

ANNUAL UPDATE QUESTIONS

I - MAIN

Overview

Academic Year: **2025-2026**

Originator : Diego Espinoza

Division: Office of VP Student Services

Department: Puente

II - CO-CONTRIBUTORS

- 1) Click or tap here to enter text.
- 2) Click or tap here to enter text.
- 3) Click or tap here to enter text.
- 4) Click or tap here to enter text.
- 5) Click or tap here to enter text.

III - ANNUAL UPDATE

On the [PIPR website](#), locate and review your previous program plan and subsequent annual updates. After reviewing, enter your previous goals below and provide and update.

Previous Goals: Continue to increase student outreach activities to establish full cohort by May and/or fund summer counselor to achieve full cohort by late summer.

End of Year Goal Status: Choose an item.

Please describe your status (No more than 200 words). The Puente Project has worked intentionally to increase student outreach activities in order to establish a full cohort by May and, if needed, secure enrollment by late summer. Outreach efforts have included expanded collaboration with local high schools, classroom presentations, campus information sessions, and direct follow-up with prospective students and their families to build early awareness and commitment. The program has also partnered closely with counseling, admissions, and other student support services to identify eligible students, monitor enrollment data, and conduct targeted follow-up with those who have not yet completed the application or registration process. These coordinated efforts have strengthened recruitment pipelines and improved communication with prospective cohort members. In addition, English faculty received dedicated funding to prepare during the summer months, allowing them to actively support recruitment efforts and strengthen program readiness. This funding provided time for faculty to engage in outreach, connect with prospective students, and collaborate with counseling to ensure enrollment goals remained on track.

Did you request the same resources the previous year? If so, what was the result? Has there been a significant change since your request? We are requesting a dedicated Puente space for English and Counseling classes, along with serving as a designated study area. This space will serve as a hub for academic support, mentorship, and community building, fostering a sense of belonging among Puente students. These resources will significantly enhance outreach efforts, strengthen student support services, and ensure long-term program sustainability. As of February 2026, it is planned for the Puente Program to move into the new portable building for a dedicated classroom and community space.

Copy and paste to Enter more than one Goal

New Goal (Optional)

- **Goal (*One Sentence Limit*): Click or tap here to enter text.**
- Alignment to Strategic Goal Choose an item.
- Alignment to SLO or SAO (*Enter Department SLO or SAO that aligns to this goal*): **Click or tap here to enter text.**
- Describe the connection of Goal to Mission Statement, Strategic Plan and SLO/SAO Results: **Click or tap here to enter text.**
- Proposed Activity to Achieve Goal: **Click or tap here to enter text.**
- Responsible Party (One Sentence limit): **Click or tap here to enter text.**
- Timeline to Completion: Semester/Year: **Click or tap here to enter text.**
- How Will You Evaluate Whether You Achieved Your Goal (Two sentence Limit): **Click or tap here to enter text.**

Additional Comments:

Click or tap here to enter text.

IV - RESOURCE REQUESTS

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1. Request Name (short title): Student Worker
2. Request amount: \$15,000
3. Type of Request: Personnel
4. Alignment to Goal(s) in section XIII (*enter goal from above*)Continue to increase student outreach activities to establish full cohort by July
5. Is this a one-time or ongoing expense? One-Time
6. Category of Request : Personnel

If Personnel is Selected in question 3, select from the following all that applies

- Full-Time Faculty ☐

- Part-Time Faculty ☐
- Faculty Special Assignment or Reassigned Time ☐
- Full-Time Classified Professional ☐
- Part-Time Classified Professional or Student Worker ☒
- Full-Time Manager, Supervisor, Confidential ☐
- Part-Time Manager, Supervisor, Confidential ☐
- Professional Experts ☐

If Non-Personnel is Selected in question 3 select from the following all that applies;

- Instructional Equipment ☐
- Instructional Software ☐
- Instructional Supplies, Materials and Textbooks ☐
- Non-Instructional Equipment ☐
- Non-Instructional Software ☐
- Non-Instructional Supplies and Materials ☐
- Professional Development ☐
- Travel and Conference ☐
- Professional or Contracted Services ☐
- Repairs and Maintenance ☐
- Other ☐

7. *The committee will separate goals with resource requests. Requests will be categorized into two groups: those to be ranked and those not ranked. The requests not ranked include Safety, Compliance, Personnel, and Position.*

Which of the following best describes your requests?

Personnel and Position: Requests that involve hiring, staffing, or reclassifying full-time or part-time faculty or staff. These requests are reviewed and approved through a separate process by the Faculty Staffing Committee or the Executive and Leadership

8. Provide a complete description, justification, or rationale for the requested amount. Describe how it aligns to the selected goal(s) and your responses to the above questions. (300 words)

To enhance student outreach and support, the Puente Program seeks funding for a Work-Study student who will assist with outreach efforts, student engagement, and administrative tasks. This additional support will help streamline program operations, ensuring timely communication and connection with prospective and current students.

V - EXECUTIVE SUMMARY

Please provide a brief executive summary regarding program trends and highlights that surfaced in the writing of this report. Summarize, using narrative, your program goals for this year. Your audience will be your Peer Review Team, the program review Committee, President's Cabinet, Dean's Council, ASGC, Academic Senate, Budget Committee and Board of Trustees (300 words or less).

The Puente Project continues to demonstrate strong student engagement and steady growth, achieving a full cohort by July and maintaining a structured wait list to manage sustained interest. Outreach efforts including recruitment at feeder high schools, collaboration with high school partners, and in-reach activities with campus programs have helped maintain visibility and momentum. However, recruitment efforts were not without challenges. The transition to a new Puente counselor, combined with the current counselor being on leave during a critical recruitment period, created gaps in continuity, follow-up, and relationship-building with prospective students. These staffing shifts required the team to redistribute outreach responsibilities and rely more heavily on faculty and classified professionals to sustain recruitment efforts during peak enrollment months

In addition, new program funds provided expanded capacity for outreach, summer planning, and student programming, helping offset staffing transitions. Weekly Study Labs were implemented to promote academic success and deepen community building, alongside increased participation in campus student life.

Community partnerships and institutional support have also created new opportunities for growth. Faculty, administrators, and campus partners have continued to advocate for the program, reinforcing its value within Guided Pathways and equity initiatives. Looking ahead, the program will prioritize supporting our new full-time Puente counselor to ensure consistent, dedicated student support.

VI - ATTACH FILES (optional)

If there is any additional information regarding your program that you will like to have uploaded, please attach it here.