



# ASSOCIATE'S DEGREES CERTIFICATES CAREER PROGRAMS

## Career Education Options

Gavilan offers three types of career education options:

- Associate's Degree

- Certificate of Achievement (generally requires 18 or more units)

- Certificate of Proficiency (requires fewer than 18 units)

All provide instruction in the skills and knowledge needed to enter a skilled or semi-professional occupation. Associate's degree programs require completion of general education requirements. Certificate programs vary in the number of units required. Occupational certificate programs are developed in close cooperation with advisory committees made up of representatives from business and industry. These advisory committees review courses and make recommendations about technical content so that students will be prepared for the current technology of the job market.

Gavilan offers a number of Certificates of Achievement, designed with 3-17 units to allow students to achieve job-market proficiencies in a variety of fields. Students must earn a "C" or better in each course for the Certificate of Proficiency, and must take 60 percent of the required courses at Gavilan College in order to earn a certificate here. Students earning certificates will have their fulfillment of requirements verified by a college counselor, and the student transcript will reflect the Certificate of Proficiency.

Note: Certificate of Proficiency and Certificate of Achievement require a grade of 2.0 ("C") or better in each course.

## General Education

Along with the major course requirements listed in each degree major in the following pages, students must complete all general education and legal requirements described in General Education Requirements to be eligible for the associate's degree. To complete General Education requirements a student may complete the Gavilan College AA/AS general education, the CSU-GE Breadth or the IGETC pattern. See page 46 of this catalog for details.

REMINDER: Courses completed to satisfy general education requirements for an associate's degree can also be used for the major unless otherwise specified and beyond the 18-unit minimum.

## Need For Specialized Training

It is often difficult to secure employment or to advance to increased responsibility and better paying jobs without specialized training. In the early stages of one's career it is the specific, technical skills that an employer seeks. Your college record is the best evidence that this specialized training has been secured.

Students may combine work toward a certificate or an associate's degree with courses leading to advanced standing at a four-year college or university. Many students have thus acquired a marketable skill with which they could support themselves and their families while they continue to work for a baccalaureate degree.

# GAVILAN COLLEGE DEGREES AND CERTIFICATES

Below is a quick reference of degrees and certificates available at Gavilan College. For more information, call the Counseling Office at (408) 848-4723 or the related department. See program listings beginning on page 65. Regional Occupational Programs (ROP) certificates are listed on pages 219-221.

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Program	Certificate of Proficiency	Certificate of Achievement	Transfer Program and/or AA/AS Degree
Administration of Justice		■	■
Law Enforcement		■	■
Police Academy		■	■
Corrections		■	■
Allied Health		■	■
Nursing: Registered Nursing		■	■
Nursing: Licensed Vocational Nursing		■	■
Art			■
Aviation Maintenance Technology		■	■
Airframe		■	■
Powerplant		■	■
Biological Science			■
Biotechnology	■		
Business		■	■
Accounting		■	■
Business, General		■	■
Computerized Accounting	■		
Economics		■	■
General Office Skills		■	■
Marketing/Management *		■	■
Medical Office		■	■
Real Estate		■	■
Child Development and Educational Studies			■
Child Development			■
Emphasis in Educational Studies			■
Emphasis in School Age Care			■
Early Childhood Education		■	
Foster Family Day Care		■	
Pre K-12 Special Education Aide	■		
School Age Child Care		■	
Communication Studies	■		
Computer Graphics & Design		■	■
Adv. Technical Computer Graphics		■	■
Technical Desktop Publishing & Graphics		■	■
Computer Science & Information Systems		■	■
Business Computer Applications		■	■
Computational Prep for Bioinformatics	■		
Computer Hardware	■		
Computer Networking	■	■	■
Computer Programming		■	■
Programming for the Internet		■	■
Scientific Programming		■	■
Telecommunications/Network Cabling	■		
UNIX Operating System		■	■
Web Page Production	■		

Program	Certificate of Proficiency	Certificate of Achievement	Transfer Program and/or AA/AS Degree
Cosmetology		■	■
Esthetician		■	■
Digital Media		■	■
Interactive Media and Authoring		■	■
Digital Art & Imaging		■	■
Digital Audio/Video		■	■
Digital imaging/Graphics Production	■		
Digital Print Production		■	
Digital Video Editor Specialist	■		
Web Page Production	■		
Engineering (see Physical Science & Engineering)			
Fine Arts			■
General Education		■	
CSU General Education Pattern		■	
IGETC		■	
Health Science			■
Interpersonal Communication		■	■
Language Arts			■
Liberal Arts			■
Administration of Justice			■
Business			■
Computer Science & Information Systems			■
Elementary Education			■
Expressive Arts			■
Language Arts & Humanities			■
Natural Science			■
Social Science			■
Multiple Subjects			■
Mathematics			■
Media Arts			■
Broadcast Television		■	
Video Arts/Technical Production			■
Journalism			■
Music			■
Physical Education			■
Education			■
Sports Medicine			■
Sports Management			■
Physical Science & Engineering			■
Physical Science & Engineering: General Engineering*			■
Social Science			■
Spanish		■	■
Non-Native Speaker (3 options)	■		
Native Speakers Option 4	■		
Theatre Arts			■
Acting			■
Technical Production			■
Television			■

■ Associate's Degree or Certificate    ■ Represents an option within a program

\* Not all courses required for these majors/certificates may be offered during this catalog cycle. Please contact a counselor for current information - (408) 848-4723.

*Degree and Certificate Titles Changed (statement below added) - Fall '08*

**Degree and Certificate Titles:** Beginning in the fall of 2008 all certificates previously called "Certificates of Completion" will be called "Certificates of Achievement" and certificates previously called "Certificates of Achievement" will be called "Certificates of Proficiency". These are title changes only and do not affect certificate requirements nor certificates previously awarded.