

# DEGREE AND CERTIFICATE PROGRAMS ADMINISTRATION OF JUSTICE

## **A.S. -T. Degree**

Administration of Justice for CSU Transfer

## **A.A. Degrees and Certificates of Achievement**

Law Enforcement, Option 1

Law Enforcement, Option 2 (Police Academy)

Also see: Liberal Arts: Administration of Justice Emphasis:

A.A. Degree

## South Bay Regional Public Safety Training Consortium

As a member of the South Bay Regional Public Safety Training Consortium, Gavilan College offers courses for students who are interested in Correctional Officer, Law Enforcement, Reserve Police Officer, Dispatcher, Fire Technology, Probation Officer, or Juvenile Hall Counselor careers. The Consortium is funded by all colleges regionally to provide vocational specific training which may require special facilities, special training conditions or is presented outside of the regular schedule of college classes.

The application and registration process is completed at the South Bay Regional Public Safety Training Consortium Center located near the Evergreen Valley College campus. Although open to the public, the majority of these courses are intended to serve the "already employed". If you have questions about these courses, or if you would like information about a career in any of these programs, please call (408) 270-6458 or visit the webpage at [www.theacademy.ca.gov](http://www.theacademy.ca.gov).



### Careers in

Law Enforcement • Fire Technology

Probation Officer • Dispatcher

Corrections Officer • Juvenile Hall Counselor

Gavilan College is a member of the South Bay Regional Public Safety Training consortium. This consortium is funded by all colleges regionally to provide vocational specific training which may require special facilities, special training conditions or is presented outside of the schedules of regular college classes. For more information call 408-270-6458.



### **Program Learning Outcomes:**

After completing the Administration of Justice major a student will be able to:

- ▶ Define and utilize key terms, concepts, and theories in the criminal justice system.
- ▶ Demonstrate knowledge of the history, structure, and processes of law enforcement, the judicial system, correctional system, and the juvenile justice system.
- ▶ Reflect critically on developments in criminal justice policy and the relationship of these policies to the wider political and social environment.
- ▶ Compare and evaluate diverse and competing arguments and analysis in disciplinary (justice system) and interdisciplinary contexts.
- ▶ Interpret, assess and compare competing types of evidence and data.
- ▶ Effectively communicate orally and in writing the results of their analysis and conclusions.

After completing the Administration of Justice major, students transferring to a four-year institution will be prepared for additional study in the following areas: Administration of Justice, Law Enforcement, Correctional Administration, Social Science, Pre-law.

## Administration of Justice *Associates Degree for Transfer, A.S.-T.*



Associate Degree  
for Transfer™

Upon completion of this degree, students will be prepared to pursue a BA/BS in Criminal Justice.

Administration of Justice is the study of the causes, consequences and control of crime. The program leading to the Associate in Science in Administration of Justice for Transfer is designed to acquaint pre-service and in-service students with the principles and practices of criminal justice systems in America. Although the programs curriculum allows for the development of depth in one of the subject's substantive subsystems (i.e. law enforcement, juvenile, courts or corrections), our objective is to familiarize students with activities in all the above areas.

The program is both academic and professional in that it is an interdisciplinary attempt to relate intellectual issues and practitioner perspectives to the challenge of crime in a free society. Consequently, the program provides preparation for employment with a related agency and/or transfer to a college or university.

Students will be prepared to work in a variety of fields, including: public law enforcement agencies such as municipal police, probation officers, county deputy sheriffs, correctional offices, game wardens, state parks, and private security. Those completing the AS-T in Administration of Justice degree will be able to transfer to the California State University system and be prepared to study in the following areas: Administration of Justice, Law Enforcement, Correctional Administration, Social Science, and Pre-Law.

### Program Learning Outcomes:

After completing an AS-T in Administration of Justice, a student will be able to:

- ▶ reflect critically on developments in criminal justice policy and the relationship of these policies to the wider political and social environment.
- ▶ compare and evaluate diverse and competing arguments and analysis in disciplinary (justice system) and interdisciplinary contexts.
- ▶ demonstrate knowledge of the history, structure, and processes of law enforcement, the judicial system, correctional system, and the juvenile justice system.
- ▶ define and utilize key terms, concepts, and theories in the criminal justice system.
- ▶ interpret, assess and compare competing types of evidence and data.
- ▶ effectively communicate orally and in writing the results of their analysis and conclusions.

### REQUIREMENTS:

**List A:** Required Courses (6 units total):

- AJ 10 Introduction to the Administration of Justice (3 units)
- AJ 14 Criminal Law (3 units)

**List B:** Choose TWO of the following courses (6 units total):

- AJ 12 Criminal Procedures (3 units)
- AJ 16 Introduction to Evidence (3 units)
- AJ 18 Community Policing (3 units)
- AJ 19 Introduction to Investigation (3 units)
- AJ 20 Juvenile Law and Procedure (3 units)

**List C:** Choose TWO of the following courses (6 units total):

- SOC 1A Introduction to Sociology (3 units)
- PSYC 10 Introduction to Psychology (3 units)
- MATH 5 Introduction to Statistics (3 units)

Total units for the major (18 units)

Plus completion of CSU or IGETC requirements: 39–42 units

Total units required for AS-T Degree: 60 units

### Students must:

- ▶ Complete 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - A. The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education –Breadth Requirements.
  - B. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
- ▶ Obtain a minimum grade point average of 2.0.
- ▶ Earn a "C" or better in all courses required for the major or area of emphasis. A "P" (Pass) grade is not an acceptable grade for courses in the major.

### DOUBLE COUNTING RULE

A course may be used to satisfy both general education and major courses. See "Double Counting Rule" on page 47.

## Law Enforcement, Option 1

### *A.A. Degree and Certificate of Achievement*

The law enforcement program provides a course of study to prepare students for employment in private security and public law enforcement agencies, including: state parks, municipal police, game wardens, probation officers, county deputy sheriffs, county and state correctional officers and the federal government.

The associate degree program will prepare students for transfer to UC and CSU bachelors programs (if the IGETC or CSU GE pattern is chosen.)

The certificate program is an option for students whose employment objectives are with agencies who require less than an A.A. degree.

### *Associate of Arts (A.A.)*

To earn an Associate **DEGREE**, complete:

- ▶ **REQUIREMENTS** for Certificate of Achievement
- ▶ plus **GENERAL EDUCATION REQUIREMENTS** (Gavilan, IGETC or CSU pattern)
- ▶ plus sufficient electives to meet a 60 unit total.

### *Certificate of Achievement*

#### **REQUIREMENTS:**

- AJ 10 Introduction to the Administration of Justice (3 units)
- AJ 12 Criminal Procedures (3 units)
- AJ 14 Criminal Law (3 units)
- AJ 16 Introduction to Evidence (3 units)
- AJ 18 Community Policing (3 units)

#### Choose 6 units:

- AJ 5 Introduction to Modern International Terrorism (3 units)
- AJ 19 Introduction to Investigation (3 units)
- AJ 20 Juvenile Law and Procedure (3 units)
- AJ 21 Narcotics and Drug Abuse (3 units)
- AJ 32 Crime and Delinquency (3 units)
- AJ 173 Fundamentals of Probation and Parole (3 units)
- AJ 176 Criminal Street Gangs (3 units)
- AJ 184 Computer Forensics (3 units)

Total units required for certificate: 21 units

## Law Enforcement, Option 2

### *A.A. Degree and Certificate of Achievement*

The law enforcement program provides a course of study to prepare students for employment in private and public law enforcement agencies.

For specific police academy information and scheduling, contact the South Bay Regional Public Safety Training Consortium.

Four-year colleges may differ in their major preparation requirements for transfer. Consult with a counselor regarding transfer requirements.

### *Associate of Arts (A.A.)*

To earn an **ASSOCIATE'S DEGREE**, complete:

- ▶ **REQUIREMENTS** for Certificate of Achievement
- ▶ plus **GENERAL EDUCATION REQUIREMENTS** (Gavilan, IGETC or CSU pattern)
- ▶ plus sufficient electives to meet a 60 unit total.

### *Certificate of Achievement*

#### **REQUIREMENTS:**

JLE 100 Basic Police Academy: 22 units

#### Choose 6 units:

- AJ 5 Introduction to Modern International Terrorism (3 units)
- AJ 19 Introduction to Investigation (3 units)
- AJ 20 Juvenile Law and Procedure (3 units)
- AJ 21 Narcotics and Drug Abuse (3 units)
- AJ 32 Crime and Delinquency (3 units)
- AJ 173 Fundamentals of Probation and Parole (3 units)
- AJ 176 Criminal Street Gangs (3 units)
- AJ 184 Computer Forensics (3 units)

Total units required: 28 units

**General Education requirements:** You may complete the Gavilan College A.A./A.S. general education, the CSU-GE Breadth or the IGETC pattern, plus sufficient electives to meet a 60 unit total. See pages 50-57 or see a counselor for details.

**NOTE:** A course may be used to satisfy both general education and major courses. See "Double Counting Rule" on page 47.