

ANNUAL UPDATE QUESTIONS

I - MAIN

Overview

Academic Year: **2025-2026**

Originator : Annette Gutierrez

Division: Division Student Support Programs

Department: Basic Needs-Fresh Success

II - CO-CONTRIBUTORS

- 1) Olga Olvera
- 2) Fabian Pacheco
- 3) Click or tap here to enter text.
- 4) Click or tap here to enter text.
- 5) Click or tap here to enter text.

III - ANNUAL UPDATE

On the [PIPR website](#), locate and review your previous program plan and subsequent annual updates. After reviewing, enter your previous goals below and provide and update.

Previous Goals: 80% of Fresh Success students will exit Gavilan College with a resume.

End of Year Goal Status: In-Progress

Please describe your status (No more than 200 words). Engagement with Fresh Success students has remained an ongoing challenge, particularly in connecting students early to career readiness activities. Despite these barriers, the program has made incremental progress toward the goal of ensuring that 80% of Fresh Success students exit Gavilan College with a completed resume. Over the past year, the team implemented targeted strategies to strengthen student participation. These efforts included offering multiple resume development workshops, providing one-on-one resume assistance, and intentionally connecting students with the Career Center for additional support. Staff also prioritized outreach to students nearing graduation to ensure they received focused resume support prior to exiting the program. Through these combined efforts, 48% of Fresh Success students exiting in FY25 left with a completed resume. While this remains below the established 80% benchmark, it reflects important forward movement in a historically challenging area. Moving ahead, the program will focus on embedding resume development earlier in the student experience, increasing workshop participation, and leveraging cross-program coordination to improve outcomes and move closer to the established goal.

Did you request the same resources the previous year? If so, what was the result? Has there been a significant change since your request? **Click or tap here to enter text.**

Previous Goals: 100% of Fresh Success Students will develop a comprehensive ed-plan by the end of their first semester.

End of Year Goal Status: In-Progress

Please describe your status (No more than 200 words). Fresh Success has made significant progress toward the goal of ensuring that 100% of students complete a comprehensive educational plan by the end of their first semester. Last year, 96% of students successfully met this goal, reflecting a strong commitment from both program staff and students. This achievement was made possible through intentional follow-up and consistent tracking by our dedicated counselor and program staff. Program staff actively monitored progress, providing timely reminders and support to students who needed additional assistance to finalize their plans. The structured support and proactive communication strategies implemented by the team have proven effective in keeping students on track, reinforcing the value of early intervention. Moving forward, the program will continue these practices to sustain and improve upon this high level of achievement, aiming to reach the full 100% target while providing students with the tools and guidance necessary for successful academic progression.

Did you request the same resources the previous year? If so, what was the result? Has there been a significant change since your request? **Click or tap here to enter text.**

Copy and paste to Enter more than one Goal

New Goal (Optional)

- **Goal (One Sentence Limit):** **Click or tap here to enter text.**
- Alignment to Strategic Goal Choose an item.
- Alignment to SLO or SAO (*Enter Department SLO or SAO that aligns to this goal*): **Click or tap here to enter text.**
- Describe the connection of Goal to Mission Statement, Strategic Plan and SLO/SAO Results: **Click or tap here to enter text.**
- Proposed Activity to Achieve Goal: **Click or tap here to enter text.**
- Responsible Party (One Sentence limit): **Click or tap here to enter text.**
- Timeline to Completion: Semester/Year: **Click or tap here to enter text.**
- How Will You Evaluate Whether You Achieved Your Goal (Two sentence Limit): **Click or tap here to enter text.**

Additional Comments:

Click or tap here to enter text.

IV - RESOURCE REQUESTS

Copy and paste to add more than 1 requests

1. Request Name (short title): **Click or tap here to enter text.**
2. Request amount: **Click or tap here to enter text.**
3. Type of Request: Choose an item.
4. Alignment to Goal(s) in section XIII (*enter goal from above*)**Click or tap here to enter text.**
5. Is this a one-time or ongoing expense? Choose an item.
6. Category of Request

If Personnel is Selected in question 3, select from the following all that applies

- Full-Time Faculty ☐
- Part-Time Faculty ☐
- Faculty Special Assignment or Reassigned Time ☐
- Full-Time Classified Professional ☐
- Part-Time Classified Professional or Student Worker ☐
- Full-Time Manager, Supervisor, Confidential ☐
- Part-Time Manager, Supervisor, Confidential ☐
- Professional Experts ☐

If Non-Personnel is Selected in question 3 select from the following all that applies;

- Instructional Equipment ☐
- Instructional Software ☐
- Instructional Supplies, Materials and Textbooks ☐
- Non-Instructional Equipment ☐
- Non-Instructional Software ☐
- Non-Instructional Supplies and Materials ☐
- Professional Development ☐
- Travel and Conference ☐
- Professional or Contracted Services ☐
- Repairs and Maintenance ☐
- Other ☐

7. *The committee will separate goals with resource requests. Requests will be categorized into two groups: those to be ranked and those not ranked. The requests not ranked include Safety, Compliance, Personnel, and Position.*

Which of the following best describes your requests?

Choose an item.

8. Provide a complete description, justification, or rationale for the requested amount. Describe how it aligns to the selected goal(s) and your responses to the above questions. (300 words)

Click or tap here to enter text.

V - EXECUTIVE SUMMARY

Please provide a brief executive summary regarding program trends and highlights that surfaced in the writing of this report. Summarize, using narrative, your program goals for this year. Your audience will be your Peer Review Team, the program review Committee, President's Cabinet, Dean's Council, ASGC, Academic Senate, Budget Committee and Board of Trustees (300 words or less).

The Fresh Success program continues to demonstrate strong progress in advancing student success outcomes. The program has made significant strides toward the goal of ensuring that 100% of participating students complete a comprehensive educational plan by the end of their first semester. In the most recent year, 96% of students achieved this milestone, reflecting the effectiveness of intentional follow-up, consistent tracking, and proactive case management by the program counselor and staff. Through structured monitoring, timely reminders, and individualized support, the team has reinforced early academic planning as a core student success strategy. The program will maintain these high-touch practices to sustain momentum and work toward achieving the full 100% target.

Student engagement, particularly in early career readiness, remains an area of focus. Despite ongoing challenges, the program has made measurable progress toward the goal of ensuring that 80% of Fresh Success students exit with a completed resume. Targeted strategies implemented over the past year included expanded resume workshops, one-on-one resume assistance, and strengthened referrals to the Career Center. Staff also conducted focused outreach to students nearing completion. As a result, 48% of exiting students in FY25 left with a completed resume. While below the 80% benchmark, this reflects meaningful forward movement in a historically difficult metric. Moving forward, the program will prioritize embedding resume development earlier in the student journey, increasing workshop participation, and leveraging cross-program coordination.

The program has also seen increased student engagement, particularly at the Hollister site, supported by the addition of a new staff member serving both Basic Needs and Fresh Success. However, overall enrollment declined from 152 students in FY24 to 109 in FY25. The program believes this decrease may be influenced by multiple external factors, including increased hesitancy among mixed-status families to participate due to identification concerns, a statewide decline in CalFresh participation, and broader federal policy climate impacts. The program will continue monitoring these trends while strengthening outreach and trust-building efforts to support eligible students.

VI - ATTACH FILES (optional)

If there is any additional information regarding your program that you will like to have uploaded, please attach it here.