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## TECHNICAL REQUIREMENTS

1. Any desktop or laptop computer with a camera (preferred)
  - Use Chrome or Firefox as your web browser - you will have technical problems if you use other web browsers!
  - Have your web camera ready and activated.
  - Have a headset with a microphone ready (your cell phone headphones will work great!)
  
2. Android or Windows tablet device (video capabilities currently not supported for Apple iOS devices) pending release November 2018
  - Use Chrome
  - Have your camera ready and activated.
  - Have a headset with microphone ready (your cell phone headset will work great!)

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## HOW TO ENTER A CHAT SESSION

1. Make sure your device has a webcam and microphone.
2. When staff is available for a Chat session, you will see a green *ONLINE* indicator.
3. Click on *Chat Available Now*.
4. Click on *Auto Login* with the Gavilan logo. Guest options available.
5. Use your Gavilan ID and password to log in. Guest option available.
6. Once logged in, staff will allow you to *ENTER MEETING* to start your session.
7. To end the session, click on *Exit Meeting* to take the survey and log out.