



5055 Santa Teresa Blvd  
Gilroy, CA 95023

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### Course Outline

**COURSE:** AE 602

**DIVISION:** 30

**ALSO LISTED AS:**

**TERM EFFECTIVE:** Summer 2020

**CURRICULUM APPROVAL DATE:** 05/12/2020

**SHORT TITLE:** VOC TRAIN III

**LONG TITLE:** Vocational Training III

<u>Units</u>	<u>Number of Weeks</u>	<u>Type</u>	<u>Contact Hours/Week</u>	<u>Total Contact Hours</u>
0	18	Lecture:	0	0
		Lab:	1 TO 30	18 TO 540
		Other:	0	0
		Total:	1 TO 30	18 TO 540

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Out of Class Hrs: 00.00

Total Learning Hrs: 18.00 TO 540.00

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#### **COURSE DESCRIPTION:**

Practical training and on-the-job work experience for students with disabilities. This course also provides preparation for entry level employment utilizing a number of work alternatives and settings.

**PREREQUISITES:**

**COREQUISITES:**

**CREDIT STATUS:** N - Non Credit

**GRADING MODES**

N - Non Credit

**REPEATABILITY:** R - Course may be repeated

Maximum of 99 times, 100 credit hours

**SCHEDULE TYPES:**

- 04 - Laboratory/Studio/Activity
- 04A - Laboratory - LEH 0.65
- 05 - Hybrid
- 73 - Dist. Ed Internet Delayed LAB
- 73A - Dist. Ed Internet LAB-LEH 0.65

**STUDENT LEARNING OUTCOMES:**

By the end of this course, a student should:

1. Create a master application and develop a functional resume.
2. Practice proper interviewing techniques.
3. Evaluate potential job sites and employ informational interviews as research methods.
4. Prepare and submit applications to potential employers in line with their individualized career pathway.

**CONTENT, STUDENT PERFORMANCE OBJECTIVES, OUT-OF-CLASS ASSIGNMENTS**

Curriculum Approval Date: 05/12/2020

1-540 Hours

Students will review and practice basic work orientation, employer-employee responsibilities, the importance of quality control, appropriate attitudes and behaviors on the job, filling out job applications, and locating and working effectively with community agencies that assist them. Students will be coached while on the actual work site if available.

Student Performance Objectives: The course is individualized and student performance objectives will vary as determined by the nature and degree of a student's disability. Students will be expected to address goals at a level agreed upon in their Academic Accommodations Plan (AAP).

2 Hours

**METHODS OF INSTRUCTION:**

Hands on training and discussion based upon individualized student evaluations and performance. Evaluation will be subjective and correlated with established job/task expectations of various work-site supervisors based upon demonstrated and observed job performance and job knowledge.

**METHODS OF EVALUATION:**

Skill demonstrations

Percent of total grade: 100.00 %

**ARTICULATION and CERTIFICATE INFORMATION**

Associate Degree:

CSU GE:

IGETC:

CSU TRANSFER:

Not Transferable

UC TRANSFER:

Not Transferable

**SUPPLEMENTAL DATA:**

Basic Skills: N

Classification: L

Noncredit Category: E

Cooperative Education:

Program Status: 2 Stand-alone

Special Class Status: S

CAN:

CAN Sequence:

CSU Crosswalk Course Department:

CSU Crosswalk Course Number:

Prior to College Level: Y

Non Credit Enhanced Funding: N

Funding Agency Code: Y

In-Service: N

Occupational Course: E

Maximum Hours:

Minimum Hours:

Course Control Number: CCC000597070

Sports/Physical Education Course: N

Taxonomy of Program: 493012