



Financial Aid - Office of VP Student Services - Financial Aid

Main

Overview

Academic Year 2024 - 2025

Originator Benjamin, Kimberly

Division Office of VP Student Services

Department Financial Aid

Programs

Co-Contributors

Questions? Find answers in [CurricUNET User Manual](#).

Contributor

Open the Form Properties to select co-contributors and assign permissions.

Annual Update

1. Academic Year 2023 - 2024

Previous Goals Increase number of students who receive Pell Grant by 5%

Proposed Activity to Achieve Goal:

Collaboration with Outreach and other Student Services Programs to assist students in completing FAFSA application and submit required documentation.

Responsible Party:

FAO staff

Total Three Year Resource Allocation Request:

30000

Timeline to Completion Month / Year:

June/2025

How Will You Evaluate Whether You Achieved Your Goal:

Use Argos Reports & Banner Data to show increase of Pell Grant awards

End of Year Goal Status In Progress

Please describe your status (No more than 200 words)

23/24 - 1581 Pell recipients

24/25 to 4/4/25-1424 Pell recipients.

We should exceed our 5% goal based on the current number of recipients, as this number does not include unpackaged Spring 25 and Summer applications.

Did you request the same resources the previous year? If so, what was the result? Has there been a significant change since your request?)

There has been a significant change since the last resource request. The college enrollment has grown to pre-pandemic numbers, we have opened a second site in Hollister, and the number of staff has remained the same. In fact, we had a part-time temp previously, so our workload has increased and the need for additional staff has also increased.

Planning

We will continue to increase the number of students that receive Pell grants. With the opening of the new Hollister campus, the team is rotating to cover both campuses, and that takes away from the overall coverage. We need an additional team member to support the growth of our programs. Cal Grant rosters have more than tripled in size over the last 4–5 years, as well as overall growth in the number of students we serve at the two campuses. The new student centered funding formula (SCFF) counts the number of Pell recipients in the overall formula. Therefore, the FA office is a critical part of the college's funding. Staff have been working overtime in order to keep up with the increased workload, not only due to the number of applications and students, but in an attempt to make up for the 'FAFSA simplification' for the 24-25 application. The delay in opening of the FAFSA application had a long-lasting effect on all areas of the FA office. We have been working manually to process, package and award, due to the errors that occurred in the FAFSA system. We are going to continue to collaborate with CalSOAP by attending Cash4College workshops at all of the local high schools. Outreach is an important piece of our FA process, not only for new incoming students, but to ensure student retention. We will continue to provide workshops and training for all of our support services, counseling, athletics, and any other campus group that requests our attendance. We are able to assist current students with their FAFSA/CADAA applications, again, ensuring student retention. We definitely need an additional staff member or two, to make sure we meet or exceed our goals, and to keep the numbers up for the SCFF, as we are an important part of the formula.

Additional Comments

Resource Requests

Click Add Item to Enter a Resource Request

1. **1. Request Name (short title)** Additional Staff
2. **2. Request amount** 150000
3. **3. Type of Request** Personnel
4. **4. Alignment to Goal(s)** Increase number of students who receive Pell Grant by 5%
5. **5. Is this a one-time or ongoing expense.** Ongoing
6. **6. Category of Request (Select all that apply).**
 - Full-Time Classified Professional
7. **7. The committee will separate goals with resource requests. Requests will be categorized into two groups: those to be ranked and those not ranked. The requests not ranked include Safety, Compliance, Personnel, and Position. Which of the following best describes your requests?**
 - Personnel and Position: Requests that involve hiring, staffing, or reclassifying full-time or part-time faculty or staff. These requests are reviewed and approved through a separate

process by the Faculty Staffing Committee or the Executive and Leadership Council.

8. Provide a complete description, justification, or rationale for the requested amount. Describe how it aligns to the selected goal(s) and your responses to the above questions. (300 words)

The FA office is a compliance-based department that is an integral part of the SCFF and the funding for our college. We are a small team that is required to follow Federal, State, and local laws and policies, with a tight budget that does not allow for much overtime. We need to grow the number of Pell recipients, and with that comes a growth in many other programs, such as CalGrant, CCPC, Loans, Scholarships, SSCG, SEOG, along with other grants that may be available. The growth of our college requires additional staff to ensure that we are able to remain in compliance and provide the ultimate customer service to our students. We need more staff so that we are able to keep up with the growth as well as outreach and community engagement.

Executive Summary

Please provide a brief executive summary regarding program trends and highlights that surfaced in the writing of this report. Summarize, using narrative, your program goals for this year. Your audience will be your Peer Review Team, the program review Committee, President's Cabinet, Dean's Council, ASGC, Academic Senate, Budget Committee and Board of Trustees (300 words or less).

The FA office is facing uncertainty about the current state of the Dept. of Education being dismantled. We work diligently to keep up with the day-to-day operations in the office, keep up to date on the constant changes, and doing additional duties to make sure students are paid in a timely manner. Last year we were faced with the FAFSA simplification that caused a great deal of upset and confusion for our students and their families. With the SCFF and a 20% allocation tied to the number of Pell and CCPG awards requires additional staff resource allocations to ensure success. A dedicated outreach/FA tech position for the FA office would relieve other staff to focus on their duties without having to step away to work the events. This person would also be able to reach out to those students that have either not completed a FAFSA/CADAA and reach out to assist them with submitting the application. Therefore, further increasing our Pell numbers, will also increase our SCFF funding. Meeting the State Chancellor's 2030 Vision for Success will also require additional FA staff, including outreach, allowing the team to meet the students where they are and maximizing SCFF funding. This in turn will improve the campus as a whole, student and staff retention, and an increase in funding. A win-win for us all. Please consider the broad impact this request being fulfilled will have.

Attach Files

If there is any additional information regarding your program that you will like to have uploaded, please attach it here.

Attached File