

English as a Second Language - Division 50 - Career Technical Education - English as a Second Language

Main

Overview

Academic Year 2024 - 2025

Originator Cisneros, Nicole

Division Division 50 - Career Technical Education

Department English as a Second Language

Programs

Co-Contributors

Questions? Find answers in CurricUNET User Manual. (http://www.Gavilan.edu/en/employee-services/office-of-instruction/curricunet/program_reviews/create_pr.html)

Contributor

- Bowles Hasbany, Lynn

Annual Update

1. **Academic Year** 2023 - 2024

Previous Goals Hire another full-time faculty member for ESL

Proposed Activity to Achieve Goal:

Apply for the addition of a full-time hire when the Senate announces the next open application period.

Responsible Party:

ESL Department Chair

Total Three Year Resource Allocation Request:

279000

Timeline to Completion Month / Year:

May 2024

How Will You Evaluate Whether You Achieved Your Goal:

New full-time instructor hired

End of Year Goal Status On Hold

Please describe your status (No more than 200 words)

We went through the hiring process for a 3rd full-time ESL instructor in May/June 2024, but the position was not filled. There were not many applicants, possibly because it was intended for teaching at the Elmwood facility. We will not submit an application to the Staffing Committee

because this position is no longer needed. There are not that many ESL students at the Elmwood facility. We have reduced our course offerings due to the 20 student enrollment requirement. In addition, interest in online ESL courses has decreased.

Did you request the same resources the previous year? If so, what was the result? Has there been a significant change since your request?)

We got a 2nd Full-time ESL instructor through the Cluster Hire.

Planning

We will not submit an application to the Staffing Committee because this position is no longer needed. There are not that many ESL students at the Elmwood facility. We have reduced our course offerings due to the 20 student enrollment requirement. In addition, interest in online ESL courses has decreased.

Additional Comments

2. **Academic Year 2023 - 2024**

Previous Goals Hire a Dedicated ESL Tutor

Proposed Activity to Achieve Goal:

Hire a qualified ESL tutor

Responsible Party:

Continuing Ed

Total Three Year Resource Allocation Request:

40320

Timeline to Completion Month / Year:

August 2023

How Will You Evaluate Whether You Achieved Your Goal:

Tutor will be hired

End of Year Goal Status Canceled

Please describe your status (No more than 200 words)

No students are available for this position to tutor intermediate or advanced level ESL students.

Not enough interest or availability on the students' part. No money is available to hire an ESL instructor for this position at a competitive rate.

Did you request the same resources the previous year? If so, what was the result? Has there been a significant change since your request?)

No.

Planning

None

Additional Comments

3. **Academic Year 2023 - 2024**

Previous Goals Create an ESL 1A Course

Proposed Activity to Achieve Goal:

Collaborate with the English Department to determine course content

Responsible Party:

ESL Department

Total Three Year Resource Allocation Request:

500

Timeline to Completion Month / Year:

May 2025

How Will You Evaluate Whether You Achieved Your Goal:

ESL 1A approval through the curriculum process

End of Year Goal Status On Hold

Please describe your status (No more than 200 words)

No progress has been made on this goal. A good time to work on this would be at an AB705 group retreat, which our AB705 committee has been discussing.

Did you request the same resources the previous year? If so, what was the result? Has there been a significant change since your request?)

No

Planning

AB705 Committee possibly planning a June 2025 retreat where this goal could be achieved.

Additional Comments

Resource Requests

Click Add Item to Enter a Resource Request

Executive Summary

Please provide a brief executive summary regarding program trends and highlights that surfaced in the writing of this report. Summarize, using narrative, your program goals for this year. Your audience will be your Peer Review Team, the program review Committee, President's Cabinet, Dean's Council, ASGC, Academic Senate, Budget Committee and Board of Trustees (300 words or less).

The ESL Program has recently begun to collaborate again with community-based organizations to articulate ESL courses ranging from literacy to college readiness and citizenship to serve the divergent and evolving needs of second language learners in Hollister, San Juan, Morgan Hill and Gilroy. In response to low enrollment in some online courses, some morning courses, and the advanced level courses, the ESL Program has begun to offer an increasing number of hybrid classes. In Fall 2024, 2 Hyflex classes were offered; in Spring 2025, 6 Hyflex classes are being offered; for Fall 2025, 7 Hyflex classes are planned.

The three goals put forward in the ESL Program Review were:

1. Hire an ESL Tutor - A tutor has not been hired, as interest in or availability for tutoring is low right now. It is also a challenge to find someone who can tutor the intermediate and advanced levels of ESL.
2. Hire a third full-time faculty member - We went through the hiring process but did not fill the position in June 2024. There were not many applicants, possibly due to the focus on providing instruction in the jail communities. We have now discovered that it is difficult to open a class at the jails due to the varying levels of the students and the restrictions within the jails.
3. Create an ESL 1A - there may be an opportunity to begin this work if the AB 705 (MESS Group) is able to plan a retreat for English and ESL faculty in 2025.

Attach Files

If there is any additional information regarding your program that you will like to have uploaded, please attach it here.

Attached File

