PROGRAM REVIEW 2023-2024 - List of Goals and Resource Requests

														Committee Goal Ranking		Committee Funding	Recommendation
Id Executive Area	Department	Title	Proposal Type Semes	iter Goal	Connection of Goal to Mission Statement	Plan to Achieve Goal	Responsible Party	Fund Amount Requested	Total Resource Allocation Request	Timeline to Completion	Evaluation Method	Resource Request?	Average Score	Committee Comments/Feedback on Goals	Recommended Amount	Recommended Funding Source	Committee Comments/Feedback on Funding
195 Academic Affairs	Fine Arts	Art, Studio - 2023 - 2024	Program Review Fall 202	Reinstate Gavilan College Gallery and include a virtual gallery	The Gallery is an integral component in highlighting student work, exposing students to local and international artists, and promoting the art department.	curate four local/regional exhibits a year.	The Gallery Director will be responsible for all gallery activity	\$1000 per year for instructional supplies, exhibition installatio/removal, reception supplies, promotional materials.	3,000.00	05/2026	Four exhibits will have been curated per year and they will be included in the virtual gallery	Yes	3.0	The goal to reinstate the gallery and include a virtual gallery aligns perfectly with the mission statement. Gallery already reinstated	3,000.00	Already Funded	Already Funded
185 Academic Affairs	Tutoring Center	Tutoring Center - 2023 - 2024	Program Review Fall 20:	23 increase the number of courses participating in the embedded toxoring program by 20% within 3 academic years.	Expanding embedded tutoring into more courses will support Guided Pathways as part of the Learning Common/Tutoring Center work in Success Teams for each pathway/CAP. Expanding tutoring into courses affected by changes to remedial course offerings (IAI 2105) also fits with the call to pair high expectations with high support (Vision for Success Goal 33). Students who connect with a embedded tutor have a stronger sense of belonging on campus, have clearer and esaler access to campus resources, forge stronger connections to faculty and academic supports, and develop stronger help-seeking behaviors. Instructors who integrate embedded tutoring into their courses report having a better understanding of their students' experiences in their classes and on campus and are better prepared and equipped to intentionally transform their classes to be student-centered and prioritize learning and student success.		Tutoring Center and Writing Center Progra Faculty and Staff	m 20% faculty release time support required to case up embedded tutoring (training and mentoring of tutoring, scheduling, faculty collaboration, assessment). \$5,000 (\$3.46.78 - \$5.46.4.80) faculty faculty (\$1.01 faculty members) Pay faculty to participate in training, collaborate with medded effutors and staff, and participate in program assessment \$4,500 (\$1.46.79 in \$1.00 courses at a rate of \$17- 18/hr x 4-6 hrs/wk \$1.40.00 (\$17.30 hr x 5 hrs/wk x 16 wk x 10 tutors) Total: \$23,500/ academic semester	141,000.00	May/2026	Courses supported by embedded tutoring increases by 20%.	Yes	3.6	The goal is missing specific measurement of embedded functing success timeline. An experiment of the specific request - it was already considered and funded in the last PRF round. 2007 Title Grant and SA or contributing money to support embedded functing and salary for PT Coordinator.	141,000.00	Already Funded	Funded in 2022-2023 PIPR Allocation from Tale V funds
185 Academic Affairs	Tutoring Center	2024		 Provide high support so that students can meet academic goals for success and completion. 	each pathway. The integrated model of support pairs high support with high expectations, ago ald ret his vision for Succes, which severs our college's commitment to helping students stay on their path and to ensure earning. Students enrolled in classes supported by our Integrated supports are more likely to seek help (learning outcome: develop help-seeking behaviors) when they encounter academic challenges and are more likely to successfully complete challenging coursework and courses. We'll build a cohort of 2.3 faculty members per pathway/CAP, with the goal of building cohors within each pathway within 3 years.	of academic support in collaboration with the Writing Center, library, and other campus programs to ensure learning and completion goals identified with the success teams for each pathway.	Center, & Ubrary	Faculty stipends: 10-15 hours/semester for each faculty member for training and planning cohorts of 2-3 faculty/pathway each academic year (3 faculty/cohort in 8 pathways - 24 faculty within 3 years) first year = 55,000 (2 cohorts, 6 faculty) Second year= 510,000 (4 cohorts, 12 faculty) Third year= \$20,000 (8 cohorts, 12 faculty)		May / 2024	Some faculty within all pathways are trained and regularly participate in the integrated support model.	Yes	3.8	This goal addresses key aspects of academic support by developing faculty competencies in line with an integrated support model, which is expected to enhance student outcomes. Codegos no longer receive fluidate planks by fluidage; remained, for the codegos are longer received usuidate planks by fluidage; remained, for the CAPs and for some TEC and professional development. Off fluiding will be close to depleted by part of PT-EAPs 2002 and 2021 Tate for yearsts will assist with some of this. However, the college will need to fluid ways to suitabili and integrate some of these dudies within faculty load.		Not Funded	Was part of 2022-2023 PIPR; Not Funded - Referred to Gav Connect team to explore needs in more detail.
198 Academic Affairs	Writing Center	Writing Center - English 2023 - 2024	- Program Review Fall 20:	23 Provide high support so that students can meet academic goals for success and completion.	Guided Pathways, Equity, Student Success and Completion		All stakeholders — Writing Center, Tutoring Center, Librarian, and supervising admin.	frameworks for integration, and funding to support part time faculty to receive training so that they are able to attend and support our students equitably.	9,000.00	Jan/24	We would like to use both quantitative and qualitative data from faculty, students, and our researcher to assess the meaningfulness of the integration; assessment will be ongoing and the program will be shifted to fit the needs of the faculty and students.	Yes	3.3	There is no clear connection to the Gavilan's Mission Statement, Strategic Plan and SLO/SAO Results. Could be enhance by providing ore details. It is the strategic properties of the strategic providing to the strategic properties of the strategic prop	9,000.00	General Funds	Stipends for Part-Time Faculty to attain training.
198 Academic Affairs	Writing Center	Writing Center - English 2023 - 2024	Program Review Fall 202	23 Increase in person student presence in the physical space at the main campus.	Guided pathways, equity	Increase workshops, full class visits, classroom work sessions, and advertisements for one-on-one tutoring, and advertisements for one-on-one tutoring and utilizing Gav Connect to encourage students to come to the Writing Center for academic support		With the full-time program specialist being hired, this will be much more attainable funding for on-going advertisements for tutoring on campus (and this can be something in collaboration across departments – regular filter/mailers that go out to students) would be really helpful.	750.00	7/23	We always track usage numbers, so we will use this data to see if our efforts increase student usages of the space.	Yes	3.6	There is no clear connection to the Gavilan's Mission Statement, Stratege Plan and SLO/SAO Results. Could be enhance by providing ore details.		Not Funded	Utilize the Public Information Office for advertising needs and take advantage of the Gavilan Printhop for five printing, which is available at no cost to your department
274 Student Services	Accessible Education Center	ion Accessible Education Center - 2023 - 2024	Program Review Fall 202	23 increase the provision of accommodations and services to all students with verified disabilities in a timely manner by 3%.	students with disabilities quality and excellence in programs, services and		AEC Faculty and Staff	Staff time. We will need to collaborate with IT (40%) and Clockworks to implement this electronic file system in the Cloud.	30,000.00	June / 2024	Track the timeliness of the completion of the student files and required forms. 2. Compare average response times from one year before the Clockworks implementation to one year after implementation.	Yes	4.0	Compliance Related - Title 5 The goal is well-formulated, with specific metrics for success and a focus on efficiency and compliance improvements	30,000.00	AEC Funding	Recommend for funding using AEC Funds
284 Student Services	Counseling	Counseling - 2023 - 2024	Program Review Fall 202		In order to do any of the work that counselors do, we need access to no reliable computers. The computers that we are currently using are nearly 10 years old at this point and have exceeded the usual lifespan of a typical CPU. We also need to replace the aging CPUs in PB 13 or bat that the honly classroom that our department has reliable access to for our classes and to hold counseling workshops in that require use of computers.	Purchase new CPUs.	The college or the counseling department	\$39,000			We will have new CPUs to work with	Yes	2.8	Alignment to the strategic goal and college mission could be enhance by providing more detail. With the new LSRC building coming, Counseling will move to that location and it is hoped that new computer will be provided in the new building. Alor, new computers needed for Guidance classes which directly impact student success.	39,000.00	Already Funded	Request is already funded as part of Technology Replacement Plan
317 Student Services	Financial Aid	Financial Aid - 2023 - 2024	Program Review Fall 202	23 Increase number of students who receive Pell Grant by 5%	Mission: Strategic Plan: 1: Increase Achievement; 2: Improve Efficiency; 4: Improve Equity SAO Results	Collaboration with Outreach and other Student Services Programs to assist students in completing FAFSA application and submit required documentation.		Staff time/OT, outreach materials/swag, and additional personnel for outreach	30,000.00	June/2025	Use Argos Reports & Banner Data to show increase of Pell Grant awards	Yes	3.7	The goal is well-aligned with the College's objectives to support student financial needs and promote equity in access to education. However, it is not lose how the overal goal will be achieved. Outreach and retention funding can help with this; however, it cannot be used indefinitely as the amount of carryover funds available will decrease over time.	30,000.00	FA Funds; Retention & Outreach Funds	Recommend for funding using Retention & Outreach Funds
276 Student Services	Outreach and Recruitment	Outreach and Recruitment - 2023 - 2024	Program Review Fall 20:	23 Increase % of HS seniors applying to Gavila College	Successfully implement Guided Pathways, including effective enrollment management as well ast timely not relevant curriculum review. Ensure adequate support services are in place to help students enter and stay on their pathway	Coordinate with all area high schools to schedule presentations and workshops on their campuses.	Stacey Porteur	\$30,000 marketing materials and mileage	30,000.00	6/30/25	Institutional research report	Yes		The initiative is somehow aligned with strategic goals, however, the specificity of the goal could be improved by stating a clear target for the percentage increase in application. This is an important goal to help advance the college's enrollment efforts. The outerach department does not currently have its own budget and one needs to be established.	30,000.00		Recommend for funding using Retention & Outreach Funds
265 Student Services	Puente			23 Continue to increase student outreach activities to establish full cohort by May and/or fund summer counselor to achieve full cohort by late summer.	The college's mission statement calls upon us to reach out to students of different bacquouds and to build heir academic, social, and economic potential. The Puente program fulfills this mission by identifying students that would be well-serviced by its model and settling them on the transfer path.	and participation in Gavilan College recruitment efforts, such as Super Saturday	Puente Counselor and English Instructor	\$3,200	9,600.00	End of May and/o	We will have a full cohort by end of May and, where that is not possible, by end of summer.	Yes	3.9	The goal connects to the college mission with a clear timeline and measurement of pre and post enrollment data.	9,600.00	Puente Funds	Recommend for funding using Puente Funds
265 Student Services	Puente	PUENTE - 2023 - 2024	Program Review Fall 202	23 Increase student outreach activities to establish full cohort by May and/or end of summer each year.	different backgrounds and to build their academic, social, and economic potential. The Puente program fulfills this mission by identifying students	In person high school outreach each spring and participation in Gavilan College recruitment efforts, such as Super Saturday Events, and/or in-person meetings, phone calls, and recruitment texts over the summer when full cohort is not established by May.		\$3,200	9,600.00	End of May and/o	We will have established a full cohort before the beginning of each fall term.	Yes	WDIV/0!	Duplicate goal and request		Duplicate Request	

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Id Executive Area	Department	Title	Proposal Type Semester		Connection of Goal to Mission Statement	Plan to Achieve Goal	Responsible Party	Fund Amount Requested	Total Resource Allocation Request	Timeline to Completion	Evaluation Method	Resource Request?	Average Score	Committee Comments/Feedback on Goals	Recommended Amount	Recommended Funding Source	Committee Comments/Feedback on Funding	
318 Student Services	Student Life	Student Life - 2023 - 2024	Program Review Fall 2023		Connected to SAO 1 on Student Engagement & Belonging y Connected to ILO D on Cultivating Student Well Being	Add one social/entertainment event to Welcome Week & create a space for new students to ask questions and get direction from their student leaders/peer mentors.	Jacquie Martin & Michelle Castro	Dedicated budget needed to support these activities. Estimated \$750 per event with a Fall and Spring event each year.	4,500.00	Begin Fall 2024	Track attendance at welcome week activities year over year, retention year over year	Yes	4.0	The goal has a clear connection to SAOs and ILOs with a clear timeline and metrics.	4,500.00	ASG Funds	Utilize ASG Funds	
318 Student Services	Student Life	Student Life - 2023 - 2024		and overall student engagement in studen life programs/events (Voter, Community, Social Justice & Cultural)		Hire 2 to 3 work study students to support planning and implementation of voter & civic engagement events, social justice education events & cultural events on campus.		10 hours per week per student during the semester with 3 students at \$16 per hour with about 15 weeks per semester. Over 3 years 90 weeks x \$160 per week x 3 students = \$43.200	43,200.00		Hiring of student leaders, evaluation of their experience/understanding at the end of each semester, levels of overall student engagement at the events held	Yes	3.9	The detailed plan and budget reflect a strong commitment to improving student life and leadership on campus. Some of the funding for events could be funded with SEA funds. Othe funding sources could include CalWORKs and FA Work-study	43,200.00	SEAP; CalWORKs; FA Work-study	Recommend for funding using SEAP Funds, CalWORKs and Federal Work-study funds	
318 Student Services	Student Life	Student Life - 2023 - 2024		Engage 5% more Gavilan College students extracurricular programming focusing on Cultural Diversity.	Connects to SLO 2 on Cultural Diversity & Social Justice Connects to ILO & & C on Thinking Critically and Practicing Social Responsibility	Establish an official annual Gavilan College cultural events calendar approved by the institution to ensure that the college hosts one event per month during the academic year.		Funding is required to meet this goal and ensure effective events are hotsed on an ongoing basis. It is important to pay folks with marginalized identities fairly for the time they spend helping to educate our community as well. It will estimate each event will cost around \$1,500 including food, speakers, other activities and that we will host about 10 main events each academic year.	45,000.00	Begin Fall 2024	Post event surveys on learning about cultural events	Yes		The goal has a clear connection to SAOs and ILOs with a clear timeline and meritar. Some of the funding for exercis could be funded with SEA funds. Some of the funding for exercis could be funded with SEA funds. In the second second timeline to the second second funding to support the marketing of these events.	45,000.00	SEAP	Recommend for funding using SEAP Funds	
318 Student Services	Student Life	Student Life - 2023 - 2024	Program Review Fall 2023	Engage 5% more Gavilan College students extracurricular programming focusing on Social Justice Education.	in Connects to SLO #2 on Cultural Diversity & Social Justice Connects to ILO A&C on Critical Thinking & Social Responsibility	Establish a twice a semester speaker series on current events in social justice in collaboration with faculty members, nonprofit organizations, etc.	Jacquie Martin & Michelle Castro	Two events each semester at \$100 per event for lunch/snacks and beverages.	1,200.00	Fall/Spring 2023	Participant survey post event on understanding of social justice issues discussed before & after	Yes	3.5	The budget of \$1,200 for two events each semester is modest and seems feasible, ensuring that the speaker series can be sustained ove time. The measurability could be enhanced to include the impact these events would have on student retention. The request rould also he folded into the one above		Not Funded	Included in the request above	
318 Student Services	Student Life	Student Life - 2023 - 2024	Program Review Fall 2023	increase student voter registration and tu out rates in primary and presidential election cycles by 5%.	m Connects to SLO #3: Voter & Civic Engagement Connects to ILO A&C: Critical Thinking & Social Responsibility	Establish a formal Voter Engagement plan & program for Gavilan College that meets AB963 the Student Civic and Voter Empowerment Act requirements	Jacquie Martin & Michelle Castro	Establishing a Coordinator: no cost Creating an Action Plan: no cost Hosting 3 events per academic year: \$2500 Emails, academic calendar & social media awareness: no cost	7,500.00	Fall 2024	Enrolling in NSLVE to get data on registration and turnout rates of our students from election cycle to election cycle.	Yes	3.6	Compliance Related - AB963 The goal lacks a clear timeline for the events and detailed steps for the action plan. This is the first year the college has tried to be engaged with NSLVE for the 2024 election. Would like to see this effort the to service learning activities the college has explored bringing back.	7 500 00	General Funds	Establish an ongoing Student Life budget in the General Fund	
318 Student Services	Student Life	Student Life - 2023 - 2024		Engage 5% more students in local community service opprotunities	Connects to SLO #3: Civic and Community Engagement Connects to ILO A&C: Critical Thinking & Social Responsibility	Host one Day of Service per semester including a pre-service social justice workshop and post-service reflection with opprotunities available in both Gilroy & Hollister.	Jacquie Martin & Michelle Castro	\$50 per event on snacks & water	200.00	Fall 2025 implem	Student survey pre/post event on community service & understanding of underlying social justice issues associated.	Yes	3.9	The request is structured effectively with a clear plan for execution and clear connection to ILOs and measurable/deliverable goals. Could potentially be funded into request from row 13. SEA funding can help support this	200.00	SEAP	Recommend for funding using SEAP Funds	
275 Student Services	Welcome Center	2024		Three-Year Program Plan Goal Setting Worksheet	Increase the quantity and quality of trained Peer Mentors supporting the Welcome Center, outreach, and new to-college students from 10 to 15 mentors. Connection of Goal to Mission Statement, Strategic Plan (http://www.gavilan.edu/a/ministration/master_plan/docs/SP_GoalsStrat egietoTart-final.pdf) and SAO Results 2 Employment: Students who work on campus, especially in leadership roles, will gain soft skills and build their resume 7 Proposed Activity to Achieve Goal** ### 2 Employment: Mentors will learn and improve leadership and soft skills strough ongging training and involvement in campus activities and campus advisory committees. Mentors will learn and improve leadership and soft skills strough ongging training and involvement in campus activities and campus advisory committees. Mentors will cample self-evaluations each intrough ongging training and involvement in campus activities and campus advisory committees. Mentors will learn and improve leadership and soft skills strough ongging training and involvement in campus activities and campus advisory committees. Mentors will learn and improve leadership and soft skills strough ongging training and involvement in campus activities and campus advisory committees. Mentors will learn and improve leadership and soft skills strough ong the strough on the strong of the strough on the	Peer Mentors will work in a guided pathways framework to increase the number of new to college students who complete onboarding steps by 10%	Student Life/Peer Mentor Coordinator	Connection of Goal to Mission Statement, Strategic Plan Inhttp://www.gavilan.edu/administration/master_plan/docs/SP_GoalsStrategiesDraft- final.pdf) and SAO Results ## Administration for the Samuel Plan Inhttp://www.gavilan.gdf ## Equity-Students that receive just in time support to complete onboarding stepy/matriculation steps complete degrees at higher rates and complete with less than 77 units, particularly 01 groups Proposed Activity to Activieve Goal** ## If Achievement and ## Equity-Mentors will provide just in time support to new to college students thine support to new to college students them support to new to completing financial aid, orientation and an education jain. Responsible Party Mentor Payroll SIAD 1335 Ker year for the next 3 years ## STJ,500-S87,750: SEA PGSN); 115,500-S20,500 CalWORKS Student	120,000.00	6/2024	The did of students receiving just in time support will be collected and evaluated for pace of completion and persistence.	Yes	2.6	Not clear on what the goal is or what the pathway to achieve the goal will be. Resource request is unclear. A reading currently onces from SIA. The 2023 Title V grant will assist paying for some of the peer neutron and outreach and retention are considered to the second of the seco	60,000.00	2023 Title V Grant	Recommend \$20K a year for additional peer mentors, using 2023 Title V Grant.	
275 Student Services	Welcome Center	Welcome Center - 202.	3 - Program Review Fall 2023	a of 3 suggested Goals	Establish, Maintain, and monitor Westome Center Operating Budget. Connection of Goal to Mission Statement, Strategie Pina. (Inttre/Jwww.gavilan.edu/Jadministration/master_plan/doct/SP_Goalstrat egies/Draft-finalpd and SAO Results Employment: The Mentors need office supplies, trainings, and a space to feel connected to their roles as per mentors. The office in which student 1D cards are currently being taken is too small for the team to function properly. Alo, having a space that permits the team to have 1:1 conversations and attend Zoom calls in private is necessary to ensure privacy and ERFA regulations. Estimating the teams are professionally trained and ready for the expansion is essential in providing supportive peer support. The team must feel confident in their role and have the tools top provide student-flocused care. Proposed Activity to Archieve Goar! Work with the dean to establish a Dudget to support ongoing training for viols with the dean to establish a Dudget to support ongoing training for so scher professional development cartaining. For example, attending conferences with their supervisor or other student-student support services. Responsible Party if a collaboration, what % is required from each partner? 53000.00 per year SAAP with the ability to retain rollover fortal Three-Few Resource Allocation Request	growth of the LRC building, and the new Hollister site.	Student Life Coordinator and Dean of Enrollment Services	Expanding the team by 6 PMs at 518 per hour means a budget increase of 5108,000 is needed. Budget needs may be possible with the Title V grant.	324,000.00	7/1/2024	The budget is established, funds are approved and used as needed. Peer Mentor and student satisfaction survey are administered each semester	Yes		The objective clearly articulates a necessary enhancement of the Wolcome Center's operations to support an effective per mentor programmen, above, Vice gas sume fooling from outrassic freedings and STAL Sources. Will do not reach effective per successful and the support of th	162,000.00	Retention & Outreach Funds	Recommend SS4K a year for additional peer mentors, using Retention and Outrach Runds.	