Social Science
Instruction

Vision/Narrative

The Social Sciences department promotes transformative education through personal, academic, and civic engagement. The department takes a holistic approach, offering courses and experiences to enhance personal development, and preparing students to be agents of positive change. Social Science students ask critical questions, develop research skills, and communicate effectively. The department promotes clarity of thought, global citizenship, interdisciplinary thinking, and ethical humanity.

Social science faculty model civic engagement and lifelong learning through their practices, community activities, and academic research.

Feedback from Supervisor / Dean
Program Objective 1: Recoup Full Compliment of Full-Time Faculty in Social Science Department

Strategy and Goal(s):

Strategy #4: Recruit and develop staff to foster success for our diverse students in their attainment of educational goals. Goal #1: Determine optimal staffing levels for all departments to meet student needs and create a staffing plan.

Strategy #7: Improve communication, coordination, collaboration, and participation to foster a campus culture of engagement and excellence. Goal #2: Create opportunities to improve integration and collaboration at every level, with emphasis on student success, e.g., a college hour, staff development opportunities.

IEC Program Review:

Yes, this Objective is based from the last IEC Program Review.

Progress:

Closed: RESUBMITTED: See Academic Year 2015-16 Program Plan

Activity 1: Promote Social Science needs at Department Chair Meetings

Personnel Request - none
Non-Personnel Request - none

Activity 2: Hire Full Time Sociology Instructor

Personnel Request

<table>
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<tr>
<th>Job Classification</th>
<th>Quantity</th>
<th>FTE</th>
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<th>Fund Source / Type</th>
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Non-Personnel Request - none

Rankings:

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<tbody>
<tr>
<td>Dean</td>
<td>This item is of the highest priority for anchoring the program and ensuring student success.</td>
<td>12</td>
</tr>
<tr>
<td>Role</td>
<td>Action</td>
<td></td>
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<td>----------------------</td>
<td>---------------------------------------------</td>
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</tr>
<tr>
<td>Vice-President</td>
<td>In accordance with the new faculty hiring priority process.</td>
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<tr>
<td>Budget Committee</td>
<td>Defer to faculty priorities</td>
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<tr>
<td>President's Council</td>
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</tbody>
</table>
Program Objective 2: Promote and improve student success

Strategy and Goal(s):

Strategy #7: Improve communication, coordination, collaboration, and participation to foster a campus culture of engagement and excellence.
Goal #1: Improve communication processes to increase awareness about planning activities, resource allocations, and significant factors affecting the college.

Strategy #2: Improve student services and enhance curriculum and programs in order to help students meet their educational, career, and personal goals.
Goal #1: Increase the student success, completion, and transfer rates.

IEC Program Review:

Yes, this Objective is based from the last IEC Program Review.

Progress:

Closed: 1. Faculty in various disciplines continue to test and implement new online student research sharing tools.
2. Faculty are active in Teaching and Learning Center workshops. This includes presetting and attending workshops.
RESUBMITTED: See Academic Year 2015-16 Program Plan

Activity 1: Gain institutional support of writing factor

Personnel Request - none
Non-Personnel Request - none

Activity 2: Align research requirements with Program Learning Outcomes (PLO) and Student Learning Outcomes (SLO)

Personnel Request - none
Non-Personnel Request - none

Activity 3: Further develop online student research sharing tools, such as (1) Online journal of student research and (2) Online database of student research projects

Personnel Request - none
Non-Personnel Request - none

Activity 4: Continue participation in college wide efforts to improve teaching and learning.

Personnel Request - none
Non-Personnel Request - none

Activity 5: Explore and share best technology practices to aid student success

Personnel Request - none
Non-Personnel Request - none

Activity 6: Work-study staffing support to maintain online journal

Personnel Request

<table>
<thead>
<tr>
<th>Job Classification</th>
<th>Quantity</th>
<th>FTE</th>
<th>Amount ($)</th>
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Non-Personnel Request - none

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<th>Ranker</th>
<th>Comments</th>
<th>Rank</th>
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</thead>
<tbody>
<tr>
<td>Dean</td>
<td>These are thoughtful ideas in the ongoing search for the optimal approach to student success. The economic impact of the writing factor would need to be assessed.</td>
<td>10</td>
</tr>
<tr>
<td>Vice-President</td>
<td></td>
<td>10</td>
</tr>
<tr>
<td>Budget Committee</td>
<td>More information needed</td>
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<tr>
<td>President's Council</td>
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</tbody>
</table>
**Program Objective 3:** Improve integration of part-time faculty in all departmental efforts

**Strategy and Goal(s):**

Strategy #7: Improve communication, coordination, collaboration, and participation to foster a campus culture of engagement and excellence.
Goal #2: Create opportunities to improve integration and collaboration at every level, with emphasis on student success, e.g., a college hour, staff development opportunities.

**IEC Program Review:**

Yes, this Objective is based from the last IEC Program Review.

**Progress:**

Closed: 1. The department has increased the participation of part-time faculty in department meetings, planning, and curriculum discussions.
2. Department Chairs maintain and distribute agendas and minutes of Social Science meetings.
3. Department Chairs maintain and distribute summary of Department Chairs' meetings. These focus on issues of particular interest to Social Science faculty.
RESUBMITTED: See Academic Year 2015-16 Program Plan

**Activity 1: Equitably include part-time faculty in professional development opportunities, department events, and discussions**

Personnel Request - *none*
Non-Personnel Request - *none*

**Activity 2: Improve communications within the department and within disciplines**

Personnel Request - *none*
Non-Personnel Request - *none*

**Rankings:**

<table>
<thead>
<tr>
<th>Ranker</th>
<th>Comments</th>
<th>Rank</th>
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</thead>
<tbody>
<tr>
<td>Dean</td>
<td>This effort will strengthen programs in all disciplines.</td>
<td>10</td>
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<td>Vice-President</td>
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<td>10</td>
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<td>President's Council</td>
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</table>
Program Objective 4: Assess Global and Community Studies Majors

Strategy and Goal(s):

Strategy #2: Improve student services and enhance curriculum and programs in order to help students meet their educational, career, and personal goals.
Goal #6: Implement plans that enhance student engagement by strengthening collaborative partnerships with our communities.

IEC Program Review:

Yes, this Objective is based from the last IEC Program Review.

Progress:

Closed: A plan to promote the majors is in effect, with majors printed in the new catalog and advertised in the class schedule. In addition, brochures have been printed and are passed out at relevant events.

Still, the new college focus on promoting AAs for Transfer has taken faculty attention and energy. The department is assessing whether the AA-T in Global Studies is in line with major that is currently in the catalogue.

Questions regarding effective support of Community Studies focus on whether Service Learning will continue to be funded. The grant that has been supporting it has one more year remaining. To date no new funding source has been identified.

RESUBMITTED: See Academic Year 2015-16 Program Plan

Activity 1: Update Global Studies curriculum

Personnel Request - none
Non-Personnel Request - none

Activity 2: Initiate student clubs to support new majors

Personnel Request - none
Non-Personnel Request - none

Activity 3: Explore the AA-T in Social Work as a fit for Community Studies.

Personnel Request - none
Non-Personnel Request - none

Rankings:
<table>
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<tr>
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<th>Comments</th>
<th>Rank</th>
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</thead>
<tbody>
<tr>
<td>Dean</td>
<td>This effort will be essential as the new degrees move into practice.</td>
<td>8</td>
</tr>
<tr>
<td>Vice-President</td>
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<td>8</td>
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<td>President's Council</td>
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</tbody>
</table>
Program Objective 5: **Develop majors in Department Disciplines**

**Strategy and Goal(s):**

Strategy #1: Optimize enrollment, course offerings, and services to reflect community needs and growth.  
Goal #1: Create an institutional approach to offer and integrate student outreach activities, recruitment, assessment, orientation, counseling, retention and follow-up efforts, with particular attention to educationally under-represented student populations.

**Strategy #2:** Improve student services and enhance curriculum and programs in order to help students meet their educational, career, and personal goals.  
**Goal #7:** Create communication methodology to increase the awareness of student well-being services such as mental health.

**IEC Program Review:**

Yes, this Objective is based from the last IEC Program Review.

**Progress:**

Closed: As of Fall 2014 the paperwork for AA-Ts in Anthropology, Political Science, and Psychology have been submitted to the Curriculum Committee.

There is a plan to submit AA-T for History during the 2014-15 academic year.

Decisions on an AA-T in Sociology and Global Studies are on hold while the college determines whether a Full-Time Sociology instructor will be supported.  
RESUBMITTED: See Academic Year 2015-16 Program Plan

**Activity 1: Develop majors in Anthropology, history, political science, psychology, and sociology.**

**Personnel Request - none**  
**Non-Personnel Request - none**

**Rankings:**

<table>
<thead>
<tr>
<th>Ranker</th>
<th>Comments</th>
<th>Rank</th>
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</thead>
<tbody>
<tr>
<td>Dean</td>
<td>The development of these degrees will enhance students transfer.</td>
<td>12</td>
</tr>
<tr>
<td>Vice-President</td>
<td></td>
<td>12</td>
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<tr>
<td>Budget Committee</td>
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<td>President's Council</td>
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</tbody>
</table>
Program Objective 6: Maintain and support department’s website’s professional appearance

Strategy and Goal(s):

Strategy #7: Improve communication, coordination, collaboration, and participation to foster a campus culture of engagement and excellence.
Goal #2: Create opportunities to improve integration and collaboration at every level, with emphasis on student success, e.g., a college hour, staff development opportunities.

IEC Program Review:

Yes, this Objective is based from the last IEC Program Review.

Progress:

Closed: While there is a currently a Social Science webpage, it is outdated. Social Science Department will continue to investigate an effective way to maintain the page. Other college demands have made it difficult to follow through maintaining website.
RESUBMITTED: See Academic Year 2015-16 Program Plan

Activity 1: Link faculty webpages to departmental website

Personnel Request - none
Non-Personnel Request - none

Activity 2: Add list of part-time faculty to the website

Personnel Request - none
Non-Personnel Request - none

Activity 3: Develop and then link discipline specific majors to department website.

Personnel Request - none
Non-Personnel Request - none

Activity 4: Hire work study student to maintain webpage.

Personnel Request

<table>
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<tr>
<th>Job Classification</th>
<th>Quantity</th>
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<th>Fund Source / Type</th>
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<th>Ranker</th>
<th>Comments</th>
<th>Rank</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean</td>
<td>This effort will provide greater Department visibility and information in formats students use.</td>
<td>8</td>
</tr>
<tr>
<td>Vice-President</td>
<td></td>
<td>8</td>
</tr>
<tr>
<td>Budget Committee</td>
<td>Hire work study, and use internal resources for website</td>
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<td>President's Council</td>
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</tbody>
</table>
**Program Objective 7:** Continue to improve teaching and learning for populations with special needs

**Strategy and Goal(s):**

Strategy #2: Improve student services and enhance curriculum and programs in order to help students meet their educational, career, and personal goals.

Goal #3: Support professional development for faculty in order to improve quality of teaching and curriculum for basic skills, career technical, and transfer courses.

Strategy #4: Recruit and develop staff to foster success for our diverse students in their attainment of educational goals.

Goal #1: Determine optimal staffing levels for all departments to meet student needs and create a staffing plan.

**IEC Program Review:**

Yes, this Objective is based from the last IEC Program Review.

**Progress:**

Closed: 1. Campus wide collaboration has increased the training for faculty, however much more training is needed as special needs populations like veterans are projected to increase significantly in the next few years.

2. Social Science faculty regularly promote continuing and new student services. This includes Veterans' Services, Health Faire, Student Success Center, Emergency Funds, Scholarships, and Fresh on Tuesdays Produce Distribution.

3. Faculty continue to support student clubs, and serve as advisors when appropriate. Most recently, various faculty are either supporting or advising a new club for students with criminal pasts.

RESUBMITTED: See Academic Year 2015-16 Program Plan

**Activity 1:** Request college professional development support as we work to better understand student populations outside the classroom: veterans, immigrants, DRC students, EOPS students, students with mental health issues, and others

**Personnel Request - none**

**Non-Personnel Request - none**

**Rankings:**

<table>
<thead>
<tr>
<th>Ranker</th>
<th>Comments</th>
<th>Rank</th>
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<tbody>
<tr>
<td>Dean</td>
<td>This effort lines up directly with our Equity Plan assessment.</td>
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<tr>
<td>Position</td>
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<td>Vice-President</td>
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<td>Budget Committee</td>
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<td>President's Council</td>
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</tbody>
</table>
Program Objective 8: Enhance students’ personal and interpersonal development

Strategy and Goal(s):

Strategy #2: Improve student services and enhance curriculum and programs in order to help students meet their educational, career, and personal goals.
Goal #3: Support professional development for faculty in order to improve quality of teaching and curriculum for basic skills, career technical, and transfer courses.

Strategy #4: Recruit and develop staff to foster success for our diverse students in their attainment of educational goals.
Goal #1: Determine optimal staffing levels for all departments to meet student needs and create a staffing plan.

IEC Program Review:

Yes, this Objective is based from the last IEC Program Review.

Progress:

Closed: Faculty across Social Science disciplines continue to promote conversations on wellness and health.
RESUBMITTED: See Academic Year 2015-16 Program Plan

Activity 1: Continue to advocate for a wellness center for students on campus that would include mental health

Personnel Request - none
Non-Personnel Request - none

Activity 2: Model to students our own strategies for wellness and wholeness

Personnel Request - none
Non-Personnel Request - none

Rankings:

<table>
<thead>
<tr>
<th>Ranker</th>
<th>Comments</th>
<th>Rank</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean</td>
<td>This effort supports the &quot;whole student&quot; concept of Basic Skills education.</td>
<td>9</td>
</tr>
<tr>
<td>Vice-President</td>
<td></td>
<td>9</td>
</tr>
<tr>
<td>Budget Committee</td>
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<td>President's Council</td>
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</tbody>
</table>
Program Objective 9: Model civic engagement to students by recognizing and promoting faculty who are involved in it

Strategy and Goal(s):

Strategy #7: Improve communication, coordination, collaboration, and participation to foster a campus culture of engagement and excellence.
Goal #2: Create opportunities to improve integration and collaboration at every level, with emphasis on student success, e.g., a college hour, staff development opportunities.

IEC Program Review:

Yes, this Objective is based from the last IEC Program Review.

Progress:

Closed: 1. Information on faculty participation in the community has been gathered
2. Materials on webpage still need to be updated, and added.
RESUBMITTED: See Academic Year 2015-16 Program Plan

Activity 1: Update department webpage so that it reflects faculty activity.

Personnel Request - none
Non-Personnel Request - none

Rankings:

<table>
<thead>
<tr>
<th>Ranker</th>
<th>Comments</th>
<th>Rank</th>
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</thead>
<tbody>
<tr>
<td>Dean</td>
<td>Civic engagement also promotes student engagement and retention.</td>
<td>7</td>
</tr>
<tr>
<td>Vice-President</td>
<td></td>
<td>7</td>
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</table>
**Program Objective 10: Provide opportunities for students to become civically engaged**

**Strategy and Goal(s):**

- Strategy #7: Improve communication, coordination, collaboration, and participation to foster a campus culture of engagement and excellence.
- Goal #2: Create opportunities to improve integration and collaboration at every level, with emphasis on student success, e.g., a college hour, staff development opportunities.

**IEC Program Review:**

Yes, this Objective is based from the last IEC Program Review.

**Progress:**

Closed: Progress from previous year has continued. Faculty have been working with administrators, agencies, and students to start a service learning club. Faculty have been active making connections with other campuses and programs to provide new opportunities for our students.

RESUBMITTED: See Academic Year 2015-16 Program Plan

**Activity 1: Promote and strengthen Service Learning with continued funding of liaison positions.**

- Personnel Request - *none*
- Non-Personnel Request - *none*

**Activity 2: Provide students with a Service Learning club advised by department faculty**

- Personnel Request - *none*
- Non-Personnel Request - *none*

**Rankings:**

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<tr>
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<th>Comments</th>
<th>Rank</th>
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<tbody>
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<td>Vice-President</td>
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<td>Budget Committee</td>
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<td>President's Council</td>
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</tbody>
</table>
Program Objective 11: Maximize opportunities for faculty interchange of ideas, teaching strategies, and projects

Strategy and Goal(s):

Strategy #7: Improve communication, coordination, collaboration, and participation to foster a campus culture of engagement and excellence.
Goal #2: Create opportunities to improve integration and collaboration at every level, with emphasis on student success, e.g., a college hour, staff development opportunities.

IEC Program Review:

Yes, this Objective is based from the last IEC Program Review.

Progress:

Closed: 1. Faculty regularly participate in college hour activities. These include meetings, FIGs, and workshops of various types.

2. Partly due to college hour, a wide range of activities and discussions have emerged across the campus, and Social Sciences is well-represented in these efforts.
RESUBMITTED: See Academic Year 2015-16 Program Plan

Rankings:

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<tr>
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<th>Comments</th>
<th>Rank</th>
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</thead>
<tbody>
<tr>
<td>Dean</td>
<td>Successful teaching depends on an educated faculty body that continuously improves itself.</td>
<td>12</td>
</tr>
<tr>
<td>Vice-President</td>
<td></td>
<td>12</td>
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<tr>
<td>Budget Committee</td>
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<td>President's Council</td>
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</tbody>
</table>
Program Objective #1231
Social Science
Instruction

Program Objective 12: Seek and encourage balanced work loads for faculty

Strategy and Goal(s):

Strategy #7: Improve communication, coordination, collaboration, and participation to foster a campus culture of engagement and excellence.
Goal #2: Create opportunities to improve integration and collaboration at every level, with emphasis on student success, e.g., a college hour, staff development opportunities.

IEC Program Review:

Yes, this Objective is based from the last IEC Program Review.

Progress:

Closed: The basic 5, 3-unit class workload has become difficult to sustain when the department faculty have high standards for their courses, especially with the demanding workload for the research papers. While efforts have been made to place the issue on college's broad agenda, difficulties have arisen in trying to include it as a contract item. RESUBMITTED: See Academic Year 2015-16 Program Plan

Rankings:

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<tr>
<th>Ranker</th>
<th>Comments</th>
<th>Rank</th>
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<tbody>
<tr>
<td>Dean</td>
<td>A thorough analysis of effective instruction and workloads is in order; workload and pay would also need to be analyzed.</td>
<td>6</td>
</tr>
<tr>
<td>Vice-President</td>
<td></td>
<td>5</td>
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<td>Budget Committee</td>
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<td>President's Council</td>
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</table>
Program Objective 13: Ensure that all staff/faculty have the equipment and training to appropriately respond to any emergency

Strategy and Goal(s):

Strategy #7: Improve communication, coordination, collaboration, and participation to foster a campus culture of engagement and excellence.
Goal #2: Create opportunities to improve integration and collaboration at every level, with emphasis on student success, e.g., a college hour, staff development opportunities.

IEC Program Review:

No: This objective is broader than Social Science, and is not part of our IEC report. Still, our department included it as a Program Plan because it is a way of documenting an area that the college needs to address more fully.

Progress:

Closed: Even though limited emergency training occurred, specifically in the use of fire extinguishers, and it has been reported the senior management has an emergency plan in place, Social Science has seen little direct action that includes faculty and staff. 
RESUBMITTED: See Academic Year 2015-16 Program Plan

Activity 1: Ensure campus wide PA system functions properly.

Personnel Request - none
Non-Personnel Request - none

Activity 2: All glass windows and glass doors in social science building need covers.

Personnel Request - none
Non-Personnel Request - none

Activity 3: All doors in SS building need working locks inside each classroom door.

Personnel Request - none
Non-Personnel Request - none

Rankings:

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<tr>
<th>Ranker</th>
<th>Comments</th>
<th>Rank</th>
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<tbody>
<tr>
<td>Dean</td>
<td>Safety is at the basis of sound instruction and student stability.</td>
<td>7</td>
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<tr>
<td>Vice-President</td>
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<td>Budget Committee</td>
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<td>President's Council</td>
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