GAVILAN COLLEGE
5055 Santa Teresa Blvd
Gilroy, CA 95023

Course Outline

COURSE: AH 190 DIVISION: 40 ALSO LISTED AS:

TERM EFFECTIVE: Spring 2021 CURRICULUM APPROVAL DATE:6/8/2021

SHORT TITLE: OCC WK EX-AH

LONG TITLE: Occupational Work Experience, Allied Health

Units	Number of Weeks	Type	Contact Hours/Week	Total Contact Hours/Units
1 TO 4	18	Lecture:	0	0
		Lab:	3.33 TO 16.66	59.94 TO 299.88 / 1 TO 4 Units of Lab
		Other:	0	0
		Total:	3.33 TO 16.66	59.94 TO 299.88

Out of Class Hrs:	00.00
Total Learning Hrs:	59.94 TO 299.88

COURSE DESCRIPTION:

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. Student repetition is allowed per Title 5 Section 55253. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

CREDIT STATUS: D - Credit - Degree Applicable

GRADING MODES

P - Pass/No Pass

REPEATABILITY: R - Course may be repeated
Maximum of 16 credit hours

SCHEDULE TYPES:

05 - Hybrid
20 - Work experience credits
71 - Dist. Ed Internet Simultaneous
72 - Dist. Ed Internet Delayed
73 - Dist. Ed Internet Delayed LAB

STUDENT LEARNING OUTCOMES:

By the end of this course, a student should:

1. Increase job skills in at least one of the following transferable skill sets: Communication, Research and Planning, Human Relations, Organization, Management and Leadership, Work Survival

COURSE CONTENT:

Curriculum Approval Date:6/8/2021

Gavilan College's occupational work experience program offers students the opportunity to earn elective units of credit for work experience. Employed students establish written job related learning objectives with their work supervisors which are submitted to the assigned Cooperative Work Experience Instructor. The student must work in a job related to their major (Allied Health) and make measurable progress on each written learning objective during the course of the semester. At the end of the semester the student submits timesheets that reflect the hours worked during the semester. Student and supervisor evaluations of the written learning objectives are completed at the end of the semester. Student's must check iLearn for more information and a complete list of requirements and due dates. Students can earn up to 4 units per semester (maximum 16).

Requirements:

(1) Complete and turn in application form and employer acknowledgement form by the 2nd week of the term.

(2) Complete and turn in Learning Objectives (at least one per unit enrolled) by the 5th week of the term.

(3) Choose/Complete one of the following: What do leaders do? or Values, setting an example. or Reflection and Action. Due by the end of week 4.

(4) Choose/Complete one of the following: Taking Risks, Opportunities or Collaboration or Developing Other Leaders. Due by the end of week 6.

(5) Choose/Complete one of the following: Inspiring Action or Impromptu Speaking or Public Speaking Mistakes to Avoid. Due by the end of week 10.

(6) Turn in signed timesheets by the end of the semester.

(7) Take home final.

Through this program students may gain realistic work experience that is meaningfully related to their college study program; acquire knowledge, skills, and attitudes essential for successful employment; demonstrate an increase in confidence and positive self-image through a worthwhile on-the job experience; develop a professional network and clarify career goals; and fulfill the ?experience required? stipulation associated with many job openings.

METHODS OF INSTRUCTION:

seminar discussions, individual conferences, term assignments, lab

METHODS OF EVALUATION:

Writing assignments

Percent of total grade: 20.00 %

Other: Student Learning Outcomes developed jointly with student, employer and instructor. Percent range of total grade: 10% - 20%

Problem-solving assignments

Percent of total grade: 10.00 %

Written/Oral Report. Percent range of total grade: 10% - 20%

Skill demonstrations

Percent of total grade: 60.00 %

Field Work, Performance Exams. Percent range of total grade: 50% - 70%

Other methods of evaluation

Percent of total grade: 10.00 %

Conferences with Instructor. Percent range of total grade: 10% - 20%

REPRESENTATIVE TEXTBOOKS:

Gavilan College. Cooperative Work Experience Materials. Gavilan College: Gavilan College,2021.

Reading Level of Text, Grade: 11th Verified by: MS Word

ARTICULATION and CERTIFICATE INFORMATION

CSU TRANSFER:

Transferable CSU

UC TRANSFER:

Not Transferable

SUPPLEMENTAL DATA:

Basic Skills: N
Classification: Y
Noncredit Category: Y
Cooperative Education: Y
Program Status: 2 Stand-alone
Special Class Status: N
Prior to College Level: Y
Non Credit Enhanced Funding: N
Funding Agency Code: Y
In-Service: N
Occupational Course: C
Course Control Number: CCC000294852
Sports/Physical Education Course: N
Taxonomy of Program: 123000
CIP: 320111