited to two minutes per senate member. Should the time limit be reached and there is still information to be shared, please email the ASGC President to distribute any pertinent information at [asgcpres@my.gavilan.edu](mailto:asgcpres@my.gavilan.edu). For additional questions regarding a Senate members report, please wait until the meeting has ended for further discussion.

6.1 ASGC President - Attended Equity Plan group meeting. Attended Academic Senate to discuss the Preferred Name policy. Met with Advisor Arteaga and staff from A&R, Tech, and Counseling to discuss further implementation of the Preferred Name policy within Gavilan's online platforms (SARS, Canvas, Self-Service Banner, etc.). Presented to Leadership Gilroy alongside VPs Togliatti and Hernandez. Finalizing the Leadership Symposium program to be sent out the week of March 25th.

6.2 Student Trustee - Attended the BOT, largest talking points were surrounding the goals of the Board. Discussed Equity as a primary goal but conversated about how to treat and present equity to the committee. Two-sabbatical request from Elena Dachkova to work with people on campus and off campus to develop tools to help students who are struggling due to AB 705. Met with Mike Clair of the Accreditation team. Attended President's Council, Eddie Cervantes is working acquiring another supplemental grant for the STEM/MESA program. Attended the Career Fair with PG. Attended the SBHS Ed Forum, almost 50 people attended the event, students were interested in joining come next semester. Attended the hiring committee for the Executive Assistance to the President. Planning to attend the Ed Forum at Anzar high school.

6.3 VP of Events - Attended the Ed Forum with VP Togliatti and TL at SBHS. Visited one class, Jennifer Kurushima's to do ASGC recruitment speeches. Posting updates about ASGC on the ASGC Snapchat. Attended the Leadership Gilroy presentation today with VP Togliatti and PG. Held a meeting with VP Togliatti to discuss the Easter event and Leadership meeting.

6.4 VP of Clubs - Club Day was a success, over 350 participants. ICC is currently working on their Bylaws to reflect the ASGC Bylaws. Attended Distance Ed & Distance Tech, they are currently updating their standards for their committee.

6.5 VP of Finance - Created a document of activities for the Easter event and met with VP Hernandez to plan the Easter event. Attended the Leadership Gilroy presentation today with VP Hernandez and PG. Attended the Health & Safety meeting, security has made a room for mothers to breastfeed. The current proposal for the room is in the CDC or SC 101. Discussed the smoke smell coming from the bathrooms over in the Math & LS quad, the resolution is to post signage in the bathroom regarding campus smoking policies. Attended the budget committee meeting, due to new funding formula Gavilan's revenue is not as high as before, the Student Success portion will be increased to 20% rather than the proposed 10%.

6.6 VP of Marketing - Attended the GHS Ed Forum.

6.7 VP of Records - Attended office hours. Attended an in-class presentation with VP Hernandez about recruiting for ASGC. Attended Health & Safety meeting with VP Hernandez, due to an altercation last week the committee is concerned about the presence of security on campus before and/or at 6:00 a.m.

6.8 Advisor - Moving forward with the Preferred Name policy, discussed if students and employees could utilize their preferred name and what capabilities we have

in order to use a preferred name. A form will be drafted for students and employees in order for a preferred name to be used across campus. Attended the Graduation committee meeting, with regards to parking, two parking permits will be given to students and cars with the most in their car will be given better parking.

#### **6.9 Student Life Coordinator -**

### **7.0 Action Items**

- 7.1 SB 291 - Request for Action and Advocacy, Advisor Arteaga (10 mins)
  - 7.1.1 Trustee Lopez moved to approve action item, VP Togliatti seconded. Motion carried.
  - 7.1.2 Unanimous approval.
- 7.2 ASGC Bylaws, President Golden (15 mins)
  - 7.2.1 A motion to discuss by VP Togliatti, seconded by President Golden.
  - 7.2.2 Trustee Lopez moved to approve with the amendment of striking "must" on Article 2, Section 2, second sentence after "...the next term..." and of updating page numbers on the bottom right-hand corner to accurately represent the page numbers. , VP Togliatti seconded.
  - 7.2.3 Unanimous approval.
  - 7.2.4 VP Hernandez made a motion to take a break. President Golden seconded. No objections, motion carried.

### **8.0 Discussion Items**

- 8.1 ASGC Leaders' Roles and Responsibilities Revisions, VP Togliatti (30 mins)
  - 8.1.1 VP Togliatti would like to change the amount of responsibility that senators have. Proposed that senators should be required to join a committee only if there are less than four (4) VP positions filled. In addition, we could lessen their office hours to one hour per week.
  - 8.1.2 Senate plans to call a Special meeting Tuesday, April 2nd to discuss the Roles & Responsibilities further.
- 8.2 VP Franco's Absence at Advocacy and Policy Conference, Advisor Arteaga (10 mins)
  - 8.2.1 VP Franco was absent from the A&P conference due to being ill. Senate felt it was not necessary for VP Franco to repay the cost as no previous agreement form was signed specifically stating VP Franco or President Golden must repay the total cost of the conference if absent.
- 8.3 Proposal to Purchase an Embosser, VP Hernandez (10 mins)
  - 8.3.1 Proposal to purchase an embosser for scenarios in which ASGC recognizes outstanding achievements on and off campus. Senate shall vote on the purchase at their following meeting.

### **9.0 Communications from the Floor**

This time is reserved for Senate members to address any items, not on the agenda. Questions are allowed at this time. Each Senate member shall have five minutes to address their fellow peers.

### **10.0 Adjournment**

- 10.1 Meeting adjourned at 4:56 p.m.

*“Accomplishment, integrity, education, and freedom.” - ASGC 2018 Shared Values*

In compliance with the American with Disabilities Act, if you need special assistance to access the ASGC Senate room or otherwise participate at this meeting, including auxiliary aids or services, please contact the ASGC office at 408-848-4777. Notification at least 48 hours prior to the meeting will enable the ASGC Senate to make reasonable arrangements to ensure accessibility to the board meeting.

Please help keep Gavilan College a litter-free campus and preserve its park-like setting. Thank you.

<http://www.gavilan.edu/student/asgc/index.php>

Disclaimer: The ASGC reserves the right to suspend the orders of the day if necessary to conduct business.

\*All positions are listed on the [ASGC website](#). Only filled positions are shown on the agenda