



Associated Students of Gavilan College
 5055 Santa Teresa Blvd. Gilroy, CA 95020
 Social Sciences (SS) 205
 December 1, 2016: 9:45 am
 Minutes

1.0 Call to Order

David DiDenti called the meeting to order at 9:48am

2.0 Roll Call*

Title and Name	Present	Absent	Late Arrival Time	Excused	Early Departure
President: Priscilla Ahmed				X	
Region IV Representative: David DiDenti	X				
Student Trustee: Iris Cueto	X				10:50
Vice President of Clubs: Omar Lopez	X				
Vice President of Technology: Rebecca Kinman	X		9:49		
Vice President of Activities: Briana Stauble	X				
Vice President of Athletics: Mary Cueto				X	
Vice President of Finance: Jesus Quezada	X		9:56		
Vice President of Marketing: Adam Lopez	X				
ASGC Advisor: Dr. Blanca Arteaga	X				
Student Life Coordinator: Ryan Shook	X				

3.0 Adoption of the Agenda

*MSC (I.Cueto/A.Lopez)
 Approved Unanimously*

4.0 Approval of the Minutes

*November 17, 2016
 Approved Unanimously*

5.0 Public Comments

Public comments will be limited to five minutes per speaker and a total of fifteen minutes per topic. There is no discussion allowed during public comments per the California Brown Act.

Blanca Arteaga – Happy Birthday to Adam and Mary.

Taha Khan – He is a student at Gavilan and is a member of the Democratic Club which will be hosting two events: Immigration lawyer will be present on campus in the silent study room in the library on Tuesday Dec 6th from 10am-12pm, and there will be a sheriff meet up during a tabling event in front of MESA on Wednesday Dec 7th from 10am-12pm.

6.0 Confirmation of New Officer(s)

*Motion to move to New Business
 MSC (O.Lopez,A.Lopez)*

7.0 ASGC Leader Reports* will be limited to two minutes. No questions are allowed at this time.

7.1 ASGC Advisor

Registration is now open. Students who do not pay class fees will be dropped on January 11th. There is one week of school remaining and ASGC will have a get together to celebrate its accomplishments. Date TBD. The ASGC \$200 textbook scholarship will be available beginning in January.

- 7.2 ASGC President
Excused
- 7.3 Region IV Representative
The Spring General Assembly will be on May 5, 6, and 7th in Ontario, CA. There will be no state advocacy project, instead ASOs will focus on local issues to advocate for. He is still missing student remodel surveys and urges the remaining surveys to be completed ASAP. He has only received 355 surveys thus far and will need at least 500.
- 7.4 Student Trustee
Early Departure
- 7.5 Vice President of Clubs
The Community Walk Out by GDC had an estimated 40 people marching to City Hall. He worked with a local advocacy group known as CARAS who hosted a community forum, with the help of SIREN, to discuss the implications of the election on Gilroy's population.
- 7.6 Vice President of Technology
She was considering finding card readers for student IDs. She is still awaiting on a response to advance on the EBT project. She will be taking the new ID system to the District Technology meeting as an action item.
- 7.7 Vice President of Activities
She has contacted Dana in the library and received receipts for the items that will be used in the stress busters for finals week. The stress relief events will include petting puppies, hand massages, and making your own stress ball.
- 7.8 Vice President of Athletics
Excused
- 7.9 Vice President of Finance
He has been working with President to determine the diploma covers for graduation. He has not received a response from the vendor regarding pricing and samples.
- 7.10 Vice President of Marketing
He is continuing the effort to get more students involved throughout campus. Reminded of the immigration lawyer that will be present on Tuesday Dec 6th in the Silent Study Room in the Library from 10am to 12pm. He has also been working on advertising ASGC social media.
- 7.11 Student Life Coordinator
He met with Kathleen Moberg to better define his role within ASGC, ICC, and clubs. He will be working on updating online forms that relate to clubs and seek approval from the appropriate parties.

8.0 Unfinished Business

- 8.1 ASGC calendar of events for 17/18, Discussion Item, Priscilla Ahmed, ASGC President (15 min)
- 8.2 Recognition for Volleyball Champions, Action Item, Priscilla Ahmed, ASGC President (10 min)
- 8.3 ASGC meeting schedule, Action Item, Adam Lopez, VP of Marketing (5 min)
VP of Marketing concluded that the prime time for committee meetings is 2pm-4pm. That time should be avoided if ASGC decides to move meeting times. Advisor recommended to

survey students before elections to determine best meeting times. Region IV Rep. concluded that the meeting time will not accommodate for everyone's schedule and, thus unfortunate, some will be left out of the opportunity to join student government.

Move to Postpone Indefinitely

MSC (O.Lopez,A.Lopez)

Approved unanimously

- 8.4 Outreach to high school students, Discussion Item, Priscilla Ahmed, ASGC President (5 min)
- 8.5 Diploma folders for graduates, Discussion Item, Priscilla Ahmed, ASGC President (5 min)
VP of Finance would like to have President in attendance before further discussion.
- 8.6 General Assembly report, Discussion Item, Priscilla Ahmed, ASGC President (20 min)
Student Life Coord. spent his time talking to other advisors about his efforts in creating posters and encouraging students to write their post-election thoughts and feelings on them. VP of Clubs enjoyed the proceedings of voting on resolutions. He was also successful in passing the NAP Exam at the conference. Region IV Rep. was thankful for the appreciation and recognition that was shown for veterans at the event. He noted that this GA was the best in the last five he has attended. VP of Marketing found it interesting how other ASOs are wanting to acquire things that Gavilan already possesses like: college hour, food pantry, etc. He noted that sometimes we take things for granted.
- 8.7 Grad Guru update, Discussion Item, Priscilla Ahmed, ASGC President (5 min)
Important dates, events, and deadlines can be added onto the app so that they can be sent as push notifications. Students Life Coordinator and VP of Events will be working on adding descriptions to ASGC events on the app calendar. It was advised that all ASGC members download the app and voice any suggestions to improve it before the mass marketing campaign in the Spring.

9.0 New Business

- 9.1 Title V Grant, Discussion Item, Doug Achterman (10 min)
Doug Achterman and Karen Warren described how Gavilan College has acquired a \$2.6 million grant that is aimed at building engagement. This grant will be used in a variety of ways including, but not limited to, student employment on campus, building student achievement, retaining students, service learning, increasing graduation/transfer rates, and building civic engagement. One of the things that is currently being worked on is raising awareness throughout instruction about how classroom content can connect with community initiatives. The library has been creating an archive for the people of Gilroy. This archive of local history has many students working on it. Another initiative that is being worked on is a campus wide book reading. One book is selected each semester and students will have the opportunity to discuss it and how it relates to us on and off campus. The overall goal of these projects and initiatives are to build a campus culture of community.
- 9.2 Educational Master Plan, Frederick Trapp (30 min)
Gavilan College has partnered with Cambridge West to present us with the Educational Master Plan. Cambridge West has served over a dozen other colleges and their work is readily available in neighboring colleges. The EMP serves to sum up all campus planning which must be supported by all integrated parts of the institution. The EMP is required by Title V, and must also include an Academic Master Plan, in order for the institution to receive federal financial aid, validates course credits, and is vital for accreditation. Gavilan College wants to create a foundation for planning and making it dynamic and amendable. There are three levels of planning: 1) Institutional which include the Educational Master Plan, Facilities Master Plan, and Strategic Plan, 2) Functional which encompasses equity, 3) Unit Plans which are short term goals throughout the college. The EMP process began in Oct 2016. The Fall semester of 2016 is being used to collect data through analyzing questionnaires. The Spring semester of

2017 will be used to hold interviews, open houses, and presenting the findings and draft to the board of trustees in February. The EMP is vitally important for the future of Gavilan and everyone is strongly advised to participate. It was noted that there would be an multiple opportunities to showcase the EMP to the Gavilan population. There is a webpage being developed to post all items relating to the EMP.

Ad Hoc Committees

1.1 Sustainability 5 min.
Point Person: Briana Stauble

2.0 Recognition

3.0 Adjournment

*MSC (A.Lopez, O.Lopez)
Approved unanimously
David DiDenti adjourned the meeting at 11:05am*

***“Do not follow where the path may lead. Go instead where there is no path and leave a trail.”
Harold R. McAlindon***

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Please help keep Gavilan College a liter-free campus and preserve its park-like setting. Thank you.
www.gavilan.edu/asgc

Disclaimer: The ASGC reserves the right to suspend the orders of the day if necessary to conduct business.

*All positions are listed on the [ASGC website](#). Only filled positions are shown on the agenda