Business - Division 50 - Career Technical Education - Business

Main

Overview
Academic Year 2024 - 2025
Originator Valenzuela Roque, Karla
Division Division 50 - Career Technical Education
Department Business
Programs

Co-Contributors

Questions? Find answers in CurricUNET User Manual. (http://www.Gavilan.edu/en/employee-services/office-of-instruction/curricunet/program_reviews/create_pr.html)
Contributor

- LaCarra, Roberto

Annual Update

1. **Academic Year** 2023 - 2024
   Previous Goals Increase proportion of Business students completing degrees by five percentage points
   Proposed Activity to Achieve Goal:
   Streamline degrees, offer core courses in distance education format for maximum student access with help of CTE Pathways grant.
   Responsible Party:
   Lead Faculty.
   Total Three Year Resource Allocation Request:
   0
   Timeline to Completion Month / Year:
   Ongoing: Milestones in Spring/2023, Spring/2024, Spring/2025
   How Will You Evaluate Whether You Achieved Your Goal:
   Compare data showing Business program awards in 2021-2022 (baseline) to awards in three succeeding years.
   End of Year Goal Status In Progress
   Please describe your status (No more than 200 words)
   In Progress

   Did you request the same resources the previous year? If so, what was the result? Has there a been a significant change since your request?)
   In Progress

Planning

In Progress

Additional Comments

No additional comments

2. **Academic Year** 2025 - 2026

New Goal

Increase graduation and/or completion rate

End of Year Status In Progress

Please describe your status (No more than 200 words)

In progress

Planning

In progress

Proposed Activity to Achieve Goal Consult with CTE Counselor Jessica Weiler

Responsible Party Department Dean

Total Three Year Resource Allocation Request 0

Timeline to Completion Month / Year May 2026

How Will You Evaluate Whether You Achieved Your Goal By Gavilan Connect Data

Additional Comments

No additional comments

3. **Academic Year** 2025 - 2026

New Goal

Reorganize course offerings to focus on courses necessary for graduation and/or transfer.

End of Year Status In Progress

Please describe your status (No more than 200 words)

In progress

Planning

In progress

Proposed Activity to Achieve Goal Consult with CTE Counselor Jessica Weiler

Responsible Party Department Dean

Total Three Year Resource Allocation Request 0

Timeline to Completion Month / Year May 2026

How Will You Evaluate Whether You Achieved Your Goal By Gavilan Connect Data

Additional Comments

No additional comments

Resource Requests

Click Add Item to Enter a Resource Request

1. **1. Request Name (short title)** Business Full-Time Faculty

   2. Request amount

   3. Type of Request Personnel

   4. Alignment to Goal(s)

   5. Is this a one-time or ongoing expense.

   6. Category of Request (Select all that apply).

   - Full-Time Faculty

7. The committee will separate goals with resource requests. Requests will be categorized into two groups: those to be ranked and those not ranked. The requests not ranked include Safety, Compliance, Personnel, and Position.
Which of the following best describes your requests?

- Personnel and Position: Requests that involve hiring, staffing, or reclassifying full-time or part-time faculty or staff. These requests are reviewed and approved through a separate process by the Faculty Staffing Committee or the Executive and Leadership Council.

8. Provide a complete description, justification, or rationale for the requested amount. Describe how it aligns to the selected goal(s) and your responses to the above questions. (300 words)
We are requesting one full-time faculty for the Business Department (Generalist) to replace Ellen Venable's position who retired in 2020. The position has been vacant for five years. The Business Department also requests that current full-time faculty Julian Kearns be granted equivalency to teach all Business courses offered by the Business Department. The rationale for hiring a Business Department full-time faculty lies in their critical role in delivering quality education by teaching courses, creating updated curriculum, advising students, and contributing to the overall academic development and reputation of Gavilan College, ensuring students receive a well-rounded learning experience and access to expert knowledge in their field; this includes factors like filling specific teaching needs within Business course offerings, expanding content expertise, promoting diversity of thought, and maintaining a stable academic environment.

Executive Summary

Please provide a brief executive summary regarding program trends and highlights that surfaced in the writing of this report. Summarize, using narrative, your program goals for this year. Your audience will be your Peer Review Team, the program review Committee, President's Cabinet, Dean's Council, ASGC, Academic Senate, Budget Committee and Board of Trustees (300 words or less).
Our Mission 2024-25 is to be a leader in educating a diverse student population to achieve career success and be a force for a better future. We seek to help our Gavilan students obtain their Associate Degree, Industry recognized certificates e.g. Cybersecurity, and G.E. Transfer requirements to enter four-year colleges to complete their Bachelor of Art or Science degree.

Our Business and Economics, Accounting, Administration of Justice, Law Pathway, Real Estate, Business Office Technology, and CSIS non-programmer classes aspire to be a leader in developing our diverse student population with the knowledge, abilities and opportunities to navigate and shape a changing marketplace, improving economic prosperity, public safety, and societal well-being in Santa Clara, San Benito, Monterey Counties, especially impacting the Silicon Valley region and beyond.

The Business Department is committed to excellence in teaching, rigorous academic curriculum, and active/experiential learning. We strive for engagement with and service to the community, commitment to ethics, justice, diversity, equity, inclusion and belonging, and respect for all people and all points of view.

Lastly, we offer a myriad of modalities to teach our Business Department classes, including Asynchronous, Synchronous, Face to Face, Hybrid, and Hyflex. Our goal is for Business Department Faculty to be fully represented and balanced in our curriculum delivery and between Gilroy (main campus) and Hollister Campus with face-to-face instruction. We seek to hold campus-wide events with invited speakers to

supplement and highlight our programs. CTE student headcounts continue to increase 2022 (N=1,951), 2023 (N=1,972), and 2024 N=(2,541). Further CTE course success rates indicate N=4,227 2022 (62%), N=4,314 2023 (63%), and 2024 N=5,200 (64%). All positive outcomes support our past goals.

Attach Files

If there is any additional information regarding your program that you will like to have uploaded, please attach it here.

Attached File
Business Dept. 23-24 PIPR final report.docx (/Form/Module/_DownloadFile/16663/45138?fileId=443)