

*BIG TIME EDUCATION... HOMETOWN LOCATION*



## SCHEDULE OF CLASSES WINTER/SPRING 2009

Application inside  
Información en español - p 107

*Winter Intercession: January 2-23*  
*Spring Semester: January 28 - May 22*

### **New classes**

CSIS 20 COBOL Programming  
ESL 528 Integrated Speaking/Listening I  
ITAL 8B Conversational Italian  
JPN 1B Elementary Japanese  
PE 79 Indoor Racket Sports  
PE 80 Ultimate Frisbee

Get ahead with  
**Winter  
intercession**  
See classes - p. 30



# Spring 2009 REGISTRATION

## WHEN?

### **PRIORITY REGISTRATION** Continuing Students and Veterans\* Only.

In person      Dec 1-5, 2008  
Online          Dec 1-7, 2008

*\* Priority registration is granted to any member or former member of the Armed Forces of the United States who is within two years of leaving active duty.*

### **NEW TRANSFER INSTITUTE STUDENTS**

In Person only      Dec 4-5, 2008

### **OPEN REGISTRATION** New, Continuing, Returning\*\*, and High School Contract Students (High School Contract students must register in person.)

In person      Dec 8, 2008 - Jan 26, 2009  
Online          Dec 8, 2008 - Jan 27, 2009

*Note: Closed for Christmas Holiday (12/24/08-1/1/09),  
Martin Luther King Day (1/19/09) and Staff Development Day (1/27/09)*

### **LATE REGISTRATION** New, Continuing, Returning\*\* or High School Students

In person/Online      Jan 28 - Feb 3

### **OPEN ENTRY & LATE-START CLASSES**

Consult the "Late Start Course List" on page 35. Students must be registered before the first day of a late-start course.

**\*\* A "returning" student** is a student who has been absent from Gavilan College for a semester or more.

## REGISTER IN PERSON WHERE?

### **MAIN CAMPUS**

**Dec 1-23**      Mon-Thurs, 8 am - 4:30 pm, Fri, 9 am - 4:30 pm  
*Dec 24 - Jan 1: Closed for Christmas Holiday*

**Jan 2-26**      Mon-Thurs, 8 am - 4:30 pm, Fri, 9 - 4:30 pm  
*Jan 19: Closed for Martin Luther King Day  
Jan 27: Closed for Staff Development Day*

**Jan 28-Feb 5**      Mon-Thurs, 8 am - 7 pm, Fri, 8 am - 4:30 pm

### **MORGAN HILL AND HOLLISTER SITES**

**Dec 1-19**      Mon-Thurs, 8 am - 8 pm, Fri, 8 am - 5 pm  
*Dec 22 - Jan 2: Closed for Christmas Holiday*

**Jan 5-16**      Mon-Fri, 8 am - 5 pm  
*Jan 19: Closed for Martin Luther King Day*

**Jan 20-26**      Mon-Fri, 8 am - 5 pm  
*Jan 27: Closed for Staff Development Day*

**Jan 28-Feb 5**      Mon-Thurs, 8 am - 8 pm, Fri, 8 am - 5 pm

Social security numbers are no longer used as student identifiers. Find your new Gavilan Student ID number and choose a log-on PIN by going to [www.gavilan.edu](http://www.gavilan.edu) and clicking on the Self-Service Banner icon. You will use your new ID number and PIN to log into Self-Service Banner and register for Winter Intersession and Spring classes.

## REGISTER ONLINE!

Go to [www.gavilan.edu](http://www.gavilan.edu)  
and click on the Self-Service Banner icon

- ✓ Register/Add/Drop Classes
- ✓ Check Class Availability and Fees
- ✓ Choose Pass/No Pass Options
- ✓ Check Prerequisites
- ✓ Print an Unofficial Transcript
- ✓ Search for classes by time, day, part of term, method of instruction and more on the web!

### Register online if:

1. You are a continuing student or have submitted an application to the Admissions & Records Office or at one of the sites at least 48 hours prior to registering.
2. You have no "holds".
3. You are signing up for courses with prerequisites that you have successfully completed at Gavilan or have been verified by placement assessment or evaluation of official transcripts from another college.
4. You are not in "dismissed" status.

### CREDIT CARDS accepted online:

American Express, Discover, MasterCard or Visa

### Online Help: (408) 848-4733

Mon-Fri, 9 am-5 pm (no Holidays or weekends)

Pay fees in person on the main campus or at either site, or online at [www.gavilan.edu](http://www.gavilan.edu), Self-Service Banner.

In Person: cash, check, MasterCard, Visa

Online: American Express, MasterCard, Visa or Discover

### Policies have changed regarding:

- ♦ repeatability of classes
- ♦ calculation of grades after multiple repeats
- ♦ withdrawal policy
- ♦ naming of Certificates

Check the Catalog online at  
[www.gavilan.edu/catalog](http://www.gavilan.edu/catalog)

Winter Intersession Calendar page 30  
Spring Semester Calendar page 4

# Getting Started

## ADDING & DROPPING COURSES

Students may add and/or drop courses

- **Online** (Click on the Self-Service Banner icon at [www.gavilan.edu](http://www.gavilan.edu)).
- **In person** on the main campus or at the Morgan Hill or Hollister sites.

A student who stops attending a course and does not officially drop is *not* automatically dropped by the instructor and may receive a final grade of "F".

## CLASS CONFLICTS

In the event of a class conflict, students must **FIRST** receive written approval from instructor(s) noting that they are aware there is a class conflict and how work/time will be made up. The plan must then be reviewed and approved by either the Vice President of Student Services or the Vice President of Instruction.

## ADD CODES

are obtained from an instructor during late registration for closed (full) classes.

They must be used within 48 hours and no later than 11:59 pm on Tuesday, February 3 online or by 7 pm in person.

In order to be exempt from assessment and orientation you must:

- ◆ have an AA degree or higher *or*
- ◆ have accumulated fewer than 12 units in transfer courses *or*
- ◆ be presently enrolled in fewer than six units *or*
- ◆ not plan to earn a certificate or degree.

Opt out by completing a waiver form at the Admissions & Records Office. Doing this will prevent you from participating in priority/early registration.

## You are eligible to ATTEND GAVILAN COLLEGE if:

- ◆ You are a high school graduate or
- ◆ You have passed the GED or
- ◆ You are 18 years of age or older or
- ◆ You have passed the California High School Proficiency exam or
- ◆ You are currently enrolled in high school. High School students may enroll with Special Student Status by completing a High School Contract form.

**PLACEMENT/ASSESSMENT** testing will help ensure that students are enrolled in courses that match their abilities in language and computational skills. Students must have completed the eighth grade to be eligible for assessment services. Placement scores, together with other indicators of a student's abilities, are used by counselors to determine appropriate course placements.

If you have attended another college and completed math and English courses within the past two years, you do not need Gavilan's placement assessment unless you wish to take it or it is required by your major.

## See a COUNSELOR if:

- ◆ you are a first time student planning to transfer
- ◆ you are a first time student planning to obtain an AA/AS degree
- ◆ you are undecided about a major
- ◆ you are a high school contract student
- ◆ you are an academic probation student or in a "disqualified" status
- ◆ you are an international student
- ◆ you are taking over 17.99 units (spring/fall) or over 5.99 units (summer)
- ◆ you have completed prerequisite courses at another college
- ◆ your class has a prerequisite that was not successfully completed at Gavilan

## New Students Registration Checklist

**1) APPLICATION** File at least 72 hours before taking the Placement/Assessment test. Go to [www.gavilan.edu](http://www.gavilan.edu) and click on the link for Gavilan's online application.

**2) PLACEMENT/ASSESSMENT TEST** Sign up in person or by calling (408) 846-4992 or (408) 846-4954.

- If you have attended another college you may submit placement test scores from that college to a counselor for evaluation.
- Results are posted approximately 24 hours after test completion.
- If you do not dispute the results of your placement exams, you may register for classes without seeing a counselor.

**3) ORIENTATION** online or in person

**4) REQUEST A TRANSCRIPT** from your high school if you graduated within the past five years and have not yet attended college. Request a transcript from any colleges you have attended.

**5) SEE A COUNSELOR**

**6) REGISTER FOR CLASSES** go online to [www.gavilan.edu](http://www.gavilan.edu) and click on Self-Service Banner. Create your Gavilan ID number and select a PIN. Register!

**7) PAY FEES** in person or Online.

**You may be eligible for Financial Aid.**

Visit the Financial Aid office (SC 124) or go to [www.gavilan.edu/finaid](http://www.gavilan.edu/finaid) on the web.



**OUR MISSION** *In an environment that cultivates creativity, stimulates curiosity and emphasizes student learning, Gavilan College serves its community by providing high quality educational and support services that prepare students for transfer, technical and public service careers, life-long learning and participation in a diverse global society.*

## ALTERNATE FORMATS:

The Gavilan College Schedule of Classes is available in alternate media formats. Contact the Disability Resource Center (408-848-4865) or the Office of the Vice President of Student Services (408-848-4738).

## FORMAS ALTERNATIVAS:

El Horario de Clases del Colegio Gavilán está disponible en formato de medios alternos.

Por favor de contactar El Centro de Recursos para Discapacitados (DRC) (408-848-4865) o la Oficina del Vicepresidente de Servicios de Estudiante (408-848-4738).

**ACCURACY STATEMENT:** The Gavilan Joint Community College District and Gavilan College have made every reasonable effort to ensure that the 2009 Winter Intersession/Spring Class Schedule is accurate. Courses and programs that are offered, along with other information in the schedule, are subject to change without notice by the Gavilan College administration for reasons related to student enrollment, level of financial support, or for any other reason, at the discretion of the district and the college. The district and college further reserve the right to add to, amend, or repeal any of its rules, regulations, policies, and procedures, consistent with applicable laws.

## Welcome to Gavilan College - There are many opportunities waiting for you!



Gavilan College faculty have a passion for teaching students, as well as being respected in their fields of study. Our small class sizes give you the opportunity to participate and develop leadership skills. The wide variety of courses offered includes high-demand career fields, like healthcare, technology and law enforcement, that prepare you for the workplace or for further study. Gavilan College has transfer agreements with leading California State University and University of California campuses as well as many private colleges.

At a time when we are all concerned about the economy, it's nice to know there is a high-quality educational institution close to home that can save families tens of thousands of dollars towards the cost of a bachelors' degree. Recent improvements to the campus (thanks to facilities bond Measure E, passed by the voters in 2004) have upgraded computer labs and study areas, provided lighting for nighttime classes, and made classrooms more comfortable.

We know that many of our students don't fit the "traditional" mold. Gavilan College helps you coordinate your busy schedule with class offerings days, evenings, weekends, and online. Our hybrid classes, which occur primarily online but with occasional face-to-face meetings, are a good way to get flexibility without getting lost. There's a lot happening at Gavilan College.

Sincerely.....

Steven M. Kinsella, D.B.A.

Gavilan Joint Community College District

### BOARD OF TRUSTEES

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Andrew Williams, *Student Trustee*

### ADMINISTRATORS

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*Associate Dean of Community Development/Grants Management*

Anne Ratto  
*Associate Dean of EOPS/CalWORKs and CARE*

**GAVILAN COLLEGE LOCATIONS:****Gilroy Main Campus**

5055 Santa Teresa Blvd.  
Gilroy, CA 95020  
408-848-4800

**Morgan Hill Community Site**

Gavilan College Building  
17060 Monterey Road  
Morgan Hill, CA 95037  
408-782-2873

**Hollister, Briggs Bldg.**

365 Fourth St.  
Hollister, CA 95023  
831-636-3783

**Hollister Airport**

490 Skyline Drive  
Hollister, CA 95023  
831-637-1151

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**save gas!**  
**save time!**  
**save energy!**

*Take 12 units of transferable general education  
classes at the Morgan Hill and Hollister sites.*

*See pages 36-39.*

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**Check out Online Registration**

*go to [www.gavilan.edu](http://www.gavilan.edu) and click on the Self-Service Banner Icon*



Degrees  
Currently  
Offered

by Gavilan College

Associate of Arts

- Administration of Justice
- Art
- Business
- Child Development
- Fine Arts
- Interpersonal Communication
- Language Arts
- Liberal Arts *various emphasis areas*
- Media Arts
- Music
- Physical Education
- Social Science
- Spanish
- Theatre Arts

Associate of Science

- Aviation Maintenance Technology
- Biological Science
- Business: Economics Option
- Computer Graphics & Design
- Computer Science & Information Systems
- Cosmetology
- Digital Media
- Engineering & Physical Science
- Health Science
- Mathematics
- Nursing (LVN/RN)

Spring 2009 Semester  
CALENDAR

**WINTER INTERSESSION** **Wed, Jan 2 - Fri, Jan 25**  
Some classes begin Dec. 15, 2008. See calendar and course listings beginning on page 30.

**SPRING SEMESTER BEGINS** **Wed, Jan 28**  
Aviation Maintenance Technology classes begin January 16th.

**LAST DAY TO REGISTER FOR A SEMESTER-LONG COURSE** **Tues, Feb 3**  
unless class is open entry or late-start. Online registration open until 11:59 p.m.

**LAST DAY TO DROP WITH A REFUND** **Wed, Feb 11**  
See page 6.

**PRESIDENT’S DAY HOLIDAY** **Fri, Feb 13 - Mon, Feb 16**  
No day, evening or weekend classes.

**“NRS” DEADLINE** **Fri, Feb 27**  
“No Record Shown”. Semester-long courses dropped by this date do not appear on the student’s permanent record. The “NRS” deadline for a short-term course is 30% of the class meetings.

**DEADLINE FOR GRADING OPTION** **Fri, Feb 27**  
Last day to select the Pass/No Pass/Letter Grade option for designated, semester-long courses.

**FACULTY PLANNING DAY** **Fri, Mar 6**  
No day, evening classes

**SPRING BREAK** **Sat, Apr 11 - Fri, Apr 17**  
No day or evening classes. Weekend classes resume on Saturday, April 18.

**SPRING GRADUATION PETITIONS DUE** **Mon, Apr 13**  
See a counselor to complete a petition to graduate at the end of the spring semester.

**“W” DEADLINE** **Wed, Apr 22**  
Semester-long courses dropped by this date appear on the student’s permanent record with a notation of “W” for withdrawn. The “W” deadline for a short-term course is 75% of the course meetings.

**TRANSFERING STUDENTS** **Fri, May 1**  
Students transferring to a CSU or UC campus in the fall should request a GE or IGETC certification from the Admissions and Records Office by this date.

**FINAL EXAMS** **Sun, May 17 - Sat, May 23**

**LAST DAY OF SEMESTER** **Fri, May 22**

**GRADUATION** **Fri, May 22 at 6:30 pm**

**FINAL GRADES AVAILABLE ONLINE** **Wed, June 3, 2009**  
Spring grades available online at [www.gavilan.edu](http://www.gavilan.edu) (click on the Self-Service Banner icon)

**OFFICIAL TRANSCRIPTS AVAILABLE** **Mon, June 22**  
Official transcripts will include spring grades as of this date. File requests for official transcripts, IGETC and CSU general education certifications by May 14th if you are transferring to a 4-year university in the fall. Unofficial grades available online ([www.gavilan.edu](http://www.gavilan.edu))

## HOW TO USE THIS SCHEDULE

## Transferable

## Prerequisites

*(Refer to the College Catalog for Advisories for most courses. See page 130 of this schedule for an explanation of Advisories, Prerequisites and Co-requisites.)*

**Course Number**

**Course Title**

## Discipline

## BUSINESS

**BUS 1 Fundamentals of Business**

**Transferable:** CSU; UC; GAV AA/AS, D2

### Course Description

REQUIRED/ADVISORY: Listed at the end of the course description

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
10000	LEC	BU120	ROSS Y	3.20	3.0	TR	1250P 0210P
10100	LEC	BU119	STAFF	3.30	3.0	T	0600P 0905P

**Course  
Reference  
Number**

### Building/Room

## Semester Units

**Class Hours per week**

### Evening & weekend Courses

*Listed in gray shade*

### Instructional Type

LAB Laboratory

LAB Laboratory

L/L Lecture/Laboratory

TV Telecourse

**Instructor**

### Schedule Legend

M	Monday
T	Tuesday
W	Wednesday
R	Thursday
F	Friday
S	Saturday
U	Sunday
ARR	Additional weekly hours required
FEX	Field Experience
TBA	to be arranged
TV	Telecourse
Wrk Ex	Work Experience

Gray shading indicates evening and weekend classes

## On-Campus Buildings

AL	Art Lecture
APE	Adaptive Physical Education
AR	Art
BOB	Business Offices
BU	Business
CD	Child Development Ctr.
CH	Chemistry
CHP	Chapel
CJ	Classrooms
CO	Cosmetology
GY	Gym
HOB	Health Occupations Bldg.
HR	Human Resources
HRC	Human Resources Conference Room
HU	Humanities
LI	Library
LS	Life Science
MAY	Mayock House
OE	Classrooms
PB	Portable Building
PH	Physical Science
SC	Student Center
S/M	Security/Maintenance
SS	Social Science
TH	Theatre

## Off-Campus Buildings

ANZ	Anzar High School, San Juan Bautista
AROMAS	Aromas School, 365 Vega St., Aromas
AV	Aviation, Hollister Airport
CRC	Centennial Recreation Center, 171 W. Edmundson Ave., Morgan Hill
CTC 1-4	South Valley Middle School, 7881 Murray Ave., Gilroy
DPB	Dunne Park Bldg., West & 6th St., Hollister
EGLRIG	Eagle Ridge Golf Course, Santa Teresa Blvd., Gilroy
GHS	Gilroy High School, 750 W 10th St., Gilroy
GSC	Gilroy Senior Center, 7371 Hanna Street, Gilroy
HARDIN	R. O. Hardin School in Hollister
HHH	Hazel Hawkins Hospital, 911 Sunset Drive, Hollister
HOL	Hollister Briggs Bldg, 365 Fourth St. Hollister
HOLREC	Hollister Recreation, 375 West St., Hollister
HOPE-G	HOPE - 8855 Murray Ave., Gilroy
HOPE-H	HOPE - 2300 Technology Parkway, Hollister
HVME1	Hacienda Valley Mobile Estates, 275 Burnett Ave., Morgan Hill
JDA	Jovenes de Antano, 300 West St., Hollister
JS	Jasmine Square, 16530 Monterey Rd., Morgan Hill
LOADCS	Live Oak Adult Day Services, 651 W. 6th St., Gilroy
LOHS	Live Oak High School
MHG	Morgan Hill Community Center, 17060 Monterey Rd., Morgan Hill
OMC	Ochoa Migrant Camp
PORTHL	Portuguese Hall, 695 Seventh St., Hollister
PLY	Morgan Hill Playhouse, Monterey Highway and Dunne, Morgan Hill
SB	San Benito High School
S.BRAT	Sobrato High School, Morgan Hill
SOLB7	Solorsano Middle School, 7121 Grenache Way, Gilroy, room B-7
STF	St. Francis, 7950 Church St., Gilroy
SVALLY	South Valley High School
VG	Village Green, 7610 Isabella Way, Gilroy
VPRI	Valley Pines Retirement Inn, 545 E. Main Ave., Morgan Hill
WEX	Work Experience
WM	Wheeler Manor, 651 W. 6th St., Gilroy
YMCA	Morgan Hill YMCA, 17666 Crest Ave., Morgan Hill

**Pay fees in person on the main campus or at either site, or online at [www.gavilan.edu](http://www.gavilan.edu), Self-Service Banner.**

**In Person: cash, check, Mastercard, Visa**

**Online: American Express, MasterCard, Visa or Discover Card**

## Basic Fees

Per unit fee (California resident) . . . . .	\$20
Per unit fee (non-resident) . . . . .	\$204
Health Fee: fall/spring . . . . .	\$15
summer. . . . .	\$5
Campus Center Use Fee (fall & spring only)	
. . . . . \$1 per unit to a maximum of \$5	
Student Representation Fee . . . . .	\$1
Student Identification Card Fee: . . . . . per semester	\$6
. . . . . per year	\$10

## Parking Permits Required only on the Gilroy campus Monday-Friday

Day Permit (7 a.m. - 10 p.m.) . . . . .	\$40
Day Permit with TANF/AFDC/SSI or Financial Aid. . . . .	\$20
Evening Permit (3 p.m. - 10 p.m.) . . . . .	\$20
Summer . . . . .	\$20

One-day permits may be purchased for 75 cents from the coin-operated machines located in parking lots A, E, H and at the south entrance to campus. Exact change is required.

**Refunds** Students must drop semester-long courses no later than Feb. 11 in order to receive a refund. Short-term courses must be dropped before 10% of the course meetings have passed. For one- or two-day courses, this date will occur before the start of the course.

Refunds of less than \$10 will remain on the student's account as a credit unless the Admissions and Records Office receives a Request for Refund form from the student.

Refund checks are mailed. Be sure your address is current (Online at [www.gavilan.edu](http://www.gavilan.edu), Self-Service Banner) to ensure prompt delivery.

**Student Health Fees** Gavilan College is required to maintain health services and accident insurance for all students enrolled in credit classes. These services are covered by the \$15 health fee.

**Student Representation Fee** The Student Representation Fee is a \$1 per semester fee that students approved through a student body election. The student government (ASB) oversees and uses the fees to lobby and advocate for student issues and concerns at the state level. It also supports opportunities for students to attend leadership conferences on issues related to advocacy. Those students who do not wish to support these activities may request a refund directly from the ASB.

## Spring 2009 Fee Schedule

TOTALS INCLUDE: \$20 per unit Enrollment Fee, \$184 Non-Resident Fee (if applicable), \$15 Health Fee, \$1 per unit Campus Center Use Fee (to a maximum of \$5), \$6 Student ID/Discount Card and \$1 Student Representation Fee.

<u>Number of Units</u>	<u>California Resident</u>	<u>Non Resident Out-of-State</u>	<u>Number of Units</u>	<u>California Resident</u>	<u>Non Resident Out-of-State</u>
0.5	32.50	124.50	9.5	217.00	1965.00
1.0	43.00	227.00	10.0	227.00	2067.00
1.5	53.50	329.50	10.5	237.00	2169.00
2.0	64.00	432.00	11.0	247.00	2271.00
2.5	74.50	534.50	11.5	257.00	2373.00
3.0	85.00	637.00	12.0	267.00	2475.00
3.5	95.50	739.50	12.5	277.00	2577.00
4.0	106.00	842.00	13.0	287.00	2679.00
4.5	116.50	944.50	13.5	297.00	2781.00
5.0	127.00	1047.00	14.0	307.00	2883.00
5.5	137.00	1149.00	14.5	317.00	2985.00
6.0	147.00	1251.00	15.0	327.00	3189.00
6.5	157.00	1353.00	15.5	337.00	3291.00
7.0	167.00	1455.00	16.0	347.00	3375.00
7.5	177.00	1557.00	16.5	357.00	3393.00
8.0	187.00	1659.00	17.0	367.00	3495.00
8.5	197.00	1761.00	17.5	377.00	3597.00
9.0	207.00	1863.00	18.0	387.00	3699.00

## Courses With Additional Materials Fees

<u>COURSE</u>	<u>DESCRIPTION</u>	<u>FEE</u>
AH 32	BASIC CARD/LIFE SUP	\$12.00
CD 160	CHILD CARE 1ST AID	\$12.00
GUID 1	SELF ASSESSMENT	\$12.00
PSYC 5	SELF ASSESSMENT	\$12.00

## Fees payable to instructor or additional materials required

<u>COURSE</u>	<u>DESCRIPTION</u>	<u>FEE</u>
COS 200	BEGINNING COSMETOLOGY cosmetology kit	\$800 (approx.)
COS 201	INTERMEDIATE COSMETOLOGY manikin, pedicure kit and uniform	\$250 (approx.)
COS 202-203	ADV COS - PRACTICUM manikin, uniform and books	\$300 (approx.)
PE 17	GOLF facility use fee - details at first meeting	\$TBA
PE 20	BOWLING	\$1.50 per session
PE 39	FENCING	\$6.00 (payable to instructor)

Check out class offerings at our  
**Morgan Hill and Hollister** sites.

Morgan Hill: See pages 36-37

Hollister: See pages 38-39

## Student Identification/Discount Card

The purchase of the Student ID/Discount Card benefits both the individual student and the college at large. The fees are budgeted by the Associated Student Body to develop and support campus activities, educational programs, speakers, and cultural events. Cardholders also receive numerous on and off campus benefits including:

- Free admissions to college athletic events
- Community-wide discounts such as reduced movie admissions, restaurant discounts, gym, museums, computers and software discounts.
- Free bluebooks and scantrons in the college bookstore
- Eligibility for an ASB book loan (up to \$300)

Students who do not wish to purchase the ID/Discount Card must decline the card in writing. Forms for requesting a waiver of this fee are available from the ASB Office, and the ASB Advisor's office (located in the Counseling Department). These forms must be turned in at the time of registration. Requests for refunds must be processed through the ASB Advisor.

ASB cards are also available for purchase by Gavilan College staff through the Cashier's Office.

## California Nonresident Tuition Fee Exemption (AB540)

AB540, as required by California law, provides an exemption from payment of non-resident tuition for eligible non-immigrant students. To be eligible, a student must have attended a California high school for three full years and have graduated from a California high school or have received the equivalent of a California diploma (GED, CHESPE). The exemption does not grant residency status and the qualifying student may not be eligible for state aid programs such as BOG, EOPS or federal financial aid. The student must sign an affidavit affirming that he or she has filed or will file an application with INS to legalize his or her immigration status as soon as he or she is eligible to do so. Contact the Admissions & Records Office for more information.



# Paying for College

## APPLYING FOR FINANCIAL AID

*Financial assistance with college expenses is available for students of all incomes.*

### FINANCIAL AID OFFICE

Room SC 124 408-848-4727

Open: Mon. - Thurs.: 8 a.m. - 5 p.m., Fri.: 8 a.m. - 3 p.m.

Evening hours: Hours are extended during peak registration periods.

[www.gavilan.edu/finaid/](http://www.gavilan.edu/finaid/)

Gavilan College participates in several financial aid programs that are designed to provide assistance to students with documented financial need. This aid is provided from several sources: federal, state and private agencies.

### Requirements for Financial Aid Applicants:

Financial aid applicants:

- Must demonstrate need according to the guidelines of each program
- Must be a U.S. citizen or eligible non-citizen
- Must be in good standing on a federal student loan or not owe a refund of student financial aid
- Must demonstrate eligibility to benefit from higher education
- Males must be registered with Selective Service
- Must maintain satisfactory academic progress.

Note: If you have been convicted of illegal drug use or sales you may be ineligible for some aid programs.

### What Financial Aid Applications do I complete?

**BOG Application:** For CA residents who meet income guidelines. If eligible, your enrollment fees are waived for an entire year: fall '08, spring '09 and summer '09 terms. Complete the 2008-2009 BOG Application (Pages 113-114).

**FAFSA (Free Application for Federal Student Aid):** Determines your eligibility for federal and state grants as well as the fee waiver if you do not meet BOG income guidelines and are a CA resident. The FAFSA can be completed through paper application or online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Be sure to add the Gavilan school code of 001202 so that the Financial Aid Office can receive your processed FAFSA. Complete the:

- 2008-09 FAFSA: if you will attend the spring '09 or summer '09 terms

**Cal Grant Application:** For CA residents who meet various criteria, including income and GPA. The Cal Grant Application with a March 2nd, 2009 deadline determines your eligibility for Cal Grants A and B. Filing an 2009-2010 FAFSA is required for Cal Grant consideration.

**Scholarship Applications:** See the financial aid office for institutional scholarships and private scholarship information/materials.

Links to these applications are available online, through the Financial Aid Office webpage: [www.gavilan.edu/finaid/](http://www.gavilan.edu/finaid/)

### Financial Aid Programs

#### FEE WAIVER:

Board of Governor's Fee Waiver/BOG Program – waives mandatory enrollment fees for eligible students. This fee waiver is for students who are California residents. The BOG application is included on pages 113-114 of this schedule.

#### FEDERAL AND STATE GRANTS:

- |                            |                           |              |
|----------------------------|---------------------------|--------------|
| • Federal Pell Grant       | • Cal Grant (B and C)     | • EOPS Grant |
| • Federal SEO Grant        | • Chafee Grant            | • TRIO Grant |
| • Federal Work Study Grant | • Child Development Grant | • CARE Grant |

### SATISFACTORY ACADEMIC PROGRESS (SAP) POLICY

The Gavilan College Financial Aid Office is required to measure your academic progress toward a Certificate, Associate, or Transfer Degree program. If you are not pursuing one of these programs, you are not eligible for financial aid. Your progress will be reviewed at least once per academic year.

If you are disqualified due to poor academic history, you must attend a SAP Policy Workshop. Stop by the Financial Aid Office to sign up for the SAP Policy Workshop.

**FEDERAL WORK-STUDY GRANT:** Provides the student with an opportunity to earn money while gaining valuable work experience and is awarded based on financial need.

**SCHOLARSHIPS:** Scholarships are awarded on the basis of academic achievement and/or financial need. Eligibility varies and is set by the scholarship donor. Gavilan College Educational Foundation Scholarship application is due March 2nd. Other private scholarship applications with various deadlines throughout the school year are available in the Financial Aid Office. See the Financial Aid website at [www.gavilan.edu/finaid](http://www.gavilan.edu/finaid). We recommend you inquire about scholarships several times per semester as new scholarships are announced throughout the academic year as they become available.

**VETERAN AFFAIRS BENEFITS:** Gavilan College offers special assistance to student veterans and children of disabled veterans. Students having questions pertaining to eligibility, benefits, application procedures and other veteran matters should contact the Financial Aid Office at 408-848-4727.

**STUDENT LOANS:** Gavilan College participates in the Federal Family Educational Loan Program. If you are interested in applying for a student loans, complete the FAFSA & attend an Entrance Loan Counseling Session. Applications for the student loans are distributed at Loan Counseling Sessions.

## LOOK US UP ONLINE AT [WWW.GAVILAN.EDU/FINAID/](http://WWW.GAVILAN.EDU/FINAID/)

Complete the FAFSA at [www.fafsa.ed.gov](http://www.fafsa.ed.gov)

Online financial planning guide & budget counseling at [www.edwise.org](http://www.edwise.org)

Check your Stafford loan status at [www.elmresources.com](http://www.elmresources.com)

Online loan counseling at [www.edfund.org](http://www.edfund.org)

Selective service verification of enrollment at [www.sss.gov](http://www.sss.gov)

Apply for PIN at: [www.pin.ed.gov](http://www.pin.ed.gov)

# Back to Blues

March 6, 2009  
Gavilan College Theater

Performers include:

John Garcia, Maria Amirkhanian, Albert Marques, Art Juncker with the Gavilan College Ensemble, Nate Pruitt and Primary Colors, the winner of the Marian Filice Piano Competition and a Special Guest

Theatre Arts Box Office: 408-846-4973

For more information go to [www.gavilan.edu/music](http://www.gavilan.edu/music)

Presented by Gavilan College in association with South Valley Symphony



## GAVFEST 2009

# SPRING FESTIVAL

AND OPEN HOUSE

MAY 2, 2009, 11 A.M. - 3 P.M.

ADMISSION IS FREE!

## Ability to Benefit

### NEED FINANCIAL AID BUT HAVE NO HIGH SCHOOL DIPLOMA?

Federal regulations require students who do not have a high school diploma, General Educational Development (GED) certificate, or California High School Proficiency Exam (CHSPE) and who are applying for financial aid, to take an Ability to Benefit assessment. If you have a high school diploma (or equivalent) from another country you are exempt.

The Ability to Benefit ACT Asset schedule is listed below. To sign up for a session, call or come by the Financial Aid Office: 408-848-4727 (SC124).

### ASSET Testing Schedule for Native English Speakers

The Ability to Benefit schedule can now be found on the Assessment web page. Go to [www.gavilan.edu/admit/assess.html](http://www.gavilan.edu/admit/assess.html). Students are required to sign up for a testing session through the Financial Aid Office: 408-848-4727 (SC124). Times and locations subject to change and additional times may be added to the schedule. Confirm time and location with the Assessment Office in BU120B - 408-846-4992 prior to your scheduled appointment.

### CELSA (Combined English Language Skills Assessment)

Students with limited English language skills who are enrolled in English as a Second Language (ESL) classes and do not have a high school diploma or GED and are applying for Financial Aid must take the CELSA assessment.

Call the Financial Aid Office (SC124) at 408-848-4727 for a referral. Then call the Assessment Office (BU 120B) at 408-846-4992 to schedule your appointment.

## GAVILAN COLLEGE BOOKSTORE

Student Center

408-848-4742

- NEW BOOKS
- USED BOOKS (25% LESS THAN NEW)
- BOOK BUY BACK

### GET OUT OF LINE ● GET ON LINE

Order your textbooks @ [www.gavilan.BKSTR.com](http://www.gavilan.BKSTR.com)

RETURN Policy: Refunds given UP TO SEVEN DAYS from start of class.

Always have your receipt.

Always make sure new books have not been written in.

Shrink wrap sets should be returned with all enclosures.

We accept all major credit cards and checks with ID

### HOURS

Mon-Thurs 8:00 am - 7:00 pm  
Friday 8:00 am - 1:00 pm

### EXTENDED SPRING HOURS

During the first two weeks of spring semester the bookstore will remain open Friday until 5:00 pm and Saturday (Jan. 31 only) from 9 am - 2 pm.

# Matriculation

## ADMISSIONS • ASSESSMENT • ORIENTATION • COUNSELING • FOLLOW-UP

Matriculation is a series of services that Gavilan College commits to provide for you. The purpose is to help you identify your educational goals and successfully complete them.

**Exemptions:** Sometimes a student does not want to take advantage of the matriculation services. That is a right you have. In order to be exempt from assessment and orientation you must:

- ☐ have an AA degree or higher *or*
- ☐ have accumulated fewer than 12 units in transfer courses *or*
- ☐ be presently enrolled in fewer than six units *or*
- ☐ not plan to earn a certificate or degree.

Opt out by completing a waiver form at the Admissions & Records Office. Doing this will prevent you from participating in priority/early registration. You still have the right to use the other matriculation services. We encourage you to do so.

## Assessment

Placement/assessment testing will help ensure that students are enrolled in courses that match their abilities in language and computational skills. Students must have completed the eighth grade to be eligible for assessment services. Placement scores, together with other indicators of a student's abilities, are used by counselors to recommend appropriate course placements. Register for the assessment at the Admissions & Records Office in the Student Center.

***The assessment instruments used by Gavilan College for general assessment, the College Tests for English Placement (CTEP) and the Mathematics Diagnostic Testing Project (MDTP), are administered in English and are not intended for applicants to the English as a Second Language (ESL) program.***

Sessions begin promptly at the stated time. Check in begins one half hour prior to starting time. No one will be admitted after the session has begun.

Assessment requires:

- Valid picture ID \*
- Social security number required for scoring of exam
- The Assessment Center will provide pencils and pens for students during testing.
- No pagers or cell phones allowed in the testing room
- No watches allowed in the testing room.

\* A valid picture ID includes a California Driver's License, California ID, Passport, Student Body Card, Military ID or Alien Registration Card. Contact the Assessment Office (BU120B) or call 408-846-4992 if you do not have a valid ID.

### Re-Assessment Sessions:

Students who have previously taken the assessment test may re-test after 30 days. You may re-assess once per semester. Stop by the Assessment Office (BU120B) or call 408-846-4992 to confirm dates, times and locations.

**Re-Assessment requires a copy of the student's previous test scores (test scores can be obtained from the Counseling Secretary - SC113).**

Times and locations are subject to change. Additional times may be added. (Confirm dates and locations with the Admissions and Records Office or check online posting at [www.gavilan.edu/admit/assess.html](http://www.gavilan.edu/admit/assess.html)).

**All new ESL students must go through the ESL assessment process. See page 107.**

**Todos los nuevos estudiantes de ESL deben tomar el examen de nivelación de ESL. Consulte la página 107.**

## Orientation

Orientation is a required component of matriculation. It provides new students with an overview of instructional programs, support services, facilities and general graduation requirements. Completion will help students avoid making course choices that might complicate and lengthen the time required to reach their educational goals. This is also a time for us to welcome you to Gavilan College and for you to have an opportunity to meet other new students and staff.

***Students should participate in an orientation session prior to meeting with a counselor.***

Please phone 408-848-4723 for further details.

### Orientation is completed online.

Click on the Orientation link on the Gavilan homepage - [www.gavilan.edu](http://www.gavilan.edu) to complete the orientation or contact the Counseling Office at 408-848-4723.

*You may choose to not participate in orientation by completing a waiver form at the Admissions & Records Office. Doing this will prevent you from participating in priority (early) registration.*

## Looking for a Job?

Gavilan College has a new Career Center Web Interface

## Career Connections

Free for Gavilan College students and community. New listings every week.

*Set YOUR Direction*  
Career/Transfer Resource Center

<http://www.gavilan.edu/transferctr>



## Counseling

Gavilan College provides a staff of full and part-time professional counselors to assist students in meeting educational, career and life goals. Counseling is available to students who are uncertain about their plans for the future, who are experiencing difficulty in making important decisions, or who have any other personal or social concerns. In addition, counselors make referrals to many community agencies. Students may seek the assistance of any counselor at Gavilan.

See a counselor when you are:

- a first time student planning to transfer
- a first time student planning to obtain a AA/AS degree
- an undecided major
- a high school contract student
- an academic probation student
- taking over 17.99 units (spring/fall) or over 5.99 units (summer)
- have completed prerequisite courses at another college(s)
- an international student with an "F" Visa

## Winter Intersession Counseling

(counselors available for registration assistance only)

Gavilan Main Campus (walk in):

Jan 2 F 8:00 am - 4:30 pm

Jan 5-16 M-F 8:00 am - 4:00 pm

Jan 9: Closed for Staff Flex Day

Jan 19: Closed for Martin Luther King Day

Jan 20-23 Tu-F 8:00 am - 5:30 pm

Jan 26-27: Closed

Morgan Hill (by appointment only) Call 408-782-2873 for an appointment in Morgan Hill.

Jan 6, 7, 20, 21 11:00 am - 7:00 pm

Hollister (by appointment or drop-in) Call 831-636-3783 for an appointment in Hollister.

Jan 7, 8, 21, 22 11:00 am - 7:00 pm

## Spring Counseling

Gavilan Main Campus (walk in and appointments):

Walk-in: Mon-Fri 8:30 am-12:30 pm

Appointments: Mon-Thur 8:00 am - 7:30 pm, Fri 8:00 am - 3:30 pm

For more information call the Counseling Secretary: 408-848-4723 or visit the Counseling Office - SC 113 (in the Admissions building)

Morgan Hill site (by appointment): Phone 408-782-2873

Hollister Briggs Building site (by appointment): Phone 831-636-3783

## STAFF

### Candice Whitney

Candice Whitney is passionate about education. She has spent the last 25 years as a counselor and instructor working with students at colleges across the country and has traveled throughout the U.S., Europe and Singapore training employees and managing projects for high tech companies. Highlights of her travels include seeing wild rabbits nibbling grass on the lawn outside her classroom in Dublin, Ireland and sipping espresso at a dockside café in Portofino, Italy.

Since arriving at Gavilan College in 2003, she has taught study skills and career development courses, counseled new and continuing students, and participated in the First Year Experience program. As a counselor, Candice discovered that students are often unaware of the services available to them on campus e.g. financial aid, personal counseling, career exploration, childcare options and academic support. Last spring she took on the role of Interim Director of the Basic Skills Network, a new program developed to address the needs of students who place into pre-collegiate levels of English and Math. One of her first goals for the Basic Skills Network has been to reach out to basic skills level students and help them access the many free programs and services designed specifically to help them succeed. She continues to be inspired by the students she sees who overcome obstacles and achieve their dreams.



Photo ID and Gavilan Student ID number are required to obtain counseling services.

## Counselors by Department and Program To schedule an appointment call the Counseling Secretary: 408-848-4723 or visit SC 113.

Dr. Jesus Olivas, <i>General Counseling/Articulation</i>	SC104
Dr. Rosa Sharboneau, <i>General Counseling/Transfer</i>	SC119
Dr. Tim Lister, <i>General Counseling</i>	SC106
Alex Lopez, <i>General Counseling</i>	SC107
Celia Marquez, <i>General Counseling/Puente Program</i>	SC105
Jane Godley, <i>General Counseling</i>	SC107
Johanna Stewart, <i>General Counseling, ASB</i>	SC107b
Leslie Tenney, <i>General Counseling</i>	SC103
<u>Athletics:</u> Darlene Del Carmen	848-4880 GY118

Basic Skills: Michelle Foguet-Mendoza 848-4776 LI 157

DRC (Disability Resource Center):

Bruce Eastman	848-4865	LI117
Mary Denham		PB11

EOPS/CalWORKs (Extended Opportunity Programs and Services):

Blanca Arteaga	848-4747	LI101a
Mari Garcia		

MESA: Sarah Aranyakul 848-4800, ext. 5606 PH117

TRIO: Leticia Palacios 848-4707 LI109



## HIGH STEP PROgRAM

### High School Transfer Enrichment

Gavilan College, in conjunction with Gilroy High School will offer courses accepted at any university (such as Political Science/Government and US History 1 and 2) each spring and fall semester at the high school campuses. All students are required to take the placement assessment prior to enrolling. All concurrent enrollment documents are required.

Please contact the Gavilan Assessment Office at 408-848-4992 or your high school counselor for more information and for a schedule of the placement assessment offered at the high school campuses.

#### High School Juniors and Seniors!

- Start college while enrolled in High School!
- In two years earn a maximum of 12 college units.
- Courses conveniently offered at the high school.
- Meet college and university requirements while still in high school.

#### The Benefits:

- It's FREE! The enrollment fee, campus center use fee, health fee and student representation fee are waived for High Step students.
- Experience college level work.
- Reduce four-year university expense.
- Advance academically.
- Become competitive in the four-year college and university admission process.

#### How to Register:

1. Take the Gavilan College assessment placement on your campus, at the Gavilan College Gilroy main campus or at the Morgan Hill or Hollister sites. You will complete a Gavilan application for admission during your assessment. Check out the assessment schedule on the web at [www.gavilan.edu/admit/assess.html](http://www.gavilan.edu/admit/assess.html).
2. See your high school counselor or academic coordinator to determine eligibility (must have a cumulative 2.0 GPA and score at college level in reading, writing and math) and complete a Recommendation for Special Student Status form (High School Contract). All concurrent enrollment documents are required.
3. Ask your parent to sign the contract.
4. Turn all paperwork in to your high school counselor or academic coordinator.

Students must purchase their own textbooks. Check out the Gavilan College bookstore website at [www.gavilan.bkstr.com](http://www.gavilan.bkstr.com). If you are unable to afford your textbook please see your high school principal.

### Spring 2009 High Step class offered at:

**Gilroy High School:** See class listings for course description.

#### CD 2 Early Child Development

CRN 41051 GHS (Rm TBA) Tuesday 3:30 - 6:30 pm Dates: 2/3/09-7/20/09

#### PSYC 2 Early Child Development

CRN 41088 GHS (Rm TBA) Tuesday 3:30 - 6:30 pm Dates: 2/3/09-7/20/09

Room assignments subject to change. Please call 408-846-4967 or check online to confirm the room.

Courses offered at high school locations are open to any college-age student.



### RAPID TRANSFER

#### for 1st time college freshmen

*Limited spaces are available - apply early!*

*Applications for the spring 2009 Transfer Institute will be accepted beginning in December.*

**What is it?** The Transfer Institute (TI) is a Gavilan College program to guide you through the transfer process in the most efficient and effective means possible. As a part of the Transfer Institute you will save time and money by completing your freshman and sophomore years at Gavilan. You will also meet and get to know other students who share your goals and ambition.

#### Who is eligible?

- Recent high school graduates who are academically prepared for college level work.
- Students with placement in *college level English & Math 233*.
- Students must be 1st time college freshmen.

#### How do I apply?

1. Complete a Transfer Institute application.
2. Take a Gavilan College placement test.
3. Complete a Gavilan College admissions application and
4. Submit a High School transcript.

#### Benefits - Transfer Institute students receive:

- Early Registration.
- A dedicated counselor to guide and monitor you through the transfer process.
- Pre-transfer events and activities with four-year universities.
- Access to activities designed to ensure your success at Gavilan College.
- Assistance with the identification of and preparation for a college major.
- A two to three-year agreement guaranteeing your transfer goals.

For more information, call (408) 848-4723 or visit the website at [www.gavilan.edu/transfer](http://www.gavilan.edu/transfer)

A Transfer Institute application is printed on page 113.

## Science Alive Conference

Saturday  
February 7

Hands-on Math, Science  
and Computer  
Workshops for  
Kids (grades 6-8)

Education and Financial Aid  
Workshops for  
Parents



[www.gavilan.edu/sciencealive](http://www.gavilan.edu/sciencealive)

# High School Students

## Concurrent Enrollment Procedures

Students whose age or class level is equal to grades 9-12 may attend Gavilan College as part-time or summer session students for advanced scholastic, vocational, or physical educational courses in accordance with the following procedures:

A **Special Student Status Contract Form** is required prior to registering for classes. A new form must be completed each semester. The form is available in local high school counseling offices, from the Gavilan College Admissions & Records Office and is included in this schedule. The form is also available online at [http://www.gavilan.edu/admit/sp2006\\_high\\_school.pdf](http://www.gavilan.edu/admit/sp2006_high_school.pdf)

Students enrolled in a public or private high school will be limited to a maximum of 6 transfer-level units for fall or spring semesters and 5 during the summer term (certain exceptions may be available for students enrolled in the TJ Owens Early College Academy). Students in good standing, with a minimum 2.0 GPA, must submit a current transcript, complete the placement assessment, and have the written approval of a parent or legal guardian, a high school counselor or principal and a Gavilan College counselor.

The campus center use fee, health fee, and student representation fee are waived for concurrently enrolled high school students.

## Your Gavilan College Counseling Appointment

High school students must review their completed contract with a Gavilan College counselor. Counseling Services are available at the Gavilan main campus. See counseling hours (page 10) for dates and times.

Use the Registration Checklist (next page) to prepare for your meeting. For more information, call the Counseling secretary: 408-848-4723. A photo ID is required to obtain counseling services.

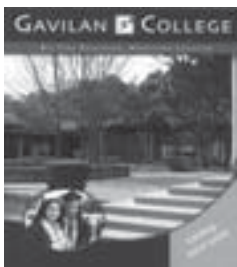
**High Step students:** Please refer to instructions for High Step students on page 11.

## High School students may enroll in the following:

(All prerequisites apply)

- Fall and Spring Semesters: **Transfer level (courses numbered 1-99)**
- Summer Session: **All courses (transfer and non-transfer level)**

**PLEASE NOTE:** Additional rules may apply for students enrolled in the Dr. TJ Owens Gilroy Early College Academy (GECA)



The College Catalog contains a complete description of all Gavilan College courses, student policies, and services. It can be purchased for \$4.00 at the bookstore or viewed online at [www.gavilan.edu/catalog](http://www.gavilan.edu/catalog)

## New! Liberal Arts Associate's Degree Areas of Emphasis

Check out the updated Catalog online - [www.gavilan.edu/catalog](http://www.gavilan.edu/catalog) - click on Liberal Arts.

## Course-to-Course Articulation Agreements\* for High School Students

### Gavilan College and District High Schools

HIGH SCHOOL COURSE		GAVILAN COLLEGE GRADE CRITERIA
<b>ANN SOBRATO HIGH SCHOOL</b>		
Advanced Multi-Media	ART 113, CSIS 113, DM 113	B
Graphic Technology	ART 77, CSIS 77, DM 77	B
Visual Communications	ART 107, CSIS 107, DM 107	B
<b>ANZAR HIGH SCHOOL (Aromas-San Juan Bautista)</b>		
Algebra	Math 205	A or B
Advanced Algebra	Math 233	A or B
<b>GILROY HIGH SCHOOL</b>		
Computer Business Applications	CSIS 1	B
Law Enforcement/ROP	AJ 10 (Intro to Admin/Justice)	A or B
Integrated Algebra 1 & 2	Math 205	A or B
Integrated Algebra 2 & 3	Math 233	A or B
<b>LIVE OAK HIGH SCHOOL (Morgan Hill)</b>		
Computer Aided Drafting/ROP	CGD2 & CGD2R	C or better
Child Care/ROP	Child Development 1, 21	A or B
Algebra I	Math 205	A or B
Algebra II	Math 233	A or B
Visual Communications	ART 107, CSIS 107, DM 107	B
Advanced Multi-Media	ART 113, CSIS 113, DM 113	B
Graphic Technology	ART 77, CSIS 77, DM 77	B
<b>MT. MADONNA HIGH SCHOOL (Continuation High School – Gilroy)</b>		
Algebra I	Math 205	A or B
<b>SAN ANDREAS HIGH SCHOOL (Continuation High School – Hollister)</b>		
Computer Literacy	CSIS 1	C or better
<b>SAN BENITO HIGH SCHOOL (Hollister)</b>		
Computer Accounting	Acct 103 (General Office)	C or better
Computer Aided Drafting/ROP	CGD2 & CGD2R	C or better
Careers with Children/ROP	Child Development 21	A or B
Algebra 1A or Algebra II	Math 205	A or B
Algebra 2A	Math 233	A or B

\*Articulation agreements currently being reviewed. Check Admissions for further information



## Seniors! Plan ahead!

- Take the assessment and register for PUEENTE before August!
- Placed in English 250 and want to transfer? Puente may be for you.
- Learn about Mexican American/Latino Literature.
- College visits in fall/spring.
- Attend a Leadership Conference.
- Receive extra support from a community mentor.
- On-going academic, career and personal counseling until you transfer!

Meet with Puente Counselor/Coordinator Celia Marquez.  
Call 408-848-4723 to schedule an appointment.

## Attend High School at Gavilan College!



*"Be Someone. Go Somewhere. Seek Excellence."*

Dr. TJ Owens Gilroy Early College Academy (GECA) at Gavilan College is an innovative, challenging, and highly supportive academically accelerated high school program designed to serve strongly motivated students with high potential for future academic and career success.

The Academy is an educational partnership between Gilroy Unified School District and Gavilan College, and is one of the Early College High Schools that are being funded across the United States through the Bill and Melinda Gates Foundation in cooperation with local community colleges and school districts.

Acceptance to the Academy is based on a multiple-measures approach that involves an application packet, essay, personal interview, and Gavilan College assessment testing in both English and Mathematics. Applicants are not required to be currently enrolled in a Gilroy Unified school or live in the Gilroy Unified District but should have an overall GPA of 2.5-4.0, STAR scores in the "Proficient" range or above and the ability to read at or above the 9th grade level.

Selected students attend four years of high school at the Academy, which is located on the Gavilan College campus. Students will experience a highly rigorous, college preparatory (Honors and AP) high school education, as well as take fully transferable college classes (up to 11 units a semester), for which they will receive both college and high school credit. Graduation in four years may lead to attending a four-year university with two full years of college (60 units) completed. Many students may earn an AA or AS degrees from Gavilan.

Applications are available online at [www.gavilan.edu/geca](http://www.gavilan.edu/geca), at any of the GUSD Middle Schools, or at the GECA office at Gavilan. For more information, contact Marcy Ratliff, Counselor of GECA by email at [mratliff@gavilan.edu](mailto:mratliff@gavilan.edu), by phone at 408.846.4909 or visit [www.gavilan.edu/geca](http://www.gavilan.edu/geca).

*All records of high school students attending Gavilan are protected by the Federal Educational Rights and Privacy Act (FERPA) and may not be released to anyone, including parents or guardians, without the written permission of the student.*

## High School Students Concurrent Enrollment

# Registration Checklist

- #1 Apply.** Complete an application at least two working days before registering. Go to [www.gavilan.edu](http://www.gavilan.edu) and click on the link for Gavilan's online application.
- #2 Schedule and take an assessment placement test.** Sign up in person or call 408-846-4954 or 408-846-4992.
- #3 See your high school counselor.** Take your assessment test results and discuss possible courses. The course your counselor writes on the Special Student Status Contract Form is the course for which you will be enrolled, space permitting. Be sure the counselor signs your contract form. Directions to obtain the contract are listed in the concurrent enrollment section on page 12.
- #4 Get a copy of your current high school transcript** from the Registrar at your high school and attach it to your contract form. The transcript must show that you are in good standing and that you have a grade point average of at least 2.00.
- #5 Ask your parent or guardian to sign the contract.**
- #6 Bring your transcript and signed contract** to a Gavilan College counselor during the enrollment period for high school students.
- #7 Register for Gavilan classes.**
  - Enroll for a maximum of 6 semester units of transfer level courses during the fall and spring semesters or for 5 units of pre-collegiate or transfer courses during the summer term (certain exceptions may be available for students enrolled in the TJ Owens Early College Academy)
  - Pay your fees.
  - Purchase a parking permit if you need one
  - Buy your books at the bookstore

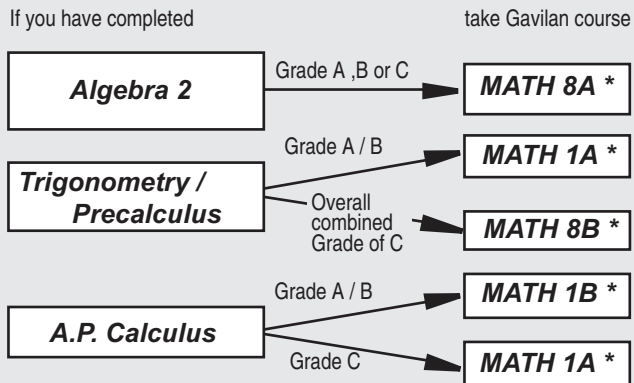
- #8 Enjoy your class!** You're earning college credit.

*For more information, see the concurrent enrollment section (page 12).*

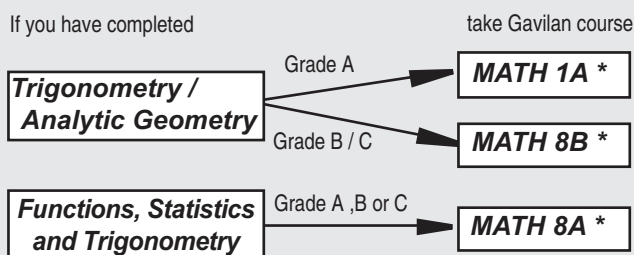
*If you are enrolling in a High Step class, some steps may be facilitated by Gavilan College staff on your behalf.*

## Recommended Math Course Placements For Area High School Students

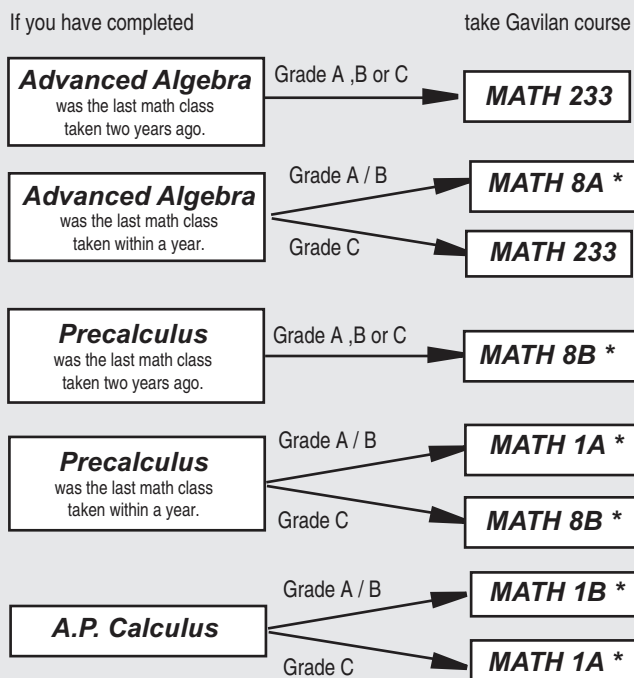
### Gilroy High School



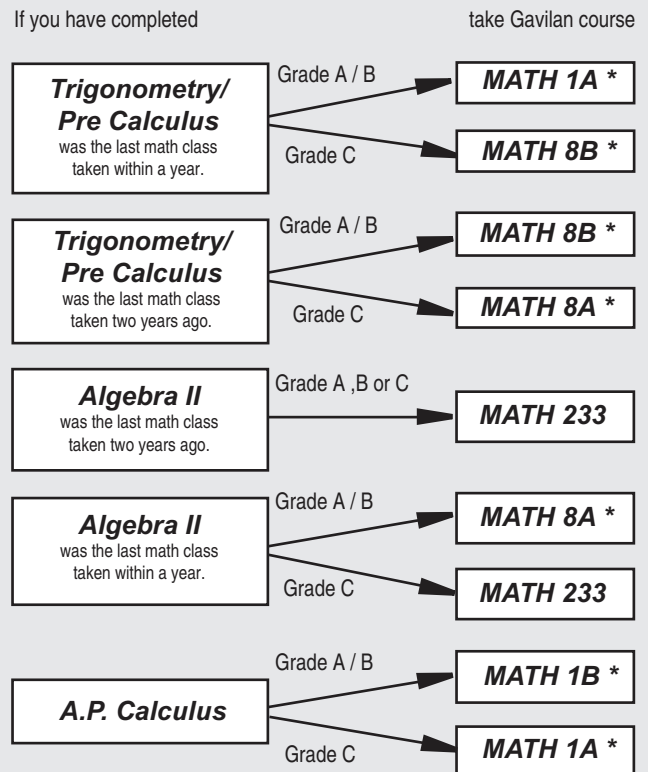
### San Benito High School



### Anzar High School



### Live Oak High School



Multiple measures will be considered to determine your final course placement. Consult with a counselor to select the appropriate course.

\* Students eligible for these courses are also eligible for Math 5, 6, 7, 12 and 14.

### After School is Out...

### Take a Class at GAVILAN!



Receive college credit.

Gavilan offers a selection of afternoon & evening classes at our three locations and selected high school campuses.

# Student Services

**CalWORKs** CalWORKs serves students who receive public assistance to become self-sufficient through the provision of education, employment and supportive services. The occupational programs for CalWORKs students are linked to the demands of the local labor market and can assist students with a career track that will lead to a family-supporting income. The support services that CalWORKs provides include academic, personal and career counseling, textbooks, employment assistance and job placement and serves as a liaison with county departments of social services.

The CalWORKs staff is friendly and supportive and will work with students to help them reach their goals. The office is located in L101 A, next to the library and is open Monday through Friday, 8 a.m. to 5 p.m. Interested students may call 408-848-4740.

**CARE** The Cooperative Agencies Resources for Education (CARE) is a special program designed to assist single parents who attend or would like to attend Gavilan College. CARE is a joint effort among the Department of Social Services, EOPS and Gavilan College. To be eligible for CARE, a student must be at least 18 years of age, head of household single parent/grandparent receiving cash assistance from the Department of Social Services, have at least one child under 14 years of age and be eligible for EOPS.

Services provided include:

Transfer and vocational education and counseling, priority registration, academic tutoring, financial assistance with transportation, books, supplies, grants and other support services.

For additional information, call 408-848-4790 or visit the EOPS office located in L101 A & B.

**Career/Transfer Resource Center** The Career/Transfer Resource Center offers numerous resources to help in making career decisions, plan for college, obtain specialized training or enter an academic or vocational program at Gavilan College. Career-related services are available to currently enrolled students, prospective students, faculty, staff, and community members.

The computerized career guidance program, EUREKA, aids in researching occupations, identifying which colleges offer specific majors, and investigating financial aid and scholarships. EUREKA (California Career Information System) contains information on hundreds of occupations, programs of study, financial aid, short-term training, colleges and universities, and scholarships.

Visit the Career/Transfer Center and log on to Career Connections, a job search website for employers and employees. We are located in the Student Center, SC 102. Make an appointment with the Career Center Specialist at the SARS kiosk in the Student Center or call 408-848-4818.

**Child Development Center/Preschool** The Child Development Center provides care for preschool children in two state-funded programs for families whose monthly income meets eligibility criteria. In addition, a fee based preschool program is available to all parents. These programs serve children with disabilities and special needs as well as children who are limited or non-English speaking. The Center is the only facility in Gilroy that is accredited by the National Association for the Education of Young Children (NAEYC)

The Center is located above parking lot C and is open Monday - Friday. For more information call 408-848-4815.



## Health Insurance for students

Affordable year-round insurance is now available for community college students enrolled in a minimum of 6 units!

**\$100 deductible per year** (Visit Gavilan College's Health Nurse for a referral and the deductible is lowered to only \$50 per year!)

**Visit the doctor of your choice.**

**Benefits include:** hospitalization, emergency room visits, surgery, doctor's visits, treatment for mental and nervous conditions, prescription drug coverage, toll-free Nurse Advice Line.

For more information call 1-800-853-5899 or visit [www.wellsfargo.com/studentinsurance](http://www.wellsfargo.com/studentinsurance)

Sponsored by the Community College League of California

**Disability Resource Center (DRC)** DRC provides a variety of services and classes in an effort to equalize educational opportunities for students with disabilities as they move toward their educational or vocational goals.

Services include: Note taking • Academic, Career and Personal Counseling • Referral Services • Learning Skills Assessment • Vocational Preparation • Learning Skills Strategies Assistance • Registration Assistance • Mobility Assistance • Vocational Aptitude Testing • Multi-media Educational Aids • Sign Language Interpreting • Job Training and Placement • Individualized Accommodations • Alternate Media Services

### DRC CLASSES OFFERED:

#### Guidance Courses:

Guid 530	Job Readiness
Guid 557	Learning Skills Assessment
Guid 558	Learning Skills Laboratory
Guid 560	Individualized Basic Skills Development
Guid 561	Writing Skills
Guid 562	Directed Study Lab in Arithmetic
Guid 563A/B	Directed Study Lab in Algebra
Guid 564	Directed Study Lab in Pre-Algebra

#### Adapted Physical Education:

PE 34/534	Adapted Aquatic Exercise
PE 35/535	Adapted Swimming for Total Fitness
PE 36/536	Adapted Physical Education
PE 38/538	Adapted Cardiovascular Conditioning and Training

#### Computer Science Classes:

CSIS 570	Computer Access Evaluation
CSIS 571	Computer Assisted Instruction
CSIS 572	Adaptive Computer Basics

**Vocational Preparation:** These programs are offered for students with developmental disabilities at three sites: Gavilan College, HOPE in Gilroy and HOPE in Hollister.

Students requiring accommodations or arrangements because of hearing, visual, or other disabilities should contact their instructor, counselor, or the Adapted Services Specialist at the Disability Resource Center located in LI 117. For more information call 408-848-4865.

## Extended Opportunity Programs & Services (EOPS)

Extended Opportunity Programs and Services provides access and support services for low-income students facing social, economic and educational challenges.

The EOPS Program services include:

**Counseling:** Academic, career and vocational counseling • Personal problem-solving and crisis intervention • Vocational interest testing • Four-year college transfer assistance • Field trips to major four-year colleges • Community agency and emergency referrals

**Financial Assistance:** grants • book vouchers

**Specialized Workshops** for facilitating student success

**Other Services:** student computer center • one-on-one tutoring • book lending service • priority registration

The EOPS office is located in L101 A & B in the library and is open Monday through Friday, 8 a.m. to 5 p.m. Students who are interested may call 408-848-4740.

**First-Year Experience** Gavilan College offers a program for “first-time,” new students who want to strengthen their reading, writing and study skills while at the same time becoming familiar with the campus and its resources. Teachers and counselors work together to help students develop connections between the courses and their college experience. The goal is to help students build a strong foundation and place them on the road for college success. See classes on pages 70-71.

**Health Services** Gavilan College provides a full-time faculty/college nurse who provides health services, health information, health education events, health counseling and referrals.

Students receive confidential, personal health counseling for a variety of health concerns. Health Services provides first aid treatment, blood pressure screening, tuberculin skin testing for students, HIV testing referrals, condoms and over-the-counter medications such as aspirin. Pamphlets and classes are available on nutrition, hepatitis, stress management, AIDS, suicide and other health topics. Health information provided in small group settings. Referrals for health conditions including alcohol and drug intervention are available. Health Services provides first aid kits throughout the campus and at the satellite sites, responds as a member of a team to campus emergencies on the main campus and provides information regarding outside health insurance for the college student.

Health Services is a comprehensive “one stop” center for a variety of health services located in the Admissions Building (SC 118.) Services are free and available Monday - Friday on the main campus in Gilroy. For additional information call 408-848-4791.

**Outreach and Recruitment Services** The services of the Outreach and Recruitment Office are designed to familiarize the community with the variety of programs and services available at Gavilan College. We will schedule tours of the campus or visits to a specific department, or provide information on academic, vocational and transfer opportunities. Outreach and Recruitment will also arrange for representatives from Gavilan to make presentations at your school or event.

For further information or to schedule a workshop, presentation or tour, please contact Outreach Services at outreach@gavilan.edu or call (408) 846-4993. Office location: BU 123.

## Your educational plan:

You are expected to take the responsibility for scheduling an appointment with a counselor, preferably at least once a semester. The purpose of this appointment is to develop, review and update your educational plan to ensure that you are taking the appropriate courses to meet your educational goal.

**Puente** The mission of the Puente Program is to increase the number of educationally underserved students who plan to transfer to four-year colleges and universities, earn degrees and return to the community as leaders and mentors to future generations. Puente is open to all students.

**English Instruction:** Puente students take two consecutive writing classes, English 250 (Practical Writing) and English 1A (Composition). These classes provide a supportive and stimulating environment for Puente students to build confidence in their writing skills through an exploration of the Mexican American/Latino experience.

**Counseling:** Puente students work closely with their Puente counselor until they graduate, exploring career options, developing an academic educational plan and identifying lifetime goals. Students visit University of California and California State University campuses and attend an annual Puente student transfer conference. All Puente students are also required to enroll in Guidance 6 (Life Skills for Higher Education) and Guidance 1 (Self-Assessment and Career Development).

**Mentors:** Each Puente student is matched with a mentor from the business or professional community. Mentors share with students their personal, academic and career experiences, and provide a window into “real-life” work environments. The network of trained Puente mentors provides many resources for the Puente students, their families, their colleges and their communities. If you are interested in more information please visit SC 105 or call 408-848-4807.

**Student-to-Student Mediation** Mediation services will provide students with an opportunity to problem-solve together in a safe environment. Trained student mediators will work with two or more students who are in conflict to reach mutually agreeable solutions. Mediation services are free and confidential. Students wishing to become mediators can register for Introduction to Conflict Resolution (Psychology 6).

To obtain mediation services for a dispute on campus, contact the Counseling Department at 408-848-4723.

**Transfer Services** See Career/Transfer Resource Center ad on page 21.

**TRIO, Student Support Services** is a federally funded program designed to assist 160 first generation, low-income, and/or disabled Gavilan College students as they prepare to obtain a two-year degree and/or transfer to a four-year university. TRIO provides additional services such as academic counseling, tutoring, book and laptop lending programs, cultural and social activities and university visits. TRIO is committed to increasing graduation and transfer rates by creating a “sense of place” for those students who sometimes feel isolated and disconnected during their college experience. If you are interested in more information please visit the TRIO Program in the Library (LI109) or call 408-846-4981.

**Veteran Affairs Benefits** Priority registration is granted to any member or former member of the Armed Forces of the United States who is within two years of leaving active duty.

Gavilan College recognizes credit and grants credit to veterans and reservists for service and training completed in the Armed Forces. Gavilan College reports as credit for prior training only those prior units that are required for the student’s current objective at Gavilan College. Students having questions pertaining to eligibility for benefits, application procedures and other veteran matters should contact the Veteran Affairs official in the Financial Aid Office (SC124) or call 408-848-4727.

Check out class offerings at our  
**Morgan Hill and Hollister** sites.

Morgan Hill: See pages 36-37

Hollister: See pages 38-39

**GENERAL EDUCATION RECIPROCITY AGREEMENT** The Gavilan Community College District has entered into a mutual agreement with seven other Community Colleges to accept the general education of these colleges. The participating colleges are Chabot College (Hayward), De Anza College (Cupertino), Evergreen Valley College (San Jose), Foothill College (Los Altos Hills), Gavilan College (Gilroy), Mission College (San Jose), Ohlone College (Fremont), San Jose City College (San Jose) and West Valley College (Saratoga).

Students who obtain a Certification of Completion of Associate Degree General Education or complete an associate degree at any of the participating colleges will have both their general education course work and graduation proficiencies accepted as completed at any one of the participating campuses.

GAVILAN COLLEGE ASSOCIATE'S DEGREE GENERAL EDUCATION REQUIREMENTS (2007-2008)		
<ol style="list-style-type: none"> <li>1. File a Petition to Graduate with the Admissions and Records Office by April 1 for Spring or Summer graduation, and by October 1 to graduate at the end of the Fall Semester. One petition must be filed for each Associate degree, Certificate of Completion or Award of Achievement the student expects to receive.</li> <li>2. Maintain a cumulative grade point average of 2.0 ("C") or higher for all work attempted and a grade of "C" or higher in each major or certificate courses.</li> <li>3. Complete a minimum of 18 units of coursework in a major. Specific major course requirements are listed in the college catalog.</li> <li>4. Complete a minimum of 60 semester units. Within the ( 60 ) unit requirement, the (9) units in Area A, and B-4 must be completed with a grade of "C" or better in each course. Complete the last 12 units, or a total of 48 units, at Gavilan College.</li> </ol> <p>NOTE: Effective fall of 2009, the new Gavilan College graduation requirements will include ENGL 1A (Area A2 of the A.A./A.S. Gavilan College General Education Pattern) and Math 233 (Area B4).</p>		
AREA A	AREA C	AREA E
<p><b>COMMUNICATION IN THE ENGLISH LANGUAGE</b> One course from each of these three areas: 6 Semester Units</p> <p><b>A - 1 ORAL COMMUNICATION</b> CMUN 1A, 5, 8, or 10</p> <p><b>A - 2 WRITTEN COMMUNICATION</b> ENGL 1A or ENGL 250</p> <p><b>A - 3 READING</b> ENGL 260 or SSCI 270A or SSCI 270B with a grade of "C" or better, or demonstrate reading proficiency at the college level. (Competency may be verified by an approved test.) Note: Students starting fall 2009 will need to complete ENGL 1A (Composition)</p>	<p><b>ARTS, FOREIGN LANGUAGE LITERATURE AND PHILOSOPHY</b> One course from each of these two areas: 5 Semester Units</p> <p><b>C - 1 FINE AND PERFORMING ARTS</b> Any Art, Theatre Arts or Music course (other than Area 2); CMUN 2; HUM 10; Journalism (other than Journalism 10.)</p> <p><b>C - 2 CULTURAL HISTORY, FOREIGN LANGUAGE, PHILOSOPHY</b> ART 11, ART/HIST 21; ENGL 1B, 1C, 2A-F, 2H, 2I, 2J, 4A, 4B, 5A, 5B, 9A, 9B, 9C; HIST 1, 2, 3, 4A, 4B, 5, 6, 7A, 7B, 10, 12, 14, 18, 19; HUM 3, 4, 5, 10; JOUR/SOC 10, PHIL 1, 2, 3A, 3B, 4, 6A, 6B, 7A, 7B, 8, 15; any foreign language.</p>	<p><b>LIFE-LONG UNDERSTANDING AND SELF-DEVELOPMENT</b> 3 Semester Units</p> <p>1. One unit of Physical Education activity class or Intercollegiate Sport.</p> <p>2. Minimum of two units from: AH 3, 30, AH/BIO 11; CSIS 1, 2, 6, 8, 45, 51; GUID 1/PSYC 5, GUID 6, 200; HE 1, 2; PHIL 3B, 6B, 8, 15; POLS/PSYC 27; PSYC/CD 2, 3; PSYC 41; SOC 21</p>
AREA B	AREA D	AREA F
<p><b>PHYSICAL UNIVERSE AND ITS LIFE FORMS</b> One course from each of these three areas: 9 Semester Units The Physical or Life Science course must include a laboratory (indicated in BOLD.)</p> <p><b>B - 1 PHYSICAL SCIENCE</b> ASTR 1; CHEM 1A, 1B, 12A, 12B, 30A, 30B; GEOG 1; GEOL 1, 13; PHYS 1, 2A, 2B, 4A, 4B, 4C; PSCI 1, 2</p> <p><b>B - 2 LIFE SCIENCE</b> ANTH 1; ECOL 1; BIO 1, 4, 5, 7, 8, 9, 10, 13, 15, 20</p> <p><b>B - 3 LABORATORY ACTIVITY</b> Lab courses are bold in Areas B-1 and B-2 above.</p> <p><b>B - 4 MATHEMATICS</b> Minimum of Math 205 or equivalent. (Competency may be verified by an approved test.) Note: Students starting fall 2009 will need to complete MATH 233 (Intermediate Algebra)</p>	<p><b>SOCIAL, POLITICAL, AND ECONOMIC INSTITUTIONS</b> One course from area one and two courses from area two: 9 Semester Units</p> <p><b>D - 1 U.S. HISTORY AND POLITICAL INSTITUTIONS</b> (3 units) One course from HIST 1, 2, 5, 18, 19 or POLS 1</p> <p><b>D - 2 BEHAVIORAL, ECONOMIC and SOCIAL SCIENCE</b> (6 units) Two courses from AJ 6, 10; ANTH 2, 3, 5, 8, 9, 10; General Business 1; CMUN 4; ECON 1, 2, 10; GEOG 2; HIST 1, 2, 3, 4A, 4B, 5, 6, 10, 12, 14, 18, 19; JOUR/SOC 10; POLS 1, 3, 4; POLS/PHIL 12; POLS/PSYC/AJ/6; PSYC 1A, 1B; PSYC/CD 2, 3, 7; SOC 1A, 1B, 3, 4; SSCI 1</p>	<p><b>CULTURAL DIVERSITY</b> 6 Semester Units</p> <p>2 courses from the following list; courses listed under more than one area may be used, double counted, to satisfy other general education requirements.</p> <p>AH3, AH/BIO 11; ANTH 3, 5, 9, 10; ART 10A, 11, 20, ART/HIST 21; CD/PSYC 7; CMUN 4; ENGL 2B, 2E, 2H, 2I; GEOG 2; HIST 3, 5, 6, 10, 12; PHIL 6A, 15; POLS 3, 4; SOC 3; SPAN 9A, 12A, 12B; THEA 1</p>

# Instructional Support & Labs

**Bookstore** Visit the Gavilan Bookstore on the Gilroy main campus early. Used books may be available at reduced cost. See ad on page 8.

**Computer Place** The Computer Place is a student service that supports student learning and academic success. Services provided include Internet and email access, word processing, Spanish support software, scanning, free printing in black and white, minimal charge for color printing and transparencies. For more information, call 408-848-4729 or visit the lab in the Library (L168) Monday - Thursday, 8:00 am - 5 pm and Friday, 8:00 am to 12:00 pm. (summer hours: M-Th, 8:00 am - 4:00 pm).

## English as a Second Language (ESL) Computer Lab

The ESL Program has its own dedicated computer lab with a variety of software programs for all levels and classes. Students, at their convenience, practice and enhance language learned in class. The ESL computer lab is located in the Business Building (BU119.) Call 408-848-4856 for more information.

**Learning Communities** In learning community courses, you work and study with others so you'll be more successful in the course. Also, by linking two or more courses together, you'll begin to see greater connections between the disciplines. Research shows that when you take a learning community course, you become a stronger student and do better in your other college courses.

**Library** The Gavilan College Library delivers an array of print and electronic resources to the college community. Augmenting the 65,000 title printed book collection are 19,000+ eBooks, and over 2,500 magazine titles, many available online in electronic databases. Recent additions include an extensive DVD, film and talking book collection. The Library staff prides itself on being a leader in information literacy projects and web-based instruction and has received several state grants supporting that effort. The Library faculty also teaches various courses on Internet use, and works in tandem with other faculty in planning and revising courses with an information literacy component.

The Library homepage at [www.gavilan.edu/library/](http://www.gavilan.edu/library/) provides an online catalog of our book collection, links to various class websites and key online resources. The Library is open from Monday-Thursday, from 8:00 am - 8:00 pm and Friday from 8:00 am - 3:00 pm. For more information call 848-4810 (Circulation) or 848-4806 (Reference.)

**Math Lab** The math lab provides a place for students to practice math skills and receive individualized help with math problems at every level, from Basic Mathematics to Calculus. Students can work with math instructors, the math lab assistant or other students. Computers in the lab provide tutorial software as well

as math software for Geometry, Statistics and Calculus projects. The Math Lab is located in PH101. To download the daily schedule or for free math downloads, visit the website at <http://gavilan.edu/mathlab/>. For more information, call 408-848-4959.

**MESA** The MESA (Mathematics, Engineering, and Science Achievement) Undergraduate Program is a partnership between the University of California (UC) and California Community College Chancellor's Office. The program provides services to qualified students who are 1) majoring in math and science based fields (ie Biology, Chemistry, Engineering etc.), and 2) planning to transfer to 4-year universities in order to graduate with baccalaureate degrees and have financial need and are first generation college students. Open to all eligible students, MESA emphasizes participation by educationally underserved students. MESA provides a study center, Academic Excellence Workshops, tutoring, university trips, academic advising, workshops and more. For more information go to [www.gavilan.edu/mesa](http://www.gavilan.edu/mesa) or call 408-846-4968.

**Reading Lab** The Reading Lab supports the needs of students in reading classes with a special emphasis upon the English as a Second Language (ESL) classes. For more information, call 408-846-4980 or visit the lab in the Library (LI200a.) The lab is open Monday through Thursday 8 am - 3 pm; Friday 8 am - 12 pm.

**Service Learning at Gavilan** In service learning classes, students work under supervision at a partner agency in the community for 10-40 hours a semester, and write reflective papers to connect the agency experience to their classroom learning. A number of Gavilan College departments have offered Service Learning for years, and a new AA degree in Social Science with a concentration on Community Studies will make Service Learning a key part of a major program at Gavilan. Service learning promotes civic engagement and academic excellence, and students participating benefit themselves and the community at the same time.

Why take a Service Learning class? You'll have positive, meaningful and real experiences. Many students get better grades in SL classes than in non SL sections of the same classes. Some report success in investigating or discovering career options; most gain knowledge of themselves and their communities. Many practice invaluable workplace skills involving teamwork and citizenship and report deeper learning because the results are immediate and uncontrived. Service experiences are very often personally meaningful-many students become Lifelong Service Learners. And Service Learning is common at transfer colleges, particularly the CSUs and UCs.

What are you waiting for?! Sign up for a Service Learning class today!

**Transfer Institute** The Transfer Institute (TI) is a selective program designed for qualified students who want to transfer to a public or private university in two years. Recent high school graduates who are academically prepared for college level work and students with placement in college level English and math are eligible.

The Transfer Institute will guide the student through the transfer process in the most efficient and effective means possible.

As a part of the Transfer Institute students will save time and money by completing the freshman and sophomore years at Gavilan College. Students will also meet



## LIBRARY DATABASES <http://www.gavilan.edu/library>

Discover the rich resources available with your Gavilan Library card. Whether for your term-paper or your interests, current and reliable materials specifically designed for Gavilan courses are available from the library databases. About a third of all the library materials are from "proprietary" databases. That means we pay for these materials on your behalf; they are not available to the public at large. About a million online magazine and newspaper articles cover a wide range of topics, e.g.

- elections and politics
- controversial issues
- literature
- history
- health
- psychology
- sciences

## GET YOUR LIBRARY CARD NOW!

Your library card gives you access to library resources:

- access to computers in the library
- books, eBooks, reserve materials and more
- access to all electronic databases, on campus or from home

Students can get their library cards in person or online. Library cards are available to registered Gavilan students, staff and faculty, as well as community residents with a valid photo identification. Visit <http://www.gavilan.edu/library> for more information.

and get to know other students who share their goals and ambitions. As a Transfer Institute student you will receive early registration, a dedicated counselor to guide and monitor you through the transfer process, pre-transfer events and activities with four-year universities, access to activities designed to ensure your success at Gavilan College, assistance with the identification of and preparation for a college major and a two to three-year agreement guaranteeing transfer goals.

A Transfer Institute application is on page 113 of this schedule of classes. Contact the Counseling Department at 408-848-4723 for more information.

**Tutoring Center** The Tutoring Center is a place where students with diverse academic needs gather together to receive learning assistance. The basic philosophy of the Tutoring Center is to assist students in the improvement of their learning skills and understanding of course content. This is accomplished by providing students with an opportunity to discuss processes and concepts, share ideas, give examples and practice, and summarize their findings in a collaborative environment. The goal of the Tutoring Center is to guide students to independent learning.

Day and evening tutoring services are free to all Gavilan College students. The Tutoring Center is located in the Library (LI 116). For more information visit [www.gavilan.edu/tutor](http://www.gavilan.edu/tutor) or call (408) 848-4838.

**Writing Center** The Gavilan College Writing Center fosters, celebrates and encourages writers. Specially trained student assistants help writers start and strengthen class assignments as well as poetry, short stories, lyrics, business letters and resumes. The center offers space for writing discussions, meeting, workshops and study groups. Special events include activities with acclaimed writers from our Visiting Writers and Scholars in Residence programs. The center collaborates with faculty to increase the likelihood of students' academic success, providing peer assistants for classes and labs and a variety of tools, strategies and approaches for writers. Call (408) 848-4811 or drop by the center in LI 120 (the library building) for more information. The center is open Monday-Thursday 8 am-6 pm (closed Mondays 2:30-3:30 pm) and Friday 8 am-2 pm. From 5-6 pm on Monday-Thursday find us in the library itself.

## Transfer

Students planning to transfer to a four-year institution can generally complete the first two years of their college work at Gavilan College and enter the four-year institution with junior standing.

The requirements of universities vary. It is therefore advisable that students consult a counselor early in the semester for more detailed information about each university's specific requirements. *Due to recent changes in admissions policies at UCs and CSUs, working with a counselor is critical.*

**Career/Transfer Resource Center** The center is located in SC102. See ad (page 21) or call 408-848-4818 for more information.

**Transfer Credit** Official transcripts from institutions which are fully accredited by appropriate accrediting associations will be evaluated for transferable lower division coursework. Appropriate units and subject content will be applied to major and general education requirements to meet prerequisites or graduation requirements. Courses taken at other California Community Colleges, California State Universities or any University of California will be transferred to Gavilan with the same general education designation as that of the issuing institution.

Students who wish to transfer coursework from foreign institutions must submit official transcripts to a college-approved foreign evaluation service for translation and evaluation.

Coursework from a foreign institution cannot be used for certification to a four-year institution. Students should contact the institution to which they wish to transfer to inquire about the acceptance of foreign coursework.



### Transfer Checklist

**Are you preparing to transfer to a four year university? If so, planning now will guarantee a smooth and easy transition from Gavilan to the institution of your choice. Follow the recommended PLAN FOR SUCCESS:**

#### First Year at Gavilan:

##### FALL SEMESTER

- ☐ Meet with a counselor and inform him/her of your intent to transfer.
- ☐ Request a current copy of the general education pattern you wish to follow (IGETC or CSU)
- ☐ Refer to the Gavilan catalog for course descriptions.
- ☐ Begin to investigate possible major choices.
- ☐ Develop an educational plan with a counselor.
- ☐ Request that all high school and college transcripts be sent to Gavilan.

##### SPRING SEMESTER

- ☐ Meet with counselor to discuss academic progress and major choice.
- ☐ Update educational plan to include major preparation courses.
- ☐ Consider participating in student clubs, student government, etc.
- ☐ Identify at least 3 universities and check the required major preparation.
- ☐ Determine eligibility for an Associates Degree from Gavilan.

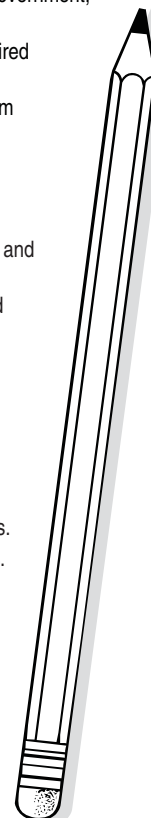
#### Second Year at Gavilan:

##### FALL SEMESTER

- ☐ Meet with counselor to discuss course selections and to review educational plan.
- ☐ Verify completion of units, general education, and major preparation.
- ☐ Update educational plan, if necessary.
- ☐ Apply for scholarships and financial aid.
- ☐ Apply for college admissions.

##### SPRING SEMESTER

- ☐ Submit a Gavilan graduation petition.
- ☐ Read all of your correspondence from universities.
- ☐ Follow university instructions and meet deadlines.
- ☐ Keep copies of all correspondence
- ☐ Send official transcript showing work completed and courses in progress for spring.
- ☐ At the end of the semester, request two copies of your final transcripts (spring grades included) and a G.E. certification. One copy is sent to the university that you plan to attend and the second copy is for you to keep for your personal record.



**CLEP EXAMS:** University of California does not grant credit for College Level Examination Program exams. CLEP credit CANNOT be used to certify IGETC. Some California State Universities will grant CLEP credit for certain areas and some will not grant credit at all. Transfer students are advised to contact the university they will be attending for specific information regarding CLEP credit.

## Courses Numbered 22, 122, 23, 123, 98, 198

These courses are also called "Independent Studies", "Special Studies", "Special Topics", "Internships", etc. Credit for variable topics courses is given only after a review of the scope and content of the course by the receiving institution. This usually occurs after transfer and may require recommendations from faculty. Check with a counselor to prevent surprises.

## Transfer Services

**ASSIST:** ASSIST is a computerized student-transfer information system that can be accessed over the World Wide Web. It displays reports of how course credits earned at one California college or university can be applied when transferred to another. ASSIST provides the most accurate and up-to-date information available about student transfer in California. Visit the website at [www.assist.org](http://www.assist.org).

**CSU MENTOR:** CSU Mentor is an online resource designed to help students and their families learn about the CSU system, select a CSU campus to attend, plan to finance higher education, and apply for admission. Personal data entered by the user is not released without the user's expressed consent and direction.

CSU Mentor is free to use. The student will only pay the application fee charged directly by the CSU campus when an application for admission is submitted. Visit the website at [www.csumentor.org](http://www.csumentor.org).

**UC PATHWAYS:** PATHWAYS, the University of California's online undergraduate admission information and application network.

- Information about financial aid and how to finance a UC education.
  - Answers for Transfers
  - UC campus Web sites, a list of links to the campuses for prospective students
  - Transfer/Application Center
  - Message Center - ask a question about undergraduate education or admission at UC
- Visit the website at <http://www.universityofcalifornia/admissions>

**Transfer Agreements (TAA)** A Transfer Admissions Agreement is a formal agreement between a student in attendance at Gavilan College and a receiving baccalaureate granting institution to which the student intends to transfer. The agreement guarantees admission to a transfer university a year in advance for the fall semester. It may also guarantee admission into a major.

Because the requirements of universities vary, it is advisable that students consult a counselor for more detailed information and to develop an educational plan.

Gavilan College has Transfer Admission Agreements with several colleges and universities. Please check our website for specifics at [www.gavilan.edu/counseling/TransferServices.html](http://www.gavilan.edu/counseling/TransferServices.html).

You do your part and they'll do theirs (admit you early!). Articulation agreements are also available online at [www.assist.org](http://www.assist.org). For eligibility requirements visit the Counseling/Transfer Services webpage at [www.gavilan.edu/counseling/TransferServices.html](http://www.gavilan.edu/counseling/TransferServices.html) or call 408-848-4723 to schedule a counseling appointment.

**Articulation Agreements** Gavilan College has completed lower division course-to-course, major-to-major and general education agreements with all California State University (CSU), University of California (UC) and a number of private university campuses. These agreements ensure that participating universities will accept certain courses taken at Gavilan College to satisfy general education, major or elective university requirements.

The articulation officer, counselors and the Career/Transfer Resource Center staff have lists of participating institutions. Articulation agreements are also available online. See information on [www.assist.org](http://www.assist.org).

**Transfer Institute** See page 18 of this schedule. Application on page 111.

**Advanced Placement (AP)** Gavilan College grants up to six semester units of transfer credit for each College Board Advanced Placement (AP) Test on which a student receives a score of 3 or better. The AP results must be submitted to the Office of Admissions & Records with a request for evaluation.

Students receiving a score of 3, 4 or 5 on the Math and English AP exams will be exempted from the placement assessment test. AP units will not apply toward financial aid, nor can they be used to satisfy the residency unit requirement.

Advanced Placement credit will be awarded as follows:

Examination	Score**	Equiv. Gav. College	Semester Units	IGETC Area
Art History	3,4,5	ART 1A, 1B	6	3A or 3B
Biology	3,4,5	BIO 10	4	5B w/lab
Chemistry	3,4	CHEM 30A	4	5A w/lab
	5	CHEM 1A	5	5A w/lab 3B and 6A
Chinese Language and Culture				
Computer Science A	3,4,5	CSIS 45	3	
Computer Science AB	3,4,5	CSIS 45,46	6	
Economics, Macro	3,4,5	ECON 1	3	4B
Economics, Micro	3,4,5	ECON 2	3	4B
English Language & Composition	3,4,5	ENGL 1A	3	1A
English Composition & Literature	5	ENGL 1A, 1B	6	1A or 3B*
(Max # Units in English= 6)				
Environmental Science				5A w/lab
European History*				3B or 4F*
French Language				3B and 6A
French Literature				3B and 6A
German Language				3B and 6A
Government & Politics:				
U.S.	3,4,5	POLS 1	3	4H
Comparative	3,4,5	POLS 3	3	4H
Human Geography				4E
Italian Language & Culture				3B and 6A
Japanese Language & Culture				3B and 6A
Latin Literature				3B and 6A
Latin: Vergil				3B and 6A
Math/Calc AB	3,4,5	MATH 1A	4	2A
Math/Calc BC	3,4,5	MATH 1B	4	2A
Math/Statistics	3,4,5	MATH 5	3	2A
Music Theory	3,4,5	MUS 3A	3	
Physics B	3,4,5	PHYS 2A	4	5A w/lab
Physics C Mechanics	3,4,5	PHYS 4A	4	5A w/lab
Physics C Electricity/Magnetism	3,4,5	PHYS 4B	4	5A w/lab
Psychology	3,4,5	PSYC 1A	3	4I
Spanish	3,4	SPAN 1B	5	
	5	SPAN 2A	5	3B and 6A
US History	3,4,5	HIST 1,2	6	3B or 4F*
World History				3B or 4F

\* AP exams may be used in either area regardless of where the certifying CCC's discipline is located.

Example: US History at a CCC is approved for Area 3B. The US History AP may be used in either Area 3B or 4F.

\*\* Scores of "3" may not be accepted for all courses by some 4 year colleges and universities.

**Note: Educational plans for students preparing to transfer to any public or private institution can be developed.**

Please see your counselor for additional information and to view copies of specific transfer agreements. The Counseling Office is located in SC108. For more information call 408-848-4723.

# California Articulation Number System

The California Articulation Number (CAN) System provides a cross reference number for courses which have been evaluated by faculty and determined to be acceptable "in lieu of" each other. Only lower division, transferable, major preparation courses commonly taught on two- and four-year college and university campuses are included in the System.

The criteria for a campus to qualify to use a CAN Number includes written, faculty-approved articulation agreements on each course with a minimum of four public four-year California colleges and universities.

The CAN Number System is not a common numbering system. Each campus retains its own course numbers, prefixes and titles. The CAN (e.g., CAN ENGL 2) is listed parenthetically in catalog descriptions, class schedules and other publications as appropriate.

The CAN designation is assurance that the course or sequence of courses will be accepted in lieu of an identically designated CAN course or sequence at all participating campuses in California.

(CAN ENGL1A = CAN ENGL 1A at another college.)

## Visit the Career/Transfer Resource Center

Services are designed to assist you throughout your time at Gavilan College.

- ◆ Information on career outlook, training and educational opportunities
- ◆ Career Assessment using **EUREKA**
- ◆ College Fair and Career Fair
- ◆ Transfer information
- ◆ Career and Transfer Workshops
- ◆ Articulation agreements using ASSIST
- ◆ College and university catalogs
- ◆ Assistance with admission procedures and referral to academic counseling
- ◆ Library of career reference materials
- ◆ Online Job Search/Research Portal

Located in SC102, on the main campus  
For more information call 408-848-4818  
or visit the website at [www.gavilan.edu/transferctr](http://www.gavilan.edu/transferctr)

### Intersegmental General Education Transfer Curriculum

**(IGETC)** The IGETC can be used by community college transfer students to fulfill lower division general education requirements for either the CSU or UC system without the need, after transfer, to take additional lower division general education courses, as long as your IGETC completion is certified at the community college. Obtain the Certification form from Admissions and Records.

**Students are strongly encouraged to complete all IGETC requirements prior to transfer.**

**PARTIAL IGETC** - If you are approaching readiness for transfer and are unable to complete one or two IGETC courses, you may be eligible to complete IGETC after transferring.

**Warning:** Students need Area 1 and 2 completed to meet minimum transfer admission requirements. Therefore, partial certification that acknowledges a deficiency in Area 1 and/or 2 may also indicate a student does not meet minimum transfer requirements.

If your petition for partial certification of IGETC is approved, you may be able to complete IGETC in one of the following ways:

- 1) Take an approved IGETC course, in the area(s) to be completed, at any California Community College, at a time that does not require concurrent enrollment, such as during the summer.
- 2) Take a course approved by the UC or CSU campus of attendance in the area(s) to be completed at a U.S. regionally accredited institution at a time that does not require concurrent enrollment, such as during summer school.
- 3) Take an approved IGETC course, in the area(s) to be completed, at any California Community College while concurrently enrolled at a UC or CSU campus. The student will be subject to the UC or CSU campus rules regarding concurrent enrollment, so this option may not be available.

- 4) Take a course approved by the UC or CSU campus of attendance at a United States regionally accredited institution in the area(s) to be completed while concurrently enrolled at a UC or CSU campus. The student will be subject to the UC or CSU campus rules regarding concurrent enrollment, so this option may not be available.
- 5) Take a comparable course at a UC or CSU campus in the area(s) to be completed. This option is at the discretion of each UC or CSU campus, so it may not be a choice available to the student.

You will be expected to complete IGETC before the beginning of the second full year of enrollment at your UC or CSU campus. Check with your campus advisor after you transfer for more information, including which options are available and which UC or CSU courses may be comparable to the IGETC courses remaining to be completed.

All UC and CSU campuses will accept IGETC with the exception of Fifth and Revelle Colleges at UC, San Diego. Since all majors are available at each of the five colleges at UC, San Diego, students will not be restricted in their choice of major if they use the IGETC.

A course cannot be used to satisfy more than one subject area of the IGETC (general education). However, major prerequisite courses can be used (double counted) to satisfy IGETC requirements.

CSU campuses' limitations on double counting of general education courses toward major preparations are not changed by IGETC.

Students who wish to be certified for both CSU and UC systems should take CMUN 1A, 5, 8 or 10 in Area 1 for CSU and meet the foreign language requirement for UC. Completing both provides flexibility and choices.

The courses for all IGETC areas must be completed with a grade of "C" or better before IGETC can be certified. A grade of "C-" is not acceptable.

## UC/CSU Intersegmental General Education Transfer Curriculum IGETC - 2007-2008

Completion of all the requirements in the IGETC will permit a student to transfer from a community college to the California State University or the University of California without the need, after transfer, to take additional lower-division general education courses to satisfy campus general education requirements. All areas must be satisfied, and all courses must be completed with a grade of "C" or better before the IGETC can be certified. See requirements for partial IGETC certification in catalog. A student is strongly advised to complete a total of 60 transferable units before transferring. These will include the IGETC requirements, "major" prerequisites, and elective courses if needed.

(Students should request an IGETC certification from the Office of Admissions and Records before transferring.)

AREA 1	AREA 3	
<b>ENGLISH COMMUNICATION</b> <b>CSU - 3 courses required, one each from Group A, B, and C</b> <b>UC - 2 courses required, one each from Group A and B</b> <b>1-A English Composition</b> ENGL 1A Composition (3) <b>1-B Critical Thinking / English Composition</b> ENGL1C Critical Reasoning and Writing (3) PHIL 4 Critical Thinking and Writing (3) <b>1-C Oral Communication ( CSU requirement only )</b> CMUN1A Introduction to Public Speaking (3) CMUN 5 Fund of Com Studies (3) CMUN 8 Interpersonal Communication (3) CMUN 10 Small Group Communication (3)	<b>ARTS AND HUMANITIES</b> <b>At least 3 courses, with at least one course from the Arts and one course from the Humanities.</b> <b>3-A Arts</b> ART 1A,B Art History (3) (3) ART 6 Art Appreciation (3) ART 20 Art of Asia (3) ART 21 Ancient Americas: A History Through Art (3) HIST 21 Ancient Americas: A History Through Art (3) HUM 6 Foreign Cinema (3) MUS 1A,B Music History and Literature (3) (3) THEA 1 Theater History (3) THEA 3 El Teatro Campesino (3) THEA 7 Theater Appreciation <b>3-B Humanities</b> ENGL 1B Composition and Literature (3) ENGL 2A Introduction to Poetry (3) ENGL 2B Intro to Multi-Cultural Literature (3) ENGL 2C Introduction to Film and Fiction (3) ENGL 2D Introduction to the Study of Fiction (3) ENGL 2E Introduction to Women Writers (3) ENGL 2F Children's Literature ** (3) ENGL 2H Mexican-American Literature (3) ENGL 2I Intro to Native American Literature (3) ENGL 2J Mythology (3) ENGL 4A British Literature - 449 through 1798 (3) ENGL 4B British Literature - 1798 to present (3) ENGL 5A Survey of American Literature - 1620 - 1865 (3) ENGL 5B Survey of American Literature - 1865 to present (3) * HIST 1 U.S. Hist through Reconstruction (3) * HIST 2 U.S. Hist Reconstruction to Present (3) * HIST 3 History of California (3) * HIST 4A Hist of World Societies Before 1500 (3) * HIST 4B History of World Societies - 1500 to Present (3) * HIST 5 Women's Lives in Early U.S. Hist (3) * HIST 6 Women's Lives in Recent U.S. Hist (3) HIST 7A History of Western Civilization (3) HIST 7B History of Western Civilization (3) * HIST 10 African American History (3) * HIST 12 CultHist. of the Mexican American (3) * HIST 14 U.S. in the 20th Century: An Oral History Approach (3)	* HIST 18 Our American Experience I (3)* HIST 19 Our American Experience II (3) HUM 3 Introduction to the Cinema (3) HUM 4 Intro to the American Cinema (3) HUM 5 Humanities Through the Arts (3) HUM 10 Approaches to Contemporary Film (3) PHIL 1 Introduction to Philosophy (3) PHIL 3A Ethics (3) PHIL 3B Contemporary Moral Issues (3) PHIL 6A Comparative Religions (3) PHIL 6B Philosophy of Religion (3) PHIL 7A History of Philosophy: Ancient to Medieval (3) PHIL 7B History of Philosophy: Renaissance to Modern (3) PHIL 8 Intro to the Philosophy of Science (3) PHIL 15 Asian Philosophies (3) * SPAN 2A,B Intermediate Spanish (5) (5) SPAN 9A Spanish for Spanish Speakers ** (3)
AREA 2		AREA 4
<b>MATHEMATICAL CONCEPTS AND QUANTITATIVE REASONING</b> <b>1 course, 3 semester, 4-5 quarter units</b> <b>2-A Math</b> CSIS 26 Discrete Mathematics (4) + ECON 11 Statistics for Business & Economics (4) + GBUS 11 Statistics for Business & Economics (4) + MATH 1A Single Variable Calculus & Analytic Geometry (4) MATH 1B Single Variable Calculus & Analytic Geometry (4) MATH 1C Multivariable Calculus (4) MATH 2 Linear Algebra (3) MATH 2C Differential Equations (3) MATH 5 Introductions to Statistics (3) + MATH 6 Calc for Bus / Social Sci (3) MATH 7 Finite Mathematics (3) + MATH 8 Precalculus (5) + MATH 8A First Half of Precalculus (4) + MATH 8B Second Half of Precalculus (4) + MATH 9 College Algebra and Trig ± (5) + MATH 10 Functional Analysis and Mod ± (3) MATH 14 Math for the Liberal Arts (3) MATH 26 Discrete Math (4)		<b>SOCIAL AND BEHAVIORAL SCIENCES</b> <b>Three courses from at least two disciplines or an interdisciplinary sequence.</b> <b>9 semester, 12-15 quarter units.</b> <b>4-A Anthropology and Archeology</b> ANTH 2 Introduction to Archeology (3) ANTH 3 Intro to Cultural Anthropology (3) ANTH 5 Magic, Witchcraft and Religion (3) ANTH 8 Intro to New World Archeology ** (3) ANTH 10 Native American Culture (3) <b>4-B Economics</b> + ECON 1 Principles of Macroeconomics (3) + ECON 2 Principles of Macroeconomics (3) + ECON 10 Fundamentals of Economics (3) <b>4-E Geography</b> GEOG 2 Cultural Geography (3) <b>4-F History</b> * HIST 1 U.S.Hist through Reconstruction (3) * HIST 2 United States History: Reconstruction to the Present (3) * HIST 3 History of California (3) * HIST 4A History of World Societies Before 1500 (3)

<p><b>4-F History - Cont.</b></p> <p>* HIST 4B History of World Societies 1500 to Present (3)</p> <p>* HIST 5 Women's Lives in Early U.S. Hist. (3)</p> <p>* HIST 6 Women's Lives in Recent U.S. History (3)</p> <p>* HIST 10 African American History (3)</p> <p>* HIST 12 Cultural Hist of the Mexican American (3)</p> <p>* HIST 14 U.S. in the 20th Century: An Oral History Approach (3)</p> <p>* HIST 18 Our American Experience I (3)</p> <p>* HIST 19 Our American Experience II (3)</p> <p><b>4-G Interdisciplinary, Social &amp; Behavioral Science</b></p> <p>CMUN 4 Intercultural Communication (3)</p> <p>SSCI 1 Introduction to Social Sciences (3)</p> <p><b>4-H Political Science, Government &amp; Legal Institutions</b></p> <p>PHIL 12 Intro to Political Thought (3)</p> <p>POLS 1 Intro to American Government (3)</p> <p>POLS 3 Intro to Comparative Politics (3)</p> <p>POLS 4 Intro to International Relations (3)</p> <p>POLS 12 Introduction to Political Thought (3)</p> <p><b>4-I Psychology</b></p> <p>CD 2 Early Childhood Development (3)</p> <p>CD 3 Child Growth and Development During the School Years (3)</p> <p>PSYC 1A,B Introduction to Psychology (3) (3)</p> <p>PSYC 2 Early Childhood Development (3)</p> <p>PSYC 3 Child Growth and Development During the School Years (3)</p> <p><b>4-J Sociology &amp; Criminology</b></p> <p>JOUR 10 Mass Media and Society (3)</p> <p>SOC 1A Introduction to Sociology (3)</p> <p>SOC 1B Intro to Sociology: Social Problems (3)</p> <p>SOC 3 Sociology of Race, Ethnicity and Cultural Identity (3)</p> <p>SOC 4 Sociology of Women and Men (3)</p> <p>SOC 10 Mass Media and Society (3))</p>	<p>+ CHEM 30A Elementary Chemistry (4)</p> <p>CHEM 30B Elementary Organic Biochemistry (4)</p> <p>GEOL 1 Physical Geography (3)</p> <p>GEOL 1 Introduction to Geology (4)</p> <p>GEOL 13 Environmental Geology ** (3)</p> <p>+ PHYS 1 Introduction to Physics (4)</p> <p>+ PHYS 2A General Physics (4)</p> <p>+ PHYS 2B General Physics (4)</p> <p>+ PHYS 4A Physics for Scientists and Engineers (Mechanics/Fluids/Waves) (4)</p> <p>+ PHYS 4B Physics for Scientists and Engineers (Electromagnetism) (4)</p> <p>+ PHYS 4C Physics for Scientists and Engineers (Thermodynamic/Optics/Moderns Physics) (4)</p> <p>+ PSCI 1 Principles of Physical Science (3)</p> <p>PSCI 2 Introduction to Meteorology (3)</p> <p><b>5B Biological Science</b></p> <p>AH 8 General Microbiology (5)</p> <p>+ AH 9 Human Physiology (5)</p> <p>+ AH 15 Survey of Human Anatomy and Physiology (5)</p> <p>ANTH 1 Intro to Physical Anthropology (3)</p> <p>BIO 1 General Biology (4)</p> <p>BIO 4 General Zoology (4)</p> <p>BIO 5 General Botany (4)</p> <p>+ BIO 7 Human Anatomy (4)</p> <p>BIO 8 General Microbiology (5)</p> <p>+ BIO 9 Human Physiology (5)</p> <p>+ BIO 10 Principles of Biology (4)</p> <p>BIO 13 Marine Biology (4)</p> <p>+ BIO 15 Survey of Human Anatomy and Physiology (5)</p> <p>ECOL 1 Conservation of Natural Resources (4)</p> <p>+ Transfer credit may be limited by either UC or CSU or both. Please consult with a counselor.</p>	<p><b>CSU Graduation Requirement in U.S. History, Constitution and American Ideals.</b></p> <p>Not Part of IGETC (May be completed prior to transfer.)</p> <p>For the baccalaureate degree, CSU requires one of the following combinations:</p> <p>HIST 1 &amp; 2, HIST 1 &amp; 19, HIST 2 &amp; 18:</p> <p>POLS 1 with either HIST 1, 2, 18 or 19</p> <p>CSU campuses have the discretion whether to allow courses used to satisfy the CSU US History, Constitution and American Ideals (AI) graduation requirement to count in both Area 3B or 4F and to meet the graduation requirement.</p>
	<b>AREA 6</b>	<b>SUPPLEMENTARY NOTES</b>
<p><b>AREA 5</b></p> <p><b>PHYSICAL AND BIOLOGICAL SCIENCES</b></p> <p>At least 2 courses, one Physical Science course and one Biological Science course; At least one must include a laboratory.</p> <p>Courses in BOLD include a laboratory component.</p> <p>7-9 semester, 9-12 quarter units</p> <p><b>5-A Physical Science</b></p> <p>ASTR 1 Intro to General Astronomy (3)</p> <p>CHEM 1A General Chemistry (5)</p> <p>CHEM 1B General Chemistry (5)</p> <p>CHEM 12A Organic Chemistry (5)</p> <p>CHEM 12B Organic Chemistry (5)</p>	<p><b>LANGUAGE OTHER THAN ENGLISH (UC REQUIREMENT ONLY)</b></p> <p>Proficiency equivalent to two years of high school study in the same language.</p> <p><b>6-A Language Other Than English</b></p> <p>FRNH 1B Elementary French (5)</p> <p>JPN 1B Elementary Japanese (5)</p> <p>* SPAN 1B Elementary Spanish (5)</p> <p>* SPAN 2A,B Intermediate Spanish (5) (5)</p> <p>* SPAN 12A Spanish for Spanish Speakers (5)</p> <p>* SPAN 12B Spanish for Spanish Speakers - Intermediate / Advanced (5)</p> <p>* Courses listed in multiple areas shall not be certified in more than one area except for courses in Languages Other Than English, which can be certified in both areas 3B and 6A.</p>	<p>+ Transfer credit may be limited by either UC or CSU or both. Please consult with a counselor.</p> <p>** Approved for Fall, 2007</p> <p>□ Approved retroactively for Fall, 1999.</p> <p>± Approved retroactively for Fall, 1999.</p>

The Gavilan Community College district assumes no liability for loss or damage of student personal property.

certified by Gavilan College

Students transferring to the California State University system will qualify for admission as upper division transfers if they have completed (60) transferable units with a GPA of 2.0 ("C") or better (non-residents 2.4 or better). Within the (60) unit requirement, the (9) units in Area A, Area B-4 (Mathematics), and (18) additional semester units of general education coursework must be completed with a grade of 2.0 or better in each course. Students who complete the following pattern will have satisfied the lower division General Education requirements for the California State University BA / BS degree. A minimum of (9) semester units of General Ed coursework must be completed at the upper division level after transfer; some CSU campuses require more than (9) units. (See a counselor for further information.) (Students should request a general education certification from the office of Admissions and Records before transferring.)

AREA A	
COMMUNICATION IN THE ENGLISH LANGUAGE AND CRITICAL THINKING	
Select one course from each category. All courses must be completed with a grade of "C" or better.	
9 semester units or 12-15 quarter units	
A - 1 ORAL COMMUNICATION	
CMUN 1A	Introduction to Public Speaking (3)
CMUN 5	Fundamentals of Comm Studies (3)
CMUN 8	Interpersonal Communication (3)
CMUN 10	Small Group Communication (3)
A - 2 WRITTEN COMMUNICATION	
ENGL 1A	Composition (3)
A - 3 CRITICAL THINKING	
ENGL 1C	Critical Reasoning and Writing (3)
PHIL 2	Logic (3)
PHIL 4	Critical Thinking and Writing (3)
AREA B	
PHYSICAL UNIVERSE AND ITS LIFE FORMS	
One course from each category. The Physical or Life Science course must include a laboratory (indicated in BOLD).	
9 semester units or 12-15 quarter units	
B - 1 PHYSICAL SCIENCE	
ASTR 1	Intro to General Astronomy (3)
CHEM 1A,B	General Chemistry (5) (5)
CHEM 12A,B	Organic Chemistry (5) (5)
CHEM 30A	Elementary Chemistry (4)
CHEM 30B	Elementary Organic Biochemistry (4)
GEOG 1	Physical Geography (3)
GEOL 1	Introduction to Geology (4)
GEOL 13	Environmental Geology (3)
PHYS 1	Introduction to Physics (4)
PHYS 2A, B	General Physics (4)(4)
PHYS 4A	Physics for Scientists & Engineers (Mechanics / Fluids / Waves) (4)
PHYS 4B	Physics for Scientists and Engineers (Electromagnetism) (4)
PHYS 4C	Physics for Scientists & Engineers (Thermodynamic / Optics Moderns Physics) (4)
PSCI 1	Principles of Physical Science (3)
PSCI 2	Introduction to Meteorology (3)
B - 2 LIFE SCIENCE	
ANTH 1	Intro to Physical Anthropology (3)
ECOL 1	Conservation of Natural Resources(4)
BIO 1	General Biology (4)
BIO 4	General Zoology (4)
BIO 5	General Botany (4)
BIO 7	Human Anatomy (4)
BIO 8	General Microbiology (5)
BIO 9	Human Physiology (5)
BIO 10	Principles of Biology (4)
BIO 13	Marine Biology (4)
BIO 15	Survey of Human Anatomy and Physiology (5)
BIO 20	Field Biology (4)
B - 3 LABORATORY ACTIVITY	
See Areas B - 1 & B - 2 above	
B - 4 Mathematics/Quantitative Reasoning	
Grade "C" or better is required	
MATH 1A, B	Single-Variable Calculus and Analytic Geometry (4) (4)
MATH 1C	Multivariable Calculus (4) (4)
MATH 2	Linear Algebra (3)
MATH 2C	Differential Equations (3)
MATH 5	Introductions to Statistics (3)
MATH 6	Calculus for Bus / Social Science (3)
MATH 7	Finite Mathematics (3)
MATH 8	Precalculus (5)
MATH 8A	First Half of Precalculus (4)
MATH 8B	Second Half of Precalculus (4)
MATH 9±	College Algebra & Trigonometry (5)
MATH 10±	Functional Analysis and Modeling (3)
MATH 12	Math for Elementary Teachers (3)
MATH 14	Math for the Liberal Arts (3)
MATH 26	Discrete Math (4)
CSIS 26	Discrete Math (4)
ECON 11	Statistics for Bus and Econ (4)
GBUS 11	Statistics for Bus and Econ (4)
AREA C	
ARTS, LITERATURE, PHILOSOPHY & FOREIGN LANGUAGE	
Required: English 1B, one course from C-1 and one course from C-2	
9 semester units or 12-15 quarter units	
C - 1 Arts (Art, Dance Music, Theater)	
Minimum of 2 units from one of these courses.	
ART 1A, B	Art History (3) (3)
ART 2A	Two Dimensional Design (3)
ART 3A	Drawing and Composition (3)
ART 6	Art Appreciation (3)
ART 8A	Beginning Photography From Analog to Digital (3)
ART 10A	Cultural History of Ceramics (3)
ART 13	Three Dimensional Design (3)
ART 14	Beginning Mural Painting (3)
ART 20	Art of Asia (3)
ART 21	Ancient Americas: A History Through Art (3)
HIST 21	Ancient Americas: A History Through Art (3)
ART 25A	Art Methods (3)
CD 25A	Art Methods (3)
CMUN 2	Oral Reading (3)
THEA 4	Oral Reading (3)
HUM 6	Foreign Cinema (3)
HUM 10	Approaches to Contemporary Film (3)
MUS 1A, B	Music, History, and Literature (3) (3)
MUS 3A	Harmony-Theory-Musicianship (4)
MUS 4A	Beginning Piano (3)
THEA 1	Theater History (3)
THEA 3	El Teatro Campesino (3)
THEA 7	Theater Appreciation (3)
THEA 12A	Acting: History and Practice (3)
THEA 20	Introduction to Script Writing (3)
C - 2 Humanities ( Literature, Philosophy,Foreign Language)	
ART 11	Creativity, Imagination, & Innovation(3)
ART 21	Ancient Americas: A History Through Art (3)
HIST 21	Ancient Americas: A History Through Art (3)
ENGL 2A	Introduction to Poetry (3)
ENGL 2B	Intro to Multi-Cultural Literature (3)
ENGL 2C	Intro to Film and Fiction (3)
ENGL 2D	Intro to the Study of Fiction (3)
ENGL 2E	Introduction to Women Writers (3)
ENGL 2F	Children's Literature* (3)
ENGL 2H	Mexican-American Literature (3)
ENGL 2I	Intro to Native American Literature (3)
ENGL 2J	Mythology (3)
ENGL 4A	British Literature - 449 through 1798(3)
ENGL 4B	British Literature - 1798 to present (3)
ENGL 5A	Survey of American Literature - 1620 - 1865 (3)
ENGL 5B	Survey of American Literature - 1865 to present (3)
ENGL 9A	Introduction to Creative Writing (3)
ENGL 9B	Advanced Creative Writing (3)
ENGL 9C	Poetry Writing (3)
FRNH 1A, B	Elementary French (5) (5)

<b>C - 2 Humanities (continued)</b>			<b>NOTE: For the baccalaureate degree, one of the following combinations will satisfy the CSU graduation requirement in US History, Constitution and American Ideals:</b>			AJ 6 Intro to Conflict Resolution (3) POLS 6 Intro to Conflict Resolution (3) PSYC 7 Cultural Context of Childhood (3) CD 7 Cultural Context of Childhood (3) SSCI 1 Introduction to Social Sciences (3)		
HIST 1	U.S. Hist through Reconstruction	(3)	<b>HIST 1 &amp; 2, HIST 1 &amp; 19, HIST 2 &amp; 18, POLS 1 with either HIST 1, 2, 18, or 19.</b>			<b>D - 8 Political Science, Government and Legal Institutions</b>		
HIST 2	United States History - Reconstruction to the Present	(3)	<b>Requirement 2:</b>			<b>D - 1 Anthropology and Archeology</b>		
HIST 3	History of California	(3)	<b>D - 1 Anthropology and Archeology</b>			POLS 1 Intro to American Government (3)		
HIST 4A	History of World Societies Before 1500	(3)	ANTH 2 Introduction to Archeology (3)			POLS 3 Intro to Comparative Politics (3)		
HIST 4B	History of World Societies Before 1500	(3)	ANTH 3 Intro to Cultural Anthropology (3)			POLS 4 Intro to International Relations (3)		
HIST 5	Women's Lives in Early U.S. History	(3)	ANTH 5 Magic, Witchcraft and Religion (3)			POLS 12 Introduction to Political Thought (3)		
HIST 6	Women's Lives in Recent U.S. History	(3)	ANTH 8 Intro to New World Archeology (3)			PHIL 12 Introduction to Political Thought (3)		
HIST 7A, B	History of Western Civilization	(3)	ANTH 10 Native American Culture (3)			<b>D - 9 Psychology</b>		
HIST 10	African American History	(3)	<b>D - 2 Economics</b>			PSYC 1A, B Intro to Psychology (3) (3)		
HIST 12	Cult Hist of the Mexican American	(3)	ECON 1 Principles of Macroeconomics (3)			PSYC 2 Early Childhood Development (3)		
HIST 14	U.S. in the 20th Century: An Oral History Approach	(3)	ECON 2 Principles of Microeconomics (3)			PSYC 3 Child Growth and Development During the School Years (3)		
HIST 18	Our American Experience I	(3)	ECON 10 Fundamentals of Economics (3)			CD 2 Early Childhood Development (3)		
HIST 19	Our American Experience II	(3)	<b>D - 3 Ethnic Studies</b>			CD 3 Child Growth and Development During the School Years (3)		
HUM 3	Introduction to the Cinema	(3)	CMUN 4 Intercultural Communication (3)			<b>D - 0 Sociology and Criminology</b>		
HUM 4	Intro to the American Cinema	(3)	HIST 10 African American History (3)			SOC 1A Introduction to Sociology (3)		
HUM 5	Humanities Through the Arts	(3)	HIST 12 Cultural History of the Mexican American (3)			SOC 1B Introduction to Sociology: Social Problems (3)		
HUM 10	Approaches to Contemporary Film	(3)	SOC 3 Sociology of Race, Ethnicity & Cultural Identity (3)			SOC 3 Sociology of Race, Ethnicity and Cultural Identity (3)		
JPN 1A, B	Elementary Japanese ±±	(5) (5)	<b>D - 4 Gender Studies</b>			SOC 4 Sociology of Women and Men (3)		
SPAN 1A, B	Elementary Spanish	(5) (5)	HIST 5 Women's Lives in Early U.S. Hist. (3)			SOC 10 Mass Media and Society (3)		
SPAN 2A, B	Intermediate Spanish	(5) (5)	HIST 6 Women's Lives in Recent U.S. Hist. (3)			JOUR 10 Mass Media and Society (3)		
SPAN 9A	Spanish for Spanish Speakers	(3)	SOC 4 Sociology of Women and Men (3)			<b>AREA E</b>		
SPAN 12A	Spanish for Spanish Speakers	(5)	<b>D - 5 Geography</b>			<b>LIFE-LONG UNDERSTANDING AND SELF-DEVELOPMENT</b>		
SPAN 12B	Spanish for Spanish Speakers Intermediate/Advanced	(5)	GEOG 2 Cultural Geography (3)			<b>1. One unit of Physical Education activity course</b>		
JOUR 10	Mass Media and Society	(3)	<b>D - 6 History</b>			<b>2. Two units from:</b>		
SOC 10	Mass Media and Society	(3)	HIST 1 U.S. Hist through Reconstruction (3)			AH 3 The Person in the Life Cycle (3)		
PHIL 1	Introduction to Philosophy	(3)	HIST 2 United States History - Reconstruction to the Present			AH 11 Nutrition (3)		
PHIL 3A	Ethics	(3)	HIST 3 History of California (3)			BIO 11 Nutrition (3)		
PHIL 3B	Contemporary Moral Issues	(3)	HIST 4A History of World Societies Before 1500 (3)			GUID 6 Life Skills for Higher Education (2)		
PHIL 6A	Comparative Religions	(3)	HIST 4B History of World Societies Before 1500 to Present (3)			HE 1 Health Education (3)		
PHIL 6B	Philosophy of Religion	(3)	HIST 5 Women's Lives in Early U.S. Hist. (3)			HE 2 Human Sexuality (3)		
PHIL 7A	Hist of Philosophy: Ancient to Medieval	(3)	HIST 6 Women's Lives in Recent U.S. Hist. (3)			PSYC 5 Self-Assessment and Career Development (2)		
PHIL 7B	History of Philosophy: Renaissance to Modern	(3)	HIST 10 African American History (3)			GUID 1 Self-Assessment and Career Development (2)		
PHIL 8	Intro to the Philosophy of Science	(3)	HIST 12 Cultural History of the Mexican American (3)			□ PSYC 2 Early Childhood Development (3)		
PHIL 15	Asian Philosophies	(3)	HIST 14 U.S. in the 20th Century An Oral History Approach (3)			□ PSYC 3 Child Growth and Development During the School Years (3)		
<b>AREA D</b>			HIST 18 Our American Experience I (3)			» CD 2 Early Childhood Development (3)		
<b>SOCIAL, POLITICAL AND ECONOMIC INSTITUTIONS</b>			HIST 19 Our American Experience II (3)			» CD 3 Child Growth and Development During the School Years (3)		
<b>Two requirements: select one course from Requirement 1 and select 2 courses from Requirement 2.</b>			<b>D - 7 Interdisciplinary Social &amp; Behavioral Sci.</b>			PSYC 41 Psychology of Adjustment (2)		
<b>9 semester units or 12-15 quarter units</b>			ANTH 9 Cultural Context of Childhood (3)			SOC 21 Marriage and the Family (3)		
<b>Requirement 1:</b>			CMUN 4 Intercultural Communication (3)					
HIST 1	U.S. Hist through Reconstruction	(3)	PSYC 6 Conflict Resolution (3)					
HIST 2	U.S. Hist Reconstruction to the Present	(3)	<b>Courses listed under more than one discipline or area may be used only once to satisfy an area.</b>					
HIST 18	Our American Experience I	(3)	<b>* = Approved for Fall 2006 ± = Approved Retroactively for Fall 1999, ±± = Approved retroactively for Fall 2005.</b>					
HIST 19	Our American Experience II	(3)	<b>NOTE: "±" or "±±". PSYC 2 + 3 acceptable for AREA E only if taken as combination.</b>					
POLS 1	Intro to American Government	(3)	<b>NOTE: Transfer credit of certain courses (especially Science and Math) may be limited by UC or CSU or both. Consult with a counselor.</b>					

# General Information

**Attendance** Students who fail to attend the first class session may be dropped by the instructor. Generally, students missing one more class hour than the unit value for that course, without making prior arrangements, may be dropped without the possibility of credit. However, a student should not assume that he or she will be dropped by the instructor; it is the responsibility of the student to make sure that courses are officially dropped.

**Advisories** Course advisory is recommended preparation for a course. It is not a prerequisite to taking a course but is strongly suggested that the advisory be met prior to enrollment as success in the course may depend upon having that skill or knowledge level. For example, a course advisory that reads "to be eligible for English 250 and English 260 in order to enroll in Psychology 1A" strongly recommends that you have successfully completed (with a "C" grade or better or a "credit") the previous courses, English 440 and English 260. This becomes critical in being able to read and understand college textbooks.

**Campus Safety and Crime Statistics** Contact the Gavilan College Security Dept. at 408-710-7490 (or dial "10" from any campus extension) to report criminal or potential criminal activity.

Campus safety information and crime statistics are available online at [www.gavilan.edu/safety](http://www.gavilan.edu/safety). If you would like a hard copy of this information, copies are available at Admissions and Records (SC111) and the Campus Security office (S/M bldg.) or call 408-848-4703 to have a copy mailed to you.

**Course Repetition** There are limitations on the number of times a student may repeat a course. All courses listed in this publication with no repeat notation following the description may be repeated once without filing a petition if a grade of D, F, NC or NP was earned. A student may file a petition to repeat a course a second time if a grade of D, F, NC or NP is earned again. To file a petition, the student must meet with a counselor to evaluate circumstances and receive written approval. The student's transcript and grade point average will reflect the last grade the student receives in the course. A student may petition to repeat the course a third time by filing a Request to Repeat a Course Under Special Circumstances and providing the necessary documentation to support the special circumstances claim.

To repeat a course in which the student has received a final grade of "C" or better, a student must file a Request to Repeat a Course Under Special Circumstances prior to registering for the course again. Units and grade points for the repeated course are not computed in the grade point average unless the course is being repeated to meet legally mandated training requirements as a condition of continued paid or volunteer employment. This request must be approved by a counselor.

**Pass/No Pass, Letter Grade Option** For some courses, students have the option of selecting a final grade of Pass/No Pass or a traditional letter grade of "A", "B", "C", etc. Review the course description in this schedule to determine which courses are designated as having this grading option.

Before selecting a grading option, students should consider the following:

- Once the option has been selected, the student's decision is final and irreversible.
- To select one option over another, a student must complete the Grading Option form and file it with the Admissions & Records Office or indicate a preference when registering online prior to the NRS (No Record Shown) date for the course. This date is either the end of the fourth week (for a semester-long course) or 30% of the course meetings (for a short-term course.)
- If the student opts for a P/NP final grade, the units are not included in the semester GPA but are considered for the purposes of academic and progress probation and dismissal.
- A P/NP grade is not used in consideration of honors.
- A total of 20 units of P/NP graded units (not including those courses required by

the major which are designated P/NP only) may be applied to an Associate's Degree or Certificate.

- The student should carefully consider the transferability of P/NP units to other institutions. Some universities may not accept any pass/no pass courses and others limit the amount of pass/no pass units that will be accepted. Please consult your counselor before selecting the pass/no pass option.

**Prerequisites and Co-requisites** A prerequisite is a course or skill level that is required before you can enroll in another course. For example, English 250 is a prerequisite for English 1A. Courses used to meet prerequisite requirements must have been completed with a "C" grade or better or "Pass".

A co-requisite is a set of courses that you must take at the same time.

If you believe that you have the equivalent of the prerequisite through another means (courses at another college, AP tests, work experience, etc.) speak with your counselor.

## CHALLENGING A PREREQUISITE

Students who believe that they have already fulfilled a prerequisite, or that a prerequisite has been improperly established or implemented, may challenge the prerequisite. The student is responsible for providing compelling evidence to substantiate the challenge based on one of the following:

- The prerequisite course has not been made reasonably available.
- The prerequisite was established in violation of regulation or in violation of the District-approved processes.
- The prerequisite is in violation of this Article.
- The prerequisite is discriminatory or is applied in a discriminatory manner.
- The student has the knowledge or ability to succeed in the course despite not meeting the prerequisite.

Challenge forms are available in the Admissions & Records Office or from a counselor and must be completed and returned to the Vice President of Instruction prior to the first day of classes.

**Transcripts** Transcripts of a student's permanent academic record are released ONLY with written authorization of the student. Telephone requests will not be accepted. The first two copies are free; there is a \$4 charge for each copy thereafter. Transcripts are normally sent out within five days of the request. This response time may be longer during busy periods such as the first two weeks of a new semester. Urgent requests cannot be honored during the late registration period but can normally be produced within an hour at a cost of \$7 per copy.

Unofficial transcripts are available to students on the Gavilan College homepage. Click on the Self-Serve Banner icon.

**Withdrawal** Students may withdraw from a course by notifying Admissions & Records either online or in person. The following grading practices apply when withdrawing from a course:

- A student who withdraws from a course prior to 30% of the class meetings will receive no grade of record.
- A student may withdraw from a course and receive a grade of "W" prior to completion of 75% of the class meetings for the course; thereafter, the student will receive whatever grade they would have earned, based upon the entire semester's work.
- A student may withdraw from a course up to four times and receive a grade of "W"; after a fourth "W", the student will receive the grade they would have earned, based upon the entire semester's work.
- A withdrawal may be excluded from the four-time maximum limit in the case of extenuating circumstances such as natural disasters or other circumstances beyond the control of the student including verified cases of accident or illness.

# Policies and Procedures

College policies and procedures are available by accessing the Gavilan College website at [www.gavilan.edu](http://www.gavilan.edu) or by visiting the office of the Vice President of Student Services (SC130).

**Academic Freedom** It shall be the policy of the College to maintain and encourage full freedom for its faculty to teach, research and pursue knowledge subject to the applicable provisions of law.

In the exercise of this freedom the faculty member may, as provided in the U.S. and California Constitutions and other applicable laws, discuss his/her own subject or area of competence in the classroom, as well as any other relevant matters, including controversial matters, so long as he/she distinguishes between personal opinions and factual information.

Faculty shall be free from unlawful harassment or from unlawful interference or restrictions based on political views.

Faculty shall be free from any and all forms of electronic or other listening or recording devices, except with his/her express and non-continuing consent, except where allowed otherwise by law.

The Board shall not unlawfully inquire into, nor predicate any adverse action upon a faculty member's personal, political or organizational activities or preferences.

The Board shall not interfere with a faculty member's freedom of speech or use of materials in any teaching assignment, except as allowed by law.

The intent is to allow those activities protected by constitutional freedom of speech and other forms of academic freedom protected by the laws of the State of California and the laws of the United States.

## Disabilities

**AMERICAN'S WITH DISABILITIES ACT (ADA) COMPLIANCE:** If you have a verified disability and need academic materials in an alternate format or other services, contact the Disability Resource Center at 408-848-4865 or the Vice President of Student Services at 408-848-4738 for assistance.

**RESOURCES FOR STUDENTS WITH DISABILITIES:** Students requiring academic or physical accommodations because of visual, physical, learning and/or other verified disabilities should contact the Disability Resource Center at 408-848-4865.

## Discrimination

**PROHIBITION OF HARASSMENT AND HATE CRIMES** (Reference: Education Code sections 212.5; 66252; 66281.5): The District is committed to providing an academic and work environment that respects the dignity of individuals and groups. The District shall be free of sexual harassment and all forms of sexual intimidation and exploitation. It shall also be free of other unlawful harassment and hate crimes, including those which are based on any of the following statuses; race, color, religion, ancestry, national origin, disability, sex (i.e., gender), sexual orientation, or the perception that a person has one or more of the foregoing characteristics.

**NON-DISCRIMINATION:** The district is committed to equal opportunity in educational programs, employment, and all access to institutional programs and activities.

**Drug Free Schools and Campuses Act** District Policy AP 3550 prohibits "the use, distribution, sale or possession of alcohol, narcotics, dangerous or illegal drugs or other controlled substances, as defined in California statutes, on District property or at any function sponsored by the District." Gavilan College complies with the Drug-Free Schools and Campuses Act of 1989 and the Drug-Free Workplace Act of 1988.

The college recognizes the legal drinking age of 21 years and enforces all state laws regulating the use of alcoholic beverages. All members of the campus community are subject to disciplinary action and/or criminal prosecution for the on-campus

possession, use, sale or distribution (by either sale or gift) of any quantity of inappropriate prescription drugs, or controlled substances as defined by the State of California Health and Safety Code. Students found to be in violation of this policy may be subject to the Standards of Student Conduct and Discipline Procedures. If warranted, employees will also be subject to disciplinary sanction.

### For Free Confidential Assistance:

On-Campus:

- Counseling Center, 408-848-4723
- Student Health Services, 408-848-4791

Off-Campus:

- Alcoholics Anonymous, 408-374-8511; [www.AASanJose.org](http://www.AASanJose.org)
- Narcotics Anonymous, 408-998-4200
- National Council on Alcoholism & Drug Dependence 408-292-7292

Further detailed information on the risks associated with the use of alcohol and other drugs may be obtained from the Gavilan College website: [www.gavilan.edu](http://www.gavilan.edu). Click on Drug Free Schools and Campus Act of 1989 and the Drug Free Workplace Act of 1988.

### Health Consequences:

- Impaired learning due to poor concentration, fatigue, drowsiness, anxiety, altered perception, confusion, indifference, depersonalization, memory loss, panic attacks and drug-induced psychosis.
- Impaired judgment leading to driving under the influence of alcohol/other drugs, accidents, violent and abusive behavior, criminal acts, financial troubles, unwanted pregnancy, sexually transmitted diseases, acquaintance rape, attempted or accomplished suicide, permanent injury or death as a result of substance overdose.
- The use of intravenous drugs can result in hepatitis, tetanus, abscesses, and AIDS.
- The use of stimulants can lead to cardiac fibrillation, heart attack, seizures, respiratory arrest and death.
- The most common negative health consequences from occasional drinking are trauma incidents such as auto accidents and violent behavior which involve both the drinker and non-drinking victims.
- Long-term alcohol abuse can cause brain damage, cirrhosis of the liver, hepatitis, permanent coordination loss, ulcer disease, gastritis, pancreatitis, heart disease, stroke, anemia, sexual dysfunction, cancers and many other health problems.

### Legal Sanctions:

As a student, if you are under the influence of alcohol and/or other drugs, or if you are discovered selling or dispensing drugs on campus or at any college function, you can be suspended, expelled and criminally prosecuted.

If you are an employee at Gavilan College, you may be placed on probation, terminated and criminally prosecuted for the use, sale or possession of illegal drugs and/or alcohol on campus, or at college sponsored events.

For a first offense of driving under the influence of alcohol and/or drugs, you may serve 96 hours to six months in jail and pay a fine. It is unlawful for anyone with a blood alcohol content (BAC) level of .08 percent or above to drive a motor vehicle or ride a bicycle on a highway. For pot or marijuana (1 oz. or less), you can be fined up to \$100 and receive a criminal citation.

- For possession of marijuana (more than 1 oz.) you may receive up to 6 months in county jail, up to a \$500 fine, or both.
- For possession of cocaine you can be imprisoned in a state prison.
- For sales of any illegal drug you can be imprisoned in a state prison.

- Any person under the age of 21 years who has any alcoholic beverage in his or her possession on any street or highway or in any public place can be convicted of a misdemeanor.
- It is a misdemeanor crime to sell, give or furnish alcohol to anyone under 21 years of age.
- Carriers of motor vehicle insurance can increase premiums, cancel or deny renewal as a result of driving-under-the-influence convictions.

**Family Educational Rights and Privacy** In compliance with the Federal Family Education Rights and Privacy Act of 1974 (also known as the Buckley Amendment) and California Title V regulations (SB 182), Gavilan has adopted the following policy:

- Official academic, discipline and other necessary records are maintained on all students who have applied to attend Gavilan College.
- These records are maintained by and in the Admissions & Records Office and the Office of the Vice President of Student Services.
- These records will be released only upon the written authorization of the student upon payment of any or all fees and charges due the college, except as provided by law. Unless otherwise directed, the following directory of information may be released by Gavilan without written consent of the student:
  - name of the student
  - dates of attendance at Gavilan
  - date of graduation and degree or certificate awarded

Students who do not wish to have the above information released as directory information may notify the Admissions & Records Office in writing within the first week of each term. Copies of the complete federal and state regulations are available in the Vice President of Student Services Office and may be reviewed by students by appointment.

**Open Enrollment** Unless specifically exempted by statute, every course, course section or class, the average daily attendance of which is to be reported for state aid shall be fully open to enrollment and participation by any person who has been admitted to the college and who meets all prerequisites. Class enrollment is limited by size of facility and program content. Gavilan College is in compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990.

**Parking on Campus** Semester permits are available during all registration periods. All vehicles parked on the main campus are required to display a parking permit. Day permits are available from coin-operated machines located in parking lots A, E, H and at the south entrance to campus. Student parking is permitted in Lots A, C, E or H except where restricted to staff, guests, or the disabled. Parking Lot D is reserved for staff and disabled only. Guest parking permits are issued at the switchboard at the Human Resources (HR) building. Disability parking is available in all lots to those displaying a placard from the California Department of Motor Vehicles.

Parking is enforced by the campus security department and local law enforcement. Student and staff spaces are enforced Mon - Thurs: 7am-10 p.m and Fri: 7 am- 5 pm. All other spaces and areas are enforced at all times. A complete list of parking regulations is available at the main switchboard/reception area and outside the security office.

**Sexual Assault** Sexual assault is a crime regardless of when or where it occurs, or what the relationship is between the attacker and the victim. Gavilan College is committed to providing a safe environment for students and staff. Reports of sexual misconduct will be thoroughly investigated and the victim informed of the outcome. If you, or someone you know, have been the victim of sexual assault, notify Campus Security at 408-710-7490. Confidential counseling is available on campus through Counseling (848-4723) or Student Health Services 408-848-4791.

Off campus confidential counseling is available at Community Solutions: 408-779-2115 and 831-637-SAFE (831-637-7233).

**Smoke-Free Buildings (BP 6500)** Smoking is prohibited inside all public buildings, within twenty 20 feet of all entrances/exits, operable windows or ventilation air intake. Smoking is also prohibited in all college-owned vehicles. Tobacco products shall not be sold on campus either through vending machines or campus establishments. Implementation of the campus smoke-free environment policy will be the responsibility of every student, faculty member, staff person and visitor on campus.

**Students' Problem Resolution Process** Procedures have been adopted to allow for student grievances against Gavilan staff members. The formal policy is available through the Vice President of Student Services Office, in the college catalog and on the Gavilan College website, [www.gavilan.edu](http://www.gavilan.edu). Students are encouraged to resolve issues informally by talking with college staff members.

**Title VI, Title IX, and ADA/Section 504/508** To file complaints in the following areas please contact the Equal Opportunity Officer, Joseph D. Keeler, Vice President of Administrative Services, HR101 (408-848-4731). or Shairon Zingsheim, Director of Human Resources, HR103 (408-848-4753).

The areas are:

- Civil rights complaints (Title VI)
- Gender equity, sex discrimination/harassment complaints (Title IX)
- Persons with disabilities discrimination complaints (ADA/Section 504/508)

**Vocational English Skills** Limited English language skills will not be a barrier to admission to and participation in vocational education programs.

## Gavilan's Grade Policy

Grade	Grade Points	Definition
A	4	Excellent
A-	3.7	Excellent
B+	3.3	Good
B	3	Good
B-	2.7	Good
C+	2.3	Satisfactory
C	2	Satisfactory
D	1	Passing, Less Than Satisfactory
F	0	Failing
P*	0	Pass - at least satisfactory, units awarded not counted in grade point average or in consideration of honors.
NP*	0	No Pass - less than satisfactory or failing, units not counted in grade point average.
I	0	Incomplete - incomplete academic work for unforeseeable, emergency and justifiable reasons after the last day to withdraw with a "w". Request for this grade must be initiated by the student. Work to be completed must not involve further class attendance or instruction. The Incomplete must be made up during the next term of attendance, summer excluded, within the next year.
W	0	Withdrew - withdrew from class after the NRS (No Record Shown) period and before the W deadline. Students withdrawing from courses after the W deadline must be awarded a letter grade or, if appropriate, request an incomplete (see above.)
MW	0	Military Withdrawal

\* To be used ONLY if final grade for a course is designated Pass/No Pass

# Student Life

**Associated Student Body (ASB)** The ASB is the official student organization on campus and provides the majority of student input and recommendations on critical campus issues to faculty, staff, administration and the Board of Trustees.

**The Student Senate** is a representative body of students who meet weekly to plan, implement and evaluate college activities and services that meet the needs of Gavilan College students. Any student who meets the requirements of the ASB's by-laws may become a voting member of the Student Senate. The elected and appointed officers provide a liaison between the students and academic departments and student services. The variety of leadership positions allows for different levels of involvement so that students can balance their academic and extracurricular loads effectively.

The political and practical leadership skills that students develop through the ASB are supplemented through a leadership course offered through the Political Science and Psychology Departments (POLS 27; PSYC 27). The curriculum includes practical skills that are applicable to college-related opportunities and other professional and personal environments. The curriculum is an interdisciplinary approach to contemporary leadership. This is an elective course that is transferrable to the CSU system and meets a GE requirement for the Gavilan College A.A./A.S. degree. Although the UC system does not accept the units for the class, it gives added consideration to those students who have been involved in student government and other college governance activities. Employers also look favorably upon a student's involvement in college leadership.

**ASB CARDS:** The benefits of buying a student body card are many. Revenue supports social and cultural activities on campus and provides the purchaser with discounts at athletic and cultural events and free bluebooks and scantrons (testing supplies) in the bookstore. Many businesses in Gilroy, Morgan Hill and Hollister offer discounts to card holders. Visit the ASB office in the Student Center - room 158 or call 408-848-4777.

## Publications

**The Gavilan Press**, an independent student newspaper, has provided students with a real world journalism experience and a public forum for their ideas and opinions since 1967. The newspaper covers events, issues and people that shape, reflect and define the college and the world. The Gavilan Press is also available online. Go to [www.gavilanpress.com](http://www.gavilanpress.com). Call 408-848-4837 for more information.

**The Gavilan College Literary Journal** provides a forum for creative writers, helping to model and sustain the practice of writing poetry and prose. For more information call the Writing Center at 408-848-4811 or Scott Sandler at 408-846-4979.

**Rho Alpha Mu - Honor Society** Rho Alpha Mu is the Gavilan College chapter of Alpha Gamma Sigma, the California Community College Honor Scholarship Society. Its purpose is to recognize student scholarship, contribute to the social and cultural life of the campus and to provide and promote active involvement with the larger community through voluntary community service activities. Membership is open to all those with at least a 3.0 grade point average. There are a number of financial award possibilities for members in good standing. For more information call 408-846-4947.

## Theatre Productions

Gavilan College **Summer Theatre Arts Repertory (STAR)** Program trains children in the performing and television arts. Created in 1985, STAR gives students from the academic program an opportunity to serve as STAR leaders, often directing and producing, and sharing their passion for the arts with South Bay youth. The program provides academic credit, production experience, and the opportunity for individual growth through the arts. For more information call 408-848-4717 or 408-848-4764 or visit [www.gavilan.edu/star](http://www.gavilan.edu/star).

**The Gavilan College Theatre** offers a range of plays, including children's plays, musicals and Shakespearean productions. In addition to performing on stage, students learn backstage and technical production skills. For more information visit [www.gavilan.edu/theatre](http://www.gavilan.edu/theatre).



## ASB CLUBS

For more information call 408-848-4777.

Ambassadors  
Aneme  
Chi Sigma Lota  
(Administration of Justice)  
Cheerleading  
CDC Parenting Club  
Christian Fellowship  
COSMO  
Digital Media  
EOPS  
Gavilan Music  
Gavilan Pre-Health Club  
Health Promotion  
GavTV  
Inception Literary Club  
International Club  
Latina Leadership Network  
MANO (Men's Academic Network Organization)  
MESA (Math Engineering Science Achievement)  
OUT  
Parent's Club  
Rho Alpha Mu  
Science Alliance  
TADA/Theatre Arts  
Teachers For Tomorrow  
The Gavilan Press/Student Newspaper



A variety of clubs and organizations have been established to provide opportunities for students to participate in scholastic, social, political, cultural and recreational pursuits. Club activities are coordinated and supported through the Student Senate. Students are encouraged to start clubs if they have a particular interest not represented currently on campus.

# WINTER Intersession

## January 2-23, 2009

Also see Early-Start noncredit classes beginning on page 99.

## CALENDAR

### Intersession Begins

Students must be registered before the start of the course.

Fri, Jan 2

### Refund Deadline

Fees, will be refunded when term-long courses are officially dropped. Students must submit drop card prior to 4:30 p.m. in person or by 11:59 pm online the day before the 2nd class meeting

Prior to the second meeting of the course.

### "NRS" Deadline

Courses dropped by this date do not appear on the student's permanent record (No Record Shown).

Thurs, Jan 8  
by 4:30 p.m. - in person  
by 11:59 pm online

### Deadline for Grading Option

Last day to elect the Pass/No Pass grading option for designated courses.

Thurs, Jan 8

### "W" Deadline

Term-long courses dropped by this date appear on the student's record with a notation of "W" (Withdrawn)

Fri, Jan 16  
by 4:30 p.m. - in person  
by 11:59 pm online

### Martin Luther King Holiday

Campus closed

Mon, Jan 19

### Final Exams

Last scheduled day of class

### Last Day of Classes

Fri, Jan 23

### Final Grades Available

Official transcripts will be available approximately Feb. 9th. Grade reports are available upon request on February 2nd and on Self-Service Banner.

### PRIORITY REGISTRATION

Continuing Students and \*Veterans Only.

In person Dec 1-5 Mon-Thur, 8 am - 4:30 pm, Fri, 9 am - 4:30 pm

Online Dec 1-7

\* Priority registration is granted to any member or former member of the Armed Forces of the United States who is within two years of leaving active duty.

### OPEN REGISTRATION

New, Continuing, \*\*Returning, and High School Contract Students (High School Contract students must register in person.)

In person Dec 8-Jan 2 Mon-Thur, 8 am - 4:30 pm, Fri, 9 - 4:30 pm

Online Dec 8-Jan 2

Note: Closed for Christmas Holiday (12/24/08-1/1/09)

### LATE REGISTRATION

New, Continuing or Returning Students

In person Jan 2 Fri, 8 a.m. - 4:30 p.m.

Online Jan 2

Students must be registered before the first class meeting.

**\*\* A "returning" student** is a student who has been absent from Gavilan College for a semester or more.

## CLASSES

### ALLIED HEALTH

#### AH 32 Basic Cardiac Life Support

Transferable: CSU

Course designed to teach students skills in adult, child and infant cardiopulmonary resuscitation. Specifically designed for health professionals. Successful completion will result in certification by the American Heart Association or American Red Cross. This is a pass/no pass course. May be repeated up to three times for credit. \$12 course material fee. Additional \$3.00 due upon completion for certification card.

40806 Lec HOB114 Logan C 18.0 1.0 WR 0800-0500  
01/21/09 - 01/22/09

### ART

#### ART 6 Art Appreciation

Transferable: CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1

An illustrated lecture course that surveys and introduces the visual arts from historical to contemporary times, and teaches students the basic concepts of seeing and appreciating art. ADVISORY: English 250 and English 260.

40610 Online Edberg J 3.0

01/02/09 - 01/23/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.



40611 Online Edberg J 3.0

01/02/09 - 01/23/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.



CRN Type Room Instructor Hrs. Units Days Begin-End

### ART 98 Special Topics: Form and Surface; All About Details

Transferable: CSU; GAV-GE:C1

Special topics courses examine current problems or issues of interest to students within a specific discipline area. For topic content information, consult with the appropriate department chairperson. For transfer status, check with a counselor. This course may have the option of a letter grade or pass/no pass.

40646	Lec	PB9	Rekeda J	6.0	1.0	TR	0600-0850
01/02/09 - 01/23/09 This class will address how to create clay work on a professional quality level. Careful attention to craftsmanship in construction and decorating techniques and choices in how to finish one's work will be covered. Studio projects in clay, discussion, demonstrations, critiques, and examples of finished work will be used. Suitable for beginners or more advanced students-no previous experience with clay is required. This course may have the option of a letter grade or pass/no pass							

## BIOLOGICAL SCIENCE

### BIO 21 Field Ecology

Transferable: CSU

Introduces concepts in ecology, plant and animal identification, natural history, and habitat assessment in a field setting. The class will have a two hour preliminary meeting to prepare for two successive meetings to local habitats. Camping is not required. Outings will be rescheduled in the case of inclement weather. This course has the option of a letter grade or pass/no pass. May be repeated twice for credit. ADVISORY: Eligible for English 250 and Math 205.

40895	Lec	PH102	Morales R	2.3	4.0	R	0630-0835
	Lec		Morales R	16.0		RFS	0600-1000
	Lec		Morales R	14.0		U	0600-0800
01/08/09-01/18/09 Above class meets off-campus: Everyone must attend a two hour orientation on January 8 a week before our trip. This class will leave Thursday, January 15 at 6:00am and return Sunday night January 18, around 8:00 pm Thursday and Friday afternoon will be spent at the Sequoias and Kings Canyon National Park, Friday night Saturday and Sunday morning will be spent with the High Sierra Volunteer Trail Crew.							

## BIOTECHNOLOGY

### BIOT 104 Seminar in Biotechnology

Transferable: CSU

This course will survey careers in biotechnology and ethical issues in biotechnology.

40490	Lec	LS101	TBA	3.0	1.0	MW	0600-0715
01/02/09 - 01/23/09							

## BUSINESS OFFICE TECHNOLOGY

### BOT 180 Medical Terminology for the Office

Transferable: CSU

This course introduces fundamentals of medical word building used in the health profession (prefixes, word roots, suffixes and abbreviations) as well as review of body systems, with emphasis on analysis, definition, spelling and pronunciation. This course had the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

40551	Lec	BU118	Hardcastle C	14.7	3.0	MWF	0930-0205
01/02/09 - 01/23/09							

## CHILD DEVELOPMENT

### CD 16 Exploring Mathematics with Children

Transferable: CSU

Introduces the excitement and extensiveness of math experiences for children and presents an organized, sequential approach for developing a math curriculum. Students develop a folder of math activities for children aged 2-8. ADVISORY: Eligible for English 250 and English 260.

40949	Lec	HOL1	Muscari D	3.3	1.0	F	0600-0905
	Lec	HOL1	Muscari D	8.0		S	0830-0430

01/02/09 - 01/10/09 Above class meets at the Hollister Briggs site.

## EARLY START Online Classes

40205	CSIS 6	WEBPAGE AUTHORING I	12/15/08-1/22/09
40394	CSIS 10	BASIC PROGRAMMING	12/15/08-1/22/09
40410	CSIS 45	C++ PROGRAMMING I	12/15/08-2/5/09
40419	CSIS 84	JAVASCRIPT PROGRAM	12/15/08-2/12/09
40366	DM 6	WEBPAGE AUTHORING I	12/15/08-1/22/09
40367	LIB 6	WEBPAGE AUTHORING I	12/15/08-1/22/09

## REGULAR SESSION Online Classes

40610	ART 6	ART APPRECIATION	1/2-1/23
40611	ART 6	ART APPRECIATION	1/2-1/23
40013	GUID 6	LIFE SKILLS HIGHER ED	1/2-1/23

## LATE ENDING Online Classes

40365	CSIS 3	RESEARCH SKILLS	1/2-2/26
40383	CSIS 6	WEBPAGE AUTHORING I	1/5-2/12
40399	CSIS 10	BASIC PROGRAMMING	1/5-2/12
40414	CSIS 45	C++ PROGRAMMING I	1/5-2/26
40454	CSIS 84	JAVASCRIPT PROGRAM	1/5-2/12
40388	DM 6	WEBPAGE AUTHORING I	1/5-2/12
40364	LIB 3	RESEARCH SKILLS	1/2-2/26
40390	LIB 6	WEBPAGE AUTHORING I	1/5-2/12

CRN Type Room Instructor Hrs. Units Days Begin-End

### CD 160 Child Care First Aid and CPR

Transferable: CSU

First aid training to prepare child care professionals to meet the need of emergencies when medical assistance is delayed. Includes information on the prevention of childhood injuries and the prevention of communicable diseases including HIV/AIDS and the use of Universal Precautions. (Satisfies the California Community Care Licensing requirement for 15 hours of specialized health and safety training.) This is a pass/no pass course. May be repeated three times for credit. \$12.00 course material fee.

40951	Lec	CDC127	Alonzo S	3.3	1.0	F	0600-0905
	Lec	CDC127	Alonzo S	8.0		S	0830-0430
01/09/09 - 01/24/09 This class meets one Friday Jan. 9 and two Saturdays, Jan. 10 and 24.							

## COMPUTER SCIENCE & INFORMATION SYSTEMS

### CSIS 1 Computer Literacy - MS Office

Transferable: CSU, UC; GAV-GE:E2; CAN:CSCI2


An introduction to terminology, design, operation for the novice user. Student will gain experience using the Internet for searches and email. They will complete projects using various software including word processing, spreadsheets, database, presentation graphics, and integration. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260; completion of CSIS 122.

40870	Lec	HOL3	Littig A	13.2	2.0	MTWR	0600-0905
01/02/09 - 01/23/09 Above class meets at the Hollister Briggs site.							

### CSIS 3 Research Skills

Transferable: CSU

Research and evaluation skills using the Internet and other electronic resources, as well as traditional printed materials. Also listed as LIB 3. This course has the option of a letter grade or pass/no pass. May be repeated once for credit. ADVISORY: Eligible for English 250 and 260.

40365	Online	Meador S	2.0				
	01/02/09 - 02/26/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <a href="http://www.gavilan.edu/disted">http://www.gavilan.edu/disted</a> , and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.						



CRN Type Room Instructor Hrs. Units Days Begin-End

## CSIS 6 Web Page Authoring I

Transferable: CSU; GAV-GE:E2

An introduction to using Hypertext Mark-Up Language (HTML) and Extensible HTML (XHTML) to create web pages which can be uploaded and displayed on the World Wide Web. Students will use HTML/XHTML to create web pages with text in various sizes and colors, links to other sites, background color or patterns, graphics, tables and mailto links. Principles of design and color as they apply to screen presentations will be included. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. Also listed as LIB 6 and DM 6. ADVISORY: CSIS 1 or CSIS 2 or CSIS 3/LIB 3 advised.

40205 Online Van Tassel D 2.0  
12/15/08 - 01/22/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

40383 Online Van Tassel D 2.0  
01/05/09 - 02/12/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

## CSIS 10 BASIC Programming

Transferable: CSU, UC

This course is an introduction to programming using BASIC. No previous programming background is assumed. This is a good class for those new to programming and recommended for non-programmers that want to take other programming classes. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 1 or CSIS 2 or equivalent experience.

40394 Online Van Tassel D 2.0  
12/15/08 - 01/22/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

40399 Online Van Tassel D 2.0  
01/05/09 - 02/12/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

## CSIS 45 C++ Programming I

Transferable: CSU, UC; GAV-GE:E2; CAN:CSCI18

An introduction to the concepts and methods of computer programming using C++. Students will be introduced to procedural and object-oriented programming design methodology. Topics covered include variable and constant declarations, selection statements, repetition, functions and recursion, arrays, strings, pointers, and an introduction to classes and objects. This course will prepare students for the Programming II class. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 10 or equivalent. Math 205 (Elementary Algebra)

40410 Online Van Tassel D 4.0  
12/15/08 - 02/05/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

40414 Online TBA 4.0  
01/05/09 - 02/26/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

## CSIS 84 JavaScript Programming

Transferable: CSU, UC

Fundamentals of JavaScript client-side programming for Web pages requiring data collection or other user interaction. Students will create Web pages that execute on the client (personal system) using JavaScript. This course may be repeated one time for credit. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 6

40419 Online Van Tassel D 2.0  
12/15/08 - 02/12/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

40454 Online Van Tassel D 2.0  
01/05/09 - 02/12/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

CRN Type Room Instructor Hrs. Units Days Begin-End

## CSIS 124 Windows Fundamentals

Transferable: CSU

This course provides fundamental information on the Windows environment for the computer. Introductory Windows operations and file management are covered. This is a pass/no pass course. This course may be repeated three times for credit. ADVISORY: Basic keyboarding skill.

40884 Lec HOL3 Mendez F 4.3 1.0 F 0800-1205  
01/02/09 - 01/23/09 Above class meets at the Hollister Briggs site.

## DIGITAL MEDIA

## DM 6 Web Page Authoring I

Transferable: CSU; GAV-GE:E2

An introduction to using Hypertext Mark-Up Language (HTML) and Extensible HTML (XHTML) to create web pages which can be uploaded and displayed on the World Wide Web. Students will use HTML/XHTML to create web pages with text in various sizes and colors, links to other sites, background color or patterns, graphics, tables and mailto links. Principles of design and color as they apply to screen presentations will be included. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. Also listed as CSIS 6 and LIB 6. ADVISORY: CSIS 1 or CSIS 2 or CSIS 3/LIB 3 advised.

40366 Online Van Tassel D 2.0  
12/15/08 - 01/22/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

40388 Online Van Tassel D 2.0  
01/05/09 - 02/12/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

## GEOGRAPHY

## GEOG 1 Physical Geography

Transferable: CSU, UC; CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3; CAN:GEOG2

An introductory study of the basic physical elements of geography including climate, land forms, soils, water, and natural vegetation. The laboratory will include the tools and methods of geographers. ADVISORY: Eligible for English 250 and English 260.

40045 L/L SS210 Willahan D 25.0 3.0 MTWRF 0900-0200  
01/02/09 - 01/23/09

40046 L/L SS210 Willahan D 25.0 3.0 MTWRF 0400-0900  
01/02/09 - 01/23/09

## GUIDANCE

## GUID 6 Life Skills for Higher Education

Transferable: CSU, UC; CSU-GE:E2; GAV-GE:E2

Evaluation and application of academic study methods to achieve subject matter mastery. Development of critical thinking skills, and application of reading, writing, note taking and test taking methods to improve personal strategies. Exploration of personal lifestyle and health factors, including the causes and management of stress, as it relates to academic success. Assessment of academic and career goals, selection of majors, and development of education plans. Topics covered include creative and realistic goal setting, academic and life management, college and community resources, library and Internet use, time management, and techniques to reduce math and science anxiety. This class will address a multitude of cultural learning styles, with emphasis on attaining professional, personal and academic goals in a diverse society. Topics from developmental psychology, learning theory and personality theory. ADVISORY: Eligible for English 250 and English 260.

40013 Online Sharboneau R 2.0  
01/02/09 - 01/23/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class. This is a Winter Intersession class. Please check dates.

**Classroom Locations: Refer to "How to Use This Schedule" on page 5.**

CRN Type Room Instructor Hrs. Units Days Begin-End

## LIBRARY

### LIB 3 Research Skills

Transferable: CSU

Research and evaluation skills using the Internet and other electronic resources, as well as traditional printed materials. Also listed as CSIS 3. This course has the option of a letter grade or pass/no pass. May be repeated once for credit. ADVISORY: Eligible for English 250 and 260.

40364 Online Meader S 2.0  
01/02/09 - 02/26/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

### LIB 6 Web Page Authoring I

Transferable: CSU; GAV-GE:E2

A introduction to using Hypertext Mark-Up Language (HTML) and Extensible HTML (XHTML) to create web pages which can be uploaded and displayed on the World Wide Web. Students will use HTML/XHTML to create web pages with text in various sizes and colors, links to other sites, background color or patterns, graphics, tables, and mailto links. Principles of design and color as they apply to screen presentations will be included. This course has the option a letter grade or pass/no pass. May be repeated three times for credit. Also listed as CSIS 6 and DM 6. ADVISORY: CSIS 1 or CSIS 2 or CSIS/LIB 3 advised.

40367 Online Van Tassel D 2.0  
12/15/08 - 01/22/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

40390 Online Van Tassel D 2.0  
01/05/09 - 02/12/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

## PHYSICAL EDUCATION - ACTIVITIES

### PE 37 Softball

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

Coeducational activity designed for all skill levels. Rules, fundamentals, and strategy and game play will be included. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

40504 Lab GY131G Dequin N 19.0 1.0 MTWRF 0130-0500  
01/02/09 - 01/23/09

### PE 65 Baseball

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

This course is designed for students of all skill levels who desire to learn the fundamentals, mechanics, strategy and rules of the game of baseball. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

40520 Lab GY131G Andrade N 19.0 1.0 MTWRF 0100-04300  
1/02/09 - 01/23/09

### PE 536 Adapted Physical Education

40386 APE 108/101 Ellis/Sato .5 MTWTh 0945-1105

## REAL ESTATE

### RE 166 Property Management

Transferable: CSU

A study of techniques and practices in the management of income property from acquisition to disposal. The course will cover neighborhood analysis, rent schedules, rental finance, collections, eviction, maintenance and rehabilitation, tax considerations, depreciation and the pitfalls in the purchase of income property. This course may be used for the California Broker's License. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: Real Estate 160

40554 Lec BU118 Banks S 16.0 3.0 MTWR 0550-0950  
01/02/09 - 01/23/09

## CSIS 1 2 UNITS

### Computer Literacy -MS Office

CRN 40870

Monday-Thursday, 6:00-9:05 pm

This section is PC only. Offered in Hollister.

## CSIS 124 1 UNIT

### Windows Fundamentals

CRN 40884

Friday 8 am - 12:05 pm

Offered in Hollister.

This class is repeatable.

## THERE'S A TV STATION AT GAVILAN



Community Media Access Partnership (CMAP) manages the four community TV channels in Gilroy, Hollister and San Juan Bautista.

Any resident can submit a video to air, or you can learn how to use CMAP's video equipment and make a TV show.

**Channel 17**  
City View

**Channel 18**  
GavTV

**Channel 19**  
EdTV

**Channel 20**  
Public Access

INTERESTED? CHECK OUT OUR WEBSITE: [WWW.MYCMAP.ORG](http://WWW.MYCMAP.ORG)

OR DROP BY OUR FACILITY IN L-139!

## New! Liberal Arts Associate's Degree Areas of Emphasis

Check out the updated Catalog online - [www.gavilan.edu/catalog](http://www.gavilan.edu/catalog) - click on Liberal Arts.

CRN Type Room Instructor Hrs. Units Days Begin-End

## VOCATIONAL PREP STUDENTS: DISABILITY

### AE 602 Vocational Training III

Transferable: No

Practical training and on-the-job work experience for students with disabilities. This course also provides preparation for entry level employment utilizing a number of work alternatives and settings.

40524 Lab HOPEG Merrill T  
01/02/09 - 01/23/09 Open Entry - Open Exit. Class meets at HOPE Workshop, 8855 Murray Avenue, Gilroy.

40529 Lab HOPEH Sato K  
01/02/09 - 01/23/09 Open Entry - Open Exit. Class meets at HOPE Workshop, 2300 Technology Parkway, Hollister.

### AE 636 Adapted Physical Education

40560 APE 108/101 Ellis/Sato .5 MTWTh 0945-1105

# DISTANCE LEARNING

courses at Gavilan are offered in three different ways:



Online



Hybrid - online  
and classroom



Telecourses

## Online Courses at Gavilan College

Online courses allow students who have access to a computer and modem to take college credit classes. Students need to have access to an individual email account and the World Wide Web. Students enrolled in these Internet-delivered classes will meet with their instructors and with their classmates through the Internet. The majority of coursework is done online. However, one or more on-campus meetings may be required. If this is a problem, you may contact your instructor for possible accommodations.

After enrolling, start the class by going to <http://www.gavilan.edu/disted> and clicking on your class.

It is your responsibility to log into the class by the end of the fourth day (semester-long courses) or by the third day (short-term classes). Students who have not logged into the class by the deadline will be dropped from the course.

Orientations: We strongly recommend that students take one of the live orientations to online courses offered in the Gavilan Library. Please see the library homepage at: <http://www.gavilan.edu/library/> for a schedule of orientations or you may make a personal appointment with one of the librarians by calling 408-848-4806.

We encourage you to exercise the same kind of caution in a distance learning class as you would if you were taking an on-site class. Do not share personal information about yourself; do not give a stranger or new acquaintance your home phone number or address.

Check out early-start and Winter Intersession online classes. Several Online Digital Media, Library and Computer Science classes begin December 15, 2008. See page 31.

### SPRING SEMESTER

40731	AH 3	PERSON/LIFE CYCLE	1/28-5/22	BEDELL
40739	AH 3	PERSON/LIFE CYCLE	1/28-5/22	BEDELL
40743	AH 11	NUTRITION	1/28-5/22	AKROP
40539	AH 140	ONLINE HEALTH RESEARCH	3/19-5/20	MEADER
40035	ANTH 1	INTRO PHYSICAL ANTH	1/28-5/22	KLEIN
40038	ANTH 1	INTRO PHYSICAL ANTH	1/28-5/22	KLEIN
40609	ART 6	ART APPRECIATION	1/28-5/22	EDBERG
40192	ART 140	BASIC DIGITAL FILM/VIDEO	1/28-5/22	BEEDE
40744	BIO 11	NUTRITION	1/28-5/22	AKROP
40186	BIO 15	SURVEY ANAT/PHYSIOL	1/28-5/22	MORALES
40587	CD 2	EARLY CHILD DEVELOP	1/28-5/22	BUMGARNER
40942	CD 14B	BEHAVIOR/GUID SAC	1/28-5/22	HOSHIKO
40654	CD 31	TUTOR/SCH-AGE CHILD	1/28-5/22	BUMGARNER
40959	CD 97	INTRO SERV LEARN/CH	1/28-5/22	BUMGARNER
40498	CSIS 6	WEBPAGE AUTHORING I	1/28-3/24	HOWELL
40544	CSIS 6	WEBPAGE AUTHORING I	3/24-5/22	HOWELL
40491	CSIS 8	INTRO TO INTERNET	1/28-3/20	VENABLE
40492	CSIS 8	INTRO TO INTERNET	3/23-5/22	VENABLE
41007	CSIS 20	COBOL PROGRAMMING	1/28-5/22	VAN TASSEL
40516	CSIS 24	JAVA PROGRAMMING I	1/28-5/22	HOWELL
40406	CSIS 45	C++ PROGRAMMING I	1/28-5/22	VAN TASSEL
41006	CSIS 46	C++ PROGRAMMING II	1/28-5/22	VAN TASSEL
41015	CSIS 48	UNIX/LINUX OP. SYS	1/28-5/22	VAN TASSEL
40187	CSIS 140	BASIC DIGITAL FILM/VIDEO	1/28-5/22	BEEDE
40500	DM 6	WEBPAGE AUTHORING I	1/28-3/24	HOWELL
40542	DM 6	WEBPAGE AUTHORING I	3/24-5/22	HOWELL
40198	DM 140	BASIC DIGITAL FILM/VIDEO	1/28-5/22	BEEDE
40536	ECON 1	PRIN MACROECONOMICS	1/28-5/22	TRUONGSON
40307	ENGL 1A	COMPOSITION	1/28-5/22	WISDOM
40309	ENGL 1A	COMPOSITION	1/28-5/22	CHAFFIN
40332	ENGL 1B	COMPOSITION & LIT	1/28-5/22	RAIMONDO
40334	ENGL 1B	COMPOSITION & LIT	1/28-5/22	RAIMONDO
40341	ENGL 1B	COMPOSITION & LIT	1/28-5/22	WARREN
40353	ENGL 1C	CRITIC REASON/WRITE	1/28-5/22	CHAFFIN
40360	ENGL 1C	CRITIC REASON/WRITE	1/28-5/22	WISDOM
40008	GUID 1	SELF ASSESSMENT	1/28-5/22	TENNEY
40828	HE 1	HEALTH EDUCATION	1/28-5/22	QUATRE
40829	HE 1	HEALTH EDUCATION	1/28-5/22	QUATRE
40831	HE 2	HUMAN SEXUALITY	1/28-5/22	QUATRE
40129	HIST 1	US HISTORY	1/28-5/22	GUARDINO
40477	HUM 4	INTRO AMER CINEMA	1/28-5/22	RICHARDS
40501	LIB 6	WEBPAGE AUTHORING I	1/28-3/24	HOWELL
40543	LIB 6	WEBPAGE AUTHORING I	3/24-5/22	HOWELL
40541	LIB 140	ONLINE HEALTH RESEARCH	3/19-5/20	MEADER
40221	MATH 5	INTRO STATISTICS	1/28-5/22	HAUSSERMANN
40283	PSCI 2	INTRO METEOROLOGY	1/28-5/22	VANTUYL
40081	POLS 1	INTRO AMERICAN GOVERNMENT	1/28-5/22	TURETZKY
40089	POLS 4	INTRO/INTL RELATION	1/28-5/22	TURETZKY
40588	PSYC 2	EARLY CHILD DEVELOP	1/28-5/22	BUMGARNER
40012	PSYC 5	SELF ASSESSMENT	1/28-5/22	TENNEY
40130	SOC 1A	INTRO TO SOCIOLOGY	1/28-5/22	KREIDER
40787	SPAN 12B	SPAN/SPAN SPEAKERS	1/28-5/22	ADAMS
40815	THEA 20	INTRO SCRIPTWRITING	1/28-5/22	GONZALEZ
40791	THEA 3	EL TEATRO CAMPESINO	1/28-5/22	GONZALEZ

## Hybrid Courses

Hybrid courses are a combination of traditional meetings and online meetings. Typically you will meet in a regular classroom once a week, and meet online once a week. You'll get the convenience of online courses, but have the advantage of meeting with your instructor and classmates too. See individual webpages for these classes for details. Go to [www.gavilan.edu/disted](http://www.gavilan.edu/disted).

40487	CSIS 2	COMPUTERS IN BUSNS
40489	CSIS 2	COMPUTERS IN BUSNS
40316	ENGL 1A	COMPOSITION
40326	ENGL 1A	COMPOSITION
40186	BIO 15	SURVEY ANAT/PHYSIOL

## Late Start Classes

Winter Intersession classes are listed beginning on page 30. Noncredit classes are listed beginning on page 99.

The following courses are offered at Gavilan's sites in Morgan Hill, Hollister and on the main campus in Gilroy. Spring courses are described beginning on page 40.

Main Campus/Gilroy								Hollister							
SECT	COURSE	CLASS TITLE	UNITS	DAYS	TIMES	DATES	ROOM	SECT	COURSE	CLASS TITLE	UNITS	DAYS	TIMES	DATES	ROOM
40799	AH 16	IV THERAPY	2	MTuWTh	9:00A-4:00P	6/1-6/11	HOB114	40846	ACCT 121	SPREADSHEET-MS EXCL	2	MW	11:20A-1:25P	3/25-5/18	HOL3
40813	AH 32	BASIC CARD/LIFE SUP	1	FSat	8:00A-5:00P	2/27-2/28	HOB114	40886	ACCT 121	SPREADSHEET-MS EXCL	2	W	6:00P-9:05P	2/25-5/13	HOL3
40810	AH 32	BASIC CARD/LIFE SUP	1	Sat/Sun	8:00A-5:00P	2/7-2/8	HOB114	40891	ART 85	WEB DESIGN I: DREAM	2	M	2:30P-5:35P	2/23-5/11	HOL3
40818	AH 32	BASIC CARD/LIFE SUP	1	Sat/Sun	8:00A-5:00P	3/21-3/22	HOB114	40578	CMUN 129	PRESENTATN GRAPHICS	1	MW	9:00A-11:05A	4/6-5/13	HOL3
40142	ART 85	WEB DESIGN I: DREAM	2	W	11:20A-2:10P	2/18-5/13	BU111	40957	CMUN 129	PRESENTATN GRAPHICS	1	Tu	6:00P-9:05P	2/17-3/24	HOL3
41004	BOT 191B	WORKPLACE SKILLS	1	MTuWThF	9:00A-11:00A	5/28-6/10	BU120	41040	CSIS 8	INTRO TO INTERNET	1	MW	9:00A-11:05A	3/2-4/1	HOL3
40522	CSIS 1	COMPUTER LITERACY	2	MW	9:00A-11:05A	3/23-5/13	BU111	40890	CSIS 85	WEB DESIGN I: DREAM	2	M	2:30P-5:35P	2/23-5/11	HOL3
40525	CSIS 1	COMPUTER LITERACY	2	Tu	6:30P-9:35P	2/24-5/12	BU110	40847	CSIS 121	SPREADSHEET-MS EXCL	2	MW	11:20A-1:25P	3/25-5/18	HOL3
40893	CSIS 10	BASIC PROGRAMMING	2	TuTh	9:45A-11:05A	2/24-5/14	LI126	40887	CSIS 121	SPREADSHEET-MS EXCL	2	W	6:00P-9:05P	2/25-5/13	HOL3
40146	CSIS 85	WEB DESIGN I: DREAM	2	W	11:20A-2:10P	2/18-5/13	BU111	40958	CSIS 124	WINDOWS FUNDAMENTAL	1	Tu	6:00P-9:05P	3/31-5/12	HOL3
40546	CSIS 124	WINDOWS FUNDAMENTAL	1	M	2:20P-3:40P	2/23-5/4	BU111	40883	CSIS 126	WORD PROCESS-MS WRD	2	M	6:00P-9:05P	2/23-5/11	HOL3
40495	CSIS 134	INTERMEDIATE EXCEL	2	Tu	11:20A-2:10P	2/17-5/12	BU111	40849	CSIS 129	PRESENTATN GRAPHICS	1	MW	9:00A-11:05A	4/6-5/13	HOL3
40147	DM 85	WEB DESIGN I: DREAM	2	W	11:20A-2:10P	2/18-5/13	BU111	40956	CSIS 129	PRESENTATN GRAPHICS	1	Tu	6:00P-9:05P	2/17-3/24	HOL3
40014	GUID 28	TUTORING TECHNIQUE	1	F	11:00A-12:40P	2/20-4/3	SS110	40892	DM 85	WEB DESIGN I: DREAM	2	M	2:30P-5:35P	2/23-5/11	HOL3
				Sat	9:30A-1:30P	2/28-2/28	LI116								
40250	MATH 205B	SECOND HALF ALGEBRA	2.5	MTuWTh	2:30P-4:35P	3/18-5/22	PH102								
40199	PE 16	SWIMMING	0.5	MW	12:50P-2:10P	3/23-5/22	GY100P*								
40368	PE 17	GOLF	0.5	Sat	9:00A-11:55A	3/28-5/16	ERGOLF								
40502	PE 27	BASKETBALL	0.5	TuTh	2:30P-4:30P	3/31-5/22	GY131G								
40510	PE 46	AGILITY/MOTOR DEV	0.5	MTuWTh	3:10P-4:00P	3/23-5/22	GY131G								
40512	PE 61	SWIM FOR FITNESS	0.5	TuTh	5:15P-6:35P	3/24-5/22	GY100P								
40553	RE 162	RE PRACTICE	3	TuTh	6:30P-9:35P	3/23-5/18	BU118								

\* Off campus location. See page 5.

Morgan Hill							
SECT	COURSE	CLASS TITLE	UNITS	DAYS	TIMES	DATES	ROOM
40853	ACCT 105	PAYROLL ACCOUNTING	2	W	6:00P-9:05P	2/25-5/13	MHG5
40549	ACCT 121	SPREADSHEET-MS EXCL	2	F	9:00A-12:05P	2/27-5/15	MHG5
40941	CD 11C	SUPERVISION OF ADLT	2	Sat	8:00A-3:35P	2/7-5/2	MHG4
40550	CSIS 121	SPREADSHEET-MS EXCL	2	F	9:00A-12:05P	2/27-5/15	MHG5
40861	CSIS 124	WINDOWS FUNDAMENTAL	1	Sat	8:30A-12:20P	2/7-3/21	MHG8
40862	CSIS 126	WORD PROCESS-MS WRD	2	Sat	8:30A-12:20P	3/28-5/23	MHG8
40496	CSIS 128	DATABASE-MS ACCESS	2	W	6:00P-9:05P	2/25-5/13	MHG8

### Online

SECT	COURSE	CLASS TITLE	UNITS	DATES
40539	AH 140	ONLINE HEALTH RESEARCH	2	3/19-5/20
40544	CSIS 6	WEBPAGE AUTHORING I	2	3/24-5/22
40492	CSIS 8	INTRO TO INTERNET	1	3/23-5/22
40542	DM 6	WEBPAGE AUTHORING I	2	3/24-5/22
40541	LIB 140	ONLINE HEALTH RESEARCH	2	3/19-5/20
40543	LIB 6	WEBPAGE AUTHORING I	2	3/24-5/22

Thinking of online courses at Gavilan College? Take LIB 732 first!

A FREE introduction to the world of online education, ONLINE!



## INTRODUCTION TO ONLINE GAVILAN

Tour the classroom and all the other services available to distance learners - financial aid, library services, tutoring and counseling. Open entry/open exit means you can jump in or out of class any time you want.

For details see page 102.

## San Jose State University Telecourses at Gavilan College - Spring 2009

San Jose State University classes begin Thursday, January 22 and last day of instruction is May 13, 2009.

Holidays: Spring Recess from March 23rd-27th. Also closed on March 31st for Cesar Chavez Day.

There is a \$25 site fee per class to be paid to Gavilan College.

Classes meet in PB11N.

To register for television classes or for more information on dates, times and admission fees, contact: Gavilan College at 408-848-4719 or SJSU 408-924-3624.

COURSE#	TITLE	DAY	TIME	INSTRUCTOR
EDCO 286	Theory of Org Change	M	4-6:45 PM	Berta
EDCO 227	Dyn. of Communications	M	7-9:45 PM	Gonzalez
EDCO 267	Edu & Career Planning	T	4-6:45 PM	Ogimachi/Capizzi
EDCO 232	Law & Ethics for Counselors	T	7-9:45 PM	Berta
EDCO 248	Dynamic of Behavior & Development	W	4-6:45 PM	Mras
EDCO 215	Introduction To Counseling & Guidance	W	7-9:45 PM	Mras
EDCO 282	Education Assessment	TH	4-6:45 PM	Aptekar
EDCO 221	Research Seminar in Education	TH	7-9:45 PM	Beach

We are pleased to provide the following services for your convenience at the Morgan Hill Community Center satellite site:

- Admissions** Accept applications for admission.  
Sell catalogs and distribute class schedules..  
Purchase parking passes
- Registration and Records** Class registration  
Add/drops  
Assessment test results  
Purchase Student Body IDs.  
Dispense forms: Transcript Requests, Repeated Course Requests, Prerequisite Challenge Forms, etc.
- Orientations** Online
- Placement/Assessment** Assessment tests on a regular basis and Ability to Benefit testing once a month. Check website for times and locations.  
Schedule an appointment for an ATB test at the Financial Aid Office. Call (408) 848-4727.
- EOPS/CalWORKs/CARE** 1st & 3rd Thursdays, 8:00-9:30 am. For more information call (408) 848-4740.
- DRC** Every third Tuesday, 5:30-8:00 pm, by appointment Call (408) 848-4767.
- Tutoring** Free to all Gavilan students. Math and English every Thursday from 2 - 6 p.m.
- Counseling** Academic planning and personal counseling services available every Wednesday by appointment. Call (408) 782-2873.
- Financial Aid** Assistance with BOG Fee Waiver forms  
Assistance with filling out FAFSA and other financial aid information.
- Bookstore** Buy textbooks for your Morgan Hill classes the first week of spring semester.  
Order textbooks online at [efollet.com](http://efollet.com).  
Purchase scantrons and bluebooks.
- Health Services** First aid supplies and health education materials
- Library** Provides research assistance via email and phone.  
Search e-books and databases, and much more.
- Career/Transfer** College catalogs, EUREKA career assessment. To set up appointment call (408)-848-4818.
- Computer Access** Student drop-in lab available to all students registered at Gavilan College. Open during office hours.

Services for veterans and international students available at the main campus. All other services, including Basic Skills, CARE, MESA, TRIO, etc. are available at the Gilroy main campus. Call 408-848-4800. Check catalog or website for complete listings - [www.gavilan.edu](http://www.gavilan.edu)

## Counseling Services

available in Morgan Hill  
By appointment only.

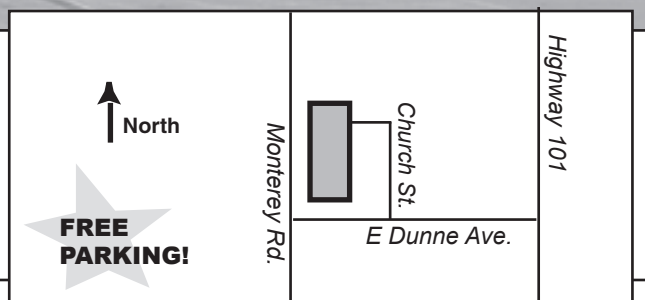
Photo ID and Gavilan Student ID are required to obtain counseling services.

Call (408) 782-2873  
to schedule  
an appointment.

Gavilan College at the Morgan Hill Community Center  
17060 Monterey Rd.  
Morgan Hill, CA 95037  
(408) 782-2873

Lorraine Welk, Instructional Site Director  
Irma Banuelos, Program Service Specialist

Site Office Hours - See inside front cover.



CRN	COURSE	DESCRIPTION	UNITS	DAY	TIMES	BEGIN-END	INSTRUCTOR	ROOM
40853	ACCT 105	PAYROLL ACCOUNTING	2	W	6:00P-9:05P	2/25-5/13		MHG5
40059	ACCT 120	COMPUTERIZED ACCTNG	2	Tu	6:30P-9:35P	1/28-5/22	Brown	MHG8
40549	ACCT 121	SPREADSHEET-MS EXCL	2	F	9:00A-12:05P	2/27-5/15	Mendez	MHG5
40170	AE 600	VOC TRAIN I		M	9:45A-1:50P	1/28-5/22	Merrill	MHG3
40197	AE 603	VOC TRAIN IV	0	F	9:45A-12:50P	1/28-5/22	Merrill	MHG8
41076	AJ 10	INTRO TO ADMIN JUSTICE	3	Th	2:50P-5:55P	1/28-5/22	Smith	MHG4
40088	AJ 18	CMUN/HUMAN RELATION	3	M	6:30P-9:35P	1/28-5/22	Jones	MHG10
40090	AJ 19	INTRO/INVESTIGATION	3	W	6:30P-9:35P	1/28-5/22	Jones	MHG3
40084	AJ 21	NARC/DRUG ABUSE	3	Tu	2:50P-5:55P	1/28-5/22	Smith	MHG4
40071	AJ 173	FUND OF PROBA/PAROL	3	Tu	6:30P-9:35P	1/28-5/22	Pulido	MHG10
40075	AJ 176	CRIMINAL STREET GANGS	3	Th	6:00P-9:05P	1/28-5/22	Pulido	MHG11
41009	ANTH 9	CULTURAL / CHLDHOOD	3	Tu	6:00P-9:05P	1/28-5/22	Bumgarner	MHG4
40601	ART 1A	ART HISTORY	3	W	6:30P-9:35P	1/28-5/22	McGinnis	MHG11
40151	ART 74	ADVANCED PHOTOSHOP	3	Th	6:00P-9:05P	1/28-5/22	Grzan	MHG5
40175	ART 75	PHOTOSHOP I	3	Tu	6:00P-9:05P	1/28-5/22	Grzan	MHG5
40160	ASTR 1	INTRO GEN ASTRONOMY	3	Tu	6:30P-9:35P	1/28-5/22	Bumgarner	MHG3
40850	BUS 1	FUND OF BUSINESS	3	Th	6:00P-9:05P	1/28-5/22	Kurtz	MHG12
40857	BUS 14	PERSONAL FINANCE	3	Sat	8:00A-11:05A	1/28-5/22	Ross	MHG13
40941	CD 11C	SUPERVISION OF ADLT	2	Sat	8:00A-3:35P	2/7-5/2	Malaspina	MHG4
40584	CD 2	EARLY CHILD DEVELOP	3	MW	11:20A-12:40P	1/28-5/22	Bumgarner	MHG4
40589	CD 3	CHILD GROWTH/DEV	3	MW	9:45A-11:05A	1/28-5/22	Bumgarner	MHG4
40598	CD 7	CULTURAL / CHLDHOOD	3	Tu	6:00P-9:05P	1/28-5/22	Bumgarner	MHG4
40596	CD 8B	TEACH READ/WRIT	3	Th	6:00P-9:05P	1/28-5/22	Malaspina	MHG4
40597	CD 9	CHLD HLTH/NUTR/SAFE	3	W	6:00P-9:05P	1/28-5/22	Alonzo	MHG13
40656	CMUN 1A	INTRO PUBLIC SPEAK	3	M	6:00P-9:05P	1/28-5/22	Ehrler	MHG4
40649	CMUN 1A	INTRO PUBLIC SPEAK	3	TuTh	9:45A-11:05A	1/28-5/22	Cowan	MHG10
40665	CMUN 10	SMALL GROUP CMUN	3	TuTh	11:20A-12:40P	1/28-5/22	Cowan	MHG10
40404	CSIS 20	COBOL Programming	4	M	6:00P-9:05P	1/28-5/22	Van Tassel	MHG8
40405	CSIS 23	INDEPENDENT STUDY	1	Sun	4:00P-7:30P	1/28-5/22	Van Tassel	MHG8
40503	CSIS 51	VISUAL BASIC .NET	4	Th	6:00P-9:50P	1/28-5/22	Tarvin	MHG8
40157	CSIS 74	ADVANCED PHOTOSHOP	3	Th	6:00P-9:05P	1/28-5/22	Grzan	MHG5
40176	CSIS 75	PHOTOSHOP I	3	Tu	6:00P-9:05P	1/28-5/22	Grzan	MHG5
40060	CSIS 120	COMPUTER ACCOUNTING	2	Tu	6:30P-9:35P	1/28-5/22	Brown	MHG8
40550	CSIS 121	SPREADSHEET-MS EXCL	2	F	9:00A-12:05P	2/27-5/15	Mendez	MHG5
40859	CSIS 122	COMPUTER KEYBOARD	0.5	Sat	8:30A-10:20A	1/28-5/22	Hampton	MHG8
40860	CSIS 122	COMPUTER KEYBOARD	1	Sat	8:30A-12:20P	1/28-5/22	Hampton	MHG8
40861	CSIS 124	WINDOWS FUNDAMENTAL	1	Sat	8:30A-12:20P	2/7-3/21	Hampton	MHG8
40862	CSIS 126	WORD PROCESS-MS WRD	2	Sat	8:30A-12:20P	3/28-5/23	Hampton	MHG8
40496	CSIS 128	DATABASE-MS ACCESS	2	W	6:00P-9:05P	2/25-5/13	Conrey	MHG8
40155	DM 74	ADVANCED PHOTOSHOP	3	Th	6:00P-9:05P	1/28-5/22	Grzan	MHG5
40179	DM 75	PHOTOSHOP I	3	Tu	6:00P-9:05P	1/28-5/22	Grzan	MHG5
40851	ECON 1	PRIN MACROECONOMICS	3	M	6:30P-9:35P	1/28-5/22	Shokou	MHG11
40856	ECON 14	PERSONAL FINANCE	3	Sat	8:00A-11:05A	1/28-5/22	Ross	MHG13
40330	ENGL 1A	COMPOSITION	3	M	6:00P-9:05P	1/28-5/22	Kovacs	MHG3
40313	ENGL 1A	COMPOSITION	3	MW	8:10A-9:30A	1/28-5/22	Bragger	MHG4
40335	ENGL 1B	COMPOSITION & LIT	3	MW	4:00P-5:20P	1/28-5/22	Oral	MHG13
40361	ENGL 1C	CRITIC REASON/WRITE	3	MW	11:20A-12:40P	1/28-5/22	Oral	MHG10
40428	ENGL 250	PRACTICAL WRITING	3	MW	9:45A-11:05A	1/28-5/22	Hooper	MHG11
				M	11:15A-12:05P	1/28-5/22	Hooper	MHG8
40429	ENGL 250	PRACTICAL WRITING	3	MW	9:45A-11:05A	1/28-5/22	Hooper	MHG11
				W	11:15A-12:05P	1/28-5/22	Hooper	MHG10
40443	ENGL 250	PRACTICAL WRITING	3	TuTh	4:00P-5:20P	1/28-5/22	Frazier	MHG3
				Th	3:00P-3:50P	1/28-5/22	Frazier	MHG3
40442	ENGL 250	PRACTICAL WRITING	3	TuTh	4:00P-5:20P	1/28-5/22	Frazier	MHG3
				Tu	5:30P-6:20P	1/28-5/22	Frazier	MHG3
40377	ENGL 9A	INTRO CREATIVE WRIT	3	Th	6:00P-9:05P	1/28-5/22	Frazier	MHG3
40378	ENGL 9B	ADV CREATIVE WRITNG	3	Th	6:00P-9:05P	1/28-5/22	Frazier	MHG3
40380	ENGL 9C	POETRY WRITING	3	Th	6:00P-9:05P	1/28-5/22	Frazier	MHG3
41053	ESL 778 *	ESL LIFESKILLS 2	0	TuTh	9:30A-12:00P	1/6-6/11	Yu-Costa	MHG13
40030	GUID 1	SELF ASSESSMENT	3	MW	4:00P-5:20P	1/28-5/22	Godley	MHG12
40053	HIST 1	US HISTORY	3	W	6:00P-9:05P	1/28-5/22	Mosher	MHG4
40048	HIST 1	US HISTORY	3	MW	8:10A-9:30A	1/28-5/22	Mosher	MHG12
40056	HIST 2	U.S. HISTORY	3	MW	11:20A-12:40P	1/28-5/22	Mosher	MHG12
40223	MATH 5	INTRO STATISTICS	3	MW	6:30P-8:35P	1/28-5/22	Viarengo	MHG10/MHG5
40236	MATH 205	ELEM ALGEBRA	5	MTuWTh	12:50P-1:55P	1/28-5/22	Kercheval	MHG13
40245	MATH 205	ELEM ALGEBRA	5	TuTh	6:00P-8:25P	1/28-5/22	Butterworth	MHG13
40253	MATH 233	INTERMED ALGEBRA	5	MTuWTh	12:50P-1:55P	1/28-5/22	Guenther	MHG11
40896	MKTG 100	PRIN OF MARKETING	3	Sun	4:00P-7:00P	1/28-5/22	Taylor	MHG4
40003	PE 62	YOGA Senechal S	1	MW	5:00P-6:20P	1/28-5/22	Watson	MHG10/11
40768	PHIL 2	LOGIC	3	TuTh	9:45A-11:05A	1/28-5/22	Johnston	MHG12
40077	POLS 1	INTRO AMERICAN GOVERNMT	3	TuTh	11:20A-12:40P	1/28-5/22	Kier	MHG4
40101	PSYC 1A	INTRO TO PSYCHOLOGY	3	Th	6:00P-9:05P	1/28-5/22	Oler	MHG10
40098	PSYC 1A	INTRO TO PSYCHOLOGY	3	TuTh	9:45A-11:05A	1/28-5/22	Campilli	MHG11
40586	PSYC 2	EARLY CHILD DEVELOP	3	MW	11:20A-12:40P	1/28-5/22	Bumgarner	MHG4
40590	PSYC 3	CHILD GROWTH/DEV	3	MW	9:45A-11:05A	1/28-5/22	Bumgarner	MHG4
40031	PSYC 5	SELF ASSESSMENT	3	MW	4:00P-5:20P	1/28-5/22	Godley	MHG12
41010	PSYC 7	CULTURAL / CHLDHOOD	3	Tu	6:00P-9:05P	1/28-5/22	Bumgarner	MHG4
40116	SOC 21	MARRIAGE & FAMILY	3	W	6:00P-9:05P	1/28-5/22	Faultt	MHG12
40786	SPAN 8C	CONVER SPANISH	3	M	6:00P-9:05P	1/28-5/22	Malone	MHG13

\* Noncredit classes. For more information about Noncredit classes in Morgan Hill see page 99.

Gavilan College  
offers courses  
that meet in  
Morgan Hill and  
Hollister, on the  
weekend and start  
late in the semester.  
See spring course  
listings starting on  
page 40 and consult  
a counselor for  
guidance. Students  
may register online  
or at any of our  
three sites.

# MORGAN HILL CLASSES

# Hollister Briggs Building

(San Benito County)

We are pleased to provide the following services for your convenience at the Hollister Briggs Building satellite site:

**Admissions** Accept applications for admission  
Sell catalogs and distribute class schedules  
Purchase parking passes  
Purchase Student Body IDs

**Registration and Records** Class registration  
Add/drops  
Assessment test results  
Dispense forms: Transcript Requests, Repeated Course Requests, Progress Reports, High School Contracts, etc.

**Orientations** Online

**Placement/Assessment** Assessment tests on a regular basis and Ability to Benefit testing once a month. Check website for times and locations. Schedule an appointment for an ATB test at the Financial Aid Office. Call (408) 848-4727.

**Counseling** Daytime and evening academic planning and personal counseling services available on Tuesdays. Call (831) 636-3783 to schedule an appointment.

**Tutoring** Once a week for Math and English call (831) 636-3783 for times.

**Health Services** First aid supplies and health education materials

**Financial Aid** Assistance with BOG Fee Waiver forms  
Assistance with filling out FAFSA and other financial aid information.

**Bookstore** Buy textbooks for your Hollister classes the first two weeks of spring semester, Order textbooks online at [efollet.com](http://efollet.com), Purchase scantrons.

**Library** A Library resource lab provides research assistance. Help also available via email and phone. Search e-books, databases and much more.

**Career/Transfer** College catalogs, EUREKA career assessment. Every other Tuesday, drop-in or call (408) 848-4818 to set up appointment.

**EOPS/CalWORKS/CARE** 5:30-6:30 every Wednesday. For more information call (408) 848-4740.

**DRC** Every second Thursday, 5:30 - 8:00 pm, by appointment. Call (408) 848-4767.

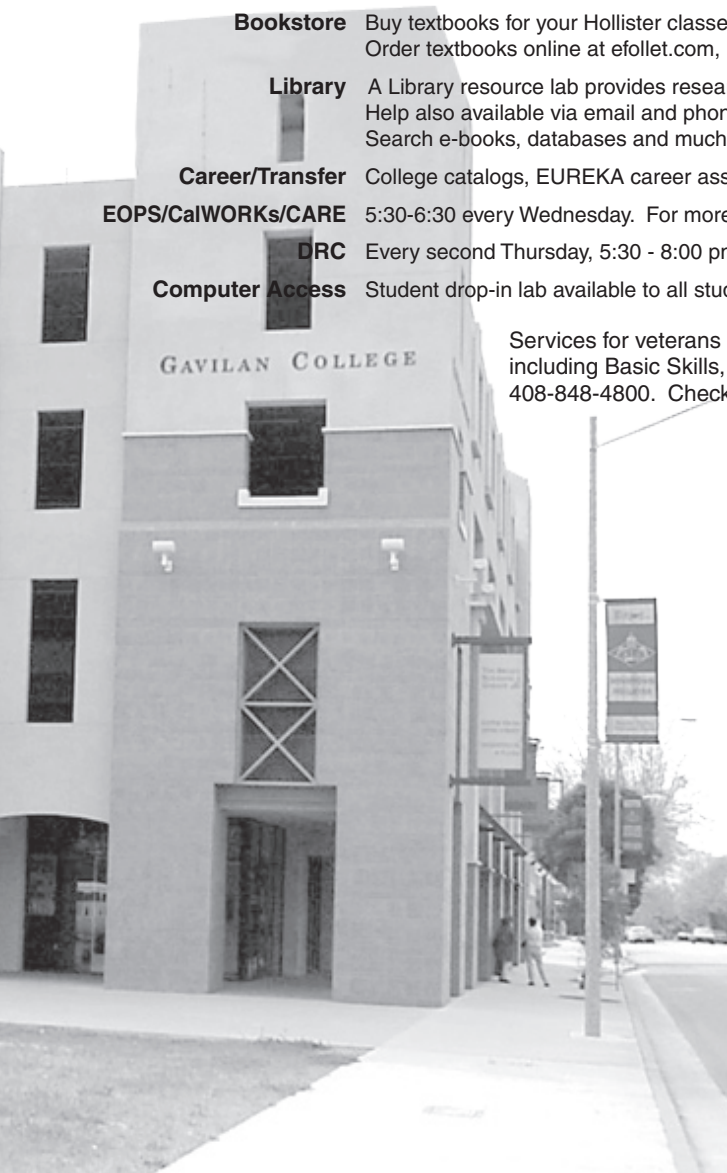
**Computer Access** Student drop-in lab available to all students registered at Gavilan College. Open during office hours.

Services for veterans and international students available at the main campus. All other services, including Basic Skills, DRC, CARE, MESA, and TRIO are available at the Gilroy main campus. Call 408-848-4800. Check catalog or website for complete listings - [www.gavilan.edu](http://www.gavilan.edu).



Ride  
the  
Bus!

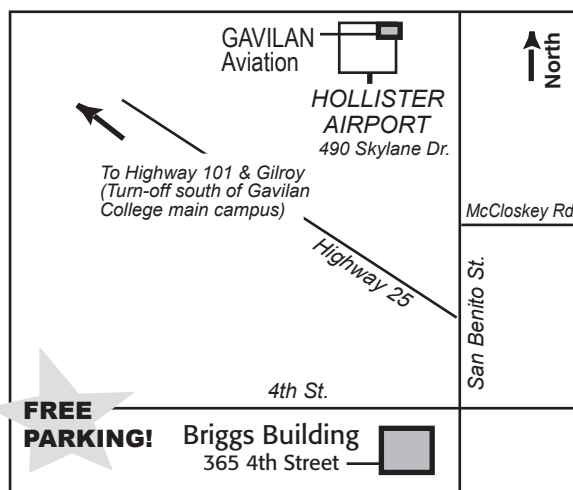
*...From Hollister to the Gilroy campus!*  
County Express--San Benito County Transit  
Operating 9 Shuttles Daily  
[www.sanbenitocountyexpress.org/](http://www.sanbenitocountyexpress.org/)  
(831) 636-4161



Briggs Building  
365 Fourth St.  
Hollister, CA 95023  
(831) 636-3783

Judy Rodriguez, Instructional Site Director  
Natalie Juarez, Program Service Specialist

Site Office Hours: See inside front cover.



CRN	COURSE	DESCRIPTION	UNITS	DAY	TIMES	BEGIN-END	INTRUCTOR	ROOM
40052	ACCT 120	COMPUTERIZED ACCTNG	2	F	5:30P-8:35P	1/28-5/22	College	HOL3
40846	ACCT 121	SPREADSHEET-MS EXCL	2	MW	11:20A-1:25P	3/25-5/18	Bryson	HOL3
40886	ACCT 121	SPREADSHEET-MS EXCL	2	W	6:00P-9:05P	2/25-5/13	Mendez	HOL3
40039	ANTH 1	INTRO PHYSICAL ANTH	3	W	6:00P-9:05P	1/28-5/22	Etler	HOL6
40603	ART 1B	ART HISTORY	3	Tu	6:00P-9:05P	1/28-5/22	Martinez	HOL6
40641	ART 25A	ART METHODS	3	F	4:00P-8:05P	1/28-5/22	McGinnis	HOL1
40642	ART 25B	CONCEPT ART METHODS	3	F	4:00P-8:05P	1/28-5/22	McGinnis	HOL1
40891	ART 85	WEB DESIGN I: DREAM	2	M	2:30P-5:35P	2/23-5/11		HOL3
40696	AMT 101	GEN AIRCRAFT TECH	7.5	MTuWThF	8:00A-10:30A	1/15-5/22	Connal	AV102**
40697	AMT 111	AIRFRAME STRUCTURES	13.5	MTuWThF	10:30A-3:30P	1/15-5/22	Hall	AV102**
40699	AMT 121	POWERPLT SYS/TECH	14	TuWThF	8:30A-3:30P	1/15-5/22	Flippen	AV102**
40713	AMT 123	INDEPENDENT STUDY	1			1/28-5/22	Flippen	AV102**
40714	AMT 123	INDEPENDENT STUDY	2			1/28-5/22	Flippen	AV102**
40575	BOT 181	MEDICAL BILLING	2	F	9:45A-12:40P	1/28-5/22	Hardcastle	HOL3
40573	BUS 1	FUND OF BUSINESS	3	MW	12:50P-2:10P	1/28-5/22	Ross	HOL1
40583	CD 1	PRIN/PHIL EC EDUC	3	Tu	6:00P-9:05P	1/28-5/22		HOL1
40949	CD 16	EXPLO MATH W/CHLDRN	1	F	6:00P-9:05P	1/2-1/10	Muscari	HOL1
				Sat	8:30A-4:30P	1/2-1/10	Muscari	HOL1
40591	CD 3	CHILD GROWTH/DEV	3	W	6:00P-9:05P	1/28-5/22	Muscari	HOL2
40593	CD 4	OBSERVING CHILDREN	3	M	6:00P-9:05P	1/28-5/22	Muscari	HOL6
41012	CD 25A	ART METHODS	3	F	4:00P-8:05P	1/28-5/22	McGinnis	HOL1
41014	CD 25B	CONCEPT ART METHODS	3	F	4:00P-8:05P	1/28-5/22	McGinnis	HOL1
40659	CMUN 1A	INTRO PUBLIC SPEAK	3	MW	8:10A-9:30A	1/28-5/22	Andrade	HOL1
40669	CMUN 10	SMALL GROUP CMUN	3	Th	6:00P-9:05P	1/28-5/22	Andrade	HOL1
40671	CMUN 10	SMALL GROUP CMUN	3	MW	11:20A-12:40P	1/28-5/22	Andrade	HOL5
40578	CMUN 129	PRESENTATN GRAPHICS	1	MW	9:00A-11:05A	4/6-5/13	Bryson	HOL3
40957	CMUN 129	PRESENTATN GRAPHICS	1	Tu	6:00P-9:05P	2/17-3/24	Hampton	HOL3
40870	CSIS 1	COMPUTER LITERACY	2	MTuWTh	6:00P-9:05P	1/2-1/23	Littig	HOL3
41040	CSIS 8	INTRO TO INTERNET	1	MW	9:00A-11:05A	3/2-4/1	Bryson	HOL3
40890	CSIS 85	WEB DESIGN I: DREAM	2	M	2:30P-5:35P	2/23-5/11		HOL3
40054	CSIS 120	COMPUTER ACCOUNTING	2	F	5:30P-8:35P	1/28-5/22	College	HOL3
40847	CSIS 121	SPREADSHEET-MS EXCL	2	MW	11:20A-1:25P	3/25-5/18	Bryson	HOL3
40887	CSIS 121	SPREADSHEET-MS EXCL	2	W	6:00P-9:05P	2/25-5/13	Mendez	HOL3
40506	CSIS 122	COMPUTER KEYBOARD	0.5	MW	9:45A-11:05A	1/28-5/22	Bryson	HOL3
40508	CSIS 122	COMPUTER KEYBOARD	1	MW	9:45A-12:40P	1/28-5/22	Bryson	HOL3
40509	CSIS 122	COMPUTER KEYBOARD	0.5	MW	11:20A-12:40P	1/28-5/22	Bryson	HOL3
40511	CSIS 122	COMPUTER KEYBOARD	1	MW	11:20A-1:25P	1/28-5/22	Bryson	HOL3
40854	CSIS 122	COMPUTER KEYBOARD	1	Th	5:15P-8:20P	1/28-5/22	Thompson	HOL3
40855	CSIS 122	COMPUTER KEYBOARD	0.5	Th	7:00P-8:20P	1/28-5/22	Thompson	HOL3
40954	CSIS 122	COMPUTER KEYBOARD	0.5	Tu	6:00P-7:35P	1/28-5/22	Hampton	HOL3
40955	CSIS 122	COMPUTER KEYBOARD	1	Tu	6:00P-9:05P	1/28-5/22	Hampton	HOL3
40871	CSIS 124	WINDOWS FUNDAMENTAL	1	MW	6:00P-9:35P	1/28-2/11	Littig	HOL3
40884	CSIS 124	WINDOWS FUNDAMENTAL	1	F	8:00A-12:05P	1/2-1/23	Mendez	HOL3
40958	CSIS 124	WINDOWS FUNDAMENTAL	1	Tu	6:00P-9:05P	3/31-5/12	Hampton	HOL3
40848	CSIS 126	WORD PROCESS-MS WRD	2	MW	11:20A-1:25P	1/28-3/23	Bryson	HOL3
40883	CSIS 126	WORD PROCESS-MS WRD	2	M	6:00P-9:05P	2/23-5/11	Mendez	HOL3
40849	CSIS 129	PRESENTATN GRAPHICS	1	MW	9:00A-11:05A	4/6-5/13	Bryson	HOL3
40956	CSIS 129	PRESENTATN GRAPHICS	1	Tu	6:00P-9:05P	2/17-3/24	Hampton	HOL3
40892	DM 85	WEB DESIGN I: DREAM	2	M	2:30P-5:35P	2/18-5/13		HOL3
40930	ECON 1	PRIN MACROECONOMICS	3	F	9:45A-12:40P	1/28-5/22	Mora	HOL2
40314	ENGL 1A	COMPOSITION	3	F	9:00A-12:05P	1/28-5/22	Mora	HOL5
40315	ENGL 1A	COMPOSITION	3	MW	2:30P-3:50P	1/28-5/22	Mora	HOL1
40328	ENGL 1A	COMPOSITION	3	W	6:00P-9:05P	1/28-5/22	Brett	HOL1
40342	ENGL 1B	COMPOSITION & LIT	3	TuTh	11:20A-12:40P	1/28-5/22	Salvin	HOL5
40355	ENGL 1C	CRITIC REASON/WRITE	3	MW	4:00P-5:20P	1/28-5/22	Mora	HOL1
40424	ENGL 250	PRACTICAL WRITING	3	TuTh	9:45A-11:05A	1/28-5/22	Salvin	HOL1
				Tu	8:45A-9:35A	1/28-5/22	Salvin	HOL1
40425	ENGL 250	PRACTICAL WRITING	3	TuTh	9:45A-11:05A	1/28-5/22	Salvin	HOL1
				Th	8:45A-9:35A	1/28-5/22	Salvin	HOL1
40440	ENGL 250	PRACTICAL WRITING	3	MW	7:00P-8:20P	1/28-5/22	Parker	HOL5
				M	8:30P-9:20P	1/28-5/22	Parker	HOL5
40441	ENGL 250	PRACTICAL WRITING	3	MW	7:00P-8:20P	1/28-5/22	Parker	HOL5
				W	8:30P-9:20P	1/28-5/22	Parker	HOL5
40453	ENGL 260	PREP/COLLEGE READNG	3	MW	5:30P-6:50P	1/28-5/22	Parker	HOL5
40458	ENGL 420	READING IMPROVE	3	MW	9:45A-11:05A	1/28-5/22	Roscher	HOL1
				F	9:10A-10:00A	1/28-5/22	Roscher	HOL1
40459	ENGL 420	READING IMPROVE	3	MW	9:45A-11:05A	1/28-5/22	Roscher	HOL1
					10:10A-11:00A	1/28-5/22	Roscher	HOL1
40469	ENGL 440	BASIC WRITING	3	MW	11:20A-12:40P	1/28-5/22	Roscher	HOL1
				F	11:10A-12:00P	1/28-5/22	Roscher	HOL1
40470	ENGL 440	BASIC WRITING	3	MW	11:20A-12:40P	1/28-5/22	Roscher	HOL1
				F	12:10P-1:00P	1/28-5/22	Roscher	HOL1
40929	ENGL 756*	GED PREPARATION	0	Sat	1:00P-4:00P	1/28-5/22	Miguel	HOL3
40117	ESL 501	SURVIVAL ESL I	6	MWF	8:10A-10:40A	1/28-5/22	Howell	HOL6
				Tu	8:10A-9:30A	1/28-5/22	Howell	HOL6
40118	ESL 502	SURVIVAL ESL II	6	MTuWThF	9:10A-11:05A	1/28-5/22	Maxwell	HOL4
40148	ESL 503	SURVIVAL ESL III	6	MTuWThF	11:15A-1:10P	1/28-5/22		HOL4
40876	ESL 528	LISTEN-SPEAK I	6	MWF	6:30P-8:05P	1/28-5/22		HOL4
40047	GEOG 1	PHYSICAL GEOG L/L	3	MW	9:45A-12:10P	1/28-5/22	Willahan	HOL2
40006	GUID 1	SELF ASSESSMENT	3	MW	4:00P-5:20P	1/28-5/22	Caffiero	HOL5
40051	HIST 1	US HISTORY	3	Tu	6:00P-9:05P	1/28-5/22	Luna	HOL5
40224	MATH 5	INTRO STATISTICS	3	Tu	7:00P-9:05P	1/28-5/22	Littig	HOL4
				Th	7:00P-8:05P	1/28-5/22	Littig	HOL4
				Th	8:25P-9:15P	1/28-5/22	Littig	HOL3
40241	MATH 205	ELEM ALGEBRA	5	MTuWTh	12:50P-1:55P	1/28-5/22	Littig	HOL5
40256	MATH 233	INTERMED ALGEBRA	5	MTuWTh	12:50P-1:55P	1/28-5/22	Malokas	HOL2
40259	MATH 233	INTERMED ALGEBRA	5	TuTh	6:00P-8:25P	1/28-5/22	Bates	HOL2
40271	MATH 402	PRE-ALGEBRA	3	TuTh	11:20A-12:40P	1/28-5/22	Malokas	HOL1
				F	12:10P-1:00P	1/28-5/22	Malokas	HOL5
40734	MUS 9A	GITAR	1	M	1:00P-4:05P	1/28-5/22	Montoya	HOL6
40772	PHIL 4	CRITICAL THINK/WRIT	3	TuTh	11:20A-12:40P	1/28-5/22	Hodge	HOL2
40073	POLS 1	INTRO AMERICAN GOVERNMT	3	TuTh	2:30P-3:50P	1/28-5/22	Kier	HOL2
40282	PSCI 1	PRIN PHYS SCIENCE	3	Th	6:30P-9:35P	1/28-5/22	Snyder	HOL5
40097	PSYC 1A	INTRO TO PSYCHOLOGY	3	TuTh	12:50P-2:10P	1/28-5/22	Oler	HOL1
40592	PSYC 3	CHILD GROWTH/DEV	3	W	6:00P-9:05P	1/28-5/22	Muscari	HOL2
40009	PSYC 5	SELF ASSESSMENT	3	MW	4:00P-5:20P	1/28-5/22	Caffiero	HOL5
40110	SOC 1A	INTRO TO SOCIOLOGY	3	M	6:00P-9:05P	1/28-5/22	Fault	HOL2
40776	SPAN 1A	ELEMENTARY SPANISH	5	MTuWTh	9:45A-10:50A	1/28-5/22	Perez	HOL5
40777	SPAN 1B	ELEMENTARY SPANISH	5	MTuWTh	8:30A-9:35A	1/28-5/22	Perez	HOL5
40784	SPAN 8A	CONVER SPANISH	3	M	6:00P-9:05P	1/28-5/22		HOL1
40785	SPAN 8B	CONVER SPANISH	3	Th	6:00P-9:05P	1/28-5/22	Polo	HOL6

\* Noncredit classes. For more information about Noncredit classes in Hollister see page 99.

\*\* Meets at Gavilan College Aviation Department, 490 Skylane Drive, Hollister Airport, Hollister. Aviation classes begin January 15, 2009.

Gavilan College  
offers courses  
that meet in  
Morgan Hill and  
Hollister, on the  
weekend and start  
late in the semester.  
See spring course  
listings starting on  
page 40 and consult  
a counselor for  
guidance. Students  
may register online  
or at any of our  
three sites.

# HOLLISTER CLASSES

# SPRING 2009 CLASSES



## Classes

<b>CSIS 20</b>	COBOL Programming
<b>ESL 528</b>	Integrated Speaking/Listening I
<b>ITAL 8B</b>	Conversational Italian
<b>JPN 1B</b>	Elementary Japanese
<b>PE 79</b>	Indoor Racket Sports
<b>PE 80</b>	Ultimate Frisbee

CRN Type Room Instructor Hrs. Units Days Begin-End

### ACCOUNTING

#### ACCT 20 Financial Accounting

**Transferable:** CSU, UC; CAN:BUS2, BUS SEQ A

An introduction to accounting principles and concepts. The course includes the application of accounting theory to accumulate and summarize financial data. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Eligible for English 250, English 260 and Mathematics 233. Microsoft Excel or other computer spreadsheet knowledge.

40057	Lec	BU120	TBA	4.6	4.0	TR	1245-0250
40062	Lec	BU120	TBA	4.6	4.0	MW	1120-0125

#### ACCT 21 Managerial Accounting

**Transferable:** CSU, UC; CAN:BUS4, BUS SEQ A

This course covers internal uses of accounting information for managerial decision making. Includes coverage of managerial control methods, cost accounting, cost-volume-profit relationships, variable costing, budgeting, and other related topics. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Accounting 20. Microsoft Excel or other computer spreadsheet knowledge.

40058	Lec	BU120	TBA	4.6	4.0	TR	0300-0505
40069	Lec	BU120	TBA	4.6	4.0	MW	0900-1105

#### ACCT 103 General Office Accounting

**Transferable:** CSU

This course is designed to prepare students for entry-level office accounting positions. Emphasis is on practical accounting applications. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Eligible for Mathematics 205.

40032	L/L	BU120	College A	3.3	2.0	F	0900-1205
ROP class.							

#### ACCT 105 Payroll Accounting

**Transferable:** CSU

An introduction to the calculating, journalizing, paying and reporting of employee earnings, employee withholding and employer payroll tax expenses. The course emphasizes procedures which conform to federal and state legal requirements. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Eligible for Mathematics 205, completion of Accounting 101.

40853	Lec	MHG5	TBA	3.3	2.0	W	0600-0905
02/25/09 - 05/13/09 Above class meets at Morgan Hill Community site. ROP class.							

CRN Type Room Instructor Hrs. Units Days Begin-End

#### ACCT 111 Introduction to Income Tax

**Transferable:** CSU

A study of theory, philosophy, and principles of income tax law and procedures for computing the tax liability. It includes practice in solving typical individual tax problems. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Eligible for English 250, English 260 and Mathematics 205.

40909	Lec	PB7	TBA	3.3	3.0	R	0600-0905
ROP class.							

#### ACCT 120 Computerized Accounting - QuickBooks

**Transferable:** CSU

An introduction to computer-assisted accounting. Hands-on use of a microcomputer menu-driven accounting package to do general ledger, sales journal, cash receipts journal, cash payments journal, purchases journal, payroll, receivables, payables and related financial reports. This course has the option of a letter grade or pass/no pass. Repeatable whenever a new software package is adopted. This course is also listed as CSIS 120. **ADVISORY:** CSIS 1 or CSIS 2 or the equivalent computer experience. ACCT 20 or ACCT 101 or ACCT 103 or ACCT 105 or the equivalent accounting experience.

40052	L/L	HOL3	College A	3.3	2.0	F	0530-0835
	ARR		TBA	1.0			
Above class meets at the Hollister Briggs site. ROP class.							

40059	L/L	MHG8	Brown R	3.3	2.0	T	0630-0935
	ARR		TBA	1.0			
Above class meets at Morgan Hill Community site.							

#### ACCT 121 Spreadsheet - MS Excel

**Transferable:** CSU

Introduction to the computer spreadsheet software. A hands-on approach to learning terms, commands, and applications of a spreadsheet program. This course will help prepare students for taking the Excel MOUS (Microsoft Office User Specialist) exams. This course has the option of a letter grade or pass/no pass. May be repeated once for credit when the software changes. Also listed as CSIS 121. **ADVISORY:** CSIS 1 or CSIS 2 or equivalent computer experience.

40549	Lec	MHG5	Mendez F	3.3	2.0	F	0900-1205
02/27/09 - 05/15/09 Above class meets at Morgan Hill Community site.							

40846	Lec	HOL3	Bryson M	4.6	2.0	MW	1120-0125
03/25/09 - 05/18/09 Above class meets at the Hollister Briggs site.							

40886	Lec	HOL3	Mendez F	3.3	2.0	W	0600-0905
02/25/09 - 05/13/09 Above class meets at the Hollister Briggs site. ROP class.							

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**ACCT 190 Occupational Work Experience/Accounting**

Transferable: CSU

College credit for learning experience obtained on the job in accordance with a training plan developed cooperatively between the employer, college and student. 75 hours per semester per unit or 60 hours per semester for unpaid experience. This is a pass/no pass course. May be taken for a maximum of 16 work experience units. REQUIRED: Declared vocational major. Concurrent enrollment in seven or more units (including CWE units, except for summer school. For summer school, enrollment in one other class is required). Minimum 2.00 G.P.A.

Mandatory course orientation for the following classes will be conducted Tuesday evening, February 17 from 5:30-6:30 pm in North/South Lounge, Wednesday, February 18 from 4:30-5:30 PM in North/South Lounge or Thursday, February 19 from 8 - 9 AM in North/South Lounge. Students need to attend one of the three meetings. Please contact Susan Sweeney, CWE Coordinator at (408) 848-4813 for more information.


40983	Wrk Ex	LI101A	Sweeney S	1.0			
40984	Wrk Ex	LI101A	Sweeney S	2.0			
40985	Wrk Ex	LI101A	Sweeney S	3.0			
40986	Wrk Ex	LI101A	Sweeney S	1.0			

**Acting: see Theatre Arts****ALLIED HEALTH****AH 3 The Person in the Life Cycle**


Transferable: CSU, UC; CSU-GE:E2; GAV-GE:E2, F

Interaction of social, emotional, intellectual, and physical attributes related to the development and realization of human potential across the life span. PREREQUISITE: Eligible for English 250 and English 260.

40725	Lec	LS106	Logan C	3.3	3.0	R	1250-0355
40731	Online		Bedell K	3.0			

 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

40739	Online		Bedell K	3.0			

 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.


40729	Lec	LS106	Dufresne A	3.3	3.0	R	0400-0705
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**AH 11 Nutrition**

Transferable: CSU, UC; CSU-GE:E2; GAV-GE:E2, F; CAN:FCS2

This course is designed to meet the needs of the Allied Health student and the general education student alike. The major aim of this course is to help the student acquire relevant information about nutrition which they can use professionally and/or personally. The course will cover the practical aspects of normal nutrition, ways to promote sound eating habits throughout the life cycle, and physiological contribution nutrients make to body structure and function. This course is also listed as BIO 11. PREREQUISITE: Eligible for English 250 and English 260. ADVISORY: Chemistry 30A and Mathematics 205.

40743	Online		Akrop M	3.0			
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 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

40778	Lec	LS106	Akrop M	3.3	3.0	T	1250-0355
40789	Lec	LS106	Akrop M	3.3	3.0	T	0400-0705

**AH 16 Intravenous Therapy/Blood Withdrawal**

Transferable: CSU

Theoretical applications and clinical experience to safely administer intravenous therapy. Principles and practices in intravenous therapy. (Approved by the Board of Vocational Nursing for certification in IV Therapy and Blood Withdrawal.) Approved for 36 hours of continuing education credit. (BRN #00892) PREREQUISITE: Successful completion of Allied Health 64, Allied Health 44, (with a grade of C or better) or equivalent. \$150.00 course materials fee, payable at registration.

40799	Lec	HOB114	Stubblefield L	28.0	2.0	MTWR	0900-0400
							06/01/09 - 06/11/09

# Certificate of Proficiency

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Content includes general ledger, sales journal, cash receipts journal, cash payments journal, purchases journal, payroll, receivables, payables and related financial reports.

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**AH 23 Independent Study**

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40803	Ind	HOB104	Bedell K	1.0			
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**AH 32 Basic Cardiac Life Support**

Transferable: CSU

Course designed to teach students skills in adult, child and infant cardiopulmonary resuscitation. Specifically designed for health professionals. Successful completion will result in certification by the American Heart Association or American Red Cross. This is a pass/no pass course. May be repeated up to three times for credit. \$12 course material fee. Additional \$3.00 due upon completion for certification card.

40810	Lec	HOB114	Logan C	18.0	1.0	US	0800-0500
							02/07/09 - 02/08/09
40813	Lec	HOB114	Logan C	18.0	1.0	FS	0800-0500
							02/27/09 - 02/28/09
40818	Lec	HOB114	Logan C	18.0	1.0	US	0800-0500
							03/21/09 - 03/22/09

**AH 44 Compensatory Nursing Practice**

Transferable: CSU

Concepts and principles of the nursing process applied to preventive, remedial, supportive, rehabilitative and teaching aspects in meeting the health needs of the patient requiring compensatory nursing interventions. Incorporates nursing concepts and experiences with all age groups, including senior adults. PREREQUISITE: Successful completion of Allied Health 43 and an active valid, unrestricted California LVN license. \$100 course material fee, payable at registration.

40838	L/L	HOB102	Bedell K	16.0		MT	0210-1000
	L/L	HOB102	Turner S	6.0	10.0	WR	1010-0100

**AH 62 Medical-Surgical Nursing**

Transferable: CSU

Course is designed to provide both theoretical and clinical experience in the care of adult, medical-surgical clients. This course will further refine basic nursing skills and introduce more complicated nursing situations. Content includes pre-operative and post-operative care of the client with pain, cancer, and care of the client with disorders of the musculoskeletal, integumentary, gastrointestinal, and respiratory systems. Related pharmacology is included. PREREQUISITE: Successful completion of Allied Health 61 with a grade of C or better or equivalent. Equivalency determined by written and performance exams. \$100 course material fee, payable at registration.

40840	L/L	HOB102	Bedell K	15.6	11.0	MT	0630-0200
	L/L	HOB102	Amaro D	6.0		WR	0710-1000

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**AH 64 Medical-Surgical/Pediatric Nursing**

Transferable: CSU

Course contains two components to provide theoretical and clinical experience in medical surgical and pediatric nursing. Content includes care of clients with disorders of the endocrine and neurosensory systems, mental illness, emergency nursing and care of the child, including preventive measures and health teaching. A leadership component is included to prepare the student for the realistic work assignment of the licensed vocational nurse. Related pharmacology is included. **PREREQUISITE:** Successful completion of AH 61, 62, and 63 with a grade of C or better or equivalent. Equivalency determined by written and performance exams. \$100 course material fee, payable at registration.

40844	L/L	HOB102	Amaro D	15.6	11.0	MT	0630-0200
	L/L	HOB102	Bedell K	15.6		MT	0200-0930
	L/L	HOB102	Amaro D	6.0		WR	0110-0400

**AH 140 Online Health Research**

Transferable: CSU

A beginning course on how to find reliable, current health-related information, using the Internet and other electronic resources. This course is also listed as LIB 140.

40539	Online		Meador S	2.0			
	03/19/09 - 05/20/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <a href="http://www.gavilan.edu/disted">http://www.gavilan.edu/disted</a> , and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.						

**AH 171 Advanced Clinical Medical Assisting**

Transferable: CSU

Course provides instruction and clinical experience in advanced concepts of clinical medical assisting including specialty procedures and treatments. **PREREQUISITE:** AH 170 with a grade of C or better or equivalent. Equivalency determined by written and performance exams.

40841	L/L	HOB114	Barker B	8.0	6.0	WR	1250-0450
	ARR	HOB114	Barker B				
	ROP class.						

**AH 180 Fundamentals of Nursing--Convalescent**

Transferable: CSU

A course to provide a basic introduction to patient care in the convalescent setting. Emphasizes principles, understanding and skills necessary to perform basic nursing procedures safely and effectively. Includes introduction to health care, planning, safety, infection control, personal care, basic procedures, rehabilitation, nutrition and clients' rights and needs. At the completion of this course students will qualify for state certification as a nursing assistant. **PREREQUISITE:** Eligible for English 250 and English 260. Clearance from the Department of Health Services (Form HS283), fingerprint card, and health clearance required prior to clinical placement. Health and fingerprint clearance required prior to clinical placement. Uniform, shoes, watch, and stethoscope required. Clinical in Morgan Hill or Hollister, as assigned.

40832	L/L	HOB114	Machado M	6.0	8.0	MT	0900-1200
	L/L	HOB114	TBA	7.0		W	0630-0130
	ROP class.						
40833	L/L	HOB114	Machado M	6.0	8.0	MT	0900-1200
	L/L		TBA	7.0		R	0630-0130
	ROP class.						

**AH 190 Occupational Work Experience/Allied Health**

Transferable: CSU

College credit for learning experience obtained on the job in accordance with a training plan developed cooperatively between the employer, college and student. 75 hours per semester per unit or 60 hours per semester for unpaid experience. This is a pass/no pass course. May be taken for a maximum of 16 work experience units. **REQUIRED:** Declared vocational major. Concurrent enrollment in seven or more units (including CWE units, except for summer school. For summer school, enrollment in one other class is required). Minimum 2.00 G.P.A. Please contact the Allied Health Department at (408) 848-4883 for more information.

40834	Wrk Ex	HOB114	Bedell K	1.0			
40835	Wrk Ex	HOB114	Bedell K	2.0			
40836	Wrk Ex	HOB114	Bedell K	3.0			
40837	Wrk Ex	HOB114	Bedell K	4.0			

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**AH 191A Workplace Skills**

Transferable: CSU

Workplace Skills teaches skills vital to workplace success. The topic for 191A is Interpersonal Communication. Need not be taken in sequence. This is a pass/no pass course.

41034	Lec	BU110	TBA		1.0		
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**ADMINISTRATION OF JUSTICE****AJ 6 Introduction to Conflict Resolution**

Transferable: CSU; CSU-GE:D7; GAV-GE:D2

Introduction to Conflict Resolution introduces students to conflict resolution and mediation. Integrating theory and practice, students will assess core concepts about the causes and resolution of conflict, and will practice communication skills for conflict resolution. Students will examine how ethnicity, gender, and class affect power in conflict situations. They will be able to formulate appropriate conflict resolution strategies, and will develop and practice various basic co-mediation skills. This course has the option of a letter grade or pass/no pass. This course is also listed as POLS 6 and PSYC 6 and CMUN 6. **ADVISORY:** English 250 and English 260.

40972	Lec	SS110	Halper L	3.2	3.0	TR	1250-0210
	This service learning course section involves community work						

**AJ 10 Introduction to the Administration of Justice**

Transferable: CSU, UC; CAN:AJ2

The history and philosophy of justice as it evolved throughout the world; in-depth study of the American system and various sub-systems; roles and role expectations of criminal justice agents in their interrelationships in society; concepts of crime causations, punishments and rehabilitation; ethics, education and training for professionalism in the social system. **ADVISORY:** Eligible for English 250 and English 260.

40080	Lec	BU118	Smith S	3.2	3.0	MW	1120-1240
41076	Lec	MHG4	Smith S	3.2	3.0	R	0250-0555
	Above class meets at Morgan Hill Community site.						

**AJ 12 Criminal Procedures**

Transferable: CSU

Legal processes from pre-arrest, arrest through trial, sentencing and correctional procedures; a review of the history of case and common law; conceptual interpretations of law as reflected in court decisions; a study of case law methodology and case research as the decisions impact upon the procedures of the justice system. **ADVISORY:** Eligible for English 250 and English 260.

40082	Lec	BU118	Smith S	3.2	3.0	MW	0230-0350
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**AJ 14 Criminal Law**

Transferable: CSU, UC; CAN:AJ4

Historical development, philosophy of law and constitutional provisions; definitions, classifications of crime, and their applications to the system of administration of justice; legal research, review of case law, methodology, and concepts of law as a social force. Explores crimes against persons, property, and the state. **ADVISORY:** Eligible for English 250 and English 260.

40083	Lec	BU118	Smith S	3.2	3.0	MW	0945-1105
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**AJ 16 Introduction to Evidence**

Transferable: CSU

Origin, development, philosophy and constitutional basis of evidence; constitutional and procedural considerations affecting arrest, search and seizure; kinds and degrees of evidence and rules governing admissibility; judicial decisions interpreting individual rights and case studies viewed from a conceptual level. **ADVISORY:** Eligible for English 250 and English 260.

40076	Lec	BU120	Campos E	3.2	3.0	TR	0945-1105
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**AJ 18 Community and Human Relations**

Transferable: CSU, UC

The relationship of criminal justice agents and the community; causal and symptomatic aspects of community understanding; lack of cooperation and mistrust; study of behavioral causes; ways to develop and maintain amicable relationships. **ADVISORY:** Eligible for English 250 and English 260.

40088	Lec	MHG10	Jones W	3.3	3.0	M	0630-0935
	Above class meets at Morgan Hill Community site.						

**Classroom Locations: Refer to "How to Use This Schedule" on page 5.**

CRN Type Room Instructor Hrs. Units Days Begin-End

## AJ 19 Introduction to Investigation

Transferable: CSU

Fundamentals of investigation; techniques of crime scene search and recording; collection and preservation of physical evidence; modus operandi processes; sources of information; interview and interrogation, and follow-up investigation. ADVISORY: Eligible for English 250 and English 260.

40090	Lec	MHG3	Jones W	3.3	3.0	W	0630-0935
Above class meets at Morgan Hill Community site.							

## AJ 20 Juvenile Law and Procedure

Transferable: CSU

Techniques of handling juvenile offenders and victims; prevention and repression of delinquency; diagnosis and referral; organization of community resources. Juvenile law and juvenile court procedure. ADVISORY: Eligible for English 250 and English 260.

40078	Lec	BU120	Campos E	3.2	3.0	TR	1120-1240
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## AJ 21 Narcotics and Drug Abuse

Transferable: CSU

Designed to explore the Administration of Justice system and drug problems: drug identification, drug user recognition, drug effects, narcotic enforcement, drug prosecution, drug treatment, rehabilitation and education. ADVISORY: Eligible for English 250 and English 260.

40084	Lec	MHG4	Smith S	3.3	3.0	T	0250-0555
Above class meets at Morgan Hill Community site.							

## AJ 173 Fundamentals of Probation and Parole

Transferable: CSU

Theory and techniques of probation/parole supervision, including historical development with emphasis on recent programs, research, and development in the field. ADVISORY: Eligible for English 250 and English 260.

40071	Lec	MHG10	Pulido D	3.3	3.0	T	0630-0935
Above class meets at Morgan Hill Community site.							

## AJ 176 Criminal Street Gangs

Transferable: CSU

This course is designed to explore historical developments, origins, philosophy and current trends and activities in criminal street gangs within California; explore areas of violence, recruitment, drug use, graffiti and attire; emphasis placed on organization within gangs and racial backgrounds including types of solutions in the criminal justice system use to combat street gangs. ADVISORY: Eligible for English 250 and English 260.

40075	Lec	MHG11	Pulido D	3.3	3.0	R	0600-0905
Above class meets at Morgan Hill Community site.							

## AJ 190 Occupational Work Experience/Administration of Justice

Transferable: CSU

College credit for learning experience obtained on the job in accordance with a training plan developed cooperatively between the employer, college and student. 75 hours per semester per unit or 60 hours per semester for unpaid experience. This is a pass/no pass course. May be taken for a maximum of 16 work experience units. REQUIRED: Declared vocational major. Concurrent enrollment in seven or more units (including CWE units, except for summer school. For summer school, enrollment in one other class is required). Minimum 2.00 G.P.A.

Mandatory course orientation for the following classes will be conducted Tuesday evening, February 17 from 5:30-6:30 pm in North/South Lounge, Wednesday, February 18 from 4:30-5:30 PM in North/South Lounge or Thursday, February 19 from 8 - 9 AM in North/South Lounge. Students need to attend one of the three meetings. Please contact Susan Sweeney, CWE Coordinator at (408) 848-4813 for more information.

40965	Wrk Ex	LI101A	Sweeney S	1.0
40966	Wrk Ex	LI101A	Sweeney S	2.0
40967	Wrk Ex	LI101A	Sweeney S	1.0
40968	Wrk Ex	LI101A	Sweeney S	1.0

## REGISTER Online

Go to [www.gavilan.edu](http://www.gavilan.edu) and click on the Self-Service Banner icon.



Gavilan College in partnership with the County of Santa Clara offers public safety training for careers in Law Enforcement and Probation. Classes are held at the Harold Holden Justice Training Center in Morgan Hill.

For more information contact:

Linda Mirch  
Sr. Training & Staff Development Specialist  
Santa Clara County Probation Department  
(408) 435-2144

Clay Fontes  
Sr. Training Specialist  
Santa Clara County Sheriff's Office  
(408) 201-7643



Gavilan College has been providing quality Administration of Justice education and training for over 39 years. So, when you want to begin your career in Law Enforcement, you can go to the same place where thousands of Northern California law enforcement officers got their start!

Gavilan College is a member of the South Bay Regional Public Safety Training consortium. This consortium is funded by all colleges regionally to provide vocational specific training which may require special facilities, special training conditions or is presented outside of schedules of regular college classes.

Careers in:

Law Enforcement  
Probation Officer  
Corrections Officer  
Fire Technology  
Dispatcher  
Juvenile Hall Counselor



[www.gavilan.edu/aj](http://www.gavilan.edu/aj)  
or call (408) 270-6458

## Need a Book Loan?

With an ASB card you can apply for an ASB book loan (up to \$300) at the Financial Aid Office, room SC124.

Buy an ASB card at the Admissions & Records Office, room SC111.




CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**ANTHROPOLOGY****ANTH 1 Introduction to Physical Anthropology****Transferable:** CSU, UC; CSU-GE:B2, IGETC:5B; GAV-GE:B2; CAN:ANTH2


Explores and analyzes human biological, social and cultural development over the last several million years. The implications of evolutionary theory for the world today are considered. Principal topics are evolutionary theory, Mendelian and molecular genetics, the fossil record, primatology, the nature of human diversity, biocultural analysis of malnutrition, and the question of continuing evolution. ADVISORY: English 250, English 260 and Mathematics 205.

40005	Lec	SS210	Klein D	3.2	3.0	MW	1250-0210
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40035	Online		Klein D		3.0		
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 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

40038	Online		Klein D		3.0		
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 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

40039	Lec	HOL6	Etler D	3.3	3.0	W	0600-0905
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Above class meets at the Hollister Briggs site.

**ANTH 2 Introduction to Archaeology****Transferable:** CSU, UC; CSU-GE:D1, IGETC:4A; GAV-GE:D2

Introduction to history and development of the concepts and methods of anthropological archaeology, a survey of selected prehistoric cultures, and some training in archaeological survey methods, site recognition, recordation and preservation as well as cultural resource management. ADVISORY: Recommended English 250 and English 260.

40040	Lec	SS110	Etler D	3.2	3.0	MW	0230-0350
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**ANTH 3 Introduction to Cultural Anthropology****Transferable:** CSU, UC; CSU-GE:D1, IGETC:4A; GAV-GE:D2, F; CAN:ANTH4

The comparative study of human societies and cultures. Emphasis is placed on the analysis of small scale non-western societies. Specific topics include: the relationship between culture and power; ideas of progress and the nation-state; immigration, kinship, and identity; race and gender; inequality and structural violence; and cross-cultural analysis of religious, political and economic institutions. This course interrogates the relevance of anthropology for understanding the processes of development and globalization. Exploration of the above through ethnographic readings, class discussions, films, short papers and a final research paper based on original fieldwork in a local community. ADVISORY: Eligible for English 250 and English 260.

40042	Lec	SS205	TBA	3.2	3.0	TR	0945-1105
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40043	Lec	SS205	Klein D	3.2	3.0	MW	0230-0350
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This service learning course section involves community work

**ANTH 5 Magic/Witchcraft and Religion****Transferable:** CSU, UC; CSU-GE:D1, IGETC:4A; GAV-GE:D2

Explores and analyzes, from a cross-cultural and comparative perspective, religious traditions in diverse cultural contexts with particular focus on the effects of globalization on religious beliefs and practices. Cross-cultural analysis of the concepts of magic, witchcraft, and religion. Examination of connections among the concepts of race, nation, and religion. Exploration of the above through ethnographic readings, class discussions, films, short papers, and a final research paper based on original fieldwork in a local religious or spiritual community. ADVISORY: English 250 and English 260.

40044	Lec	SS205	TBA	3.2	3.0	TR	1120-1240
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**ANTH 9 Cultural Context of Childhood****Transferable:** CSU; CSU-GE:D7; GAV-GE:D2, F

This course examines cultural influences on child-rearing practices, family values, and human development. Perspectives from the social sciences will be used to explore what is common to all Homo sapiens and what is specific to the culture of the United States. Students will explore their personal assumptions and attitudes towards diversity, and practice implementing non-stereotypical, developmentally appropriate, anti-bias activities, interactions and environments in order to respond to and intervene against prejudice among children. This course is also listed as CD 7 and PSYC 7.

41009	Lec	MHG4	Bumgarner M	3.3	3.0	T	0600-0905
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Above class meets at Morgan Hill Community site.

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**ART****ART 1A Art History****Transferable:** CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1; CAN:ART2, ART SEQ A

A critical survey of the influences and development of painting, architecture, sculpture, and minor arts from pre-history to the Byzantine/Romanesque eras, including the art of primitive people. ADVISORY: Eligible for English 250 and English 260.

40601	Lec	MHG11	McGinnis R	3.3	3.0	W	0630-0935
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Above class meets at Morgan Hill Community site.

**ART 1B Art History****Transferable:** CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1; CAN:ART4, ART SEQ A

The history of western painting, sculpture, architecture and minor arts from the Romanesque, the Gothic and Renaissance eras to the present. ADVISORY: Eligible for English 250 and English 260.

40602	Lec	LS106	Hulin P	3.2	3.0	MW	1120-1240
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40603	Lec	HOL6	Martinez E	3.3	3.0	T	0600-0905
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Above class meets at the Hollister Briggs site.

**ART 2A Two-Dimensional Design****Transferable:** CSU, UC; CSU-GE:C1; GAV-GE:C1; CAN:ART14

An introduction to the basic elements and principles of two-dimensional design. Lettering and graphics applications of design are included. Traditional and experimental materials and techniques are applied to a variety of individual projects and exercises.

40604	L/L	PB7	Thomas B	6.6	3.0	TR	0810-1115
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**ART 3A Drawing and Composition****Transferable:** CSU, UC; CSU-GE:C1; GAV-GE:C1; CAN:ART8

A course that can teach you how to draw. Students learn basic drawing skills through the exploration of a variety of drawing materials such as pencil, inks, charcoal and pastels; processes include doodling, gesture and schematic drawing.

40605	L/L	PB8	Rosette A	6.6	3.0	TR	0810-1115
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40606	L/L	PB8	Adkins J	6.6	3.0	MW	0230-0535
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**ART 3B Drawing and Composition****Transferable:** CSU, UC; GAV-GE:C1

Drawing in pencil, ink, pastels and variety of experimental materials and processes. Cultural awareness and historical foundations are integrated with classroom explorations of expressive drawing. Students develop a variety of drawing approaches and a greater understanding of personal expression. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. ADVISORY: Art 2A or 3A.


40607	L/L	PB8	Rosette A	6.6	3.0	TR	1120-0225
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**ART 6 Art Appreciation****Transferable:** CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1

An illustrated lecture course that surveys and introduces the visual arts from historical to contemporary times, and teaches students the basic concepts of seeing and appreciating art. ADVISORY: English 250 and English 260.

40608	Lec	PB7	Edberg J	3.2	3.0	MW	1120-1240
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40609	Online		Edberg J		3.0		
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 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

**What is a CRN?**

CRN stands for Course Reference Number. This is the number (used to be called section) that you will use to register for your classes.

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**ART 8A Beginning Photography from Analog to Digital****Transferable:** CSU, UC; CSU-GE:C1; GAV-GE:C1; CAN:ART18

A beginning photography course focused on the technical and historical aspects of photography from analog to digital. This course includes the development of personal artistic expression and visual perception through the use of various photographic medium. The course will include lectures and discussions about composition and content, analog and digital camera use, lighting and exposure, various photographic processes, and photographic presentation techniques. Alternative methods, mixed media and experimental forms of photography will also be discussed. Students will be required to provide their own camera, and film.

40612	Lec	PB7	Edberg J	6.6	3.0	TR	1120-0225
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**ART 10A Cultural History of Ceramics****Transferable:** CSU, UC; CSU-GE:C1; GAV-GE:C1, F; CAN:ART6

An introduction to the historical developments and cultural influences of ceramic art. Development of a personal expression is realized through the combination of historical elements, observation and actual creations in clay.

40613	L/L	PB9	Rekedal J	5.4	3.0	MW	0845-1110
40614	L/L	PB9	Gonzales K	5.4	3.0	TR	1120-0145
40615	L/L	PB9	Gonzales K	5.4	3.0	TR	0600-0825

**ART 10B Ceramics****Transferable:** CSU, UC; GAV-GE:C1

Emphasis on development of wheel throwing and advanced ceramic techniques. Glaze testing, clay body development, kiln stacking and firing are introduced. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. ADVISORY: Art 10A

40616	L/L	PB9	Rekedal J	6.6	3.0	MW	1120-0225
40617	L/L	PB9	Gonzales K	6.6	3.0	TR	0600-0905

**ART 11 Creativity/Imagination and Innovation****Transferable:** CSU; CSU-GE:C2; GAV-GE:C2, F

This course is designed to explore the variety of ways in which humans demonstrate their creative, imaginative and innovative abilities. This course will examine the creative process, visual literacy, the development of creative and imaginative performance and theories pertaining to insight, inspiration, intuition, originality and genius. This class draws on materials from a variety of sources including, biographies, intellectual histories, psychological studies, and educational research. Studies will include ideas and beliefs about creativity from a diverse range of disciplines and cultures. Students will be encouraged to explore and express their own creativity. ADVISORY: English 250 and English 260.

40618	Lec	PB8	Juncker A	3.2	3.0	MW	1120-1240
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**ART 12A Sculpture****Transferable:** CSU, UC; GAV-GE:C1; CAN:ART12

An introduction to expressive and technical sculptural processes of selected media such as clay, plaster and wood. May be repeated once for credit. This course has the option of a letter grade or pass/no pass.

40619	L/L	PB9	Hulin P	4.3	2.0	F	0900-0105
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**ART 12B Sculpture****Transferable:** CSU, UC; GAV-GE:C1

Continued sculptural development of form and technique using a variety of selected media such as welded and cast metal, ceramics and wood. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. ADVISORY: Art 12A

40620	L/L	PB9	Hulin P	4.3	2.0	F	0900-0105
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**ART 14 Beginning Mural Painting****Transferable:** CSU, UC; CSU-GE:C1; GAV-GE:C1

Studio practice in the design, methods and materials of mural painting through the production of individual and collaborative murals. The course will also provide a historical survey of mural painting, from pre-historic cave painting to contemporary urban murals, with particular focus on the muralists of Mexico. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

40621	L/L	PB8	Rosette A	4.3	3.0	F	0900-0105
	ARR		TBA	2.0			

This service learning course section involves community work

**ART 10A/B CERAMICS**

Get Your Groove On

Learn How to Throw Pots Like me,  
The World's Greatest Potter!

George Ohr

AKA: Mad Potter of Biloxi

Art 10A	# 40613	MW	8:45-11:10 am	Art 10B	# 40616	MW	11:20am-2:25pm
	# 40614	TTh	11:20am-1:45pm		# 40617	TTh	6:00-9:05pm
	# 40615	TTh	6:00-8:25 pm				

**GET INVOLVED!**

Help paint murals in your own community!

**ART 14 Beginning Mural Painting**

This class offers studio practice in the design, methods and production of individual and collaborative murals and a historical survey of mural painting.

Satisfies CSU General Education (Area C-1) and the ARTS Gavilan College graduation requirement (AREA C-1)

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**ART 15A Beginning Painting: Form and Composition****Transferable:** CSU, UC; GAV-GE:C1

This is an introductory painting course. Students will study traditional, contemporary and experimental painting techniques using acrylics and/or oils as the primary media. Emphasis will be placed on foundational concepts and approaches including color, form and composition. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. ADVISORY: Art 2A or 3A, or portfolio review of student's work.

40622	L/L	PB8	Webster E	6.6	3.0	MW	0810-1115
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**ART 15B Beginning Painting: Imagination and Expression****Transferable:** CSU, UC; GAV-GE:C1

This is an introductory painting course. Students will study traditional, contemporary and experimental painting techniques and media. Social, cultural and historical awareness are integrated with classroom explorations of expressive painting. Students develop a variety of painting approaches and a greater understanding of personal expression. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. ADVISORY: Art 2A or Art 3A or Portfolio Review

40623	L/L	PB8	Webster E	6.6	3.0	MW	0810-1115
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CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**ART 21 Ancient Americas: A History through Art**

Transferable: CSU, UC; CSU-GE:C1, C2, IGETC:3A; GAV-GE:C2, F

A critical survey of history through the arts of pre-Columbian natives of North, Central and South America. The course will cover major societies and events from the appearance of major civilizations through the initial colonization efforts of European nations. Due to the distinct history of the Americas, this course uses the arts - architecture, sculpture, ceramics and painting, among others - of ancient societies as a primary source material. This course has the option of a letter grade or pass/no pass. This course is also listed as HIST 21. ADVISORY: Eligible for English 250.

40624	Lec	SS214	Martinez E	3.3	3.0	M	0600-0905
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**ART 22 Field Work and Service**

Transferable: CSU

Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. REQUIRED: Learning contracts must be filled out and signed by the student and the supervising instructor.

40625	Fld Ex	PB9	Gonzales K		.5		
40627	Fld Ex	PB7	Edberg J		1.0		
40628	Fld Ex	PB9	Rekedal J		1.0		

**ART 23 Independent Study**

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40629	Ind	PB9	Gonzales K		1.0		
40630	Ind	PB7	Edberg J		1.0		
40631	Ind	PB7	Edberg J		2.0		
40633	Ind	PB9	Rekedal J		1.0		
40634	Ind	PB9	Rekedal J		2.0		
40636	Ind	PB9	Allen F		1.0		
40637	Ind	PB8A	Rosette A		1.0		
40639	Ind	PB8A	Rosette A		2.0		

**ART 25A Art Methods**

Transferable: CSU; CSU-GE:C1; GAV-GE:C1

Art methods and learning theory for those planning to work with preschool, elementary and secondary school students. Includes art therapy as well as gifted and special learner projects. Two dimensional work in printing, drawing, collage. Also listed as CD 25A.

40640	L/L	PB7	Webster E	4.3	3.0	F	0900-0105
	ARR		TBA	2.0			

40641	L/L	HOL1	McGinnis R	4.3	3.0	F	0400-0805
	ARR		TBA	2.0			

Above class meets at the Hollister Briggs site.

**ART 25B Art Methods**

Transferable: CSU; GAV-GE:C1

Art methods, creativity and learning theory for those planning to work with preschool, elementary, and secondary school students. Includes art therapy as well as gifted and special learner projects. Three dimensional work in sculpture, bas relief, mobiles, paper mache', plaster, and various 3-D materials. Also listed as CD 25B.

40642	L/L	HOL1	McGinnis R	4.3	3.0	F	0400-0805
	ARR		TBA	2.0			

Above class meets at the Hollister Briggs site.

40920	L/L	PB7	Webster E	4.3	3.0	F	0900-0105
	ARR		TBA	2.0			

**ART 40 Art Gallery Assistance**

Transferable: CSU; GAV-GE:C1

Individualized course in art gallery exhibition techniques and procedures. Students assist in design, installation, publicity, cataloguing and removal of exhibitions in the college gallery. May be taken until 4 units are accrued.

40643	Fld Ex	PB8A	Rosette A		1.0		
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CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**ART 74 Advanced Photoshop**

Transferable: CSU; GAV-GE:C1

This course is for the PhotoShop-experienced student and explores PhotoShop's advanced features in depth. Students work on projects, which challenge their creativity and technical ability, and will be encouraged to develop complex projects for the web and for the printed page. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. This course is also listed as CSIS 74 and DM 74. ADVISORY: CSIS 75 PhotoShop I

40151	Lec	MHG5	Grzan R	3.3	3.0	R	0600-0905
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Above class meets at Morgan Hill Community site.

40911	Lec	LI128	Beede R	3.2	3.0	MW	0945-1105
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**ART 75 PhotoShop I**

Transferable: CSU; GAV-GE:C1

This course is based on the software Adobe PhotoShop. Students learn to scan photographs and manipulate them using PhotoShop tool box and special effects filters. They will learn to color correct photos; mask image using channels; create duotone, tritone, and quadtone images; prepare photos for use in printing and on the web. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: CSIS 124 (Windows Fundamentals), CSIS 2L

40175	L/L	MHG5	Grzan R	3.3	3.0	T	0600-0905
	ARR		TBA	2.0			

Above class meets at Morgan Hill Community site.

40898	L/L	LI128	Powers K	3.3	3.0	M	0330-0635
	ARR		TBA	2.0			

**ART 76 Digital Illustration**

Transferable: CSU; GAV-GE:C1

Illustration techniques using computer Bezier curve-based illustration software tools to do diagrams and graphics for use in art, desktop publishing, web graphics, multimedia, and computer presentations. This basic Illustrator course is focused on the technical and historical aspects of digital design and illustration as well as the development of personal artistic expression and visual perception through the use of the digital illustration medium. The course will include lectures and discussions about color, composition and content, computer and illustration program use, printing and presentation techniques. This course has the option of a letter grade or pass/no pass. This course is also listed as CSIS 76 and DM 76. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.

40939	L/L	LI128	TBA	3.0	3.0	R	0230-0530
	ARR		TBA	2.0			

**ART 77 Introduction to Digital Media**

Transferable: CSU, UC; GAV-GE:C1

An introduction to the field of digital media, including history, social impact, concepts, career options and industry trends. Applying learned visual and aural design principles, students will explore the use of computer-based tools in the design and production of digital media by creating and editing digital images, sounds, video, animation and text. A comprehensive term project for publication on the web or CD ROM will be required. This course is also listed as CSIS 77 and DM 77. This course has the option of a letter grade or pass/no pass. May be repeated twice for credit. ADVISORY: CSIS 124, CSIS 1, CSIS 2.2L, CSIS 3, or familiarity using the Macintosh or Windows operating systems.

40874	L/L	LI128	Mullins A	3.3	3.0	T	0600-0905
	ARR		TBA	2.0			

40918	L/L	LI128	Beede R	3.2	3.0	TR	1120-1240
	ARR		TBA	2.0			

**ART 80 Digital Photography**

Transferable: CSU, UC; GAV-GE:C1

The study of digital photography from digital camera to the computer-based printer or digital media. Artistic, theoretical, and technical aspects will be considered. Topics include information about types and purchasing of digital cameras; theory, mechanics, and art of digital imagery; digital darkroom; eccentricities of digital photo taking; stitching photos for virtual reality; and preparing digital images for print, World Wide Web and other digital media. This course has the option of a letter grade or pass/no pass. This course is also listed as DM 80 and CSIS 80. ADVISORY: CSIS 1 or CSIS 2/2L or ART 8A or equivalent computer experience.

40645	L/L	LI128	Edberg J	5.4	3.0	MW	1250-0315
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**Classroom Locations: Refer to "How to Use This Schedule" on page 5.**

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**ART 85 Web Design I: Dreamweaver**

Transferable: CSU; GAV-GE:C1

Basic and intermediate principles of designing Web pages/sites using the Dreamweaver web design software and HTML. Emphasis will be on good design and the use of tables, frames, forms, rollovers, DHTML, XHTML, behaviors, and CSS. Also includes site maintenance and the integration of multimedia components such as graphics, sound, animation, and video. This course is for the content person to design, develop, and maintain effective Web sites. This course is also listed as CSIS 85 and DM 85. This course has the option of a letter grade or pass/no pass. May be repeated twice for credit. ADVISORY: CSIS 6 or basic knowledge of HTML.

40142	Lec	BU111	Conrey J	3.0	2.0	W	1120-0210
							02/18/09 - 05/13/09
40891	Lec	HOL3	TBA	3.3	2.0	M	0230-0535
							02/23/09 - 05/11/09 Above class meets at the Hollister Briggs site.

**ART 108 Digital Media Lab**

Transferable: CSU; GAV-GE:C1

Supervised practice and individualized computer assisted learning of software applications and techniques commonly found in the design and production of digital media (e.g., digital art and imaging, digital photography, digital print, digital audio/video, web design/authoring, DVD/CD ROMs, animation). Supplements lecture courses. Open entry/exit, so may be added at anytime during the semester. This is a pass/no pass course. May be repeated three times for credit. Also listed as DM 108 and CSIS 108. ADVISORY: CSIS 1 or CSIS 2/2L or equivalent computer experience.

40901	Lab	LI128	TBA		.5		
40937	Lab	LI128	TBA		1.0		

**ART 117 Visual Effects-Motion Graphics**

Transferable: CSU, UC; GAV-GE:C1

Study of the design of visual effects and motion graphics used in digital video, film, web, multimedia, and interactive games. Includes video/graphics compositing techniques, 2D animation, basic 3D animation, and effects commonly done in digital post-production. Software such as Adobe After Effects and Apple's Motion and Shake will be used. May be repeated 3 times for credit. This course has the option of a letter grade or pass/no pass. This course is also listed as CSIS 117 and DM 117. ADVISORY: DM/ART/CSIS 113 or DM/ART/CSIS 140 or DM/ART/CSIS 77 or THEA 17A or basic knowledge of digital video/film editing.

40915	L/L	LI128	Beede R	3.2	3.0	TR	0945-1105
	ARR		TBA	2.0			

**ART 140 Basic Digital Film/Video Production**

Transferable: CSU, UC; GAV-GE:C1

An on-line self-paced course covering the basics of film/video production and post production (editing) using "easy to use" computer software such as Apple's iMovie. Beneficial for students who are producing a video/film project as a requirement for another college course, extra skills development, or for self interest. Completion of the associated class or personal project in DVD format using either personal video equipment or the equipment in the Digital Media Studio is required. May be repeated twice for credit. This course has the option of a letter grade or pass/no pass. This course is also listed as DM 140 and CSIS 140.

40192	Online		Beede R		1.0		
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This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

**ART 190 Occupational Work Experience/Commercial Art**

Transferable: CSU; GAV-GE:C1

The application of learned theory, knowledge, and skills to a practical job setting related to the student's educational/occupational goal. Employment must be directly related to the student's college educational/occupational goal. Periodic interviews of the students and employers or their representatives will be required. Each student shall be assisted in the development of individualized performance objectives, toward which the learning experience shall be directed. REQUIRED: Enrollment in a minimum of seven (7) units, including Cooperative Work Experience, during regular semesters; enrollment in at least one other class in summer session.

Mandatory course orientation for the following classes will be conducted Tuesday, February 17 from 5:30-6:30 pm in N/S Lounge, Wednesday, Feb. 18 from 4:30-5:30 PM in N/S Lounge or Thursday, Feb. 19 from 8 - 9 AM in North/South Lounge. Students need to attend one of the three meetings. Please contact Susan Sweeney, CWE Coordinator at (408) 848-4813 for more information.

40978	Wrk Ex	LI101A	Sweeney S	2.0			
40979	Wrk Ex	LI101A	Sweeney S	2.0			
40980	Wrk Ex	LI101A	Sweeney S	3.0			
40981	Wrk Ex	LI101A	Sweeney S	4.0			

**ART 21****Ancient America:  
A History Through Art**

Also listed as History 21

ART 21 Satisfies the CSU Humanities requirement (AREA C-2) and the UC/CSU ARTS requirement under the IGETC pattern.

**Join  
the  
Concert  
Choir!****MUS 13**

CRN 40740

Tuesdays 6:00 - 9:05 pm  
with Phil Robb

Meets at Gilroy High School



CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**ASTRONOMY****ASTR 1 Introduction to General Astronomy**

Transferable: CSU, UC; CSU-GE:B1, IGETC:5A; GAV-GE:B1

An introduction to the realm of astronomy and space science. Topics to be covered include the historical development of astronomy, the physics of gravitation and radiation, the solar system, stellar astronomy, galactic and extragalactic astronomy, and cosmology. ADVISORY: Mathematics 205 and eligible for English 250 and English 260.

40158	Lec	LS101	Bumgarner J	3.3	3.0	T	0230-0535
40159	Lec	CH105	Snyder J	3.3	3.0	W	0600-0905
40160	Lec	MHG3	Bumgarner J	3.3	3.0	T	0630-0935
			Above class meets at Morgan Hill Community site.				

**Athletics: see Physical Education (PE)**  
**Beauty School: see Cosmetology**

Check out class offerings at our  
**Morgan Hill and Hollister** sites.

Morgan Hill: See pages 36-37

Hollister: See pages 38-39

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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## AVIATION MAINTENANCE TECHNOLOGY

*Classes begin early: Check start dates below.*

## AVIATION FLIGHT TECHNOLOGY

### AFT 134 Aviation Flight Technology

Transferable: CSU

This course includes all aerodynamics, navigation, regulations, airport and airspace requirements, meteorology, and emergency procedures necessary to qualify for a private pilot certificate. ADVISORY: Completion of English 250 and English 260.

40678	Lec	BU117	Jackson C	3.3	3.0	T	0600-0905
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## AVIATION MAINTENANCE TECHNOLOGY

### AMT 101 General Aircraft Technology

Transferable: CSU

This course will provide the student with a thorough understanding of the use of maintenance publications, maintenance forms and records with emphasis on A & P mechanic privileges and limitations. Basic electricity for aircraft from Ohm's Law through transistor theory will be taught as well as ground operation and servicing of aircraft. ADVISORY: Mathematics 205 Meets at Gavilan College Aviation Department, 490 Skyline Drive, Hollister Airport, Hollister. Basic hand tools required. Details at the first class meeting.

40696	L/L	AV102	Connal D	14.0	7.5	MTWRF	0800-1030
01/15/09 - 05/22/09 Above class meets at the Hollister Airport.							

### AMT 111 Airframe Structures

Transferable: CSU

Aircraft wood, fiberglass construction, fabric covering, testing and repair, aircraft inspection, painting techniques and procedures. Also the study of basic hydraulic systems of anti-skid systems, pneumatic, fixed landing and retractable landing gear systems. Basic aircraft systems familiarization along with advanced laboratory projects from topics covered in AMT 110 are a part of this course. Meets at Gavilan College Aviation Department, 490 Skyline Drive, Hollister Airport, Hollister. Basic hand tools required. Details at the first class meeting.

40697	L/L	AV102	Hall C	25.0	13.5	MTWRF	1030-0330
01/15/09 - 05/22/09 Above class meets at the Hollister Airport.							

### AMT 121 Aviation Powerplant Systems Technology

Transferable: CSU

The theory of operation, maintenance, repair, and trouble-shooting procedures of powerplant systems and their relationship to the total powerplant package. To include lubrication, electrical, instrument, fuel metering, fire protection, starting, control systems, and the aerodynamics, theory and maintenance of propellers and their control systems. ADVISORY: Successful completion of AMT 120. Meets at Gavilan College Aviation Department, 490 Skyline Drive, Hollister Airport, Hollister. Basic hand tools required. Details at the first class meeting.

40699	L/L	AV102	Flippen T	28.0	14.0	TWRF	0830-0330
01/15/09 - 05/22/09 Above class meets at the Hollister Airport.							

### AMT 123 Independent Study

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean. Meets at Gavilan College Aviation Department, 490 Skyline Drive, Hollister Airport, Hollister.

40713	Ind	AV102	Flippen T	1.0			
Above class meets at the Hollister Airport.							

40714	Ind	AV102	Flippen T	2.0			
Above class meets at the Hollister Airport.							

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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### AMT 190 Occupational Work Experience/Aviation

Transferable: CSU

College credit for learning experience obtained on the job in accordance with a training plan developed cooperatively between the employer, college and student. 75 hours per semester per unit or 60 hours per semester for unpaid experience. This is a pass/no pass course. May be taken for a maximum of 16 units of work experience units. REQUIRED: Declared vocational major. Concurrent in seven or more units (including CWE units, except for summer school. For summer school, enrollment in one other class is required). Minimum 2.00 G.P.A. Meets at Gavilan College Aviation Department, 490 Skyline Drive, Hollister Airport, Hollister.

Mandatory course orientation for the following classes will be conducted Tuesday evening, February 17 from 5:30-6:30 pm in North/South Lounge, Wednesday, February 18 from 4:30-5:30 PM in North/South Lounge or Thursday, February 19 from 8 - 9 AM in North/South Lounge. Students need to attend one of the three meetings. Please contact Susan Sweeney, CWE Coordinator at (408) 848-4813 for more information.

40701	Wrk Ex		TBA		1.0		
40703	Wrk Ex		TBA		2.0		
40705	Wrk Ex		TBA		3.0		
40707	Wrk Ex		TBA		4.0		

## BIOLOGICAL SCIENCE

### BIO 5 General Botany

Transferable: CSU, UC; CSU-GE:B2, B3, IGETC:5B; GAV-GE:B2, B3; CAN:BIOL6, BIOL SEQ A

This course is designed for students majoring in botany and/or its related disciplines. The course includes the study of the ecology, evolution, anatomy, physiology and systematics of plants as well as the use of plants in biotechnology and agriculture. PREREQUISITE: Mathematics 233 with a grade of 'C' or better. ADVISORY: Biological Science 10, eligible for English 250 and English 260.

40162	Lec	LS103	Morales R	3.2	4.0	TR	0810-0930
	Lab	LS103	Morales R	3.3		M	0230-0535

Tutorial help is offered for this class. See your instructor

### BIO 7 Human Anatomy

Transferable: CSU, UC; CSU-GE:B2, B3, IGETC:5B; GAV-GE:B2, B3; CAN:BIOL10, BIOL SEQ B

A functional approach to the gross and microscopic structure of the major systems of the human body. Includes dissection in lab. A cadaver is observed in this course. PREREQUISITE: Biological Science 10 or 15 with a grade of credit or C or better. ADVISORY: Eligible for English 250, English 260 and Mathematics 205.

40164	L/L	LS103	TBA	8.6	4.0	WF	1120-0325
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If this class is full, please contact the lecture instructor by email to be added to a wait list. Tutorial help is offered for this class. See your instructor

40484	L/L	LS103	Robinson T	9.7	4.0	S	0810-0535
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If this class is full, please contact the lecture instructor by email to be added to a wait list. Tutorial help is offered for this class. See your instructor.

### BIO 9 Human Physiology

Transferable: CSU, UC; CSU-GE:B2, B3, IGETC:5B; GAV-GE:B2, B3; CAN:BIOL12, BIOL SEQ B

A study of the functions of the major organs and organ systems of the human body, emphasizing control at the cellular level, integration of systems and homeostasis of the human body. This course is also listed as Allied Health 9. PREREQUISITE: Biological Science 7 or 15 with a grade of credit or C or better. ADVISORY: Chemistry 30A; eligible for English 250, English 260 and Mathematics 205.

Tutorial help is offered for the following classes. See your instructor.

40166	Lec	LS101	McKenna M	4.6	5.0	WF	1120-0125
	Lab	LS103	McKenna M	3.3		R	0945-1250

If this class is full, please contact the lecture instructor by email to be added to a wait list.

40167	Lec	LS101	McKenna M	4.6	5.0	WF	1120-0125
	Lab	LS103	Smith M	3.3		R	0355-0700

If this class is full, please contact the lecture instructor by email to be added to a wait list.

40168	Lec	LS101	McKenna M	4.6	5.0	WF	1120-0125
	Lab	LS103	McKenna M	3.3		R	1250-0355

If this class is full, please contact the lecture instructor by email to be added to a wait list.

40947	Lec	LS102	Senechal S	4.3	5.0	T	0655-1000
	Lec	LS102	Senechal S	3.3		R	0600-0650
	Lab	LS103	Senechal S			R	0700-1005

If this class is full, please contact lecture instructor by email to be added to a wait list.

CRN Type Room Instructor Hrs. Units Days Begin-End

### BIO 10 Principles of Biology

**Transferable:** CSU, UC; CSU-GE:B2, B3, IGETC:5B; GAV-GE:B2, B3

An introductory biology course covering functions at the cellular and organismal levels. Includes study of the basic principles of metabolism, heredity, evolution and ecology. Primarily for non-biological science majors. **ADVISORY:** Eligible for English 250, English 260 and Mathematics 205.

**Tutorial help is offered for the following classes. See your instructor.**

40171	Lec	SS214	Keys S	3.2	4.0	MW	0230-0350
	Lab	LS102	Keys S	2.3		M	0400-0605
40172	Lec	SS214	Keys S	3.2	4.0	MW	0230-0350
	Lab	LS102	Keys S	2.3		M	1035-1240
40173	Lec	SS214	Keys S	3.2	4.0	MW	0230-0350
	Lab	LS102	Keys S	2.3		W	1035-1240
40174	Lec	SS214	Keys S	3.2	4.0	MW	0230-0350
	Lab	LS102	Keys S	2.3		W	0400-0605
40485	Lec	LS101	TBA	3.2	4.0	TR	0810-0930
	Lab	LS102	TBA	2.3		M	0810-1015
40486	Lec	LS101	TBA	3.2	4.0	TR	0810-0930
	Lab	LS102	TBA	2.3		W	0810-1015
40178	L/L	LS102	Gemar A	5.4	4.0	MW	0630-0855

### BIO 11 Nutrition

**Transferable:** CSU, UC; CSU-GE:E2; GAV-GE:E2, F; CAN:FCS2

This course is designed to meet the needs of the Allied Health student and the general education student alike. The major aim of this course is to help the student acquire relevant information about nutrition which they can use professionally and/or personally. The course will cover the practical aspects of normal nutrition, ways to promote sound eating habits throughout the life cycle, and physiological contribution nutrients make to body structure and function. This course is also listed as Allied Health 11. **PREREQUISITE:** Eligible for English 250 and English 260 **ADVISORY:** Chemistry 30A and Mathematics 205

40744	Online		Akrop M	3.0			
	This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <a href="http://www.gavilan.edu/disted">http://www.gavilan.edu/disted</a> , and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.						
40783	Lec	LS106	Akrop M	3.3	3.0	T	1250-0355
40793	Lec	LS106	Akrop M	3.3	3.0	T	0400-0705

### BIO 15 Survey of Human Anatomy and Physiology

**Transferable:** CSU, UC; CSU-GE:B2, B3, IGETC:5B; GAV-GE:B2, B3

An introductory study of the structure and function of the human body. Includes study at the cellular and organ system levels, emphasizing integration of systems. Note that a cadaver will be observed in this course. This course is also listed as Allied Health 15. **ADVISORY:** Biological Science 10, Eligible for English 250, English 260 and Mathematics 205. Course will include the viewing of a cadaver.

**Tutorial help is offered for the following classes. See your instructor.**

40181	Lec	LS101	McKenna M	4.6	5.0	MW	0845-1050
	Lab	LS103	Morales R	3.3		T	0945-1250
40183	Lec	LS101	McKenna M	4.6	5.0	MW	0845-1050
	Lab	LS103	McKenna M	3.3		M	1120-0225
40185	Lec	LS101	McKenna M	4.6	5.0	MW	0845-1050
	Lab	LS103	Morales R	3.3		T	0230-0535
40186	Online		Morales R	5.0			
	Lab	LS103	Morales R	3.3		T	0600-0905
	This HYBRID lecture/online class will be delivered partially over the internet. See the online syllabus for details. <a href="http://www.gavilan.edu/disted/">http://www.gavilan.edu/disted/</a>						
40488	L/L	LS103	Johnson B	6.6	5.0	MW	0600-0905

# The Sky is the Limit!

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We have now made it easier for you to find out what is happening at Gavilan College.



Log on to <http://www.gavilan.edu/pio/GavArts.html> to see what entertainment and events Gavilan has to offer!

Campus under construction  
ROOM NUMBERS MAY CHANGE!

Check room numbers online before your first class.

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**BIO 23 Independent Study**

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40191	Ind	LS116	Morales R		1.0		
Independent Study: The Dean must approve the study outline prepared by the student and instructor. May be repeated three times for credit.							
40188	Ind	LS116	Morales R		2.0		
Independent Study: The Dean must approve the study outline prepared by the student and instructor. May be repeated three times for credit.							

**Business Accounting: see Accounting****BUSINESS OFFICE TECHNOLOGY****BOT 112 Business Computations with Machines**

Transferable: CSU

Self-paced course in the operation of the electronic printing calculator. This course provides theory and practice in business applications with emphasis on mathematical problem solving. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: Eligible for Mathematics 402.

40184	Lab	BU110	Gaffney S		.5		
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**BOT 180 Medical Terminology for the Office**

Transferable: CSU

This course introduces fundamentals of medical word building used in the health profession (prefixes, word roots, suffixes and abbreviations) as well as review of body systems, with emphasis on analysis, definition, spelling and pronunciation. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

40875	Lec	CDC127	Hardcastle C	3.0	3.0	M	0945-1240
40567	Lec	BU120	Knapp D	3.3	3.0	W	0600-0905
ROP class.							

**BOT 181 Medical Billing - MediSoft**

Transferable: CSU

This course in computerized billing procedures for a medical office uses MediSoft software. Students will learn the patient billing features of this software and complete a capstone simulation giving them hands-on realistic medical front office practice. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: Eligible for English 250. Some computer experience.

40575	L/L	HOL3	Hardcastle C	3.0	2.0	F	0945-1240
	ARR		TBA	1.0			
Above class meets at the Hollister Briggs site.							

40852	L/L	BU110	Knapp D	3.3	2.0	M	0600-0905
	ARR		TBA	1.0			
ROP class.							

**BOT 182 Medical Office Procedures**

Transferable: CSU

This specialized course includes medical office procedures, patient record management, coding/billing for private/government health insurance programs, and professional ethics. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. PREREQUISITE: BOT 180 and CSIS 126 with credit or a grade of C or better or experience using Microsoft Word. ADVISORY: Eligible for English 250 and Mathematics 402.

40545	Lec	BU110	Knapp D	3.3	3.0	R	0600-0905
	ARR		TBA	2.0			
ROP class.							

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**BOT 190 Occupational Work Experience/Business Office Technology**

Transferable: CSU

College credit for learning experience obtained on the job in accordance with a training plan developed cooperatively between the employer, college and student. 75 hours per semester per unit or 60 hours per semester for unpaid experience. This is a pass/no pass course. May be taken for a maximum of 16 work experience units. REQUIRED: Declared vocational major. Concurrent enrollment in seven or more units (including CWE units, except for summer school. For summer school enrollment in one other class is required). Minimum 2.00 G.P.A.

Mandatory course orientation for the following classes will be conducted Tuesday evening, February 17 from 5:30-6:30 pm in North/South Lounge, Wednesday, February 18 from 4:30-5:30 PM in North/South Lounge or Thursday, February 19 from 8 - 9 AM in North/South Lounge. Students need to attend one of the three meetings. Please contact Susan Sweeney, CWE Coordinator at (408) 848-4813 for more information.

40987	Wrk Ex	LI101A	Sweeney S		1.0		
40988	Wrk Ex	LI101A	Sweeney S		2.0		
40989	Wrk Ex	LI101A	Sweeney S		3.0		
40990	Wrk Ex	LI101A	Sweeney S		4.0		

**BOT 191A Workplace Skills**

Transferable: CSU

Workplace Skills teaches skills vital to workplace success. The topic for 191A is Interpersonal Communication. Need not be taken in sequence. This is a pass/no pass course.

40953	Lec	BU110	TBA		1.0		
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**BOT 191B Workplace Skills**

Transferable: CSU

Workplace Skills teaches skills vital to workplace success. The topic for 191B is Team Building. Need not be taken in sequence. This is a pass/no pass course.

41004	Lec	BU120	Arteaga B	10.0	1.0	MTWRF	0900-1100
05/28/09 - 06/10/09							

**Business Accounting: see Accounting****BUSINESS, GENERAL****BUS 1 Fundamentals of Business**

Transferable: CSU, UC; GAV-GE:D2

This course introduces students to business and the array of opportunities that it offers. The course will help students recognize careers that will be of interest to them with consideration of their own skills and aptitudes. Different facets of business will be covered and students will learn about establishing their own business. This course has the option of a letter grade or pass/no pass. Previously listed as GBUS 1. ADVISORY: Eligible for English 250 and English 260.

40571	Lec	BU120	Ross Y	3.0	3.0	M	0305-0605
40573	Lec	HOL1	Ross Y	3.2	3.0	MW	1250-0210
Above class meets at the Hollister Briggs site.							
40850	Lec	MHG12	Kurtz S	3.3	3.0	R	0600-0905
Above class meets at Morgan Hill Community site.							

**BUS 14 Personal Finance**

Transferable: CSU

This course is designed to assist individuals to analyze their financial affairs for lifelong decision making. Elements and concepts of financial planning and decision making in the areas of budgeting, taxes, borrowing, money management, insurance, investments, retirement, and estate planning will be examined. This course is also listed as ECON 14. This course has the option of a letter grade or pass/no pass. Previously listed as GBUS 14. ADVISORY: Math 400

40857	Lec	MHG13	Ross Y	3.3	3.0	S	0800-1105
Above class meets at Morgan Hill Community site.							

**New! Liberal Arts Associate's Degree Areas of Emphasis**

Check out the updated Catalog online - [www.gavilan.edu/catalog](http://www.gavilan.edu/catalog)  
- click on Liberal Arts.

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**BUS 80 Business Law**

Transferable: CSU, UC; CAN:BUS12

Introduction to the law applicable to business institutions and their operations; social forces and their effect upon the development of law; sources of law, agencies for enforcement, and court procedure and administration agencies. Substantive law, that law which includes rights and duties, will include contracts, agency employment relationships, torts and crimes. This course has the option of a letter grade or pass/no pass. Previously listed as GBUS 80. ADVISORY: Eligible for English 250 and English 260.

40568	Lec	BU120	Banks S	3.3	3.0	M	0630-0935
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**Ceramics: see Art****CHEMISTRY****CHEM 1B General Chemistry**

Transferable: CSU, UC; CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3; CAN:CHEM4, CHEM SEQ A

This is the second semester of a year-long general chemistry course designed as a continuation of Chemistry 1A. Topics include solutions, thermodynamics, chemical kinetics, the equilibria of acids and bases, solubility systems, complex ions, electrochemistry, the chemistry of metals and nonmetals, as well as nuclear chemistry. PREREQUISITE: Chemistry 1A with a grade of C or better.

40206	Lec	CH105	Clark D	4.2	5.0	MWF	0945-1055
	Lab	CH101	Clark D	3.3	T		0945-1250

Tutorial help is offered for this class. See your instructor

**CHEM 12B Organic Chemistry**

Transferable: CSU, UC; CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3

This is the second semester of a year-long organic chemistry course designed as a continuation of Chemistry 12A. Topics include nomenclature, stereochemistry, mechanism, reactions, and spectroscopic studies of the various organic functional groups. Lecture and laboratory methods will focus on synthesis, isolation, purification, elucidation and identification of organic structures as well as instrumental methods and data interpretation. PREREQUISITE: Chemistry 12A

40207	L/L	CH101	Clark D	3.2	5.0	TR	1250-0210
	L/L	CH101	Clark D	6.6	TR		0230-0535

**CHEM 30A Elementary Chemistry**

Transferable: CSU, UC; CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3; CAN:CHEM6, CHEM SEQ B

This is a first semester college chemistry course designed for majors preparing to take Chemistry 1A, nursing and allied health students, as well as general education. The course will cover the principles of chemistry including properties of matter, energy, atomic theory, the Periodic Table, stoichiometry, elements and compounds, the properties of bonding, molecular structure, chemical reactions, states of matter, acidity, solutions and gases, as well as an introductory to organic chemistry. ADVISORY: Mathematics 205; eligible for English 250 and English 260.

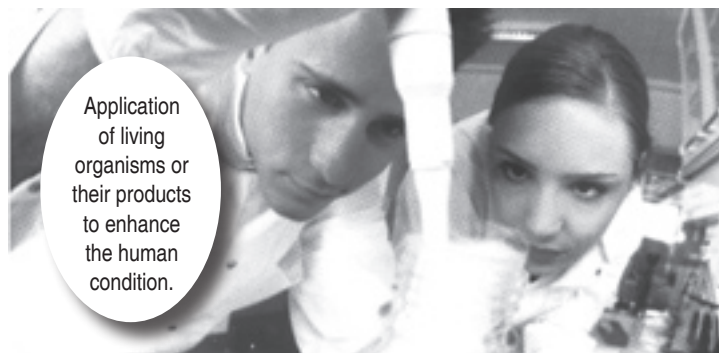
40208	L/L	CH105	Clark D	3.3	4.0	T	0600-0905
	L/L	CH101	Clark D	3.3	R		0600-0905

**CHEM 30B Elementary Organic and Biochemistry**

Transferable: CSU, UC; CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3; CAN:CHEM8, CHEM SEQ B

This is the second semester of a year-long elementary chemistry course designed as a continuation of Chemistry 30A. It is designed for science majors, nursing and allied health students. The course will cover the principles of organic and biochemistry including hydrocarbons, alcohols, aldehydes and ketones, carboxylic acids, amines and amides, carbohydrates, lipids, proteins and their functions in physiological systems, as well as organic chemical reactions. PREREQUISITE: Chemistry 30A with a grade of C or better.

40209	L/L	CH105	Clark D	3.2	4.0	MW	0810-0930
	L/L	CH101	Clark D	3.3	R		0945-1250

**Train for a Career in Biotechnology**

Application of living organisms or their products to enhance the human condition.

In addition to the biotechnology industry, jobs for lab technicians can be found in:

- ♦ Environmental testing
- ♦ Forensics
- ♦ Hospitals
- ♦ Plant pathology
- ♦ Research

**BIOT 104**

Seminar in Biotechnology  
Winter Intercession class.  
See page 31.

[www.gavilan-sjbc.org](http://www.gavilan-sjbc.org)

**Certificate of Proficiency in Biotechnology (17 units)**

BIOT 103 Biotechnology Lab Skills and Instrumentation (4 units)

BIOT 104 Seminar in Biotechnology (1 unit)

BIO 10 Principles of Biology (4 units)

CHEM 30A Elementary Chemistry (4 units)

CHEM 30B Elementary Organic and Biochemistry (4 units)



**Complete your year of Organic or General Chemistry here at Gavilan College!**

**CHEM 1B General Chemistry**

The second semester of a year-long General Chemistry course designed as a continuation of Chemistry 1A.

Chem 1B is a prerequisite for Chem 12A (taught in the fall semester)

**CHEM 12B Organic Chemistry**

The second semester of a year-long Organic Chemistry course designed as a continuation of Chemistry 12A.

**CHEM 30A Elementary Chemistry**

The first semester chemistry course designed for majors preparing to take Chemistry 1A, nursing and allied health students, as well as general education.

Chem 30A is a prerequisite for Chem 30B (taught in the spring semester)

**CHEM 30B Elementary Organic and Biochemistry**

The second semester of a year-long Elementary Chemistry course designed as a continuation of Chemistry 30A.

CHEM 30A and B satisfy the Physical Science requirement for transfer to both the California State University and the University of California systems. They **may also** satisfy Science major prerequisites. See a counselor.

Instructor for all courses: Dr. Dale Clark

All of the above courses satisfy Science major prerequisites and the Physical Science requirement for transfer to both the California State University and the University of California systems.

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**CHILD DEVELOPMENT****CD 1 Principles and Philosophies of Early Childhood Education****Transferable:** CSU

An overview of current educational theories and research, as well as an historical perspective on the development of early childhood education. Observations in schools are to be arranged. ADVISORY: Eligible for English 250 and English 260.

40583	Lec	HOL1	McKeithan S	3.3	3.0	T	0600-0905
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Above class meets at the Hollister Briggs site.

**CD 2 Early Child Development****Transferable:** CSU, UC; CSU-GE:D9, E, IGETC:4I; GAV-GE:D2

A systematic study of the child from prenatal life through the preschool years. The course integrates the basic concepts of physical, cognitive and psychosocial development at each major stage of life during this period. This course is also listed as PSYC 2. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260; transfer students consult with advisor.

40584	Lec	MHG4	Bumgarner M	3.2	3.0	MW	1120-1240
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Above class meets at Morgan Hill Community site.

40587	Online		Bumgarner M	3.0			
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This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

41051	Lec	GHS	Wailer, J	3.2	3.0	T	0330-0630
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This class is part of the High Step Program. It will be offered at Gilroy School. Call 408-846-4967 or check online for room. This class is open to all students. For more information, see a Gavilan counselor.

**CD 3 Child Growth and Development During the School Years****Transferable:** CSU, UC; CSU-GE:D9, E, IGETC:4I; GAV-GE:D2

Continuation of the study of the principles of child development with emphasis on children from six years through adolescence. Includes developmental theories and topics relevant to these ages. This course is also listed as PSYC 3. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260; Child Development 2; transfer students consult with advisor.

40589	Lec	MHG4	Bumgarner M	3.2	3.0	MW	0945-1105
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Above class meets at Morgan Hill Community site.

40591	Lec	HOL2	Muscari D	3.3	3.0	W	0600-0905
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Above class meets at the Hollister Briggs site.

**CD 4 Observing and Assessing Children****Transferable:** CSU

Provides training in a variety of naturalistic and formal observation techniques, and discusses the use of standardized testing in children. Students learn to use formal observation tools, make a case study portfolio and give a parent conference. Observing children in classroom settings is required. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260 and completion of CD2.

40593	Lec	HOL6	Muscari D	3.3	3.0	M	0600-0905
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Above class meets at the Hollister Briggs site.

**CD 5 Child/Family and Community****Transferable:** CSU

Patterns of child-rearing in contemporary society. Interaction of family, school and community. Significance of personal and social values in family life and community action. Individual and social resources for family life including health, welfare and improving child development. ADVISORY: Eligible for English 250 and English 260.

40594	Lec	PB5	Clabaugh D	3.2	3.0	TR	0945-1105
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**CD 6 Games and Rhythms for Children****Transferable:** CSU

Nature, function and organization of physical activities for the preschool and elementary school age child. Emphasis is given to the understanding of psychomotor development and spatial awareness. Designed for those planning to work with children. Also listed as Physical Education 6. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

40595	Lec	APE120/121	Dodd S	3.2	3.0	TR	0810-0930
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CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**CD 7 Cultural Context of Childhood****Transferable:** CSU; CSU-GE:D7; GAV-GE:D2, F

This course examines cultural influences on child-rearing practices, family values, and human development. Perspectives from the social sciences will be used to explore what is common to all Homo sapiens and what is specific to the culture of the U.S. Students will explore their own personal assumptions and attitudes towards diversity, and practice implementing non-stereotypical, developmentally appropriate, anti-bias activities, interactions and environments in order to respond to and intervene against prejudice among children. This course is also listed as PSYC 7 and ANTH 9. ADVISORY: Eligible for English 250 and English 260.

40598	Lec	MHG4	Bumgarner M	3.3	3.0	T	0600-0905
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Above class meets at Morgan Hill Community site.

**CD 8B Teaching Reading and Writing to Children****Transferable:** CSU

This course is designed to teach prospective teachers how a child learns to read and write successfully in school. Specific techniques will be taught. Students will be expected to register concurrently in 1-4 units of CD 190--Cooperative Work Experience in order to facilitate opportunities to work regularly with children. This course has the option of a letter grade or pass/no pass. ADVISORY: Completion of English 250, English 260 or equivalent.

40596	Lec	MHG4	Malaspina B	3.3	3.0	R	0600-0905
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Above class meets at Morgan Hill Community site. This service learning course section involves community work

**CD 9 Child Health/Nutrition and Safety****Transferable:** CSU

Health, Safety and Nutrition promotion in young children is studied. Course covers illness and accident prevention, quality food programs and community resources for health, safety and nutrition. Students will learn to promote making healthier choices by teaching hygiene, safety practices and nutritious food choices. Poison prevention, fire and earthquake safety and emergency preparedness is covered. Students learn to design lesson plans to teach children and their parents to make healthy, safe and nutritious choices. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

40597	Lec	MHG13	Alonzo S	3.3	3.0	W	0600-0905
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Above class meets at Morgan Hill Community site.

**CD 10 Children with Special Needs****Transferable:** CSU

An introductory course in special education, which includes a survey of special needs such as learning disabilities, emotional disturbances, developmental delays, physical limitations, cognitive differences, and giftedness. Students will study the history of special education and legislation in the USA, ethical assessment and family-based intervention techniques, diversity and family issues, advocacy for special needs children, and the use of technology in special education environments. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260. Completion of CD 2.

40599	Lec	SS205	Henrickson P	3.3	3.0	R	0600-0905
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**CD 11B Administration of Publicly Funded Child Care Programs****Transferable:** CSU

This course is designed to meet the State Department of Education requirements for directors of publicly funded child development programs, and the Supervisory Child Development Permit. Topics covered include development of personnel policies that reflect the philosophy and goals and objectives of the program, development of a staff development plan, classroom management and record keeping, assessment and curriculum planning, and parent involvement/education. Financial record keeping will be discussed from the perspective of the granting agency. ADVISORY: Completion of 12 units in Child Development or working in an administrative capacity in a children's program.

40600	Lec	PB4	Alonzo S	3.3	3.0	M	0600-0905
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**REGISTER Online**

*Go to [www.gavilan.edu](http://www.gavilan.edu) and click on the Self-Service Banner icon.*

**Classroom Locations: Refer to "How to Use This Schedule" on page 5.**

CRN Type Room Instructor Hrs. Units Days Begin-End

## CD 11C Supervision of Adults: The Mentor Teacher

Transferable: CSU

A study of the methods and principles of supervising adults in early childhood settings. Emphasis is on the role of the experienced classroom teacher who functions as a "mentor/supervisor" to teachers, aides, and other adults. This course meets the requirements for the State Child Development Permit Matrix: "2 unit adult supervision class" and the Mentor Teacher Program. Lectures, discussions, in class and out of class activities, role-play simulations, readings, individual and group assignments as well as videos and guest presenters will be used. ADVISORY: Prefer that students meet the requirements for the State Child Development Teacher Permit or completion of a college-level course of study in child development or early childhood education, or equivalent, or permission of instructor.

40941 Lec MHG4 Malaspina B 7.9 2.0 S 0800-0335  
02/07/09 - 05/02/09 Above class meets at Morgan Hill Community site. This class meets 5 Saturdays, 2/7, 3/7, 3/14, 4/4 and 5/2.

## CD 13 Infant and Toddler Development and Care

Transferable: CSU

Students will study the developmental stages of growth specific to infants and toddlers and learn how to foster positive techniques for nurturing infants and toddlers in group settings. Students will study the RIE philosophy and learn how to observe children in child care and home day care settings. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260. Child Development 2.

40632 Lec LS106 Clabaugh D 3.2 3.0 TR 1120-1240

## CD 14B Behavior Management & Guidance of School Age Children

Transferable: CSU

The nature of children's development stages causes school age children to act in different ways at different ages. This course helps students understand the relationship of development, environment, culture and social circumstances to children's behavior. An overview of guidance theories offers strategies to reinforce positive behaviors, encourage communication & cooperation, and establish age-appropriate and consistent limits in a variety of circumstances. This course has the option of a letter grade or pass/no pass. ADVISORY: English 250, English 260, and CD 3

40942 Online Hoshiko M 3.0  
This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

## CD 25A Art Methods

Transferable: CSU; CSU-GE:C1; GAV-GE:C1

Art methods and learning theory for those planning to work with preschool, elementary and secondary students. Includes art therapy as well as gifted and special learner projects. Two dimensional work in printing, painting, drawing, collage. Also listed as ART 25A.

41011 L/L PB7 Webster E 4.3 3.0 F 0900-0105  
ARR TBA 2.0

41012 L/L HOL1 McGinnis R 4.3 3.0 F 0400-0805  
ARR TBA 2.0

Above class meets at the Hollister Briggs site.

## CD 25B Art Methods

Transferable: CSU; GAV-GE:C1

Art methods, creativity and learning theory for those planning to work with preschool, elementary, and secondary school students. Includes art therapy as well as gifted and special learner projects. Three dimensional work in sculpture, bas relief, mobiles, paper mache', plaster, and various 3-D materials. Also listed as ART 25B.

41013 L/L PB7 Webster E 4.3 3.0 F 0900-0105  
ARR TBA 2.0

41014 L/L HOL1 McGinnis R 4.3 3.0 F 0400-0805  
ARR TBA 2.0

Above class meets at the Hollister Briggs site.

## Be Aware

If your goal is a MULTIPLE SUBJECT CREDENTIAL, you may need MATH 12, Math for Elementary Teachers.

## Faculty! Staff! Students! Working Parents! Community!



**Gavilan College  
has the only  
accredited child  
care facility in  
Gilroy!**

NAEYC #430703716 &  
#434400444

**FEE-BASED  
SERVICE**

**6 wks - 5 yrs  
6:30 am - 6:00 pm**

**HALF-DAY PROGRAM** Parents do not have to be students!

Call the Child Development Center at 408-848-4815 for more information.

Gavilan's Child Development Center will accept payment from other subsidized programs (i.e., 4C's, Choices for Children) Personal payment also accepted.

CRN Type Room Instructor Hrs. Units Days Begin-End

## CD 30B Teaching Practices and Techniques II

Transferable: CSU

Continuation of CD 30A with emphasis on assessment, conferencing and planning skills. Completion of 30A and 30B fulfills State Child Development Permit requirements, and satisfies the associate degree student teaching requirements. ADVISORY: Child Development 30A. Concurrent enrollment in CD 190.

41008 Lec PB12 Segal M 3.3 3.0 M 0600-0905

## CD 31 Tutoring School-Age Children

Transferable: CSU

An introductory course for students who wish to work as tutors in classroom settings. Students will gain and apply skills needed to function within a public school setting and develop effective strategies for helping children learn to read and write. Additionally, students will be encouraged to explore related career options, while developing and practicing social awareness and the ability to learn from field experiences in a self-directed manner. This course has the option of a letter grade or pass/no pass.

40654 Online Bumgarner M 1.0  
This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

## CD 36 Curriculum Strategies for Inclusive Classrooms

Transferable: CSU

This course gives the early education teacher or interventionist specific curricular skills to meet the needs of all children in the classroom. Emphasis is placed on working with the child within his/her family system and culture. Students will review typical and atypical development in all domains, hone observation and documentation skills, learn how to design and implement intervention strategies and communicate effectively with parents and para-professionals. ADVISORY: Eligible for English 1A.

40664 Lec PB5 Clabaugh D 3.3 3.0 T 0600-0905

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**CD 97 Introduction to Service Learning with Children****Transferable:** CSU

Service Learning is a method through which community participation, academic subjects, skills, and awareness are linked. Through a combination of community-based learning experiences, reading and writing assignments, and classroom-based learning experiences, this course seeks to foster the development of self-reflective, culturally aware and responsive community participants. Students will complete a minimum of 30 hours of community service work during the semester. This course has the option of a letter grade or pass/no pass.

40959 Online Bumgarner M 3.0



This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

**CD 190 Occupational Work Experience/Child Development****Transferable:** CSU

College credit for learning experience obtained on the job in accordance with a training plan developed cooperatively between the employer, college and student. 75 hours per semester per unit or 60 hours per semester for unpaid experience. This is a pass/no pass course. May be taken for a maximum of 16 work experience units. **REQUIRED:** Declared vocational major. Concurrent enrollment in seven or more units (including CWE units, except for summer school. For summer school, enrollment in one other class is required). Minimum 2.00 G.P.A.

For the four following classes: In order to obtain Field Work Credit for the Occupational Work Experience placement, students must enroll in CD30A or 30B.

40672 Wrk Ex CD131 Segal M 1.0

40673 Wrk Ex CD131 Segal M 2.0

40674 Wrk Ex CD131 Segal M 3.0

40676 Wrk Ex CD131 Segal M 4.0

**COMMUNICATION STUDIES****CMUN 1A Introduction to Public Speaking****Transferable:** CSU, UC; CSU-GE:A1, IGETC:1C; GAV-GE:A1; CAN:SPCH4

Basic principles of effective human communication and their function in contemporary public settings; emphasis is on the speech to inform, with special consideration given to fundamental communication skills, including organization, reasoning, explanation and listening. **ADVISORY:** Eligible for English 250 and English 260.

40647 Lec PB1 Giacalone S 3.2 3.0 MW 0810-0930

40649 Lec MHG10 Cowan D 3.2 3.0 TR 0945-1105  
Above class meets at Morgan Hill Community site.

40651 Lec PB1 Besson D 3.3 3.0 W 0600-0905

40653 Lec PB1 Giacalone S 3.2 3.0 TR 0230-0350

40655 Lec PB1 Besson D 3.3 3.0 W 0230-0535

40656 Lec MHG4 Ehrler D 3.3 3.0 M 0600-0905  
Above class meets at Morgan Hill Community site.

40657 Lec PB1 Giacalone S 3.2 3.0 TR 1120-1240

40658 Lec PB1 Giacalone S 3.2 3.0 TR 0810-0930

40659 Lec HOL1 Andrade A 3.2 3.0 MW 0810-0930  
Above class meets at the Hollister Briggs site.

## CMUN 8

### INTERPERSONAL COMMUNICATION

Study the ways in which we can improve our communication with others. Verbal and nonverbal messages, self-concept, cultural differences, gender differences, perception, listening and conflict management are explored.

Fulfills CSU and UC  
Oral Communication  
transfer requirements

*Expand your horizons!*

Satisfies the Social Science requirement for the AA/AS Degree and for transfer to CSU. Also satisfies the Oral Communications requirement for the AA/AS Degree and CSU.

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**CMUN 2 Oral Reading****Transferable:** CSU, UC; CSU-GE:C1; GAV-GE:C1

An introduction to the analysis, preparation and dramatic reading of literature, including classical and contemporary prose, poetry and drama. Students will prepare, analyze and orally present and interpret great works of drama and literature for an audience. This course is also listed as THEA 4. **ADVISORY:** Eligible for English 250 and English 260.

40660 Lec TH125 Lawton-Haehl J 3.2 3.0 TR 1120-1240

**CMUN 4 Intercultural Communication****Transferable:** CSU, UC; CSU-GE:D3, D7, IGETC:4G; GAV-GE:D2, F

This course will explore the dynamics of communication as it applies to people from different cultures. Course content focuses on the application of theory and research to intercultural communication contexts. Increasing the awareness and understanding of diversity, the perception process, culture, verbal and non-verbal communication and the obstacles that prevent one from becoming a competent intercultural communicator will be examined.

40662 Lec PB1 Waddell E 3.2 3.0 TR 0945-1105

**CMUN 5 Fundamentals of Communication Studies****Transferable:** CSU, UC; CSU-GE:A1, IGETC:1C; GAV-GE:A1

This course provides instruction and application of theory and practice in various communication contexts including the self concept, interpersonal, interviewing skills, small group dynamics, and public speaking. Emphasis is placed on analytical and organizational skills, listening, nonverbal and verbal communication, and public speaking communication methodology. **ADVISORY:** English 250 and English 260.

40661 Lec PB1 Waddell E 3.2 3.0 MW 1120-1240

40924 Lec PB1 Morella D 3.8 3.0 TR 0400-0535

**CMUN 6 Introduction to Conflict Resolution****Transferable:** CSU; CSU-GE:D7; GAV-GE:D2

Introduction to Conflict Resolution introduces students to conflict resolution and mediation. Integrating theory and practice, students will assess core concepts about the causes and resolution of conflict, and will practice communication skills for conflict resolution. Students will examine how ethnicity, gender, and class affect power in conflict situations. They will be able to formulate appropriate conflict resolution strategies, and will develop and practice various basic co-mediation skills. This course has the option of a letter grade or pass/no pass. This course is also listed as POLS 6, AJ 6 and PSYC 6. **ADVISORY:** English 250 and English 260.

40975 Lec SS110 Halper L 3.2 3.0 TR 1250-0210  
This service learning course section involves community work

**CMUN 8 Interpersonal Communication****Transferable:** CSU, UC; CSU-GE:A1, IGETC:1C; GAV-GE:A1

This course studies the communication process in an interpersonal (dyadic) setting. This class will explore the ways in which we can improve our communication with others. Verbal and nonverbal messages, self-concept, cultural differences, gender differences, perception, listening and conflict management will be explored.

40663 Lec PB1 Morella D 3.2 3.0 TR 1250-0210

**Take ... CMUN 5****Fundamentals of Communication Studies**

Learn about various topics in the communication studies field:

- ▶ The self concept
- ▶ Interpersonal communication
- ▶ Interviewing skills
- ▶ Small group dynamics
- ▶ Public speaking

CRN Type Room Instructor Hrs. Units Days Begin-End

## CMUN 10 Small Group Communication

**Transferable:** CSU, UC; CSU-GE:A1, IGETC:1C; GAV-GE:A1; CAN:SPCH10

An introductory course that develops basic individual reasoning skills, insights and experiences in information-sharing, interacting, decision-making, problem-solving, resolution of disputes and other issues central to group processes. ADVISORY: Eligible for English 250 and English 260.

40665 Lec MHG10 Cowan D 3.2 3.0 TR 1120-1240  
Above class meets at Morgan Hill Community site.

40666 Lec PB1 Waddell E 3.2 3.0 MW 1250-0210  
This service learning course section involves community work

40668 Lec PB1 Giacalone S 3.2 3.0 MW 0945-1105  
This service learning course section involves community work

40671 Lec HOL5 Andrade A 3.2 3.0 MW 1120-1240  
Above class meets at the Hollister Briggs site.

40667 Lec PB1 Besson D 3.3 3.0 M 0500-0805  
This service learning course section involves community work

40669 Lec HOL1 Andrade A 3.3 3.0 R 0600-0905  
Above class meets at the Hollister Briggs site.

## CMUN 129 Presentation Graphics - MS Powerpoint

**Transferable:** CSU

This introductory course in presentation graphics will use Microsoft Office's "PowerPoint" software to create a computerized presentation with text and objects. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. This course is also listed as CSIS 129. ADVISORY: CSIS 126 or word processing skills in the Windows environment.

40578 Lec HOL3 Bryson M 4.6 1.0 MW 0900-1105  
04/06/09 - 05/13/09 Above class meets at the Hollister Briggs site.

40882 Lec BU110 Venable E 1.0

40957 Lec HOL3 Hampton D 3.3 1.0 T 0600-0905  
02/17/09 - 03/24/09 Above class meets at the Hollister Briggs site.

**Computer Art: see ART 48A/B, CGD (below), CSIS or DM**

## COMPUTER GRAPHICS AND DESIGN

### CGD 2 2D/3D Technical Computer Graphics I

**Transferable:** CSU

Introduction and foundation to 2D and 3D visualization and manipulation using modeling, rendering, and animation processes. Emphasis is on individual students developing a personal style of problem solving and designing for a variety of design fields. Students work on cooperative group projects or individual assignments. This is an open entry/exit class and may be repeated once. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. ADVISORY: LIB 3 and MATH 404G. Computer lab work can be done both in lab and off-site.

40877 L/L LI126 McLaughlin C 3.2 4.0 TR 1250-0210  
ARR TBA 5.0

### CGD 4 2D/3D Technical Computer Graphics II

**Transferable:** CSU

Intermediate to complex 2D/3D modeling of geometric objects including working drawings, rendering and animation activities. This class allows personal student development in imagination and inventive problem solving that can be related to various creative design fields. Students work in individual and cooperative group projects. This is an open entry/exit course. ADVISORY: Completion of CGD 2 with a grade of C or better. Computer lab work can be done both in lab and off-site.

40878 L/L LI126 McLaughlin C 3.2 4.0 TR 0220-0340  
ARR TBA 5.0



*Come on a voyage  
of self-discovery and  
become more culturally fluent.*

Take...

## CMUN 4

### Intercultural Communication

- ☞ Learn about people from different cultures.
- ☞ Increase your awareness and understanding of diversity.
- ☞ Study verbal and nonverbal communication.
- ☞ Become a competent communicator in an intercultural society.

*CMUN 4 satisfies the Social Science requirement for the  
Gavilan AA/AS Degree and for transfer to UC and CSU.*

Earn a Certificate of Proficiency in

## Communication Studies

You're only four classes away. Get started today!

Complete 12 units.

Classes applicable:

CMUN 1A  
CMUN 2  
CMUN 4  
CMUN 5  
CMUN 8  
CMUN 10  
CMUN 11  
CMUN 129



Contact Denise Besson-Silvia at  
408-848-4831 for further information.

Profile  
FACULTY

### Dr. Colette Marie McLaughlin



*It's thrilling to be part of Gavilan's Computer Graphics & Design program.*

Preparing Gavilan students for rewarding careers in architecture, engineering, virtual design, product development and marketing is among the most fulfilling experiences I have ever enjoyed. This specialized Gavilan career preparation program makes good use of my professional experiences in architecture, engineering, sustainable design, facilities planning and construction management and knowledge gained while earning my BArch in Architecture from SCI-Arc, MA in Technology Education from CSULB and PhD in Environmental Analysis and Design from University of California, Irvine's School of School Ecology. Among the many benefits of being an instructor for this exciting and innovative multidisciplinary program is observing students develop and merge their artistic ability and technological skills as they learn skills and theory necessary to create and promote useful products to improve the lives of others.

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**CGD 6 Advanced Technical Computer Graphics**

Transferable: CSU

Computer design in precision manufacturing. Applied geometry, mathematics for layout, and tolerancing. Advanced design processes and documentation for the designer. Students may concurrently enroll in CGD 110. An open entry/exit course. ADVISORY: Eligible for English 250, 260 and Mathematics 233. Computer lab work can be done both in lab and off-site.

40880	L/L	LI126	McLaughlin C	3.2	4.0	TR	0220-0340
	Lab	TBA		5.0			

**CGD 110 Computer Graphics Lab**

Transferable: CSU

Structured for students concurrently enrolled in computer graphics and art classes. Provides supervised practice and individualized computer assisted learning on software applications and techniques commonly found in the computer graphic design field. This is an open entry/exit class and may be repeated three times. This course has the option of a letter grade or pass/no pass. ADVISORY: Concurrent enrollment in corresponding computer graphic and design classes. Computer lab work can be done both in lab and off-site.

41036	Lab	LI126	McLaughlin C	2.0			
41037	Lec	LI126	McLaughlin C	2.0			
41038	Lab	LI126	McLaughlin C	3.0			
41039	Lab	LI126	McLaughlin C	1.0			

**COMPUTER SCIENCE & INFORMATION SYSTEMS****CSIS 1 Computer Literacy - MS Office**

Transferable: CSU, UC; GAV-GE:E2; CAN:CSCI2

An introduction to terminology, design, operation for the novice user. Student will gain experience using the Internet for searches and email. They will complete projects using various software including word processing, spreadsheets, database, presentation graphics, and integration. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260; completion of CSIS 122.

40521	Lec	BU111	Gaffney S	4.6	2.0	MW	0900-1105
		01/28/09 - 03/18/09					
40522	Lec	BU111	Gaffney S	4.6	2.0	MW	0900-1105
		03/23/09 - 05/13/09					
40525	Lec	BU110	Gaffney S	3.3	2.0	T	0630-0935
		02/24/09 - 05/12/09					

**CSIS 2 Computers in Business - MS Office**

Transferable: CSU; GAV-GE:E2; CAN:BUS6

Introduction to computerized business data processing, information management systems, computer hardware, office automation, telecommunications, computer languages, systems analysis and design; hands on experience with common business software packages including word processing, spreadsheets, data base management, presentation graphics as well as systems software and Internet applications. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for Mathematics 233, English 260 and English 250, and CSIS 122

40487	L/L	BU111	Venable E	1.6	4.0	T	0945-1105
	Online	TBA					



This HYBRID lecture/online class will be delivered partially over the internet. See the online syllabus for details. <http://www.gavilan.edu/disted/>

40489	L/L	BU111	Venable E	1.6	4.0	F	0945-1105
	Online	TBA					



This HYBRID lecture/online class will be delivered partially over the internet. See the online syllabus for details. <http://www.gavilan.edu/disted/>

# Don't go to the wrong city

MHG = Morgan Hill Community Center site

HOL = Hollister Briggs Building site

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**CSIS 2L Computers in Business Lab - MS Office**

Transferable: CSU

Computer Lab emphasizing business application in Microsoft Word, Excel, Access, Power Point and Integration. Internet searches are included. This course has the option of a letter grade or pass/no pass. Since supervised repetition and practice enhance skills/proficiencies. This course may be repeated once for credit.

40513	Lab	BU111	Bryson M	1.6	1.0	T	0945-1105
	ARR	TBA		1.4			
40515	Lab	BU111	Bryson M	1.6	1.0	F	0945-1105
	ARR	TBA		1.4			
40565	Lab	BU111	Thompson F	3.3	1.0	M	0600-0905

**CSIS 6 Web Page Authoring I**

Transferable: CSU; GAV-GE:E2

An introduction to using Hypertext Mark-Up Language (HTML) and Extensible HTML (XHTML) to create web pages which can be uploaded and displayed on the World Wide Web. Students will use HTML/XHTML to create web pages with text in various sizes and colors, links to other sites, background color or patterns, graphics, tables and mailto links. Principles of design and color as they apply to screen presentations will be included. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. Also listed as LIB 6 and DM 6. ADVISORY: CSIS 1 or CSIS 2 or CSIS 3/LIB 3 advised.

40383	Online	Van Tassel D	2.0				
		01/05/09 - 02/12/09					

This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

40498	Online	Howell J	2.0				
		01/28/09 - 03/24/09					

This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

40544	Online	Howell J	2.0				
		03/24/09 - 05/22/09					

This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

Also see online Winter Intersession classes (Dates: 12/15/08 - 01/22/09 & 01/05/09 - 02/12/09) - pg 32.

**CSIS 8 Introduction to the Internet**

Transferable: CSU; GAV-GE:E2

This course will provide students the opportunity to learn to use the Internet and the World Wide Web. Topics to be covered include history of the Internet and development of the WWW, web browsers, search engines, tools to develop web pages, how to get connected and local Internet providers. This is a pass/no pass course. May be repeated three times for credit. ADVISORY: CSIS 124

40491	Online	Venable E	1.0				
		01/28/09 - 03/20/09					

This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

40492	Online	Venable E	1.0				
		03/23/09 - 05/22/09					

This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

41040	Lec	HOL3	Bryson M	5.0	1.0	MW	0900-1105
		03/02/09 - 04/01/09					

Above class meets at the Hollister Briggs site.

**CSIS 10 BASIC Programming**

Transferable: CSU, UC

This course is an introduction to programming using BASIC. No previous programming background is assumed. This is a good class for those new to programming and recommended for non-programmers that want to take other programming classes. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 1 or CSIS 2 or equivalent experience.

40399	Online	Van Tassel D	2.0				
		01/05/09 - 02/12/09					

This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

40893	Lec	LI126	Thompson F	3.2	2.0	TR	0945-1105
		02/24/09 - 05/14/09					

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**CSIS 20 COBOL Programming**

Transferable: CSU

An introductory course in the language COBOL. Suggested for students interested in business and commercial data processing. Structured COBOL statements, COBOL syntax, modular program planning techniques, and business data processing applications from initial job application phase through programming and testing will be studied. The student has the opportunity for extensive programming experience on the college computer. This course has the option of a letter grade or pass/no pass. ADVISORY: Other programming experience.

40404	L/L	MHG8	Van Tassel D	3.3	4.0	M	0600-0905
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40404	Lab		TBA	3.0			
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Above class meets at Morgan Hill Community site.

41007	Online		Van Tassel D	4.0			
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This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

**CSIS 23 Independent Study**

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40405	Ind	MHG8	Van Tassel D	3.8	1.0	U	0400-0730
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Above class meets at Morgan Hill Community site.

**CSIS 24 Java Programming I**

Transferable: CSU, UC

Introduction to Java programming. Includes learning the Java environment, using and creating Java applets, and writing stand-alone applications. Covers the Java environment, object-oriented programming, language basics, classes, interfaces, packages, threads, and exceptions. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 45 C++ Programming or equivalent programming experience.

40516	Online		Howell P	4.0			
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This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

**CSIS 45 C++ Programming I**

Transferable: CSU, UC; GAV-GE:E2; CAN:CSCI18

An introduction to the concepts and methods of computer programming using C++. Students will be introduced to procedural and object-oriented programming design methodology. Topics covered include variable and constant declarations, selection statements, repetition, functions and recursion, arrays, strings, pointers, and an introduction to classes and objects. This course will prepare students for the Programming II class. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 10 or equivalent. Math 205 (Elementary Algebra)

40406	Online		Van Tassel D	4.0			
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This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

40414	Online		TBA	4.0			
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01/05/09 - 02/26/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

Also see online Winter Intersession class (Dates: 12/15/08 - 02/05/09) on pg 32.

**Less Grade Stress!!**

Many CSIS and BUS classes may be taken for either a letter grade or on a pass/no pass basis. Make your choice when registering or until the NRS deadline (Feb. 27). But remember that you cannot change your mind once you're decided. See Pass/No Pass Grading Option on page 26 for more details.

**CSIS 20****COBOL Programming**

COBOL is alive and well  
Make your resume stand out.  
Learn COBOL

10101001100  
00010011101  
11100011100

**REGISTER ONLINE ...**

Go to [www.gavilan.edu](http://www.gavilan.edu) and click on the Self-Service Banner icon.

**CSIS 48****UNIX/Linux Operating System**

NEW morning class on the main Gilroy campus!

4 units

Basic UNIX/Linux commands, test editing, files and directories, electronic pipes and filters.

Instructor: Dennie Van Tassel

Transferable: UC and CSU

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**CSIS 46 C++ Programming II**

Transferable: CSU, UC

This course is a continuation of CSIS 45, intended for students majoring in programming and/or planning to transfer to a 4-year college or university Computer Science program. The course will cover topics discussed in CSIS 45 in more detail. In addition the course will cover more advanced C techniques such as pointers, recursion, and linked lists. Special emphasis will be placed on C++ features such as classes, objects, templates and operator overloading. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 45 or CSIS 5, and Mathematics 205.

40416	L/L	LI126	Van Tassel D	3.2	4.0	MW	0945-1105
		ARR		TBA	3.0		

41006	Online		Van Tassel D	4.0			
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This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

**CSIS 48 UNIX/Linux Operating System**

Transferable: CSU, UC

This course will provide the basics of the UNIX/Linux operating system, including the history and the use of UNIX/Linux with hands-on experience using commands and files. Topics to be covered include basic UNIX/Linux commands, text editing, files and directories, electronic mail, pipes and filters, and shell programming. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.

40418	L/L	LI126	Van Tassel D	3.6	4.0	MW	0800-0930
		ARR		TBA	3.0		

41015	Online		Van Tassel D	4.0			
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This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**CSIS 51 Visual Basic .NET Programming****Transferable:** CSU, UC; GAV-GE:E2

An introduction to the GUI software applications using Microsoft Visual Basic .NET. This course will give students the opportunity to learn how to create applications using Visual Basic programming in the .NET framework. This course will show the students to use forms, boxes, buttons, labels, menus, scroll bars, and drawing objects. This course will show the students how to develop professional looking and deployable Visual Basic .NET applications. This course has the option of a letter grade or pass/no pass. This course may be repeated three times for credit. ADVISORY: CSIS 10 or equivalent.

40503	L/L ARR	MHG8	Tarvin J TBA	4.0 2.0	4.0	R	0600-0950
Above class meets at Morgan Hill Community site.							

**CSIS 73 Desktop Publishing - Adobe InDesign****Transferable:** CSU

This course will provide students the opportunity to learn to use basic features of desktop publishing software to create all types of publications: flyers, brochures, newsletters, and advertisements. Included in the course will be basic page layout and design principles and integrating text and graphics to create attractive business publications. The course will be taught with Adobe InDesign. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Also listed as DM 73. ADVISORY: Completion of CSIS 1 or completion of CSIS 2.

40534	Lec	BU111	Conrey J	3.0	3.0	R	1120-0210
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**CSIS 74 Advanced Photoshop****Transferable:** CSU; GAV-GE:C1

This course is for the PhotoShop-experienced student and explores PhotoShop's advanced features in depth. Students work on projects, which challenge their creativity and technical ability, and will be encouraged to develop complex projects for the web and for the printed page. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 74 and DM 74. ADVISORY: CSIS 75 PhotoShop I

40910	Lec	LI128	Beede R	3.2	3.0	MW	0945-1105
40157	Lec	MHG5	Grzan R	3.3	3.0	R	0600-0905
Above class meets at Morgan Hill Community site.							

**CSIS 75 PhotoShop I - Adobe PhotoShop****Transferable:** CSU; GAV-GE:C1

This course is based on the software application Adobe PhotoShop. Students learn to scan photographs and manipulate them using Photoshop tool box and special effects filters. They will learn to correct photos; mask image using channels; create duotone, tritone, and quadtone images; prepare photos for use in printing and on the web. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. Students who repeat this course will learn new and advanced features. This course is also listed as DM 75. ADVISORY: CSIS 124 (Windows Fundamentals), CSIS 2L

40897	L/L ARR	LI128	Powers K TBA	3.3 2.0	3.0	M	0330-0635
40176	L/L ARR	MHG5	Grzan R TBA	3.3 2.0	3.0	T	0600-0905
Above class meets at Morgan Hill Community site.							

**CSIS 76 Digital Illustration****Transferable:** CSU; GAV-GE:C1

Illustration techniques using computer Bezier curve-based illustration software tools to do diagrams and graphics for use in art, desktop publishing, web graphics, multimedia, and computer presentations. This basic Illustrator course is focused on the technical and historical aspects of digital design and illustration as well as the development of personal artistic expression and visual perception through the use of the digital illustration medium. The course will include lectures and discussions about color, composition and content, computer and illustration program use, printing and presentation techniques. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 76 and DM 76. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.

40940	L/L ARR	LI128	TBA TBA	3.0 2.0	3.0	R	0230-0530
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CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**CSIS 77 Introduction to Digital Media and its Tools****Transferable:** CSU, UC; GAV-GE:C1

An introduction to the field of digital media, including history, social impact, concepts, career options and industry trends. Applying learned visual and aural design principles, students will explore the use of computer-based tools in the design and production of digital media by creating and editing digital images, sounds, video, animation, and text. A comprehensive term project for publication on the web or CD ROM will be required. This course is also listed as ART 77 and DM 77. This course has the option of a letter grade or pass/no pass. May be repeated twice for credit. ADVISORY: CSIS 124, CSIS 1, CSIS 2/2L, CSIS 3, or familiarity using the Macintosh or Windows operating system.

40919	L/L ARR	LI128	Beede R TBA	3.2 2.0	3.0	TR	1120-1240
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40873	L/L ARR	LI128	Mullins A TBA	3.3 2.0	3.0	T	0600-0905
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**CSIS 78 Web Sites with SQL and PHP****Transferable:** CSU

Covers the programming of database-driven, web-based applications (such as an eCommerce web site) using PHP and MySQL. PHP is a powerful language for writing server-side Web applications. MySQL is the world's most popular open source database. Together these two technologies provide a powerful platform for building database-driven Web applications. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 128 Database - Access, or equivalent database experience.

40845	L/L ARR	BU111	Thompson F TBA	3.3 3.0	4.0	W	0600-0905
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**CSIS 80 Digital Photography****Transferable:** CSU, UC; GAV-GE:C1

The study of digital photography from digital camera to the computer-based printer or digital media. Artistic, theoretical, and technical aspects will be considered. Topics include information about types and purchasing of digital cameras; theory, mechanics, and art of digital imagery; digital darkroom; eccentricities of digital photo taking; stitching photos for virtual reality; and preparing digital images for print, World Wide Web and other digital media. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 80 and DM 80. ADVISORY: CSIS 1 or CSIS 2/2L or ART 8A or equivalent computer experience.

40842	L/L	LI128	Edberg J	5.4	3.0	MW	1250-0315
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**CSIS 84 JavaScript Programming**

Two Online sessions will be offered. See Winter Intersession: pg 32.

Dates: 12/15/08 - 02/12/09 and 01/05/09 - 02/12/09

**CSIS 85 Web Design I: Dreamweaver****Transferable:** CSU; GAV-GE:C1

Basic and intermediate principles of designing Web pages/sites using the Dreamweaver web design software and HTML. Emphasis will be on good design and the use of tables, frames, forms, rollovers, DHTML, XHTML, behaviors, and CSS. Also includes site maintenance and the integration of multimedia components such as graphics, sound, animation, and video. This course is for the content person to design, develop, and maintain effective Web sites. This course is also listed as ART 85 and DM 85. This course has the option of a grade or pass/no pass. May be repeated twice for credit. ADVISORY: CSIS 6 or basic knowledge of HTML.

40146	Lec	BU111	Conrey J	3.0	2.0	W	1120-0210
02/18/09 - 05/13/09							

40890	Lec	HOL3	TBA	3.3	2.0	M	0230-0535
02/23/09 - 05/11/09 Above class meets at the Hollister Briggs site.							

**CSIS 108 Digital Media Lab****Transferable:** CSU; GAV-GE:C1

Supervised practice and individualized computer assisted learning of software applications and techniques commonly found in the design and production of digital media (e.g., digital art and imaging, digital photography, digital print, digital audio/video, web design/authoring, DVD/CD ROMs, animation). Supplements lecture courses. Open entry/exit, so may be added at anytime during the semester. This is a pass/no pass course. May be repeated three times for credit. Also listed as ART 108 and DM 108. ADVISORY: CSIS 1 or CSIS 2/2L or equivalent computer experience.

40902	Lab	LI128	TBA		.5		
40936	Lab	LI128	TBA		1.0		

**Classroom Locations: Refer to "How to Use This Schedule" on page 5.**

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**CSIS 112 Keyboard Speed Building****Transferable:** CSU

This self-paced course is designed for students who know the alphabetic keyboard by touch and who want to develop their keyboarding speed. Students will use a microcomputer to keyboard a series of straight-copy timings, which will enable them to achieve a high level of skill. This is a pass/no pass course. May be repeated once for a total of 1 unit. ADVISORY: CSIS 122 or knowledge of keyboard with keyboarding speed of at least 25 wpm.

40527	Lab	BU110	Gaffney S		1.0		
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**CSIS 117 Visual Effects-Motion Graphics****Transferable:** CSU, UC

Study of the design of visual effects and motion graphics used in digital video, film, web, multimedia, and interactive games. Includes video/graphics compositing techniques, 2D animation, basic 3D animation, and effects commonly done in digital post-production. Software such as Adobe After Effects and Apple's Motion and Shake will be used. May be repeated 3 times for credit. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 117 and DM 117. ADVISORY: DM/ART/CSIS 113 or DM/ART/CSIS 140 or DM/ART/CSIS 77 or THEA 17A or basic knowledge of digital video/film editing.

40916	L/L	LI128	Beede R	3.2	3.0	TR	0945-1105
	ARR		TBA	2.0			

**CSIS 120 Computerized Accounting - QuickBooks****Transferable:** CSU

An introduction to computer assisted accounting. Hands-on use of a microcomputer menu-driven accounting package to do general ledger, sales journal, cash receipts journal, cash payments journal, purchases journal, payroll, receivables, payables and related financial reports. This course has the option of a letter grade or pass/no pass. Repeatable whenever a new software package is adopted. This course is also listed as ACCT 120. ADVISORY: CSIS 1 or CSIS 2 or the equivalent computer experience. ACCT 20 or ACCT 101 or ACCT 103 or ACCT 105 or the equivalent accounting experience.

40054	L/L	HOL3	College A	3.3	2.0	F	0530-0835
	ARR		TBA	1.0			
Above class meets at the Hollister Briggs site. ROP class.							

40060	L/L	MHG8	Brown R	3.3	2.0	T	0630-0935
	ARR		TBA	1.0			
Above class meets at Morgan Hill Community site.							

**CSIS 121 Spreadsheet - MS Excel****Transferable:** CSU

Introduction to the computer spreadsheet software. A hands-on approach to learning terms, commands, and applications of a spreadsheet program. This course will help prepare students for taking the Excel MOUS (Microsoft Office User Specialist) exams. This course has the option of a letter grade or pass/no pass. May be repeated once for credit when the software changes. Also listed as ACCT 121. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.

40550	Lec	MHG5	Mendez F	3.3	2.0	F	0900-1205
02/27/09 - 05/15/09 Above class meets at Morgan Hill Community site.							

40847	Lec	HOL3	Bryson M	4.6	2.0	MW	1120-0125
03/25/09 - 05/18/09 Above class meets at the Hollister Briggs site.							

40887	Lec	HOL3	Mendez F	3.3	2.0	W	0600-0905
02/25/09 - 05/13/09 Above class meets at the Hollister Briggs site. ROP class.							

**CSIS 122 Computer Keyboarding****Transferable:** CSU

A self-paced course for students who wish to master the alphabetic and numeric keyboard on the computer. This course is designed for students who do not know the alphabetic keyboard by "touch" and for those who want to improve their ability to type straight copy with increased speed and accuracy. The course provides "hands-on" instruction to help students reach optimum computer keyboarding skills within a limited time. This is a pass/no pass course. Course may be repeated until 3 units are accrued.

40493	Lab	BU110	Venable E		.5		
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40494	Lab	BU110	Venable E		1.0		
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40859	Lab	MHG8	Hampton D	2.0	.5	S	0830-1020
Above class meets at Morgan Hill Community site.							

40860	Lab	MHG8	Hampton D	4.0	1.0	S	0830-1220
Above class meets at Morgan Hill Community site.							

Learn how to create printed materials with the latest industry software!

Take... **Adobe InDesign****Desktop Publishing - CSIS 73**

Also listed as DM 73.

**CSIS 74 Advanced Photoshop**

Now offered in Morgan Hill and on the main Gilroy campus!

Also listed as ART 74 and DM 74.

Learn the advanced features of **Photoshop CS3** and create professional artwork.

**CSIS 78****Web Sites with SQL and PHP**

This course covers the programming of database-driven, web-based applications (such as an eCommerce web site) using PHP and MySQL.



DESIGN YOUR OWN WEB SITE!

**CSIS 85****Web Design I: Dreamweaver**

Now using Dreamweaver CS3

Learn to design, develop and maintain effective Web sites.

Also listed as ART 85 &amp; DM 85.

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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40506	Lab	HOL3	Bryson M	3.2	.5	MW	0945-1105
Above class meets at the Hollister Briggs site.							

40508	Lab	HOL3	Bryson M	6.0	1.0	MW	0945-1240
Above class meets at the Hollister Briggs site.							

40509	Lab	HOL3	Bryson M	3.2	.5	MW	1120-1240
Above class meets at the Hollister Briggs site.							

40511	Lab	HOL3	Bryson M	4.6	1.0	MW	1120-0125
Above class meets at the Hollister Briggs site.							

40854	Lab	HOL3	Thompson F	3.3	1.0	R	0515-0820
Above class meets at the Hollister Briggs site.							

40532	Lab	BU110	Gaffney S	1.9	.5	T	0600-0735
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40533	Lab	BU110	Gaffney S	3.3	1.0	T	0600-0905
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40954	Lab	HOL3	Hampton D	1.9	.5	T	0600-0735
Above class meets at the Hollister Briggs site.							

40955	Lab	HOL3	Hampton D	3.3	1.0	T	0600-0905
Above class meets at the Hollister Briggs site.							

40855	Lab	HOL3	Thompson F	1.6	.5	R	0700-0820
Above class meets at the Hollister Briggs site.							

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CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**CSIS 124 Windows Fundamentals**

Transferable: CSU

This course provides fundamental information on the Windows environment for the computer. Introductory Windows operations and file management are covered. This is a pass/no pass course. This course may be repeated three times for credit. ADVISORY: Basic keyboarding skill.

40546	Lec	BU111	Milar E	1.6	1.0	M	0220-0340
02/23/09 - 05/04/09							

40861	Lec	MHG8	Hampton D	4.0	1.0	S	0830-1220
02/07/09 - 03/21/09 Above class meets at Morgan Hill Community site.							

40871	Lec	HOL3	Littig A	7.8	1.0	MW	0600-0935
01/28/09 - 02/11/09 Above class meets at the Hollister Briggs site.							

40958	Lec	HOL3	Hampton D	3.3	1.0	T	0600-0905
03/31/09 - 05/12/09 Above class meets at the Hollister Briggs site.							

**CSIS 126 Word Processing - MS Word**

Transferable: CSU

This introductory course for word processing with Windows is designed for business and non-business majors. Students will develop word processing skills to create a document, select and edit text, move and copy text, use the spelling, grammar, and thesaurus features, format text, and create headers, footnotes for a research paper. This course has the option of a letter grade or pass/no pass and may be repeated when the software changes. ADVISORY: Eligible for English 260 and basic keyboarding skills.

40547	Lec	BU111	Milar E	1.6	2.0	M	1250-0210
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40848	Lec	HOL3	Bryson M	4.6	2.0	MW	1120-0125
01/28/09 - 03/23/09 Above class meets at the Hollister Briggs site.							

40862	Lec	MHG8	Hampton D	4.0	2.0	S	0830-1220
03/28/09 - 05/23/09 Above class meets at Morgan Hill Community site.							

40883	Lec	HOL3	Mendez F	3.3	2.0	M	0600-0905
02/23/09 - 05/11/09 Above class meets at the Hollister Briggs site. ROP class.							

**CSIS 128 Database - MS Access**

Transferable: CSU

Introduction to Microsoft Access, a relational database management software tool. Students will learn to create and manage a database. This course will help prepare students for taking the Access MOUS (Microsoft Office User Specialist) exams. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 1 or CSIS 2 or equivalent knowledge.

40496	Lec	MHG8	Conrey J	3.3	2.0	W	0600-0905
02/25/09 - 05/13/09 Above class meets at Morgan Hill Community site.							

**CSIS 129 Presentation Graphics - MS PowerPoint**

Transferable: CSU

This introductory course in presentation graphics will use Microsoft Office's "PowerPoint" software to create a computerized presentation (slide show) with text and objects. This course is also listed as CMUN 129. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: CSIS 126 or word processing skills in the Windows environment.

40849	Lec	HOL3	Bryson M	4.6	1.0	MW	0900-1105
04/06/09 - 05/13/09 Above class meets at the Hollister Briggs site.							

40881	Lec	BU110	Venable E	1.0			
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40956	Lec	HOL3	Hampton D	3.3	1.0	T	0600-0905
02/17/09 - 03/24/09 Above class meets at the Hollister Briggs site.							

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**CSIS 134 Intermediate Excel**

Transferable: CSU

This course continues on where CSIS 121 Spreadsheet - MS Excel left off. Intermediate level training in spreadsheets using the Microsoft Excel program. The course includes graphing, formatting, database features, macros, and financial business calculations for decision making. This course has the option of a letter grade or pass/no pass. May be repeated once for credit. ADVISORY: CSIS 121 Spreadsheets - MS Excel

40495	Lec	BU111	Conrey J	3.0	2.0	T	1120-0210
02/17/09 - 05/12/09							

**CSIS 140 Basic Digital Film/Video Production**

Transferable: CSU, UC; GAV-GE:C1

An on-line self-paced course covering the basics of film/video production and post production (editing) using "easy to use" computer software such as Apple's iMovie. Beneficial for students who are producing a video/film project as a requirement for another college course, extra skills development, or for self interest. Completion of the associated class or personal project in DVD format using either personal video equipment or the equipment in the Digital Media Studio is required. May be repeated twice for credit. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 140 and DM 140.

40187	Online		Beede R	1.0			
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This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

**CSIS 178 Applied Networking**

Transferable: CSU

This course covers fundamental networking concepts and develops the skills and knowledge to set up and maintain small business/home networks. The course is not hardware or vendor specific. It helps students prepare for the "Network +" certification exam, an industry- wide, vendor-neutral certification program developed and sponsored by the Computing Technology Industry Association (CompTIA). This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: CSIS 124

40556	L/L	BU118	Robinson V	4.0	4.0	M	0600-0950
	ARR		TBA	2.0			

**CSIS 179 Introduction to Information Security**

Transferable: CSU

This course introduces students to network security concepts and prepares them for computer systems and network management duties. This course covers security concepts, communications and infrastructure security, basic cryptography, and operational and organizational security. May be repeated twice for credit. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 178.

40558	L/L	BU118	Robinson V	4.0	4.0	W	0600-0950
	ARR		TBA	2.0			

**CSIS 181 PC Hardware**

Transferable: CSU

This course examines computing hardware, operating systems, and software applications from a technical side to enable students to select, install, maintain and optimize a computer system. This course will help prepare students to pursue the A+ Hardware Certification. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 124, CSIS 1 OR CSIS 2, or equivalent computer experience.

40570	L/L	BU120	Robinson V	4.0	4.0	T	0600-0950
	ARR		TBA	2.0			



## SWING INTO SPRING STAR

March 7, 14, 21, 28, and April 4, 2009  
5 Saturdays - \$99  
Ages 9-16  
9:00 am -12:00 pm

## REGISTER NOW!

By Phone (408) 612-2057 or (408) 848-4717  
Online: [www.gavilan.edu/star](http://www.gavilan.edu/star)  
email: [stargav@gavilan.edu](mailto:stargav@gavilan.edu)

Marilyn Abad-Cardinali, Founder/Executive Director - (408) 848-4764

CRN Type Room Instructor Hrs. Units Days Begin-End

### CSIS 182 Operating Systems

Transferable: CSU

This course will survey current computer operating systems such as Microsoft Windows 98, NT, 2000 and XP. Linux will also be covered. Topics include file system management, systems requirements, network systems integration, security, and regular maintenance procedures. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience

40557	L/L	BU118	Robinson V	4.0	4.0	F	0900-1250
	ARR		TBA	2.0			

### CSIS 190 Occupational Work Experience/Computer Science

Transferable: CSU

College credit for learning experience obtained on the job in accordance with a training plan developed cooperatively between the employer, college and student. 75 hours per semester per unit or 60 hours per semester for unpaid experience. This is a pass/no pass course. May be taken for a maximum of 16 work experience units. REQUIRED: Declared vocational major. Concurrent enrollment in seven or more units (including CWE units, except for summer school. For summer school, enrollment in one other class is required). Minimum 2.00 G.P.A.

Mandatory course orientation for the following classes will be conducted Tuesday evening, February 17 from 5:30-6:30 pm in North/South Lounge, Wednesday, February 18 from 4:30-5:30 PM in North/South Lounge or Thursday, February 19 from 8 - 9 AM in North/South Lounge. Students need to attend one of the three meetings. Please contact Susan Sweeney, CWE Coordinator at (408) 848-4813 for more information.

40991	Wrk Ex	LI101A	Sweeney S	1.0
40992	Wrk Ex	LI101A	Sweeney S	3.0
40993	Wrk Ex	LI101A	Sweeney S	2.0
40994	Wrk Ex	LI101A	Sweeney S	4.0

### CSIS 570 Computer Access Evaluation

Transferable: No

This course is intended to provide an in-depth computer access evaluation in order to determine an appropriate access environment for a student with a disability or multiple disabilities. This is a pass/no pass course. May be repeated as necessary based on measurable progress as documented in the Student Educational Contract. This is an open entry, open exit course. ADVISORY: This course is intended for students with a verified disability who show a need for the use of assistive computer programs and/or equipment or demonstrated academic deficit.

40297	Lab		Maringer J	.5
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Make an appointment with the HTC instructor (LI105).

### CSIS 571 Computer Assisted Instruction

Transferable: No

This course is an Assistive Computer Technology Lab designed for students who are eligible for Disability Services. The course is designed to improve basic academic skills and/or cognitive processes through the use of appropriate software or to learn assistive devices designed to make computers accessible. Course content is based on Student Educational Contracts which are developed for each student. This is a pass/no pass course. May be repeated as necessary based on measurable progress as documented in the Student Educational Contract. ADVISORY: This course is intended for students with a verified disability who show a need for the use of adaptive computer programs and/or equipment or demonstrated academic deficit.

40298	Lab	LI105	Maringer J	.5
This is an open entry, open exit course.				
40299	Lab	LI105	Maringer J	1.0
This is an open entry, open exit course.				
40300	Lab	LI105	Maringer J	2.0
This is an open entry, open exit course.				

### CSIS 572 Adaptive Computer Basics

Transferable: No

This course will include an introduction to the basic concept of how computers work, using the computer keyboard, word processing, beginning Internet and presentation graphics. This course will be self-paced and adjusted so that students with disabilities can learn a number of adaptive devices designed to make computers accessible. This is a pass/no pass course. May be repeated as necessary based on measurable progress as documented in the Student Educational Contract. ADVISORY: This course is intended for students with a verified disability who show a need for the use of adaptive computer programs and/or equipment or demonstrated academic deficit.

40301	Lab	LI105	Maringer J	3.2	1.0	MW	1250-0210
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## BUSINESS/CSIS DEGREES & CERTIFICATES

Accounting  
Bioinformatics  
Business Computer Applications  
Business Economics  
Computer Networking  
Computer Programming  
General Business  
General Office  
Medical Office  
Programming for the Internet  
Real Estate  
Scientific Programming  
UNIX Operating Systems  
Web Page Production Specialist



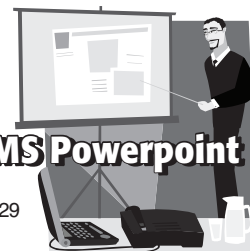
Consult the Gavilan Catalog for complete information or visit the website at [www.gavilan.edu](http://www.gavilan.edu)

### CSIS 129

## Presentation Graphics - MS Powerpoint

1 unit

Also listed as CMUN 129



### CSIS 179

## Introduction to Information Security

Learn about network security concepts.

Prepare for a job in computer systems and network management.



This course covers security concepts, communications and infrastructure security, basic cryptography, and operational and organizational security.

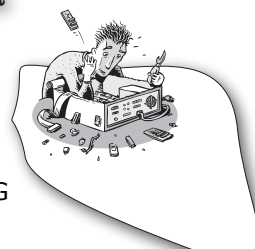
## Learn to Build and Maintain Computers

### CSIS 178 APPLIED NETWORKING

### CSIS 181 PC HARDWARE

### CSIS 182 OPERATING SYSTEMS

PREPARATION FOR A+ CERTIFICATION EXAMS  
(Get discounts on Exams)



CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**Computerized Accounting: see ACCT 120**  
**Construction: see Industrial Technology (IT)**

## COSMETOLOGY

### COS 191A Workplace Skills

**Transferable:** No

Workplace Skills teaches skills vital to workplace success. The topic for 191A is Interpersonal Communication. Need not be taken in sequence. This is a pass/no pass course.

41035	Lec	BU110	TBA		1.0		
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### COS 200 Beginning Cosmetology

**Transferable:** No

Fundamental principles of the science/art of beauty culture including hair design, chemical services and cosmetic therapy. May be repeated once for credit. ADVISORY: Eligible for English 250, 260 and Mathematics 205.

40863	L/L	COS102	Ramirez G	24.0	12.0	TWRF	0930-0330
	L/L	COS102	Ramirez G	7.6		T	0810-0330
	L/L	BU118	Ramirez G	1.7		WR	0810-0935
	L/L	LS106	Ramirez G	1.7		F	0810-0935

Students must purchase a cosmetology kit, manikin and uniform (approximately \$800). This does not include books and classroom materials.

### COS 201 Intermediate Cosmetology

**Transferable:** No

Extended studies and techniques in tinting, bleaching, permanent waving, shaping, styling, acrylic nail, pedicuring, chemical straightening, soft perming, waxing, care of skin and make-up. ADVISORY: Satisfactory completion of Cosmetology 200. Eligible for English 250, 260 and Mathematics 205.

40864	Lab	COS102	Hernandez R	30.4	12.0	TWRF	0810-0330
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### COS 202 Advanced Cosmetology

**Transferable:** No

Advanced techniques in tinting, lightening, hair design and cosmetic chemistry. May be repeated once for credit. PREREQUISITE: Completion of COS 200 & 201. ADVISORY: Eligible for English 250, 260 and Mathematics 205.

40866	Lec	COS102	Khanna N	30.4	12.0	TWRF	0810-0330
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### COS 203 Practicum

**Transferable:** No

Advanced techniques in tinting, lightening, hair and design and cosmetic chemistry. May be repeated once for credit. PREREQUISITE: Completion of COS 200, 201 and 202. ADVISORY: Eligible for English 250, 260 and Mathematics 205.

40867	L/L	COS102	Khanna N	30.4	2.0	TWRF	0810-0330
40960	Lab	COS102	Andre M	30.4	4.0	TWRF	0810-0330
40961	Lab		Khanna N	30.4	.5	TWRF	0810-0330
40962	Lab	COS102	Andre M	30.4	8.0	TWRF	0810-0330
40963	Lab	COS102	Khanna N	30.4	10.0	TWRF	0810-0330
40964	Lab	COS102	Andre M	30.4	.5	TWRF	0810-0330

### COS 205 State Board Review

**Transferable:** No

State Board exam procedures and standards. ADVISORY: Cosmetology 201.

40865	Lab	COS102	Hernandez R	5.9	2.0	M	0810-0145
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## What is a CRN?

CRN stands for Course Reference Number.  
 This is the number (used to be called section)  
 that you will use to register for your classes.

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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### COS 290 Occupational Work Experience/Cosmetology

**Transferable:** No

College credit for learning experience obtained on the job in accordance with a training plan developed cooperatively between the employer, college and student. 75 hours per semester per unit or 60 hours per semester for unpaid experience. This is a pass/no pass course. May be taken for a maximum of 16 work experience units. REQUIRED: Declared vocational major. Concurrent enrollment in seven or more units (including CWE units, except for summer school. For summer school, enrollment in one other class is required). Minimum 2.00 G.P.A.

Mandatory course orientation for the following classes will be conducted Tuesday evening, February 17 from 5:30-6:30 pm in North/South Lounge, Wednesday, February 18 from 4:30-5:30 PM in North/South Lounge or Thursday, February 19 from 8 - 9 AM in North/South Lounge. Students need to attend one of the three meetings. Please contact Susan Sweeney, CWE Coordinator at (408) 848-4813 for more information.

40995	Wrk Ex	LI101A	Sweeney S		1.0		
40996	Wrk Ex	LI101A	Sweeney S		2.0		
40997	Wrk Ex	LI101A	Sweeney S		3.0		
40998	Wrk Ex	LI101A	Sweeney S		4.0		

### Corrections: See Administration of Justice, JPA

**CPR: see Allied Health**  
**Desktop Publishing: see CSIS or DM**

## DIGITAL MEDIA

### DM 6 Web Page Authoring I

**Transferable:** CSU; GAV-GE:E2

An introduction to using Hypertext Mark-Up Language (HTML) and Extensible HTML (XHTML) to create web pages which can be uploaded and displayed on the World Wide Web. Students will use HTML/XHTML to create web pages with text in various sizes and colors, links to other sites, background color or patterns, graphics, tables and mailto links. Principles of design and color as they apply to screen presentations will be included. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. Also listed as CSIS 6 and LIB 6. ADVISORY: CSIS 1 or CSIS 2 or CSIS 3/LIB 3 advised.

40500	Online		Howell J		2.0		
				01/28/09 - 03/24/09			This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <a href="http://www.gavilan.edu/disted">http://www.gavilan.edu/disted</a> , and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

40542	Online		Howell J		2.0		
				03/24/09 - 05/22/09			This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <a href="http://www.gavilan.edu/disted">http://www.gavilan.edu/disted</a> , and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

Also see online Winter Intersession classes (Dates: 12/15/08 - 01/22/09 & 01/05/09 - 02/12/09) - pg 32.

### DM 23 Independent Study

**Transferable:** CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

41041	Ind		TBA		1.0		
41042	Ind		TBA		2.0		

### DM 60 3D Animation I

**Transferable:** CSU

Fundamentals and aesthetics of digital 3D animation, including modeling, animation and rendering. Focus on computer animation tools and techniques including workflow and storyboarding. Builds a solid foundation for developing character animation, architecture walkthroughs, and special-effect sequences. This course has the option of a letter grade or pass/no pass. May be repeated once for credit. ADVISORY: Any of the following: DM 77, DM 75, DM 76, DM 110, CGD 2, ART 48A, ART 48B, or equivalent.

40922	L/L	LI126	Brownkorbel R	3.0	3.0	F	0945-1240
	ARR		TBA		2.0		

**Classroom Locations: Refer to "How to Use This Schedule" on page 5.**

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**DM 61 3D Animation II**

Transferable: CSU

This class extends animation into character modeling, soundtrack synchronization, advanced shading, lighting, rendering and compositing techniques. May include topics such as particles, dynamics, and scripting. This course has the option of a letter grade or pass/no pass. ADVISORY: DM 60 or equivalent experience.

40921	L/L ARR	LI126	Brownkorbel R TBA	3.2 2.0	3.0	TR	1120-1240
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**DM 73 Desktop Publishing - Adobe InDesign**

Transferable: CSU

This course will provide students the opportunity to learn to use basic features of desktop publishing software to create all types of publications: flyers, brochures, newsletters, and advertisements. Included in the course will be basic page layout and design principles and integrating text and graphics to create attractive business publications. The course will be taught with Adobe InDesign. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Also listed as CSIS 73. ADVISORY: Completion of CSIS 1 or completion of CSIS 2.

41016	Lec	BU111	Conrey J	3.0	3.0	R	1120-0210
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**DM 74 Advanced Photoshop**

Transferable: CSU; GAV-GE:C1

This course is for the PhotoShop-experienced student and explores PhotoShop's advanced features in depth. Students work on projects, which challenge their creativity and technical ability, and will be encouraged to develop complex projects for the web and for the printed page. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 74 and CSIS 74. ADVISORY: CSIS 75 PhotoShop I

40155	Lec	MHG5	Grzan R	3.3	3.0	R	0600-0905
Above class meets at Morgan Hill Community site.							

40912	Lec	LI128	Beede R	3.2	3.0	MW	0945-1105
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**DM 75 PhotoShop I - Adobe PhotoShop**

Transferable: CSU; GAV-GE:C1

This course is based on the software application Adobe PhotoShop. Students learn to scan photographs and manipulate them using Photoshop tool box and special effects filters. They will learn to correct photos; mask image using channels; create duotone, tritone, and quadtone images; prepare photos for use in printing and on the web. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. Students who repeat this course will learn new and advanced features. This course is also listed as CSIS 75. ADVISORY: CSIS 124 (Windows Fundamentals), CSIS 2L

40179	L/L ARR	MHG5	Grzan R TBA	3.3 2.0	3.0	T	0600-0905
Above class meets at Morgan Hill Community site.							

40899	L/L ARR	LI128	Powers K TBA	3.3 2.0	3.0	M	0330-0635
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**DM 76 Digital Illustration**

Transferable: CSU; GAV-GE:C1

Illustration techniques using computer Bezier curve-based illustration software tools to do diagrams and graphics for use in art, desktop publishing, web graphics, multimedia, and computer presentations. This basic Illustrator course is focused on the technical and historical aspects of digital design and illustration as well as the development of personal artistic expression and visual perception through the use of the digital illustration medium. The course will include lectures and discussions about color, composition and content, computer and illustration program use, printing and presentation techniques. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 76 and CSIS 76. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.

40938	L/L ARR	LI128	TBA TBA	3.0 2.0	2.0	R	0230-0530
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**DM 60, 61****3-D ANIMATION I, II**

Learn Maya 3D animation!  
Make your own cartoons,  
websites, videos!

Transfers to CSU  
Use for GAV-GE: Area C1

**SEE YOUR FUTURE IN**

You can:

Make a web site for CyberSpace  
Produce a video for GavTV or YouTube  
Record your Podcast for the Internet  
Animate your story or game idea  
Design graphics for web, TV or print  
Shoot and edit digital photographs

Take: DM 77 Intro. to Digital Media  
DM 60, 61, 3D Animation I & II  
DM 80 Digital Photography

DM 75, 74 Photoshop I & II  
DM 111 Sound Design for Digital Media  
DM 117 Visual Effects/Motion Graphics

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**DM 77 Introduction to Digital Media and its Tools**

Transferable: CSU, UC; GAV-GE:C1

An introduction to the field of digital media, including history, social impact, concepts, career options and industry trends. Applying learned visual and aural design principles, students will explore the use of computer-based tools in the design and production of digital media by creating and editing digital images, sounds, video, animation, and text. A comprehensive term project for publication on the web or CD ROM will be required. This course is also listed as ART 77 and CSIS 77. This course has the option of a letter grade or pass/no pass. May be repeated twice for credit. ADVISORY: CSIS 124, CSIS 1, CSIS 2/2L, CSIS 3, or familiarity using the Macintosh or Windows operating system.

40872	Lec ARR	LI128	Mullins A TBA	3.3 2.0	3.0	T	0600-0905
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40917	L/L ARR	LI128	Beede R TBA	3.2 2.0	3.0	TR	1120-1240
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**DM 80 Digital Photography**

Transferable: CSU, UC; GAV-GE:C1

The study of digital photography from digital camera to the computer-based printer or digital media. Artistic, theoretical, and technical aspects will be considered. Topics include information about types and purchasing of digital cameras; theory, mechanics, and art of digital imagery; digital darkroom; eccentricities of digital photo taking; stitching photos for virtual reality; and preparing digital images for print, World Wide Web and other digital media. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 80 and CSIS 80. ADVISORY: CSIS 1 or CSIS 2/2L or ART 8A or equivalent computer experience.

40843	L/L	LI128	Edberg J	5.4	3.0	MW	1250-0315
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Check out *Classes offered at the satellite sites...*

*Morgan Hill classes - page 36.*

*Hollister classes - page 38.*

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**DM 85 Web Design I: Dreamweaver**

Transferable: CSU; GAV-GE:C1

Basic and intermediate principles of designing Web pages/sites using the Dreamweaver web design software and HTML. Emphasis will be on good design and the use of tables, frames, forms, rollovers, DHTML, XHTML, behaviors, and CSS. Also includes site maintenance and the integration of multimedia components such as graphics, sound, animation, and video. This course is for the content person to design, develop, and maintain effective Web sites. This course is also listed as ART 85 and CSIS 85. This course has the option of a letter grade or pass/no pass. May be repeated twice for credit. ADVISORY: CSIS 6 or basic knowledge of HTML.

40147	Lec	BU111	TBA	3.0	2.0	W	1120-0210
02/18/09-05/13/09							

40892	Lec	HOL3	TBA	3.3	2.0	M	0230-0535
02/23/09 - 05/11/09 Above class meets at the Hollister Briggs site.							

**DM 108 Digital Media Lab**

Transferable: CSU; GAV-GE:C1

Supervised practice and individualized computer assisted learning or software applications and techniques commonly found in the design and production of digital media (e.g., digital art and imaging, digital photography, digital print, digital audio/video, web design design/authoring, DVD/CD ROMs, animation). Supplements lecture courses. Open entry/exit, so may be added anytime during the semester. This is a pass/no pass course. Also listed as ART 108 and CSIS 108. May be repeated three times for credit. ADVISORY: CSIS 1 or CSIS 2/2L or equivalent computer experience.

40900	Lab	LI128	TBA		.5		
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40935	Lab	LI128	TBA		1.0		
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**DM 111 Sound Design for Digital Media**

Transferable: CSU

Study and practice of the techniques and aesthetics of sound design especially for digital media (i.e., digital video/film, DVD, video games, WWW, and presentations.) Recording (including live audio), mixing and processing of Foley effects, ADR, voice-overs, sound tracks, and narration. This is not a music composition course, but use of sampled and electronic music/loops for creating background music will also be studied. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 1 or CSIS 2/2L or equivalent computer knowledge.

40913	L/L	LI128	Beede R	3.2	3.0	MW	1120-1240
			TBA	2.0			
ARR							

**DM 117 Visual Effects-Motion Graphics**

Transferable: CSU, UC

Study of the design of motion graphics and special effects used in digital video and film, web, multimedia, and interactive games. Includes video/graphics compositing techniques, 2D animation, basic 3D animation, and special effects commonly generated in digital post-production. Software such as Adobe After Effects or Apple's Motion will be used. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 117 and CSIS 117. ADVISORY: DM/ART/CSIS 113 or DM/ART/CSIS 140 or DM/ART/CSIS 77 or THEA 17A or basic knowledge of digital video/film editing.


40914	L/L	LI128	Beede R	3.2	3.0	TR	0945-1105
			TBA	2.0			
ARR							

**DM 140 Basic Digital Film/Video Production**

Transferable: CSU, UC; GAV-GE:C1

An on-line self-paced course covering the basics of film/video production and post production (editing) using "easy to use" computer software such as Apple's iMovie. Beneficial for students who are producing a video/film project as a requirement for another college course, extra skills development, or for self interest. Completion of the associated class or personal project in DVD format using either personal video equipment or the equipment in the Digital Media Studio is required. May be repeated twice for credit. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 140 and CSIS 140.

40198	Online		Beede R		1.0		
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 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**Drama: See Theatre Arts****Early Childhood Education: See Child Development**  
**Earth Science: See Geology, Geography****ECOLOGY****ECOL 1 Conservation of Natural Resources**

Transferable: CSU, UC; CSU-GE:B2, B3, IGETC:5B; GAV-GE:B2, B3

This course examines the fundamentals of ecology (the study of the relationships between organisms and their environment) with special emphasis on human effects on the environment. Topics of discussion will include ecosystem dynamics, resources, pollution, population growth, and the clash between economic and political policy and the environment. ADVISORY: Eligible for English 250 and English 260.

40210	Lec	LS101	Hubbard J	3.2	4.0	TR	1250-0210
40210	Lab	LS102	Hubbard J	3.3		T	0230-0535
40211	Lec	LS101	Hubbard J	3.2	4.0	TR	1250-0210
40211	Lab	LS102	Hubbard J	3.3		R	0230-0535
40982	Lec	CH105	Morales R	3.3	4.0	F	1120-0225
40982	Lab	LS102	Morales R	3.3		S	0900-1205


This service learning course section involves community work

**ECONOMICS****ECON 1 Principles of Macroeconomics**

Transferable: CSU, UC; CSU-GE:D2, IGETC:4B; GAV-GE:D2; CAN:ECON2

Introduction to the principles of macroeconomics, social organization of the economy; supply and demand; the determinants of national income and production, economic growth, the global economy and trade, employment, prices, savings and investment; the nature and effectiveness of monetary and fiscal policy. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 1A and Mathematics 233.

40535	Lec	BU118	Truongson B	3.2	3.0	TR	0945-1105
40536	Online		Truongson B	3.0			

 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

40851	Lec	MHG11	Shokou A	3.3	3.0	M	0630-0935
Above class meets at Morgan Hill Community site.							

40930	Lec	HOL2	TBA	3.0	3.0	F	0945-1240
Above class meets at the Hollister Briggs site.							

**ECON 2 Principles of Microeconomics**

Transferable: CSU, UC; CSU-GE:D2, IGETC:4B; GAV-GE:D2; CAN:ECON4

Introduction to microeconomic principles and theory; supply, demand; product and factor price determination, resource allocation, costs, revenues, and profits under different competitive situations; international trade; government regulation and taxation. Note: Economics 1 is not a prerequisite for Economics 2. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 260, English 250 and Mathematics 233.

40537	Lec	BU118	Truongson B	3.2	3.0	TR	1120-1240
40572	Lec	SS214	Shokou A	3.3	3.0	T	0600-0905

**ECON 14 Personal Finance**

Transferable: CSU

This course is designed to assist individuals to analyze their financial affairs for lifelong decision making. Elements and concepts of financial planning and decision making in the areas of budgeting, taxes, borrowing, money management, insurance, investments, retirement, and estate planning will be examined. This course is also listed as BUS 14. This course has the option of a letter grade or pass/no pass. ADVISORY: Math 400

40856	Lec	MHG13	Ross Y	3.3	3.0	S	0800-1105
Above class meets at Morgan Hill Community site.							

**Education: see Child Development**

CRN Type Room Instructor Hrs. Units Days Begin-End


## ENGLISH


## ENGL 1A Composition


**Transferable:** CSU, UC; CSU-GE:A2, IGETC:1A; GAV-GE:A2; CAN:ENGL2, ENGL SEQ A


This is a writing course which emphasizes expository writing, argumentative writing, and critical reading of expository prose. It is meant to train students in clear thinking and reasoned support of ideas. Students will be given the opportunity to read models of good expository and argumentative prose and learn the techniques of good writing. These include choosing appropriate subjects, developing restricted, unified, and precise theses and presenting supporting evidence in a logical, lucid, and effective manner. To achieve this end, students write no fewer than six essays and read at least five works, two of which are book length. **PREREQUISITE:** English 250 and English 260 or English 250 and SSCI 270A or English 250 and SSCI 270B with a grade of 'C' or better or satisfactory score on the English placement examination.

**Tutorial help is offered for the following classes. See your instructor.**

40307 Online Wisdom K 3.0  
 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

40309 Online Chaffin C 3.0  
 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

40316 Online Crook E 3.0  
 Lec SS206 Crook E 1.6 T 0945-1105  
 This HYBRID lecture/online class will be delivered partially over the internet. See the online syllabus for details. <http://www.gavilan.edu/dised/>

40326 Online Crook E 3.0  
 Lec SS206 Crook E 1.6 R 0945-1105  
 This HYBRID lecture/online class will be delivered partially over the internet. See the online syllabus for details. <http://www.gavilan.edu/dised/>

40311 Lec SS203 Pirani A 3.2 3.0 MW 0810-0930

40312 Lec PB3 Condon D 3.2 3.0 TR 0810-0930

40313 Lec MHG4 Bragger M 3.2 3.0 MW 0810-0930

Above class meets at Morgan Hill Community site.

40314 Lec HOL5 Mora G 3.3 3.0 F 0900-1205

Above class meets at the Hollister Briggs site.

40315 Lec HOL1 Mora G 3.2 3.0 MW 0230-0350

Above class meets at the Hollister Briggs site.

40317 Lec SS205 Lanoie C 3.3 3.0 F 0900-1205


 40318 Lec PB3 Salvin C 3.2 3.0 MW 1120-1240

 40320 Lec PB3 Hirasuna S 3.2 3.0 TR 1250-0210

 40321 Lec SS203 Schessler S 3.2 3.0 MW 1250-0210

 40323 Lec SS203 Schessler S 3.2 3.0 MW 0230-0350


40324 Lec SS203 Estrada-Mack T 3.2 3.0 TR 0400-0520

 40328 Lec HOL1 Brett T 3.3 3.0 W 0600-0905  
 Above class meets at the Hollister Briggs site. Tutorial help is offered for this class.

40329 Lec SS203 Pirani A 3.3 3.0 T 0600-0905

40330 Lec MHG3 Kovacs M 3.3 3.0 M 0600-0905  
 Above class meets at Morgan Hill Community site.















## PUENTE LEARNING COMMUNITY ENGL 1A CLASS:

 40319 Lec SS206 Sandler S 3.2 3.0 TR 1120-1240  
 Students enrolling in this class will participate in the PUENTE Program. Required: Complete an application with the Puente counselor prior to registration. This class is part of a learning community. Student must also enroll in GUID 1, CRN 40004. See ad on this page.

Have you met the prerequisite?  
**It's required!**

Choose a **THEME** for your English class:

Find the number, by the course section number, that corresponds to a theme below.

-  1 Explore American consumerism and wild alternatives.
-  2 Explore the great American classics.
-  3 Explore how literature can both forge new entry points and maintain existing boundaries between individuals and communities. Focus on images of race, ethnicity, gender and sexuality in classic plays, American poetry and modern fiction.
-  4 Explore the great literature of the human condition, challenging you to respond to literary art, science fiction, music, tragedy and the joy of life and living.
-  5 Explore the exciting realm of science and discover who we are, how we got here, and learn about the scientists and explorers who got us here while learning to write with panache, flair and accuracy.
-  6 Learn to think, to think courageously, to think intelligently and to think for yourself through challenging the pseudoscientific, the paranormal, the make-believe world of nutty beliefs and scams.
-  7 Investigate urgent social issues through contemporary literature.
-  8 Take a different look at the wars we all think we know, through the literature and personal accounts of writers such as John Steinbeck, Eve Ensler and Lousi DeBernais.
-  9 Investigate environmental issues, particularly those connected to what we eat and where we live.
-  10 First Year Experience: Explore the issues of peace and conflict through reading and writing.
-  11 Puente: Develop writing skills through an emphasis on Chicano/Latino literature.
-  12 Develop expository writing skills in response to issues of war and the experiences of soldiers during combat and after they return home.
-  13 Develop expository writing skills in response to literary works from a rich diversity of cultures.
-  14 Develop expository writing skills in response to American literary works about "madness" by analyzing memoirs, fiction, poems, and film.



The Puente Project is a two-semester program that combines three components: writing, counseling and mentoring to support students to transfer to four-year universities and colleges. The Guidance 1 course focuses on self assessment and career development. The English 1A course focuses on Mexican American/Latino literature. The program also includes a student leadership conference, university visits and mentor/student socials. The program is open to all eligible students. For more information, call Celia Marquez, Puente Co-Coordinator at 408-848-4807.

**Required:** Complete a program application with the Puente Counselor prior to registration.

ENGL1A CRN 40319 SS206 SANDLER S TuTh 1120A-1240P

GUID 1 CRN 40004 CH101 MARQUEZ C MW 1120A-1240P

Students will need to complete 10 hours of mentoring.

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**ENGL 1B Composition and Literature****Transferable:** CSU, UC; CSU-GE:C, IGETC:3B; GAV-GE:C2; CAN:ENGL4, ENGL SEQ A

English 1B continues the work begun in 1A, but now the emphasis shifts to writing expository prose in conjunction with reading and analyzing imaginative literature. Students are to write as fledgling critics and use the text as a basis for other forms of reflection. The reading requirement includes short stories, poetry, drama, and at least two novels. Course work will also include fundamentals of research writing. **PREREQUISITE:** English 1A with a grade of "C" or better.

**Tutorial help is offered for the following classes. See your instructor.**

40332 Online Raimondo J 3.0  
 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

40334 Online Raimondo J 3.0  
 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

40341 Online Warren K 3.0  
 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

3	40337	Lec	PB14	Smith K	3.2	3.0	TR	0945-1105
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	40339	Lec	SS203	Osikomaiya J	3.3	3.0	F	1100-0205
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14	40340	Lec	SS203	Schessler S	3.2	3.0	MW	1120-1240
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7	40342	Lec	HOL5	Salvin C	3.2	3.0	TR	1120-1240
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Above class meets at the Hollister Briggs site.

2	40350	Lec	PB14	Luoma D	3.2	3.0	MW	1250-0210
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	40351	Lec	PB14	Estrada-Mack T	3.2	3.0	TR	0230-0350
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8	40335	Lec	MHG13	Oral M	3.2	3.0	MW	0400-0520
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Above class meets at Morgan Hill Community site.

4	40352	Lec	PB3	Brett T	3.3	3.0	R	0600-0905
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**ENGL 1C Critical Reasoning and Writing****Transferable:** CSU, UC; CSU-GE:A3, IGETC:1B; GAV-GE:C2

This course is designed to develop critical thinking, reading, and writing skills beyond the level achieved in English 1A. The emphasis is on critical analysis of arguments and the development of the ability to integrate the principles of critical thinking into essay writing. **PREREQUISITE:** English 1A with a grade of "C" or better.

**Tutorial help is offered for the following classes. See your instructor.**

40353 Online Chaffin C 3.0  
 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

40360 Online Wisdom K 3.0  
 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

	40354	Lec	PB14	Oral M	3.2	3.0	MW	0810-0930
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	40356	Lec	SS111	Condon D	3.2	3.0	TR	1120-1240
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	40361	Lec	MHG10	Oral M	3.2	3.0	MW	1120-1240
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Above class meets at Morgan Hill Community site.

	40357	Lec	PB14	Luoma D	3.2	3.0	MW	0230-0350
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	40355	Lec	HOL1	Mora G	3.2	3.0	MW	0400-0520
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Above class meets at the Hollister Briggs site.

	40358	Lec	PB3	Luoma D	3.2	3.0	TR	0400-0520
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6	40359	Lec	PB3	Brett T	3.3	3.0	M	0600-0905
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**Brush Up your Software Skills**

Most Computer Applications classes are repeatable.

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**ENGL 2C Introduction to Film and Fiction****Transferable:** CSU, UC; CSU-GE:C2, IGETC:3B; GAV-GE:C2

This is a literature course in analysis of the novel and film as art forms. The student will read several novels, view the films based on the novels, and discuss the difference in techniques, both orally and in writing. **PREREQUISITE:** Eligible for English 1A.

40362	Lec	SS214	Richards G	3.3	3.0	W	0630-0935
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**ENGL 2J Mythology****Transferable:** CSU, UC; CSU-GE:C2, IGETC:3B; GAV-GE:C2

This course is a survey of myths from around the world, with an emphasis on literary analysis of the myths. The course covers the purposes and types of myths; the development of myths and mythological characters, the recurring elements of mythological structures, the influence of mythology on contemporary texts. **PREREQUISITE:** Eligible for English 1A.

40363	Lec	SS110	Warren K	3.2	3.0	TR	1120-1240
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**ENGL 4B British Literature - 1798 to Present****Transferable:** CSU, UC; CSU-GE:C2, IGETC:3B; GAV-GE:C2; CAN:ENGL10, ENGL SEQ B

This course is a study of the masters of British Literature from 1798 to present. In this course we will read and analyze the literature of Blake, Wordsworth, Coleridge, Byron, Shelley, Keats, Tennyson, Browning, Arnold, Clough, Hopkins, Rossetti, Bronte, Yeats, Joyce, Woolf, Lawrence, Eliot, and Forster. Note: this course need not be taken in sequence. **PREREQUISITE:** Eligible for English 1A.

40371	Lec	SS111	Sandler S	3.2	3.0	MW	1120-1240
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**ENGL 9A Introduction to Creative Writing****Transferable:** CSU, UC; CSU-GE:C2; GAV-GE:C2; CAN:ENGL6

This course includes the writing, reading, and critical discussions of various forms of poetry and fiction. **PREREQUISITE:** Eligible for English 1A.

40374	Lec	SS111	Smith K	3.6	3.0	TR	1250-0220
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40377	Lec	MHG3	Frazier S	3.3	3.0	R	0600-0905
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Above class meets at Morgan Hill Community site.

**ENGL 9B Advanced Creative Writing****Transferable:** CSU, UC; CSU-GE:C2; GAV-GE:C2

This class is a continuation of English 9A, with the emphasis shifting to publication. The genre of non-fiction will be the primary focus, but the genres of fiction will also be taught at a more comprehensive level than in English 9A. The process of finding a market for one's work will be followed step by step. The class may compile and publish "Soaring", Gavilan's literary magazine, each spring semester. **PREREQUISITE:** English 9A with a grade of credit or C or better.

40375	Lec	SS111	Smith K	3.6	3.0	TR	1250-0220
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40378	Lec	MHG3	Frazier S	3.3	3.0	R	0600-0905
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Above class meets at Morgan Hill Community site.

**ENGL 9C Poetry Writing****Transferable:** CSU, UC; CSU-GE:C2; GAV-GE:C2

This course includes the writing, reading, and critical discussions of various forms of poetry. **PREREQUISITE:** English 9A with a grade of credit or C or better.

40376	Lec	SS111	Smith K	3.6	3.0	TR	1250-0220
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40380	Lec	MHG3	Frazier S	3.3	3.0	R	0600-0905
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Above class meets at Morgan Hill Community site.

**ENGL 12A Tutoring Writers: Training/Theory & Practice****Transferable:** CSU

Fundamentals of compositional theory, the writing process, peer-to-peer communication, interacting with faculty and educational institutions and effective responses to writing will be covered. In addition, students will gain an understanding of the basic history, methodology and practice of writing pedagogy while developing a writing community that aids in connecting them to their own writing practice. **ADVISORY:** Eligible for English 1A.

40387	Lec	LI120	Smith K	1.8	1.0	M	0230-0400
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CRN Type Room Instructor Hrs. Units Days Begin-End

### ENGL 12B Tutoring Writers: Training/Theory & Practice

Transferable: CSU

Fundamentals of compositional theory, the writing process, peer-to-peer communication, interacting with faculty and educational institutions and effective responses to writing will be covered. In addition, students will gain an understanding of the basic history, methodology and practice of writing pedagogy while developing a writing community that aids in connecting them to their own writing practice. ADVISORY: Eligible for English 1A.

40389 Lec LI120 Smith K 1.8 1.0 M 0230-0400

### ENGL 12C Tutoring Writers: Training/Theory & Practice

Transferable: CSU

Fundamentals of compositional theory, the writing process, peer-to-peer communication, interacting with faculty and educational institutions and effective responses to writing will be covered. In addition, students will gain an understanding of the basic history, methodology and practice of writing pedagogy while developing a writing community that aids in connecting them to their own writing practice. ADVISORY: Eligible for English 1A.

40392 Lec LI120 Smith K 1.8 1.0 M 0230-0400

### ENGL 12D Tutoring Writers: Training, Theory & Practice

Transferable: CSU

Fundamentals of compositional theory, the writing process, peer-to-peer communication, interacting with faculty and educational institutions and effective responses to writing will be covered. In addition, students will gain an understanding of the basic history, methodology and practice of writing pedagogy while developing a writing community that aids in connecting them to their own writing practice. ADVISORY: Eligible for English 1A.

40393 Lec LI120 Smith K 1.8 1.0 M 0230-0400

### ENGL 23 Independent Study

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40412	Ind	LI120	Smith K	2.0
40413	Ind	LI120	Smith K	1.0
40482	Ind	SS109	Warren K	1.0
40483	Ind	SS109	Warren K	2.0

### ENGL 250 Practical Writing

Transferable: No; GAV-GE:A2

This course covers writing clear, correct, effective essays and learning preliminary research skills. PREREQUISITE: English 440 or ESL 563 with a grade of 'C' or better or satisfactory score on the English placement examination.

**1**  
**2**  
**3** Your ENGL 250 class has a theme. See list on page 65.

Tutorial help is offered for the following classes. See your instructor.

40415	Lec	PB3	Sandler S	3.2	3.0	MW	0810-0930
	Lab	LI120	Sandler S	1.0		T	0810-0900

This service learning course section involves community work

40417	Lec	PB3	Sandler S	3.2	3.0	MW	0810-0930
	Lab	LI120	Sandler S	1.0		R	0810-0900

This service learning course section involves community work

40420	Lec	PB14	Osikomaiya J	3.2	3.0	TR	0810-0930
	Lab	LI120	Osikomaiya J	1.0		F	0810-0900

40421	Lec	PB14	Osikomaiya J	3.2	3.0	TR	0810-0930
	Lab	LI120	Osikomaiya J	1.0		F	0910-1000

<b>1</b> 40422	Lec	PB3	Salvin C	3.2	3.0	MW	0945-1105
	Lab	LI120	Salvin C	1.0		M	0845-0935

<b>1</b> 40423	Lec	PB3	Salvin C	3.2	3.0	MW	0945-1105
	Lab	LI120	Salvin C	1.0		W	0845-0935

→ continued

## Introduction to Film & Fiction

### ENGL 2C



CRN #40362  
Wednesday  
6:30 pm - 9:35 pm  
Instructor - Grant Richards

*The Da Vinci Code*  
*Pride and Prejudice*  
*Million Dollar Baby*  
*Mystic River*  
*A History of Violence*  
*Cold Mountain*  
*Sideways*  
*Motorcycle Diaries*  
*Closer*  
*Fight Club*  
*Notebook*  
*High Fidelity*  
*The Shawshank Redemption*  
*To Kill a Mockingbird*  
*One Flew Over the Cuckoo's Nest*  
*Chocolat*  
*LA Confidential*  
*Get Shorty*  
*and more!*

This class can fulfill your IGETC humanities transfer requirement.



## ENGL 2J

# Mythology

CRN #40363  
Tu/Th, 11:20 am - 12:40 pm  
Instructor: Karen Warren

An exploration of figures and themes from world mythologies, from classical times to the present

Transferable to UC and CSU.  
Satisfies the Humanities requirement under both the CSU and IGETC GE patterns.



This class can fulfill your IGETC humanities transfer requirement.

## ENGL 4B

# British Literature

## 499 to 1798 A.D.

CRN #40371  
MW 11:20 am - 12:40 pm  
Instructor: Scott Sandler

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**ENGL 250 Practical Writing** *continued*

40424	Lec	HOL1	Salvin C	3.2	3.0	TR	0945-1105
	Lab	HOL1	Salvin C	1.0		T	0845-0935

Above class meets at the Hollister Briggs site.

40425	Lec	HOL1	Salvin C	3.2	3.0	TR	0945-1105
	Lab	HOL1	Salvin C	1.0		R	0845-0935

Above class meets at the Hollister Briggs site.

40426	Lec	SS203	Richards G	3.2	3.0	TR	0945-1105
	Lab	LI171	Richards G	1.0		T	1120-1210

40427	Lec	SS203	Richards G	3.2	3.0	TR	0945-1105
	Lab	LI171	Richards G	1.0		R	1120-1210

40428	Lec	MHG11	Hooper J	3.2	3.0	MW	0945-1105
	Lab	MHG8	Hooper J	1.0		M	1115-1205

Above class meets at Morgan Hill Community site.

40429	Lec	MHG11	Hooper J	3.2	3.0	MW	0945-1105
	Lab	MHG10	Hooper J	1.0		W	1115-1205

Above class meets at Morgan Hill Community site.

40432	Lec	PB3	White S	3.2	3.0	MW	1250-0210
	Lab	LI171	White S	1.0		F	1210-0100

40433	Lec	PB3	White S	3.2	3.0	MW	1250-0210
	Lab	LI171	White S	1.0		F	0110-0200

40436	Lec	PB3	Hooper J	3.2	3.0	MW	0400-0520
	Lab	LI171	Hooper J	1.0		M	0300-0350

40437	Lec	PB3	Hooper J	3.2	3.0	MW	0400-0520
	Lab	LI171	Hooper J	1.0		W	0300-0350

40438	Lec	SS203	Arora S	3.2	3.0	MW	0700-0820
	Lab	SS203	Arora S	1.0		W	0830-0920

40439	Lec	SS203	Arora S	3.2	3.0	MW	0700-0820
	Lab	SS203	Arora S	1.0		M	0830-0920

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**ENGL 250 Practical Writing** *continued*

Tutorial help is offered for the following classes. See your instructor.

40440	Lec	HOL5	Parker V	3.2	3.0	MW	0700-0820
	Lab	HOL5	Parker V	1.0		M	0830-0920

Above class meets at the Hollister Briggs site.

40441	Lec	HOL5	Parker V	3.2	3.0	MW	0700-0820
	Lab	HOL5	Parker V	1.0		W	0830-0920

Above class meets at the Hollister Briggs site.

40442	Lec	MHG3	Frazier S	3.2	3.0	TR	0400-0520
	Lab	MHG3	Frazier S	1.0		T	0530-0620

Above class meets at Morgan Hill Community site.

40443	Lec	MHG3	Frazier S	3.2	3.0	TR	0400-0520
	Lab	MHG3	Frazier S	1.0		R	0300-0350

Above class meets at Morgan Hill Community site.

**FIRST YEAR EXPERIENCE ENGL 250 CLASSES:**

40430	Lec	PB14	Gatewood J	3.2	3.0	TR	1120-1240
	Lab	LI120	Gatewood J	1.0		T	0230-0320

This class is part of a First Year Experience Learning Community. If you enroll you must also enroll in ENGL 260, # 40449.

40431	Lec	PB14	Gatewood J	3.2	3.0	TR	1120-1240
	Lab	LI120	Gatewood J	1.0		R	0230-0320

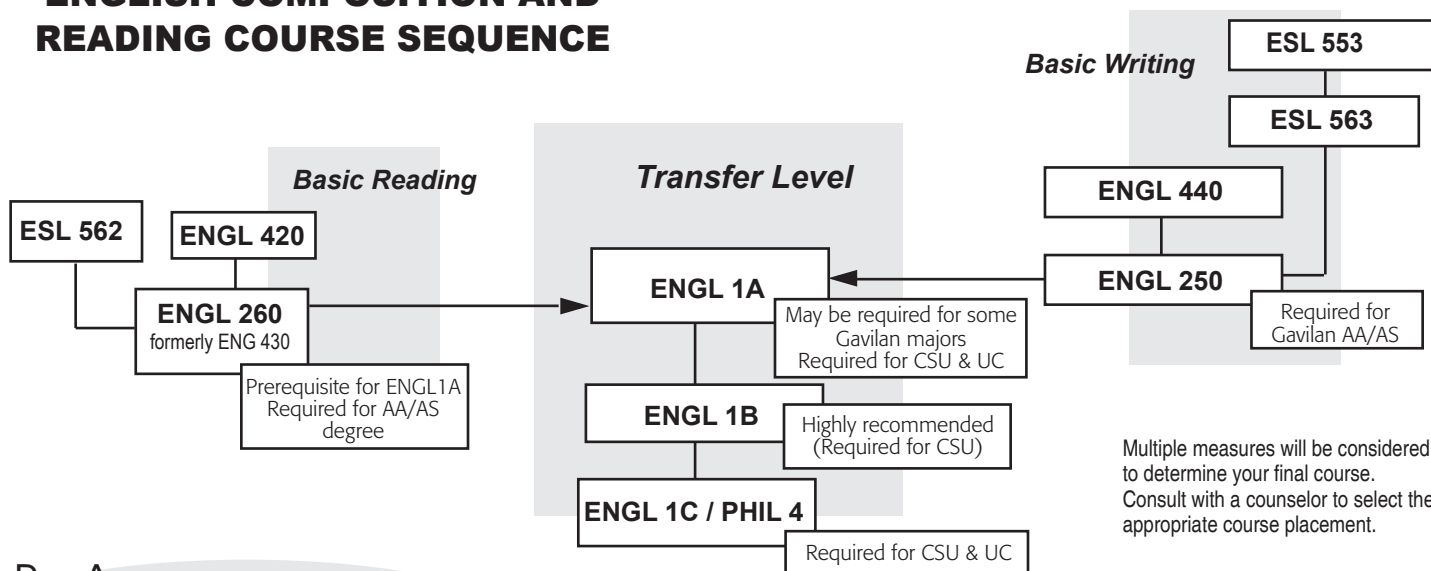
This class is part of a First Year Experience Learning Community. If you enroll you must also enroll in ENGL 260, # 40450.

40434	Lec	PB3	Gatewood J	3.2	3.0	TR	0945-1105
	Lab	LI120	Gatewood J	1.0		T	1250-0140

This class is part of a First Year Experience Learning Community. If you enroll you must also enroll in ENGL 260, # 40446.

40435	Lec	PB3	Gatewood J	3.2	3.0	TR	0945-1105
	Lab	LI120	Gatewood J	1.0		R	1250-0140

This class is part of a First Year Experience Learning Community. If you enroll you must also enroll in ENGL 260, # 40447.

**ENGLISH COMPOSITION AND READING COURSE SEQUENCE****Be Aware**

You MAY NOT take courses that overlap (courses that meet at the same day and time)!

CRN Type Room Instructor Hrs. Units Days Begin-End

## ENGL 260 Preparation for College Reading

Transferable: No; GAV-GE:A3

This is a course presenting strategies in the technique and practice of college level critical reading and thinking skills.

PREREQUISITE: Completion of English 420 or ESL 562 with a grade of 'C' or better or Assessment recommendation.

1  
2  
3

Your ENGL 260 class has a theme. See list on page 65.

**Tutorial help is offered for the following classes. See your instructor.**

40444	Lec	SS203	Hull K	3.2	3.0	TR	0810-0930
40445	Lec	SS203	Hull K	3.2	3.0	MW	0945-1105
40448	Lec	PB3	Withers M	3.3	3.0	F	1010-0115
40451	Lec	PH102	Hull K	3.2	3.0	MW	1120-1240
40452	Lec	SS203	Arora S	3.2	3.0	MW	0530-0650
40453	Lec	HOL5	Parker V	3.2	3.0	MW	0530-0650

Above class meets at the Hollister Briggs site.

### FIRST YEAR EXPERIENCE ENGL 260 CLASSES:

- ⑩ 40446 Lec PB3 Hooper J 3.2 3.0 TR 1120-1240  
This class is part of a First Year Experience Learning Community. If you enroll you must also enroll in ENGL 250, # 40434.
- ⑩ 40447 Lec PB3 Hooper J 3.2 3.0 TR 1120-1240  
This class is part of a First Year Experience Learning Community. If you enroll you must also enroll in ENGL 250, # 40435.
- ⑩ 40449 Lec PB14 Hooper J 3.2 3.0 TR 1250-0210  
This class is part of a First Year Experience Learning Community. If you enroll you must also enroll in ENGL 250, # 40430.
- ⑩ 40450 Lec PB14 Hooper J 3.2 3.0 TR 1250-0210  
This class is part of a First Year Experience Learning Community. If you enroll you must also enroll in ENGL 250, # 40431.

## ENGL 420 Reading Improvement

Transferable: No

This is a practical, "how to" course teaching various methods of learning and reading college material. Using group and individual instruction in vocabulary, comprehension, and study skills, the students will increase their ability to survive academically, to profit, grow and succeed in all college courses, and to enjoy reading and learning. Units earned in this course do not count toward the associate degree and/or certain certificate requirements. PREREQUISITE: Satisfactory score on the English placement examination.

**Tutorial help is offered for the following classes. See your instructor.**

40456	Lec	SS111	Tracey I	3.2	3.0	MW	0810-0930
	Lab	SS216	Tracey I	1.0		F	0810-0900
40457	Lec	SS111	Tracey I	3.2	3.0	MW	0810-0930
	Lab	SS216	Tracey I	1.0		F	0910-1000
40458	Lec	HOL1	Roscher J	3.2	3.0	MW	0945-1105
	Lab	HOL1	Roscher J	1.0		F	0910-1000
Above class meets at the Hollister Briggs site.							
40459	Lec	HOL1	Roscher J	3.2	3.0	MW	0945-1105
	Lab	HOL1	Roscher J	1.0		F	1010-1100
Above class meets at the Hollister Briggs site.							
40460	Lec	SS111	Hirasuna S	3.2	3.0	TR	0945-1105
	Lab	LI120	Hirasuna S	1.0		R	1115-1205
40461	Lec	SS111	Hirasuna S	3.2	3.0	TR	0945-1105
	Lab	LI120	Hirasuna S	1.0		T	1115-1205
40464	Lec	PB14	Gardner L	3.2	3.0	MW	0500-0620
	Lab	PB14	Gardner L	1.0		M	0630-0720
40465	Lec	PB14	Gardner L	3.2	3.0	MW	0500-0620
	Lab	PB14	Gardner L	1.0		W	0630-0720

continued

## Get College Credit for Working or Volunteering!



### Cooperative Work Experience

is available to day, evening, full-time and part-time students.

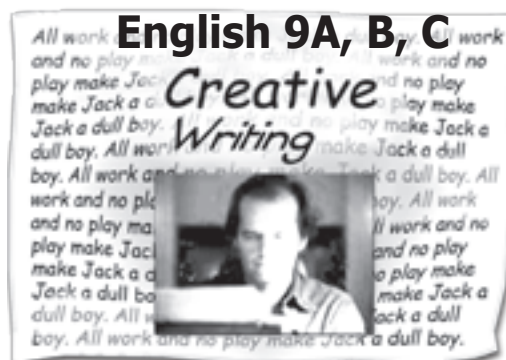
If your job or volunteer work is directly related to your education or occupational goals sign up for:

### CWE 190: Occupation Work Experience Education

If your job or volunteer work is not directly related to your educational goals sign up for:

### CWE 192: General Work Experience Education

Call 408-846-4993 for more information.



Scene from The Shining

Creative Writing classes allow students to express themselves through writing in a variety of modes: fiction, poetry, drama, and creative non-fiction.

Students will work both individually and in collaborative group activities, as well as respond to each other's work through supportive classroom workshops. Over the course of the semester, students will generate enough material to create a portfolio of their own work.

CRNs 40374, 40375, 40376

Tuesday/Thursday  
from 12:50 - 2:20 pm  
with Kimberly Smith

CRNs 40377, 40378, 40380

Thursday evening in Morgan Hill  
from 6:00 - 9:05 pm  
with Soma Frazier

*This class fulfills your CSU humanities transfer requirement.*

## Don't forget

A counselor's signature is required if you take over 17.99 units (spring/fall) or over 5.99 units (summer).

You do not need a counselor's signature to register for a class with a prerequisite that was successfully completed at Gavilan.

CRN Type Room Instructor Hrs. Units Days Begin-End

### ENGL 420 Reading Improvement *continued*

#### FIRST YEAR EXPERIENCE ENGL 420 CLASSES:

40462	Lec	PB14	Warren K	3.2	3.0	MW	0945-1105
	Lab	SS216	Warren K	1.0	T		0945-1035
This class is part of a First Year Experience Learning Community. If you enroll you must also enroll in ENGL 440, # 40471							
40463	Lec	PB14	Warren K	3.2	3.0	MW	0945-1105
	Lab	SS216	Warren K	1.0	R		0945-1035
This class is part of a First Year Experience Learning Community. If you enroll you must also enroll in ENGL 440, # 40472							

### ENGL 439 Basic Grammar and Reading

Transferable: No

This is a remediation course introducing basic reading and writing strategies, as well as study skills. Group and individual instruction will be used to build vocabulary, increase reading comprehension, develop study skills, and apply basic grammar to writing. Units earned in this course do not count toward the associate degree and/or certain certificate requirements. This is a pass/no pass course. ADVISORY: Assessment recommendation.

40466	L/L	SS111	White S	3.2	4.0	MW	0945-1105
	L/L	SS111	White S	3.3	F		0900-1205
Tutorial help is offered for this class. See your instructor.							

### ENGL 440 Basic Writing

Transferable: No

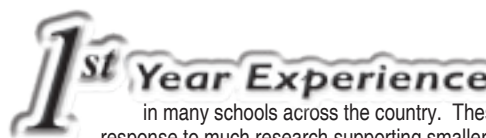
This is an intensive study and application of basic grammar, sentence, and essay writing skills within the context of composing short essays. Units earned in this course do not count toward the associate degree and/or certain certificate requirements. PREREQUISITE: Satisfactory score on the English placement examination.

**Tutorial help is offered for the following classes. See your instructor.**

41068	Lec	SS111	Bragger M	3.2	3.0	TR	0810-0930
	Lab	LI171	Bragger M	1.0	F		0810-0900
41069	Lec	SS111	Bragger M	3.2	3.0	TR	0810-0930
	Lab	LI171	Bragger M	1.0	F		0910-1000
40467	Lec	SS110	Crook E	3.2	3.0	MW	0945-1105
	Lab	LI120	Crook E	1.0	M		1115-1205
40468	Lec	SS110	Crook E	3.2	3.0	MW	0945-1105
	Lab	LI120	Crook E	1.0	W		1115-1205
40469	Lec	HOL1	Roscher J	3.2	3.0	MW	1120-1240
	Lab	HOL1	Roscher J	1.0	F		1110-1200
Above class meets at the Hollister Briggs site.							
40470	Lec	HOL1	Roscher J	3.2	3.0	MW	1120-1240
	Lab	HOL1	Roscher J	1.0	F		1210-0100
Above class meets at the Hollister Briggs site.							
40473	Lec	SS203	Crook E	3.2	3.0	TR	1120-1240
	Lab	LI171	Crook E	1.0	T		1250-0140
40474	Lec	SS203	Crook E	3.2	3.0	TR	1120-1240
	Lab	LI171	Crook E	1.0	R		1250-0140
40475	Lec	PB14	Gardner L	3.2	3.0	TR	0500-0620
	Lab	PB14	Gardner L	1.0	T		0630-0720
40476	Lec	PB14	Gardner L	3.2	3.0	TR	0500-0620
	Lab	PB14	Gardner L	1.0	R		0630-0720

#### FIRST YEAR EXPERIENCE ENGL 440 CLASSES:

40471	Lec	PB14	Warren K	3.2	3.0	MW	1120-1240
	Lab	LI120	Warren K	1.0	M		1250-0140
This class is part of a First Year Experience Learning Community. If you enroll you must also enroll in ENGL 420, #40462.							
40472	Lec	PB14	Warren K	3.2	3.0	MW	1120-1240
	Lab	LI120	Warren K	1.0	W		1250-0140
This class is part of a First Year Experience Learning Community. If you enroll you must also enroll in ENGL 420, # 40463.							



is a program in place in many schools across the country. These programs are in response to much research supporting smaller schools, interdisciplinary studies, and community building. So what is FYE? At Gavilan, this program links fundamental courses together. By studying and working together with your classmates and instructors, you will develop a stronger network of support. Students who enroll in FYE often report higher GPA, increased involvement in school, more friends, greater ability to meet goals, and stronger critical thinking, reading, and writing abilities.

**Mark your calendars! This semester we are also offering two Friday First Year Seminars from 1-3:30 February 20 and March 27.**

**The following classes are part of a First Year Experience learning community. You must enroll in both courses.**

#### ENGL 250 Practical Writing

40435	Lec	PB3	Gatewood J	3.2	3.0	TR	0945-1105
	Lab	LI120	Gatewood J	1.0	R		1250-0140
and							

#### ENGL 260 Preparation for College Reading

40447	Lec	PB3	Hooper J	3.2	3.0	TR	1120-1240
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or

#### ENGL 250 Practical Writing

40434	Lec	PB3	Gatewood J	3.2	3.0	TR	0945-1105
	Lab	LI120	Gatewood J	1.0	T		1250-0140
and							

#### ENGL 260 Preparation for College Reading

40446	Lec	PB3	Hooper J	3.2	3.0	TR	1120-1240
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or

#### ENGL 250 Practical Writing

40431	Lec	PB14	Gatewood J	3.2	3.0	TR	1120-1240
	Lab	LI120	Gatewood J	1.0	R		0230-0320
and							

#### ENGL 260 Preparation for College Reading

40450	Lec	PB14	Hooper J	3.2	3.0	TR	1250-0210
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or

#### ENGL 250 Practical Writing

40430	Lec	PB14	Gatewood J	3.2	3.0	TR	1120-1240
	Lab	LI120	Gatewood J	1.0	T		0230-0320
and							

#### ENGL 260 Preparation for College Reading

40449	Lec	PB14	Hooper J	3.2	3.0	TR	1250-0210
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**Social security numbers are no longer used as student identifiers. Find your new Gavilan Student ID number and choose a log-on PIN by going to [www.gavilan.edu](http://www.gavilan.edu) and clicking on the Self-Service Banner icon. You will use your new ID number and PIN to log into Self-Service Banner and register for Winter Intersession and Spring classes.**



### FIRST YEAR EXPERIENCE cont.

**Is this your first year at Gavilan? Looking for a community of people like you? Then this learning community program is specially designed for you.** The first year of college can be challenging for many students. By studying and working together with your classmates and instructors, in this program you'll develop a strong network of support to help you succeed. You'll improve your reading and writing skills and also explore options for majors, transferring, and careers. Building a strong foundation in your first year will put you on the road to success throughout your college experience.

**The Program:** Students will take reading and writing together because these skills are needed to succeed in college classes.

**The following classes are part of a First Year Experience learning community. You must enroll in both courses.**

#### ENGL 420 Reading Improvement

40462	Lec	PB14	Warren K	3.2	3.0	MW	0945-1105
	Lab	SS216	Warren K	1.0		T	0945-1035

and

#### ENGL 440 Basic Writing

40471	Lec	PB14	Warren K	3.2	3.0	MW	1120-1240
	Lab	LI120	Warren K	1.0		M	1250-0140

or

#### ENGL 420 Reading Improvement

40463	Lec	PB14	Warren K	3.2	3.0	MW	0945-1105
	Lab	SS216	Warren K	1.0		R	0945-1035

and

#### ENGL 440 Basic Writing

40472	Lec	PB14	Warren K	3.2	3.0	MW	1120-1240
	Lab	LI120	Warren K	1.0		W	1250-0140

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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All new ESL students must go through the ESL assessment process. See page 109.

Todos los nuevos estudiantes de ESL deben tomar el examen de nivelación de ESL. Consulte la página 109.

## ENGLISH AS A SECOND LANGUAGE

### ESL 501 Survival ESL I

**Transferable:** No

This is a course in survival English for students with little or no oral or written English competency. It will give students basic vocabulary and familiarity in life skill areas such as the family, food, health, and occupations. The course integrates listening, speaking, reading, and writing. (ESL 501, 502, and 503 are sequential courses that may be taken in full form or in halves, preferably A before B.) This is a pass/no pass course. ADVISORY: ESL assessment recommendation

40117	L/L	HOL6	Howell J	8.4	6.0	MWF	0810-1040
	L/L	HOL6	Howell J	1.6		T	0810-0930

Above class meets at the Hollister Briggs site.

### ESL 502 Survival ESL II

**Transferable:** No

This is a second course in survival English for students with little oral or written English competency. It will give students expanded basic vocabulary and familiarity in life skill areas such as the weather, transportation, employment, and American holidays and customs. The course integrates listening, speaking, reading, and writing. (ESL 501, 502, and 503 are sequential courses that may be taken in full form or in halves, preferably A before B.) This is a pass/no pass course. ADVISORY: ESL 501 or ESL 501A and 501B or ESL assessment recommendation

40118	L/L	HOL4	Maxwell K	10.0	6.0	MTWRF	0910-1105
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Above class meets at the Hollister Briggs site.

### ESL 503 Survival ESL III

**Transferable:** No

This is a third course in survival English for students with beginning oral or written English competency. It will reinforce basic skills learned and continue to develop vocabulary and ease of communication in life skill areas such as the family, the larger community, health, employment, and leisure activities. The course integrates listening, speaking, reading, and writing. (ESL 501, 502, and 503 are sequential courses that may be taken in full form or in halves, preferably A before B.) This is a pass/no pass course. ADVISORY: ESL 502 or ESL 502A and ESL 502B or ESL assessment recommendation.

40148	L/L	HOL4	TBA	10.0	6.0	MTWRF	1115-0110
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Above class meets at the Hollister Briggs site.

40585	L/L	PB13	Guzman D	10.0	6.0	MTWR	0630-0845
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### ESL 510A Basic ESL I

**Transferable:** No

This is an intensive, integrated-skill course for students with little English. Through listening, speaking, reading and writing activities, students learn to use the structures of English with increasing accuracy, while gaining basic life skills. This is a pass/no pass course. ADVISORY: ESL Assessment Recommendation.

40119	L/L	CJ500	Polizzotto J	9.0	9.0	MTWRF	0810-0940
	ARR		TBA	2.0			
40120	L/L	CJ500	Campbell K	9.0	9.0	MTWRF	0950-1120
	ARR		TBA	2.0			

## The Final Word!

Look for the Final Exams schedule on page 105 of this schedule.

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**ESL 510B Basic ESL II****Transferable:** No

This course is a continuation of ESL 510A. This is an intensive, integrated-skill program for students who function in a limited way in English. Through listening, speaking, reading and writing activities, students continue learning to use the structures of English with increasing accuracy, while gaining further basic life skills. This is a pass/no pass course. ADVISORY: ESL 510A or ESL assessment recommendation.

40121	L/L ARR	CJ500	Baameur K TBA	9.0 2.0	9.0	MTWRF	1130-0100
40149	L/L ARR	PH102	Diehl K TBA	9.0 2.0	9.0	MTWRF	0940-1110

**ESL 521 Beginning ESL Listening/Speaking****Transferable:** No

This course develops basic listening and speaking skills, moving from a functional survival context to academic readiness. Activities are directed at providing practice through listening exercises, role-play, pair work, small and large group discussion, interviews, and oral presentations. ADVISORY: ESL 510B or ESL Assessment Test Recommendation. Recommended concurrent enrollment in ESL 522 and 523.

40131	L/L ARR	PB13	Wexler L TBA	4.2 2.0	4.0	MWF	0810-0920
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**ESL 522 Beginning ESL Reading/Vocabulary****Transferable:** No

This course begins the development of reading skills and vocabulary through the application of different reading strategies to a variety of selections on topics of interest to academically-bound students. ADVISORY: ESL 510B or 510C or Assessment recommendation. Recommended concurrent enrollment in ESL 521 and 523.

40132	L/L ARR	PB13	Cisneros N TBA	3.2 2.0	3.0	TR	0810-0930
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**ESL 523 Beginning ESL Grammar/Writing****Transferable:** No

This is a beginning grammar/writing course for students with very basic grammar. The focus is on basic grammatical structures, punctuation and sentence skills. ADVISORY: ESL 510B or ESL Assessment Test recommendation. Recommended concurrent enrollment in ESL 521 and ESL 522.

40133	L/L ARR	PB12	TBA TBA	5.2 1.0	5.0	MTWR	1110-1215
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**ESL 528 Integrated Speaking/Listening I****Transferable:** No

This is the first in a series of integrated skills courses designed to develop the listening, speaking and pronunciation skills of beginning ESL students. Activities, which include listening exercises, role-play, pair work, small and large group discussions, interviews, oral presentations and pronunciation drills (focusing on English sounds and rhythm), are presented in the context of relevant, contemporary and intellectually challenging themes. This course is designed especially for students with academic objectives but is highly appropriate for students with personal language goals, as well. PREREQUISITE: ESL 510B or ESL 503 or ESL Assessment recommendation.

40876	Lec	HOL4	TBA	5.7	6.0	MWF	0630-0805
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Above class meets at the Hollister Briggs site.

40879	Lec	PB12	Shelley A	6.0	6.0	TR	0630-0930
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**ESL 531 Intermediate ESL Listening/Speaking I****Transferable:** No

In this course, listening and speaking skills are developed through extended listening exercises, open-ended dialogues, pair and group discussions, oral interviews, and oral reports. Units earned in this course do not count toward the associate degree and/or certain certificate requirements. ADVISORY: ESL 521 or ESL Assessment Test Recommendation. Recommended concurrent enrollment in ESL 532 and 533.

40134	L/L ARR	PB13	Cisneros N TBA	4.2 2.0	4.0	MWF	0945-1055
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CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**ESL 532 Intermediate ESL Reading/Vocabulary I****Transferable:** No

This course continues the development of reading skills and vocabulary through the application of different reading strategies to a variety of selections on topics of interest to academically-bound students. ADVISORY: ESL 522 or ESL Assessment Recommendation. Recommended concurrent enrollment in ESL 531 and 533.

40135	L/L ARR	PB13	Cisneros N TBA	3.2 2.0	3.0	TR	0945-1105
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**ESL 533 Intermediate ESL Grammar/Writing I****Transferable:** No

This course involves the practice and refinement of sentence and paragraph skills, structure and punctuation. Students will learn basic use of the computer as a writing tool. Units earned in this course do not count toward the associate degree and/or certain certificate requirements. PREREQUISITE: ESL 523 with a grade of C or better or ESL Assessment Test recommendation. ADVISORY: Recommended concurrent enrollment in ESL 531 and ESL 532.

40136	L/L ARR	LI100	Lawn B TBA	5.2 1.0	5.0	MTWR	1225-0130
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**ESL 541 Intermediate ESL Listening/Speaking II****Transferable:** No

This course expands listening and speaking skills through extended listening exercises, open-ended dialogues, pair and group discussions, oral interviews, and oral reports. Students broaden vocabulary while listening to and speaking in both formal and informal, conversational and academic situations. ADVISORY: ESL 531 or ESL Assessment Recommendation. Recommended concurrent enrollment in ESL 542 and 543.

40137	L/L ARR	PB12	Sanidad M TBA	4.2 2.0	4.0	MWF	1225-0135
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**ESL 542 Intermediate ESL Reading/Vocabulary II****Transferable:** No

This course begins the expansion of reading skills and vocabulary development through the application of different reading strategies to a variety of selections on topics of interest to academically-bound students including selections from literature. ADVISORY: ESL 532 or ESL Assessment Recommendation. Recommended concurrent enrollment in ESL 541 and 543.

40138	L/L ARR	LI100	Carrillo L TBA	3.2 2.0	3.0	TR	1100-1220
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**ESL 543 Intermediate ESL Grammar/Writing II****Transferable:** No

This course is a continuation of ESL 533. Units earned in this course do not count toward the associate degree and/or certain certificate requirements. PREREQUISITE: ESL 533 with a grade of C or better or ESL assessment recommendation. ADVISORY: Recommended concurrent enrollment in ESL 541 and ESL 542.

40139	L/L ARR	LI100	Lawn B TBA	5.2 1.0	5.0	TWRF	0945-1050
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**ESL 552 Advanced ESL Reading/Vocabulary I****Transferable:** No

This course focuses on academic and critical thinking skills needed to increase reading comprehension and efficiency. Emphasis is on analyzing, making inferences, taking notes, supporting opinions, summarizing and expanding vocabulary. Readings are from academic texts and literature. ADVISORY: ESL 542 or ESL Assessment Recommendation. Recommended concurrent enrollment in ESL 553 and/or ESL 555.

40140	Lec	PB13	Wexler L	2.8	4.0	TR	1225-0135
	Lec	PB13	Wexler L	1.4		F	1115-1225

**ESL 553 Advanced ESL Composition I****Transferable:** No

This course is a composition course for ESL students that develops college composition skills through a review of the parts and elements of the English paragraph and an introduction to the essay form. The course focuses on the development of a paragraph and expands to the writing of multiple paragraphs in an essay. Basic rhetorical patterns and methods of organization are covered using the multiple-draft approach to writing. PREREQUISITE: ESL 543 with a grade of C or better or ESL Assessment Test recommendation. ADVISORY: Recommended concurrent enrollment in ESL 552 and ESL 554.

40141	L/L ARR	PB12	Campbell K TBA	5.2 1.0	5.0	MTWR	0810-0915
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CRN Type Room Instructor Hrs. Units Days Begin-End

### ESL 554 Advanced ESL Grammar I

Transferable: No

This course is designed to help students improve their grammar usage so that they will be able to expand their use of grammar structures in oral and written communication. Students begin the study of more sophisticated grammar structures such as past and future perfect, passive voice, and modal auxiliaries for past time, and they review perfect and modals for present and future time. Students will enhance their understanding of grammar by comparing and contrasting new and previously encountered structures and better appreciate the subtleties of English grammar. PREREQUISITE: ESL 543 with a grade of 'C' or better or ESL Assessment Test Recommendation. ADVISORY: Recommended concurrent enrollment in ESL 552 and ESL 553.

40150	L/L	PB13	Cisneros N	5.2	5.0	MTWR	1115-1220
	ARR		TBA	1.0			

### ESL 562 Advanced ESL Reading/Vocabulary II

Transferable: No

This course prepares ESL students for mainstream college classes by reviewing a variety of reading skills, strategies, and topics from different academic disciplines. Students expand their academic vocabulary and read short stories or a novel for literary appreciation. ADVISORY: ESL 552 or ESL Assessment recommendation. Recommended concurrent enrollment in ESL 563.

40143	Lec	LI100	Lawn B	4.2	4.0	MWF	1105-1215
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### ESL 563 Advanced ESL Composition II

Transferable: No

This course, which is designed for ESL students, refines and further expands college composition skills through the writing of essays using the multiple-draft approach to writing. The course focuses on the structuring and development of an essay with the use of personal examples. Students write in response to a variety of prompts using different rhetorical patterns such as classification, cause/effect, and comparison/contrast. PREREQUISITE: ESL 553 with a grade of 'C' or better or ESL Assessment Test recommendation. ADVISORY: Recommended concurrent enrollment in ESL 562 and ESL 564.

40145	L/L	PB12	Wexler L	5.2	5.0	TWRF	0945-1050
	ARR		TBA	1.0			

### ESL 564 Advanced ESL Grammar II

Transferable: No

This course is designed to expand grammar usage to include adjective, noun, and adverb clauses in oral and written communication. Students learn the meaning and use of clause connectors and are introduced to conditionals, both real and unreal. These grammar structures constitute some of the most complex structures in English and expose students to a rich variety of structures that can effectively enhance their oral and written expression. PREREQUISITE: ESL 554 with a grade of 'C' or better or ESL Assessment Test Recommendation. ADVISORY: Recommended concurrent enrollment in ESL 562 and ESL 563.

40152	L/L	LI100	Sanidad M	5.2	5.0	MTWR	0810-0915
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**Film: see ENGL 2C, HUM 3, 4, 10**

**Foreign Language: see French, Japanese, Spanish**

## FRENCH

### FRNH 1B Elementary French

Transferable: CSU, UC; CSU-GE:C2, IGETC:6A; GAV-GE:C2

Continuation of French 1A with further development of the four skills of understanding, speaking, reading, and writing. Continued emphasis on culture. PREREQUISITE: French 1A, or equivalent.

40675	Lec	PB12	Sanidad M	6.8	5.0	MTWR	0230-0335
	ARR		TBA	2.8			

### FRNH 23 Independent Study

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40677	Ind	SS104	Sanidad M	1.0			
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## C'est Chic! Learn French!



## FRNH 1B Elementary French

CRN 40675  
Monday-Thursday  
2:30-3:55 pm  
Instructor: Mary Ann Sanidad

*This course satisfies the general education Humanities (Area C-2) requirement under the AA/AS Degree, the CSU-GE Breath pattern, and the language requirement for UC.*

*Prerequisite: French 1A or equivalent*

## OVERVIEW of ESL COURSES

### NON CREDIT

#### LIFE SKILLS

ESL 777

ESL 778

ESL 779

ESL 780

ESL 781

ESL 782

#### VOCATIONAL

VESL ESL 704A/B

To move from noncredit to credit ESL classes students must take an ESL assessment.

### CREDIT

#### SURVIVAL TRACK

ESL 501

ESL 502

ESL 503

#### ACADEMIC TRACK

Basic

510A

510B

Intermediate I

531 L/S

532R

533GW

Intermediate II

541 L/S

542R

543GW

Advanced I

552R

553W

554G

Advanced II

561 L/S

562R

563W

564G

#### SUPPLEMENTARY ESL COURSES:

ESL 546 Intro Computers/ESL  
ESL 556 Intro Competency/ESL  
ESL 581 Pronunciation I  
ESL 582 Pronunciation II  
ESL 584 Culture through Film  
ESL 585 Editing for ESL Writers

ENGL 260

ENGL 250

ACADEMIC  
PROGRAMS

or

VOCATIONAL  
PROGRAMS

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**GEOGRAPHY****GEOG 1 Physical Geography****Transferable:** CSU, UC; CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3; CAN:GEOG2

An introductory study of the basic physical elements of geography including climate, land forms, soils, water, and natural vegetation. The laboratory will include the tools and methods of geographers. ADVISORY: Eligible for English 250 and English 260.

40047	L/L	HOL2	Willahan D	5.4	3.0	MW	0945-1210
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Above class meets at the Hollister Briggs site.

**GEOLOGY****GEOL 1 Introduction to Geology****Transferable:** CSU, UC; CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3; CAN:GEOL2

A study of the earth and the physical properties which modify the earth; minerals, rocks, geologic structures and processes. ADVISORY: Eligible for English 250 and English 260.

40212	L/L	SS206	Willahan D	6.6	4.0	MW	1250-0355
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**Government: see Political Science**  
**Graphic Arts: see Art, CSIS, Digital Media**

**GUIDANCE****GUID 1 Self-Assessment and Career Development****Transferable:** CSU; CSU-GE:E2; GAV-GE:E2

This course is designed to assist the student in learning more about personal values, personality, interests, exploration of career choice, and occupational opportunities through the use of various personal assessment instruments. The delivery options for this course also include online and self-paced formats. This course is also listed as PSYC 5. ADVISORY: Eligible for English 250 and English 260. \$12 fee will be charged for career assessment materials.

40007	Lec	SS203	Godley J	3.2	3.0	TR	1250-0210
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40008	Online		Tenney L		3.0		
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 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

40006	Lec	HOL5	Caffiero J	3.2	3.0	MW	0400-0520
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Above class meets at the Hollister Briggs site.

40030	Lec	MHG12	Godley J	3.2	3.0	MW	0400-0520
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Above class meets at Morgan Hill Community site.

**PUENTE LEARNING COMMUNITY GUID 1 CLASS:**

40004	Lec	CH101	Marquez C	3.2	3.0	MW	1120-1240
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Students enrolled in this class will participate in the PUENTE program and will need to complete 10 hours of mentoring. Required: Complete an application with the Puente counselor prior to registration. This class is part part of a learning community. Students must also enroll in ENGL 1A, CRN 40319. See ad on page 75.

**GUID 6 Life Skills for Higher Education****Transferable:** CSU, UC; CSU-GE:E2; GAV-GE:E2

Evaluation and application of academic study methods to achieve subject matter mastery. Development of critical thinking skills, and application of reading, writing, note taking and test taking methods to improve personal strategies. Exploration of personal lifestyle and health factors, including the causes and management of stress, as it relates to academic success. Assessment of academic and career goals, selection of majors, and development of education plans. Topics covered include creative and realistic goal setting, academic and life management, college and community resources, library and Internet use, time management, and techniques to reduce math and science anxiety. This class will address a multitude of cultural learning styles, with emphasis on attaining professional, personal and academic goals in a diverse society. Topics from developmental psychology, learning theory and personality theory. ADVISORY: Eligible for English 250 and English 260.

40033	Lec	APE120/121	Lopez A	2.3	2.0	M	0230-0435
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CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**GUID 22 Field Work and Service****Transferable:** CSU

Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. REQUIRED: Learning contracts must be filled out and signed by the student and the supervising instructor.

40287	Fld Ex	LI117	Eastman B		1.0		
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Contact the Disability Resource Center (DRC) Office.

**GUID 28 Tutoring Techniques****Transferable:** CSU

This course is designed to train students in effective tutoring skills, introduction to how people learn, teaching to modalities, and techniques of working with student anxiety. This course has the option of a letter grade or pass/no pass. ADVISORY: English 250.

40014	Lec	SS110	King D	2.0	1.0	F	1100-1240
	Lec	LI116	TBA	4.0		S	0930-0130

02/20/09 - 04/03/09 Please contact Debbie King at the Tutoring Center in LI116 or call 408-848-4838 upon enrolling in this class. Class meets seven Fridays, Feb 20-Apr 3, and ONLY ONE Saturday, Feb 28.

**GUID 29 Tutoring Lab****Transferable:** CSU

This course will allow students to gain valuable experience in the field of teaching. Students will practice the skills they have learned in Guidance 28. Guidance 29 may be repeated for a maximum of 2.0 units per semester and a maximum course total of 8.0 units. This is a pass/no pass course. ADVISORY: Completion of, or concurrent enrollment in Guidance 28.

40015	Lab	LI116	King D		1.0		
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This is an open entry-open exit class.

40016	Lab	LI116	King D		1.0		
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This is an open entry-open exit class.

**GUID 191A Workplace Skills****Transferable:** CSU

Workplace Skills teaches skills vital to workplace success. The topic for 191A is Interpersonal Communication. Need not be taken in sequence. This is a pass/no pass course.

41033	Lec	BU110	TBA		1.0		
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**GUID 191B Workplace Skills****Transferable:** CSU

Workplace Skills teaches skills vital to workplace success. The topic for 191B is team building. Need not be taken in sequence. This is a pass/no pass course.

41003	Lec	BU120	Arteaga B	10.0	1.0	MTWRF	0900-1100
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05/28/09 - 06/10/09

**GUID 250 Supervised Tutoring****Transferable:** No

Laboratory class emphasizing college learning skills, appropriate study techniques, and learning assistance utilizing one-on-one or small group tutorial. Guid 250 is a non-credit class and will not appear on a student's transcript.

40021	Lab	LI116	TBA				Tutoring Center
40022	Lab	LI116	TBA				Tutoring Center
40023	Lab	LI168	TBA				Computer Place
40024	Lab	LI168	TBA				Computer Place
40025	Lab	LI120	TBA				Writing Center
40026	Lab	LI126	TBA				Digital Media Lab
40027	Lab	PH101	TBA				Math Lab
40028	Lab	HOB104	TBA				Health Occupations Lab
40029	Lab	HOB104	TBA				Health Occupations Lab

**Classroom Locations: Refer to "How to Use This Schedule" on page 5.**

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**GUID 530 Job Readiness**

Transferable: No

This course is designed to provide a comprehensive, well-organized approach to assist individuals with the identification of occupational choices and the development of job readiness skills necessary to obtain and maintain employment in a competitive or supported work setting. May be repeated twice for credit. This course has the option of a letter grade or pass/no pass.

40288	Lec	APE120/121	Franklin L	3.2	3.0	TR	0945-1105
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**GUID 557 Learning Skills Assessment**

Transferable: No

This course provides an assessment of the students' cognitive/perceptual abilities and basic skills academic achievement. The assessment results are used to determine the students' eligibility for Learning Disabilities Services, to develop individual educational plans, and/or to improve the students' understanding of their own learning strengths and weaknesses. The assessment is conducted on a one-to-one basis by appointment. Units earned in this course do not count toward the associate degree and/or certificate requirements. This is a pass/no pass course.

40289	Lab	LI117	Burgman L Overson R	.5			
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Open Entry-Open Exit. Make an appointment with the Disability Resource Center (DRC) Office.

**GUID 558 Learning Skills Laboratory**

Transferable: No

The Learning Skills Laboratory is designed to assist students who are eligible to receive Learning Disabilities Services and/or have demonstrated academic deficits. The course content is individualized and based on Student Educational Contracts which are developed for each student. Students receive supplemental instruction, academic support, and learning strategy suggestions appropriate for their individual cognitive, perceptual, and academic strengths and weaknesses. Units earned do not count towards the associate degree and/or certificate requirements. This is a pass/no pass course. ADVISORY: Completion of Guidance 557 or demonstrated academic deficit.

40290	Lab	LI116	Overson R Burgman L	.5			
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Open Entry - Open Exit

40291	Lab	LI116	Overson R Burgman L	1.0			
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Open Entry - Open Exit

40292	Lab	LI116	Overson R Burgman L	2.0			
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Open Entry - Open Exit

**GUID 561 Writing Skills**

Transferable: No

This course is designed to teach basic writing skills to students who have demonstrated difficulty mastering written language and who are eligible to receive Learning Disability Services. Material is presented in a concrete, multi-sensory manner, and the class includes opportunity for immediate practice, repetition, and review. The course content includes grammar, sentence structure, and punctuation. Units earned do not count toward the associate degree and/or certificate requirements. This course has the option of a letter grade or pass/no pass. ADVISORY: Completion of Guidance 557 or demonstrated deficit in written language achievement. Recommended for students with verified learning disability.

40293	L/L	BU117	Maringer J	2.0	1.0	TR	1120-1220
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**GUID 562 Directed Study Lab in Arithmetic**

Transferable: No

This course is designed for students who have demonstrated difficulty in mastering arithmetic and who are eligible to receive Learning Disability Services. Course content parallels Mathematics 400. Material is presented in a concrete, multi-sensory manner, and the lab allows opportunity for immediate practice, questions, repetition, and review. Units earned do not count toward the associate degree and/or certificate requirements. This is a pass/no pass course. COREQUISITE: Concurrent enrollment in MATH 400. ADVISORY: Completion of GUID 557 and/or a demonstrated deficit in arithmetic. Recommended for students with verified learning disability.

40294	Lab	SS216	Burgman L	3.2	1.0	TR	1120-1240
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## Service Learning

for community social change

Would you like to raise your grades, connect class material with the real world, and help somebody else as you become culturally competent in your own community? **Try a Service Learning class!** These classes allow you to work at a community non-profit partner agency as part of your coursework, and help you see how academic material applies in your own community!

The following spring 2009 courses at Gavilan will offer Service Learning:

AJ 6	Intro. to Conflict Resolution					
40972	Lec	SS110	3 units	TR	1250-0210	
ANTH 3	Intro. to Cultural Anthropology					
40043	Lec	SS205	3 units	MW	0230-0350	
ART 14	Beginning Mural Painting					
40621	L/L	PB8	3 units	F	0900-0105 + 2 arranged hours	
CD 8B	Teaching Reading/Writing to Children					
40596	Lec	MHG4	3 units	R	0600-0905	
CMUN 6	Intro. to Conflict Resolution					
40975	Lec	SS110	3 units	TR	1250-0210	
CMUN 10	Small Group Communication					
40666	Lec	PB1	3 units	MW	1250-0210	
40667	Lec	PB1	3 units	M	0500-0805	
40668	Lec	PB1	3 units	MW	0945-1105	
ECOL 1	Conservation of Natural Resources					
40982	Lab	LS102		S	0900-1205	
ENGL 250	Practical Writing					
40415	Lec	PB3	3 units	MW	0810-0930	
	Lab	LI120		T	0810-0900	
40417	Lec	PB3	3 units	MW	0810-0930	
	Lab	LI120		R	0810-0900	
POLS 1	Intro. to American Government					
40085	Lec	SS210	3 units	F	0230-0535	
40086	Lec	SS210	3 units	M	0600-0905	
POLS 6	Intro. to Conflict Resolution					
40091	Lec	SS110	3 units	TR	1250-0210	
PSYC 6	Intro. to Conflict Resolution					
40103	Lec	SS110	3 units	TR	1250-0210	
SOC 1B	Intro. to Sociology: Social Problems					
40111	Lec	SS205	3 units	MW	0945-1105	



The Puente Project is a two-semester program that combines three components: writing, counseling and mentoring to support students to transfer to four-year universities and colleges. The Guidance 1 course focuses on self assessment and career development. The English 1A course focuses on Mexican American/Latino literature. The program also includes a student leadership conference, university visits and mentor/student socials. The program is open to all eligible students. For more information, call Celia Marquez, Puente Co-Coordinator at 408-848-4807.

**Required:** Complete a program application with the Puente Counselor prior to registration.

ENGL1A	CRN 40319	SS206	SANDLER S	TuTh	1120A-1240P
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GUID 1	CRN 40004	CH101	MARQUEZ C	MW	1120A-1240P
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Students will need to complete 10 hours of mentoring.

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**GUID 563A Directed Study Lab in Algebra****Transferable:** No

This course is designed for students who have demonstrated difficulty mastering elementary algebra and who are eligible to receive Learning Disability Services. Course content parallels Mathematics 205A. Material is presented in a concrete, multi-sensory manner, and the lab allows opportunity for immediate practice, questions, repetition, and review. This is a pass/no pass course. **COREQUISITE:** Concurrent enrollment in MATH 205A is required. **ADVISORY:** Completion of GUID 557 or demonstrated deficit in mathematics. Recommended for students with verified learning disability.

40868	Lab ARR	APE120/121	Overson R TBA	3.2	1.0	MW	0945-1105
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**GUID 563B Directed Study Lab in Algebra****Transferable:** No

This course is designed for students who have demonstrated difficulty mastering elementary algebra and who are eligible to receive Learning Disability Services. Course content parallels Mathematics 205B. Material is presented in a concrete, multi-sensory manner, and the lab allows opportunity for immediate practice, questions, repetition, and review. This is a pass/no pass course. **COREQUISITE:** Concurrent enrollment in MATH 205B is required. **ADVISORY:** Completion of GUID 557 or demonstrated deficit in mathematics. Recommended for students with verified learning disability.

40295	Lab ARR	APE120/121	Overson R TBA	3.2	1.0	MW	1120-1240
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**GUID 564 Directed Study Lab in Pre-Algebra****Transferable:** No

This course is designed for students who are eligible to receive Learning Disability Services and/or who have demonstrated difficulty in mastering pre-algebra. The course content parallels Mathematics 402. The material is presented in a concrete, multi-sensory manner, and the lab environment allows opportunity for immediate practice questions, repetition and review. Units earned do not count towards the associate degree and/or certificate requirements. This is a pass/no pass course. **COREQUISITE:** Concurrent enrollment in MATH 402. **ADVISORY:** Completion of Guidance 557 and/or a demonstrated deficit in Mathematics. Recommended for students with verified learning disability.


40296	Lab	BU117	Burgman L	3.2	1.0	MW	1120-1240
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**HEALTH EDUCATION****HE 1 Health Education****Transferable:** CSU, UC; CSU-GE:E2; GAV-GE:E2


This course focuses on attaining individual awareness, critical-thinking skills and self-responsibility relating to personal health. The interaction of individual physical, psychological, social, emotional, spiritual and environmental factors in determining health status is developed through integration of major concepts. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Eligible for English 250 and English 260.

40826	Lec	LS106	Dodd S	3.2	3.0	TR	0945-1105
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40828	Online	Quatre S	3.0				
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 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

40829	Online	Quatre S	3.0				
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 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

**HE 2 Human Sexuality****Transferable:** CSU, UC; CSU-GE:E2; GAV-GE:E2

Assists students in gaining increased knowledge, appreciation, and respect for their own sexuality, as well as others. Approved by the Board of Registered Nursing for 54 hours of continuing education credit (Provider #00892). **ADVISORY:** Eligible for English 250 and English 260

40830	Lec	LS106	Logan C	3.2	3.0	MW	0945-1105
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40831	Online	Quatre S	3.0				
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 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**HISTORY****HIST 1 United States History through Reconstruction****Transferable:** CSU, UC; CSU-GE:C2, D6, IGETC:3B, 4F, 7B; GAV-GE:C2, D2; CAN:HIST8, HIST SEQ B

History of the United States from the time before European contact with the Americas through Reconstruction. Emphasis will be placed on distinctive patterns of political, economic, social, intellectual, and geographic developments within their global context. At the conclusion of the course, the student should understand major themes in the history of the United States, and be able to explain various ways in which ideas about federal vs. state power, ethnicity, class, and gender divisions have influenced the nation's development. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Eligible for English 250 and English 260.

40048	Lec	MHG12	Mosher C	3.2	3.0	MW	0810-0930
Above class meets at Morgan Hill Community site.							


40049	Lec	SS210	Luna E	3.2	3.0	MW	0945-1105
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40050	Lec	SS214	Luna E	3.2	3.0	MW	1250-0210
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40051	Lec	HOL5	Luna E	3.3	3.0	T	0600-0905
Above class meets at the Hollister Briggs site.							

40053	Lec	MHG4	Mosher C	3.3	3.0	W	0600-0905
Above class meets at Morgan Hill Community site.							

40129	Online	Guardino L	3.0				
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 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

**HIST 2 United States History Reconstruction to the Present****Transferable:** CSU, UC; CSU-GE:C2, D6, IGETC:3B, 4F, 7B; GAV-GE:C2, D2; CAN:HIST10, HIST SEQ B

History of the United States from Reconstruction to the present. Emphasis will be placed on distinctive patterns of political, economic, social, intellectual, and geographic developments within their global context. At the conclusion of the course, the student should understand major themes in the history of the United States, and be able to explain various ways in which ideas about federal vs. state power, ethnicity, class, and gender divisions have influenced the nation's development. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Eligible for English 250 and English 260.

40055	Lec	SS210	Guardino L	3.3	3.0	F	0810-1115
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40056	Lec	MHG12	Mosher C	3.2	3.0	MW	1120-1240
Above class meets at Morgan Hill Community site.							

40061	Lec	SS210	Halper L	3.2	3.0	MW	0230-0350
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40063	Lec	SS214	Halper L	3.2	3.0	TR	0945-1105
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40064	Lec	SS210	Luna E	3.2	3.0	TR	1250-0210
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40065	Lec	SS210	Halper L	3.3	3.0	R	0600-0905
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**HIST 4A History of World Societies, Before 1500****Transferable:** CSU, UC; CSU-GE:C2, D6, IGETC:3B, 4F; GAV-GE:C2, D2

A study of major elements in the development of and interactions between world societies, from the first organization of community to the dawn of the Renaissance. Students will comparatively analyze social, cultural, geographic, economic, demographic, technological, environmental, and political developments that moved humans from nomadic to agri-technological and urban lives. This course has the option of a letter grade or pass/no pass. **ADVISORY:** ENGL 250 and ENGL 260.

40066	Lec	SS110	Halper L	3.2	3.0	MW	1120-1240
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**HIST 5 Women's Lives in Early United States History****Transferable:** CSU, UC; CSU-GE:C2, D4, D6, IGETC:3B, 4F; GAV-GE:C2, D1, D2, F

This survey course begins with pre-contact peoples and extends to the end of the nineteenth century. The class examines the construction of womanhood through United States history, and the effects of gender, ethnicity, class, and sexual orientation upon women's experiences. Students will study the contributions of various individual women and groups of women in creating the modern United States, and will analyze social, political, economic, and cultural forces affecting women to both join and resist movements for social change. Students will also learn to apply contemporary feminist theory to traditional historical approaches. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Eligible for English 250 and English 260.

40067	Lec	SS205	Guardino L	3.3	3.0	T	0600-0905
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**Classroom Locations: Refer to "How to Use This Schedule" on page 5.**

CRN Type Room Instructor Hrs. Units Days Begin-End

### HIST 7B History of Western Civilization

**Transferable:** CSU, UC; CSU-GE:C2, IGETC:3B; GAV-GE:C2; CAN:HIST4, HIST SEQ A

A study of major elements in western heritage from Renaissance Europe to the present. Emphasis is on ideas, attitudes and institutions basic to western civilization of enduring interest. ADVISORY: Eligible for English 250 and English 260.

40068 Lec SS205 Kier D 3.2 3.0 TR 0810-0930

### HIST 12 Cultural History of the Mexican American

**Transferable:** CSU, UC; CSU-GE:C2, D3, D6, IGETC:3B, 4F; GAV-GE:D2, F

The Mexican American experience as influenced by society in the United States. Emphasis will be on the historical and contemporary contributions made by the Indian, Spanish, Mexican, and Mexican American. Emphasis will also be on the social, economic, and political milieu of the Mexican American within the context of the American society. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

40070 Lec SS210 Luna E 3.2 3.0 TR 1120-1240

### HIST 21 Ancient Americas: A History through Art

**Transferable:** CSU, UC; CSU-GE:C1, C2, IGETC:3A; GAV-GE:C2, F

A critical survey of history through the arts of pre-Columbian natives of North, Central and South America. The course will cover major societies and events from the appearance of major civilizations through the initial colonization efforts of European nations. Due to the distinct history of the Americas, this course uses the arts - architecture, sculpture, ceramics and painting, among others - of ancient societies as a primary source material. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 21. ADVISORY: Eligible for English 250.

40839 Lec SS214 TBA 3.3 3.0 M 0600-0905

## HUMANITIES

### HUM 4 Introduction to American Cinema

**Transferable:** CSU, UC; CSU-GE:C2, IGETC:3B; GAV-GE:C2

This introductory course in film studies is a survey of the American film industry as an art form, as an industry, and as a system of representation and communication. The course explores how Hollywood films work technically, aesthetically, and culturally to reinforce and challenge America's national self-image. ADVISORY: English 440

40477 Online Richards G 3.0



This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

### HUM 10 Approaches to Contemporary Film

**Transferable:** CSU, UC; CSU-GE:C1, C2, IGETC:3B; GAV-GE:C1, C2

Approaches to Contemporary Film examines theories of film criticism as they apply to films from 1960 to the present. Students learn technical, visual, classical, historical, cultural, ideological, and aesthetic approaches to film and sample from a representative list of foreign and domestic movies. Special emphasis is given to new voices from non-American sources and to emerging voices in American cinema. ADVISORY: Eligibility for English 250 and 260.

40478 Lec SS214 Richards G 3.2 3.0 MW 1120-1240

40479 Lec SS214 Richards G 3.2 3.0 TR 1250-0210

### HUM 23 Independent Study

**Transferable:** CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40480 Ind PB11 Richards G 1.0

40481 Ind PB11 Richards G 2.0

Two thumbs way up! - Ebert & Roeper

**Introduction to American Cinema HUM 4**

View films from categories such as:

- Musical
- War
- Film Noir
- Western
- Comedy
- Adventure
- Fantasy/Horror
- Silent
- Suspense & Intregue

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for Men & Women

Includes:

- ✓ Hair cut & style
- ✓ Deep conditioning
- ✓ Scalp treatment
- ✓ Manicure
- ✓ Facial
- ✓ Eyebrow arch
- ✓ Makeup

*no substitutions*

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w/o coupon - \$35

### DISCOUNTS

Senior Citizens: 20% daily

Staff/Students: 10% daily

Discounts not applicable to DAILY SPECIALS, Special perms or any service under \$6.00

### Spring/Fall hours

Wed.-Fri. 10:00 am - 2:30 pm

### Summer hours

Tu.-Th. 10:30 am - 3:30 pm

### DAILY SPECIALS

#### Wednesday:

Hair Cut ONLY - \$5.50

Hair Cut & Style - \$10

#### Thursday/Friday:

All Basic Perms - 20% off

Plain Manicure & Pedicure - \$11

#### Wednesday/Friday:

Hair Color - 20% off

All work performed by students supervised by instructors.  
Discounts not applicable to daily specials, special color, special perms or any service under \$6. Not valid with any other discounts.

For appointments call 408-842-5055

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**INDUSTRIAL TECHNOLOGY****IT 115 Industrial Safety****Transferable:** CSU

This course is an introduction to the construction industry. It will cover the basic skill sets required to earn an entry-level position in various trades in construction. Students will learn basic math, vocabulary, blue print reading and safety skills along with the soft skills required to gain employment. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Eligible for English 250 and English 260.

41005	Lec	BU120	Wright D	3.3	3.0	R	0600-0905
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ROP class.

**Information Science: see CSIS****ITALIAN****ITAL 8B Conversational Italian****Transferable:** CSU

This second semester beginning course emphasizes the sound system, pronunciation, and conversational skills used in everyday Italian, but also covers vocabulary building and grammar as well. Students are introduced to the culture, customs, and history of the Italian world. This course has the option of a letter grade or pass/no pass. **PREREQUISITE:** ITAL 8A or equivalent.

40827	Lec	PB3	Sanidad M	3.3	3.0	T	0600-0905
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**JOURNALISM****JOUR 10 Mass Media and Society****Transferable:** CSU, UC; CSU-GE:C2, D0, IGETC:4J; GAV-GE:C2, D2; CAN:JOUR4

This course helps students understand the 20th century revolution in mass media by focusing on the history, economics and social impact of the newspaper, book publishing, magazine, film, television, public relations, advertising and music industries. Students will study audience, propaganda and mass communication theory; and discuss new technology, ethnic media in the United States, ethical issues and attempts to regulate or control the media. Honors students will complete more in-depth analysis of media issues and will finish a media-related research project. This course is also listed as SOC 10. This course has the option of a letter grade or pass/no pass. **ADVISORY:** English 250, English 260.

40348	Lec	PB7	Janes J	3.2	3.0	MW	0810-0930
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**JOUR 18A Working on the Newspaper****Transferable:** CSU; GAV-GE:C1

Students interview, write, photograph and do computer assisted design and graphics for the college newspaper, The Gavilan Press. In doing this, they provide the community with an important first amendment forum, learn and educate about the first amendment rights and responsibilities, and acquire journalistic skills, ethics, and habits. **ADVISORY:** Eligible for English 1A. Typing ability.

40679	Lab	PB15	Janes J	2.6	2.0	MW	0230-0335
40680	Lab ARR	PB15 TBA	Janes J TBA	5.4 2.0	3.0	MW	0230-0455
40681	Lab ARR	PB15 TBA	Janes J TBA	5.4 5.0	4.0	MW	0230-0455
40682	Lab ARR	PB15 TBA	Janes J TBA	5.4 8.0	5.0	MW	0230-0455

**Your educational plan:**

You are expected to take the responsibility for scheduling an appointment with a counselor, preferably at least once a semester. The purpose of this appointment is to develop, review and update your educational plan to ensure that you are taking the appropriate courses to meet your educational goal.

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**JOUR 18B Working on the Newspaper****Transferable:** CSU; GAV-GE:C1

Students interview, write, photograph and do computer assisted design and graphics for the college newspaper, The Gavilan Press. In doing this, they provide the community with an important first amendment forum, learn and educate about the first amendment rights and responsibilities and acquire journalistic skills, ethics and habits. **ADVISORY:** Journalism 18A.

40683	Lab	PB15	Janes J	2.6	2.0	MW	0230-0335
40684	Lab ARR	PB15 TBA	Janes J TBA	5.4 2.0	3.0	MW	0230-0455
40685	Lab ARR	PB15 TBA	Janes J TBA	5.4 5.0	4.0	MW	0230-0455
40686	Lab ARR	PB15 TBA	Janes J TBA	5.4 8.0	5.0	MW	0230-0455

**JOUR 18C Working on the Newspaper****Transferable:** CSU; GAV-GE:C1

Students interview, write, photograph and do computer assisted design and graphics for the college newspaper, The Gavilan Press. In doing this, they provide the community with an important first amendment forum, learn and educate about the first amendment rights and responsibilities and acquire journalistic skills, ethics and habits. **ADVISORY:** Journalism 18B.

40687	Lab	PB15	Janes J	2.6	2.0	MW	0230-0335
40688	Lab ARR	PB15 TBA	Janes J TBA	5.4 2.0	3.0	MW	0230-0455
40689	Lab ARR	PB15 TBA	Janes J TBA	5.4 5.0	4.0	MW	0230-0455
40690	Lab ARR	PB15 TBA	Janes J TBA	5.4 8.0	5.0	MW	0230-0455

**JOUR 18D Working on the Newspaper****Transferable:** CSU; GAV-GE:C1

Students interview, write, photograph and do computer assisted design and graphics for the college newspaper, The Gavilan Press. In doing this, they provide the community with an important first amendment forum, learn and educate about the first amendment rights and responsibilities and acquire journalistic skills, ethics and habits. **ADVISORY:** Journalism 18C.

40691	Lab	PB15	Janes J	2.6	2.0	MW	0230-0335
40692	Lab ARR	PB15 TBA	Janes J TBA	5.4 2.0	3.0	MW	0230-0455
40693	Lab ARR	PB15 TBA	Janes J TBA	5.4 5.0	4.0	MW	0230-0455
40694	Lab ARR	PB15 TBA	Janes J TBA	5.4 8.0	5.0	MW	0230-0455

**JOUR 22 Field Work and Service****Transferable:** CSU; GAV-GE:C1

Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. **REQUIRED:** Learning contracts must be filled out and signed by the student and the supervising instructor.

40695	Fld Ex	PB15	Janes J		1.0		
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**JOUR 23 Independent Study****Transferable:** CSU; GAV-GE:C1

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. **REQUIRED:** The study outline prepared by the student and the instructor must be filed with the department and the dean.

40698	Ind	PB15	Janes J		2.0		
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**Classroom Locations: Refer to "How to Use This Schedule" on page 5.**

CRN Type Room Instructor Hrs. Units Days Begin-End

### JOUR 190 Occupational Work Experience/Journalism

Transferable: CSU

The application of learned theory, knowledge, and skills to a practical job setting related to the student's educational/occupational goal. Employment must be directly related to the student's college educational/occupational goal. Periodic interviews of the students and employers or their representatives will be required. Each student shall be assisted in the development of individualized performance objectives, toward which the learning experience shall be directed. REQUIRED: Enrollment in a minimum of seven (7) units, including Cooperative Work Experience, during regular semesters; enrollment in at least one other class in summer session.

Mandatory course orientation for the following classes will be conducted Tuesday evening, February 17 from 5:30-6:30 pm in North/South Lounge, Wednesday, February 18 from 4:30-5:30 PM in North/South Lounge or Thursday, February 19 from 8 - 9 AM in North/South Lounge. Students need to attend one of the three meetings. Please contact Susan Sweeney, CWE Coordinator at (408) 848-4813 for more information.

40999	Wrk Ex	LI101A	Sweeney S	1.0			
41000	Wrk Ex	LI101A	Sweeney S	2.0			
41001	Wrk Ex	LI101A	Sweeney S	3.0			
41002	Wrk Ex	LI101A	Sweeney S	4.0			

## JAPANESE

### JPN 1A Elementary Japanese

Transferable: CSU, UC; CSU-GE:C2; GAV-GE:C2

Beginning course with emphasis on understanding and speaking Japanese; introduction to reading and writing Japanese. This course will also introduce students to Japanese culture and institutions. This course has the option of a letter grade or pass/no pass.

40700	L/L	SS111	Sakai T	5.4	5.0	MW	0230-0455
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### JPN 1B Elementary Japanese

Transferable: CSU, UC; CSU-GE:C2; IGETC:6A; GAV-GE:C2

Continue Japanese 1A with an emphasis on understanding, speaking, reading, and writing Japanese. This course will continue to introduce students to Japanese culture and institutions. This course has the option of a letter grade or pass/no pass. PREREQUISITE: Japanese 1A or equivalent.

40702	L/L	SS111	Sakai T	5.4	5.0	TR	0230-0455
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### JPN 23 Independent Study

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The course may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40704	Ind	SS110	Sakai T	2.0			
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### JPA Fire Technology & JPA Law Enforcement

see ad below:



## Careers in

Law Enforcement • Fire Technology

Probation Officer • Dispatcher

Corrections Officer • Juvenile Hall Counselor

Gavilan College is a member of the South Bay Regional Public Safety Training consortium. This consortium is funded by all colleges regionally to provide vocational specific training which may require special facilities, special training conditions or is presented outside of the schedules of regular college classes. For more information call 408-270-6458.

**Law Enforcement: see also Administration of Justice**

Sign up early!



Looking for work in the construction fields?

### IT 115 Industrial Safety

Thursday evenings, 6:00 -9:05 pm  
CRN 41005

Learn:

- ⇒ Entry level math
- ⇒ field related vocabulary
- ⇒ safety skills

To take this class for Gavilan credit, register in person or online.

For information about ROP noncredit registration call 408-848-4816.



## Make Something Happen!

## Learn Something New!

- ◆ Work in print and online
- ◆ Earn units toward a Media Arts Degree
- ◆ Learn new writing, research and design skills
- ◆ Get published and build a portfolio of your work
- ◆ Gain work experience that will help you land a good job
- ◆ Become part of a team
- ◆ Support free speech at Gavilan College!

### JOUR 10 Mass Media & Society

*What impact do mass media have on our society and on our world?*

### JOUR 18A-D Working on the Newspaper

*Become a staff member of The Gavilan Press, Gavilan's independent student newspaper, in print and online!*



CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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## LIBRARY

### LIB 6 Web Page Authoring I

**Transferable:** CSU; GAV-GE:E2


A introduction to using Hypertext Mark-Up Language (HTML) and Extensible HTML (XHTML) to create web pages which can be uploaded and displayed on the World Wide Web. Students will use HTML/XHTML to create web pages with text in various sizes and colors, links to other sites, background color or patterns, graphics, tables, and mailto links. Principles of design and color as they apply to screen presentations will be included. This course has the option a letter grade or pass/no pass. May be repeated three times for credit. Also listed as CSIS 6 and DM 6. ADVISORY: CSIS 1 or CSIS 2 or CSIS/LIB 3 advised.

40501	Online		Howell J	2.0			
 01/28/09 - 03/24/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <a href="http://www.gavilan.edu/disted">http://www.gavilan.edu/disted</a> , and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.							
40543	Online		Howell J	2.0			
 03/24/09 - 05/22/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <a href="http://www.gavilan.edu/disted">http://www.gavilan.edu/disted</a> , and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.							

### LIB 140 Online Health Research

**Transferable:** CSU

A beginning course on how to find reliable and current health-related information, using the internet and other electronic resources. This course is also listed as AH 140.

40541	Online		Meador S	2.0			
 03/19/09 - 05/20/09 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <a href="http://www.gavilan.edu/disted">http://www.gavilan.edu/disted</a> , and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.							

Also see online Winter Intersession classes (Dates: 12/15/08 - 01/22/09 & 01/05/09 - 02/12/09) - pg 33.

## MANAGEMENT

### MGMT 102 Retail Management

**Transferable:** CSU

Principles and practices used in management of retail businesses such as foods, motels, service stations, and direct channels. Includes site selection, layout, organization, staffing, positioning, customer service, promotional techniques, and all aspects of the critical buying function. ADVISORY: Eligible for English 250 and English 260.

41092	Lec	LS106	Kurtz S	3.3	3.0	W	0600-0905
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## MARKETING

### MKTG 100 Principles of Marketing

**Transferable:** CSU

An introduction to the economic and social problems involved with moving goods and services from the producer to the consumer. This course covers topics such as marketing institutions, channels of distribution, pricing, and government relationships. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

40896	Lec	MHG4	Taylor J	3.0	3.0	U	0400-0700
Above class meets at Morgan Hill Community site.							

**Mass Media: see JOUR 10**

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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## MATHEMATICS

### MATH 1A Single-Variable Calculus and Analytic Geometry

**Transferable:** CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4; CAN:MATH18, MATH SEQ BC

Limits and continuity, analyzing the behavior and graphs of functions, derivatives, implicit differentiation, higher order derivatives, related rates and optimization word problems, Newton's Method, Fundamental Theorem of Calculus, and definite and indefinite integrals. PREREQUISITE: Mathematics 10 or Mathematics 8B with a grade of 'C' or better.

40214	Lec	LS101	Maisch F	4.6	4.0	MW	0600-0805
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### MATH 1B Single-Variable Calculus and Analytic Geometry

**Transferable:** CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4; CAN:MATH20, MATH SEQ BC

This course is a standard second semester Calculus course covering methods of integration, applications of the integral, differential equations, parametric and polar equations, and sequences and series. PREREQUISITE: Mathematics 1A with a grade of 'C' or better.

40215	Lec	PH102	Nari J	4.2	4.0	MWF	1250-0200
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### MATH 1C Multivariable Calculus

**Transferable:** CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4; CAN:MATH22, MATH SEQ BC

A standard third semester Calculus course covering functions of several variables, vectors, surfaces, vector-valued functions, partial derivatives, multiple and line integrals, Green's Theorem, Stokes' Theorem, and the Divergence Theorem. PREREQUISITE: Mathematics 1B with a grade of 'C' or better.

40216	Lec	PH102	Bass J	4.6	4.0	MW	0600-0805
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### MATH 5 Introduction to Statistics

**Transferable:** CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4; CAN:STAT2

Descriptive analysis and presentation of either single-variable data or bivariate data, probability, probability distributions, normal probability distributions, sample variability, statistical inferences involving one and two populations, analysis of variance, linear correlation and regression analysis. Statistical computer software will be extensively integrated as a tool in the description and analysis of data. PREREQUISITE: Mathematics 233 with a grade of 'C' or better. The instructor will be using and supporting a TI-83 Plus graphing calculator in all classroom demonstrations.

**Tutorial help is offered for the following classes. See your instructor.**

40217	Lec	SS206	Guenther J	3.2	3.0	MW	0810-0930
	Lab	PH101	Guenther J	1.0		F	0810-0900
40219	Lec	LS101	Fassler J	3.2	3.0	TR	1120-1240
	Lab	PH101	Fassler J	1.0		F	1140-1230
40220	Lec	PH103	Jukl H	2.3	3.0	M	0230-0435
	Lec	PH103	Jukl H	1.3		W	0230-0335
40220	Lab	PH101	Jukl H	1.0		W	0345-0435

40221	Online		Haussermann J	3.0			
 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <a href="http://www.gavilan.edu/disted">http://www.gavilan.edu/disted</a> , and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.							

40223	L/L	MHG5	Viarengo A	2.3	3.0	M	0630-0835
	L/L	MHG10	Viarengo A	2.3		W	0630-0835
Above class meets at Morgan Hill Community site.							

40224	Lec	HOL4	Littig A	2.3	3.0	T	0700-0905
	Lec	HOL4	Littig A	1.3		R	0700-0805
	Lab	HOL3	Littig A	1.0		R	0825-0915
Above class meets at the Hollister Briggs site.							

## Be Aware

If your goal is a MULTIPLE SUBJECT CREDENTIAL,  
you may need MATH 12, Math for Elementary  
Teachers.

## The Final Word!

Look for the Final Exams schedule on page 105 of this schedule.

CRN Type Room Instructor Hrs. Units Days Begin-End

## MATH 6 Calculus for Business/Social Science

**Transferable:** CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4; CAN:MATH34

This course applies the fundamental principles and techniques of calculus to problems in business, economics, the life sciences and the social sciences. Topics will include limits, and differentiation and integration of linear, quadratic, polynomial, exponential and logarithmic functions. This course is not intended for students majoring in engineering, the physical sciences or math. Using a calculator is required. Graphing calculator is recommended. **PREREQUISITE:** Mathematics 233 with a grade of 'C' or better.

40226	Lec	PH102	Lockhart L	3.2	3.0	TR	0810-0930
Tutorial help is offered for this class. See your instructor							

## MATH 7 Finite Mathematics

**Transferable:** CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4; CAN:MATH12

Systems of linear equations and matrices, introduction to linear programming, finance, counting techniques and probability, properties of probability and applications of probability. **PREREQUISITE:** Mathematics 233 with a grade of 'C' or better.

40228	Lec	LS102	Dresch M	3.2	3.0	TR	1250-0210
Tutorial help is offered for this class. See your instructor							

## MATH 8A First Half of Precalculus

**Transferable:** CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4

Math 8A prepares the student for the study of calculus by providing important skills in algebraic manipulation, interpretation, and problem solving at the college level. Topics will include basic algebraic concepts, complex numbers, equations and inequalities of the first and second degree, functions, and graphs, linear and quadratic equations, polynomial functions, exponential and logarithmic functions, systems of equations, matrices and determinants, right triangle trigonometry, and the Law of Sines and Cosines. **PREREQUISITE:** Mathematics 233 with a grade of 'C' or better. The instructor will be using and supporting TI-83 Plus graphing calculator in all classroom demonstrations.

40229	Lec	CH102	Wagman K	4.2	4.0	MWF	0945-1055
Tutorial help is offered for this class. See your instructor							

40230	Lec	CH102	Lockhart L	4.6	4.0	TR	0600-0805
Tutorial help is offered for this class. See your instructor							

## MATH 8B Second Half of Precalculus

**Transferable:** CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4

Math 8B prepares students for the study of calculus by providing important skills in algebraic manipulation, interpretation, and problem solving at the college level. Topics will include trigonometric functions, identities, inverse trigonometric functions, and equations; applications of trigonometry, vectors, complex numbers, polar and parametric equations; conic sections; sequences, series, counting principles, permutations, mathematical induction; analytic geometry, and an introduction to limits. **PREREQUISITE:** Mathematics 8A with a grade of 'C' or better. **ADVISORY:** Math 208 Survey of Practical Geometry.

40231	Lec	CH102	Lee R	4.2	4.0	MWF	1250-0200
Tutorial help is offered for this class. See your instructor							

## MATH 14 Math for the Liberal Arts

**Transferable:** CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4

Survey of selected topics from contemporary mathematics to introduce the student to mathematical thinking for the non-specialist. Topics include systems of numeration, algebraic modeling, linear programming, trigonometry, math of finance, probability and statistics, and an introduction to calculus. **PREREQUISITE:** Math 233 with a grade of 'C' or better.

40233	Lec	PB7	Kercheval S	3.3	3.0	T	0600-0905
Tutorial help is offered for this class. See your instructor							

## MATH 201B Math for Science and Engineering

**Transferable:** No

This course will provide a combination of math study skills, introduction to scientific equipment and technology for mathematics, collection and analysis of data from various branches of science, one or more field trips, investigation of science careers and program choices at the transfer level. **COREQUISITE:** Enrollment in appropriate section of Math 233 which is part of a learning community.

40234	Lec	PH103	Dresch M	1.0	1.0	F	0920-1010
Tutorial help is offered for this class. See your instructor							

**NEW PROGRAM**

## Retail Management

**Certificate** Coming Soon! (pending approval)



The certificate is composed of ten courses which may be offered in a combination of face to face and distance learning formats. Future courses include:

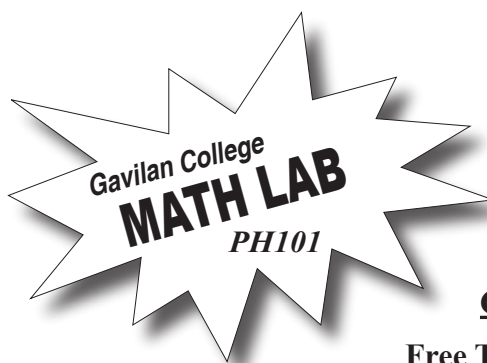


- Principles of Marketing
- Introduction to Supervision
- Management Techniques
- Human Resources Management
- Leadership/Human Relations in Business

**MKTG 100** - Principles of Marketing is the first course in the certificate.

**CRN 40896** Sunday 4-7 pm in Morgan Hill

Contact the office of Technical and Public Services at 408-848-4719 for additional information.



## FREE TUTORING!

**Services for  
Gavilan Students:**

**Free Tutoring for MATH  
Free Computer Assistance**

For daily schedule or for free Math downloads, check our website - <http://www.gavilan.edu/math/mathlab/index.html/>

Staffed by the Math Department



Gain eligibility for special scholarships and awards!

Meet other honors students!

Serve the community!

**(408) 846-4947**

Must have a GPA of at least 3.0 for twelve units.  
Incoming freshmen with GPA of a least 3.5 in HS

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**MATH 205 Elementary Algebra**

Transferable: No; GAV-GE:B4

This course is a standard beginning algebra course, including algebraic expressions, linear equations and inequalities in one variable, graphing, equations and inequalities in two variables, integer exponents, polynomials, rational expressions and equations, radicals and rational exponents, and quadratic equations. Mathematics 205, 205A and 205B, and 206 have similar course content. This course may not be taken by students who have completed Mathematics 205B or 206 with a grade of "C" or better. This course may be taken for Mathematics 205B credit (2.5 units) by those students who have successfully completed Mathematics 205A with a grade of "C" or better. PREREQUISITE: MATH 402 with a grade of 'C' or better or assessment test recommendation.

**Tutorial help is offered for the following classes. See your instructor.**

40235	Lec	PH103	Dresch M	5.0	5.0	MTWRF	0810-0905
Two additional hours per week of tutoring from an on-campus source required in this course.							
40238	Lec	SS206	TBA	2.6	5.0	MW	0945-1050
	Lec	CH105	TBA	2.6		TR	0945-1050
Two additional hours per week of tutoring from an on-campus source required in this course.							
40240	Lec	PH103	Potter R	5.2	5.0	MTWR	1120-1225
Two additional hours per week of tutoring from an on-campus source required for this course.							
40241	Lec	HOL5	Littig A	5.2	5.0	MTWR	1250-0155
Above class meets at the Hollister Briggs site. Two additional hours per week of tutoring from an on-campus source required in this course.							
40236	Lec	MHG13	Kercheval S	5.2	5.0	MTWR	1250-0155
Above class meets at Morgan Hill Community site. Two additional hours per week of tutoring from an on-campus source required in this course.							
40242	Lec	PH103	Wagman K	5.2	5.0	MTWR	1250-0155
Two additional hours per week of tutoring from an on-campus source is required for this course.							
40243	Lec	CH105	Bass J	5.2	5.0	MTWR	0410-0515
Two additional hours per week of tutoring from an on-campus source required for this course.							
40244	Lec	PH103	Fuller G	5.4	5.0	MW	0600-0825
Two additional hours per week of tutoring from an on-campus source required for this course.							
40245	Lec	MHG13	Butterworth Y	5.4	5.0	TR	0600-0825
Above class meets at Morgan Hill Community site. Two additional hours per week of tutoring from an on-campus source required for this course.							

**MATH 205A First Half of Elementary Algebra**

Transferable: No; GAV-GE:B4

This course is the first half of the Elementary Algebra course. It will cover signed numbers, evaluation of expressions, ratios and proportions, solving linear equations, and applications. Graphing of lines, the slope of a line, graphing linear equations, solving systems of equations, basic rules of exponents, and operations on polynomials will be covered. PREREQUISITE: Effective Fall 2005: MATH 402 with a grade of 'C' or better or assessment test recommendation. ADVISORY: Concurrent enrollment in Guidance 563A is advised.

**Tutorial help is offered for the following classes. See your instructor.**

40246	Lec	PH102	Lockhart L	2.8	2.5	TR	1250-0200
	Lec	PH103	Lockhart L	1.4		F	1250-0200
Two additional hours per week of tutoring from an on-campus source is required for this course.							
40247	Lec	PH102	Nari J	9.2	2.5	MTWR	0230-0435
01/01/09 - 03/17/09 Two additional hours per week of tutoring from an on-campus source is required for this course.							

## Don't go to the wrong city

MHG = Morgan Hill Community Center site

HOL = Hollister Briggs Building site

## Don't forget

A counselor's signature is required if you take over 17.99 units (spring/fall) or over 5.99 units (summer).

You do not need a counselor's signature to register for a class with a prerequisite that was successfully completed at Gavilan.

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**MATH 205B Second Half of Elementary Algebra**

Transferable: No; GAV-GE:B4

This course contains the material covered in the second half of the Elementary Algebra Course. It will cover factoring, polynomials, solving quadratic equations by factoring, rational expressions and equations, complex fractions, radicals and radical equations, solving quadratic equations by completing the square and the quadratic formula. Application problems are integrated throughout the topics. PREREQUISITE: Math 205A with a grade of 'C' or better. ADVISORY: Concurrent enrollment in Guidance 563B is advised.

**Tutorial help is offered for the following classes. See your instructor.**

40248	Lec	PH102	TBA	4.2	2.5	MWF	0810-0920
Two additional hours per week of tutoring from an on-campus source is required for this course.							
40249	Lec	PH102	Lockhart L	4.2	2.5	TRF	1120-1230
Two additional hours per week of tutoring from an on-campus source is required for this course.							
40250	Lec	PH102	Nari J	9.2	2.5	MTWR	0230-0435
03/18/09 - 05/22/09 Two additional hours per week of tutoring from an on-campus source is required for this course.							
40251	Lec	SS206	Arid A	4.6	2.5	TR	0600-0805
Two additional hours per week of tutoring from an on-campus source is required for this course.							

**MATH 233 Intermediate Algebra**

Transferable: No; GAV-GE:B4

Review of basic concepts, linear equations and inequalities, graphs and functions, systems of linear equations, polynomials and polynomial functions, factoring, rational expressions and equations, roots, radicals, and complex numbers, solving quadratic equations, exponential and logarithmic functions, and problem solving strategies. Mathematics 233, 233A, and 233B have similar course content. This course may not be taken by students who have completed Mathematics 233B with a grade of 'C' or better. This course may be taken for Mathematics 233B credit (2.5 units) by those students who have successfully completed Mathematics 233A with a grade of 'C' or better. PREREQUISITE: Mathematics 205 or Mathematics 205A and 205B or Mathematics 206 with a grade of 'C' or better. The instructor will be using and supporting TI-83 Plus graphing calculator in all classroom demonstrations.

**Tutorial help is offered for the following classes. See your instructor.**

40252	Lec	CH102	Lee R	5.0	5.0	MTWRF	0810-0905
40254	Lec	PH103	Dresch M	5.2	5.0	MTWR	0945-1050
40255	Lec	CH105	Wagman K	5.2	5.0	MTWR	1120-1225
40256	Lec	HOL2	Malokas J	5.2	5.0	MTWR	1250-0155
Above class meets at the Hollister Briggs site.							
40253	Lec	MHG11	Guenther J	5.2	5.0	MTWR	1250-0155
Above class meets at Morgan Hill Community site.							
40257	Lec	CH105	Fassler J	5.2	5.0	MTWR	1250-0155
40258	Lec	SS206	Viarengo A	5.2	5.0	MTWR	0410-0515
40259	Lec	HOL2	Bates R	5.4	5.0	TR	0600-0825
Above class meets at the Hollister Briggs site.							
40260	Lec	PH103	Dachkova E	5.4	5.0	TR	0600-0825

**MATH 233A First Half of Intermediate Algebra**

Transferable: No

The course will start with a review of basic concepts and then cover the following topics with an emphasis on applications and problem solving strategies: solving linear equations; solving linear, compound, and absolute value inequalities; equations and graphs of lines; functions and function notation including composition of functions; solving systems of linear equations and inequalities; an introduction to matrices and Cramer's rule; operations with polynomials; factoring polynomials; and solving polynomial equations. PREREQUISITE: Completion of Mathematics 205 or the equivalent with a grade of 'C' or better.

40261	Lec	LS102	Dachkova E	4.2	2.5	TRF	1120-1230
Tutorial help is offered for this class. See your instructor. Two additional hours per week of tutoring from an on-campus source required in this course.							

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**MATH 233B Second Half of Intermediate Algebra**

Transferable: No

This course will start with a review factoring polynomials, and then cover the following topics with an emphasis on applications and problem solving strategies: solving polynomial equations by factoring; adding, subtracting, multiplying, dividing and simplifying rational expressions and solving rational equations; adding, subtracting, multiplying, dividing and simplifying roots, radicals and complex numbers and solving radical equations; the various methods of solving quadratic equations and inequalities; graphing quadratic functions; and working with exponential and logarithmic functions, equations and expressions. **PREREQUISITE:** Completion of MATH 233A with a grade of 'C' or better.

**Tutorial help is offered for the following classes. See your instructor.**

40262 Lec SS206 Kim D 4.2 2.5 MWF 1120-1230  
Two additional hours per week of tutoring from an on-campus source required in this course.

40263	Lec	LS101	Grover M	4.6	2.5	TR	0600-0805
Two additional hours per week of tutoring from an on-campus source required in this course.							

**MATH 400 Elements of Arithmetic**

Transferable: No

Essential arithmetic operations, whole numbers, integers, fractions, decimals, ratio, proportion, percent, applications of arithmetic, and critical thinking, as well as math-specific study skills. Units earned in this course do not count toward the associate degree and/or other certain certificate requirements.

**Tutorial help is offered for the following classes. See your instructor.**

40264	Lec	LS103	Dunn M	3.2	3.0	MW	0810-0930
	Lab	LS103	Dunn M	1.0		F	0810-0900

40265	Lec	LS102	Dachkova E	3.2	3.0	TR	0945-1105
	Lab	LS102	Dachkova E	1.0		F	0945-1035

40266	L/L	SS206	Arid A	4.6	3.0	MW	0600-0805
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**MATH 402 Pre-Algebra**

Transferable: No

This course covers operations with integers, fractions and decimals and associated applications, percentages, ratio, and geometry and measurement, critical thinking and applications. Elementary algebra topics such as variables, expressions, and solving equations are introduced. **PREREQUISITE:** Completion of Math 400 with a 'C' or better, or assessment test recommendation.

**Tutorial help is offered for the following classes. See your instructor.**

40267 L/L LS102 Fuller G 4.2 3.0 TBF 0810-0920

40268	Lec	LS103	Potter R	2.0	3.0	MW	0945-1040
	Lab	LS101	Potter R	2.0		TB	0945-1040

40271	Lec	HOL1	Malokas J	3.2	3.0	TR	1120-1240
	Lab	HOL5	Malokas J	1.0		F	1210-0100

Above class meets at the Hollister Briggs site.

40269	Lec	LS102	Kim D	3.2	3.0	MW	1250-0210
	Lab	LS102	Kim D	1.0		F	1250-0140

40270	L/L	PH102	Nari J	4.6	3.0	TR	0600-0805
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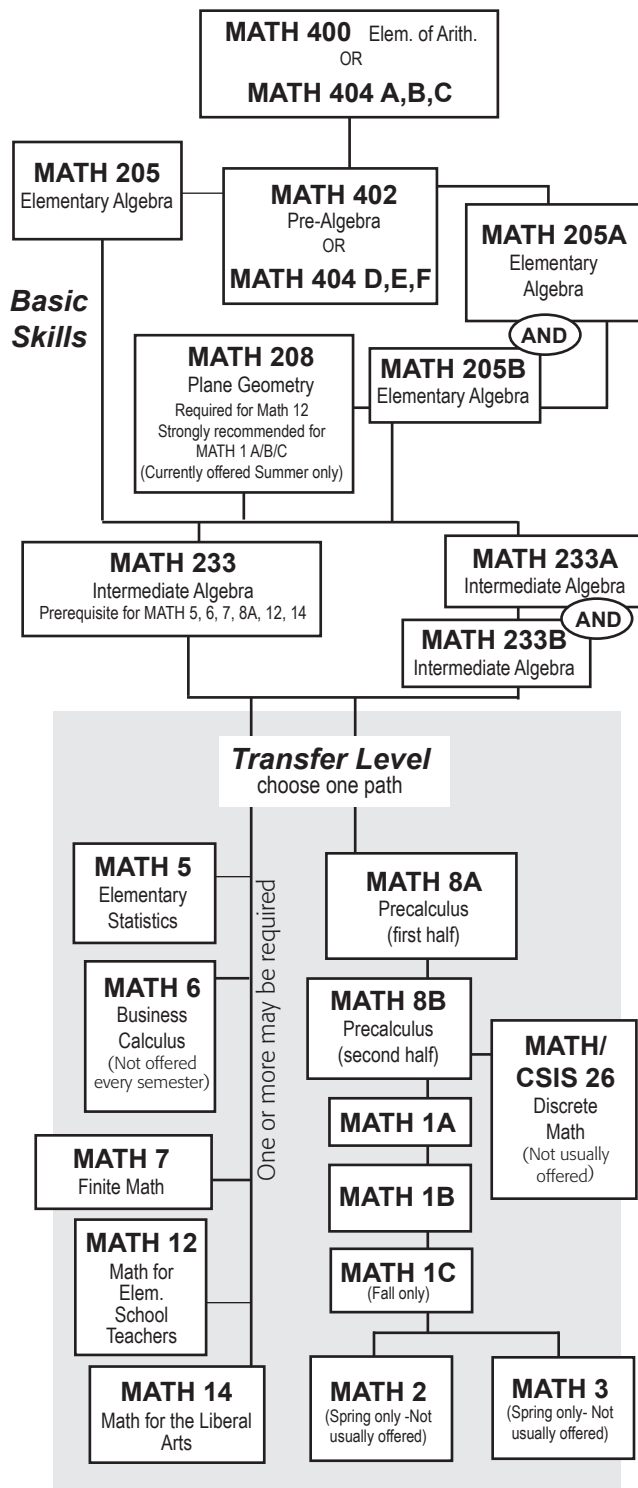
# Your Educational Plan:

You are expected to take the responsibility for scheduling an appointment with a counselor, preferably at least once a semester. The purpose of this appointment is to develop, review and update your educational plan to ensure that you are taking the appropriate courses to meet your educational goal.

Have you  
met the  
prerequisite?  
**It's  
required!**

## Gavilan College Overview of Math Courses

Grade of "C" or better required in order to progress to the next course



**Multiple measures will be considered to determine your final course. Consult with a counselor to select the appropriate course.**

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**MATH 404A-G Self-Paced Basic Math**

Transferable: No

This course is a remedial, modular, self-paced course. Application and critical thinking skills are developed in each module. Module A covers operations with whole numbers, equivalent fractions, multiplying and dividing fractions. Module B covers adding and subtracting fractions, and operations with decimals. Module C covers ratio and proportion, percent, and units of measurement. Module D reviews fractions, decimals, percentages, and covers operations with integers, and working with variables. Module E covers real numbers, fractions, exponents, scientific notation, and order of operations. Module F covers expressions, polynomials, and equations. Module G covers geometric figures, perimeter and area, surface area and volume, triangles and parallelograms, and similar figures. This course has the option of a letter grade or pass/no pass. This course involves both lecture and hands-on computer assisted software. All sections are open for late registration. Math 404 A-C is the equivalent of Math 400.

**These classes involve both lecture and hands-on computer components. All sections are open for late registration.**

**Tutorial help is offered for the following classes. See your instructor.**

**MATH 404A Self-Paced Basic Math**

40272	L/L	PH101	Dachkova E	5.6	1.0	TR	1250-0320
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**MATH 404B Self-Paced Basic Math**

40273	L/L	PH101	Dachkova E	5.6	1.0	TR	1250-0320
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**MATH 404C Self-Paced Basic Math**

40274	L/L	PH101	Dachkova E	5.6	1.0	TR	1250-0320
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**MATH 404D Self-Paced Basic Math**

40275	L/L	PH101	Dachkova E	5.6	1.0	TR	1250-0320
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**MATH 404E Self-Paced Basic Math**

40276	L/L	PH101	Dachkova E	5.6	1.0	TR	1250-0320
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**MATH 404F Self-Paced Basic Math**

40277	L/L	PH101	Dachkova E	5.6	1.0	TR	1250-0320
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**MATH 404G Self-Paced Basic Math**

40278	L/L	PH101	Dachkova E	5.6	1.0	TR	1250-0320
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**Medical Terminology: see Business**

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## MUSIC

**MUS 1A Music History and Literature**

Transferable: CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1; CAN:MUS8

A survey of the development of music in western civilization including representative composers from the Medieval to the present. Music 1A will study the music and styles from the Medieval to the Romantic period. ADVISORY: Eligible for English 250 and English 260.

40928	Lec	PB5	TBA	3.2	3.0	MW	1120-1240
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## New! Liberal Arts Associate's Degree Areas of Emphasis

Check out the updated Catalog online - [www.gavilan.edu/catalog](http://www.gavilan.edu/catalog)  
- click on Liberal Arts.

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**MUS 1B Music History and Literature**

Transferable: CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1

A survey of the development of music in western civilization including representative composers from the Medieval period to the present. Music 1B will study the music and styles from late Romanticism to the present. ADVISORY: Eligible for English 250 and English 260.

40708	Lec	PB5	Juncker A	3.2	3.0	MW	0945-1105
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**MUS 3A Harmony - Theory - Musicianship**

Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1

Fundamentals of music, beginning harmony. ADVISORY: Must be taken in sequence.

40709	L/L	OE101	Juncker A	4.6	4.0	TR	0900-1105
	ARR		TBA	2.0			

**MUS 3B Harmony - Theory - Musicianship**

Transferable: CSU, UC; GAV-GE:C1

Fundamentals of music, beginning harmony. ADVISORY: Must be taken in sequence.

40710	L/L	OE101	Juncker A	4.6	4.0	TR	0900-1105
	ARR		TBA	2.0			

**MUS 4A Beginning Piano**

Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1

Introduction to music fundamentals and keyboard technique. Development of beginning keyboard skills including note reading in bass and treble clef, fingering, rhythm, key signatures, primary chords and inversions. ADVISORY: Must be taken in sequence.

40715	L/L	OE101	Amirkhanian M	4.6	3.0	MW	0900-1105
40712	L/L	OE101	Amirkhanian M	4.6	3.0	MW	1120-0125
40711	L/L	OE101	Amirkhanian M	4.6	3.0	TR	1250-0255
40716	L/L	OE101	Mello S	3.3	3.0	M	0630-0935

**MUS 4B Beginning Piano**

Transferable: CSU, UC; GAV-GE:C1

Continuation of Music 4A. ADVISORY: Music 4A

40717	L/L	OE101	Amirkhanian M	3.2	2.0	TR	1120-1240
40718	L/L	OE101	Mello S	3.3	2.0	M	0630-0935

**MUS 5A Intermediate Piano**

Transferable: CSU, UC; GAV-GE:C1

Development of intermediate keyboard skills through means of scales, chords, and technical studies. Continuation of music fundamentals and beginning keyboard harmony; introduction of easier classical and standard piano literature. ADVISORY: Music 4B

40719	L/L	OE101	Amirkhanian M	4.6	2.0	TR	1120-0125
40720	L/L	OE101	Mello S	3.3	2.0	M	0630-0935

**MUS 5B Intermediate Piano**

Transferable: CSU, UC; GAV-GE:C1

Development of intermediate keyboard skills through means of scales, chords and technical studies. Continuation of music fundamentals and beginning keyboard harmony; introduction of easier classical and standard piano literature. ADVISORY: Music 5A

40721	L/L	OE101	Amirkhanian M	4.6	2.0	TR	1120-0125
40722	L/L	OE101	Mello S	3.3	2.0	M	0630-0935

**MUS 5C Advanced Piano**

Transferable: CSU, UC; GAV-GE:C1

Development of advanced keyboard skills through means of scales, chords and technical studies. Continuation of music fundamentals and keyboard harmony; introduction of moderately difficult classical and standard piano literature. ADVISORY: Music 5B

40723	L/L	OE101	Amirkhanian M	4.6	2.0	TR	1120-0125
40724	L/L	OE101	Mello S	3.3	2.0	M	0630-0935

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**MUS 5D Advanced Piano****Transferable:** CSU, UC; GAV-GE:C1

Development of advanced keyboard skills through means of scales, chords and technical studies. Continuation of music fundamentals and keyboard harmony; introduction of moderately difficult classical and standard piano literature. ADVISORY: Music 5C

40726	L/L	OE101	Amirkhanian M	4.6	2.0	TR	1120-0125
40727	L/L	OE101	Mello S	3.3	2.0	M	0630-0935

**MUS 8A Beginning Voice****Transferable:** CSU, UC; GAV-GE:C1

Development of techniques in the art of singing and interpreting serious music in various styles. Study of the basic techniques of tone production, breathing and related skills. Basic repertoire development. ADVISORY: Continues in sequence or by demonstrated proficiency.

40728	L/L	PB5	Pruitt N	3.2	2.0	TR	1250-0210
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**MUS 8B Beginning Voice****Transferable:** CSU, UC; GAV-GE:C1

Development of techniques in the art of singing and interpreting serious music in various styles. Study of the basic techniques of tone production, breathing and related skills. Basic repertoire development. ADVISORY: Music 8A or demonstrated proficiency.

40730	L/L	PB5	Pruitt N	3.2	2.0	TR	1250-0210
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**MUS 8C Intermediate Voice****Transferable:** CSU, UC; GAV-GE:C1

Development of techniques in the art of singing and interpreting serious music in various styles. Study of the basic techniques of tone production, breathing and related skills. Basic repertoire development. ADVISORY: Music 8B or demonstrated proficiency.

40732	L/L	PB5	Pruitt N	3.2	2.0	TR	1250-0210
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**MUS 8D Intermediate Voice****Transferable:** CSU, UC; GAV-GE:C1

Development of techniques in the art of singing and interpreting serious music in various styles. Study of the basic techniques of tone production, breathing and related skills. Basic repertoire development. ADVISORY: Music 8C or demonstrated proficiency.

40733	Lab	PB5	Pruitt N	3.2	2.0	TR	1250-0210
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**MUS 9A Guitar****Transferable:** CSU, UC; GAV-GE:C1

An introduction to playing the guitar. Basic staff notation, correct fingering and chord arpeggios are covered. Emphasis is also placed on developing musical listening skills. Students must provide their own guitars. May be repeated once for credit. ADVISORY: Students must provide their own guitars.

40734	Lab	HOL6	Montoya T	3.3	1.0	M	0100-0405
Above class meets at the Hollister Briggs site.							

40735	Lab	PB5	Montoya T	3.3	1.0	M	0530-0835
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**MUS 9B Guitar****Transferable:** CSU, UC; GAV-GE:C1

An introduction to playing the guitar. Basic staff notation, correct fingering and chord arpeggios are covered. Emphasis is also placed on developing musical listening skills. Students must provide their own guitars. May be repeated once for credit. ADVISORY: Music 9A; students must provide their own guitars.

40736	Lab	PB5	Montoya T	3.3	1.0	M	0600-0905
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*The most fun you'll ever have in a class!*

**MUS 12 Vocal Ensemble**

Play:  
Rock & Roll  
Jazz  
Blues  
Top Hits  
Classics  
Your original songs!

**MUS 14A Instrumental Ensemble**

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**MUS 12 Vocal Ensemble****Transferable:** CSU, UC; GAV-GE:C1

The day Vocal Ensemble will focus on individual and group performance of popular and alternative commercial music, and will rehearse and perform with a backup band. The evening Vocal Ensemble will study, rehearse and perform choral music in a broad spectrum of musical genre and styles. Included will be the study of vocal and rehearsal techniques as they relate to ensemble performance. Course may be repeated three times for credit.

40737	L/L	PB5	Juncker A	3.3	2.0	M	0130-0435
ARR TBA							

40738	L/L	GHS	Robb P	3.3	2.0	T	0600-0905
Above class meets at the choir room of Gilroy High School, 745 West Tenth Street, Gilroy.							

**MUS 13 Concert Choir****Transferable:** CSU, UC; GAV-GE:C1

The Concert Choir will study, rehearse and perform choral music from the 15th century to the present in a variety of musical styles with emphasis on the larger choral works and their preparation for public concert. Course may be repeated three times for credit. ADVISORY: Previous choral experience is preferred but not required. The student should have the ability to match a given pitch.

40740	L/L	GHS	Robb P	3.3	2.0	T	0600-0905
Above class meets at the choir room of Gilroy High School, 745 West Tenth Street, Gilroy.							

**MUS 14A Instrumental Ensemble****Transferable:** CSU; GAV-GE:C1

Instruction for the experienced musician with emphasis on the study and performance of a wide variety of musical styles from Renaissance to 20th century music for traditional ensembles, and extensive consideration of contemporary commercial and alternative repertoire, and performance techniques for popular ensembles.

40741	L/L	PB5	Marques A	3.3	2.0	M	0130-0435
ARR TBA							

40742	L/L	SOLB7	Quartuccio A	3.3	2.0	W	0600-0905
Above class meets at Solorzano Middle School, 7121 Grenache Way, Gilroy, room B-7.							

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**MUS 14B Instrumental Ensemble****Transferable:** CSU; GAV-GE:C1

Instruction for the experienced musician with emphasis on the study and performance of a wide variety of musical styles from Renaissance to 20th century music for traditional ensembles, and extensive consideration of contemporary commercial and alternative repertoire, and performance techniques for popular ensembles.

40745	L/L	PB5	Marques A	3.3	2.0	M	0130-0435
	ARR		TBA	1.0			

40746	L/L	SOLB7	Quartuccio A	3.3	2.0	W	0600-0905
Above class meets at Solarsano Middle School, 7121 Grenache Way, Gilroy, room B-7.							

**MUS 14C Instrumental Ensemble****Transferable:** CSU; GAV-GE:C1

Instruction for the experienced musician with emphasis on the study and performance of a wide variety of musical styles from Renaissance to 20th century music for traditional ensembles, and extensive consideration of contemporary commercial and alternative repertoire, and performance techniques for popular ensembles.

40747	L/L	PB5	Marques A	3.3	2.0	M	0130-0435
	ARR		TBA	1.0			

40748	L/L	SOLB7	Quartuccio A	3.3	2.0	W	0600-0905
Above class meets at Solarsano Middle School, 7121 Grenache Way, Gilroy, room B-7.							

**MUS 14D Instrumental Ensemble****Transferable:** CSU; GAV-GE:C1

Instruction for the experienced musician with emphasis on the study and performance of a wide variety of musical styles from Renaissance to 20th century music for traditional ensembles, and extensive consideration of contemporary commercial and alternative repertoire, and performance techniques for popular ensembles.

40749	L/L	PB5	Marques A	3.3	2.0	M	0130-0435
	ARR		TBA	1.0			

40750	L/L	SOLB7	Quartuccio A	2.7	2.0	W	0640-0905
Above class meets at Solarsano Middle School, 7121 Grenache Way, Gilroy, room B-7.							

**MUS 20 Basic Music Education****Transferable:** CSU, UC

A basic course in music education based on the principles of the Kodaly and Orff Methods. Classes will include lecture, development of individual musical and teaching skills, familiarity with instructional materials, and knowledge of folk music from around the world. ADVISORY: Eligible for English 250 and 260.

40751	Lec	PB5	Vandenberg G	2.0	1.0	W	0340-0540
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**MUS 22 Field Work and Service****Transferable:** CSU

Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. REQUIRED: Learning contracts must be filled out and signed by the student and the supervising instructor.

40752	Fld Ex	GHS	Robb P		1.0		
Above class meets at the choir room of Gilroy High School, 745 West Tenth Street, Gilroy.							

40753	Fld Ex	PB5	Quartuccio A		1.0		
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**Social security numbers are no longer used as student identifiers. Find your new Gavilan Student ID number and choose a log-on PIN by going to [www.gavilan.edu](http://www.gavilan.edu) and clicking on the Self-Service Banner icon. You will use your new ID number and PIN to log into Self-Service Banner and register for Winter Intersession and Spring classes.**

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**MUS 23 Independent Study****Transferable:** CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40754	Ind	OE101	Mello S		1.0		
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40755	Ind	GHS	Robb P		1.0		
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Above class meets at the choir room of Gilroy High School, 745 West Tenth Street, Gilroy.

40756	Ind	PB5	Quartuccio A		1.0		
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40757	Ind	PB5	Juncker A		1.0		
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40758	Ind	PB5	Juncker A		2.0		
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40759	Ind	PB5	Pruitt N		1.0		
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40760	Ind	PB5	Pruitt N		2.0		
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40761	Ind	OE101	Amirkhanian M		1.0		
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40762	Ind	OE101	Amirkhanian M		2.0		
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40763	Ind	PB5	Montoya T	3.0	1.0	M	0600-0850
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**MUS 26 Symphony****Transferable:** CSU, UC; GAV-GE:C1

Study and performance of orchestral literature. Individual and sectional skills development. Perform in public concerts each semester. May be repeated until a maximum of 8 units are accrued. ADVISORY: Demonstrated proficiency on individual's instrument and ability to read music.

40764	L/L	SOLB7	Quartuccio A	3.3	2.0	W	0600-0905
Above class meets at Solarsano Middle School, 7121 Grenache Way, Gilroy, room B-7.							

**MUS 98 Special Topics****Transferable:** CSU; GAV-GE:C1

Special topics courses examine current problems or issues of interest to students within a specific discipline area. For topical content information, consult with appropriate department chairperson. For transfer status, check with a counselor. This course may have the option of a letter grade or pass/no pass.

40765	Lec	GHS	Robb P		2.0		
Above class meets at the choir room of Gilroy High School, 745 West Tenth Street, Gilroy.							

40766	Lec	SOLB7	Quartuccio A	3.3	2.0	W	0600-0905
Above class meets at Solarsano Middle School, 7121 Grenache Way, Gilroy, room B-7.							

**Nursing: see Allied Health****Nutrition: see Biological Sciences****Performing Arts: see Theatre Arts (THEA)****PHILOSOPHY****PHIL 1 Introduction to Philosophy****Transferable:** CSU, UC; CSU-GE:C2, IGETC:3B; GAV-GE:C2; CAN:PHIL2

Philosophy 1 is intended as a survey of the major areas and traditions of philosophy. The course examines central and significant questions about the meaning of life, who determines what is morally right or wrong, the ideal society, the various notions social justice, what is reality, and many other ideas. In pursuing these questions, students will be asked to read texts from writers around the world, both contemporary and ancient, discuss current events, and apply 'theory' to movies such as "The Matrix" trilogy, novels, and any other relevant application of the student's own choice. ADVISORY: Eligible for English 1A.

40767	Lec	SS205	Grudzen G	3.3	3.0	M	0600-0905
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Don't be confused!  
There are new codes  
to designate days

R means Thursday!  
U means Sunday!

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**PHIL 2 Logic****Transferable:** CSU, UC; CSU-GE:A3; GAV-GE:C2; CAN:PHIL6

Philosophy 2 is intended as a survey of the primary approaches to argumentation and what has been traditionally called 'correct' reasoning. Students will learn techniques of both deductive and inductive argumentation, basic symbolic logic, how to spot a fallacy, as well as how to apply these techniques to other aspects of their lives outside of the classroom. While logic is often quite formal, the goal is to see the practical application of this discipline. Students will become acquainted with the cultural variations to reasoning in addition to the standard Western focal approach. ADVISORY: Eligible for English 1A.

40768	Lec	MHG12	Johnston M	3.2	3.0	TR	0945-1105
Above class meets at Morgan Hill Community site.							

40769	Lec	SS205	Hodge E	3.2	3.0	MW	1120-1240
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**PHIL 3B Contemporary Moral Issues****Transferable:** CSU, UC; CSU-GE:C2, IGETC:3B; GAV-GE:C2, E2

Contemporary Moral Issues in an applied ethics class that covers major ethical theories and contemporary moral issues in a pluralistic manner. This course will cover such issues as abortion and euthanasia, cloning, experimentation on human subjects, capital punishment, race/ethnicity, sexual orientation and sexual morality, world hunger and poverty, colonialism and post-colonialism, and so forth. ADVISORY: Eligible for English 1A.

40770	Lec	SS110	Hodge E	3.2	3.0	TR	0810-0930
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**PHIL 4 Critical Thinking and Writing****Transferable:** CSU, UC; CSU-GE:A3, IGETC:1B; GAV-GE:C2

This course is designed to introduce the relationship between critical thinking and critical writing in a way that will be both enjoyable to the student and helpful in other aspects of life. The student will learn techniques of critical thinking, paying close attention to the current events, movies and popular media, music lyrics, as well as the textbook. Students will learn to identify deductive and inductive arguments and be able to evaluate their strength, create a strong argument of their own on a given topic, as well become experts in the area of critical analysis. The goal is to enable students to become strong, well informed, articulate members of the community as well as individuals with an empowered sense of self as an agent of change. PREREQUISITE: English 1A

40771	Lec	PB7	Hodge E	3.2	3.0	MW	0945-1105
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40772	Lec	HOL2	Hodge E	3.2	3.0	TR	1120-1240
Above class meets at the Hollister Briggs site.							

**PHIL 6A Comparative Religions****Transferable:** CSU, UC; CSU-GE:C2, IGETC:3B; GAV-GE:C2, F

Religion is a topic that ignites controversy -- most societies engage in religious practices, believe strongly in that tradition, and find a sense of identity within it. The controversy arises when differences are misunderstood, misrepresented, or placed in a hierarchy of assumed supremacy of one religion as superior to others. In this class, students explore the underlying commonality of various religious traditions, explore the uniqueness of the religions with which they are unfamiliar, and learn to see that diversity among beliefs doesn't have to create hostility. Students will explore religions from Indigenous Peoples throughout the world, East Asia (e.g. India), China, the Middle East, as well as some more recent trends in religion. ADVISORY: Eligible for English 1A.

40773	Lec	SS110	Hodge E	3.2	3.0	MW	1250-0210
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**PHIL 23 Independent Study****Transferable:** CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40774	Ind	SS106	Hodge E	1.0			
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**Photography: see Art, CSIS or Digital Media**

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# Tutoring Center

[www.gavilan.edu/tutor](http://www.gavilan.edu/tutor) 408-848-4838  
Located in LI 116



Free tutoring is available in a variety of subjects!

Work with a peer tutor and fellow students to develop a better understanding of course content.

Debbie King, Tutoring Program Coordinator

**Fall/Spring Semester:**

Mon-Thurs: 8 am - 5 pm  
Fri, 8 am - 4 pm

Evening tutoring hours will vary

**Summer Session:** Call for hours

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**PHYSICAL EDUCATION - ACADEMIC****PE 6 Games and Rhythms for Children****Transferable:** CSU; GAV-GE:E1

Nature, function and organization of physical activities for the pre-school and elementary school age child. Emphasis is given to the understanding of psychomotor development and spatial awareness. Designed for those planning to work with children. Also listed as Child Development 6. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

40122	Lec	APE120/121	Dodd S	3.2	3.0	TR	0810-0930
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**PE 9A Fundamentals of Soccer****Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

This course offers basic instruction in the theory, strategies, and techniques of soccer for the purpose of preparing the individual student in the fundamental aspects of playing and coaching the sport. May be repeated once for credit. This course has the option of a letter grade or pass/no pass.

40161	Lab	GY131G	Marques A	3.8	2.0	TR	0230-0415
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**PE 9B Fundamentals of Soccer****Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

This course offers review and advanced instruction in the theory, strategies, and techniques of soccer for the purpose of preparing the individual student in all aspects of playing and coaching the sport. May be repeated once for credit. This course has the option of a letter grade or pass/no pass.

40177	L/L	GY131G	Marques A	3.8	2.0	TR	0230-0415
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**PE 13A Fundamentals of Volleyball****Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

This course offers basic instruction in the theory, strategies, and techniques of volleyball for the purpose of preparing the student in the fundamental aspects of playing and coaching the game. May be repeated once for credit. This course has the option of a letter grade or pass/no pass.

40189	L/L	GY131G	Kramer K	4.0	2.0	MW	1250-0230
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CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**PE 13B Fundamentals of Volleyball****Transferable:** CSU; CSU-GE:E1; GAV-GE:E1

This course offers review and advanced instruction in the theory, strategies, and techniques of volleyball for the purpose of preparing the student in all aspects of playing and coaching the game. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Physical Education 13A.

40194	L/L	GY131G	Kramer K	4.0	2.0	MW	1250-0230
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**PHYSICAL EDUCATION - ACTIVITIES**

PE Activities Classes can be taken for letter grade or pass/no pass.

**PE 16 Swimming****Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Coeducational activity designed for all skill levels. The course teaches the techniques of a variety of strokes and includes conditioning activities. Instruction is tailored to meet individual and group needs. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

40196	Lab	GY100P	Dodd S	3.2	1.0	MW	1250-0210
40199	Lab	GY100P	Dodd S	3.2	.5	MW	1250-0210
03/23/09 - 05/22/09							

**PE 17 Golf****Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Coeducational activity designed for all skill levels. Fundamentals, techniques, rules and the etiquette of golf will be covered. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

40202	Lab	GY200C	Kramer K	3.0	1.0	F	1040-0135
A facility use fee will be charged. Details at the first meeting.							
40368	Lab	ERGOLF	Krause S	3.0	.5	S	0900-1155
03/28/09 - 05/16/09 Short term classes meet on specified dates. Class meets at Eagle Ridge Golf Course. A facility use fee will be charged. Details at first meeting.							

**PE 20 Bowling****Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Coeducational activity designed for beginning and intermediate bowlers; fundamentals and techniques of bowling. Scoring, bowling etiquette, terminology and team bowling are included. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

40373	Lab	GIBOWL	Lango J	3.2	1.0	TR	0810-0930
Class meets at Gilroy Bowl, 7554 Monterey Street, Gilroy. A facility use fee of \$1.50 per session is required.							

**PE 21 Volleyball****Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Coeducational activity designed for beginning and intermediate volleyball students; rules, strategy and fundamentals of volleyball. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

40382	Lab	GY131G	Kramer K	3.2	1.0	MW	1250-0210
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**PE 23 Independent Study****Transferable:** CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. **REQUIRED:** The study outline prepared by the student and the instructor must be filed with the department and the dean.

40385	Ind	GY116	Dodd S	2.0			
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Appropriate footwear is required in all gym facilities. No barefeet permitted.

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**PE 24 Individualized Weight Training****Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

An open laboratory for those who desire an individualized strength program using exercise machines and free weights. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

40391	Lab	GY123	Dodd S	1.0			
Students should check in the first week of the semester at the Fitness Center (GY 123) during lab hours (MWF: 7 am - 2 pm, TuTh: 8 am - 2 pm, M-Th evenings: 4:30 - 6:30 pm).							
40497	Lab	GY123	Dodd S	.5			
Students should check in the first week of the semester at the Fitness Center (GY 123) during lab hours (MWF: 7 am - 2 pm, TuTh: 8 am - 2 pm, M-Th evenings: 4:30 - 6:30 pm).							

**PE 25 Soccer****Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Co-educational activity designed for all skill levels. Fundamentals, strategy and rules of the game are included. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

40499	Lab	GY131G	Andrade N	3.2	1.0	MW	0810-0930
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**PE 27 Basketball****Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Co-educational activity designed for all skill levels. Fundamentals, strategy and rules of the game are included. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

40502	Lab	GY131G	Addison T	4.0	.5	TR	0230-0430
03/31/09 - 05/22/09 Short-term classes meets on specified dates.							

**PE 39 Fencing****Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

This course will explore the offensive and defensive fencing skills with a foil. May be repeated three times credit. This course has the option of a letter grade or pass/no pass.

40213	Lab	APE101	DeCesare J	3.3	1.0	M	0600-0905
Equipment will be provided. A \$6.00 user fee will be charged, payable to the instructor.							

**PE 44 Aerobics****Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

A program of aerobic fitness. Includes various forms of exercise to improve health, heart, and body composition. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

40505	Lab	GY131G	Dequin N	3.2	1.0	MW	1120-1240
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**PE 46 Agility and Motor Development****Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

An activity class designed to improve and increase agility and motor development through various exercise and exercise programs. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

40507	Lab	GY131G	Lango J	4.0	1.0	MTWR	0310-0400
40510	Lab	GY131G	Lango J	4.0	.5	MTWR	0310-0400
03/23/09 - 05/22/09 Short-term classes meet on specified dates.							

**PE 61 Swim for Fitness****Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Designed to develop endurance and swimming skills in order to maintain good cardiovascular/physical fitness. Intermediate swimming ability recommended. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

40512	Lab	GY100P	Dodd S	3.2	.5	TR	0515-0635
03/24/09 - 05/22/09 Short-term classes meet on specified dates.							

Students should be aware that there are inherent risks involved in any physical exercise. Students are strongly advised to consult a physician prior to participating in any physical education activity.

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**PE 62 Yoga****Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Coeducational activity designed for beginning and intermediate yoga students. A program designed to improve flexibility and reduce stress by learning a series of poses and focusing on proper breathing techniques. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

40218	Lab	APE101	Watson M	3.2	1.0	MW	1250-0210
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40003	Lab	MHG10/11	Watson M	3.2	1.0	MW	0500-0620
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Above class meets at Morgan Hill Community site.

40222	Lab	PORTHL	Muscari D	3.2	1.0	TR	0500-0620
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01/29/09 - 05/22/09 Class Location: Portuguese Hall, 695 Seventh Street, Hollister, CA.

**PE 64 Individualized Cardiovascular Fitness****Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

A fitness program which develops cardiovascular endurance through an individualized open lab format. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

40514	Lab	GY123	Dodd S	1.0			
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Students should check in the first week of the semester at the Fitness Center (GY 123) during lab hours (MWF: 7 am - 2 pm, TuTh: 8 am - 2 pm, M-Th evenings: 4:30 - 6:30 pm).

40517	Lab	GY123	Dodd S	.5			
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Students should check in the first week of the semester at the Fitness Center (GY 123) during lab hours (MWF: 7 am - 2 pm, TuTh: 8 am - 2 pm, M-Th evenings: 4:30 - 6:30 pm).

**PE 70 Pilates****Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

This class utilizes the Pilates exercise system focused on improving flexibility and strength for the total body through a series of controlled movements. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

40225	Lab	APE101	Muscari D	3.2	1.0	TR	1250-0210
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40232	Lab	PORTHL	Muscari D	3.2	1.0	TR	0630-0750
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Above class meets off-campus: Class Location: Portuguese Hall, 695 Seventh Street, Hollister, CA

**PE 73 Fitness Through Dance****Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Conditioning the body through the use of various dances and/or dance steps. This course is designed to strengthen and tone the body, assist in weight loss, and increase endurance. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

40237	Lab	APE101	Dodd S	3.2	1.0	TR	1120-1240
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**PE 75 Sports Conditioning****Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

This activity class is designed to improve the physical condition of male and female athletes. It includes strength training, cardiovascular endurance, plyometric training, and sport specific techniques. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

40523	Lab	GY123	Lango J	1.0			
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Students should check in the first week of the semester at the Fitness Center (GY 123) during lab hours (MWF: 7 am - 2 pm, TuTh: 8 am - 2 pm, M-Th evenings: 4:30 - 6:30 pm).

40526	Lab	GY123	Lango J	.5			
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Students should check in the first week of the semester at the Fitness Center (GY 123) during lab hours (MWF: 7 am - 2 pm, TuTh: 8 am - 2 pm, M-Th evenings: 4:30 - 6:30 pm).

**PE 79 Indoor Racket Sports****Transferable:** CSU, UC; GAV-GE:E1

This coeducational class will include lessons in the net games of badminton, pickleball and table tennis. Instruction in the basic skills, rules, strategies, and application to game situations will be provided. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

40528	Lab	GY131G	Lango J	3.2	1.0	TR	1120-1240
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**Spring Sports**

Baseball

Basketball

Women's Softball

Also check out the following Activity Classes...

Aerobics  
Bowling  
Cardio Fitness  
Dance  
Golf

Indoor Racket Sports

Pilates

Soccer

Swimming

Ultimate Frisbee

Volleyball

Yoga

Students wishing to participate in the intercollegiate athletic programs must be enrolled in and attending a minimum of 12 units during the first season of competition with a minimum of nine units applying towards a degree program.

For more information, contact the Athletic Department at 848-4876.

**PE 24 Individualized Weight Training****PE 64 Cardiovascular Fitness**

Open Lab Class Format

Designed for individualized strength or cardiovascular fitness programs in an open lab setting using a variety of exercise equipment.

Section hours by arrangement

★ 1.7 to 3.4 weekly hours

★ .5 or 1.0 unit

★ Fitness Center (GYM 123)

**Fitness Center Lab Hours**

Day	MWF	7:00 am - 2:00 pm
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	TuTh	8:00 am - 2:00 pm
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Eve.	MTuWTh	4:30 pm - 6:30 pm
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**Students should check in the first week of the semester during lab hours.**

Fundamentals of **SOCCER**

Help build the team.

All are welcome!



2008

Mens' Soccer

2009

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**PE 80 Ultimate Frisbee****Transferable:** CSU, UC; GAV-GE:E1

A coeducational activity designed for all skill levels. Includes instruction in throwing, catching, and the passing skills of ultimate frisbee. Team strategy, team play and the rules will be presented. Other disc activities, such as frisbee golf, may be included. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

40530	Lab	GY131G	Kramer K	3.2	1.0	TR	1250-0210
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**INTERCOLLEGIATE ATHLETICS****ATH 35 Basketball****Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

This course provides practice and competition in intercollegiate basketball. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

40128	Lab	GY131G	Addison T	10.0	1.0	MTWRF	0230-0430
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01/28/09 - 03/13/09 Short-term classes meet on specified dates.

**ATH 38 Baseball****Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

This course provides practice and competition in intercollegiate baseball for men. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

40127	Lab	GY131G	Andrade N	10.0	2.0	MTWRF	0230-0430
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**ATH 45 Softball****Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

This course provides practice and competition in intercollegiate softball for women. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

40144	Lab	GY131G	Dequin N	10.0	2.0	MTWRF	0230-0430
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**PHYSICAL EDUCATION - ADAPTED****PE 34 Adapted Aquatic Exercise****Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

This course is designed to help individuals who by the nature of their disability such as wheelchair use, back injury, cardiovascular impairment, multiple sclerosis or other disabling condition require a specific aquatic exercise program that will contribute to their physical well-being. May be repeated as necessary based on measurable progress as documented in the student's educational contract. This course has the option of a letter grade or pass/no pass.

40302	Lab	GY100P	Ellis D	3.2	1.0	MW	0810-0930
40303	Lab	GY100P	Ellis D	3.2	1.0	MW	1120-1240
40304	Lab	GY100P	Ellis D Sato K	3.2	1.0	TR	1120-1240

**PE 35 Adapted Swimming for Total Fitness****Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

An individualized program of activities designed for students with physical disabilities to improve flexibility and range-of-motion, increase joint movement, improve circulation, and improve control of body movement through water adjustment and activities. Develops an appreciation of physical activity as a regular planned contribution to one's overall well-being. May be repeated as necessary based on measurable progress as documented in the student's educational contract. This course has the option of a letter grade or pass/no pass.

40305	Lab	GY100P	Ellis D	3.2	1.0	MW	0810-0930
40306	Lab	GY100P	Ellis D	3.2	1.0	MW	1120-1240
40308	Lab	GY100P	Ellis D Sato K	3.2	1.0	TR	1120-1240

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**PE 36 Adapted Physical Education****Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

An individualized program of adaptive physical education activities designed to meet the needs of students with physical disabilities. Develops an appreciation of physical activity as a regular planned contribution to one's overall well-being. May be repeated as necessary based on measurable progress as documented in the student's educational contract. This course has the option of a letter grade or pass/no pass.

40310	Lab	APE101/108	Ellis D	3.2	1.0	MW	0945-1105
40325	Lab	APE101/108	Ellis D	3.2	1.0	TR	0945-1105
40331	Lab	APE108	Ellis D	3.2	1.0	MW	1250-0210
40333	Lab	APE108	Ellis D	3.2	1.0	TR	1250-0210

**PE 38 Adapted Cardiovascular Conditioning & Training****Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

An individualized program of adapted exercises in weight training, stretching and cardiovascular conditioning for those individuals that have been disabled through stroke, cardiovascular accident, arthritis, multiple sclerosis, or other condition. May be repeated as necessary based on measurable progress as documented in the student's educational contract. This course has the option of a letter grade or pass/no pass.

40336	Lab	APE101/108	Ellis D	3.2	1.0	MW	0945-1105
40345	Lab	APE108	Ellis D	3.2	1.0	MW	1250-0210
40343	Lab	APE101/108	Ellis D	3.2	1.0	TR	0945-1105
40346	Lab	APE108	Ellis D	3.2	1.0	TR	1250-0210

**PE 534 Adapted Aquatic Exercise****Transferable:** No

Designed to help individuals who by the nature of their disability such as wheelchair use, back injury, cardiovascular impairment, multiple sclerosis or other disabling condition require a specific aquatic exercise program that will contribute to their physical well being. May be repeated as necessary based on measurable progress as documented in the student's educational contract. This is a pass/no pass course.

40349	Lab	GY100P	Ellis D	3.2	1.0	MW	0810-0930
40369	Lab	GY100P	Ellis D	3.2	1.0	MW	1120-1240
40370	Lab	GY100P	Ellis D Sato K	3.2	1.0	TR	1120-1240

**PE 535 Adapted Swimming for Total Fitness****Transferable:** No

An individualized program of activities designed for students with physical disabilities to improve flexibility and range-of-motion, increase joint movement, improve circulation, and improve control of body movement through water adjustment and activities. Develops an appreciation of physical activity as a regular planned contribution to one's overall well-being. May be repeated as necessary based on measurable progress as documented in the student's educational contract. This course is pass/no pass.

40379	Lab	GY100P	Ellis D	3.2	1.0	MW	0810-0930
40381	Lab	GY100P	Ellis D	3.2	1.0	MW	1120-1240
40384	Lab	GY100P	Ellis D Sato K	3.2	1.0	TR	1120-1240

## Check out

Classes and services offered at the satellite sites...

Morgan Hill classes - page 36. Hollister classes - page 38.

Late-Start Classes...

page 35

Online/Hybrid Classes...

page 34-35

CRN Type Room Instructor Hrs. Units Days Begin-End

### PE 536 Adapted Physical Education

Transferable: No

An individualized program of adaptive physical education activities designed to meet the needs of students with physical disabilities. Develops an appreciation of physical activity as a regular planned contribution to one's overall well-being. May be repeated as necessary based on measurable progress as documented in the student's educational contract. This is a pass/no pass course.

40407	Lab	LOADCS1	Sato K	3.2	1.0	MW	0945-1105
Class meets at Live Oak Adult Day Services, 651 West Sixth St., Gilroy.							
40408	Lab	APE101/108	Ellis D	3.2	1.0	MW	0945-1105
40409	Lab	APE101/108	Ellis D	3.2	1.0	TR	0945-1105
40411	Lab	LOADCS1	Maringer J	3.3	1.0	F	0945-1250
Class meets at Live Oak Adult Day Services, 651 West Sixth St., Gilroy.							
40531	Lab	APE101/108	Ellis D	3.3	1.0	F	0945-1250
40538	Lab	APE108	Ellis D	3.2	1.0	MW	1250-0210
40540	Lab	APE108	Ellis D	3.2	1.0	TR	1250-0210

### PE 538 Adapted Cardiovascular Conditioning & Training

Transferable: No

An individualized program of adapted exercises in weight training, stretching and cardiovascular conditioning for those individuals that have been disabled through stroke, cardiovascular accident, arthritis, multiple sclerosis, or other condition. May be repeated as necessary based on measurable progress as documented in the student's educational contract. This is a pass/no pass course.

40562	Lab	APE101/108	Ellis D	3.2	1.0	MW	0945-1105
40563	Lab	APE108	Ellis D	3.2	1.0	MW	1250-0210
40564	Lab	APE101/108	Ellis D	3.2	1.0	TR	0945-1105
40566	Lab	LOADCS1	Maringer J	3.2	1.0	TR	0945-1105
Class meets at Live Oak Adult Day Services, 651 West Sixth St., Gilroy.							
40569	Lab	APE108	Ellis D	3.2	1.0	TR	1250-0210

## PHYSICAL SCIENCE

### PSCI 1 Principles of Physical Science

Transferable: CSU, UC; CSU-GE:B1, IGETC:5A; GAV-GE:B1

An introduction to the physical sciences for the non-science major. Attention is focused on fundamental laws of nature, their development and relation to the physical world. ADVISORY: Mathematics 205 and eligible for English 250 and 260.

40282	Lec	HOL5	Snyder J	3.3	3.0	R	0630-0935
Above class meets at the Hollister Briggs site.							

### PSCI 2 Introduction to Meteorology

Transferable: CSU, UC; CSU-GE:B1, IGETC:5A; GAV-GE:B1

An introductory course in Meteorology that is both descriptive and analytical on the physical principles affecting the earth's weather. Topics covered include the nature of the atmosphere, solar energy, heat, temperature, pressure, stability, moisture, wind, storms, severe weather and forecasting. The course introduces climatology as a scientific study and will look at the earth's climatic history, current research in climate modeling and the possibility of global climate change. ADVISORY: MATH 205.

40283	Online	Vantuyt A	3.0				
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This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.



Don't be confused!  
There are new codes  
to designate days

R means Thursday!  
U means Sunday!



MATHEMATICS • ENGINEERING • SCIENCE ACHIEVEMENT

- ◆ Are you a math based major? (BIO, CSIS, Architecture, etc.)
- ◆ Do you want to transfer to a 4-year university?
- ◆ Do you have financial need? You may be eligible!

Gavilan's MESA Program is now accepting applications. MESA students are entitled to workshops, academic advising, field trips, tutoring and more!

For more information call 408-848-4887 or visit the MESA Study Center in PH115.

◆ [www.gavilan.edu/MESA](http://www.gavilan.edu/MESA) ◆

## MATH • ENGINEERING • SCIENCE MAJORS

### PLANNING TO TRANSFER?

Admission for these majors is very competitive

4-year universities stress preparation for the major over completion of general education major.

High-unit majors do not need to fulfill all general education requirements

You do not need to get an AA or AS degree to transfer

You should plan your sequential courses early.



can help you plan your courses to complete major preparation prior to transfer. Go to [www.assist.org](http://www.assist.org) and see a counselor to develop an educational plan.

CRN Type Room Instructor Hrs. Units Days Begin-End

## PHYSICS

### PHYS 1 Introduction to Physics

Transferable: CSU, UC; CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3

This course is an introduction to the fundamental physical principles that control the world around us. Students will explore the fundamental principles of physics, their historical development, their application to everyday phenomena, and their impact upon political, social, and environmental issues. Laboratory exercises will explore the everyday world. ADVISORY: MATH 205.

40279	L/L	CH102	Lee R	6.6	4.0	TR	0945-1250
Tutorial help is offered for this class. See your instructor							

### PHYS 2B General Physics

Transferable: CSU, UC; CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3; CAN:PHYS4, PHYS SEQ A

An introduction to the principles of physics using algebra and trigonometry. Topics include electricity and magnetism, light and optics, modern physics, and an introduction to relativity. PREREQUISITE: Physics 2A ADVISORY: Eligible for English 250 and English 260

40280	L/L	CH102	Lee R	3.2	4.0	MW	1120-1240
	L/L	CH102	Lee R	2.3		W	0230-0435
	L/L	CH102	Lee R	1.0		F	1140-1230

Physiology: see Biological Sciences

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**POLITICAL SCIENCE****POLS 1 Introduction to American Government****Transferable:** CSU, UC; CSU-GE:D8, IGETC:4H, 7A; GAV-GE:D1, D2; CAN:GOVT2

Explores the development of American political institutions and their utilization in dealing with issues arising at the international, national and state levels. Emphasis is placed on those problems which have defined our federal system of government. California government and appropriate state institutions will be included as a vital part of our federal system of government. ADVISORY: Eligible for English 250 and English 260.

40072 Lec SS210 Turetzky M 3.2 3.0 MW 0810-0930

40073 Lec HOL2 Kier D 3.2 3.0 TR 0230-0350

Above class meets at the Hollister Briggs site.

40074 Lec SS210 Turetzky M 3.2 3.0 TR 0810-0930

40077 Lec MHG4 Kier D 3.2 3.0 TR 1120-1240

Above class meets at Morgan Hill Community site.

40079 Online Turetzky M 3.0



This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

40081 Online Turetzky M 3.0



This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

40085 Lec SS210 Tewes E 3.2 3.0 F 0230-0535

This service learning course section involves community work

40086 Lec SS210 Turetzky M 3.3 3.0 M 0600-0905

This service learning course section involves community work

**POLS 3 Introduction to Comparative Politics****Transferable:** CSU, UC; CSU-GE:D8, IGETC:4H; GAV-GE:D2, F

Comparative survey of political institutions and processes around the globe. Selected nations may include, but are not restricted to: the United Kingdom, France, Germany, Japan, Russia, India, Nigeria, and Mexico. ADVISORY: Eligible for English 250 and English 260.

40087 Lec LI171 Turetzky M 3.2 3.0 MW 1120-1240

**POLS 4 Introduction to International Relations****Transferable:** CSU, UC; CSU-GE:D8, IGETC:4H; GAV-GE:D2, F

This course provides an introduction to key contemporary international problems and the means to analyze them. Major parts of the course cover such topics as war and peace, foreign policymaking, the international economy, and future trends in world politics.

40089 Online Turetzky M 3.0



This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

**POLS 6 Introduction to Conflict Resolution****Transferable:** CSU; CSU-GE:D7; GAV-GE:D2

Introduction to Conflict Resolution introduces students to conflict resolution and mediation. Integrating theory and practice, students will assess core concepts about the causes and resolution of conflict, and will practice communication skills for conflict resolution. Students will examine how ethnicity, gender, and class affect power in conflict situations. They will be able to formulate appropriate conflict resolution strategies, and will develop and practice various basic co-mediation skills. This course has the option of a letter grade or pass/no pass. This course is also listed as AJ 6 and PSYC 6 and CMUN 6. ADVISORY: English 250 and English 260.

40091 Lec SS110 Halper L 3.2 3.0 TR 1250-0210

This service learning course section involves community work

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**POLS 22 Field Work and Service****Transferable:** CSU

Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. REQUIRED: Learning contracts must be filled out and signed by the student and the supervising instructor.

40092 Fld Ex SS107 Turetzky M 1.0

Field Work and Service: May be repeated three times for credit.

**POLS 23 Independent Study****Transferable:** CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40093 Ind SS107 Turetzky M 1.0

40094 Ind SS107 Turetzky M 2.0

**POLS 27 Contemporary Leadership****Transferable:** CSU; GAV-GE:E2

A cross-disciplinary approach to the theory and practice of leadership. Includes effective communication styles including issues related to gender and culture. Class includes topics on ethics, power, and how to run effective meetings including the use of parliamentary procedure. Skills directly applicable to work, personal and college environments. May be repeated for a maximum of 10 units. Also listed as PSYC 27. ADVISORY: Eligible for English 250 and English 260.

40123 L/L SC154N Stewart J 3.2 3.0 TR 0945-1105

ARR

TBA

1.2

**PSYCHOLOGY****PSYC 1A Introduction to Psychology****Transferable:** CSU, UC; CSU-GE:D9, IGETC:4I; GAV-GE:D2; CAN:PSYC2

The nature, scope, methods, presuppositions, history, and fields of psychology together with the scientific study of factors influencing human behavior, human development, perception, learning, memory, emotion, personality, frustration, and psychotherapy. ADVISORY: Eligible for English 250 and English 260.

40095 Lec SS214 Oler C 3.2 3.0 MW 0810-0930

40096 Lec SS214 Hinn G 3.2 3.0 TR 0810-0930

40097 Lec HOL1 Oler C 3.2 3.0 TR 1250-0210

Above class meets at the Hollister Briggs site.

40098 Lec MHG11 Campilli J 3.2 3.0 TR 0945-1105

Above class meets at Morgan Hill Community site.

40099 Lec PB13 Oler C 3.2 3.0 MW 0230-0350

40100 Lec SS214 Campilli J 3.3 3.0 R 0600-0905

40101 Lec MHG10 Oler C 3.3 3.0 R 0600-0905

Above class meets at Morgan Hill Community site.

**PSYC 1B Introduction to Psychology****Transferable:** CSU, UC; CSU-GE:D9, IGETC:4I; GAV-GE:D2

Continuation of Psychology 1A. This course stresses the biological basis of behavior including: neuroanatomy, the senses, perception, learning, thinking, and psychological disorders. PREREQUISITE: Completion of Psychology 1A with a grade of 'C' or better.

40102 Lec SS214 Oler C 3.2 3.0 MW 0945-1105

**Campus under construction****ROOM NUMBERS MAY CHANGE!** Check room numbers online before your first class.


CRN Type Room Instructor Hrs. Units Days Begin-End

## PSYC 2 Early Child Development

**Transferable:** CSU, UC; CSU-GE:D9, E, IGETC:4I; GAV-GE:D2

A systematic study of the child from prenatal life through the preschool years. The course integrates the basic concepts of physical, cognitive and psychosocial development at each major stage of life during this period. This course is also listed as CD 2. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Eligible for English 250 and English 260.

40586 Lec MHG4 Bumgarner M 3.2 3.0 MW 1120-1240  
Above class meets at Morgan Hill Community site.

40588 Online Bumgarner M 3.0  
 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

41088 Lec GHS Wailer, J 3.2 3.0 T 0330 - 0630  
This class is part of the High Step Program. It will be offered at Gilroy School. Call 408-846-4967 or check online for room. This class is open to all students. For more information, see a Gavilan counselor.

## PSYC 3 Child Growth and Development During the School Years

**Transferable:** CSU, UC; CSU-GE:D9, E, IGETC:4I; GAV-GE:D2

Continuation of the study of child development with emphasis on children from six years of age through adolescence. Includes developmental theories and topics relevant to these ages. This course is also listed as CD 3. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Eligible for English 250 and English 260; Psychology 2.

40590 Lec MHG4 Bumgarner M 3.2 3.0 MW 0945-1105  
Above class meets at Morgan Hill Community site.


40592 Lec HOL2 Muscari D 3.3 3.0 W 0600-0905  
Above class meets at the Hollister Briggs site.

## PSYC 5 Self-Assessment and Career Development

**Transferable:** CSU; CSU-GE:E2; GAV-GE:E2

A course designed to assist the student in learning more about personal values, personality, interests, exploration of career choice, and occupational opportunities through the use of various personal assessment instruments. The delivery options for this course include online and self-paced formats. This course is also listed as GUID 1. **ADVISORY:** Eligible for English 250 and English 260. \$12 fee will be charged for career assessment materials.

40011 Lec SS203 Godley J 3.2 3.0 TR 1250-0210

40012 Online Tenney L 3.0  
 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

40009 Lec HOL5 Caffiero J 3.2 3.0 MW 0400-0520  
Above class meets at the Hollister Briggs site.

40031 Lec MHG12 Godley J 3.2 3.0 MW 0400-0520  
Above class meets at Morgan Hill Community site.

## PSYC 6 Introduction to Conflict Resolution

**Transferable:** CSU; CSU-GE:D7; GAV-GE:D2

Introduction to Conflict Resolution introduces students to conflict resolution and mediation. Integrating theory and practice, students will assess core concepts about the causes and resolution of conflict, and will practice communication skills for conflict resolution. Students will examine how ethnicity, gender, and class affect power in conflict situations. They will be able to formulate appropriate conflict resolution strategies, and will develop and practice various basic co-mediation skills. This course has the option of a letter grade or pass/no pass. This course is also listed as AJ 6 and POLS 6 and CMUN 6. **ADVISORY:** English 250 and English 260.

40103 Lec SS110 Halper L 3.2 3.0 TR 1250-0210  
This service learning course section involves community work

## PSYC 7 Cultural Context of Childhood

**Transferable:** CSU; CSU-GE:D7; GAV-GE:D2, F

This course examines cultural influences on child-rearing practices, family values, and human development. Perspectives from the social sciences will be used to explore what is common to all Homo sapiens and what is specific to the culture of the U.S. Students will explore their personal assumptions and attitudes towards diversity, and practice implementing non-stereotypical, developmentally appropriate, anti-bias activities, interactions, and environments in order to respond to and intervene against prejudice among children. This course is also listed as CD 7 and ANTH 9.

41010 Lec MHG4 Bumgarner M 3.3 3.0 T 0600-0905  
Above class meets at Morgan Hill Community site.



*Bill and Melinda Gates; personifying leadership, making a difference and giving back to communities!*

Make a difference.  
Your voice counts.

## POLS 27 Contemporary Leadership

CRN# 40123

Tu/Th

9:45 - 11:05 am

N/S Lounges in the Student Center

Also listed as PSYC 27

## ASB Associated Student Body

**Today –**  
*Shaping the policies of the college.*

**Tomorrow –**  
*Shaping the policies of the world.*

**Join Student Government**  
**(408) 848-4777**

CRN Type Room Instructor Hrs. Units Days Begin-End

## PSYC 22 Field Work and Service

**Transferable:** CSU

Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. **REQUIRED:** Learning contracts must be filled out and signed by the student and the supervising instructor.

40104 Fld Ex SS202A Oler C 1.0

## PSYC 23 Independent Study

**Transferable:** CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. **REQUIRED:** The study outline prepared by the student and the instructor must be filed with the department and the dean.

40105 Ind SS202A Oler C 2.0

## PSYC 27 Contemporary Leadership

**Transferable:** CSU; GAV-GE:E2

A cross-disciplinary approach to the theory and practice of leadership. Includes effective communication styles including issues related to gender and culture. Class includes topics on ethics, power, and how to run effective meetings including the use of parliamentary procedure. Skills directly applicable to work, personal and college environments. May be repeated for a maximum of 10 units. Also listed as POLS 27. **ADVISORY:** Eligible for English 250 and English 260.

40124 L/L SC154S Stewart J 3.2 3.0 TR 0945-1105  
ARR TBA 1.2

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**PSYC 41 Psychology of Adjustment****Transferable:** CSU; CSU-GE:E2; GAV-GE:E2

Analysis of personal interactions, process of personal adjustment, frustration and defense mechanisms, assertive behavior, values clarification and the goals of individual behavior. ADVISORY: Eligible for English 250 and English 260.

40106	Lec	SS110	Hinn G	2.0	2.0	M	0600-0800
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**Public Speaking: see Communications****REAL ESTATE****RE 160 Real Estate Principles****Transferable:** CSU

The fundamental course covering an introduction to the field of real estate. Provides understanding, background and terminology necessary for advanced specialized courses. Will meet requirements for the Real Estate Sales License. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250, English 260 and Mathematics 205.

40552	Lec	BU118	Frimann G	6.6	3.0	TR	0630-0935
01/28/09 - 03/18/09							

**RE 162 Real Estate Practice****Transferable:** CSU

Introduction to the practice of real estate in California; emphasis on the practical application of listings, selling, advertising, financing, escrow, taxation, and valuation of real estate. This course meets a requirement for the California Real Estate License. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: Real Estate 160

40553	Lec	BU118	Frimann G	6.6	3.0	TR	0630-0935
03/23/09 - 05/18/09							


**RE 163 Real Estate Finance****Transferable:** CSU

This course covers an analysis of real estate financing transactions in residential, apartment, commercial, and special purpose properties. Various methods of financing properties are emphasized in the course. This course meets a requirement for the California Broker's License. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: Real Estate 160

40555	Lec	BU118	Banks S	3.3	3.0	S	0830-1135
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**Skin Care: see COS 220, 221****SOCIOLOGY****SOC 1A Introduction to Sociology****Transferable:** CSU, UC; CSU-GE:D0, IGETC:4J; GAV-GE:D2; CAN:SOC2

Analysis of the structure and dynamics of human society focusing on the development of culture, the socialization process, group behavior, social inequality, deviance, sexism, racism, and ageism, major social institutions, and human ecology. Emphasizes contemporary American society. ADVISORY: Eligible for English 250 and English 260.

40130	Online		Kreider R	3.0			
 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <a href="http://www.gavilan.edu/disted">http://www.gavilan.edu/disted</a> , and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.							

40107	Lec	SS205	TBA	3.2	3.0	MW	1250-0210
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40108	Lec	SS210	Kreider R	3.2	3.0	TR	0945-1105
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40109	Lec	SS210	Kreider R	3.2	3.0	MW	1120-1240
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40110	Lec	HOL2	Fault M	3.3	3.0	M	0600-0905
Above class meets at the Hollister Briggs site.							

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**SOC 1B Introduction to Sociology: Social Problems****Transferable:** CSU, UC; CSU-GE:D0, IGETC:4J; GAV-GE:D2; CAN:SOC4

Sociology 1B is a course centering on the application of sociological concepts to the analysis of human ecology, social movements, social change, deviance and other selected social problems. Emphasis is placed on the study and analysis of problems in contemporary American society. ADVISORY: Sociology 1A

40111	Lec	SS205	Kreider R	3.2	3.0	MW	0945-1105
This service learning course section involves community work							

**SOC 3 Sociology of Race, Ethnicity and Cultural Identity****Transferable:** CSU, UC; CSU-GE:D0, IGETC:4J; GAV-GE:D2, F

This course is designed to introduce students to the basic sociological concepts and theories of race, ethnicity and cultural identity in U.S. society. Students will examine race, ethnicity and cultural identity as social constructs that permeate social structures and institutions, and how they change over time and space. Over the semester students will critically analyze the ways which race, ethnicity, class, and gender/sexuality continually shape peoples lives and experiences. While the class focuses on U.S. societies, students will also critically compare and contrast race and ethnicity in other societies. ADVISORY: Eligible for English 250 and English 260.

40112	Lec	SS210	Cervantes E	3.3	3.0	T	0600-0905
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**SOC 4 Sociology of Women and Men****Transferable:** CSU, UC; CSU-GE:D0, D4, IGETC:4J; GAV-GE:D2

Analysis of the nature of women's and men's traditional and changing roles in society including development of women's and men's potential, relationships in marriage, influence of mass media, employment practices, legal provisions and women's and men's liberation. ADVISORY: Eligible for English 250 and English 260.

40113	Lec	SS205	Kreider R	3.2	3.0	TR	1250-0210
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**SOC 10 Mass Media and Society****Transferable:** CSU, UC; CSU-GE:C2, D0, IGETC:4J; GAV-GE:C2, D2

This course helps us understand the 20th century revolution in mass media by focusing on the history, economics and social impact of the newspaper, book publishing, magazine, film, television, public relations, advertising and music industries. We will study audience, propaganda and mass communication theory; we will discuss new technology, ethnic media in the U.S., ethical issues and attempts to regulate or control the media. Honors students will complete more in-depth analysis of media issues, and will finish a media-related research project. This course is also listed as JOUR 10. This course has the option of a letter grade or pass/no pass. ADVISORY: English 250, English 260

40114	Lec	PB7	Janes J	3.2	3.0	MW	0810-0930
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**SOC 21 Marriage and the Family****Transferable:** CSU; CSU-GE:E2; GAV-GE:E2

Survey of information on preparation for marriage, including dating, courtship, engagement, mate selection, adjustment and parenthood. Time will also be spent on the study of families and how they function. ADVISORY: Eligible for English 250 and English 260.

40115	Lec	SS110	Hinn G	3.2	3.0	TR	0945-1105
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40116	Lec	MHG12	Fault M	3.3	3.0	W	0600-0905
Above class meets at Morgan Hill Community site.							

**SOC 23 Independent Study****Transferable:** CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40945	Ind	PH118	Cervantes E	1.0			
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40946	Ind	PH118	Cervantes E	2.0			
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CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**SPANISH****SPAN 1A Elementary Spanish****Transferable:** CSU, UC; CSU-GE:C2; GAV-GE:C2; CAN:SPAN2, SPAN SEQ A

Beginning course with emphasis on understanding and speaking Spanish; introduction to reading and writing Spanish. This course will also introduce students to Hispanic culture and institutions. This course has the option of a letter grade or pass/no pass.

40775	Lec ARR	PB4	Marques A TBA	5.2 2.8	5.0	MTWR	0945-1050
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40776	Lec ARR	HOL5	Perez D TBA	5.2 2.8	5.0	MTWR	0945-1050
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Above class meets at the Hollister Briggs site.

40931	Lec ARR	PB4	Marques A TBA	5.2 2.8	5.0	MTWR	1120-1225
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40933	Lec ARR	PB13	Malone S TBA	5.2 2.8	5.0	TR	0230-0450
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40934	Lec ARR	PB4	Schmidt E TBA	6.6 2.8	5.0	TR	0600-0905
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**SPAN 1B Elementary Spanish****Transferable:** CSU, UC; CSU-GE:C2, IGETC:6A; GAV-GE:C2; CAN:SPAN4, SPAN SEQ A

Continuation of Spanish 1A. Further development of the four skills of understanding, speaking, reading and writing Spanish. This course will continue to emphasize the study of Hispanic culture and institutions. This course has the option of a letter grade or pass/no pass. ADVISORY: Spanish 1A or equivalent.

40777	Lec	HOL5	Perez D	5.2	5.0	MTWR	0830-0935
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Above class meets at the Hollister Briggs site.

40779	Lec ARR	PB4	Perez D TBA	5.2 2.8	5.0	MTWR	0230-0335
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40780	Lec ARR	PB3	TBA TBA	5.2 2.8	5.0	MTWR	0230-0335
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40781	Lec ARR	PB4	Marques A TBA	5.2 2.8	5.0	MTWR	0810-0915
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**SPAN 2B Intermediate Spanish****Transferable:** CSU, UC; CSU-GE:C2, IGETC:3B, 6A; GAV-GE:C2; CAN:SPAN10, SPAN SEQ B

Review of basic structures and grammar with greater emphasis on vocabulary and idioms. Introduction to literature as it reflects the characteristics of Hispanic societies. Greater emphasis on composition as a medium of expression. This course has the option of a letter grade or pass/no pass. ADVISORY: Spanish 2A or equivalent.

40782	Lec ARR	PB4	Perez D TBA	5.2 2.8	5.0	MTWR	1250-0155
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**SPAN 8A Conversational Spanish****Transferable:** CSU; GAV-GE:C2

This course is a beginning Spanish course, focusing on the Spanish sound system, basic grammar and vocabulary, and cultural elements. Although emphasis is on listening and speaking, basic reading and writing skills will be developed. This course has the option of a letter grade or pass/no pass.

40784	Lec	HOL1	TBA	3.3	3.0	M	0600-0905
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Above class meets at the Hollister Briggs site.

**SPAN 8B Conversational Spanish****Transferable:** CSU; GAV-GE:C2

This course requires knowledge of Spanish pronunciation, basic vocabulary, and present tense grammar. More advanced grammar and vocabulary, and cultural elements will be taught in the development of listening, speaking, basic reading and writing skills. This course has the option of a letter grade or pass/no pass. ADVISORY: Spanish 8A or equivalent.

40785	Lec	HOL6	Polo I	3.3	3.0	R	0600-0905
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Above class meets at the Hollister Briggs site.

**GRADUATION INFORMATION**

**Call 408-848-4737 for details  
about the graduation process.**

The deadline for filling out a petition for  
graduation for fall is Monday, April 10th.

**Admissions & Records**

**The  
Computer  
Place** Library 168

**Services Available:**

Internet access ♦ Microsoft Office ♦ Spanish software  
♦ free printing in black and white ♦ minimal charge for  
color printing ♦ scanning ♦ transparencies

Mon-Thurs: 8 am - 5 pm  
Fri: 8 am - 12 pm

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**SPAN 8C Conversational Spanish****Transferable:** CSU; GAV-GE:C2

This course requires considerable knowledge of Spanish pronunciation, vocabulary, grammar and syntax. More advanced grammar and vocabulary will be taught in the development of listening, speaking, reading and writing skills. ADVISORY: Spanish 8B or equivalent.

40786	Lec	MHG13	Malone S	3.3	3.0	M	0600-0905
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Above class meets at Morgan Hill Community site.

**SPAN 12B Spanish for Spanish Speakers****Transferable:** CSU, UC; CSU-GE:C2, IGETC:6A; GAV-GE:C2, F

Continuation of 12A; through comparative analysis of selected literary works, the course develops an awareness of cultural and literary contributions from Mexico and other Spanish speaking societies. The course is taught in Spanish with emphasis on composition as a medium of expression. This course has the option of a letter grade or pass/no pass. ADVISORY: Basic Spanish speaking skills.

40787	Online		Adams J		5.0		
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This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

**SPAN 23 Independent Study****Transferable:** CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40788	Ind	PB4	Perez D		2.0		
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40790	Ind	PB4	Marques A		1.0		
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CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**Speech: see Communications**  
**Statistics: see Mathematics**

## THEATRE ARTS / DRAMA / TELEVISION

### THEA 3 El Teatro Campesino

**Transferable:** CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1

Reading, viewing and discussing the work of writer/director Luis Valdez and El Teatro Campesino (The Farmworkers Theatre) is the focus of this course. It traces the historical development of the theatrical company from its creation in 1965 to the present. Students will read actos, plays and view theatrical productions performed by El Teatro Campesino. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

40791 Online Gonzalez R 3.0

This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

### THEA 4 Oral Reading

**Transferable:** CSU, UC; CSU-GE:C1; GAV-GE:C1

An introduction to the analysis, preparation and dramatic reading of literature, including classical and contemporary prose, poetry and drama. Students prepare, analyze and orally present and interpret great works of drama and literature for an audience. This course is also listed as CMUN 2. ADVISORY: Eligible for English 250 and English 260.

40792 Lec TH125 Lawton-Haehl J 3.2 3.0 TR 1120-1240

### THEA 7 Theatre Appreciation

**Transferable:** CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1

This learning experience examines how theatre productions are staged and created. Elements of theatrical production including: writing, producing, directing, designing, and acting will be explored.

40794 Lec TH125 Lawton-Haehl J 3.2 3.0 MW 1120-1240

### THEA 12A Acting: History and Practice

**Transferable:** CSU, UC; CSU-GE:C1; GAV-GE:C1; CAN:DRAM8

An introduction to the historical development of acting as a practice of human cultural expression. Students will acquire a vocabulary for theatre performance as an art form and analyze dramatic works in a historical context. Practice of basic acting concepts, character analysis, preparation and performances of monologues and scenes will be required in the course.

40795 L/L TH125 Klipstine W 3.2 3.0 TR 0945-1105  
ARR TBA 1.0



### THEA 13 A-D

### Actor's Workshop

presents

## GODSPELL

A musical based on the scriptures of Saint Mathew.

Transfer to:  
CSU; UC;  
GAV-CE: C1

Artistic Direction by John Lawton Haehl  
 For more information email [jlawtonhaehl@gavilan.edu](mailto:jlawtonhaehl@gavilan.edu)

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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### THEA 12B Acting Techniques

**Transferable:** CSU, UC; GAV-GE:C1

Techniques for creating characterizations for performance. Various acting approaches will be examined through research, discussion and acting exercises. This course has the option of a letter grade or pass/no pass. May be repeated two times for credit. ADVISORY: Theatre Arts 12A.

40796 L/L TH125 Klipstine W 3.2 2.0 TR 0945-1105  
ARR TBA 1.0

### THEA 13A Actor's Workshop

**Transferable:** CSU, UC; GAV-GE:C1

Audition, rehearsal and performance of a theatrical production for public performance.

40797 Lab TH125 Lawton-Haehl J 16.0 3.0 MTWR 1200-0400

40798 Lab TH125 Lawton-Haehl J 10.8 3.0 MTWR 0630-0855

### THEA 13B Actor's Workshop

**Transferable:** CSU, UC; GAV-GE:C1

Audition, rehearsal and performance of a theatrical production for public performance.

40800 Lab TH125 Lawton-Haehl J 10.8 3.0 MTWR 0630-0855

### THEA 13C Actor's Workshop

**Transferable:** CSU, UC; GAV-GE:C1

Audition, rehearsal and performance of a theatrical production for public performance. ADVISORY: THEA 13B.

40801 Lab TH125 Lawton-Haehl J 10.8 3.0 MTWR 0630-0855

### THEA 13D Actor's Workshop

**Transferable:** CSU, UC; GAV-GE:C1

Audition, rehearsal and performance of a theatrical production for public performance. ADVISORY: Theatre Arts 13C

40802 Lab TH125 Lawton-Haehl J 10.8 3.0 MTWR 0630-0855

### THEA 14 Stage Production

**Transferable:** CSU, UC; GAV-GE:C1

An individualized course in technical theatre production for the performing arts. Areas of study include: scenery, lighting, props, costumes, sound, make-up, public relations/box office management or stage management. May be repeated until a maximum of 9 units are accrued. ADVISORY: Eligible for English 250 and English 260.

40804 Lab TH125 Klipstine W 3.2 1.0 TR 1250-0210

40805 Lab TH125 Klipstine W 6.6 2.0 TR 1250-0355

40807 Lab TH125 Klipstine W 6.6 3.0 TR 1250-0355  
ARR TBA 3.0



### THEA 15

## INTRODUCTION TO DESIGN FOR STAGE, FILM AND TELEVISION

Learn about scenery, lighting, costumes, make-up and more!

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**THEA 15 Introduction to Design for Stage, Film, and Television****Transferable:** CSU, UC; GAV-GE:C1

An introductory course in design and technical production for stage, film, and television. Areas of study will include scenery, lighting, costumes, and make-up. ADVISORY: Eligible for English 250 and English 260.

40808	Lec	TH125	Lawton-Haehl J	3.2	3.0	MW	1250-0210
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**THEA 16 Television History and Practice****Transferable:** CSU; GAV-GE:C1

This course examines theories, history and development of television technology and current distribution practices. Programming genres and production techniques are analyzed, evaluated and compared with other societies as tools of mass communication. This course is also listed as MCTV 16. ADVISORY: Eligible for English 250 and 260.

40809	Lec	LI144	Abad M	3.2	3.0	MW	0230-0350
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**THEA 17A Television and Video Workshop****Transferable:** CSU; GAV-GE:C1

An introduction to television and video technology, including pre-production, production and post-production techniques such as: camera work, studio equipment, lighting, audio plus off-line and on-line editing. This course is also listed as MCTV 16. ADVISORY: Theatre Arts 16 Intro to TV or consent of instructor.

40811	L/L	LI144	Frazier J	5.4	3.0	TR	1250-0315
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**THEA 17B Television and Video Workshop****Transferable:** CSU; GAV-GE:C1

Emphasis placed on production and post-production techniques in video production. Student knowledge and skills are increased by participating in live to tape projects. May be repeated twice for credit. This course is also listed as MCTV 17B. ADVISORY: Completion of Theatre Arts 17A.

40812	L/L	LI144	Frazier J	5.4	3.0	TR	1250-0315
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**THEA 19 Television and Film Acting****Transferable:** CSU, UC; GAV-GE:C1

Theory and practice of acting for film and television. Students will learn basic performance techniques for the camera. Learning experiences include projects in broadcasting, reporting, commercials, public service announcements (psa), comedy and drama. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. This course is also listed as MCTV 19.

40814	L/L	LI144	Abad M	3.2	3.0	TR	1120-1240
	ARR		Gonzalez R				
			TBA	2.0			

**THEA 20 Introduction to Scriptwriting****Transferable:** CSU; CSU-GE:C1

An introductory course on script development, writing and formatting for broadcast television and film production. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: English 250

40815	Online		Gonzalez R	3.0			
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This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

**THEA 22 Field Work and Service****Transferable:** CSU

Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. REQUIRED: Learning contracts must be filled out and signed by the student and the supervising instructor.

40816	Fld Ex	TH125	Abad M	1.0			
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**Broadcast Television****Certificate of Proficiency**

THEA 14	Stage Production	2 units
THEA 16	Introduction to Television	3 units
THEA 17A	Television and Video Workshop	3 units
THEA 17B	Television and Video Workshop	3 units
THEA 19	Television and Film Acting	3 units

Choose one of the following courses:

THEA 6 Introduction to Audio Production (3 units)

THEA 20 Introduction to Scriptwriting (3 units)

..... 3 units

Total Units for Certificate of Proficiency:

17 UNITS

**Be a part of the cameras, lights, action!**The **Gavilan Educational Station****THEA 98 - GAVTV 18**

INTERESTED? CHECK OUT OUR WEBSITE:

<http://www.gavilan.edu/gavtv/index.html>

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**THEA 23 Independent Study****Transferable:** CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40817	Ind	TH125	Abad M	1.0			
40819	Ind	TH125	Abad M	2.0			
40820	Ind	TH125	Frazier J	1.0			
40821	Ind	TH125	Frazier J	2.0			
40822	Ind	TH125	Lawton-Haehl J	1.0			
40823	Ind	TH125	Lawton-Haehl J	2.0			
40943	Ind	TH125	Gonzalez R	1.0			
40944	Ind	TH125	Gonzalez R	2.0			

**THEA 98 Special Topics- GAVTV 18 Production****Transferable:** CSU

Special topics courses examine current problems or issues of interest to students within a specific discipline area. For topical content information, consult with the appropriate department chairperson. For transfer status, check with a counselor. This course may have the option of a letter grade or pass/no pass.

40824	Lec		Abad M	1.0	1.0	T	1110-1200
40825	Lec		Abad M	1.0	2.0	T	1110-1200

**Word Processing: see CSIS**

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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### VOCATIONAL PREP STUDENTS: DISABILITY

#### AE 600 Vocational Training I

Transferable: No

Prevocational skills for adults with impaired cognitive functioning. Entry level work preparation is emphasized. Skills taught include basic work routine orientation, communication skills, job ability assessment, and self-management skills.

40153	Lab	LI204	Franklin L				
Open Entry - Open Exit							
40156	Lab	HOPEG	Merrill T/Brown C/ Sato K				
Open Entry - Open Exit. Class meets at HOPE Workshop, 8855 Murray Avenue, Gilroy.							
40163	Lab	HOPEH	Brown C/Sato K				
Open Entry - Open Exit. Class meets at HOPE Workshop, 2300 Technology Parkway, Hollister.							
40165	Lab	LI171	Sato K	2.0		TR	0910-1000
Open Entry - Open Exit.							
40169	Lab	LI117	Brown C Merrill T	7.0		W	0910-0400
Open Entry - Open Exit.							
40170	Lab	MHG3	Merrill T	4.3		M	0945-0150
Open Entry - Open Exit. Above class meets at Morgan Hill Community site.							
40180	Lab	GY131G	Sato K	2.0		TR	1010-1110
Open Entry - Open Exit.							
40182	Lab	APE120/121	Brown C	3.2		TR	1120-1240
Open Entry - Open Exit.							

#### AE 602 Vocational Training III

Transferable: No

Practical training and on-the-job work experience for students with disabilities. This course also provides preparation for entry level employment utilizing a number of work alternatives and settings.

40190	Lab	HOPEH	Sato K/Brown C				
Open Entry - Open Exit. Class meets at HOPE Workshop, 2300 Technology Parkway, Hollister.							
40193	Lab	LI204	Franklin L				
Open Entry - Open Exit.							
40195	Lab	HOPEG	Brown C/ Merrill T				
Open Entry - Open Exit. Class meets at HOPE Workshop, 8855 Murray Ave., Gilroy.							

#### AE 603 Vocational Training IV

Transferable: No

AE 603 is a job readiness course which provides opportunities for individuals with disabilities to participate in service-learning activities and job readiness training leading to job development and placement in a community setting.

40197	Lab	MHG8	Merrill T	3.3		F	0945-1250
Above class meets at Morgan Hill Community site. Open Entry - Open Exit.							
40519	Lab	LI204	Franklin L				
Open Entry - Open Exit.							

#### AE 605 Vocational Training VI

Transferable: No

This course is designed for students with disabilities. The purpose of this course is to improve the student's ability to participate in the community, by increasing independence through acquisition of survival vocabulary, structured practice in functional reading utilizing phonics and content recognition, and increased enjoyment in reading for pleasure. Students will read stories written or revised specifically for adults with limited reading skills.

40200	L/L	APE120/121	Brown C	1.6		R	1250-0210
Open Entry - Open Exit.							

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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#### AE 613 Independence Training IV

Transferable: No

This course is designed for students with disabilities. The purpose of this course is to improve the student's ability to build math competencies related to independence in daily living and the work site. The focus of the class is basic computation, consumer awareness, money management, banking and purchasing.

40201	L/L	APE120/121	Brown C	1.6		T	1250-0210
Open Entry - Open Exit.							

#### AE 636 Adapted Physical Education

Transferable: No

An individualized program of adapted physical education activities designed to meet the needs of students who have physical limitations or disabilities. The course assists in the development and appreciation of physical activity as a regular planned contribution to one's overall well-being. This course is for the non-matriculating student, is not graded and is without college credit. ADVISORY: Students must be able to document a physical disability.

40203	Lab	GY100P	Ellis D				
Open Entry - Open Exit.							
40204	Lab	LOADCS1	Sato K	3.2		MW	0945-1105
Open Entry - Open Exit. Class meets at Live Oak Adult Day Services, 651 West Sixth St., Gilroy.							
40227	Lab	LOADCS1	Maringer J	3.2		TR	0945-1105
Open Entry - Open Exit. Class meets at Live Oak Adult Day Services, 651 West Sixth St., Gilroy.							
40284	Lab	APE101/108	Ellis D	3.3		F	0945-1250
Open Entry - Open Exit.							
40285	Lab	LOADCS1	Maringer J	3.3		F	0945-1250
Open Entry - Open Exit. Class meets at Live Oak Adult Day Services, 651 West Sixth St., Gilroy.							

### WORK EXPERIENCE

#### CWE 190 Occupational Work Experience

Transferable: CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (CR/NC grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. REQUIRED: Declared vocational major. Concurrent enrollment in seven or more units (including CWE units, except for summer school. For summer school, enrollment in one other class is required). Minimum 2.00 G.P.A.

Mandatory course orientation for the following classes will be conducted Tuesday evening, February 17 from 5:30-6:30 pm in North/South Lounge, Wednesday, February 18 from 4:30-5:30 PM in North/South Lounge or Thursday, February 19 from 8 - 9 AM in North/South Lounge. Students need to attend one of the three meetings. Please contact Susan Sweeney, CWE Coordinator at (408) 848-4813 for more information.

40969	Wrk Ex	LI101A	Sweeney S	1.0			
40970	Wrk Ex	LI101A	Sweeney S	2.0			
40971	Wrk Ex	LI101A	Sweeney S	3.0			
40973	Wrk Ex	LI101A	Sweeney S	4.0			

#### CWE 192 General Work Experience Education

Transferable: CSU

General work experience for students who have a job unrelated to their major. General work experience is supervised employment which is intended to assist students in acquiring desirable work habits, attitudes and career awareness. A training plan is developed cooperatively between the employer, college and student. (CR/NC grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum of 16 units. REQUIRED: Concurrent enrollment in seven or more units (including CWE units, except for summer school. For summer school, enrollment in one other class is required) Minimum 2.00 G.P.A.

Mandatory course orientation for the following classes will be conducted Tuesday evening, February 17 from 5:30-6:30 pm in North/South Lounge, Wednesday, February 18 from 4:30-5:30 PM in North/South Lounge or Thursday, February 19 from 8 - 9 AM in North/South Lounge. Students need to attend one of the three meetings. Please contact Susan Sweeney, CWE Coordinator at (408) 848-4813 for more information.

40974	Wrk Ex	LI101A	TBA	1.0			
40976	Wrk Ex	LI101A	Sweeney S	2.0			
40977	Wrk Ex	LI101A	Sweeney S	3.0			

**Classroom Locations: Refer to "How to Use This Schedule" on page 5.**

# NONCREDIT PROGRAM

This program is open to all students and currently offers various classes of interest to the community. All classes are free of charge.\* There are no tests, no quizzes and no letter grades. Registration will take place in the Admissions & Records Office or on the first day of class. Students should contact Michelle Lopez in the Noncredit Office directly with any questions or for further information at (408) 848-4859.

\* Some classes may require a materials fee.

**NO QUIZZES!**  
**NO TESTS!**  
**NO LETTER GRADES!**  
**NO FEES!**

## Adults 55+

This program offers special interest classes to adults 55 and older. Our classes take place at various older adult facilities as well as Gavilan campuses to ensure positive enrollment and convenience for the students.

## Staff Wellness Program

This program is geared toward meeting the needs of working adults and others interested in maintaining a healthy lifestyle. All classes are free of charge and are open to all staff members as well as the community.

## Parenting Program

Classes such as Parent Advocacy are sometimes offered.

## Basic Skills Program

This program assists adult learners with their educational needs in areas of learning English, preparing for citizenship, and improving their basic skills in reading, writing and Math. Classes include:

ESL Citizenship  
GED Preparation  
Introduction to Online Gavilan  
Personal and Career Development  
Vocational ESL (Workplace Communications)  
CAHSEE Preparation (High School Exit Exam)  
ESL Life Skills  
Writers' Workshop

# SPRING NONCREDIT CLASSES

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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## ALLIED HEALTH

### **AH 740 Tai Chi for Arthritis and Other Related Illnesses**

**Transferable:** No

This course is designed for the maintenance of the physical and mental well-being of an older adult with arthritis and other related illnesses. Instruction will focus on the postures and movements of Tai Chi, a Chinese exercise regimen that has a slow paced movement that improves balance, coordination, breathing and builds strength and stamina. Activities are included that promote self-care and health awareness.

40925	Lab	HHH1	Faulds H	1.0	S	1045-1145	
01/28/09 - 05/22/09 This class meets at Hazel Hawkins Hospital in Hollister.							
41052	Lab	JDA1	TBA	1.0	R	1115-1215	
01/30/09 - 05/21/09 This class meets at Jovenes de Antano in Hollister.							
41066	Lab	VPRI1	Yinger K	1.0	R	0100-0200	
01/29/09 - 05/21/09 This class meets at Valley Pines Retirement Inn in Morgan Hill.							
41067	Lab	WM1	Yinger K	2.0	TR	1000-1100	
01/29/09 - 05/21/09 This class meets at Wheeler Manor in Gilroy.							

All noncredit classes are open entry/exit and free of charge.

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**AH 741 Body Dynamics and Aging****Transferable:** No

This course is designed for the 55+ adult student to provide awareness and knowledge of physical fitness, stress management and nutrition to personal health. Discussions will focus on nutrition, sleep disorders, depression, leisure/social activities and chronic conditions that effect the body as aging occurs.

41021	Lec	CRC1	Lee C	1.8		W	1030-1200
01/07/09 - 05/20/09 This EARLY START class meets at the Centennial Recreation Center in Morgan Hill.							

**ART****ART 760 Arts and Crafts I for Older Adults****Transferable:** No

A general survey of arts and crafts with an emphasis on exercises and experiments with methods and materials, including: painting, drawing, color theory, composition and rendering, batik or tie-dye, quilting or needlepoint, crocheting or knitting and block printing.

41085	Lab	CRC1	Gupta R	3.0		F	0930-1230
01/08/09 - 05/22/09 This EARLY START class meets at the Centennial Recreation Center in Morgan Hill. There will be a \$30 materials fee for new students and a \$15 materials fee for returning students required for this class. These fees will be collected by the instructor upon registration.							

**ART 761 Arts and Crafts II for Older Adults****Transferable:** No

A general survey of arts and crafts with an emphasis on exercises and experiments with methods and materials, including: Metal, leather, fibers, glass, wood, and paper crafts. The crafts will be for both decorative or utilitarian.

41017	Lab	WM1	Barrett S	3.0		M	0100-0400
01/05/09 - 05/18/09 This EARLY START class meets at Wheeler Manor in Gilroy. Students will be required to pay a \$25 materials to the instructor upon registration.							
41083	Lab	HVME1	Dickerson P	3.0		F	0930-1230
01/30/09 - 05/22/09 This class meets at Hacienda Valley Mobile Estates in Morgan Hill. Students will be required to pay a \$25 materials fee for this class. This fee will be collected by the instructor at the time of registration.							

**COMPUTER SCIENCE & INFORMATION SYSTEMS****CSIS 728 Windows for the Older Adult****Transferable:** No

This course is designed as an introductory course for the older adults to learn Windows operations, file management and other Windows Fundamentals.

41056	Lab	HOL3	Mendez F	2.0		TR	0330-0430
01/28/09 - 05/22/09 Above class meets at the Hollister Briggs site.							
41058	Lab	CTC2	McClintock J	2.8		T	0900-1130
01/27/09 - 05/19/09 This class meets at the GUSD/Gavilan Computer Technology Center on Murray Ave. in Gilroy.							

All noncredit classes are open entry/exit and free of charge.

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**ENGLISH****ENGL 756 GED Preparation****Transferable:** No

This course is designed to prepare the student to pass the five General Education Development (GED) tests in Writing, Social Studies, Science, Literature and Mathematics. English grammar and usage, reading comprehension, writing, vocabulary and computational skills are emphasized. The course is designed for students who are 18 years of age or older and elect to take the High School Equivalency Examination.

40948	Lab	HOL3	Holguin D	4.0		S	0830-1230
01/31/09 - 05/22/09 Above class meets at the Hollister Briggs site. This class will be taught entirely in Spanish.							
40929	Lab	HOL3	Miguel B	3.0		S	0100-0400
01/28/09 - 05/22/09 Above class meets at the Hollister Briggs site.							
40932	Lab	CTC2	Holguin D	3.0		T	0600-0900
01/06/09 - 06/09/09 This EARLY START class meets at the GUSD/Gavilan Computer Technology Center on Murray Ave. in Gilroy.							
41082	Lab	CTC1	Vargas-Padilla 2.8			M	0630-0900
01/05/09 - 06/08/09 This EARLY START class meets at the GUSD/Gavilan Computer Technology Center on Murray Ave. in Gilroy.							

**ENGLISH AS A SECOND LANGUAGE****ESL 702B ESL Citizenship****Transferable:** No

This course is designed for second language learners that want to prepare for the United States Citizenship test given by the Department of Immigration and Naturalization Services. The focus will be on communicative English skills and knowledge of American History and Government required for passing the test to become a citizen of the United States. Readings are at the high-beginning/low intermediate ESL level and will focus on American Government with the review of the Constitution, the study of the branches of government and state/local governments.

41043	Lec	STF1	Stuker D	3.6		MR	0600-0730
01/28/09 - 05/22/09 This class meets at the St. Frances Building in Gilroy. .							
41073	Lec	HOLREC1	Segovia M	5.6		TR	0600-0830
01/29/09 - 05/21/09 This class meets at the Hollister Community Center Gavilan Room in Hollister.							

**ESL 704B ESL in the Workplace****Transferable:** No

This is a content-based integrated skills course for ESL students who want to prepare for immediate entry into the job force. Students expand their language skills within the realm of the work world and specific vocational career of interest while also developing the soft skills needed in the workplace. This course is a combination of lecture, lab, and self-paced instruction. ADVISORY: ESL 704A

41072	Lab	CTC1	Rivoallon L	10.0		MTWRF	0900-1100
01/05/09 - 06/12/09 This EARLY START class meets at the GUSD/Gavilan Computer Technology Center on Murray Ave. in Gilroy.							
41081	Lab	CTC1	Vargas-Padilla 6.0			TWR	0700-0900
01/06/09 - 06/11/09 This EARLY START class meets at the GUSD/Gavilan Computer Technology Center on Murray Ave. in Gilroy.							

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**ESL 777 ESL Lifeskills 1****Transferable:** No

This is the first course in a series of survival English classes for students with very little oral or written English competency. It will give students basic vocabulary and familiarity in life skill areas such as the family, food, health, and occupations to manage in the real world. The course emphasizes oral communication and integrates listening, speaking, reading, and writing. ADVISORY: Placement into ESL Lifeskills by the CASAS placement test.

41057	Lec	VLA	TBA	5.6	TR	0600-0830	01/06/09 - 05/21/09 This EARLY START class meets at the Villa Luna Apartments in Hollister.
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41060	Lec	BROWNL	Camacho-Light	5.4	MWF	0700-0830	01/05/09 - 06/12/09 This EARLY START class meets at Brownell Middle School, Room 37 in Gilroy.
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41074	Lec	GABILN	Segovia M	5.4	MWF	0600-0730	01/05/09 - 06/12/09 This EARLY START class meets at Gabilan Hills Elementary School in Hollister.
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41075	Lec	CALAVR	Segovia M	5.4	MWF	0745-0915	01/05/09 - 06/12/09 This EARLY START class meets at Calaveras Elementary School in Hollister.
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**ESL 778 ESL Lifeskills 2****Transferable:** No

This is the second course in a series of classes in survival English for students with very little oral or written English competency. It will give students basic vocabulary and familiarity in life skill areas such as the family, food, health, and occupations to manage in the real world. The course emphasizes oral communication and integrates listening, speaking, reading, and writing. ADVISORY: Placement into ESL Lifeskills by the CASAS placement test and successful completion of ESL 777.

41053	Lec	MHG13	Yu-Costa E	5.6	TR	0930-1200	01/06/09 - 06/11/09 This EARLY START class meets at Morgan Hill Community site.
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41077	Lec	TBA		5.4	TWR	0600-0730	01/06/09 - 06/11/09 This EARLY START class meets at Sunnyslope Elementary School in Hollister.
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**ESL 779 ESL Lifeskills 3****Transferable:** No

This is the third in a series of classes in survival English for students with little oral or written English competency. It will give students expanded basic vocabulary and familiarity in life skill areas such as the weather, transportation, employment, and American holidays and customs to manage in the real world. The course emphasizes oral communication and integrates listening, speaking, reading, and writing. ADVISORY: Placement into ESL Lifeskills by the CASAS placement test and successful completion of ESL 778.

41048	Lec	CTC3	Morley S	9.0	MWF	0900-1200	01/05/09 - 06/12/09 This EARLY START class meets at the GUSD/ Gavilan Computer Technology Center on Murray Ave. in Gilroy.
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41045	Lec	E7	Padilla D	5.4	MWF	0700-0830	01/05/09 - 06/12/09 This EARLY START class meets at South Valley Junior High School Room: E-7.
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All noncredit classes are open entry/exit and free of charge.

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**ESL 780 ESL Lifeskills 4****Transferable:** No

This is the fourth course in a series of survival English for students with little oral or written English competency. It will give students expanded basic vocabulary and familiarity in life skill areas such as weather, transportation, employment, and American holidays and customs to manage in the real world. The course emphasizes oral communication and integrates listening, reading, writing. ADVISORY: Placement into ESL Lifeskills by the CASAS placement test and successful completion of ESL 779.

41046	Lec	CTC2	Padilla D	9.0	MWF	0830-1130	01/05/09 - 05/12/09 This EARLY START class meets at the Gavilan Computer Technology Center on Murray Ave. in Gilroy.
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41049	Lec	SBCCL	TBA	6.0	TR	0900-1200	01/06/09 - 05/21/09 This EARLY START class meets at the San Benito County Library in Hollister.
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41050	Lec	CAFE	Payne D	4.5	MWF	0830-0945	01/05/09 - 06/22/09 This EARLY START class meets at Eliot Elementary School cafeteria in Gilroy.
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41061	Lec	TBD	Howell J	5.4	MWF	0600-0730	01/28/09 - 05/22/09 This class will take place in Hollister in a location to be determined. Please call (408) 852-2824 for class location.
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41062	Lec	TBD	Howell J	5.4	MWF	0745-0915	01/28/09 - 05/22/09 This class will take place in Hollister at a location to be determined. Please call (408) 852-2824 for class location.
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**ESL 781 ESL Lifeskills 5****Transferable:** No

This is the fifth course in a series of survival English for students with beginning oral or written English competency. It will reinforce basic skills learned and continue to develop vocabulary and ease of communication in life skill areas such as the family, the larger community, health, employment, and leisure activities to manage in the real world. The course emphasizes oral communication and integrates listening, speaking, reading, and writing. ADVISORY: Placement into ESL Lifeskills by the CASAS placement test and successful completion of ESL 780.

41047	Lec	BURNET	Yu-Costa E	5.6	TR	0600-0830	01/06/09 - 06/11/09 This EARLY START class meets at Burnett Elementary School in Morgan Hill
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41064	Lec	TBA		5.4	MWF	0700-0830	01/05/09 - 06/12/09 This EARLY START class meets at South Valley Junior High Room E-5 in Gilroy.
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Gavilan College is an on-site partner in the



## ONE-STOP CAREER CENTER

Job and Career Services  
Open to the Public

831-637-JOBS (Hollister)  
[www.sbcjobs.org](http://www.sbcjobs.org)

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**HUMANITIES****HUM 767 Film Classics****Transferable:** No

This class is designed to study the facts, fantasy, history and trivia of classic and modern films. The background and history of each film and its performance will be compared and contrasted.

41070	Lab	JDA1	Sendejas L	2.8	F	1000-1230
01/09/09 - 05/22/09 This EARLY START class meets at Jovenes de Antano in Hollister.						

41091	Lab	PLY	Richards G	3.00	.0	W 0200P-0500P
01/28/09 - 05/22/09 Above class meets at the Morgan Hill Playhouse, 17000 Monterey Rd. Morgan Hill.						

41071	Lab	WM1	Sendejas L	3.0	S	0430-0730
01/03/09 - 05/16/09 This EARLY START class meets at Wheeler Manor in Gilroy.						

**LIBRARY****LIB 730 Internet Literacy for Older Adults****Transferable:** No

A class for older adults to learn email techniques, how to find information on their interests, news sources, and the skill of browsing online, as well as how best to use the local public library online services, online shopping, search strategies, and interactive games.

41055	Lec	HOL3	Mendez F	2.0	TR	0230-0330
01/28/09 - 05/22/09 Above class meets at the Hollister Briggs site.						

**LIB 732 Introduction to Online Gavilan****Transferable:** No

Introduction to the online classes and student services at Gavilan College. This course will show students how to log into their online courses, find lectures, assignments and exams, take part in online class discussions, submit attachments, and view their grades. The course will also cover all the online student services available to the distant student, including counseling, library resources, records and grades, financial aid, tutoring and technical support.

41063	Online	ONLINE	Parker J			
01/28/09 - 05/22/09 This open-entry, open-exit online class will be delivered entirely over the Internet. After enrolling, start the class by going to <a href="http://www.gavilan.edu/disted">http://www.gavilan.edu/disted</a> , and log into the system.						

**LIB 733 Exploring the Web for Older Adults****Transferable:** No

Designed to address the interests of older adults, students will learn about the web's rich offering in graphics, sharing digital pictures, and downloading audio files and audiobooks after paying your bills online. Students will learn online techniques to take advantage of all the latest tools, such as wikis, blogs, search techniques and great travel destinations. ADVISORY: LIB 730, Internet Literacy for Older Adults.

41059	Lec	CTC2	McClintock J	2.8	R	0900-1130
01/28/09 - 05/22/09 This class meets at GUSD/Gavilan Computer Technology Center on Murray Ave. in Gilroy.						

41054	Lec	HOL3	Mendez F	2.0	TR	0130-0230
01/28/09 - 05/20/09 Above class meets at the Hollister Briggs site.						

All noncredit classes are open entry/exit and free of charge.

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**MATHEMATICS****MATH 758B CAHSEE Preparation B Mathematics****Transferable:** No

This course is designed to prepare non-high school graduates for the successful completion of the CAHSEE (California High School Exit Examination) Mathematics Test by providing them with study skills and test taking strategies for answering multiple choice questions. The course will focus on basic arithmetic, statistics, data analysis, measurement, Geometry, Algebra, and mathematical reasoning.

41084	Lab	SBHSAE1	Dukes R	3.0	M	0600-0900
01/05/09 - 02/23/09 This EARLY START class meets at the San Benito High School Adult Ed Building, room 481, in Hollister.						

**MUSIC****MUS 762 Joy of Listening to Music****Transferable:** No

This class is designed to give older adults the opportunity to study eras, styles, composers and components of music. Listening to music with group discussion is an integral part of the class.

41065	Lec	VPRI1	Yinger K	1.0	T	0100-0200
01/27/09 - 05/19/09 This class meets at Valley Pines Retirement Inn in Morgan Hill.						

**MUS 763 Music Encounters****Transferable:** No

A class for older adults that provides musical activities to stimulate and sustain their auditory function, discernment of sounds and manual dexterity. Students will enjoy music, new and old, by listening, singing, playing and creating music in a group setting.

41089	Lec	SOLB7	TBA	3.3	W	0600-0905
01/28/09 - 05/22/09 This class meets at Solarsano Middle School in Gilroy.						

41090	Lec	GHS	TBA	3.3	T	0600-0905
01/28/09 - 05/22/09 This class meets at Gilroy High School.						

**PHYSICAL EDUCATION****PE 716 Music/Movement and Health****Transferable:** No

This course is designed to assist older adults in improving overall health through movement, music and relaxation techniques. Rhythmical movement will be adjusted to suit individual students mobility needs.

40907	Lab	CRC1	Mendonca B	2.0	TF	1000-1200
01/06/08 - 05/22/08 This EARLY START class meets at the Centennial Recreation Center in Morgan Hill.						

40908	Lab	GSC1	Mendonca B	1.0	W F	1000-1100 0130-0230
01/07/09 - 05/22/09 This EARLY START class meets at the Gilroy Senior Center.						

41020	Lab	VPRI1	Lee C	1.8	F	1030-1200
01/02/09 - 06/30/09 This EARLY START class meets at Valley Pines Retirement Inn in Morgan Hill.						

41079	Lab	JDA1	Host M	1.0	T	1100-1200
02/02/09 - 05/19/09 This class meets at Jovenes de Antano in Hollister.						

Spring classes begin January 28, 2009  
**REGISTER EARLY!**



# ROP Courses

Regional Occupational Program (ROP) training is offered to residents of Santa Clara and San Benito Counties by the Santa Clara County Office of Education. Some classes are offered at Gavilan College. In some of the classes, students may earn high school or college credit, and upon completion they may be eligible for advanced placement at Gavilan College. ROP provides students with training to secure jobs, upgrade skills, or prepare for advanced career education. Students must be 16 years of age or older to participate. Classes are free for both high school students and adults. Gavilan College fees are charged for Gavilan College credit. ROP classes may have additional fees for textbooks and supplies. For information on ROP courses taught at Gavilan College, call 408-848-4816.

Students enrolled in ROP classes do not qualify for Financial Aid.

## ROP Accounting

### General Office Accounting

**Advisory:** Eligible for Mathematics 205

This course is designed to prepare students for entry-level office accounting positions. Emphasis is on practical accounting applications. This course has the option of a letter grade or pass/no pass. For college credit, enroll in Gavilan's ACCT103.

Room	Instructor	Day	Time
BU120	College A	F	0900-1205

### Payroll Accounting

**Advisory:** Eligible for Mathematics 205, completion of Accounting 101.

An introduction to the calculating, journalizing, paying and reporting of employee earnings, employee withholding and employer payroll tax expenses. The course emphasizes procedures which conform to federal and state legal requirements. This course has the option of a letter grade or pass/no pass. For college credit, enroll in Gavilan's ACCT105.

Room	Instructor	Day	Time
MHG5	TBA	W	0600-0905

02/25/09 - 05/13/09 Above class meets at Morgan Hill Community site.

### Introduction to Income Tax

**Advisory:** Eligible for English 250, English 260 and Mathematics 205.

A study of theory, philosophy, and principles of income tax law and procedures for computing the tax liability. It includes practice in solving typical individual tax problems. This course has the option of a letter grade or pass/no pass. For college credit, enroll in Gavilan's ACCT111.

Room	Instructor	Day	Time
PB7	TBA	R	0600-0905

Above class meets at Morgan Hill Community site.

### ACCT 120 Computerized Accounting - QuickBooks

**Advisory:** CSIS 1 or CSIS 2 or the equivalent computer experience. ACCT 20 or ACCT 101 or ACCT 103 or ACCT 105 or the equivalent accounting experience. An introduction to computer-assisted accounting. Hands-on use of a microcomputer menu-driven accounting package to do general ledger, sales journal, cash receipts journal, cash payments journal, purchases journal, payroll, receivables, payables and related financial reports. This course has the option of a letter grade or pass/no pass. Repeatable whenever a new software package is adopted. For college credit, enroll in Gavilan's ACCT120 or CSIS 120.

Room	Instructor	Day	Time
HOL3	College A	F	0530-0835
	+ 1 arranged hour		

Above class meets at the Hollister Briggs site.

### Spreadsheet - MS Excel

**Advisory:** CSIS 1 or CSIS 2 or equivalent computer experience.

Introduction to the computer spreadsheet software. A hands-on approach to learning terms, commands, and applications of a spreadsheet program. This course will help prepare students for taking the Excel MOUS (Microsoft Office User Specialist) exams. This course has the option of a letter grade or pass/no pass. May be repeated once for credit when the software changes. For college credit, enroll in Gavilan's ACCT 121 or CSIS 121.

Room	Instructor	Day	Time
HOL3	Mendez F	W	0600-0905
	02/25/09 - 05/13/09		

## ROP Business Office Technology

### Medical Terminology for the Office

**Advisory:** Eligible for English 250 and English 260.

This course introduces fundamentals of medical word building used in the health profession (prefixes, word roots, suffixes and abbreviations) as well as review of body systems, with emphasis on analysis, definition, spelling and pronunciation. This course had the option of a letter grade or pass/no pass. For college credit, enroll in Gavilan's BOT180.

Room	Instructor	Day	Time
BU120	Knapp D	W	0600-0905

### Medical Billing - MediSoft

**Advisory:** Eligible for English 250. Some computer experience.

This course in computerized billing procedures for a medical office uses MediSoft software. Students will learn the patient billing features of this software and complete a capstone simulation giving them hands-on realistic medical front office practice. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. For college credit, enroll in Gavilan's BOT181.

Room	Instructor	Day	Time
BU110	Knapp D	M	0600-0905
	+ 1 arranged hour		

### Medical Office Procedures

**Advisory:** Eligible for English 250 and Mathematics 402.

This specialized course includes medical office procedures, patient record management, coding/billing for private/government health insurance programs, and professional ethics. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. PREREQUISITE: BOT 180 and CSIS 126 with credit or a grade of C or better or experience using Microsoft Word. For college credit, enroll in Gavilan's BOT182

Room	Instructor	Day	Time
BU110	Knapp D	R	0600-0905
	+ 2 arranged hours		



Call the ROP Main Office at  
**(408) 842-0361**  
for more information.

## Short-term Training Program **ROP Dental Assisting**

Includes Radiology (X-Ray) Certification

**Location:** ROP-South, 700 W. 6th St., Ste. L, Gilroy

**Online Registration ONLY:** January 6, 2009, 8:00 am \*  
<http://sccoe.org/depts/scrop/>

**Class dates and times:**

January 26 - June 19, 2009

Mon-Fri, 9:30 am - 3:00 pm

**Cost:** \$220 includes book and lab fee. Students must purchase lab coats.

*This course includes instruction in chairside assisting as well as x-ray certification.*

\* Confirmation of enrollment will be sent to the first 25 students. (All other students will be put on a waiting list.)

### ROP Computer Applications

#### Word Processing - MS Word

**Advisory:** Eligible for English 260 and basic keyboarding skills.

This introductory course for word processing with Windows is designed for business and non-business majors. Students will develop word processing skills to create a document, select and edit text, move and copy text, use the spelling, grammar, and thesaurus features, format text, and create headers, footnotes for a research paper. This course has the option of a letter grade or pass/no pass and may be repeated when the software changes. For college credit, enroll in Gavilan's CSIS 126.

Room	Instructor	Day	Time
HOL3	Mendez F	M	0600-0905
02/23/09 - 05/11/09			

### ROP Administrative Medical Assisting

#### AH 171 Advanced Clinical Medical Assisting

Course provides instruction and clinical experience in advanced concepts of clinical medical assisting including specialty procedures and treatments. **PREREQUISITE:** AH 170 with a grade of C or better or equivalent. Equivalency determined by written and performance exams. For college credit, enroll in Gavilan's AH 171.

Room	Instructor	Day	Time
HOB114	Barker B	WR	1250-0450
HOB114	Barker B		

Gavilan College's own  
educational TV station

Gav TV Channel

18

### ROP Industrial Technology

#### Industrial Safety

**Advisory:** Eligible for English 250 and English 260.

This course is an introduction to the construction industry. It will cover the basic skill sets required to earn an entry-level position in various trades in construction. Students will learn basic math, vocabulary, blue print reading and safety skills along with the soft skills required to gain employment. This course has the option of a letter grade or pass/no pass. For college credit, enroll in Gavilan's IT115.

Room	Instructor	Day	Time
BU120	Wright D	R	0600-0905

### ROP Nursing Assistant

#### AH 180 Fundamentals of Nursing-Convalescent

A course to provide a basic introduction to patient care in the convalescent setting. Emphasizes principles, understanding and skills necessary to perform basic nursing procedures safely and effectively. Includes introduction to health care, planning, safety, infection control, personal care, basic procedures, rehabilitation, nutrition and clients' rights and needs. At the completion of this course students will qualify for state certification as a nursing assistant. **PREREQUISITE:** Eligible for English 250 and English 260. Clearance from the Department of Health Services (Form HS283), fingerprint card, and health clearance required prior to clinical placement. Health and fingerprint clearance required prior to clinical placement. Uniform, shoes, watch, and stethoscope required. Clinical in Morgan Hill or Hollister, as assigned. For college credit, enroll in Gavilan's AH 180.

Room	Instructor	Day	Time
HOB114	Machado M	MT	0900-1200
HOB114	TBA	W	0630-0130
HOB114	Machado M	MT	0900-1200
	TBA	R	0630-0130

## Additional ROP sites in the Gavilan College District

All day classes offered at high school locations are part of the regular high school schedule. Adults are admitted on a space-available basis by contacting the high schools.

### ROP Instructional Services Gilroy

408-842-0361  
Dental Assisting

### Anzar High School 408-623-7660

Audio Video Publishing  
Photography

### Gilroy High School 408-847-2424

Auto Technology  
C.A.D. Drafting  
Commercial Photography  
Computer Bus. Application  
Criminal Justice  
Digital Design and Animation  
Horticulture-Ornamental  
Sports Medicine I & II  
Veterinary Medicine  
Visual Communications

### Live Oak High School 408-201-6129 or 408-201-6111

Agriculture Sales/Services  
Cabinet Making  
Careers with Children  
CISCO Networking  
Fashion Design  
Graphic Technology  
Photography, Commercial  
Technical Writing  
Veterinary Science  
Web Design

### San Andreas High School Call 831-637-9269

Computer Bus. Appl.

### San Benito High School 831-637-5831, ext. 185

Ag. Fabrication-Construction  
Audio Video Publishing  
Auto Mechanics  
C.A.D. Drafting  
Cabinet Making  
Child Care  
Commercial Art  
Computer Accounting  
Computer Programming  
Computer Repair  
Computerized Bus. Appl.  
Food Service/Restaurant  
Careers  
Marketing  
Metals Fabrication  
Sports Medicine  
Technical Writing

### Sobrato High School 408-201-6200

Ag Sales  
Biotechnology  
Commercial Photography  
Sports Medicine  
Veterinary Science  
Web Design  
Welding

# FINAL EXAM SCHEDULE

## Friday evening-Saturday, May 15-23, 2009

This schedule is designed to provide dates and two-hour blocks of time for Final Exams in credit courses. Final exams will begin Friday evening, May 15, 2009. Classes meeting prior to 8 a.m. will take their exams during the same week, for a two-hour period beginning at the class starting hour.

All finals are to be given at the scheduled time, and in the room in which the class has regularly met during the semester. Exceptions can be granted only by the department chair and the area dean.

If a class appears not to have a time scheduled according to the chart below, please see the instructor, department chair or area dean. Instructors' office hours will be changed to accommodate the final exam schedule. Please check your instructor's office for the revised schedule.

### If your class meets on these days:

Daily, M, MTuW, MTuWF, MW, MWTh, MWThF, MWF, MTh, MThF, MF, W, WTh, WThF, WF

### Starts at any time between:

08:00 - 09:40  
09:45 - 11:00  
11:05 - 12:20  
12:25 - 01:40  
01:45 - 03:00  
03:05 - 04:30

### Your final exam will be:

Mon.	May 18	08:00 - 10:00
Wed.	May 20	08:00 - 10:00
Mon.	May 18	10:30 - 12:30
Wed.	May 20	10:30 - 12:30
Mon.	May 18	01:00 - 03:00
Wed.	May 20	01:00 - 03:00

### If your class meets on these days:

MTu, MTuWTh, MTuTh MTuThF, MTuF, Tu, TuW, TWTh, TuWThF, TuWF, TuTh, TuThF, TuF, Th, ThF

### Starts at any time between:

8:00 - 9:10  
9:15 - 10:25  
10:30 - 11:40  
11:45 - 12:55  
1:00 - 2:10  
2:15 - 3:25  
3:30 - 4:55

### Your final exam will be:

Thur.	May 21	08:00 - 10:00
Tues.	May 19	08:00 - 10:00
Thur.	May 21	10:30 - 12:30
Tues.	May 19	10:30 - 12:30
Thur.	May 21	01:00 - 03:00
Tues.	May 19	01:00 - 03:00
Tues.	May 19	03:30 - 05:30

**Fri or Fri/Sat classes:** If your class meets at ANY start time between 8-10:55 am, the final exam will be: Friday, May 22 from 8:00-10:00 am. If your class meets at ANY start time between 11:00 am - 1:55 pm, the final exam will be: Friday, May 15 from 10:30 am - 12:30 pm. If your Friday class meets at any start time between 2 pm - 4:55 pm, your final exam will be on Friday, May 22, from 1 pm - 3 pm.

### Make-ups and Conflicts:

Mon.	May 18	03:30 - 05:30
Wed.	May 20	03:30 - 05:30
Thur.	May 21	03:30 - 05:30

### Exams for classes held on Saturdays, Sundays & Evenings

All classes held on:

Monday evenings	Mon.	May 18
Tuesday evenings	Tues.	May 19
Wednesday evenings	Wed.	May 20
Thursday evenings	Thurs.	May 21
Friday evenings	Fri.	May 22
Monday/Wednesday evenings	Mon.	May 18
Tuesday/Thursday evenings	Tues.	May 19
Saturday	Sat.	May 23
Sunday	Sun.	May 17

## Check out

Classes and services offered at the satellite sites...

Morgan Hill classes - page 36. Hollister classes - page 38.

Late-Start Classes... page 35

Online/Hybrid Classes... page 34-35

# Summer Session 2009

## CLASS PREVIEW

### June 15 - July 24

*Look for the*

#### Summer Session Registration Schedule

in the GAVILAN COLLEGE SUMMER/FALL SCHEDULE OF CLASSES.  
Look for it in your mailbox and online at [www.gavilan.edu](http://www.gavilan.edu) in early MAY

Summer Session calendar dates subject to change. Check the Summer Calendar in the Gavilan College Summer/Fall 2009 Schedule of Classes.

#### ADMINISTRATION OF JUSTICE

AJ 10 Introduction to the Administration of Justice

#### ALLIED HEALTH

AH 3 The Person in the Life Cycle  
AH 11 Nutrition  
AH 32 Basic Cardiac Life Support

#### ANTHROPOLOGY

ANTH 1 Introduction to Physical Anthropology  
ANTH 2 Introduction to Archaeology

#### ART

ART 6 Art Appreciation  
ART 10A Cultural History of Ceramics  
ART 10B Ceramics  
ART 23 Independent Study  
ART 25A Art Methods  
ART 25B Art Methods  
ART 108 Digital Media Lab

#### AVIATION MAINTENANCE TECHNOLOGY

AMT 123 Independent Study

#### BIOLOGICAL SCIENCE

BIO 10 Principles of Biology  
BIO 11 Nutrition  
BIO 15 Survey of Human Anatomy and Physiology

#### CHEMISTRY

CHEM 30A Elementary Chemistry

#### CHILD DEVELOPMENT

CD 2 Early Child Development  
CD 3 Child Growth and Development During the School Years  
CD 19 Introduction to Careers with Children  
CD 25A Art Methods  
CD 25B Art Methods  
CD 28A Child Dev & Guidance for Family Child Care/Foster Care  
CD 28B Dev Learning Activities for Family Child Care & Foster Care  
CD 28C Administering a Family Child Care Home

#### COMMUNICATION STUDIES

CMUN 1A Introduction to Public Speaking  
CMUN 10 Small Group Communication  
CMUN 129 Presentation Graphics - MS PowerPoint

#### COMPUTER SCIENCE & INFORMATION SYSTEMS

CSIS 1 Computer Literacy - MS Office  
CSIS 6 Web Page Authoring I  
CSIS 7 Web Page Authoring II  
CSIS 8 Introduction to the Internet  
CSIS 10 BASIC Programming  
CSIS 45 C++ Programming I  
CSIS 108 Digital Media Lab  
CSIS 122 Computer Keyboarding  
CSIS 124 Windows Fundamentals  
CSIS 126 Word Processing - MS Word  
CSIS 129 Presentation Graphics - MS PowerPoint  
CSIS 134 Intermediate Excel  
CSIS 570 Computer Access Evaluation  
CSIS 571 Computer Assisted Instruction

#### COSMETOLOGY

COS 207 Contemporary Styling  
COS 223 Independent Study

#### DIGITAL MEDIA

DM 6 Web Page Authoring I  
DM 7 Web Page Authoring II  
DM 108 Digital Media Lab

#### ENGLISH

ENGL 1A Composition  
ENGL 1B Composition and Literature  
ENGL 1C Critical Reasoning and Writing  
ENGL 250 Practical Writing  
ENGL 260 Preparation for College Reading  
ENGL 420 Reading Improvement  
ENGL 440 Basic Writing

**ENGLISH AS A SECOND LANGUAGE**

ESL 501B	Survival ESL I Second Half
ESL 502B	Survival ESL II Second Half
ESL 581	ESL Pronunciation I
ESL 582	ESL Pronunciation II
ESL 503B	Survival ESL II, Second Half
ESL 584	Culture Through Film
ESL 585	Editing for ESL Writers

**GEOLOGY**

GEOL 1	Introduction to Geology
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**GUIDANCE**

GUID 1	Self-Assessment and Career Development
GUID 6	Life Skills for Higher Education
GUID 22	Field Work and Service
GUID 200	Planning College Success
GUID 250	Supervised Tutoring
GUID 557	Learning Skills Assessment
GUID 558	Learning Skills Laboratory

**HEALTH EDUCATION**

HE 1	Health Education
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**HISTORY**

HIST 1	United States History through Reconstruction
HIST 2	United States History Reconstruction to the Present

**LIBRARY**

LIB 3	Research Skills
LIB 6	Web Page Authoring I

**MATHEMATICS**

MATH 5	Introduction to Statistics
MATH 8A	First Half of Precalculus
MATH 205	Elementary Algebra
MATH 205B	Second Half of Algebra
MATH 208	Plane Geometry
MATH 233	Intermediate Algebra
MATH 402	Pre-Algebra
MATH 414	Basic Math Skills

**PHILOSOPHY**

PHIL 1	Introduction to Philosophy
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**CFY 2009 classes**

Watch for Community Education's CFY classes. Courses include Math, English, Science, Study Skills, Arts and Crafts, Cooking and much more!

For specific course offerings, visit our website at <http://gavilan.augusoft.net> and click on 'courses'. Classes start in June!

**CFY Teaching**

Do you have an idea for a CFY class?

Join our CFY team by visiting our website at <http://gavilan.augusoft.net> and click on the 'teaching' link or call us at (408) 852-2801.

## Study and travel this summer!

## Learn Spanish in Spain!

**June 1-26**

**Earn up to 5 units**

**Study the language and culture while living with a host family in Seville, Spain**

**Cost: Approximately \$1,500 plus airfare for a 4-week program.**

**Attend the Orientation:**  
Saturday, Feb 28 at 9:30 am in PB4 on the Gilroy main campus.

For more information, visit the website at [www.gavilan.edu/spanish](http://www.gavilan.edu/spanish) or call Albert Marques at (408) 848-4794 or email [amarques@gavilan.edu](mailto:amarques@gavilan.edu)

**PHYSICAL EDUCATION: ACTIVITIES**

PE 16	Swimming
PE 17	Golf
PE 21	Volleyball
PE 24	Individualized Weight Training
PE 25	Soccer
PE 37	Softball
PE 46	Agility and Motor Development
PE 61	Swim for Fitness
PE 62	Yoga
PE 64	Individualized Cardiovascular Fitness
PE 65	Baseball
PE 70	Pilates
PE 75	Sports Conditioning

**SUMMER SPORTS  
CAMPS FOR KIDS!**

Call 848-4876 for details.


**PHYSICAL EDUCATION: ADAPTED**

PE 34	Adapted Aquatic Exercise
PE 35	Adapted Swimming for Total Fitness
PE 36	Adapted Physical Education
PE 38	Adapted Cardiovascular Conditioning & Training
PE 534	Adapted Aquatic Exercise
PE 535	Adapted Swimming for Total Fitness
PE 536	Adapted Physical Education
PE 538	Adapted Cardiovascular Conditioning & Training

**POLITICAL SCIENCE**

POLS 1	Introduction to American Government
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**PSYCHOLOGY**

PSYC 1A	Introduction to Psychology
PSYC 2	Early Child Development
PSYC 3	Child Growth and Development During the School Years
PSYC 5	Self-Assessment and Career Development

**REAL ESTATE**

RE 165	Legal Aspects of Real Estate
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**SOCIOLOGY**

SOC 1A	Introduction to Sociology
SOC 3	Sociology of Minorities

**SPANISH**

SPAN 1A	Elementary Spanish
SPAN 1B	Elementary Spanish
SPAN 2A	Intermediate Spanish
SPAN 2B	Intermediate Spanish
SPAN 8A	Conversational Spanish
SPAN 8B	Conversational Spanish
SPAN 8C	Conversational Spanish
SPAN 8D	Conversational Spanish
SPAN 12A	Spanish for Spanish Speakers
SPAN 23	Independent Study
SPAN 98	Special Topics

**THEATRE ARTS / DRAMA**

THEA 23	Independent Study
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**VOCATIONAL PREPARATION FOR DISABLED**

AE 600	Vocational Training I
AE 602	Vocational Training III
AE 636	Adapted Physical Education

**STAR GILROY**

a STAR summer musical

June 22 – July 18, 2009

9:00 am – 4:00 pm

Performances on July 17 & 18, 2009

4-Weeks - \$525

Gavilan College Theater

Ages 8-16


**STAR SAN JUAN BAUTISTA**

STAR Adaptation of one of Shakespeare's plays

July 21 – August 11, 2009

9:00 am – 4:00 pm

3-Weeks - \$395

Performances on August 10 & 11, 2009

El Teatro Campesino Playhouse, San Juan Bautista

Ages 10-17

**STAR VIDEO**

Television Workshop

June 22 – July 10, 2009

9:00 am – 4:00 pm

3-Weeks - \$395

Gavilan College TV Studio

Ages 10-17


**REGISTRATION begins in JANUARY**

By Phone: 408-612-2057 or 408-848-4717

Online: [www.gavilan.edu/star](http://www.gavilan.edu/star)

Email: [stargav@gavilan.edu](mailto:stargav@gavilan.edu)

Marilyn Abad-Cardinalli, Founder/Executive Director - 408-848-4764

Dates and plays are subject to change.

## ESL (English as a Second Language)

New students who want to take ESL classes at the Gilroy campus will register at the Admissions & Records Office for a placement assessment appointment when completing an application. **Call 408-848-4737 or 408-848-4751** to make an appointment or come into Admissions & Records at the Gilroy main campus.

**Students interested in taking ESL courses in Hollister** should contact Judy Rodriguez at **(831) 636-3783** or go to the Briggs Building in Hollister to schedule an assessment appointment.

### Who Should Take the ESL Assessment?

- Students who do not know any English.
- Students who know some English but have not received formal classes in the English language or who took ESL classes more than three years ago.
- Students who attended high school in this country for less than a year.
- Students who attended high school in this country for a few years but are unsure about their level of proficiency in English.



### Placement Assessment and Orientation for ESL Applicants

Students who want to enroll in ESL classes must:

- Complete a Gavilan College application at Admissions & Records or at the sites.
- Sign up for a testing appointment at Admissions & Records (Gilroy).
- Return for testing, which includes oral and written exams.

The interview information and the test results will be used to advise and place students into the ESL classes that best match their needs. Students will be ready to register for ESL classes at the end of this three-hour placement assessment appointment.

Orientation for new ESL students will be offered several times during the first two weeks of the semester and will be given in English and Spanish in the classroom setting. New students will be contacted for orientation by their ESL instructors.

Para información sobre clases de ESL, refiérase a la página 71.

Revise las clases 501, 502, 503 (cursos intensivos) y 528 ofrecidos en Hollister por la mañana. Refiérase a la página 39.

Para información sobre clases de destrezas básicas, refiérase a las páginas 70-71 (ENGL 420, 439, 440) y página 83 (MATH 400, 402).

Nunca es tarde para obtener su GED. Revise éste curso GRATIS en la página 100.

¿Necesita refrescar un poco sus habilidades de inglés para poder comunicarse con sus compañeros de trabajo? Revise ésta clase GRATIS de Inglés Vocacional en la página 100.

## ESL (Inglés como Segundo Idioma)

Los nuevos estudiantes que deseen tomar clases de Inglés como Segundo Idioma (ESL) en Gilroy deben inscribirse en la Oficina de Admisiones y Archivos para hacer una cita y tomar la evaluación apropiada después de llenar una solicitud. **Llame 408-848-4737 o 408-848-4751** hacer una cita o venga a la Oficina de Admisiones y Archivos en Gilroy.

**Aquellos estudiantes que desean estudiar en Hollister** deben hacer una cita para tomar el examen de nivelación en la oficina en Hollister en el Briggs Building o llamar al **831-636-3783**.

### ¿Quién debería tomar el examen de evaluación de ESL?

- Los estudiantes que no saben nada de inglés.
- Los estudiantes que saben un poco de inglés pero que no han tomado clases formalmente o que tomaron clases hace más de tres años.
- Los estudiantes que asistieron a la secundaria (high school) en este país por menos de un año.
- Los estudiantes que asistieron a la secundaria (high school) en este país por algunos años pero que no están seguros de su nivel de proficiencia en el inglés.

### Asesoramiento, Colocación y Orientación para Estudiantes ESL

Los estudiantes que deseen inscribirse en clases de ESL (Inglés como Segundo Idioma) deben hacer lo siguiente:

- Completar una solicitud de admisión en la Oficina de Admisiones y Archivos.
- Obtener una cita para el examen de nivelación en la Oficina de Admisiones y Archivos (Gilroy).
- Presentarse al examen de nivelación de acuerdo con la cita obtenida para tomar el examen escrito y oral.

Los resultados del examen y la información de la entrevista serán usados para recomendar y colocar a los estudiantes en las clases de Inglés como Segundo Idioma (ESL) que mejor les convengan. Los estudiantes estarán listos para inscribirse en las clases adecuadas al final de esta evaluación de tres horas. Los nuevos estudiantes en el Programa de Inglés como Segundo Idioma (ESL) recibirán una orientación sobre los servicios y regulaciones del Colegio Gavilán en sesiones ofrecidas durante las primeras dos semanas del semestre. Las orientaciones serán dadas en inglés y en español y los maestros se comunicarán con los nuevos estudiantes para asistirlos en seleccionar la sesión más conveniente.

### ¿Necesita ayuda para comprar libros?



Si usted ya compro su tarjeta de Cuerpo Asociado de Estudiantes (ASB) usted podra aplicar para prestamos (maximo \$300) para comprar libros, en la Oficina de Ayuda Financiera, cuarto SC124.

Usted puede comprar la tarjeta de ASB en la Oficina de Admisiones y Archivos, cuarto SC 111.

# Información en Español

## Nuestra Misión

En un ambiente que cultiva la creatividad, estimula la curiosidad y hace énfasis en el aprendizaje del estudiante, Gavilán College sirve a su comunidad, ofreciendo servicios de gran calidad y apoyo, que preparan a los estudiantes para carreras de transferencia a la universidad o técnicas y de servicio público, educación para toda la vida y la participación en una sociedad global y diversa.

## Polizas y Procedimientos

Pendiente a la Mesa Directiva. La Política y Procedimientos del Colegio están disponibles a través de acceder a la página de Internet del Colegio Gavilan en [www.gavilan.edu](http://www.gavilan.edu) (Seleccione el "College Catalog" bajo el menú de "Academics") o visitando la Oficina del Vicepresidente de servicios Estudiantiles (SC130).

**Formas Alternativas** El Catalogo y el Horario de Clases del Colegio Gavilán está disponible en formato de medios alternos.

Por favor de contactar El Centro de Recursos para Discapacitados (DRC) en (408) 848-4865 o la Oficina del Vicepresidente de Servicios de Estudiante en (408) 848-4738.

## Servicios para los Estudiantes con Incapacidades

Los estudiantes que requieren servicios o arreglos especiales debido a incapacidades auditivas, visuales o alguna otra incapacidad verificado deberán ponerse en contacto con su instructor, consejero, asesor El Centro de Recursos para Discapacitados (DRC).

**No Discriminación** El Distrito está comprometido a proveer igualdad de oportunidades en programas educativos, empleo, y acceso a programas y actividades de la institución.

## Prohibición de Abuso y Ofensas por Discriminación

Referencia: Secciones 212.5; 66252; 66281.5 del Código Educativo

El Distrito está comprometido a proveer un ambiente de enseñanza y de trabajo que respete la dignidad de los individuos y grupos. El Distrito estará libre de ofensa y persecución sexual y todas la formas de intimidación sexual y abuso. También estará libre de otros abusos y ofensas por discriminación incluyendo aquellas ofensas basadas en cualquiera de los siguientes estados: raza, religión, ancestro, origen, impedimento, sexo (género), orientación sexual, o la percepción de que una persona tenga alguna de las características mencionadas.

**Cumplimiento de ADA** Si usted tiene un impedimento verificado y necesita materiales o servicios de estudio en un formato alterno, contacte El Centro de Recursos para Discapacitados (DRC) o al Vicepresidente de Servicios Educativos para obtener ayuda. Hay servicios para estudiantes con impedimentos verificados a través de DRC o a través del Vicepresidente de Servicios Educativos.

**Derechos Educativos y Privacidad** Gavilan College está en cumplimiento de los Derechos Educativos Federales y Acto de 1974 (también llamado el Buckley Amendment) y las regulaciones del Título V de California (SB 182). Las siguientes reglas están en efecto:

1. Toda la documentación académica, documentación relacionada con problemas disciplinarios, y cualquiera otra documentación oficial es mantenida para todos los estudiantes que han solicitado admisión a Gavilan College.
2. La documentación oficial es mantenida por y localizada en la Oficina de Admisiones y Registros.
3. La documentación oficial será proveida únicamente cuando la solicitud o permiso sea hecha por escrito por parte del estudiante previo pago de cualquier cargo o costo a la institución, excepto en los casos provistos en ley.
4. La siguiente información puede ser proveida por Gavilan College sin consentimiento escrito por parte del estudiante:

- a. el nombre del estudiante
- b. las fechas de matriculación/asistencia a Gavilan College
- c. la fecha de graduación y título o certificado recibido

La entrega de cualquier otra información requerirá consentimiento escrito del estudiante, excepto en los casos previstos en ley. Los estudiantes pueden notificar su deseo por escrito a la Oficina de Admisiones y Registros durante la primera semana de cada sesión de estudios que no desean que los puntos enumerados en a), b) y c) pueden ser entregados.

5. Los estudiantes tienen derecho a revisar sus propios archivos y la documentación que esté en ellos. Cualquier objeción a éstos archivos debe ser presentada por escrito al Vicepresidente de Instrucción y Servicios al Estudiante. Las objeciones serán resueltas por dicho vicepresidente, y la resolución será inserta en el archivo del estudiante pero no entregada con el resto de la documentación. En caso de desacuerdo sobre éste punto, la Política de Quejas de la institución estará en efecto.

Copias de las regulaciones federales y estatales y del Proceso de Resolución de Problemas Estudiantiles son disponibles a través de la Oficina de Admisiones y Registros y pueden ser revisadas por los estudiantes haciendo una cita con el Vicepresidente de Instrucción y Servicios Estudiantiles o el Director de Admisiones y Registros. El Proceso de Resolución de Problemas Estudiantiles también está disponible en éste catálogo, online, y en el Manual Estudiantil.

## Habilidad en Inglés para Estudios Vocacionales

Habilidad limitada en Inglés no será obstáculo para ser admitido y participante en programas educativos vocacionales.

## Título VI, Título IX, y Norteamericanos con Impedimento/Sección 504/508

Para presentar una queja en cualquiera de las siguientes áreas, por favor comuníquese con el Oficial de Igualdad de Oportunidades, Joseph D. Keeler, Vicepresidente de Servicios Administrativos, HR 101 (408-848-4731) o Shairon Williams, Director de Recursos Humanos, HR103 (408-848-4753).

Las áreas son las siguientes: quejas por violación de derechos civiles (Título VI), quejas por violación de igualdad de género, discriminación sexual, o abuso (Título IX) y quejas por violación contra personas con impedimentos (ADA/Sección 504/508)

## Programa de No-Credito

Clases de No-Crédito son ofrecidas y diseñadas para responder a las necesidades específicas e intereses de aquellos estudiantes que no desean obtener créditos por unidades. Estas clases ofrecen oportunidades para mejorar en materias, crecimiento del desarrollo, poder aprender ocupaciones y para aprender otras áreas de educación general. Estos cursos y programas están definidos categóricamente bajo el Código de Educación, Sección 84711, mientras que los fondos del estado se permiten en nueve categorías específicas.

**Programa para Personas Mayores** - Este programa ofrece clases de interés especial para adultos mayores de 55 años de edad. La mayoría de nuestras clases se llevarán a cabo en lugares de reuniones de adultos mayores con el fin de promover una inscripción satisfactoria y facilidad para dichos estudiantes.

**Programa para el Bienestar del Personal** - Este programa está diseñado para responder a las necesidades de los adultos que trabajan. Las clases están abiertas para todos los miembros del personal y de la comunidad.

**Programa de Educación Básica Para Adultos** - Este programa está diseñado para adultos que desean tomar clases de Inglés como Segundo Idioma (ESL). Ofrecemos clases para preparación de Ciudadanía, clases para mejorar sus habilidades en lectura, escritura, y matemáticas. El programa también ofrece clases para los estudiantes que están interesados en preparación de Educación General (GED) y CAHSEE (Examen de Egreso de las Preparatorias de California).

Todas las clases son gratuitas. No se requieren pruebas, exámenes ni tampoco se otorgan calificaciones. Las inscripciones se realizan a través de la Oficina de Admisiones y Archivos o en el lugar en donde se vaya a impartir la clase, durante la primera sesión de la clase. Los estudiantes deben de contactar directamente a la Oficina de No-Crédito si tienen preguntas o si necesitan más información, favor de llamar al (408) 848-4859.

## Servicios Estudiantiles y Programas de Apoyo para la Instrucción

**Servicios de Asesoría** Inscribirse y tener éxito en clases a nivel post-secundario requieren dedicación y tiempo. A veces ocurren problemas personales y familiares que distraen a los estudiantes de sus tareas y clases y en estos casos, la única solución parece ser abandonar los estudios. Antes de tomar esta decisión tan difícil, por favor consulte a un consejero. Una buena plática puede ayudar a poner la situación en perspectiva, identificar posibles soluciones, y dar el apoyo necesario para hacer modificaciones necesarias en el horario y las clases. Gavilán College provee consejeros que hablan español y las citas con ellos pueden ser hechas para el día o para la tarde. No hay que pagar por este servicio. Por favor llame al 408-848-4723 para hacer una cita.

**Centro de Desarrollo de Niños** El Centro de Desarrollo de Niños provee cuidado para niños preescolares, en dos programas para familias con ingresos mensuales que satisfacen el criterio de elegibilidad. Estos programas sirven a niños con discapacidades y necesidades especiales y que no hablan inglés. Todos los programas requieren que los padres inviertan ciertas horas como voluntarios.

**El Centro de Recursos para Discapacitados (DRC)** ofrece asesoría individual para evaluar las destrezas de los estudiantes en las áreas de lectura, matemáticas, escritura, razonamiento, lenguaje oral, percepción y memoria. Los estudiantes que requieren servicios o arreglos especiales debido a incapacidades auditivas, visuales o alguna otra incapacidad deberán ponerse en contacto con su instructor, consejero, asesor o la oficina del DRC.

## Servicios de Ayuda Económica para el Colegio

La ayuda económica para costos del colegio, están disponibles para estudiantes de cualquier tipo de ingreso.

### OFICINA DE AYUDA ECONÓMICA

Oficina SC 124

Abierto: lunes-jueves: 8 a.m. a 5 p.m., viernes: 8 a.m. a 3 p.m.

Horario de la Tarde: Las horas son extendidas de 5 a 7 pm durante el período de matriculación.

### CÓDIGO ESCOLAR DEL COLEGIO GAVILÁN ES: 001202

El colegio Gavilán participa en varios programas de ayuda económica, que están diseñados para proporcionar ayuda a los estudiantes de necesidad económica. Esta ayuda es proporcionada por diferentes instituciones incluyendo agencias federales, estatales y privadas.

Si está interesado en solicitar ayuda económica, adquiera una solicitud (FAFSA) en la oficina SC 124 o solicítela usando el Internet en la página [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Si llena la solicitud usando el Internet, imprima y mande la página con su firma (signature page) o use su número secreto (PIN) para firmar la solicitud electrónicamente. Si desea aplicar para obtener su número secreto (PIN) ingrese a [www.PIN.ed.gov](http://www.PIN.ed.gov). Las solicitudes también se pueden obtener por medio de los Consejeros de las Preparatorias (High School), Centro de Carreras de la Preparatoria y Bibliotecas Públicas.

Los requisitos para ayuda económica de parte de FAFSA son:

- Tienen que comprobar que necesitan ayuda económica y que cumplen con las reglas de cada programa.
- Tienen que ser ciudadanos, o ser residentes permanentes de los EE.UU.
- Tienen que tener buen historial en préstamos estudiantiles, y no deber nada a la oficina de ayuda económica.
- Tienen que ser elegibles para recibir los beneficios de una educación superior.
- Hombres entre 18 y 25 años de edad tienen que registrarse en el servicio selectivo (militar).

NOTA: Si ha estado encarcelado por usar o vender drogas ilegales, puede ser no elegible para algunos programas de ayuda económica.

### PÓLIZA DE PROGRESO SATISFACTORIO ACADÉMICO (SAP)

La oficina de ayuda económica requiere medir su progreso académico hacia un certificado, asociado, o un programa de transferencia a la universidad. Si sus metas no son uno de estos programas, no califica para ayuda económica. Su progreso será evaluado por lo mínimo una vez por año.

Si ha sido descalificado, tiene que atender a la sección de (SAP). Vaya a la oficina de ayuda económica para que se registre.

### PROGRAMAS DE AYUDA ECONÓMICA

**Ayuda Pagando la Matriculación:** El programa (Board of Governor's Fee Waiver/BOG), ayuda a pagar parte de la matriculación. Solamente para residentes de California. Es para estudiantes de bajo ingreso familiar. La solicitud para el BOG se encuentra en la página 115-116.

## Becas Gratuitas Federales y Estatales:

- Federal Pell Grant
- Federal SEO Grant
- Cal Grant
- Chafee Grant
- Child Development Grant
- EOPS Grant
- TRIO Grant

**Becas Federales de Trabajo y Estudio:** Proporciona al estudiante la oportunidad de ganar dinero, mientras aumentan su experiencia de trabajo. Se proporciona la ayuda basándose en la necesidad del estudiante.

**Becas Generales:** La beca es otorgada basada en el mérito del estudiante y/o necesidad económica. Los requisitos varían y son proporcionados por el donador de la beca. Las solicitudes generales de becas en el Colegio Gavilán se vencen el 27 de Febrero. Becas adicionales tienen diferentes fechas de vencimiento durante el año escolar. Las solicitudes están disponibles en la oficina de ayuda económica. Se recomienda que pregunten sobre las becas varias veces por semestre, porque nuevas becas serán anunciadas en cuanto estén disponibles durante el año escolar.

**Servicios Para Miembros de las Fuerzas Armadas (Veteranos):** Colegio Gavilán ofrece asistencia especial a estudiantes que son veteranos o hijos de veteranos deshabilitados que asisten al colegio, para lograr una meta. Estudiantes que tengan preguntas sobre si califican, beneficios y el procedimiento de las solicitudes o cualquier otra inquietud sobre veteranos, por favor de contactar la oficina de ayuda económica al 408-848-4734.

**Préstamos Estudiantiles Federales:** Colegio Gavilán participa en el Federal Family Educational Loan Program. Préstamos estudiantiles federales, ofrecen un interés bajo y planes de pago flexibles. Si están interesados en solicitar un préstamo complete la FAFSA y atienda al taller de consejería de préstamo. Solicitudes para el préstamo serán distribuidas en el taller de consejería.

**Becas Privadas:** Becas privadas son fundadas por organizaciones y agencias privadas. Estos fondos se otorgan al estudiante dependiendo de las notas académicas o dependiendo de la necesidad económica del estudiante. Para ser considerado para una beca privada, el estudiante necesita completar una solicitud por cada beca privada a la que se aplique. Visite nuestra oficina para mas información.

Solicitudes para la beca privada llamada "Gavilan College Scholarship Application" estan disponibles en nuestra oficina.

## VISÍTENOS EN LA PÁGINA DEL INTERNET A [WWW.GAVILAN.EDU/FINAID](http://WWW.GAVILAN.EDU/FINAID)

Complete la FAFSA en la página del Internet [WWW.FAFSA.ED.GOV](http://WWW.FAFSA.ED.GOV)

Ayuda de planeamiento financiero y consejería de préstamos en la página [WWW.EDWISE.ORG](http://WWW.EDWISE.ORG)

Averigüe su estado de préstamo en la página [WWW.ELMRESOURCES.COM](http://WWW.ELMRESOURCES.COM)

Regístrate para Servicios Selectivos en la página [WWW.SSS.GOV](http://WWW.SSS.GOV)

Aplique para su número de identificación personal (PIN) en la página [WWW.PIN.ED.GOV](http://WWW.PIN.ED.GOV)

## El Centro de Desarrollo Infantil del Colegio Gavilán

provee cuidado de niños hasta la edad de cinco años mientras que usted asiste a sus clases.

**(408) 848-4815**

Acreditado por NAEYC



## EOPS

Programas y Servicios de Oportunidad Adicional

La oficina de Programas y Servicios de Oportunidad Adicional (EOPS) provee apoyo a estudiantes que experimentan desafíos económicos, sociales, y educativos. La intención del programa es asistir a estos estudiantes a alcanzar sus metas educativas incrementando el acceso, la retención, y la transferencia a otras instituciones de enseñanza. Para calificar para el programa de EOPS, los estudiantes deben demostrar necesidad financiera y educativa y matricularse en un mínimo de 12 unidades cada semestre.

Servicios y beneficios disponibles para estudiantes: Consejería personal y académica, asistencia para la compra libros, prioridad de inscripción a clases, tutoría, paseos a universidades, talleres de enriquecimiento, becas y mucho mas.



## CalWORKs

CalWORKs sirve a estudiantes quienes reciben asistencia pública para llegar a ser autosuficientes, a través ofrecerles educación, empleo y servicios de apoyo. Los programas laborales para los estudiantes de Cal-WORKs, están vinculados a las demandas del mercado laboral y pueden ayudarlos a trabajar en una trayectoria de carrera que los lleve a obtener un ingreso suficiente para poder sostener a sus familias. Los servicios de apoyo que CalWORKs ofrece incluyen el área académica, la personal y asesoría para la carrera, libros de texto, asistencia y colocación de empleo, servicios de apoyo y enlace con los departamentos de servicios sociales del condado

El personal de CalWORKs es cordial y apoya a los estudiantes para que estos puedan lograr alcanzar sus metas. La oficina se encuentra localizada en L101 A, junto a la biblioteca y está abierta de lunes a viernes de 8 a.m. a 5 p.m. Los estudiantes interesados pueden llamar al 408-848-4740.



~ Program is for 1st time college freshmen ONLY ~

## APPLICATION - Spring 2009

Name: \_\_\_\_\_

Gavilan ID #: G00 \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

City: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_

**\* Attach your high school transcript (must include senior year coursework.) \***

I would like to transfer to: \_\_\_\_\_ California State University \_\_\_\_\_ University of California  
\_\_\_\_\_ Private College/University \_\_\_\_\_ Not sure which system

Are you working while attending college? \_\_\_\_\_ Yes (# of hours per week \_\_\_\_\_) \_\_\_\_\_ No

Are you eligible for financial aid? \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Don't Know

High School Graduate? \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ GED Year Graduated: \_\_\_\_\_

~ Program is for 1st time college freshmen ONLY ~

Name of High School: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Major: \_\_\_\_\_ Currently Undecided: \_\_\_\_\_

Please describe why you want to be part of the Transfer Institute: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

For office use only

College Level: English 1A and Transfer Level Math:

Placement/Assessment Scores: \_\_\_\_\_ Reading \_\_\_\_\_ Writing \_\_\_\_\_ Math

### Intent to Register:

I agree to make a full commitment to the Transfer Institute. This commitment includes the following:

- ☐ Sign a Transfer Institute agreement by **February, 2009**.
- ☐ Meet with a counselor three times per semester.
- ☐ Participate in Transfer Institute activities.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



**IMPORTANT, PLEASE RETURN TO:**  
**Gavilan College Counseling Department**  
**5055 Santa Teresa Blvd.**  
**Gilroy, CA 95020**

## Program and Majors

**Administration of Justice**

Law Enforcement  
Academy  
Corrections

**Allied Health**

Registered Nursing  
Vocational Nursing

**Business**

Accounting  
Economics  
General Business  
General Office  
Marketing/Management  
Medical Office  
Real Estate

**Child Development & Education**

Child Development & Education  
Pre K-12 Special Ed Aide

**Communication**

Communications, General  
Interpersonal Communication

**Computer Graphics & Design**

Computer Graphics & Design

**Computer Science & Info Systems**

Business Computer Applications  
Hardware & Networking  
Programming for the Internet  
Comp Prep for Bioinformatics  
Telecom Network Cabling  
UNIX Operating System  
Web Page Production

**Fine and Performing Arts**

Art, General  
Fine Arts  
Music, General  
Theatre Arts  
Technical Theatre  
Television

**General Education Pattern**

CSU - General Ed  
IGETC - General Ed Transfer

**Letters**

English as a 2nd Language  
Language Arts

**Liberal Arts - A.A. Degree**

Areas of Emphasis Include:  
Administration of Justice  
Business  
Computer Science & Info Systems  
Elementary Education  
Expressive Arts

Language Arts & Humanities  
Natural Science  
Social Science

**Media Arts**

Digital Media  
Media Arts

**Sciences**

Biological Science  
Physical Science & Engineering  
Mathematics  
Physical Education  
Education/Sports Medicine  
Health Science

**Social Sciences**

Social Science, General

**Spanish**

Spanish

**Technical Trades**

Aviation Maintenance  
Airframe  
Powerplant  
Cosmetology/Esthetician  
Industrial Technology  
Special Careers

## Gavilan College

Office of Admissions and Records  
5055 Santa Teresa Blvd Gilroy CA 95020  
www.gavilan.edu  
408 848 4735  
fax 408 846 4940

### Educational Support Services for Students with Disabilities

If you would like to be contacted regarding supportive services complete this form and return it to the Disability Resource Center or the Admissions and Records Office at Gavilan College. For more information on available services, contact the Disability Resource Center at 408 848 4865.

Name \_\_\_\_\_

*Last*

*First*

*Middle*

Address \_\_\_\_\_

*Street*

Phone \_\_\_\_\_

*City*

*State*

*Zip Code*

Check any of the following that currently apply:

\_\_\_\_ Hearing    \_\_\_\_ Head Injury    \_\_\_\_ Visual    \_\_\_\_ Speech    \_\_\_\_ Developmentally Delayed

\_\_\_\_ Learning Disabled    \_\_\_\_ Other Physical    \_\_\_\_ Psychological Impairment    \_\_\_\_ Mobility

Gavilan Joint Community College  
**Board Of Governors Fee Waiver Application (BOG)**

☐ Processing of this BOG is on hold due to:

**SUMMER 08, FALL 08, SPRING 09 SESSIONS/SEMESTERS**

This is an application to have your enrollment fees waived. This FEE WAIVER is for California residents only.

**Note:** Students who are exempted from paying nonresident tuition under **Education Code Section 68130.5 (AB 540)** are NOT California residents. If you are NOT a California resident you are not eligible for this fee waiver. Do not complete this application. You may apply for financial aid by completing the FAFSA.

Name: \_\_\_\_\_ SSN# \_\_\_\_\_  
Last First Middle Initial

Email (if available) \_\_\_\_\_ Telephone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Home Address: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/19\_\_\_\_  
Street City Zip Code

Has the Admissions or the Registrar's Office determined that you are a California resident? ☐ YES ☐ NO

**IMPLEMENTATION OF THE CALIFORNIA DOMESTIC PARTNER RIGHTS AND RESPONSIBILITIES ACT**

The California Domestic Partner Rights and Responsibilities Act extends new rights, benefits, responsibilities and obligations to individuals in domestic partnerships registered with the California Secretary of State under Section 297 of the Family Code. If you are in a Registered Domestic Partnership (RDP), you will be treated as an Independent married student to determine eligibility for this Enrollment Fee Waiver and will need to provide income and household information for your domestic partner. If you are a dependent student and your parent is in a Registered Domestic Partnership, you will be treated the same as a student with married parents and income and household information will be required for the parent's domestic partner.

**Note:** These new provisions apply to state funded student financial aid ONLY, and not to federal student financial aid.

Are you or your parent in a Registered Domestic Partnership with the California Secretary of State under Section 297 of the Family Code? (Answer "Yes" if you or your parent are separated from a Registered Domestic Partner but have **NOT FILED** a Notice of Termination of Domestic Partnership with the California Secretary of State's Office.)

☐ Yes ☐ No

If you answered "Yes" to the question above treat the Registered Domestic Partner as a spouse. You are required to include your domestic partner's income and household information or your parent's domestic partner's income and household information in Questions 3, 6, 7, 8, 9, 10, 11, 12.

**Student Marital Status:** ☐ Single ☐ Married ☐ Divorced ☐ Separated ☐ Widowed ☐ Registered Domestic Partnership

**DEPENDENCY STATUS**

1. Were you born before January 1, 1985? ☐ Yes ☐ No
  2. As of today, are you married or in a Registered Domestic Partnership (RDP)? (Answer "Yes" if you are separated but not divorced or have not filed a termination notice to dissolve partnership.) ☐ Yes ☐ No
  3. Do you have children who receive more than half of their support from you, or other dependents who live with you (other than your children and spouse/RDP) who receive more than half of their support from you, now and through June 30, 2009. ☐ Yes ☐ No
  4. Are (a) both of your parents deceased or (b) are you (or were you until age 18) a ward/dependent of the court? ☐ Yes ☐ No
  5. Are you a veteran of the U.S. Armed Forces or currently serving on active duty for purposes other than training? ☐ Yes ☐ No
- If you answered "Yes" to any of the questions 1 - 5, you are considered an **INDEPENDENT** student for enrollment fee waiver purposes and must provide income and household information about yourself (and your spouse or RDP if applicable). Skip to Question #8.
  - If you answered "No" to all questions 1 - 5, complete the following questions:
    6. If your parent(s) or his/her RDP filed or will file a 2007 U.S. Income Tax Return, were you, or will you be claimed on their tax return as an exemption by either or both of your parents? ☐ Will Not File ☐ Yes ☐ No
    7. Do you live with one or both of your parent(s) and/or his/her RDP? ☐ Yes ☐ No
  - If you answered "No" to questions 1 - 5 and "Yes" to either question 6 or 7, you must provide income and household information about your **PARENT(S)/RDP**. Please answer questions for a **DEPENDENT** student in the sections that follow.
  - If you answered "No" or "Parent(s) will not file" to question 6, and "No" to question 7, you are a **dependent student for all student aid except this enrollment fee waiver**. You may answer questions as an **INDEPENDENT** student on the rest of this application, but please try to get your **PARENT** information and file a **FAFSA** so you may be considered for other student aid. You cannot get other student aid without your parent(s) information.

**METHOD A ENROLLMENT FEE WAIVER**

8. Are you (the student ONLY) currently receiving monthly cash assistance for yourself or any dependents from:  
TANF/CalWORKs? ☐ Yes ☐ No  
SSI/SSP (Supplemental Security Income/State Supplemental Program)? ☐ Yes ☐ No  
General Assistance? ☐ Yes ☐ No
9. If you are a dependent student, are your parent(s)/RDP receiving monthly cash assistance from TANF/CalWORKs or SSI/SSP as a primary source of income? ☐ Yes ☐ No

- If you answered "Yes" to question 8 or 9 you are eligible for a **ENROLLMENT FEE WAIVER**. Sign the Certification at the end of this form. You are required to show current proof of benefits. Complete a **FAFSA** to be eligible for other financial aid opportunities.



## METHOD B ENROLLMENT FEE WAIVER

10. **DEPENDENT STUDENT:** How many persons are in your parent(s)/RDP household? (Include yourself, your parent(s)/RDP, and anyone who lives with your parent(s)/RDP and receives more than 50% of their support from your parents/RDP), now and through June 30, 2009.) \_\_\_\_\_
11. **INDEPENDENT STUDENT:** How many persons are in your household? (Include yourself, your spouse/RDP, and anyone who lives with you and receives more than 50% of their support from you, now and through June 30, 2009.) \_\_\_\_\_

2007 Income Information	DEPENDENT STUDENT: PARENT(S)/ RDP INCOME	INDEPENDENT STUDENT: STUDENT ( & SPOUSE'S/ RDP) INCOME
a. Adjusted Gross Income (If 2007 U.S. Income Tax Return was filed, enter the amount from Form 1040, line 37; 1040A, line 21; 1040EZ, line 4).	\$ _____	\$ _____
b. All other income (Include <b>ALL money</b> earned in 2007 that is not included in line (a) above (such as TANF benefits, disability, Social Security, child support).	\$ _____	\$ _____
<b>TOTAL</b> Income for 2007 (Sum of a + b)	\$ _____	\$ _____

The Financial Aid Office will review your income and let you know if you qualify for an ENROLLMENT FEE WAIVER under Method B. If you do not qualify using this simple method, you should file a FAFSA.

## SPECIAL CLASSIFICATIONS ENROLLMENT FEE WAIVERS

13. Do you have certification from the CA Department of Veterans Affairs that you are eligible for a dependent's fee waiver? *Submit certification.* ☐ Yes ☐ No
14. Do you have certification from the National Guard Adjutant General that you are eligible for a dependent's fee waiver? *Submit certification.* ☐ Yes ☐ No
15. Are you eligible as a recipient of the Congressional Medal of Honor or as a child of a recipient?  
*Submit documentation from the Department of Veterans Affairs.* ☐ Yes ☐ No
16. Are you eligible as a dependent of a victim of the September 11, 2001 terrorist attack?  
*Submit documentation from the CA Victim Compensation and Government Claims Board.* ☐ Yes ☐ No
17. Are you eligible as a dependent of a deceased law enforcement/fire suppression personnel killed in the line of duty?  
*Submit documentation from the public agency employer of record.* ☐ Yes ☐ No

If you answered "Yes" to any of the questions from 13-17, you are eligible for an ENROLLMENT FEE WAIVER and perhaps other fee waivers or adjustments. Sign the Certification at the below. Contact the Financial Aid Office if you have questions.

## CERTIFICATION FOR ALL APPLICANTS: READ THIS STATEMENT AND SIGN BELOW

I hereby swear or affirm, under penalty of perjury, that all information on this form is true and complete to the best of my knowledge. If asked by an authorized official, I agree to provide proof of this information, which may include a copy of my and my spouse/registered domestic partner and/or my parent's/registered domestic partner's 2007 U.S. Income Tax Return(s). I also realize that any false statement or failure to give proof when asked may be cause for the denial, reduction, withdrawal, and/or repayment of my waiver. I authorize release of information regarding this application between the college, the college district, and the Chancellor's Office of the California Community Colleges.

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent Signature (Dependent Students Only) \_\_\_\_\_

Date \_\_\_\_\_

## California Information Privacy Act

State and federal laws protect an individual's right to privacy regarding information pertaining to oneself. The California Information Practices Act of 1977 requires the following information be provided to financial aid applicants who are asked to supply information about themselves. The principal purpose for requesting information on this form is to determine your eligibility for financial aid. The Chancellor's Office policy and the policy of the community college to which you are applying for aid authorize maintenance of this information. Failure to provide such information will delay and may even prevent your receipt of financial assistance. This form's information may be transmitted to other state agencies and the federal government if required by law. Individuals have the right of access to records established from information furnished on this form as it pertains to them.

The officials responsible for maintaining the information contained on this form are the financial aid administrators at the institutions to which you are applying for financial aid. The SSN may be used to verify your identity under record keeping systems established prior to January 1, 1975. If your college requires you to provide an SSN and you have questions, you should ask the financial aid officer at your college for further information. The Chancellor's Office and the California community colleges, in compliance with federal and state laws, do not discriminate on the basis of race, religion, color, national origin, gender, age, disability, medical condition, sexual orientation, domestic partnership or any other legally protected basis. Inquiries regarding these policies may be directed to the financial aid office of the college to which you are applying.

## FOR OFFICE USE ONLY

<input type="checkbox"/> BOGFW-A <input type="checkbox"/> TANF/CalWORKs <input type="checkbox"/> GA <input type="checkbox"/> SSI/SSP	<input type="checkbox"/> BOGFW-B  <input type="checkbox"/> BOGFW-C	<input type="checkbox"/> Special Classification <input type="checkbox"/> Veteran <input type="checkbox"/> National Guard Dep <input type="checkbox"/> Medal of Honor <input type="checkbox"/> 9/11 Dependent <input type="checkbox"/> Dep. of deceased law enforcement/fire personnel	RDP <input type="checkbox"/> Student <input type="checkbox"/> Parent	<input type="checkbox"/> Not eligible due to: <input type="checkbox"/> Non CA resident
---	--	--	--	---

Certified by: \_\_\_\_\_

Date: \_\_\_\_\_



**1 NAME**

(As you wish it to appear on your records )

Gavilan

ID # **G00**

Last Name

First Name

Middle Name

Current

Mailing

Address

Street

City

Soc. Sec. #

State

Zip

E-mail Address

Primary Phone #

Name on Previous Gavilan Records:

Alternate Phone #

**2 GENDER** Male \_\_\_\_ Female \_\_\_\_**3 BIRTHDATE**

Month \_\_\_\_ Day \_\_\_\_ Year \_\_\_\_

**PLACE OF BIRTH**

State or Country

**4 CITIZENSHIP**

1. U.S. Citizen

2. Permanent Resident: INS Number \_\_\_\_ Date Issued \_\_\_\_

3. Temporary Resident: INS Number \_\_\_\_ Date Issued \_\_\_\_

4. Refugee/Asylee (verification required)

5. F-1 Student Visa \_\_\_\_ Enter Appropriate

6. Other (specify) \_\_\_\_ Number in Box

**5 MARITAL STATUS**

Unmarried \_\_\_\_

Married \_\_\_\_

Decline to State \_\_\_\_

**6 PREDOMINANT ETHNIC BACKGROUND**

B. African-American, Non-Hispanic

N. American Indian, Alaskan Native

AI Asian Islander

AM Cambodian

HR Central American

AC Chinese

F. Filipino

PG Guanamian

PH Hawaiian

AJ Japanese

AK Korean

AL Laotian

HM Mexican, Mexican

American, Chicano

AC Other Asian

HX Other Hispanic

O. Other Non-White

PX Other Pacific Islander

PS Samoan

HS South American

AV Vietnamese

W. White, Non-Hispanic

XD Decline to State

Enter Appropriate  
Code in Box**7 STUDENT TYPE**

1 NEW, never attended any college

2 NEW TRANSFER, attended college other than Gavilan

3 RETURNING, last attended Gavilan but not last semester. Date of last attendance at Gavilan: \_\_\_\_

Enter Appropriate  
Number in Box

Semester \_\_\_\_

Year \_\_\_\_

**8 EDUCATIONAL GOALS**

1 Personal Interest, not for employment

2 Transfer to a 4-year College WITH AA, AS Degree

3 Transfer to a 4-year College WITHOUT AA, AS Degree

4 Associate Degree, General Education

5 Associate Degree, Vocational

6 Vocational Certificate

7 Discover/Formulate Career Interests, Plans, Goals

8 Job Skills, to Prepare for a New Job/Career

9 Enhance Present Job Skills

10 Maintain Certificate or License (e.g., Nursing)

11 Improve Basic Skills in English, Reading, or Math

12 Complete Credits for High School Diploma or GED

13 Undecided on Goal

Enter Appropriate  
Number in Box**9 STUDENT EDUCATION LEVEL** (Highest level of education)

1 Not a graduate of, and no longer in high school

2 High school student (currently enrolled in grades 9-12)

3 Currently Enrolled in Adult School

4 Received High School Diploma \*

5 Received GED or Certificate of Equivalency/Completion

6 Received Certificate or High School Proficiency Exam

7 Foreign High School Graduate

8 Received an Associate Degree

9 Received a Baccalaureate or Higher Degree \*\*

\* Year of High

School Diploma

\*\*Year Degree

Conferred

Enter Appropriate  
Number in Box**10 HIGH SCHOOL LAST ATTENDED**

\_\_\_\_ 433395 Live Oak

\_\_\_\_ 433448 Central

\_\_\_\_ 433061 El Portal

\_\_\_\_ 433283 Gilroy

\_\_\_\_ 433485 Mt. Madonna

\_\_\_\_ 353700 San Benito

\_\_\_\_ 353650 San Benito Evening

\_\_\_\_ 353002 San Andreas Contin.

\_\_\_\_ 353006 Anzar

\_\_\_\_ 433008 Gunderson

\_\_\_\_ 433299 Hill (Andrew)

\_\_\_\_ 433352 Leland

\_\_\_\_ 433363 Lick (James)

\_\_\_\_ 273317 North Salinas

\_\_\_\_ 274405 Notre Dame (Salinas)

\_\_\_\_ 433520 Oak Grove

\_\_\_\_ 433542 Overfelt

\_\_\_\_ 274413 Palma

\_\_\_\_ 273455 Salinas

\_\_\_\_ 433002 Sta Teresa

\_\_\_\_ 433790 Silver Creek

\_\_\_\_ 443790 Watsonville

\_\_\_\_ 433895 Willow Glen

\_\_\_\_ 010236 Ann Sobrato

Name &amp; Location of High School if Not Listed Above

name

city

state

**11 MAJOR**

Major \_\_\_\_ AA \_\_\_\_ AS \_\_\_\_ Certificate \_\_\_\_

**12 DIRECTORY INFORMATION**

No personal data other than directory information will be released without your written consent.

**13 COLLEGES ATTENDED** (List last college attended first)

College: \_\_\_\_

City

State

Dates: from \_\_\_\_

to \_\_\_\_

College: \_\_\_\_

City

State

Dates: from \_\_\_\_

to \_\_\_\_



# STATEMENT OF LEGAL RESIDENCE

Name \_\_\_\_\_ Gavilan ID# \_\_\_\_\_

Address \_\_\_\_\_  
Street

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Date of Birth \_\_\_\_\_

## PART A

### To Be Completed By All Applicants

Have you lived in California for the past two years?

**Yes** \_\_\_\_\_ If you answered "Yes" and you are unmarried and under the age of 19, go to **Part B**, otherwise, skip to Part D.

**No** \_\_\_\_\_ If you answered "No", complete the following:

- Date present stay in California began \_\_\_\_\_
- Do you intend California to be your permanent residence? Yes \_\_\_\_ No \_\_\_\_
- Did you file California State Income Tax for the last two years? Yes \_\_\_\_ No \_\_\_\_
- Are you a public school credentialed employee? Yes \_\_\_\_ No \_\_\_\_
- Are you a seasonal agricultural employee or dependent? Yes \_\_\_\_ No \_\_\_\_
- Drivers License or ID Card? State: \_\_\_\_\_ Date Issued: \_\_\_\_\_
- Registered to Vote? State: \_\_\_\_\_ Date Registered: \_\_\_\_\_
- Vehicle Registration? State: \_\_\_\_\_ Date Issued: \_\_\_\_\_
- Other Proof of Residency in California \_\_\_\_\_
- List states lived in for the last two years and the dates:  
State: \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_  
State: \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_

## PART B

### To Be Completed About Your Parents or Legal Guardian If You Are UNMARRIED and UNDER the AGE OF 19

I have lived continuously for the past two years with one or both of my parents and he/she/they have lived continuously for the past two years at the California address noted below:

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

**Yes** \_\_\_\_\_ If "Yes", Check one: Both Parents \_\_\_\_\_ Mother \_\_\_\_\_ Father \_\_\_\_\_ Legal Guardian \_\_\_\_\_

**No** \_\_\_\_\_ If "No" and you wish to be considered a California resident, please complete the following about your parent(s) or legal guardian:

- Did they file California State Income Tax the last two years? Yes \_\_\_\_ No \_\_\_\_
- Does he/she/they have any of the following?
- Driver's License or ID card State: \_\_\_\_\_ Date Issued: \_\_\_\_\_
- Vehicle Registration? State: \_\_\_\_\_ Date Issued: \_\_\_\_\_
- Voter Registration? State: \_\_\_\_\_ Date Registered: \_\_\_\_\_
- Other Proof of Residency in California \_\_\_\_\_

## PART C

### To Be Completed by Active Military Persons, Dependents, or Veterans Discharged Within the Last Year

- Are you a member of the military? Yes \_\_\_\_ No \_\_\_\_
- Are you a dependent of an active military person? Yes \_\_\_\_ No \_\_\_\_
- When did your or your sponsor's tour begin in California? \_\_\_\_\_
- What is your state of legal residence on military records? \_\_\_\_\_

#### Note:

Active duty military persons and/or dependents must provide a statement from the commanding officer stating the date of assignment and that the assignment to California is not for educational purposes. Dependents must also provide a letter stating that they are the dependent of a military person for the purposes of Federal Tax exemption.

## PART D

### To Be Signed by All Applicants

I declare under penalty of perjury that the statements submitted by me in connection with this application and for determination of residency are true and correct. All materials submitted by me for purposes of admission become the property of Gavilan College. I understand that falsification, withholding pertinent data, or failure to report changes in residence may result in my dismissal from the College.

Student's Signature \_\_\_\_\_

Date \_\_\_\_\_

10/08-A&R



# • GAVILAN COLLEGE / HIGH SCHOOL CONTRACT FORM •

## PLEASE READ CAREFULLY BEFORE PROCEEDING

✓ Gavilan College accepts high school students whose cumulative grade point average is at least 2.00 for advanced (transfer level courses numbered 1-99) vocational, or physical education courses for the Fall and Spring Semesters. High School students may enroll for courses (numbered 1-499) during the summer session.

✓ A Gavilan application, placement assessment scores and current transcripts from the student's school are required before this form can be reviewed by a Gavilan counselor.

✓ Students may enroll for a maximum of six units fall and spring semester, four units for summer.

✓ All course prerequisites are applicable.

✓ All credit earned at Gavilan College is "college" credit.

✓ A transcript of work completed at Gavilan will be sent to the recommending school at the end of the semester.

✓ High School contract students pay the per unit fee and provide their own texts and instructional supplies.

✓ All students shall conform to the college's academic rules, regulations, and codes of conduct.

Student's Name \_\_\_\_\_ Security Number \_\_\_\_\_  
LAST FIRST M.I.

Mailing Address \_\_\_\_\_  
STREET CITY STATE ZIP

Tel # \_\_\_\_\_ Date of Birth \_\_\_\_\_ Last Grade Completed \_\_\_\_\_

Semester for which student is applying: Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer \_\_\_\_\_ 200 \_\_\_\_\_

### • The Student's School Counselor/Designated School Official Recommends These Courses •

Specify recommended courses and units (Enrollment limited to courses numbered 1-99 except during the summer)

_____	_____
_____	_____

### • Recommendations (Parent/Guardian, High School Official and Gavilan Counselor) •

1) Signature of Parent or Guardian \_\_\_\_\_ Date \_\_\_\_\_

In an emergency, contact \_\_\_\_\_  
NAME TEL. #

2) Signature of Recommending School Official \_\_\_\_\_ Date \_\_\_\_\_

Name and Address of Recommending School \_\_\_\_\_  
 \_\_\_\_\_

The recommendation of the school official signifies that the student is in good standing at his/her school, has a cumulative grade point average of at least 2.00, is eligible for continued enrollment, and has the ability and maturity to benefit from college-level instruction. A current transcript of the student's coursework must accompany this form.

2a) District Verification of "Home School" registration \_\_\_\_\_

### 3) The signature of a Gavilan Counselor verifies the following:

- ☐ The placement assessment was completed on (date) \_\_\_\_\_
- ☐ English Score \_\_\_\_\_ Math Score \_\_\_\_\_ DRC exemption? \_\_\_\_\_
- ☐ The recommended course is numbered 0 - 99 (summer term exempted).
- ☐ A current transcript from the student's school is attached and the student is in good standing.
- ☐ The cumulative high school grade point average is \_\_\_\_\_ (2.0 minimum required)

Gavilan College Counselor \_\_\_\_\_ Date \_\_\_\_\_

# Telephone Numbers

<b>Main Campus/Principal</b> . . . . .	408-848-4800	<b>Financial Aid/Ayuda Financiera</b> . . . . .	408-848-4727
from Hollister, call toll free/desde Hollister llame gratis al . . . . .	637-1158	<b>First Year Experience/Experiencia del Primer Año</b> . . . . .	408-848-4723
<b>Morgan Hill Site/Campus Morgan Hill</b> . . . . .	408-782-2873	<b>Foundation/Fundraising/Fundación/Recaudaciones de Fondos</b> . . . . .	408-846-4936
<b>Hollister Site</b> , Briggs Building/Campus Hollister, Edificio Briggs . . . . .	831-636-3783	<b>GavTV, Channel 18/Canal 18</b> . . . . .	408-848-4764
<b>Campus Security (non-emergency)/Seguridad del Campus (no emergencias)</b> . . . . .	408-848-4703	<b>The Gavilan Press/Periódico "The Gavilan Press"</b> . . . . .	408-848-4837
<b>Emergency: First: Dial '911' (On campus, dial '8' first.)/Emergencias: Primero marque el 911. (desde el Campus marque primero el "8").</b>		to fax news events/fax para enviar eventos noticiosos . . . . .	408-848-4827
Second: Dial '10' for campus emergency support./Segundo: Marque el '10' para apoyo de emergencias en el campus.		<b>GECA - TJ Owens Early College Academy/Academia de Universidad Temprana GECA TJ Owens</b> . . . . .	408-846-4909
From campus pay phone: Dial 408-710-7490./Desde un teléfono público del campus: marque 408-710-7490.		<b>Health Services/Servicios de Salud</b> . . . . .	408-848-4791
Cell phone: 408-710-7490/Celular: 408-710-7490		<b>HOPE Services/Servicios HOPE</b> . . . . .	408-846-6946
		<b>Human Resources/Recursos Humanos</b> . . . . .	408 848 4755
		<b>Instructional Services, Vice President's Office/Servicios de Instrucción/Oficina del Vicepresidente</b> . . . . .	408-848-4761
		<b>International Students/Estudios Internacionales</b> . . . . .	408-848-4754
		<b>Liberal Arts &amp; Sciences, Dean's Office/Oficina del Decano en Ciencias y Humanidades</b> . . . . .	408-848-4701
<b>Admissions &amp; Records/Oficina de Admisiones y Ré cords</b> . . . . .	408-848-4735 or 846-4954	<b>Library/Biblioteca</b> . . . . .	408-848-4810 or 408-848-4806
Student Accounts Cashier/Cajero de las Cuentas del Estudiante . . . . .	408-852-2840	<b>Math Lab/Laboratorio de Matemáticas</b> . . . . .	408-846-4959
transcripts/Expedientes Académicos . . . . .	408-848 4733	<b>MESA - Math, Engineering, Science Achievement/Matemáticas, Ingeniería, Logros Científicos</b> . . . . .	408-846-4968
grading/calificaciones . . . . .	408-848 4751	<b>Noncredit Program (Community Development)/Programa sin Créditos (Desarrollo en la Comunidad)</b> . . . . .	408-852-2824
applications/solicitudes . . . . .	408-848 4736	<b>Placement/Assessment Testing/Exámen de Colocación-Evaluación</b> . . . . .	408-846-4992
graduation/graduación . . . . .	408-848 4737	Sign up/Registrarse . . . . .	408-846-4954
<b>Allied Health/Aliado en la Salud</b> . . . . .	408-848-4883	<b>Online/Telecourses/Cursos por Internet/Televisados</b> . . . . .	408 848-4885
<b>ASB Advisor/Asesor ASB</b> . . . . .	408-846-4972	<b>Outreach &amp; Recruitment/Tours/Oficina de Inscripciones/Visitas al Campus</b> . . . . .	408-846-4993
<b>ASB Office/Oficina de ASB</b> . . . . .	408-848-4777	<b>President's Office/Oficina del Presidente</b> . . . . .	408-848-4711
<b>Assessment Office/Oficina de Evaluaciones</b> . . . . .	408-846-4992	<b>Public Information Office/Oficina de Información Pública</b> . . . . .	408-848-4724
<b>Athletics/Physical Education/Deportes, Educación Física</b> . . . . .	408-848-4876	<b>Puente Program/Programa "Puente"</b> . . . . .	408-848-4807
<b>Aviation/La Escuela del Aire</b> . . . . .	831-637-1151	<b>Reading Lab/Laboratorio de Lectura</b> . . . . .	408-846-4980
<b>Basic Skills/Habilidades Básicas</b> . . . . .	408-848-4820	<b>R.O.P. - Regional Occupational Programs/Programas Regionales Laborales</b> . . . . .	408-848-4816
<b>Bookstore/Librería</b> . . . . .	408-848-4742	<b>STAR-Summer Theatre Arts Repertory/Repertorio de Artes Teatrales de Verano</b> . . . . .	408-848-4717 or 408-672-2057
<b>Business Skills Center/Centro de Conocimientos Comerciales</b> . . . . .	408-848-4786	<b>Student Services, Vice President's Office/Servicios Estudiantiles, Oficina del Vice Presidente</b> . . . . .	408-848-4738
<b>CalWORKs/Programa de Experiencia de Trabajo en el área que se requiera</b> . . . . .	408-848-4813	<b>Technical and Public Services, Dean's Office/Servicios Técnicos y Públicos, Oficina del Decano</b> . . . . .	408-848-4719
<b>CARE - Cooperative Agencies Resources for Education/Agencias Cooperativas para Recursos de Educación</b> . . . . .	408-848-4790	<b>Theatre Arts Box Office/Taquilla del Teatro</b> . . . . .	408-846-4973
<b>Career/Transfer Resource Center/Centro de Recursos para Carreras y Transferencias</b> . . . . .	408-848-4818	<b>Transfer (Career/Transfer Resource Center)/Trasferencias (Centro de Recursos para Transferencias y Carreras)</b> . . . . .	408-848-4818
<b>Carpenter Training Center Apprenticeship Program/Centro de Entrenamiento en Carpintería, Aprendizaje</b> . . . . .	408-852-2815	<b>Transfer Institute/Instituto de Transferencias</b> . . . . .	408-848-4723
<b>Cashier/Cajero</b> . . . . .	408-848-4714	<b>TRIO Student Support Services/Servicios de Apoyo Estudiantil TRIO</b> . . . . .	408-846-4981
<b>Child Development Center/Centro de Desarrollo Infantil</b> . . . . .	408-848-4815	<b>TTY (for Deaf or Hard of Hearing)/TTY (para Discapacitados Auditivos)</b> . . . . .	408-846-4924
<b>CMAP - Community Media Access Partnership/Sociedad de Medios Informativos para Acceso a la Comunidad</b> . . . . .	408-846-4983	<b>Tutoring Center/Centro de Tutoría</b> . . . . .	408-848-4838
<b>Community/Contract Education/Educación en la Comunidad/Contrato</b> . . . . .	408-852-2801	<b>Veterans' Services/Servicios a los Veteranos</b> . . . . .	408-848-4734
<b>Computer Place/Lugar de las Computadoras</b> . . . . .	408-848-4729	<b>Work Experience/Experiencia de Trabajo</b> . . . . .	408-846-4993
<b>Cooperative Work Experience/Cooperativa de Experiencias de Trabajo</b> . . . . .	408-846-4993	<b>Writing Center/Centro de Escritura</b> . . . . .	408-848-4811
<b>Cosmetology Appointment line/Cosmetología/Teléfono para Citas</b> . . . . .	408-842-5055		
<b>Counseling Office/Oficina de Asesoría</b> . . . . .	408-848-4723		
<b>Digital Media (Studio DM) - CGD lab/Centro Digital de Medios informativos (Estudio DM) - Lab CGD</b> . . . . .	408 848-4800, ext. 5604		
<b>DRC - Disability Resource Center/Centro de Recursos para Discapacitados DRC</b> . . . . .	408-848-4865		
<b>Discrimination-Harassment Complaints/Oficina de Quejas por Discriminación y Acoso</b> . . . . .	408-848-4731		
<b>Distance Education Coordinator/Coordinador de Educación a Distancia</b> . . . . .	408 848-4885		
<b>EOPS - Extended Opportunity Programs &amp; Services/Programas y Servicios de Oportunidad Adicional</b> . . . . .	408-848-4740		
<b>ESL Computer Lab/Laboratorio de Computadoras para ESL</b> . . . . .	408-848-4856		
<b>Evening Office/Oficina Nocturna</b> . . . . .	408-852-2814		

## Schedule Development Team

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Gilroy, CA 95020  
408-848-4800 or  
831-637-1158 (from Hollister)

AL	Art Lecture
APE	Adapted Physical Education
AR	Art
BOB	Business Office Building
BU	Business
CD	Child Development
CH	Chemistry
CHP	Chapel
CJ	Classrooms, Community Ed.
COS	Cosmetology
GY	Gym
HOB	Health Occupations Bldg.
HR	Human Resources
HRC	Human Resources Conference Center
HU	Humanities
LI	Library
LS	Life Science
MAY	Mayock House
OE	Classrooms
PB	Portable Buildings
PH	Physical Science
SC	Student Center/Administration
S/M	Security/Maintenance
SS	Social Science
TH	Theater

- A Student/Staff/Disabled Access/30 min. spaces
- B Student/Staff/Disabled Access/Visitor/30 min. spaces
- C Student/Staff/Disabled Access/15 min. spaces/30 min. spaces
- D Staff/Disabled Access
- E Student/Staff/Motorcycle
- F Staff/Disabled Access/Visitor/Motorcycle/30 min. spaces
- G Staff/Disabled Access
- H Student/Staff/Disabled Access/Motorcycle/30 min. spaces

Administration . . . . .	SC
Admissions & Records . . . . .	SC
Art Gallery . . . . .	LI
ASB . . . . .	SC
Assessment Center . . . . .	BU
Athletics Office . . . . .	GY
Basic Skills Network . . . . .	LI
Bookstore . . . . .	SC
Business Office . . . . .	BOB
Cafeteria . . . . .	SC
CalWORKs . . . . .	LI
Career/Transfer Resource Ctr . . . . .	SC
Cashier . . . . .	BOB
Cashier (Student Accounts) . . . . .	SC
Child Development Center . . . . .	CD
Children's Infant Care . . . . .	CD
Children's Preschool . . . . .	CD
CMAP . . . . .	LI
Community Ed . . . . .	CJ
Computer Graphics & Design . . . . .	LI
Computer Place . . . . .	LI
Counseling Offices . . . . .	SC
Disability Resource Center . . . . .	LI
Early College Academy . . . . .	PB16-18
English/ESL . . . . .	PB12-13
EOPS/Special Services . . . . .	LI
Financial Aid Office . . . . .	SC
Information/Switchboard . . . . .	HR
Lounges, North and South . . . . .	SC
Math Lab . . . . .	PH101
MESA . . . . .	PH115
Music . . . . .	TH
Noncredit Program . . . . .	PB2
Nursing . . . . .	HOB
Payroll . . . . .	BOB
Physical Education . . . . .	GY
Police Academy . . . . .	OE
Public Information Office . . . . .	PB2
Researcher . . . . .	CH104
ROP . . . . .	BU
Security . . . . .	S/M
Staff Resource Center . . . . .	PB11N
Student Health Nurse . . . . .	SC
Student Senate Office . . . . .	SC
TRIO Program . . . . .	LI
Tutoring Center Services . . . . .	LI
TV Studio . . . . .	LI

**DON'T GO TO THE WRONG CITY!**  
MHG = Morgan Hill  
HOL = Hollister