

Articulation Agreement
between
Gavilan College
and
Pacific Oaks College

This Articulation Agreement (“Agreement”) is made and entered into as of this ____ day of _____, _____, by and between **Pacific Oaks College** (“POC”) and Gavilan College (“GC”) whereby active GC students shall be permitted to transfer to POC pursuant to the terms and conditions outlined below.

WHEREAS, GC is a regionally accredited community college that offers campus-based and/or online associate’s degrees through an engaging educational experience that connects students with peers and expert faculty in various programs of study; and

WHEREAS, POC is a regionally accredited college that offers campus-based and online bachelor’s degree completion programs in education and human development through an engaging educational experience comparable to that of GC, that connects students with peers and expert faculty; and

NOW THEREFORE, in consideration of the promises and of the mutual covenants herein contained, the parties hereto agree as follows:

I. General Provisions of the Guarantee

The following terms and conditions outline this admission guarantee between GC and POC:

- A. Eligibility: All active GC students are eligible to transfer to POC under the terms and conditions of this Agreement, as long as the student meets the qualifying criteria outlined below. “Active GC student” is defined as a student who has been identified as maintaining an active enrollment status, meaning those students who have completed at least one academic course within the past academic year as determined by GC.
- B. Term and Termination: Active GC students shall have through the August 2017 enrollment cycle to seek admission under the terms of this Agreement, whereby it shall immediately terminate. The term of this Agreement may be extended only by the written Agreement of both parties. Either party may terminate this Agreement at any time for any reason without penalty or further obligation by giving the other party ninety (90) days written notice; however, both parties understand and agree that any written commitments made to GC transfer students hereunder shall survive termination of this Agreement.
- C. Transfer Admission Guarantee: Active GC students who fulfill the criteria listed below (see III. Transfer Student Responsibilities) are guaranteed general admission to POC. All transfer of credit will be based on an individual evaluation of student transcripts, and may vary depending upon program of study and how credits are applied towards degree completion.

- D. Financial Aid: GC students will be encouraged to apply for financial aid designating the school of current attendance as their primary school. Should the student wish to take courses at both institutions simultaneously, students will arrange for GC to release financial aid information to POC's Financial Aid Office.
- E. Statement of Non-Discrimination: Each institution warrants that it shall not discriminate against any program applicant or participant on the basis of race, color, national origin, religion, gender, sexual orientation, age, or disability.
- F. Promotion: The Parties consent to the mutual use of the Parties' names and logos in promoting this Agreement, including on each Party's website, social media, public relations, and in other marketing efforts. The Parties also agree to use their best efforts to mutually promote and market this agreement. The Parties agree to promote, advertise, and market the agreement in a manner consistent with which they promote other partnerships on their websites, social media, public relations, and in other marketing efforts. Such efforts shall include the use of: 1) campus images, 2) Parties' logos, 3) an outline of programs offered by POC on GC's website, 4) a description of POC's transfer process for GC students to have their Courses accepted toward a degree or certificate offered by POC and recognized for academic credit on GC's website, 6) links to POC's website, 7) links to POC's social media presence and/or 8) other such items as may be mutually agreed between POC and GC.

II. Pacific Oaks College Assurances

- A. Pacific Oaks College Admissions Department shall enter an attribute into a content management system (CMS) so that transfer students are identified as GC students, and therefore eligible for the terms and conditions outlined in this Agreement. POC agrees to appoint one or more individuals as a point-of-contact for all GC transfer students who shall serve as a liaison for admissions consultations, transfer evaluations, student management, and any other information about the transfer process and/or orientation to POC.
- B. Active GC students who transfer to POC will be awarded transfer of credit ("TOC") based on a pre-approved articulation guide, attached as **Appendix A**, as long as they have met all other requirements of POC for transfer credit eligibility. Courses not listed for transfer of credit in Appendix A may be considered on a case-by-case basis upon review of the GC course syllabus. Courses meeting multiple general education areas may only be applied towards credit in one area.
- C. While only official GC transcripts are required for this general admission assurance, enrollment advisors may request official transcripts from other institutions attended by the student to review for additional TOC for coursework not completed at GC. In this instance, POC will require an official sealed transcript from all third party colleges prior to being accepted to be reviewed for TOC, in addition to GC TOC. No TOC shall be granted for courses where the student earned a grade of less than a "C". Any otherwise ineligible TOC is subject to conditional approval by POC's subject matter expert on a case-by-case basis. The

evaluation and transfer of earned college credit shall be in full compliance with institutional policies and all other state and Federal education policies pertaining to credit transfer.

- D. Bachelor of Arts students may be eligible for institutional scholarship opportunities at POC. More information on scholarships can be found at:
[http://www.pacificoaks.edu/Admissions/Costs Financial Aid/Funding Your Education/Scholarships/For Incoming Students](http://www.pacificoaks.edu/Admissions/Costs_Financial_Aid/Funding_Your_Education/Scholarships/For_Incoming_Students).

III. Transfer Student Responsibilities

- A. To qualify for the Transfer Admission Guarantee, active GC students must submit an application for admission to POC, and shall be subject to the admission requirements of the specific degree program for which they wish to transfer.

1. BACHELOR OF ARTS ADMISSION REQUIREMENTS

Bachelor's degree applicants fulfill the admissions requirement by meeting either of the following criteria:

- a. Complete a minimum of 60 transferable semester units, 34 of which must meet the specific General Education requirements detailed within this document (See Appendix A). Students may be admitted with 12 units of general education contingency credit, but will need to have 60 semester units completed by the end of their first academic year at Pacific Oaks.
- All transfer coursework must be completed with a grade of "C" or higher from a regionally accredited college or university.
 - Credit must be college level and degree applicable
 - Credit will be reviewed on a course by course basis
 - Quarter Hour credits will be converted to Semester Hours
 - Credit for Prior Learning Assessment (ie: Challenge Exams, Credit for Life Experience, etc.) awarded by other institutions will not be accepted for transfer

-OR-

- b. Possess a conferred Associate of Arts or Associate of Science degree (minimum of 60 semester units and a GPA of 2.0) from a regionally accredited institution in a traditional academic area of study or Child Development/Early Childhood Education (see Appendix B for a list of applicable areas of study).
- Students with a conferred associate degree satisfy all of the general education requirements for admission to Pacific Oaks College
 - All transfer coursework must be completed with a grade of "C" or higher from a regionally accredited college or university.
 - Quarter Hour credits will be converted to Semester Hours
 - Associate degrees in vocational areas of study and Associate of Applied Science degrees do not meet this requirement and credit will be reviewed on a course by course basis

- If transfer credit from another institution is listed as part of the completed associate degree, an official transcript will need to be sent from the institution(s) where the credit was awarded

2. TOEFL (Test of English as a Foreign Language)

All applicants for whom English is a second language, with the exception of applicants who have an associate's degree, bachelor's degree, or 60 transfer credits from a university in which the language of instruction is English, must take the international TOEFL and have the scores sent directly to the Admissions Office. A score of 550 or above on the paper-based exam—or 79 and above on the Internet-based exam—is required for admission. IELTS score of 6.5 or higher is also accepted. Scores may be no more than two years old.

3. RESIDENCY AND UPPER LEVEL TRANSFER CREDIT REQUIREMENTS BY PROGRAM

In addition to the Admission Requirements outlined above, students may be awarded additional transfer credit beyond the 60 semester units required for admission. All potential upper level credit will be reviewed by a subject matter expert to determine eligibility for upper level TOC. The residency requirements and upper level transfer credit policies are listed below by program:

BA Human Development

Students may be awarded up to 90 semester units of transfer credit in the Human Development program. All credit above the 60 semester unit admission requirement must be in the area of study per program. Any degree applicable coursework beyond the 60 needed for admittance to Pacific Oaks may be reviewed for potential transfer credit. NOTE: Students may only bring in a maximum of 90 total transfer credits per Residency Requirement.

BA Early Childhood Education (Non-Credential)

Students may be awarded up to 84 semester units of transfer credit in the BA Early Childhood Education Non-Credential program. All credit above the 60 credit admission requirement must be in the area of study per program. Any degree applicable coursework beyond the 60 needed for admittance to Pacific Oaks may be reviewed for potential transfer credit. NOTE: Students may only bring in a maximum of 84 total transfer credits per Residency Requirement.

BA Early Childhood Education (Teacher Credential Programs)

No upper level elective credit is awarded in the teaching credential programs for freshman and sophomore level coursework. Pacific Oaks requires all course-to-course transfer credit for 300 and 400 courses be upper division (junior/senior level), therefore no additional credit beyond the 60 units will be awarded from GC.

NOTE: Students may only bring in a maximum of 83 total transfer credits per Residency Requirement.

- B. All GC students who transfer to POC shall be held to all academic policies as outlined in POC Student Handbook and POC Student Catalog. This includes, but is not limited to, completion of all graduation requirements for degree conferral.

IV. Amendments

The terms of this agreement shall not be waived, altered, modified, supplemented, or amended, in any manner whatsoever, except by written instrument signed by all the parties.

IN WITNESS WHEREOF, the parties have executed this Agreement pursuant to the terms and conditions outlined herein as of the date set forth below

President
Pacific Oaks College

President
Gavilan College

Date

Date

Appendix A: General Education Courses

GENERAL EDUCATION COURSEWORK	
GAVILAN COLLEGE	PACIFIC OAKS COLLEGE
Number & Title of Course	Gen Ed Requirements
General Education and Lower Division Course Requirements General Education Units Required: 34 Lower Division Course/Elective Units Required: 26	
English Communication (6 units) One Course Required to be English Composition	
ENGL 1A Composition	English Composition
ENGL 1B Composition and Literature	
ENGL 1C Critical Reasoning and Writing	
BOT 100 Business Correspondence	English Elective
BUS 100 Business Correspondence	
CMUN 1A Introduction to Public Speaking	
CMUN 2 Oral Interpretation	
CMUN 4 Intercultural Communication	
CMUN 5 Fundamentals of Communication Studies	
CMUN 8 Interpersonal Communication	
CMUN 10 Small Group Communication	
CMUN 11 Business Communication	
ENGL 1B Composition and Literature	
ENGL 1C Critical Reasoning and Writing	
ENGL 9A Introduction to Creative Writing	
ENGL 9B Advanced Creative Writing	
ENGL 9C Creative Writing: Poetry	
ENGL 9D Creative Writing: Fiction	
JOUR 10 Mass Media and Society	
JOUR 16A Writing for Print and Digital Media	
PHIL 4 Critical Thinking and Writing	
SOC 10 Mass Media and Society	
THEA 20 Introduction to Scriptwriting	
Mathematical Concepts and Quantitative Reasoning (3 units)	
BUS 11 Statistics for Business and Economics	Mathematical Concepts and Quantitative Reasoning
BUS 102 Business Mathematics	

ECON 11 Statistics for Business and Economics	Mathematical Concepts and Quantitative Reasoning
MATH 1A Single-Variable Calculus and Analytic Geometry	
MATH 1B Single-Variable Calculus and Analytic Geometry	
MATH 1C Multivariable Calculus	
MATH 2 Linear Algebra	
MATH 2C Differential Equations	
MATH 5 Introduction to Statistics	
MATH 6 Calculus for Business/Social Science	
MATH 7 Finite Mathematics	
MATH 8A First Half of Precalculus	
MATH 8B Second Half of Precalculus	
MATH 12 Mathematics for Elementary Teachers	
MATH 14 Math for Liberal Arts	
MATH 233 Intermediate Algebra	
MATH 233A and 233B Intermediate Algebra	
MATH 240 Algebra II	
Arts and Humanities (9 units)	
ART 1A Art History	Arts and Humanities
ART 1B Art History	
ART 2A Two-Dimensional Design	
ART 3A Drawing and Composition	
ART 3B Drawing and Composition	
ART 6 Art Appreciation	
ART 7A Beginning Ceramics	
ART 8A Beginning Photography from Analog to Digital	
ART 10A Cultural History of Ceramics	
ART 10B Ceramics	
ART 11 Creativity/Imagination and Innovation	
ART 12A Sculpture	
ART 12B Sculpture	
ART 13 Three-Dimensional Design	
ART 14A Introduction to Murals	
ART 15A Beginning Painting: Form and Composition	
ART 15B Beginning Painting: Imagination and Expression	
ART 21 Ancient Americas: A History through Art	
ART 34A Life Drawing	
ART 34B Life Drawing	
CHN 1A Elementary Mandarin	
CHN 1B Elementary Mandarin	
DM 80 Digital Photography	
ENGL 2B American Ethnic Literature	

ENGL 2C Introduction to Film and Fiction
ENGL 2E Introduction to Women Writers
ENGL 2F Children's Literature
ENGL 2J Mythology
ENGL 4A British Literature - 449 to 1798 A.D.
ENGL 4B British Literature - 1798 to Present
ENGL 5A Survey of American Literature - 1620 to 1865
ENGL 5B Survey of American Literature - 1865 to Present
FRNH 1A Elementary French
FRNH 1B Elementary French
HIST 1 United States History through Reconstruction
HIST 2 United States History Reconstruction to the Present
HIST 3 History of California
HIST 4A Global History before 1500
HIST 4B Global History after 1500
HIST 7A History of Western Civilization
HIST 7B History of Western Civilization
HIST 12 Mexican American Cultural History
HIST 21 Ancient Americas: A History through Art
HUM 3 Introduction to Cinematic Arts, Film and Television
HUM 4 Introduction to American Cinema
HUM 6 Contemporary World Cinema
HUM 10 Approaches to Contemporary Film
HUM 12 Mexican American Cultural History
HUM 25A Film Production
JPN 1A Elementary Japanese
JPN 1B Elementary Japanese
MCTV 16 History and Culture of Television, Film and New Media
MCTV 19 Acting and Voice for TV/Film/Media
MUS 1A, 1B Music History and Literature
MUS 3A, 3B, 3C, 3D Harmony/Theory/Musicianship I, II, III, IV
MUS 4A, 4B Beginning Piano
MUS 5A, 5B Intermediate Piano
MUS 5C, 5D Advanced Piano
MUS 6 Introduction to World Music
MUS 7 Songwriting and Composition
MUS 8A, 8B Beginning Voice
MUS 8C, 8D Intermediate Voice
MUS 9A, 9B Guitar
MUS 11A Applied Music/Piano
MUS 11B Applied Music/Guitar
MUS 12 Vocal Ensemble

Arts and Humanities

MUS 13 Concert Choir	
MUS 14, 14B, 14C, 14D Instrumental Ensemble	
MUS 26 Symphony	
PHIL 1 Introduction to Philosophy	
PHIL 2 Introduction to Logic	
PHIL 3A Ethics	
PHIL 3B Contemporary Moral Issues	
PHIL 6 Comparative Religions	
PHIL 7A History of Philosophy: Ancient to Medieval Times	
PHIL 7B History of Philosophy: Renaissance to Modern Periods	
PHIL 9 Philosophy of Religions	
PHIL 12 Introduction to Political Thought	
PHIL 15 Asian Philosophies	
SPAN 1A Elementary Spanish	
SPAN 1B Elementary Spanish	
SPAN 2A Intermediate Spanish	
SPAN 2B Intermediate Spanish	
SPAN 8A Conversational Spanish	
SPAN 8B Conversational Spanish	
SPAN 8C Conversational Spanish	
SPAN 8D Conversational Spanish	
SPAN 12A Spanish for Spanish Speakers	
SPAN 12B Spanish for Spanish Speakers	
THEA 1 Theatre History	
THEA 2A, 2B Children's Theatre Repertory	
THEA 3 El Teatro Campesino	
THEA 4 Oral Interpretation	
THEA 7 Theatre Appreciation	
THEA 11 Dance and Movement for the Theatre	
THEA 12A Acting I	
THEA 12B Acting II	
THEA 13A, 13B, 13C, 13D Actor's Workshop	
THEA 14 Stage Production	
THEA 15 Introduction to Design for Stage, Television and Film	
THEA 16 History and Culture of Television, Film and New Media	
THEA 19 Acting and Voice for TV/Film/Media	
THEA 21 Mexican Dance and Folklore	
Social and Behavioral Sciences (9 units)	
AJ 5 Introduction to Modern International Terrorism	
AJ 10 Introduction to Administration of Justice	
	Arts and Humanities
	Social and Behavioral Sciences

AJ 14 Criminal Law
AJ 20 Juvenile Law and Procedure
AJ 32 Crime and Delinquency
AJ 176 Criminal Street Gangs
ANTH 2 Introduction to Archaeology
ANTH 3 Introduction to Cultural Anthropology
ANTH 5 Magic/Witchcraft and Religion
ANTH 6 Culture and Politics of Africa
CD 2 Early Child Development
CD 3 Child Growth and Development during the School Years
CD 5 Child/Family and Community
CD 7 Cultural Context of Child and Family in a Diverse Society
ECON 1 Principles of Macroeconomics
ECON 2 Principles of Microeconomics
GEOG 2 Cultural Geography
HE 2 Human Sexuality
HIST 1 United States History through Reconstruction
HIST 2 United States History Reconstruction to the Present
HIST 3 History of California
HIST 4A Global History before 1500
HIST 4B Global History after 1500
HIST 5 Women's Lives in Early United States History
HIST 6 Women's Recent United States History
HIST 7A History of Western Civilization
HIST 7B History of Western Civilization
HIST 12 Mexican American Cultural History
POLS 1 Introduction to American Government
POLS 3 Introduction to Comparative Politics
POLS 4 Introduction to International Relations
POLS 5 Introduction to Modern International Terrorism
POLS 9 Global Social Change
POLS 12 Introduction to Political Thought
PSYC 2 Early Child Development
PSYC 3 Child Growth and Development During the School Years
PSYC 7 Cultural Context of Child and Family in a Diverse Society
PSYC 10 Introduction to Psychology
SOC 1A Introduction to Sociology
SOC 1B Introduction to Sociology: Social Problems
SOC 3 Sociology of Race, Ethnicity and Cultural Identity
SOC 4 Sociology of Women and Men
SOC 9 Global Social Change
SOC 21 Marriage and the Family

Social and Behavioral Sciences

**Physical and Biological Sciences plus
Lab Component (minimum 7 Units)**

AH 8 General Microbiology (Lab)
AH 9 Human Physiology (Lab)
AH 11 Nutrition
AH 15 Survey of Anatomy and Physiology (Lab)
ANTH 1 Introduction to Physical Anthropology
ASTR 1 Introduction to General Astronomy
BIO 1 Cell and Molecular Biology (Lab)
BIO 4 General Zoology (Lab)
BIO 5 General Botany (Lab)
BIO 7 Human Anatomy (Lab)
BIO 8 General Microbiology (Lab)
BIO 9 Human Physiology(Lab)
BIO 10 Principles of Biology (Lab)
BIO 11 Nutrition
BIO 12 Introduction to Human Biology (Lab)
BIO 13 Marine Biology (Lab)
BIO 15 Survey of Human Anatomy and Physiology (Lab)
BIO 21 Field Ecology (Lab)
CHEM 1A General Chemistry (Lab)
CHEM 1B General Chemistry (Lab)
CHEM 12A Organic Chemistry (Lab)
CHEM 12B Organic Chemistry (Lab)
CHEM 30A Elementary Chemistry (Lab)
CHEM 30B Elementary Organic and Biochemistry (Lab)
ECOL 1 Conservation of Natural Resources (Lab)
ES 1 Introduction to Environmental Science (Lab)
GEOG 1 Physical Geography (Lab)
GEOL 1 Introduction to Geology
HORT 20 Principles of Horticulture
PSCI 1 Principles of Physical Science
PSCI 2 Introduction to Meteorology
PSCI 3 Ocean Studies
PHYS 1 Introduction to Physics (Lab)
PHYS 2A General Physics I (Lab)
PHYS 2B General Physics II (Lab)
PHYS 4A Physics for Scientists and Engineers-Mechanics (Lab)
PHYS 4B Physics for Scientists and Engineering-Electricity and Magnetism (Lab)
PHYS 4C Physics for Scientists and Engineering-Heat, Optics, Modern Physics (Lab)
PSYC 11 Biological Psychology

**Physical and Biological Sciences plus
Lab component
(Lab indicated with title)**

Lower Division / General Electives (26 Units):

Remaining elective credit can be fulfilled by additional coursework that exceeds the required general education requirements. Remedial and vocational coursework do not meet the requirements for general elective transfer credit

Appendix B: Qualifying Associate Degrees

An Associate of Arts or an Associate of Science degree, with a minimum of 60 semester units from a regionally accredited college in a traditional academic area of study or Child Development/Early Childhood Education will be accepted as fulfilling the general education requirement for admission to Pacific Oaks College. The degrees listed below are acceptable from Gavilan College to Pacific Oaks College:

Acting	Liberal Arts-Multiple Subjects
Art History	Mathematics
Biological Science	Music
Child Development	Physical Science & Engineering
Communication Studies	Social Science
Economics	Spanish
Kinesiology	Studio Art
Liberal Arts	Theatre Arts

Associate degrees in the following areas of study are considered “vocational” and **DO NOT** automatically meet the requirements for admission to Pacific Oaks College. Degrees listed below from Gavilan College will be evaluated on a course by course basis for the general education admission requirements at Pacific Oaks College:

Accounting	General Office Skills
Administration of Justice	Health Science
Aviation Maintenance Technology	Industrial Technology
Business Computer Applications	Journalism
Carpentry Apprenticeship	Medical Science
Computer Graphics & Design	Nursing: Registered Nursing
Computer Networking	Programming for the Internet
Computer Programming	Real Estate
Cosmetology	Retail Management
Digital Media	Scientific Programming
Drywall/Lathing Apprenticeship	UNIX Operating System
General Business	Water Resources Management