

Course Outline

COURSE: JLE 189 **DIVISION:** 50 **ALSO LISTED AS:**

TERM EFFECTIVE: Spring 2017 **CURRICULUM APPROVAL DATE:** 05/09/2016

SHORT TITLE: COMMUNITY SERVICE OFFICER

LONG TITLE: Community Service Officer

<u>Units</u>	<u>Number of Weeks</u>	<u>Type</u>	<u>Contact Hours/Week</u>	<u>Total Contact Hours</u>
9.5 TO 11.5	18	Lecture:	8.4 TO 10.5	151.2 TO 189
		Lab:	4.5	81
		Other:	0	0
		Total:	12.9 TO 15	232.2 TO 270

COURSE DESCRIPTION:

This course provides basic training for Community Service Officers as well as incorporating PC832 Certification. The content includes all topics required for PC832 Laws of Arrest as well as: Juvenile Law, HazMat, Prop 115 certification, First Aid/CPR with extensive focus on traffic control, investigations, and report writing. Emphasis on practical application of skills.

PREREQUISITES:

COREQUISITES:

CREDIT STATUS: D - Credit - Degree Applicable

GRADING MODES

L - Standard Letter Grade

REPEATABILITY: N - Course may not be repeated

SCHEDULE TYPES:

02 - Lecture and/or discussion

03 - Lecture/Laboratory

04 - Laboratory/Studio/Activity

STUDENT LEARNING OUTCOMES:

1. Define criminal law, the elements of a crime, types of intent, parties to a crime, criminal defenses, probable cause, obstruction of justice, Constitutional Rights law, laws of arrest, and use of force.

Measure: POST written exam, skills exam

PLO:

ILO: 2, 3, 7

GE-LO:

Year Assessed: 2015

2. Describe the law enforcement profession, ethic and professionalism, what constitutes unethical behavior, the Administration of Justice components, the California court system, and discretionary decision making.

Measure: POST written exam, POST Scenarios

PLO:

ILO: 2, 3, 7

GE-LO:

Year Assessed: 2015

3. Demonstrate interrogation techniques, the Miranda Rights and waiver, preliminary investigation techniques, crime scene preservation, identification, collection and marking of evidence, preservation of evidence, chain of custody, etc.

Measure: POST Written Exam POST Scenarios

PLO:

ILO: 2, 3, 7

GE-LO:

Year Assessed: 2015

4. Demonstrate the principles of weaponless defense, person search techniques, use of restraints.

Measure: POST written exam, POST skills exam

PLO:

ILO: 2, 3, 7

GE-LO:

Year Assessed: 2015

CONTENT, STUDENT PERFORMANCE OBJECTIVES, OUT-OF-CLASS ASSIGNMENTS

Curriculum Approval Date: 05/09/2016

2 Hours

Content: I. Leadership, Professionalism and Ethics

- A. The importance of leadership
- B. Define leadership
- C. The relationship between public trust and a Community Service Officer's ability to perform their job
- D. The community, agency, and other Community Service Officers' expectations of a Community Service Officer's conduct
- E. The benefits of professional and ethical behavior to the community, agency and Community Service Officer
- F. Describe the consequences of unprofessional/unethical conduct
- G. The Law Enforcement Code of Ethics

Student Performance Objectives (SPO): Identify how leadership impacts the work of a Community Service Officer

Out-of-Class Assignments: Reading POST Learning Domain

2 Hours

Content: I. CRIMINAL JUSTICE SYSTEM

- A. The freedoms and rights afforded to individuals under the U.S. Constitution, the Bill of Rights
- B. How the U.S. Constitution amendments apply to the actions and conduct of

Community Service Officers

- C. The components and primary goals of the criminal justice system
- D. Primary federal, state, and local law enforcement agencies within the criminal justice system
- E. Judicial component of the criminal justice system
- F. Organization of the California court system
- G. The judicial process in criminal cases
- H. Objectives of the Judicial component of the criminal justice system
- I. Correction's component of the criminal justice system

Student Performance Objectives (SPO): List the primary federal, state, and local law enforcement agencies within the criminal justice system

Out-of-Class Assignments: Reading POST Learning Domains

7 Hours

Content: III. POLICING IN THE COMMUNITY

- A. Define community policing
- B. The essential components of community policing
- C. Community policing goals
- D. Community expectations of Community Service Officers
- E. Community Service Officer's role in influencing community attitudes
- F. Communication techniques that can be used for obtaining voluntary compliance
- G. Crime prevention strategies
- H. Student will participate in a learning activity that will reinforce an understanding of a problem solving strategy

Student Performance Objectives (SPO): Identify community policing goals on written test

Out-of-Class Assignments: Reading POST Learning Domain

4 Hours

Content: IV. VICTIMOLOGY/CRISIS INTERVENTION

- A. The direct and indirect victims of a crime
- B. Guidelines for interviewing a victim
- C. Five Phases of victim contact
- D. The information law enforcement agencies are required by law, to provide to victims of criminal acts

Student Performance Objectives (SPO): Demonstrate knowledge of the five phases of a victim contact and identify appropriate officer actions during each phase

Out-of-Class Assignments: Reading POST Learning Domain

4 Hours

Content: V. INTRODUCTION TO CRIMINAL LAW

- A. Constitutional law
- B. Statutory law
- C. Case law
- D. Letter of the law
- E. The statutory definition of a crime
- F. Elements of a Crime
- G. Three classes of crime
- H. People legally incapable of committing a crime

Student Performance Objectives (SPO): Identify the basic elements common to all crimes

Out-of-Class Assignments: Reading POST Learning Domain

6 Hours

Content: VI. PROPERTY CRIMES

- A. Elements for Property Crimes
- B. Appropriate Community Service Officer actions when taking a report of burglary or other similar property crimes
- C. Recognize the crime elements required to arrest for vandalism
- D. Learning activity regarding the actions which should be taken during a preliminary investigation of a property crime which includes the specific elements of burglary and grand theft

Student Performance Objectives (SPO): Recognize the crime classifications as a misdemeanors

Out-of-Class Assignments: Reading POST Learning Domain

2 Hours

Content: VII. CRIMES AGAINST PERSONS

- A. The crime elements required for battery and assault
- B. Crime elements required to arrest for kidnapping, false imprisonment, child abduction with/without custodial right
- C. Crime elements for robbery, carjacking
- D. Crime elements for murder and manslaughter

Student Performance Objectives (SPO): Recognize the crime elements, and classification for manslaughter crimes

Out-of-Class Assignments: Reading POST Learning Domain

2 Hours

Content: VIII. JUVENILE LAW AND PROCEDURES

- A. Rights of juveniles under California law
- B. Absence of parental care, state becomes the parent
- C. Confinement of juveniles

Student Performance Objectives (SPO): Recognize the conditions under which a juvenile may become a dependent of the court

Out-of-Class Assignments: Reading POST Learning Domain

5 Hours

Content: IX. LAWS OF ARREST

- A. U.S. Constitution
- B. Civil Rights
- C. Consensual encounter
- D. Detention
- E. Reasonable suspicion
- F. Probable cause to arrest
- G. Warrantless arrest misdemeanor/felony
- H. Warrant arrest
- I. Miranda warnings
- J. Interview and interrogation

Student Performance Objectives (SPO): Differentiate between an admission and confession during class exercises

Out-of-Class Assignments: Reading POST Learning Domain

6 Hours

Content: X. SEARCH AND SEIZURE

- A. Fourth Amendment
- B. Legal requirements for warrantless searches
- C. Probable cause searches

D. Seize physical evidence from a subject's body

Student Performance Objectives (SPO): Recognize the conditions necessary for legally obtaining blood samples during class exercises.

Out-of-Class Assignments: Reading POST Learning Domain

8 Hours

Content: XI. PRESENTATION OF EVIDENCE

A. The rules of evidence as they pertain to relevancy, types of evidence, authentication and chain of custody

B. Four types of evidence

C. California Evidence Code 352

D. Pretrial preparation

E. Testifying as a witness

Student Performance Objectives (SPO): Recognize a Community Service Officer's role and responsibilities in ensuring the admissibility of evidence

Out-of-Class Assignments: Reading POST Learning Domain

34 Hours

Content: XII. INVESTIGATIVE REPORT WRITING

A. Investigative reports

B. Note taking

C. Primary questions - What, when, where, who, how, why

D. Fundamental content elements

E. Recommended grammar

F. POST Learning Activities

Student Performance Objectives (SPO): Explain the legal basis for requiring investigative reports during class exercise.

Out-of-Class Assignments: Reading POST Learning Domain

11 Hours

Content: XIII. VEHICLE OPERATIONS

A. Defensive Driving Principles

B. Potential hazards

C. Freeway driving

D. Psychological and Physiological factors

E. Road conditions

F. Distractions

G. Operation of the vehicle

H. Vehicle operation safety

Student Performance Objectives (SPO): Distinguish between longitudinal and lateral weight transfer during skills exam

Out-of-Class Assignments: Reading POST learning domain

3 Hours

Content: XIV. USE OF FORCE

A. Reasonable force as stated by law

B. Authority to use force

C. Force Option

D. Deadly force

E. Documentation

F. Immediate and delayed intervention techniques

Student Performance Objectives (SPO): Identify the circumstances set forth in the California Penal Code when a peace officer has the authority to use force

Out-of-Class Assignments: Reading POST Learning Domain

3 Hours

Content: XV. UNUSUAL OCCURRENCES

- A. Definition of unusual occurrences
- B. Incident Command System (ICS)
- C. Methods for extinguishing each class of fires
- D. Bombs/explosive
- E. Aircraft Crashes
- F. Gas leaks
- G. Earthquakes

Student Performance Objectives (SPO): Recognize appropriate officer actions for securing a post-blast explosion scene

Out-of-Class Assignments: Reading POST Learning Domain

121 Hours

Content: XVI. MISSING PERSONS

- A. The statutory definition of missing person
- B. Statutory requirements
- C. Preliminary investigation
- D. Custody dispute situations
- E. PC section 14207

SLO - Explain the statutory requirements for accepting a missing person report

XVII. TRAFFIC DIRECTION AND CONTROL

- A. Managing traffic effectively

SPO - Discuss safe positioning when managing the flow of traffic

Out of class assignment: Reading POST Learning Domain

XVIII. TRAFFIC COLLISION INVESTIGATIONS

- A. Traffic Collision Scenes
- B. Safety hazards
- C. Traffic Collision Reports

SPO - Demonstrate appropriate Community Service Officer actions when managing a vehicle collision scene

Out of Class Assignment: Reading POST Learning Domain

XIX. CRIME SCENES, EVIDENCE, AND FORENSICS

- A. Basic criminal investigation procedures
- B. Preliminary criminal investigation
- C. Removal of physical evidence
- D. Chain of Custody Record
- E. Fingerprints

SPO - Identify the goal of a criminal investigation

Out of Class Assignment: Reading POST Learning Domain

XX. LIFETIME FITNESS

- A. Physical Fitness Program

SPO - Describe appropriate measures for improving an officer's performance within each of the seven components of a personal fitness program

Out of Class Assignment: Reading POST Learning Domain

XXI. ARREST CONTROL

- A. Principles of arrest and control
- B. Safety

- C. Approach to search a person
- D. Contraband
- E. Searching a person of the opposite sex
- F. Control Holds and Takedown techniques

SPO - Describe parts of an officer's body that may be used as personal weapons during an arrest/detention to control a combative and /or resistive subject

Out of Class Assignment: Reading POST Learning Domain

XXII. FIRST AID AND CPR (Civilian)

- A. CPR
- B. AED
- C. Personal Protective Equipment
- D. First Aid
- E. Infectious Pathogens

SPO - Demonstrate appropriate actions to take during a primary assessment for assessing a conscious victim

Out of Class Assignment: Reading POST Learning Domain

XXIII. CHEMICAL AGENTS

- A. Possession and use of chemical agents
- B. Methods use to deploy chemical agents
- C. Decontamination Procedures
- D. Using gas masks

SPO - Describe environmental and physical conditions that can impact the effectiveness of a chemical agent

Out of Class Assignment: Reading POST Learning Domain

XXIV. INFORMATION SYSTEMS

- A. Requirements of the Department of Justice regarding the confirmation of information obtained from the California Law Enforcement Telecommunications System (CLETS) network
- B. Unlawful access
- C. Systems and databases available
- D. Minimum information required for generating an inquiry
- E. DMV Information System

SPO - Recognize crimes involving unlawful access or use of a law enforcement computer system

Out of Class Assignment: Reading POST Learning Domain

XXVI. PEOPLE WITH DISABILITIES

- A. Americans with Disabilities Act of 1990
- B. State and local resources available to people with disabilities
- C. Developmental disability
- D. Neurological disorders
- E. Mental illness

SPO - Recognize behavioral indicators that may lead an officer to believe a person with mental illness may be a danger to self or other

Out of Class Assignment: Reading POST Learning Domain

XXV. GANG AWARENESS

- A. Indicators of gang involvement
- B. Gang territory

SPO - Describe safety considerations for Community Service Officers who come in contact with known or suspected members of criminal gangs

Out of Class Assignment: Reading POST Learning Domain

XXVI. CRIMES AGAINST THE JUSTICE SYSTEM

- A. Crime elements required to arrest
- B. Crime classification

SPO - Recognize the crime elements required to arrest for threatening a public officer

Out of Class Assignment: Reading POST Learning Domain

XXVII. HAZARDOUS MATERIALS AWARENESS

- A. Hazardous materials incidents
- B. First responder awareness
- C. Safety
- D. Types of control zones
- E. Decontamination

SPO - Recognize the guidelines for safely assessing and approaching a hazardous materials incident

Out of Class Assignment: Reading POST Learning Domain

XXVIII. CULTURAL DIVERSITY/DISCRIMINATION

- A. Define Cultural diversity
- B. Recognize and respect the complexities of cultural diversity
- C. Historical and current cultural composition of California
- D. Stereotyping
- E. Prejudice
- F. Discrimination
- G. Racial profiling
- H. California Penal Code section 13519.4
- I. Fourth Amendment
- J. Fourteenth Amendment
- K. Communication within a diverse community
- L. Sexual Harassment

SPO - Describe positive officer behaviors during contacts with members of a cross-cultural community

Out of Class Assignment: Reading POST Learning Domain

XXIX. EMERGENCY MANAGEMENT

- A. Definition of terrorism
- B. Motivations and tactics
- C. Domestic and international terrorist groups
- D. Intelligence cycle
- E. Weapons of Mass Destruction (WMD)
- F. Officer Safety
- G. Incident Command System (ICS)

SPO- Identify the characteristics of nuclear/radiological WMD agents

Out of Class Assignment: Reading POST Learning Domain

XXX. ADULT LEARNING THEORY

- A. Types of learning
- B. Learning Outcomes
- C. Personal learning styles
- D. Laws of learning

SPO - Identify basic learning outcomes

Out of Class Assignment: Reading POST Learning Domain

XXXI. PROFESSIONAL ORIENTATION

- A. Guidelines and policies of the Course
- B. Law enforcement profession

C. Academy expectations

SPO - Discuss effective strategies that students may use to create academy and professional success

Out of Class Assignment: Reading POST Learning Domain

XXXII. POST & ACADEMY TESTING

A. POST WRITTEN EXAMS

B. SCENARIO DEMONSTRATION & POST TESTING

XXXIII. Optional Additional Hours (36)

A. Town Hall Meeting

B. Identity Theft / scams

C. Courtroom Demeanor

D. Arrest and Control Techniques

Student Performance Objectives (SPO): Identify the most common identity theft scams in the San Jose area.

Out-of-Class Assignments: Reading POST Learning Domain

METHODS OF INSTRUCTION:

Skills Demonstration, Lecture, POST Written Exams, POST Scenario Training

METHODS OF EVALUATION:

CATEGORY 1 - The types of writing assignments required:

Percent range of total grade: 30 % to 50 %

Written Homework

Reading Reports

Other: Written Investigative Reports

CATEGORY 2 - The problem-solving assignments required:

Percent range of total grade: 20 % to 30 %

Field Work

Quizzes

Other: Skills Exam

CATEGORY 3 - The types of skill demonstrations required:

Percent range of total grade: 50 % to 90 %

Class Performance/s

Field Work

Performance Exams

CATEGORY 4 - The types of objective examinations used in the course:

Percent range of total grade: 30 % to 50 %

Multiple Choice

Other: POST Skills Exams

REPRESENTATIVE TEXTBOOKS:

Required:

POST, Learning Domains, State of California, 2015 other appropriate college level text.

Reading level of text, Grade: 12 Verified by: Doug Achterman

ARTICULATION and CERTIFICATE INFORMATION

Associate Degree:

CSU GE:

IGETC:

CSU TRANSFER:

Transferable CSU, effective 201730
UC TRANSFER:
Not Transferable

SUPPLEMENTAL DATA:

Basic Skills: N
Classification: Y
Noncredit Category: Y
Cooperative Education:
Program Status: 2 Stand-alone
Special Class Status: N
CAN:
CAN Sequence:
CSU Crosswalk Course Department: JLE
CSU Crosswalk Course Number: 189
Prior to College Level: Y
Non Credit Enhanced Funding: N
Funding Agency Code: Y
In-Service: N
Occupational Course: C
Maximum Hours: 11.5
Minimum Hours: 9.5
Course Control Number:
Sports/Physical Education Course: N
Taxonomy of Program: 210550