Human Resources
5055 Santa Teresa Blvd
Gilroy, CA 95020
Phone: (408) 852-2823 Fax: (408) 846-4944

Assistive Technology Instructor
PART-TIME INSTRUCTOR
(PART-TIME NOT TO EXCEED 67% OF A FULL-TIME LOAD)
Open Until Filled

DEPARTMENT:

Accessible Education Center - Contact: Dean of Student Success and Equity, Special Programs, Carina Cisneros at ccisneros@gavilan.edu.

THE POSITION:

Are you interested in creating an exceptional educational environment for students who are part of a dynamic, inclusive community? If you see yourself as an educator who empowers students of diverse backgrounds to reach their potential, we invite you to apply for this position. At Gavilan College, we welcome your commitment to fostering a learning environment where resources are devoted to developing opportunities for students to break barriers and thrive as scholars and community members.

IDEAL CANDIDATE:

The ideal candidate for this position is an equity-minded individual who understands the importance of holding ourselves accountable for closing equity gaps and engaging in equitable practices both in and out of the classroom. Gavilan strives to attract candidates who view the elimination of inequities as an individual and collective responsibility and who are able to reframe inequities as a problem of practice. In addition, the ideal candidate is able to demonstrate a commitment to student-centered teaching practices, effective cross-disciplinary and cross campus collaboration, transparent decision-making, and purposeful service to the community. The ideal candidate will embrace the role of an educator who is continually learning anti-racist pedagogy and adapting to the needs of a diverse student population.

Gavilan College is committed to recruiting individuals that embody our Principles of Community by:

- actively demonstrating a commitment to embracing and celebrating diversity;
- committing to collaboration, effective communication and the development of strong working relationships;
- promoting purposeful inclusion of all groups and the free exchange of ideas in a respectful, trusting and considerate environment; and
- demonstrating a commitment to an environment where all students achieve their goals and have access to equitable resources and opportunities.

DUTIES AND RESPONSIBILITIES:

Working collaboratively with faculty and staff in the Accessible Education Center (AEC) and under the supervision of the Dean of Student Equity and Support Programs, the Assistive Technology Instructor will develop and coordinate the Assistive Computer Technology Program, including:

- Develop and implement curriculum in assistive computer technology as it relates to college level students in a diverse educational environment and monitor effectiveness through Student Learning Outcomes
- Provide classroom and individual instruction to students in the use of assistive technology software and strategies for its application to their college course(s)
- Develop accessible course materials for assistive computer technology classes
- Assess the technology needs of students and determine the appropriate assistive technology to support/meet their identified accommodations and their access to educational/course materials, including online materials
- Maintain accurate records for students receiving services and maintain proper documentation and confidentiality of student files using online database
- Train and direct the work of staff, who provide classroom support in assistive technology classes and work with students in the High Tech Center
- In collaboration with the District Information Technology Department, coordinate the installation and maintenance of assistive computer technology in AEC 's High Tech Center and Learning Skills Lab.

REQUIREMENTS:
Master's degree, or equivalent foreign degree, in the category of disability, special education, education, psychology, educational psychology, or rehabilitation counseling; and

Fifteen semester units of upper division or graduate study in the area of disability, to include, but not be limited to:
- Adapted computer technology
- Deaf and Hard of Hearing
- Intellectual disabilities
- Learning disabilities, or
- Physical disabilities

Foreign Degree Holders: Please see the Required Application Documents section below for important information regarding the evaluation of your foreign degrees.

HOW TO APPLY
If you are interested in this part-time position and meet the minimum qualifications, please submit the following items directly through the CCC Registry Website at cccregistry.org

- Apply at www.cccregistry.org
- CCC Registry online application (required)
- Cover letter indicating why you are interested in the position (required)
- Current resume (required)
- Unofficial transcripts (required - official transcripts will be required if hired for the position)
- Applicants who do not meet minimum qualifications must submit Supplemental Application for Equivalency (http://www.gavilan.edu/jobs/apps/Supp_App_Equiv_Det.pdf)

If you have questions related to the CCC Registry or technical aspects regarding submitting application materials on the CCC Registry website, please contact the CCC Registry directly at **registry@yosemite.edu** or call (800) 245-4157

FOREIGN DEGREE HOLDERS
For positions requiring a degree, all foreign degree credentials must be evaluated by a third party to determine the equivalent U.S. degree and major, and the Foreign Credential Evaluation must be attached to your application

before your application will be considered. Not attaching your Foreign Credential Evaluation will render your application incomplete. Evaluations should provide the name of the institution attended, a description of your credentials, the major field of study, and the U.S. equivalent for each credential. For a list of evaluating agencies, visit the State of California Commission on Teacher Credentialing. Note: Even if you obtained your graduate degree(s) in the U.S., you must attach a Foreign Credential Evaluation for your undergraduate degree if it was obtained outside the U.S.

PLEASE NOTE: Gavilan College Open Until Filled part-time faculty positions are open to applications on a continuous basis. Although there may not be any current openings, applications will remain on file until the hiring department has an immediate need to add candidates to their pool Screening and interviews can be conducted at any point in time as the hiring department desires.

NON-DISCRIMINATION

Gavilan College is an Equal Opportunity Employer committed to nondiscrimination on the basis of ethnic group identification, race, color, language, accent, immigration status, ancestry, national origin, age, gender, identity, religion, sexual orientation, transgender, marital status, veteran status, medical condition, and physical or mental disability consistent with applicable federal and state laws. If you have a verifiable disability, and require accommodation to complete an application please contact the Human Resources Office at (408)852-2823.