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Vice President of Instruction

Joseph Keeler, C.P.A.
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Sherrean Carr
Dean of Technical and Public Services

Ron Hannon
Director of Physical Education and Athletics

Fran Lopez
Associate Dean of the Disability Resource Center

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ACCURACY STATEMENT: The Gavilan Joint Community College District and Gavilan College have made every reasonable effort to ensure that the 2007 Summer/Fall Class Schedule is accurate. Courses and programs that are offered, along with other information in the schedule, are subject to change without notice by the Gavilan College administration for reasons related to student enrollment, level of financial support, or for any other reason, at the discretion of the district and the college. The district and college further reserve the right to add to, amend, or repeal any of its rules, regulations, policies, and procedures, consistent with applicable laws.



Be careful!

**Measure E
construction projects
are underway!**

See update on pages 37-40.

Degrees Currently Offered by Gavilan College

Associate of Arts

- Administration of Justice
- Art
- Business
- Child Development
- Fine Arts
- Interpersonal Communications
- Language Arts
- Liberal Arts
- Media Arts
- Music
- Physical Education
- Social Science
- Spanish
- Theatre Arts

Associate of Science

- Aviation Maintenance
- Technology
- Biological Science
- Business: Economics Option
- Computer Graphics & Design
- Computer Science & Information Systems
- Cosmetology
- Digital Media
- Engineering & Physical Science
- Health Science
- Mathematics
- Nursing (LVN/RN)

Fees

Basic Fees

Per unit fee (California resident)	\$20
Per unit fee (non-resident)	\$213
Health Fee: fall/spring	\$15
summer	\$5
Campus Center Use Fee (fall & spring only): \$1 per unit to a maximum of \$5	
This fee is not required of students whose entire course load is held off campus.	
Student Representation Fee	\$1
Student Identification Card Fee: per semester	\$6
per year	\$10

Parking Permits

Required only on the Gilroy campus Monday-Friday

Day Permit (7 a.m. - 10 p.m.)	\$40
Day Permit with TANF/AFDC/SSI or Financial Aid	\$20
Evening Permit (3 p.m. - 10 p.m.)	\$20
Summer	\$20

One-day permits may be purchased from the coin-operated machines located in parking lots A, E and at the south entrance to campus for 75 cents. Exact change is required.

Refunds

Students must drop courses no later than Friday, September 14 and file a Request for Refund form no later than Friday, September 28, 2007. Short-term courses must be dropped before 10% of the course meetings have passed. For one- or two-day courses, this date will occur before the start of the course.

Fees, minus a \$10 processing fee, will be refunded when semester-long courses are officially dropped by the refund date. Refunds are not automatic, even when a class is cancelled.

Student Health Fees

Gavilan College is required to maintain health services and accident insurance for all students enrolled in credit classes. The \$15 health fee covers students for injuries or accidents that may occur on campus.

Student Representation Fee

The Student Representation Fee is a \$1 per semester fee that students approved through a student body election. The student government (ASB) oversees and uses the fees to lobby and advocate for student issues and concerns at the state level. It also supports opportunities for students to attend leadership conferences on issues related to advocacy. Those students who do not wish to support these activities may request a refund directly from the ASB.

Fee Status for Alien Residents

Undocumented aliens will be charged out-of-state tuition and fees unless eligible for resident tuition under AB540. See page 7 for details. Foreign students holding "F" visas are prohibited by federal law from establishing residency and will be assessed non-resident fees.

Fall 2007 Fee Schedule

TOTALS INCLUDE: \$20 per unit Enrollment Fee, \$183 Non-Resident Fee (if applicable), \$15 Health Fee, \$1 per unit Campus Center Use Fee (to a maximum of \$5), \$6 Student ID/Discount Card and \$1 Student Representation Fee.

Number of Units	California Resident	Non Resident Out-of-State	Number of Units	California Resident	Non Resident Out-of-State
0.5	32.5	124.	9.5	217.	1955.5
1	43.	226.	10	227.	2057.
1.5	53.50	328	10.5	237.	2158.5
2	64.	430.	11	247.	2260.
2.5	74.50	532	11.5	257.	2361.5
3	85.	634.	12	267.	2463.
3.5	95.5	736	12.5	277.	2564.5
4	106.	838.	13	287.	2666.
4.5	116.5	940	13.5	297.	2767.5
5	127.	1042.	14	307.	2869.
5.5	137.	1143.5	14.5	317.	2970.5
6	147.	1245.	15	327.	3072.
6.5	157.	1346.5	15.5	337.	3173.5
7	167.	1448.	16	347.	3275.
7.5	177.	1549.5	16.5	357.	3376.5
8	187.	1651.	17	367.	3478.
8.5	197.	1752.5	17.5	377.	3579.5
9	207.	1854.	18	387.	3581.

Courses With Additional Materials Fees

Fees payable at Registration

COURSE	DESCRIPTION	FEE
AH 32	BASIC CARDIAC LIFE SUPPORT	\$12.00
AH 43	INTERACTIVE & MENTAL HEALTH NURSING	\$100.00
AH 61	MEDICAL-SURGICAL NURSING	\$100.00
AH 63	MEDICAL-SURGICAL/MATERNAL-NEONATAL NURSING	\$100.00
CD 160	CHILD CARE FIRST AID & CPR	\$10.00
GUID 1	SELF ASSESSMENT	\$12.00
PSYC 5	SELF ASSESSMENT	\$12.00

Fees payable to instructor or additional materials required

COURSE	DESCRIPTION	FEE
COS 200	BEGINNING COSMETOLOGY cosmetology kit	\$500 (approx.)
COS 201	INTERMEDIATE COSMETOLOGY manikin, pedicure kit and uniform	\$250 (approx.)
COS 202-203	ADV. COS - PRACTICUM manikin, uniform and books	\$300 (approx.)
MATH 404A-G	SELF-PACED BASIC MATH	\$60
PE 17	GOLF \$TBA facility use fee - details at first meeting	
PE 20	BOWLING	\$1.50 per session
PE 39	FENCING	\$6.00 (payable to instructor)

Student Identification/Discount Card

The purchase of the Student ID/Discount Card benefits both the individual student and the college at large. The fees are budgeted by the Associated Student Body to develop and support campus activities, educational programs, speakers, and cultural events. Cardholders also receive numerous on and off campus benefits including:

- Free admissions to college athletic events
- Community wide discounts such as reduced movie admissions, restaurant discounts, gym discounts, etc.
- Free bluebooks and scantrons in the college bookstore

Students who do not wish to purchase the ID/Discount Card must decline the card in writing. Forms for requesting a waiver of this fee are available from the Admissions and Records Office, the Financial Aid Office, the Morgan Hill and Hollister sites, the ASB Office, and the ASB Advisor's office (located in the Counseling Department). These forms must be turned in at the time of registration. Requests for refunds must be processed through the ASB Advisor.

ASB cards are also available for purchase by Gavilan College staff through the Cashier's Office.

Paying for College

APPLYING FOR FINANCIAL AID

Financial assistance with college expenses is available for students of all incomes.



**Dropped
a class?**

**Want a
refund?**

Gotta ask or it
won't happen.

see page 6.

FINANCIAL AID OFFICE

Room SC 124 408-848-4727

Open: Mon. - Thurs.: 8 a.m. - 5 p.m., Fri.: 8 a.m. - 3 p.m.

Evening hours: Hours are extended during peak registration periods.

www.gavilan.edu/finaid/

Gavilan College participates in several financial aid programs that are designed to provide assistance to students with documented financial need. This aid is provided from several sources: federal, state and private agencies.

Requirements for Financial Aid Applicants:

Financial aid applicants:

- Must demonstrate need according to the guidelines of each program
- Must be a U.S. citizen or eligible non-citizen
- Must be in good standing on a federal student loan or not owe a refund of student financial aid
- Must demonstrate eligibility to benefit from higher education
- Males must be registered with Selective Service
- Must maintain satisfactory academic progress.

Note: If you have been convicted of illegal drug use or sales you may be ineligible for some aid programs.

SATISFACTORY ACADEMIC PROGRESS (SAP) POLICY

The Gavilan College Financial Aid Office is required to measure your academic progress toward a Certificate, Associate, or Transfer Degree program. If you are not pursuing one of these programs, you are not eligible for financial aid. Your progress will be reviewed at least once per academic year.

If you are disqualified due to poor academic history, you must attend a SAP Policy Workshop. Stop by the Financial Aid Office to sign up for the SAP Policy Workshop.

Resident Enrollment Fees for Non-Immigrant Students (AB540)

AB540, as required by California law, provides an exemption from payment of non-resident tuition for non-immigrant students. To be eligible, a student must have attended a California high school for three full years and have graduated from a California high school or have received the equivalent of a California diploma (GED, CHESPE). The exemption does not grant residency status and the qualifying student may not be eligible for state aid programs such as BOG or EOPS or federal financial aid. The student must sign an affidavit affirming that he or she has filed or will file an application with INS to legalize his or her immigration status as soon as he or she is eligible to do so. Contact the Admissions & Records Office for more information.

What Financial Aid Applications do I complete?

BOG Application: For CA residents who meet income guidelines. If eligible, your enrollment fees are waived for an entire year: summer 06, fall 06, and spring 07 terms. Complete the 2006-07 BOG Application

FAFSA (Free Application for Federal Student Aid): Determines your eligibility for federal and state grants as well as the fee waiver if you do not meet BOG income guidelines and are a CA resident. The FAFSA can be completed through paper application or online at www.fafsa.ed.gov. Be sure to add the Gavilan school code of 001202 so that the Financial Aid Office can receive your processed FAFSA. Complete the:

- 2006-07 FAFSA: if you will attend summer '07 session
- 2007-08 FAFSA: if you will attend the fall '07, spring '08, &/or summer '08 terms

Cal Grant Application: For CA residents who meet various criteria, including income and GPA. The Cal Grant Application with a March 2nd, 2007 deadline determines your eligibility for Cal Grants A and B. Filing an 07-08 FAFSA is required for Cal Grant consideration.

Scholarship Applications: See the financial aid office for institutional scholarships and private scholarship information/materials.

Links to these applications are available online, through the Financial Aid Office webpage: www.gavilan.edu/finaid/

Financial Aid Programs

FEE WAIVER:

Board of Governor's Fee Waiver/BOG Program – waives mandatory enrollment fees for eligible students. This fee waiver is for students who are California residents. The BOG application is included on pages 9-10 of this schedule.

FEDERAL AND STATE GRANTS:

- Federal Pell Grant
- Federal SEO Grant
- Federal Work Study Grant
- Cal Grant (B and C)
- Chafee Grant
- Child Development Grant
- EOPS Grant
- TRIO Grant
- CARE Grant

FEDERAL WORK-STUDY GRANT:

Provides the student with an opportunity to earn money while gaining valuable work experience and is awarded based on financial need.

SCHOLARSHIPS:

Scholarships are awarded on the basis of academic achievement and/or financial need. Eligibility varies and is set by the scholarship donor. Gavilan College Educational Foundation Scholarship application is due March 2nd. Other private scholarship applications with various deadlines throughout the school year are available in the Financial Aid Office. See the Financial Aid website at www.gavilan.edu/finaid. We recommend you inquire about scholarships several times per semester as new scholarships are announced throughout the academic year as they become available.

VETERAN AFFAIRS BENEFITS:

Gavilan College offers special assistance to student veterans and children of disabled veterans. Students having questions pertaining to eligibility, benefits, application procedures and other veteran matters should contact the Financial Aid Office at 408-848-4727.

SUBSIDIZED STAFFORD LOAN:

Gavilan College participates in the Federal Family Educational Loan Program. If you are interested in applying for a Subsidized Stafford Loan, complete the FAFSA & attend an Entrance Loan Counseling Session. Applications for the Subsidized Stafford Loan are distributed at Loan Counseling Sessions.

LOOK US UP ONLINE AT WWW.GAVILAN.EDU/FINAID/

Complete the FAFSA at www.fafsa.ed.gov

Online financial planning guide & budget counseling at www.edwise.org

Check your Stafford loan status at www.elmresources.com

Online loan counseling at www.edfund.org

Selective service verification of enrollment at www.sss.gov

Ability to Benefit

NEED FINANCIAL AID BUT HAVE NO HIGH SCHOOL DIPLOMA?

Federal regulations require students who do not have a high school diploma, General Educational Development (GED) certificate, or California High School Proficiency Exam (CHSPE) and who are applying for financial aid, to take an Ability to Benefit assessment. If you have a high school diploma (or equivalent) from another country you are exempt.

The Ability to Benefit ACT Asset schedule is listed below. To sign up for a session, call or come by the Financial Aid Office: 408-848-4727 (SC124).

ASSET Testing Schedule for Native English Speakers:

DAY	DATE	TIME	LOC
Wednesday	June 6	1-3	Room TBA
Thursday	June 14	1-3	Room TBA
Thursday	June 21	8-10	Room TBA
Friday	June 29	8-10	Room TBA
Friday	July 13	8-10	Room TBA
Friday	July 21	8-10	Room TBA
Friday	Aug 10	10-12	Room TBA
Friday	Aug 24	8-10	Room TBA

Times and locations subject to change and additional times may be added. Confirm time and location with the Assessment Office in BU120B - 408-846-4992 prior to testing date.

CELSA (Combined English Language Skills Assessment)

Students with limited English language skills who are enrolled in English as a Second Language (ESL) classes and do not have a high school diploma or GED and are applying for Financial Aid must take the CELSA assessment.

Call the Financial Aid Office (SC124) at 408-848-4727 for a referral. Then call the Assessment Office (BU 120B) at 408-846-4992 to schedule your appointment.



Jessie LoBue goes up for a shot against City. Photo courtesy of the Gilroy Dispatch.

Fall Sports

- Football
- Men's Basketball
-  Men's Soccer
- Women's Soccer
- Women's Volleyball

Also check out...

- Aerobics
- Bowling
- Cardio Fitness
- Dance
- Hiking
- Pilates
- Swimming
- Yoga

Students wishing to participate in the intercollegiate athletic programs must be enrolled in and attending a minimum of 12 units during the first season of competition with nine units applying towards a degree program.



GO RAMS!

For more information, contact the Athletic Department at 848-4876.

Gavilan Joint Community College
Board Of Governors Fee Waiver Application (BOG)

Processing of this BOG is on hold due to:

SUMMER 07, FALL 07, SPRING 08 SESSIONS/SEMESTERS

This is an application to have your enrollment fees waived. This FEE WAIVER is for California residents only.

Note: Students who are exempted from paying nonresident tuition under Education Code Section 68130.5 (AB 540) are NOT California residents. If you are NOT a California resident you are not eligible for this fee waiver. Please do not complete this application and do not complete the FAFSA. We encourage you to apply for private scholarships through: www.fastweb.com and www.maldef.org. See the Financial Aid Office for additional private scholarships which do not have permanent residency and citizenship requirements.

Note: If you are a US citizen or if you have Permanent Residency status through the Department of Homeland Security, we encourage you to apply for additional financial aid (for books, rent, transportation and other costs) by completing the FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA) immediately. Complete the 2006-07 FAFSA if you'll be attending the 2007 Summer session. Complete the 2007-08 FAFSA if you'll be in school for: Fall 2007, Spring 2008, and/or Summer 2008. Contact the Financial Aid Office for more information. The FAFSA is available at www.fafsa.ed.gov or at the Financial Aid Office. Please finish completing this Fee Waiver Application.

Name: _____ SSN# _____
Last First Middle Initial
Address: _____ Telephone: (_____) _____ - _____
City Zip Code Date of Birth: _____ / _____ /19 _____

HAS THE ADMISSIONS OR THE REGISTRAR'S OFFICE DETERMINED THAT YOU ARE A CALIFORNIA RESIDENT? YES NO

IMPLEMENTATION OF THE CALIFORNIA DOMESTIC PARTNER RIGHTS AND RESPONSIBILITIES ACT

The California Domestic Partner Rights and Responsibilities Act extends new rights, benefits, responsibilities and obligations to individuals in domestic partnerships registered with the California Secretary of State under Section 297 of the Family Code. If you are in a Registered Domestic Partnership (RDP), you will be treated as an Independent married student to determine eligibility for this Fee Waiver and will need to provide income and household information for your domestic partner. If you are a dependent student and your parent is in a Registered Domestic Partnership, you will be treated the same as a student with married parents and income and household information will be required for the parent's domestic partner.

Note: These new provisions apply to state funded student financial aid ONLY, and not to federal student financial aid.

Are you or your parent in a Registered Domestic Partnership with the California Secretary of State under Section 297 of the Family Code? (Answer "Yes" if you or your parent are separated from a Registered Domestic Partner but have NOT FILED a Notice of Termination of Domestic Partnership with the California Secretary of State's Office.) Yes No
If you answered "Yes" to the question above treat the Registered Domestic Partner as a spouse. You are required to include your domestic partner's income and household information or your parent's domestic partner's income and household information in Questions 3, 6, 7, 8, 9, 10, 11, 12.

Student Marital Status: Single Married Divorced Separated Widowed Registered Domestic Partnership

DEPENDENCY STATUS

- 1. Were you born before January 1, 1984? Yes No
- 2. As of today, are you married or in a Registered Domestic Partnership? (Answer "Yes" if you are separated but not divorced or have not filed a termination notice to dissolve partnership.) Yes No
- 3. Do you have children who receive more than half of their support from you, or other dependents who live with you (other than your children and spouse) who receive more than half of their support from you, now and through June 30, 2008. Yes No
- 4. Are (a) both of your parents deceased or (b) are you (or were you until age 18) a ward of the court? Yes No
- 5. Are you a veteran of the U.S. Armed Forces? Yes No
 - If you answered "Yes" to any of the questions 1 - 5, you are considered an INDEPENDENT student and must provide income and household information about yourself (and your spouse or RDP if applicable). Skip to Question #8.
 - If you answered "No" to all questions 1 - 5, complete the following questions:
- 6. If your parent(s) or his/her RDP filed or will file a 2006 U.S. Income Tax Return, were you, or will you be claimed on their tax return as an exemption by either or both of your parents? Won't File Yes No
- 7. Do you live with one or both of your parent(s) and/or his/her RDP? Yes No
 - If you answered "No" to questions 1 - 5 and "Yes" to either question 6 or 7, you must provide income and household information about your PARENT(S)/RDP. Please answer questions for a DEPENDENT student in the sections that follow.
 - If you answered "No" or "Parent(s) won't file" to question 6, and "No" to question 7, you are a dependent student for all student aid except this fee waiver. You may answer questions as an INDEPENDENT student on the rest of this application, but please try to get your PARENT information and file a FAFSA so you may be considered for other student aid. You cannot get other student aid without your parent(s) information.

METHOD A

- 8. Are you (the student ONLY) currently receiving monthly cash assistance from:
 - TANF/CalWORKs? Yes No
 - SSI/SSP (Supplemental Security Income/State Supplemental Program)? Yes No
 - General Assistance? Yes No
- 9. If you are a dependent student, are your parent(s)/RDP receiving monthly cash assistance from TANF/CalWORKs or SSI/SSP as a primary source of income? Yes No

• If you answered "Yes" to question 8 or 9 you are eligible for a FEE WAIVER. Sign the Certification at the end of this form. You are required to show current proof of benefits. Ask the Financial Aid Office for the FAFSA to be eligible for other financial aid opportunities.



METHOD B

- 10. **DEPENDENT STUDENT:** How many persons are in your parent(s) household? (Include yourself, your parent(s), and anyone who lives with your parent(s) and receives more than 50% of their support from your parents, now and through June 30, 2008.) _____
- 11. **INDEPENDENT STUDENT:** How many persons are in your household? (Include yourself, your spouse, and anyone who lives with you and receives more than 50% of their support from you, now and through June 30, 2008.) _____

	DEPENDENT STUDENT: PARENT(S)/ RDP INCOME	INDEPENDENT STUDENT: STUDENT (& SPOUSE'S/ RDP) INCOME
a. Adjusted Gross Income (If 2006 U.S. Income Tax Return was filed, enter the amount from Form 1040, line 34; 1040A, line 21; 1040EZ, line 4 or Telefile, line I).	\$ _____	\$ _____
b. All other income (Include ALL money earned in 2006 that is not included in line (a) above. Include TANF benefits, disability, Social Security, child support. Include Earned Income Credit (Form 1040 Line 65a, 1040A Line 41a or 1040EZ Line 8a) and Additional Child Tax Credit (Form 1040 Line 67 or 1040A Line 42) if applicable.	\$ _____	\$ _____
TOTAL Income for 2006 (Sum of a + b) _____	\$ _____	\$ _____

The Financial Aid Office will review your income and let you know if you qualify for a FEE WAIVER under Method B. If you do not qualify using this simple method, you should file a FAFSA.

SPECIAL CLASSIFICATIONS FEE WAIVERS

- 13. Do you have certification from the California Department of Veterans Affairs that you are eligible for a dependent's fee waiver? *Submit certification.* Yes No
- 14. Do you have certification from the National Guard Adjutant General that you are eligible for a dependent's fee waiver? *Submit certification.* Yes No
- 15. Are you eligible as a recipient of the Congressional Medal of Honor or as a child of a recipient? *Submit documentation from the Department of Veterans Affairs.* Yes No
- 16. Are you eligible as a dependent of a victim of the September 11, 2001 terrorist attack? *Submit documentation from the CA Victim Compensation and Government Claims Board.* Yes No
- 17. Are you eligible as a dependent of a deceased law enforcement/fire suppression personnel killed in the line of duty? *Submit documentation from the public agency employer of record and income information.* Yes No

If you answered "Yes" to question 13-17, you are eligible for an ENROLLMENT FEE WAIVER and perhaps other fee waivers/reductions. Sign the Certification at the end of this form.

CERTIFICATION FOR ALL APPLICANTS: READ THIS STATEMENT AND SIGN BELOW

I hereby swear or affirm, under penalty of perjury, that all information on this form is true and complete to the best of my knowledge. **If asked by an authorized official, I agree to provide proof of this information, which may include a copy of my and my spouse/registered domestic partner and/or my parent's/registered domestic partner's 2006 U.S. Income Tax Return(s).** I also realize that any false statement or failure to give proof when asked may be cause for the denial, reduction, withdrawal, and/or repayment of my waiver. I authorize release of information regarding this application between the college, the college district, and the Chancellor's Office of the California Community Colleges.

Applicant's Signature Date Parent Signature (Dependent Students Only) Date

California Information Privacy Act: State and federal laws protect an individual's right to privacy regarding information pertaining to oneself. The California Information Practices Act of 1977 requires the following information be provided to financial aid applicants who are asked to supply information about themselves. The principal purpose for requesting information on this form is to determine your eligibility for financial aid. The Chancellor's Office policy and the policy of the community college to which you are applying for aid authorize maintenance of this information. Failure to provide such information will delay and may even prevent your receipt of financial assistance. This form's information may be transmitted to other state agencies and the federal government if required by law. Individuals have the right of access to records established from information furnished on this form as it pertains to them.

The officials responsible for maintaining the information contained on this form are the financial aid administrators at the institutions to which you are applying for financial aid. The SSN may be used to verify your identity under record keeping systems established prior to January 1, 1975. If your college requires you to provide an SSN and you have questions, you should ask the financial aid officer at your college for further information. The Chancellor's Office and the California community colleges, in compliance with federal and state laws, do not discriminate on the basis of race, religion, color, national origin, gender, age, disability, medical condition, sexual orientation, domestic partnership or any other legally protected basis. Inquiries regarding these policies may be directed to the financial aid office of the college to which you are applying.

FOR OFFICE USE ONLY				
<input type="checkbox"/> BOGFW-A A1 <input type="checkbox"/> TANF/CalWORKs A2 <input type="checkbox"/> SSI/SSP A3 <input type="checkbox"/> GA	<input type="checkbox"/> BOGFW-B <input type="checkbox"/> BOGFW-C-Must attach: FAFSA Calculator Verification ISIR pg 1 w/EFC OR SAR w/Gavilan school code.	A4 <input type="checkbox"/> Special Classification <input type="checkbox"/> Veteran Dependent <input type="checkbox"/> National Guard Dep <input type="checkbox"/> Medal of Honor/or <input type="checkbox"/> 9/11 Dependent <input type="checkbox"/> Dep. of deceased law enforcement/fire personnel	RDP <input type="checkbox"/> Student <input type="checkbox"/> Parent	<input type="checkbox"/> Not eligible due to: <input type="checkbox"/> Non CA resident <input type="checkbox"/> FAFSA EFC exceeds student budget
Comments: _____				
DID STUDENT COMPLETE 07-08 FAFSA: <input type="checkbox"/> YES <input type="checkbox"/> NO COMMENTS: _____				
Certified by: _____ Date: _____ <input type="checkbox"/> Forward to appropriate staff for database entry.				
Posting made on Screen 2 Anabel: A-E: _____ Dena: F-M: _____ Nick: N-Z: _____				



Matriculation

ADMISSIONS • ASSESSMENT • ORIENTATION • COUNSELING • FOLLOW-UP

Matriculation is a series of services that Gavilan College commits to provide for you. The purpose is to help you identify your educational goals and successfully complete them.

Exemptions: Sometimes a student does not want to take advantage of the matriculation services. That is a right you have. In order to be exempt from assessment and orientation you:

- must have an AA degree or higher
- must have accumulated fewer than 12 units in transfer courses
- must be presently enrolled in fewer than six units
- must not plan to earn a certificate or degree
- must complete a waiver form at the Admissions & Records Office. (Doing this will prevent you from participating in priority/early registration.)

You still have the right to use the other matriculation services. We encourage you to do so.

Assessment

Placement/assessment testing will help ensure that students are enrolled in courses that match their abilities in language and computational skills. Students must have completed the eighth grade to be eligible for assessment services. Placement scores, together with other indicators of a student's abilities, are used by counselors to recommend appropriate course placements. Register for the assessment at the Admissions & Records Office in the Student Center.

The assessment instruments used by Gavilan College for general assessment, the College Tests for English Placement (CTEP) and the Mathematics Diagnostic Testing Project (MDTP), are administered in English and are not intended for applicants to the English as a Second Language (ESL) program. All new ESL students must go through the ESL assessment process. See page 33.

Sessions begin promptly at the stated time. Check in begins one half hour prior to starting time. No one will be admitted after the session has begun.

Assessment requires:

- Valid picture ID *
- Social security number required for scoring of exam
- 2 - #2 pencils (no mechanical pencils)
- No pagers or cell phones allowed in the testing room
- No watches allowed in the testing room.

* A valid picture ID includes a California Driver's License, California ID, Passport, Student Body Card, Military ID or Alien Registration Card. Contact the Assessment Office (BU120B) or call 408-846-4992 if you do not have a valid ID.

Re-Assessment Sessions:

Students who have previously taken the assessment test may re-test after 30 days. You may re-assess once per semester. Stop by the Assessment Office (BU120B) or call 408-846-4992 to confirm dates, times and locations.

Re-Assessment requires a copy of the student's previous test scores (test scores can be obtained from the Counseling Secretary - SC113).

Times and locations are subject to change. Additional times may be added. (Confirm dates and locations with the Admissions and Records Office or check online posting at www.gavilan.edu/assessment.)

Orientation

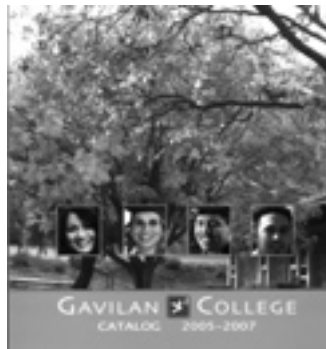
Orientation is one of the components of matriculation. It provides new students with an overview of instructional programs, support services, facilities and general graduation requirements. Completion will help students avoid making course choices that might complicate and lengthen the time required to reach their educational goals.

Gavilan College offers an online orientation. Click on the Orientation link on the Gavilan homepage (www.gavilan.edu) to complete the orientation or contact the Counseling Office at 408-848-4723.

You may choose to not participate in orientation by completing a waiver form at the Admissions & Records Office. Doing this will prevent you from participating in priority (early) registration.

ORIENTATIONS are completed online.

Click on the Orientation link on the Gavilan homepage - www.gavilan.edu



The College Catalog contains a complete description of all Gavilan College courses, student policies, and services. It can be purchased at the bookstore or viewed online at www.gavilan.edu/catalog

All new ESL students must go through the ESL assessment process. See page 33.

Todos los nuevos estudiantes de ESL deben tomar el examen de nivelación de ESL. Consulte la página 33.

Counseling

Gavilan College provides a staff of full and part-time professional counselors to assist students in meeting educational, career and life goals. Counseling is available to students who are uncertain about their plans for the future, who are experiencing difficulty in making important decisions, or who have any other personal or social concerns. In addition, counselors make referrals to many community agencies. Students may seek the assistance of any counselor at Gavilan.

Photo ID required to obtain counseling services.

Summer Counseling Hours

Gavilan Main Campus (walk in)

May 29 - June 29 Mon-Thur 8:00 am to 4:30 pm
 Fridays 8:00 - 11:30 am

July 3-6 *Counseling will be closed*

July 9 - August 17 Mon-Thur 8:00 am to 4:30 pm
 Fridays 8:00 - 11:30 am

August 20-29 Mon-Thur 8:00 am to 5:30 pm
 Fridays 8:00 - 11:30 am

Fall Counseling

Gavilan Main Campus (walk in and appointments):

September 4 - December 21:

Walk-in: Mon-Fri 8:30 am-12:30 pm

Appointments: Mon-Thur 8:30 am - 7:30 pm

 Fri 8:30 am - 3:30 pm

Morgan Hill site (by appointment): Phone 831-634-0917

Hollister Briggs Building site (by appointment): Phone 408-782-0253

Counselors by Department and Program

To schedule an appointment call the Counseling Secretary: 408-848-4723.
Counseling Office - SC 113 (in the Student Center)

Dr. Rosa Sharboneau, <i>General Counseling/Transfer</i>	SC119
Dr. Tim Lister, <i>General Counseling</i>	SC106
Celia Marquez, <i>General Counseling/Puente Program</i>	SC105
Dr. Jesus Olivas, <i>General Counseling/Articulation</i>	SC104
Johanna Stewart, <i>General Counseling, ASB</i>	SC107b
Leslie Tenney, <i>General Counseling</i>	SC103
Candice Whitney, <i>General Counseling</i>	SC113

Athletics: Darlene Martin 848-4968 GY118

DRC (Disability Resource Center):

Bruce Eastman	848-4865	LI117
Kelly O'Neill-Hinckley	848-4861	LI118

EOPS/CalWORKs (Extended Opportunity Programs and Services):

Blanca Arteaga	848-4747	LI101a
Gary Cribb	848-4740	LI101a

MESA: Darlene Martin 848-4968 PH114

TRIO: Leticia Palacios 848-4707 SC161

Student Services

CalWORKs

CalWORKs helps students who receive public assistance to become self-sufficient through the provision of education, employment and supportive services. The program is administered through the Extended Opportunity Programs and Services (EOPS) Department for those who are currently receiving cash assistance. The occupational programs for CalWORKs students are linked to the demands of the local labor market and can assist students with a career track that will lead to a family-supporting income. The support services that CalWORKs provides include academic, personal and career counseling, textbooks, employment assistance and job placement and liaison with county departments of social services.

The EOPS/CalWORKs staff is friendly and supportive and will work with students to help them reach their goals. The office is located in L101 A & B, next to the library and is open Monday through Friday, 8 a.m. to 5 p.m. Interested students may call 408-848-4740 or 408-848-4813.

CARE

The Cooperative Agencies Resources for Education (CARE) is a special program designed to assist single parents who attend or would like to attend Gavilan College. CARE is a joint effort among the Department of Social Services, EOPS and Gavilan College. To be eligible for CARE, a student must be at least 18 years of age, head of household single parent/grandparent receiving cash assistance from the Department of Social Services, have at least one child under 14 years of age and be eligible for EOPS.

Services provided include:

Transfer and vocational education and counseling • Priority registration • Academic tutoring • Financial assistance with transportation, books, supplies, grants • Other support services

For additional information, call 408-848-4790 or visit the EOPS office located in L101 A & B.

Career/Transfer Resource Center See ad on page 24.

Child Development Center/Preschool

The Child Development Center provides care for preschool children in two state-funded programs for families whose monthly income meets eligibility criteria. In addition, a fee based preschool program is available to all parents. These programs serve children with disabilities and special needs as well as children who are limited or non-English speaking. The Center is the only facility in Gilroy that is accredited by the National Association for the Education of Young Children (NAEYC)

The Center is located above parking lot C and is open Monday - Friday. For more information call 408-848-4815.

The Gavilan Community College district assumes no liability for loss of damage of student personal property.

Disability Resource Center (DRC)

DRC provides a variety of services and classes in an effort to equalize educational opportunities for students with disabilities as they move toward their educational or vocational goals.

Services include:

Note taking • Academic, Career and Personal Counseling • Referral Services • Learning Skills Assessment • Vocational Classes • Academic and Educational Tutoring • Registration Assistance • Mobility Assistance • Vocational Aptitude Testing • Multi-media Educational Aids • Sign Language Interpreting • Job Training and Placement • Accommodations • Alternate Media Services

DRC CLASSES OFFERED:

Adapted Physical Education:

PE 34/534 Adapted Aquatic Exercise
 PE 35/535 Adapted Swimming for Total Fitness
 PE 36/536 Adapted Physical Education
 PE 38/538 Adapted Cardiovascular Conditioning and Training

Assistive Computer Technology Classes:

CSIS 570 Computer Access Evaluation
 CSIS 571 Computer Assisted Instruction
 CSIS 572 Adaptive Computer Basics

Guidance Courses:

Guid 530 Job Readiness
 Guid 557 Learning Skills Assessment
 Guid 558 Learning Skills Laboratory
 Guid 560 Individualized Basic Skills Development
 Guid 561 Writing Skills
 Guid 562 Directed Study Lab in Arithmetic
 Guid 563A/B Directed Study Lab in Algebra
 Guid 564 Directed Study Lab in Pre-Algebra

Vocational Preparation: These programs are offered for students with developmental disabilities at three sites: Gavilan College (CareerPrep), HOPE in Gilroy and HOPE in Hollister.

Students requiring accommodations or arrangements because of hearing, visual, or other disabilities should contact their instructor, counselor, or the Adapted Services Specialist at the Disability Resource Center located in LI 117. For more information call 408-848-4865.

Extended Opportunity Programs & Services (EOPS)

Extended Opportunity Programs and Services provides access and support services for low-income students facing social, economic and educational challenges.

The EOPS Program services include:

Counseling: Academic, career and vocational counseling • Personal problem-solving and crisis intervention • Vocational interest testing • Four-year college transfer assistance • Field trips to major four-year colleges • Community agency and emergency referrals

Financial Assistance: grants • book vouchers

Specialized Workshops for facilitating student success

Other Services: student computer center • one-on-one tutoring • book lending service • priority registration

The EOPS office is located in L101 A & B in the library and is open Monday through Friday, 8 a.m. to 5 p.m. Students who are interested may call 408-848-4740.

First-Year Experience

Gavilan College offers a program for "first-time," new students who want to strengthen their reading, writing and study skills while at the same time becoming familiar with the campus and its resources. Teachers and counselors work together to help students develop connections between the courses and their college experience. The goal is to help students build a strong foundation and place them on the road for college success. See class listings on page 115.

Health Services

Gavilan College provides a full-time college nurse who provides health services, health information, health education events, health counseling and referrals.

Students receive confidential, personal health counseling for a variety of health concerns. Health Services provides first aid treatment, blood pressure screening, tuberculin skin testing for students, HIV testing referrals, condoms and over-the-counter medications such as aspirin. Pamphlets and classes are available on nutrition, hepatitis, stress management, AIDS, suicide and other health topics. Sexual assault provided in small group settings. Referrals for health conditions including alcohol and drug intervention are available. Health Services provides first aid kits throughout the campus and at the satellite sites, responds as a member of a team to campus emergencies on the main campus and provides information regarding outside health insurance for the college student.

Health Services is a comprehensive "one stop" center for a variety of health services located in the Admissions Building (SC 118.) Services are free and available Monday - Friday on the main campus in Gilroy. For additional information call 408-848-4791.

Outreach and Recruitment Services

The services of the Outreach and Recruitment Office are designed to familiarize the community with the variety of programs and services available at Gavilan College. We will schedule tours of the campus or visits to a specific department, or provide information on academic, vocational and transfer opportunities. Outreach and Recruitment will also arrange for representatives from Gavilan to make presentations at your school or event.

For further information or to schedule a workshop, presentation or tour, please contact Outreach Services at outreach@gavilan.edu or call (408) 846-4993. Office location: BU 125.



Health Insurance for students

Affordable year-round insurance is now available for community college students enrolled in a minimum of 6 units!

\$100 deductible per year (Visit Gavilan College's Health Nurse for a referral and the deductible is lowered to only \$50 per year!)

Visit the doctor of your choice

Benefits include: hospitalization, emergency room visits, surgery, doctor's visits, treatment for mental and nervous conditions, prescription drug coverage, toll-free Nurse Advice Line.

For more information call 1-800-853-5899 or visit somerton-inc.com/enroll

Sponsored by the Community College League of California

Puente

The mission of the Puente Program is to increase the number of educationally underserved students who plan to transfer to four-year colleges and universities, earn degrees and return to the community as leaders and mentors to future generations. Puente is open to all students.

English Instruction: Puente students take two consecutive writing classes, English 250 (Practical Writing) and English 1A (Composition). These classes provide a supportive and stimulating environment for Puente students to build confidence in their writing skills through an exploration of the Mexican American/Latino experience.

Counseling: Puente students work closely with their Puente counselor until they graduate, exploring career options, developing an academic educational plan and identifying lifetime goals. Students visit University of California and California State University campuses and attend an annual Puente student transfer conference. All Puente students are also required to enroll in Guidance 6 (Life Skills for Higher Education) and Guidance 1 (Self-Assessment and Career Development).

Mentors: Each Puente student is matched with a mentor from the business or professional community. Mentors share with students their personal, academic and career experiences, and provide a window into "real-life" work environments. The network of trained Puente mentors provides many resources for the Puente students, their families, their colleges and their communities. If you are interested in more information please visit SC 105 or call 408-848-4807.

Student-to-Student Mediation

Mediation services will provide students with an opportunity to problem-solve together in a safe environment. Trained student mediators will work with two or more students who are in conflict to reach mutually agreeable solutions. Mediation services are free and confidential.

Students wishing to become mediators can register for Introduction to Conflict Resolution (Psychology 6).

To obtain mediation services for a dispute on campus, contact the Counseling Department at 408-848-4723.

Transfer Services See Career/Transfer Resource Center ad on page 24.

TRIO Student Support Services

The TRIO Student Support Services Program is funded by the Department of Education to specifically identify and support students who fit one of the following criteria: "first generation" college students, low income or students with verified disabilities. TRIO provides additional services such as academic counseling, tutoring, technology access, learning communities, cultural and social activities, and university visits.

TRIO is committed to increasing students' success in math and English courses and creating a "sense of place" for those who sometimes feel isolated and disconnected during their college experience. If you are interested in more information please visit the TRIO Program in the Student Center (SC 160 & 161), or call 408-848-4707.

Veteran Affairs Benefits

Gavilan College recognizes credit and grants credit to veterans and reservists for service and training completed in the Armed Forces. Gavilan College reports as credit for prior training only those prior units that are required for the student's current objective at Gavilan College. Students having questions pertaining to eligibility for benefits, application procedures and other veteran matters should contact the Veteran Affairs official in the Financial Aid Office (SC124) or call 408-848-4727.

Instructional Support & Labs

Bookstore

Visit the Gavilan Bookstore on the Gilroy main campus early. Used books may be available at reduced cost. See ad on page 146.

Computer Place

The Computer Place is a student service that supports student learning and academic success. Services provided include Internet and email access, word processing, Spanish support software, scanning, free printing in black and white, minimal charge for color printing and transparencies. For more information, call 408-848-4729 or visit the lab in the Library (L168) Monday - Thursday, 8:00 am - 5 pm and Friday, 8:00 am to 2:00 pm.

English as a Second Language (ESL) Computer Lab

The ESL Program has its own dedicated computer lab with a variety of software programs for all levels and classes. Students, at their convenience, practice and enhance language learned in class. The ESL lab is located in the Business Building (BU119.) Call 408-848-4856 for more information.

Learning Communities

In learning community courses, you work and study with others so you'll be more successful in the course. Also, by linking two or more courses together, you'll begin to see greater connections between the disciplines. Research shows that when you take a learning community course, you become a stronger student and do better in your other college courses.

Library

The Gavilan College Library delivers an array of print and electronic resources to the college community. Augmenting the 65,000 title printed book collection are 15,000+ e-books, and over 2,500 magazine titles, many available online in electronic databases. The Library staff prides itself on being a leader in information literacy projects and web-based instruction and has received several state grants supporting that effort. The Library faculty also teaches various courses on Internet use, and works in tandem with other faculty in planning and revising courses with an information literacy component.

The Library homepage at www.gavilan.edu/library/ provides an online catalog of our book collection, links to various class websites and key online resources. The Library is open from Monday-Thursday, from 8:00 am - 8:00 pm and Friday from 8:00 am - 3:00 pm. For more information call 848-4810 (Circulation) or 848-4806 (Reference.)

Math Lab

The math lab provides a place for students to practice math skills and receive individualized help with math problems at every level, from Basic Mathematics to Calculus. Students can work with math instructors, the math lab assistant or other students. Computers in the lab provide tutorial software as well as math software for Geometry, Statistics and Calculus projects. The Math Lab is located in the Physical Science Building (PH 101.) To download the daily schedule or for free math downloads, visit the website at <http://gavilan.edu/mathlab/>. For more information, call 408-848-4959.



Students learn better when they learn together!

In learning community courses, you work and study with others so you'll be more successful in the course. By linking two or more courses together, you'll see greater connections between the disciplines. Research shows that when you take a learning community course, you become a stronger student and do better in your other college courses.



FIRST YEAR EXPERIENCE:

ENGL 420 Reading Improvement
ENGL 440 Basic Writing

Four cohorts of classes will be offered. See page 115 to see which option best fits your schedule.

PUENTE: Focus on Mexican American/Latino literature.

ENGL 250 Practical Writing
GUID 6 Life Skills for Higher Education

See page 112 for details.

MATH: Close Encounters with Math and Science

MATH 233 Intermediate Algebra
MATH 201B Math for Science & Engineering
or
MATH 205 Elementary Algebra
MATH 201A Math for Science & Engineering

See page 126 for details.



MESA

The MESA (Mathematics, Engineering, and Science Achievement) Undergraduate Program is a partnership between the University of California (UC) and California Community College Chancellor's Office. The program provides services to qualified students who are 1) majoring in math-based fields (i.e. CHEM, CSIS, ENGR), and 2) planning to transfer to 4-year universities in order to graduate with baccalaureate degrees and have financial need and are first generation college students. Open to all eligible students, MESA emphasizes participation by educationally underserved students. MESA provides a study center, Academic Excellence Workshops, tutoring, university trips, academic advising, workshops and more. The MESA Study Center is located in PB16 - www.gavilan.edu/mesa. For more information call 408-846-4968.

Reading Lab

The Reading Lab supports the needs of students in reading classes with a special emphasis upon the English as a Second Language (ESL) classes. For more information, call 408-846-4980 or visit the lab in the Library (LI200a.) The lab is open Monday through Thursday 8:00 am - 3:00 pm; Friday 8:00 am - 12:00 pm.

Transfer Institute

The Transfer Institute (TI) is a selective program designed for students who want to transfer to a public or private university in two years. Recent high school graduates who are academically prepared for college level work and students with placement in college level English and math are eligible.

The Transfer Institute will guide the student through the transfer process in the most efficient and effective means possible.

As a part of the Transfer Institute students will save time and money by completing

the freshman and sophomore years at Gavilan College. Students will also meet and get to know other students who share their goals and ambitions.

Transfer Institute students receive:

- early registration
- a dedicated counselor to guide and monitor you through the transfer process
- pre-transfer events and activities with four-year universities
- access to activities designed to ensure your success at Gavilan College
- assistance with the identification of and preparation for a college major
- a two-year agreement guaranteeing transfer goals

A Transfer Institute application is on pages 19-20 of this schedule of classes. Contact the Counseling Department at 408-848-4723 for more information.

Tutoring Center

The Tutoring Center is a place where students with diverse academic needs gather together to receive learning assistance. The basic philosophy of the Tutoring Center is to assist students in the improvement of their learning skills and understanding of course content. This is accomplished by providing students with an opportunity to discuss processes and concepts, share ideas, give examples and practice, and summarize their findings in a collaborative environment. The goal of the Tutoring Center is to guide students to independent learning.

Day and evening tutoring services are free to all Gavilan College students. The Tutoring Center is located in the Library (LI 116). Call 408-848-4838 for more information.

Writing Center

The Gavilan College Writing Center fosters, celebrates and encourages writers.

Specially trained student assistants help writers start and strengthen class assignments as well as poetry, short stories, song lyrics, business letters and resumes.

The center offers space for writing discussions, meetings, workshops and study groups. Special events include activities with acclaimed writers from our Visiting Writers and Scholars in Residence programs. The center collaborates with faculty to increase the likelihood of students' academic success, providing links to assignments and effective research and writing strategies.

Call 408-848-4811 or drop by the center in the Library (LI 120) for information about scheduling. The center is open Monday - Wednesday, 8 a.m. - 6 p.m. (closed Mondays from 2:30 - 4:30 p.m.), Thursday, 8 a.m. - 8 p.m. and Friday, 8 a.m. - 1 p.m.

LIBRARY DATABASES <http://www.gavilan.edu/library>



Access Science
 CINAHL
 Country Watch
 CQ Encyclopedia of American Government
 CQ Historic Documents Series Online
 CQ Public Affairs Collection
 CQ Researcher
 Enciclopedia Universal en Espanol
 Encyclopedia Britannica
 Ethnic NewsWatch
 Literature Resource Center
 NetLibrary EBooks
 Opposing Viewpoints
 ProQuest Newspapers
 ProQuest Nursing Journals
 ProQuest Research Library
 RAND California
 Westlaw Campus Research

GET YOUR LIBRARY CARD NOW!

Your library card gives you access to Library resources:

- Access to computers in the Library.
- Books, Ebooks, Reserve Materials and more.
- Access to all electronic databases, on campus or from home.

You can get your card in the library during our open hours. Library cards are available to registered Gavilan students, staff and faculty, as well as community residents with a valid photo identification. Visit <http://www.gavilan.edu/library> for more information.

HIGH SCHOOL STUDENTS

CONCURRENT ENROLLMENT PROCEDURES

Students whose age or class level is equal to grades 9 - 12 may attend Gavilan College as part-time or summer session students for advanced scholastic, vocational, or physical educational courses in accordance with the following procedures:

A **Special Student Status Contract Form** is required prior to registering for classes. A new form must be completed each semester. The form is available in local high school counseling offices, from the Gavilan College Admissions & Records Office and is included at the back of this schedule. The form is also available online at http://www.gavilan.edu/admit/sp2006_high_school.pdf

Students enrolled in a public or private high school will be limited to a maximum of 6 units for fall or spring semesters and 5 during the summer term. Students in good standing, with a minimum 2.0 GPA, must submit a current transcript, complete the placement assessment, and have the written approval of a parent or legal guardian, a high school counselor or principal, and a Gavilan College counselor.

The enrollment fee, campus center use fee, health fee, and student representation fee are waived for concurrently enrolled high school students.

Your Gavilan College Counseling Appointment

High school students must review their completed contract with a Gavilan College counselor. Counseling Services are available at the Gavilan main campus. See counseling hours (left column) for dates and times.

Use the Registration Checklist (opposite) to prepare for your meeting. For more information, call the Counseling secretary: 408-848-4723. A photo ID is required to obtain counseling services.

High Step students: Please refer to instructions for High Step students on page 18.

High School students may enroll in the following:

All prerequisites and advisories apply

Fall and Spring Semesters: **Transfer level (courses numbered 1-99)**

Summer Session: **All courses (transfer and non-transfer level)**

PLEASE NOTE: Additional rules may apply for students enrolled in the Gilroy Early College Academy (GECA)

All records of high school students attending Gavilan College are protected by the Federal Educational Rights and Privacy Act (FERPA) and may not be released to anyone without the written permission of the student.

Need a Book Loan?

With an ASB card you can apply for an ASB book loan (up to \$100) at the Financial Aid Office, room SC124.

Buy an ASB card at the Admissions & Records Office, room SC111.



High School Students Concurrent Enrollment **Registration Checklist**

- #1 Apply.** File a Gavilan College application at least 48 hours prior to registering for classes.
- #2 Schedule and take an assessment placement test.** Sign up in person or call 408-846-4954 or 408-846-4992.
- #3 See your high school counselor.** Take your assessment test results and discuss possible courses. The course your counselor writes on the Special Student Status Contract Form is the course for which you will be enrolled, space permitting. Be sure the counselor signs your contract form. Directions to obtain the contract are listed in the concurrent enrollment section (page 16).
- #4 Get a copy of your current high school transcript** from the Registrar at your high school and attach it to your contract form. The transcript must show that you are in good standing and that you have a grade point average of at least 2.00.
- #5 Ask your parent or guardian to sign the contract.**
- #6 Bring your transcript and signed contract** to a Gavilan College counselor during the enrollment period for high school students.
- #7 Register for Gavilan classes.**
 - Enroll for a maximum of 6 semester units of transfer level courses during the fall and spring semesters or for 5 units of pre-collegiate or transfer courses during the summer term
 - Purchase a parking permit if you need one
 - Buy your books at the bookstore
- #8 Enjoy your class!** You're earning college credit.

For more information, see the concurrent enrollment section (page 16).

If you are enrolling in a High Step class, some steps may be facilitated by Gavilan College staff on your behalf.



"Be Someone. Go Somewhere. Seek Excellence."

Are you a strongly motivated student with high potential for future academic and career success? Will you be the first in your family to attend college? Would you like to have the first two years of your college education – including tuition and books – paid for in full? Would you like to graduate from college two years ahead of time? If this sounds interesting, read on...

Beginning in the fall of 2007, the Gilroy Early College Academy (GECA) at Gavilan College will welcome its initial freshman class to campus. The Academy is an educational partnership between Gilroy Unified School District and Gavilan College, and is one of the cutting-edge Early College High Schools that are being envisioned and funded all across the United States through the Bill and Melinda Gates Foundation. If you apply for this innovative, highly supportive, and academically challenging program and are selected to attend, your four years of high school will be spent on the Gavilan College campus. You and your fellow students will experience a rigorous, college preparatory high school education, as well as take college classes (up to 12 units a semester) – for which you will receive both college and high school credit!

Applications will be available in early April and the initial freshman class of a maximum of seventy students will be selected by the middle of May. Applicants are not required to be in a Gilroy Unified school or live in the Gilroy Unified District. Contact Mr. Michael Hall, Principal of GECA, by email at mhall@gavilan.edu or by phone at 408-846-4909.



Seniors! Plan ahead!

- Take the assessment and register by May 14th!
- Placed in English 250 and want to transfer! Puente may be for you.
- Learn about Mexican American/Latino Literature.
- College visits in fall/spring.
- Attend a Leadership Conference.
- Receive extra support from a community mentor.
- On-going academic, career and personal counseling until you transfer!

Meet with Puente Counselor/Coordinator Celia Marquez.
Call 408-848-4723 to schedule an appointment.



HIGH STEP Program High School Transfer Enrichment

Gavilan College, in conjunction with Gilroy High School, will offer courses accepted at any university (such as Political Science/Government and US History 1 and 2) each spring and fall semester at the high school campus. All students are required to take the placement assessment prior to enrolling. All concurrent enrollment documents are required. Please contact the Gavilan Assessment Office at 408-848-4992 or your high school counselor for more information and for a schedule of the placement assessment offered at the high school campuses.

The Program:

- Start college while enrolled in High School!
- In two years earn a maximum of 12 college units.
- Courses conveniently offered at the high school.
- Meet college and university requirements while still in high school.

The Benefits:

- It's FREE! The enrollment fee, campus center use fee, health fee and student representation fee are waived for concurrently enrolled high school students.
- Experience college level work.
- Reduce four-year university expense.
- Advance academically.
- Become competitive in the four-year college and university admission process.

Who Can Participate?

- High School Juniors and Seniors.
- Minimum cumulative 2.0 GPA.
- Score at college level in reading, writing, and math.
- Ability to benefit from advanced scholastic work.

Fall 2007 High Step offerings:

See the fall class listings for class descriptions.

Classes offered at Gilroy High School:

Sect. 0875 CSIS 1 Computer Literacy
GHS (rm. D-1) Tuesday 3:10 pm - 6:10 pm Dates: 9/04/07-11/20/07

Sect. 0780 SOC 21 Marriage and the Family
GHS (rm. B-3) Monday 3:10 pm - 6:15 pm Dates: 9/10/07-12/22/07

Room assignments subject to change. Please call 408-846-4993 to confirm the room.

Students must purchase their own textbooks. Check out the Gavilan College bookstore website at www.gavilan.bkstr.com. **Financial assistance may be available** for textbooks. See your high school counselor or academic coordinator for more information.

Course-to-Course Articulation Agreements* for High School Students

Gavilan College and District High Schools:

High School Course	Gavilan College	Grade Criteria
Anzar High School - Aromas / San Juan Bautista		
Algebra	Math 205	A or B
Advanced Algebra	Math 233	A or B

Gilroy High School		
Integrated Algebra 1 & 2	Math 205	A or B
Integrated Algebra 2 & 3	Math 233	A or B
Law Enforcement	AJ 10	A or B

Live Oak High School - Morgan Hill		
Computer Aided Drafting-ROP	CGD2 & CGD2R	C or better
Child Care-ROP	Child Develop. 1, 21	A or B
Algebra I	Math 205	A or B
Algebra II	Math 233	A or B

Mt. Madonna High School - Continuation High School Gilroy		
Algebra I	Math 205	A or B

San Benito High School - Hollister		
Computer Aided Drafting-ROP	CGD2 & CGD2R	C or better
Careers with Children-ROP	Child Develop 21	A or B
Algebra 1A or Algebra II	Math 205	A or B
Algebra 2A	Math 233	A or B

Articulation agreements currently being reviewed. Check Admissions for further information

All records of high school students attending Gavilan are protected by the Federal Educational Rights and Privacy Act (FERPA) and may not be released to anyone without the written permission of the student.



TRANSFER INSTITUTE

RAPID TRANSFER

What is it? The Transfer Institute (TI) is a Gavilan College program that guides you through the transfer process in the most efficient and effective means possible. As a part of the Transfer Institute you will save time and money by completing your freshman and sophomore years at Gavilan. You will also meet and get to know other students who share your goals and ambition.

Who is eligible?

- Recent high school graduates who are academically prepared for college level work.

How do I apply?

- 1.** Complete a Transfer Institute application in April prior to high school graduation.
- 2.** Take a Gavilan College placement test.
- 3.** Complete a Gavilan College admissions application and
- 4.** Submit a High School transcript.

Limited spaces are available - apply early!

Benefits - Transfer Institute students receive:

- Early Registration.
- A dedicated counselor to guide and monitor you through the transfer process.
- Pre-transfer events and activities with four-year universities.
- Access to activities designed to ensure your success at Gavilan College.
- Assistance with the identification of and preparation for a college major.
- A two-year agreement guaranteeing your transfer goals.

Services - Your success is dependent on your attendance in enrolled classes, completion of course assignments and participation in Transfer Institute support services.

The following are some of the many Transfer Institute services available that will ensure your academic and transfer success:

- Development of your personal TI agreement that identifies academic services, support services and activities essential to your transfer planning and success.
- Development of an individual Educational Plan by trained and knowledgeable counseling faculty that charts courses needed for completion of general education and major preparation.
- Eligibility assistance with all participating TAA's (Transfer Admissions Agreements.)
- Assistance with finding sources of financial aid and educational financial planning.
- Semester-by-semester feedback on transfer progress.
- Early connections with university admission representatives.
- Opportunities to participate in university visits.
- Transfer information updates and event announcements to keep you connected with and prepared for the university experience.
- Workshops to assist with the transfer process.
- Assistance with completing your transfer applications.
- Documented evaluation of courses completed at other colleges that transfer to and satisfy university requirements.



Applications for the fall 2007 Transfer Institute will be accepted beginning in April 2007.

For more information, call (408) 848-4723 or visit the website at www.gavilan.edu/transfer

Transfer Institute application: see following page.



APPLICATION - Fall 2007

Name: _____ Social Security #: _____ - _____ - _____
 Address: _____ Phone: (_____) _____ - _____
 City: _____ Cell Phone: _____
 Zip Code: _____ Email: _____

*** Attach your high school transcript (must include senior year coursework.) ***

I would like to transfer to: _____ California State University _____ University of California
 _____ Private College/University _____ Not sure which system

Are you working while attending college? _____ Yes (# of hours per week _____) _____ No

Are you eligible for financial aid? _____ Yes _____ No _____ Don't Know

High School Graduate? _____ Yes _____ No _____ GED Year Graduated: _____

Name of High School: _____ City: _____ State: _____

Major: _____ Currently Undecided: _____

Please describe why you want to be part of the Transfer Institute: _____

For office use only	College Level: English 1A and Transfer Level Math:
Placement/Assessment Scores:	_____ Reading _____ Writing _____ Math

Intent to Register:

I agree to make a full commitment to the Transfer Institute. This commitment includes the following:

- Attend a required Orientation on **Monday, August 27, 2007 from 9:00 am - 12:00 noon in SS 210.**
- Sign a Transfer Institute agreement by **September 28, 2007.**
- Meet with a counselor three times per semester.
- Complete 30 transferable units in an Academic Year.
- Participate in Transfer Institute activities.

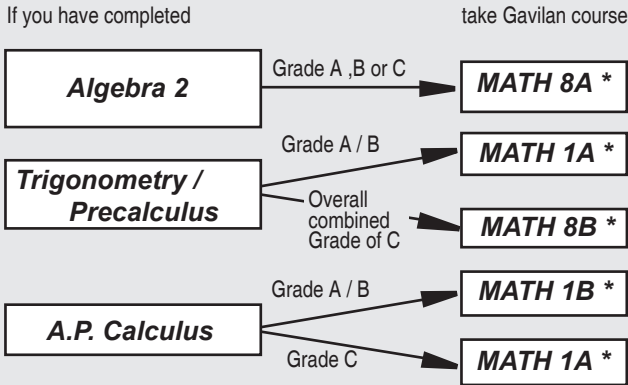
Student Signature: _____ **Date:** _____



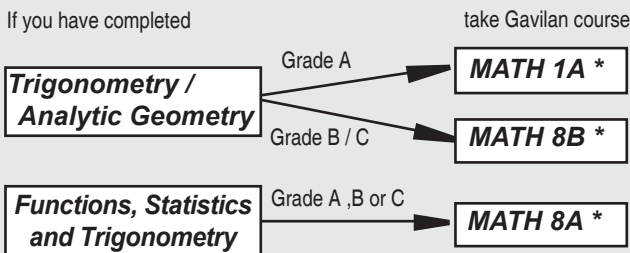
IMPORTANT, PLEASE RETURN TO:
Gavilan College Counseling Department
5055 Santa Teresa Blvd.
Gilroy, CA 95020

Recommended Math Course Placements For Area High School Students

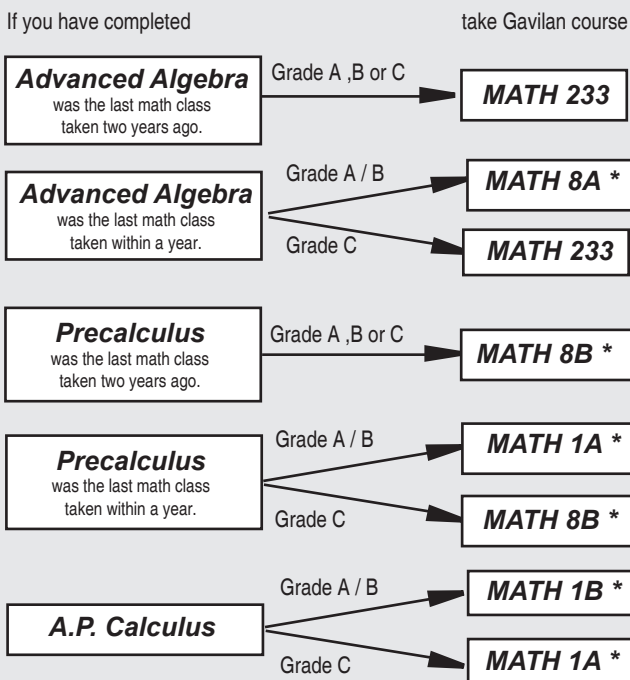
Gilroy High School



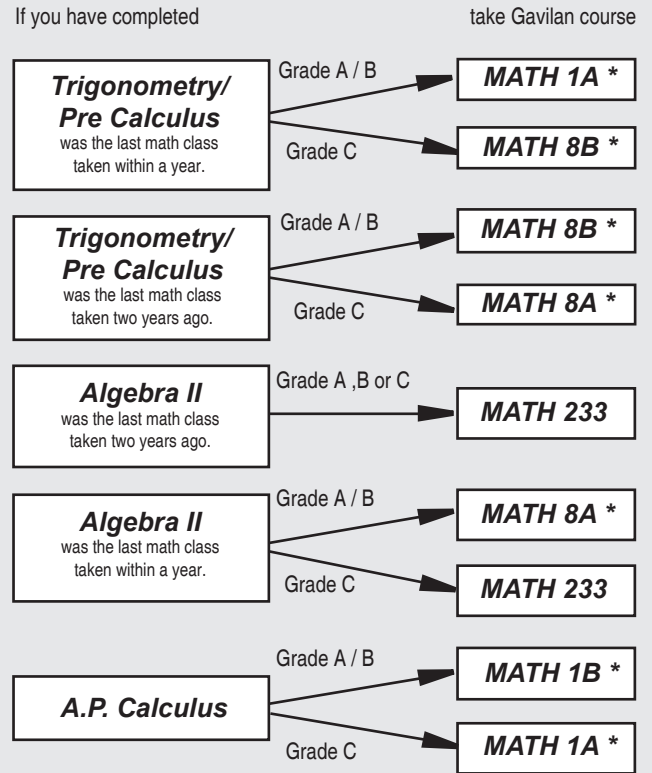
San Benito High School



Anzar High School



Live Oak High School



Multiple measures will be considered to determine your final course placement. Consult with a counselor to select the appropriate course.

* Students eligible for these courses are also eligible for Math 5, 6, 7, 12 and 14.



After School is Out
TAKE a CLASS at
GAVILAN!

Gavilan offers a selection of afternoon & evening classes.

Receive college credit.
A variety of courses are offered at our three locations and selected high school campuses.

90 30

GAVILAN COLLEGE

and INDIANA UNIVERSITY

IN A QUANDRY about how to earn your bachelor's degree?

You've thought about an **online** degree but worry about "diploma mills."

You love where you live and wouldn't **dream** of leaving.

You'd attend a four-year **college** but can't just pull up stakes.

You're earning your associate degree and want to go on for a **bachelor's**.

Successfully complete at least 30 of the 120 required hours/units through Indiana University.

Sign up for the Independent Learner Online

Learn more about the General Studies Degree Program by signing up for the electronic newsletter, Independent Learner Online. To subscribe, send an e-mail to gsd@indiana.edu. Provide your name and e-mail address.

Learn more. Talk to your Gavilan College counselor. Call 408-848-4723 for an appointment. Call 1-800-334-1011 to talk directly to an IU staff member.

Visit <http://scs.indiana.edu/undergraddegrees/9030program.html>.

Gavilan College and Indiana University have joined forces so that you can earn a bachelor's degree from the nation's "**Hottest Big State School**"—without leaving home!

- ▲ Stay with your job, family, and friends in your home town.
- ▲ Pay Indiana in-state tuition.
- ▲ Start your bachelor's degree when your schedule permits, and work at your own pace.

How 90 ► 30 Works

1. Earn 60 semester hours/units at your community college.
2. Apply for admission to IU. While you may apply to IU before earning an associate degree at Gavilan College, it is advisable to earn your degree before submitting your IU application.
3. Once admitted to IU, complete an additional 30 semester hours/units from Gavilan's curriculum.
4. Take your final 30 semester hours/units of upper-division courses via distance education at Indiana University, and join the thousands of students worldwide who have earned an IU Bachelor of General Studies.

What is the Bachelor of General Studies?

The Indiana University School of Continuing Studies offers a Bachelor of General Studies that you can complete entirely at a distance. There are no oncampus residency requirements.

- ▲ Take online courses and/or correspondence courses.
- ▲ Pay the same tuition as Indiana residents – no matter where you live.
- ▲ Earn your bachelor's degree from a fully accredited, Big Ten university.

You must complete a minimum of 120 semester hours/units to earn the Bachelor of General Studies. You may transfer up to 90 semester hours/units toward your bachelor's degree, but you must successfully complete at least 30 of the 120 required hours/units through Indiana University.

As a general studies student, you pursue an interdisciplinary plan of study that encompasses arts and sciences:

- ▲ arts and humanities
- ▲ social and behavioral sciences
- ▲ mathematics and natural sciences

To graduate, you must have completed the required course work in these areas, plus an additional 66 semester hours/units of elective credit.

You interact with your IU instructors by e-mail, phone, fax, and postal mail, and receive academic counseling from experienced advisors who guide you through your course of study, as well as respond to your questions and concerns.

Why Indiana University?

- ▲ Newsweek, AMERICA'S HOT COLLEGES 2006 identified Indiana University as the nation's "hottest big state school."
- ▲ Intel® named Indiana University the nation's top wireless university in 2004.
- ▲ Time magazine called Indiana University "College of the Year" in 2001.
- ▲ In 2002, 2003, 2004, and 2005, U.S. News & World Report recognized Indiana University programs designed to help freshmen succeed.

Transfer

Complete your first two years of university coursework at Gavilan College.

Students planning to transfer to a four-year institution can generally complete the first two years of their college work at Gavilan College and enter the four-year institution with junior standing.

The requirements of universities vary. It is therefore advisable that students consult a counselor early in the semester for more detailed information about each university's specific requirements. *Due to recent changes in admissions policies at UCs and CSUs, working with a counselor is critical.*

Transfer Credit

Official transcripts from institutions which are fully accredited by appropriate accrediting associations will be evaluated for transferable lower division coursework. Appropriate units and subject content will be applied to major and general education requirements to meet prerequisites or graduation requirements. Courses taken at other California Community Colleges, California State Universities or any University of California will be transferred to Gavilan with the same general education designation as that of the issuing institution.

Students who wish to transfer coursework from foreign institutions must submit official transcripts to a college-approved foreign evaluation service for translation and evaluation.

Coursework from a foreign institution cannot be used for certification to a four-year institution. Students should contact the institution to which they wish to transfer to inquire about the acceptance of foreign coursework.

CLEP EXAMS

University of California does not grant credit for College Level Examination Program exams. CLEP credit CANNOT be used to certify IGETC. Some California State Universities will grant CLEP credit for certain areas and some will not grant credit at all. Transfer students are advised to contact the university they will be attending for specific information regarding CLEP credit.

GENERAL EDUCATION RECIPROCITY AGREEMENT

The Gavilan Community College District has entered into a mutual agreement with seven other community Colleges to accept the general education of these colleges. The participating colleges are De Anza College (Cupertino), Evergreen Valley College (San Jose), Foothill College (Los Altos Hills), Gavilan College (Gilroy), Mission College (San Jose), Ohlone College (Fremont), San Jose City College (San Jose) and West Valley College (Saratoga).

Students who obtain a Certification of Completion of Associate Degree General Education or complete an associate degree at any of the participating colleges will have both their general education course work and graduation proficiencies accepted as completed at any one of the participating campuses.

Courses Numbered 22, 23, 122, 123, 98, 198

These courses are also called "Independent Studies", "Special Studies", "Special Topics", "Internships", etc. Credit for variable topics courses is given only after a review of the scope and content of the course by the receiving institution. This usually occurs after transfer and may require recommendations from faculty. Check with a counselor to prevent surprises.

✓ Transfer Checklist

Are you preparing to transfer to a four year university? If so, planning now will guarantee a smooth and easy transition from Gavilan to the institution of your choice. Follow the recommended PLAN FOR SUCCESS:

First Year at Gavilan:

FALL SEMESTER

- Meet with a counselor and inform him/her of your intent to transfer.
- Request a current copy of the general education pattern you wish to follow (IGETC or CSU)
- Refer to the Gavilan catalog for course descriptions.
- Begin to investigate possible major choices.
- Develop an educational plan with a counselor.
- Request that all high school and college transcripts be sent to Gavilan.

SPRING SEMESTER

- Meet with counselor to discuss academic progress and major choice.
- Update educational plan to include major preparation courses.
- Consider participating in student clubs, student government, etc.
- Identify at least 3 universities and check the required major preparation.
- Determine eligibility for an Associates Degree from Gavilan.

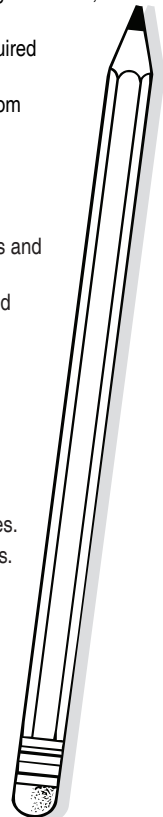
Second Year at Gavilan:

FALL SEMESTER

- Meet with counselor to discuss course selections and to review educational plan.
- Verify completion of units, general education, and major preparation.
- Update educational plan, if necessary.
- Apply for scholarships and financial aid.
- Apply for college admissions.

SPRING SEMESTER

- Submit a Gavilan graduation petition.
- Read all of your correspondence from universities.
- Follow university instructions and meet deadlines.
- Keep copies of all correspondence
- Send official transcript showing work completed and courses in progress for spring.
- At the end of the semester, request two copies of your final transcripts (spring grades included) and a G.E. certification. One copy is sent to the university that you plan to attend and the second copy is for you to keep for your personal record.



California Articulation Number System

The California Articulation Number (CAN) System provides a cross reference number for courses which have been evaluated by faculty and determined to be acceptable "in lieu of" each other. Only lower division, transferable, major preparation courses commonly taught on two- and four-year college and university campuses are included in the System.

The criteria for a campus to qualify to use a CAN Number includes written, faculty-approved articulation agreements on each course with a minimum of four public four-year California colleges and universities.

The CAN Number System is not a common numbering system. Each campus retains its own course numbers, prefixes and titles. The CAN (e.g., CAN ENGL 2) is listed parenthetically in catalog descriptions, class schedules and other publications as appropriate.

The CAN designation is assurance that the course or sequence of courses will be accepted in lieu of an identically designated CAN course or sequence at all participating campuses in California.

(CAN ENGL1A = CAN ENGL 1A at another college.)

Visit the Career/Transfer Resource Center

Services are designed to assist you throughout your time at Gavilan College.

- ◆ Information on career outlook, training and educational opportunities
- ◆ Career Assessment using **EUREKA** and **TRUE COLORS**
- ◆ College Fair
- ◆ Transfer information
- ◆ Workshops
- ◆ Articulation agreements using ASSIST
- ◆ College and university catalogs
- ◆ Assistance with admission procedures and referral to academic counseling
- ◆ Library of career reference materials

Located in SC102, on the main campus
For more information call 408-848-4818
or visit the website at www.gavilan.edu/transferctr

Transfer Services

ASSIST

ASSIST is a computerized student-transfer information system that can be accessed over the World Wide Web. It displays reports of how course credits earned at one California college or university can be applied when transferred to another. ASSIST provides the most accurate and up-to-date information available about student transfer in California. Visit the website at www.assist.org.

CSU MENTOR

CSU Mentor is an online resource designed to help students and their families learn about the CSU system, select a CSU campus to attend, plan to finance higher education, and apply for admission. Personal data entered by the user is not released without the user's express consent and direction.

CSU Mentor is free to use. The student will only pay the application fee charged directly by the CSU campus when an application for admission is submitted.

Visit the website at www.csumentor.org.

UC PATHWAYS

PATHWAYS, the University of California's online undergraduate admission information and application network.

- Information about financial aid and how to finance a UC education.
- Answers for Transfers
- UC campus Web sites, a list of links to the campuses for prospective students
- Transfer/Application Center
- Message Center - ask a question about undergraduate education or admission at UC

Visit the website at <http://www.ucop.edu/pathways>

Transfer Agreements (TAAs)

A Transfer Admissions Agreement is a formal agreement between a student in attendance at Gavilan College and a receiving baccalaureate granting institution to which the student intends to transfer. The agreement guarantees admission to a transfer university a year in advance for the fall semester. It may also guarantee admission into a major.

Because the requirements of universities vary, it is advisable that students consult a counselor for more detailed information and to develop an educational plan.

Gavilan College has Transfer Admission Agreements with the following universities:

- UC Davis
- UC Merced
- UC Riverside
- UC Santa Cruz
- San Francisco State University
- San Jose State University
- University of Santa Clara
- CSU Monterey Bay

You do your part and they'll do theirs (admit you early!). Articulation agreements are also available online at www.assist.org. For eligibility requirements schedule a counseling appointment by calling 408-848-4723.

Career/Transfer Resource Center

The center is located in SC102. See ad (opposite) or call 408-848-4818 for more information.

Transfer Institute See page 15, 19-20.

Gavilan College Associate Degree Graduation Requirements

A Gavilan College Associate degree (AA or AS) is a combination of general education courses and a specific major selected from the Gavilan College catalog.

1. File a **Petition to Graduate** with the Admissions & Records Office by April 1 for a Spring or Summer graduation and October 1 to graduate at the end of Fall Semester. One petition must be filed for each Associate degree, Certificate of Completion, Certificate of Achievement or Award of Achievement the student expects to receive.
2. Students must earn an overall grade point average of 2.0 ("C") or higher for all work attempted and a grade of 2.0 "C" or higher in each major or certificate courses.
3. Complete a minimum of 18 units of coursework in a major. Specific major course requirements are listed in the college catalog.
4. Complete a minimum number of 60 semester units. Within the (60) unit requirement, the (9) units in Area A and B-4 must be completed with a grade of "C" or better in each course.
5. Complete the last 12 units, or a total of 48 units, at Gavilan College.

Visit the Counseling Secretary's Office (SC113) to view the Gavilan GE Requirement Pattern that includes class titles.

Gavilan College AA/AS General Education Requirements (2006-2007)

Area	Semester Units
A. COMMUNICATION IN THE ENGLISH LANGUAGE One course from each of these three areas: A-1 Oral Communication – CMUN 1A, 5, 8 or 10 A-2 Written Communication – ENGL 1A or ENGL 250 A-3 Reading – ENGL 260 or SSCI 270A or SSCI 270 B with a grade of "C" or better, or demonstrate reading proficiency at the college level. (Competency may be verified by an approved test.)	6-9
B. PHYSICAL UNIVERSE AND ITS LIFE FORMS <i>The Physical or Life Science requirement will include at least one course that has a laboratory section.</i> One course from each of these areas: B-1 Physical Science – ASTR 1; <u>CHEM 1A, 1B, 12A, 12B, 30A, 30B</u> ; <u>GEOG 1</u> ; <u>GEOL 1, 13</u> ; <u>PHYS 1, 2A, 2B, 4A, 4B, 4C</u> , PSCI 1, 2 B-2 Life Science – ANTH 1; <u>ECOL 1</u> ; <u>BIO 1, 4, 5, 7, 8, 9, 10, 13, 15, 20</u> B-3 Laboratory Activity – Lab courses are underlined and are included in B-1 and B-2 B-4 Mathematics – Minimum of Math 205 or equivalent. (Competency may be verified by an approved test.)	6-14
C. ARTS, FOREIGN LANGUAGE, LITERATURE AND PHILOSOPHY One course from each area: C-1 Fine and Performing Arts – Any Art, Theatre Arts or Music course (other than area 2); CMUN 2; HUM 10; Journalism (other than JOUR 10) C-2 Cultural History, Foreign Language, Philosophy – ART 11; ART/HIST 21; ENGL 1B, 1C, 2A-F, 2H, 2I, 2J, 4A, 4B, 5A, 5B, 9A, 9B, 9C; HIST 1, 2, 3, 4A, 4B, 5, 6, 7A, 7B, 10, 12, 14, 18, 19; HUM 3, 4, 5, 10; JOUR/SOC 10; PHIL 1, 2, 3A, 3B, 4, 6A, 6B, 7A, 7B, 8, 15; any foreign language	5
D. SOCIAL, POLITICAL, AND ECONOMIC INSTITUTIONS One course from area D-1, and two courses from area D-2: D-1 U.S. History and Political Institutions (3 units) One course from HIST 1, 2, 5, 18, 19 or POLS 1 D-2 Behavioral, Economic and Social Science (6 units) Two courses from AJ 6, 10; ANTH 2, 3, 5, 8, 9, 10; General Business 1; CMUN 4; ECON 1, 2, 10; GEOG 2; HIST 1, 2, 3, 4A, 4B, 5, 6, 10, 12, 14, 18, 19; JOUR/SOC 10; POLS 1, 3, 4; AJ/CMUN/POLS/PSYC 6; POLS/PHIL 12; PSYC 1A, 1B; PSYC/CD 2, 3, 7; SOC 1A, 1B, 3, 4; SSCI 1	9
E. LIFELONG UNDERSTANDING AND SELF-DEVELOPMENT E-1 One unit from any Physical Education activity class or Intercollegiate Sport * E-2 Minimum of two units from: AH 3, 30; AH/BIO 11; CSIS 1, 2, 6, 8, 45, 51; GUID 1/PSYC 5, GUID 6, 200; HE 1, 2; PHIL 3B, 6B, 8, 15; POLS/PSYC 27; PSYC/CD 2, 3; PSYC 41; SOC 21 * Note: Some CSUs require two units of Physical Education, an additional unit is recommended.	3
F. CULTURAL DIVERSITY Two courses from the following list; courses may also count under appropriate areas for other General Education requirements. AH 3, AH/BIO 11; ANTH 3, 5, 9, 10; ART 10A, 11, 20; ART/HIST 21; CD/PSYC 7; CMUN 4; ENGL 2B, 2E, 2H, 2I; GEOG 2; HE 2; HIST 3, 5, 6, 10, 12; PHIL 6A, 15; POLS 3, 4; SOC 3; SPAN 9A, 12A, 12B; THEA 1	0-6

Advanced Placement (AP)

Gavilan College grants up to six semester units of transfer credit for each College Board Advanced Placement (AP) Test on which a student receives a score of 3 or better. The AP results must be submitted to the Office of Admissions & Records with a request for evaluation.

Students receiving a score of 3, 4 or 5 on the Math and English AP exams will be exempted from the placement assessment test. AP units will not apply toward financial aid, nor can they be used to satisfy the residency unit requirement.

Advanced Placement credit will be awarded as follows:

Test	Score*	Equiv. Gav. College	Semester Units
American History	3,4,5	HIST 1,2	6
Art History	3,4,5	ART 1A, 1B	6
Biology	3,4,5	BIO 10	4
Chemistry	3,4	CHEM 30A	4
	5	CHEM 1A	5
Computer Science A	3,4,5	CSIS 45	3
Computer Science AB	3,4,5	CSIS 45,46	6
English Language & Composition	3,4,5	ENGL 1A	3
English Composition & Literature	3,4	ENGL 1A	3
English Composition & Literature	3,4	ENGL 1A	3
	5	ENGL 1A, 1B	6
(Max # Units in English= 6)			
Economics, Macro	3,4,5	ECON 1	3
Economics, Micro	3,4,5	ECON 2	3
Government & Politics:			
U.S.	3,4,5	POLS 1	3
Comparative	3,4,5	POLS 3	3
Math/Calc AB	3,4,5	MATH 1A	4
Math/Calc BC	3,4,5	MATH 1B	4
Math/Statistics	3,4,5	MATH 5	3
Music Theory	3,4,5	MUS 3A	3
Physics B	3,4,5	PHYS 2A	4
Physics C	3,4,5	PHYS 2B	4
Psychology	3,4,5	PSYC 1A	3
Spanish	3,4	SPAN 1B	5
	5	SPAN 2A	5

* Scores of "3" may not be accepted for all courses by some 4 year colleges and universities.

Articulation Agreements

Gavilan College has completed lower division course-to-course, major-to-major and general education agreements with all California State University (CSU), University of California (UC) and a number of private university campuses. These agreements ensure that participating universities will accept certain courses taken at Gavilan College to satisfy general education, major or elective university requirements.

The articulation officer, counselors and the Career/Transfer Resource Center staff have lists of participating institutions. Articulation agreements are also available online. See information on www.assist.org.

Note: Educational plans for students preparing to transfer to any public or private institution can be developed.

Please see your counselor for additional information and to view copies of specific transfer agreements. The Counseling Office is located in SC108. For more information call 408-848-4723.

Intersegmental General Education Transfer Curriculum (IGETC)

The IGETC can be used by community college transfer students to fulfill lower division general education requirements for either the CSU or UC system without the need, after transfer, to take additional lower division general education courses, as long as your IGETC completion is certified at the community college. Obtain the Certification form from Admissions and Records.

Students are strongly encouraged to complete all IGETC requirements prior to transfer.

PARTIAL IGETC - If you are approaching readiness for transfer and, for good cause, are unable to complete one or two IGETC courses, you may be eligible to complete IGETC after transferring. Typical situations which constitute good causes for not completing one or two IGETC courses are illness, unavailable or cancelled courses, military service and unexpected hardships, such as family or employment problems, experienced in the final term before transfer.

If your petition for partial certification of IGETC is approved, you may be able to complete IGETC in one of the following ways:

- 1) Take a certified IGETC course, in the area to be completed, at any California community college, when you are not enrolled at a California State University or a University of California, such as during summer session.
- 2) Complete the requirement at a California community college while concurrently enrolled at UC or CSU. You will be subject to the UC or CSU campus rules regarding concurrent enrollment, so this option may not be available at your university campus.
- 3) Take a comparable course at the UC or CSU campus to which you will be transferring. This option is at the discretion of each campus, so it may not be a choice available to you.

You will be expected to complete IGETC before the beginning of the second full year of enrollment at your UC or CSU campus. Check with your campus advisor after you transfer for more information, including which options are available and which UC or CSU courses may be comparable to the IGETC courses remaining to be completed.

All UC and CSU campuses will accept IGETC with the exception of Fifth and Revelle Colleges at UC, San Diego. Since all majors are available at each of the five colleges at UC, San Diego, students will not be restricted in their choice of major if they use the IGETC.

A course cannot be used to satisfy more than one subject area of the IGETC (general education). However, major prerequisite courses can be used (double counted) to satisfy IGETC requirements.

CSU campuses' limitations on double counting of general education courses toward major preparations are not changed by IGETC.

Students who wish to be certified for both CSU and UC systems should take CMUN 1A, 8 or 10 in Area 1 for CSU and meet the foreign language requirement for UC. Completing both provides flexibility and choices.

The courses for all IGETC areas must be completed with a grade of "C" or better before IGETC can be certified. A grade of "C-" is not acceptable.

See a counselor when you are:

- a first time student planning to transfer
- a first time student planning to obtain a AA/AS degree
- an undecided major
- a high school contract student
- an academic probation student
- taking over 17.99 units (spring/fall) or over 5.99 units (summer)
- have completed prerequisite courses at another college(s)
- an international student with an "F" Visa

UC/CSU Intersegmental General Education Transfer Curriculum

IGETC - 2006-2007

Completion of all the requirements in the IGETC will permit a student to transfer from a community college to the California State University or the University of California without the need, after transfer, to take additional lower-division general education courses to satisfy campus general education requirements. All areas must be satisfied and all courses must be completed with a grade of "C" or better before IGETC can be certified by Gavilan College's Admissions and Records Office. A "C-" is not acceptable. See the Gavilan catalog and a counselor for details. A student is strongly advised to complete a total of 60 transferable units before transferring. These will include the IGETC requirements, "major" prerequisites and elective units if needed.

(Students should request an IGETC certification from the Office of Admissions & Records before transferring.)

<p>AREA 1 – ENGLISH COMMUNICATION</p> <p>CSU – Three courses required, one each from A, B and C UC – Two courses required, one each from A and B A: English Composition – ENGL 1A B: Critical Thinking – ENGL 1C or PHIL 4 C: Oral Communication (CSU requirement only) – CMUN 1A, 5, 8 or 10</p>	<p>9 units</p> <div style="background-color: #e0e0e0; padding: 5px; text-align: left;"> Visit the Counseling Secretary's Office (SC113) to view transfer patterns that include class titles. </div>
<p>AREA 2 – MATHEMATICAL CONCEPTS AND QUANTITATIVE REASONING</p> <p>One course: GBUS/ECON 11; MATH 1A, 1B, 1C, 2, 2C, 5, 6, 7, 8, 8A, 8B, 9^o, 10^o, 14; MATH/CSIS 26</p>	<p>3 units</p>
<p>AREA 3 – ARTS AND HUMANITIES</p> <p>Three courses, at least one in the Arts and one in Humanities Arts – ART 1A, 1B, 6, 20; ART/HIST 21; MUS 1A, 1B; THEA 1, 3, 7; HUM 6 Humanities – ENGL 1B, 2A, 2B, 2C, 2D, 2E, 2F**, 2H, 2I, 2J, 4A, 4B, 5A, 5B; HIST 1, 2, 3, 4A, 4B, 5, 6, 7A, 7B, 10, 12, 14, 18, 19; HUM 3, 4, 5, 10; PHIL 1, 3A, 3B, 6A, 6B, 7A, 7B, 8, 15; SPAN 2A, 2B, 9A**</p>	<p>9 units</p>
<p>AREA 4 – SOCIAL AND BEHAVIORAL SCIENCES</p> <p>Three courses from at least two disciplines or an interdisciplinary sequence ANTH 2, 3, 5, 8**, 10; CD/PSYC 2, 3; CMUN 4; ECON 1, 2, 10; GEOG 2; HIST 1, 2, 3, 4A, 4B, 5, 6, 10, 12, 14, 18, 19; JOUR/SOC 10; POLS 1, 3, 4; POLS/PHIL 12; PSYC 1A, 1B; SOC 1A, 1B, 3, 4; SSCI 1</p>	<p>9 units</p>
<p>AREA 5 – PHYSICAL AND BIOLOGICAL SCIENCES</p> <p>Two courses, (minimum of 7 units), one Physical Science course and one Biological Science course, one of which must include a lab (Lab courses are underlined)</p> <p>Physical Science – ASTR 1; <u>CHEM 1A, 1B, 12A, 12B, 30A, 30B</u>; <u>GEOL1</u>, 13**; <u>GEOG1</u>; PSCI 1, 2; <u>PHYS 1, 2A, 2B, 4A, 4B, 4C</u> Biological Sciences – ANTH 1; <u>BIO 1, 4, 5, 7, 8, 9, 10, 13, 15</u>; <u>ECOL 1</u></p>	<p>7-9 units</p>
<p>Language other than English (UC requirement only) – Complete two years of the same foreign language at high school level with a grade of "C" or better, <u>OR</u> earn a score of three or higher on the Foreign Language Advanced Placement exam <u>OR</u> complete up to the equivalent of SPAN 1B, JPN 1B and FRNH 1B or higher at Gavilan <u>OR</u> the equivalent at another college.</p>	
<p>CSU Graduation Requirement in U.S. History, Constitution and American Ideals – Not part of IGETC and you may NOT use the following courses to satisfy requirements for IGETC. (May be completed prior to transfer.)</p> <p>For the baccalaureate degree, one of the following combinations is required: HIST 1 & 2, HIST 1 & 19, HIST 2 & 18; POLS 1 with either HIST 1, 2, 18 or 19.</p>	
<p>Note: Transfer credit of certain courses (especially Science & Math) may be limited by either UC or CSU or both. Consult with a counselor.</p>	<p>University of California (UC) does not grant credit for College Level Examination Program (CLEP) exams. CLEP credit WILL NOT be used to certify IGETC. Some California State Universities (CSU) will grant credit for certain areas and some will not grant credit at all. Transfer students are advised to contact the university (CSU) they will be attending for specific information regarding CLEP credit.</p>

** Approved for fall 2007

o Approved retroactively for Fall, 1999

NOTE: Courses listed under more than one discipline or area may be used only once to satisfy an area.

CSU General Education (Breadth) Requirements 2006-2007

certified by Gavilan College

Students transferring to the California State University system will qualify for admission as upper division transfers if they have completed 60 transferable units with a GPA of 2.0 ("C") or better (non-residents 2.4 or better). Within the 60 unit requirement, the 9 units in Area A (Communication), Area B-4 (Mathematics), and 18 additional semester units of general education coursework must be completed with a grade of 2.0 ("C") or better in each course.

Students who complete the following pattern will have satisfied the lower division General Education requirements for the California State University BA/BS degree. A minimum of 9 semester units of General Ed coursework must be completed at the upper division level after transfer; some CSU campuses require more than 9 units. See a counselor for further information.

Students completing the General Education Pattern below will not have to take any more lower division general education courses at the university provided they request a general education certification from the Office of Admissions and Records before transferring.

Visit the Counseling Secretary's Office (SC113) to view transfer patterns that include class titles.

<p>AREA A – Communication in the English Language and Critical Thinking 9 units</p> <p>Select one course from each category. All courses must be completed with a grade of "C" or better.</p> <p>A-1 Oral Communication – CMUN 1A, 5**, 8 or 10 A-2 Written Communication – ENGL 1A A-3 Critical Thinking – PHIL 2, 4 or ENGL 1C</p>	
<p>AREA B – Physical Universe and its Life Forms 9 units</p> <p>One course from each category. The Physical or Life Science course must include a laboratory.</p> <p>B-1 Physical Science – ASTR 1; <u>CHEM 1A</u>, <u>1B</u>, <u>12A</u>, <u>12B</u>, <u>30A</u>, <u>30B</u>; <u>GEOG 1</u>; <u>GEOL 1</u>, 13; <u>PHYS 1</u>, <u>2A</u>, <u>2B</u>, <u>4A</u>, <u>4B</u>, <u>4C</u>; PSCI 1, 2**</p> <p>B-2 Life Science – ANTH 1; <u>ECOL 1</u>; <u>BIO 1</u>, <u>4</u>, <u>5</u>, <u>7</u>, <u>8</u>, <u>9</u>, <u>10</u>, <u>13</u>, <u>15</u>, <u>20</u></p> <p>B-3 Laboratory Activity – Lab courses are underlined and are included in B-1 and B-2</p> <p>B-4 Mathematics/Quantitative Reasoning (Grade "C" or better) – GBUS/ECON 11, MATH 1A, 1B, 1C, 2, 2C, 5, 6, 7, 8, 8A, 8B, 9[Ⓞ], 10[Ⓞ], 12, 14; MATH/CSIS 26</p>	
<p>AREA C – Arts, Literature, Philosophy and Foreign Language 9 units</p> <p>Required: English 1B and one course from C-1, and one course from C-2</p> <p>C-1 Arts – (Art, Dance, Music, Theatre) - Minimum of 2 units from one of these courses – ART 1A, 1B, 2A, 3A, 6, 8A, 10A, 13, 14, 20; ART/CD 25A; ART/HIST 21; CMUN 2/THEA 4; HUM 6**, 10; MUS 1A, 1B, 3A, 4A; THEA 1, 3**, 7, 12A, 20**</p> <p>C-2 Humanities (Literature, Philosophy, Foreign Languages) – ART 11; ART/HIST 21; ENGL 2A-F, 2H, 2I, 2J, 4A, 4B, 5A, 5B, 9A-C; Foreign Language: FRNH 1A**, 1B**, JPN 1A**[Ⓞ], 1B**[Ⓞ]; SPAN 1A, 1B, 2A, 2B, 9A, 12A, 12B; HIST 1, 2, 3, 4A, 4B, 5, 6, 7A, 7B, 10, 12, 14, 18, 19; HUM 3, 4, 5, 10; JOUR /SOC10; PHIL 1, 3A, 3B, 6A, 6B, 7A, 7B, 8, 15</p>	
<p>AREA D – Social, Political, and Economic Institutions 9 units</p> <p>Two requirements: select one course from Requirement 1, and 2 courses from Requirement 2.</p> <p>Requirement 1: HIST 1, 2, 18, 19 or POLS 1 Note: For the baccalaureate degree, one of the following combinations is required: HIST 1 & 2, HIST 1 & 19, HIST 2 & 18, POLS 1 with either HIST 1, 2 or 18 or 19.</p> <p>Requirement 2:</p> <p>D-1 Anthropology and Archeology – ANTH 2, 3, 5, 8, 10 D-2 Economics – ECON 1, 2, 10 D-3 Ethnic Studies - CMUN 4; HIST 10, 12; SOC 3 D-4 Gender Studies – HIST 5, 6; SOC 4 D-5 Geography – GEOG 2 D-6 History – HIST 1, 2, 3, 4A, 4B, 5, 6, 10, 12, 14, 18, 19 D-7 Interdisciplinary Social and Behavioral Science – ANTH 9; CMUN 4; AJ/CMUN/POLS/PSYC 6; PSYC/CD 7; SSCI 1 D-8 Political Science, Government, and Legal Institutions – POLS 1, 3, 4; POLS/PHIL 12 D-9 Psychology – PSYC 1A, 1B; PSYC/CD 2, 3 D-0 Sociology and Criminology – SOC 1A, 1B, 3, 4; SOC/JOUR 10</p>	
<p>AREA E – Lifelong Understanding and Self-Development 3 units</p> <p>1. Unit from any Physical Education activity course 2. Two units from – AH 3; AH/BIO 11; GUID 6**; HE 1, 2; PSYC/CD 2 + 3 (acceptable for Area E only if taken in combination); PSYC 5/GUID 1; PSYC 41; SOC 21</p>	
<p>Note: Transfer credit of certain courses (especially Science & Math) may be limited by either UC or CSU or both. Consult with a counselor.</p> <p>** Approved for fall 2006 [Ⓞ] Approved retroactively for fall, 1999 [Ⓞ] Approved retroactively for fall, 2005</p> <p style="text-align: right;">Courses listed under more than one discipline or area may be used only once to satisfy an area.</p>	

Student Life

Associated Student Body (ASB)

The **ASB** is the official student organization on campus and provides the majority of student input and recommendations on critical campus issues to faculty, staff, administration and the Board of Trustees.

The **Student Senate** is a representative body of students who meet weekly to plan, implement and evaluate college activities and services that meet the needs of Gavilan College students. Any student who meets the requirements of the ASB's by-laws may become a voting member of the Student Senate. The elected and appointed officers provide a liaison between the students and academic departments and student services. The variety of leadership positions allows for different levels of involvement so that students can balance their academic and extracurricular loads effectively.

The political and practical leadership skills that students develop through the ASB are supplemented through a leadership course offered through the Political Science and Psychology Departments (POLS 27; PSYC 27). The curriculum includes practical skills that are applicable to college-related opportunities and other professional and personal environments. The curriculum is an interdisciplinary approach to contemporary leadership. This is an elective course that is transferrable to the CSU system and meets a GE requirement for the Gavilan College A.A./A.S. degree. Although the UC system does not accept the units for the class, it gives added consideration to those students who have been involved in student government and other college governance activities. Employers also look favorably upon a student's involvement in college leadership.

ASB CARDS: The benefits of buying a student body card are many. Revenue supports social and cultural activities on campus and provides the purchaser with discounts at athletic and cultural events and free bluebooks and scantrons (testing supplies) in the bookstore. Many businesses in Gilroy, Morgan Hill and Hollister offer discounts to card holders. Visit the ASB office in the Student Center - room 158 or call 408-848-4777.

Publications

The **Gavilan Press**, an independent student newspaper, has provided students with a real world journalism experience and a public forum for their ideas and opinions since 1967. The newspaper covers events, issues and people that shape, reflect and define the college and the world. Call 408-848-4837 for more information.

The **Gavilan College Literary Journal** provides a forum for creative writers, helping to model and sustain the practice of writing poetry and prose. For more information call 408-848-4811.

Rho Alpha Mu - Honor Society

Rho Alpha Mu is the Gavilan College chapter of Alpha Gamma Sigma, the California Community College Honor Scholarship Society. Its purpose is to recognize student scholarship, contribute to the social and cultural life of the campus and to provide and promote active involvement with the larger community through voluntary community service activities. Membership is open to all those with at least a 3.0 grade point average. There are a number of financial award possibilities for members in good standing. For more information call 408-846-4947.

Theatre Productions

The **Monday Night Series** presents staged readings of new, controversial or unusual material free of charge at 6:30 Monday evenings in the Gavilan College Theatre. For more information call (408) 848-4860.

The **Summer Theatre Arts Repertory (STAR)** summer program trains children in dramatic performance. Students from the academic program serve as STAR leaders, often directing and producing plays for themselves. The Theatre program provides academic credit, production experience, and the opportunity for individual growth through the arts. For more information call 408-848-4764 or visit www.gavilan.edu/star.

The **Gavilan College Theatre** offers a range of plays, including childrens' plays, musicals and Shakespearean productions. In addition to performing on stage, students learn backstage and technical production skills. For more information visit www.gavilan.edu/theatre.



Part of the cast of *Treasure Island*

ASB CLUBS

For more information call
408-848-4777.

Ambassadors
Aneme
Chi Sigma Lota
(Administration of Justice)
Cheerleading
CDC Parenting Club
Club BYU
COSMO
Digital Media
EOPS
Gavilan Music
Gavilan Pre-Health Club
Health Promotion
GavTV
Inception Literary Club
International Club
Latina Leadership Network
MANO (Men's Academic Network Organization)
MESA (Math Engineering Science Achievement)
OUT
Parent's Club
Rho Alpha Mu
TADA/Theatre Arts
Teachers For Tomorrow
The Gavilan Press/Student Newspaper



A variety of clubs and organizations have been established to provide opportunities for students to participate in scholastic, social, political, cultural and recreational pursuits. Club activities are coordinated and supported through the Student Senate. Students are encouraged to start clubs if they have a particular interest not represented currently on campus.

General Information

Attendance

Students who fail to attend the first class session may be dropped by the instructor. Generally, students missing one more class hour than the unit value for that course, without making prior arrangements, may be dropped without the possibility of credit. However, a student should not assume that he or she will be dropped by the instructor; it is the responsibility of the student to make sure that courses are officially dropped.

Advisorles

Course advisory is recommended preparation for a course. It is not a prerequisite to taking a course but is strongly suggested that the advisory be met prior to enrollment as success in the course may depend upon having that skill or knowledge level. For example, a course advisory that reads "to be eligible for English 250 and English 260 in order to enroll in Psychology 1A" strongly recommends that you have successfully completed (with a "C" grade or better or a "credit") the previous courses, English 440 and English 260. This becomes critical in being able to read and understand college textbooks.

Campus Safety and Crime Statistics

Contact the Gavilan College Security Dept. at 408-710-7490 (or dial "10" from any campus extension) to report criminal or potential criminal activity. For non-emergency calls, you may call the security office at 408-848-4703.

Campus safety information and crime statistics are available online at www.gavilan.edu/safety. If you would like a hard copy of this information, copies are available at Admissions and Records (SC111) and the Campus Security office (S/M bldg.) or call 408-848-4703 to have a copy mailed to you.

Course Repetition

There are limitations on the number of times a student may repeat a course. All courses listed in this publication with no repeat notation following the description may be repeated only once if a grade of D, F, or NC was earned. A student may petition to repeat a course beyond the limitations listed providing there are extenuating circumstances such as verified cases of accidents, illness, or other circumstances beyond the control of the student or because there has been a significant lapse of time (3 years or more) since the student previously took the course.

To repeat a course in which the student has received a final grade of "C" or better a student files a Request to Repeat a Course Under Special Circumstances prior to registering for the course again. Units and grade points for the repeated course are not computed in the grade point average in this version of course repetition.

Credit/No Credit, Letter Grade Option

For some courses, students have the option of selecting a final grade of Credit/No Credit or a traditional letter grade of "A", "B", "C", etc. Review the course description in this schedule to determine which courses are designated as having this option.

Before selecting a grading option, students should consider the following:

- Once the option has been selected, the student's decision is final and irreversible.
- To select one option over another, a student must complete the Grading Option form and file it with the Admissions & Records Office or indicate a preference when registering online prior to the NRS (No Record Shown) date for the course. This date is either the end of the fourth week (for a semester-long course) or 30% of the course meetings (for a short-term course.)

- If the student opts for a Cr/NC final grade, the units are not included in the semester GPA but are considered for the purposes of academic and progress probation and dismissal.
- A Cr/NC grade is not used in consideration of honors.
- A total of 20 units of Cr/NC graded units (not including those courses required by the major which are designated Cr/NC only) may be applied to an Associate's Degree or Certificate.
- The student should carefully consider the transferability of Cr/NC units to other institutions. Some universities may not accept any credit/no credit courses and others limit the amount of credit/no credit units that will be accepted. Please consult your counselor before selecting the credit/no credit option.

Prerequisites and Co-requisites

A prerequisite is a course or skill level that is required before you can enroll in another course. For example, English 250 is a prerequisite for English 1A. Courses used to meet prerequisite requirements must have been completed with a "C" grade or better or "credit".

A co-requisite is a set of courses that you must take at the same time.

If you believe that you have the equivalent of the prerequisite through another means (courses at another college, AP tests, work experience, etc.) speak with your counselor.

CHALLENGING A PREREQUISITE

Students who believe that they have already fulfilled a prerequisite, or that a prerequisite has been improperly established or implemented, may challenge the prerequisite. The student is responsible for providing compelling evidence to substantiate the challenge based on one of the following:

- The prerequisite course has not been made reasonably available.
- The prerequisite was established in violation of regulation or in violation of the District-approved processes.
- The prerequisite is in violation of this Article.
- The prerequisite is discriminatory or is applied in a discriminatory manner.
- The student has the knowledge or ability to succeed in the course despite not meeting the prerequisite.

Challenge forms are available in the Admissions & Records Office or from a counselor and must be completed and returned to the Vice President of Instruction prior to the first day of classes.

Transcripts

Transcripts of a student's permanent academic record are released ONLY with written authorization of the student. Telephone requests will not be accepted. The first two copies are free; there is a \$4 charge for each copy thereafter. Transcripts are normally sent out within five days of the request. This response time may be longer during busy periods such as the first two weeks of a new semester. Urgent requests cannot be honored during the late registration period but can normally be produced within an hour at a cost of \$7 per copy.

Unofficial transcripts are available to students on the Gavilan College homepage. Click on the OLGA icon.

DISCRIMINATION / HARASSMENT COMPLAINTS

Call Equal Opportunity Officer at 408-848-4715.

Policies and Procedures

Academic Freedom

It shall be the policy of the College to maintain and encourage full freedom for its faculty to teach, research and pursue knowledge subject to the applicable provisions of law.

In the exercise of this freedom the faculty member may, as provided in the U.S. and California Constitutions and other applicable laws, discuss his/her own subject or area of competence in the classroom, as well as any other relevant matters, including controversial matters, so long as he/she distinguishes between personal opinions and factual information.

Faculty shall be free from unlawful harassment or from unlawful interference or restrictions based on political views.

Faculty shall be free from any and all forms of electronic or other listening or recording devices, except with his/her express and non-continuing consent, except where allowed otherwise by law.

The Board shall not unlawfully inquire into, nor predicate any adverse action upon a faculty member's personal, political or organizational activities or preferences.

The Board shall not interfere with a faculty member's freedom of speech or use of materials in any teaching assignment, except as allowed by law.

The intent is to allow those activities protected by constitutional freedom of speech and other forms of academic freedom protected by the laws of the State of California and the laws of the United States.

Open Enrollment

Unless specifically exempted by statute, every course, course section or class, the average daily attendance of which is to be reported for state aid shall be fully open to enrollment and participation by any person who has been admitted to the college and who meets all prerequisites. Class enrollment is limited by size of facility and program content. Gavilan College is in compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990.

American's With Disabilities Act (ADA) Compliance

If you have a verified disability and need academic materials in an alternate format or other services, contact the Disability Resource Center or the Vice President Student Services for assistance.

Resources for Students with Disabilities

Students requiring academic or physical accommodations because of visual, physical, learning and/or other verified disabilities should contact the Disability Resource Center at 408-848-4865.

Prohibition of Harassment and Hate Crimes

Reference: Education Code sections 212.5; 66252; 66281.5

The District is committed to providing an academic and work environment that respects the dignity of individuals and groups. The District shall be free of sexual harassment and all forms of sexual intimidation and exploitation. It shall also be free of other unlawful harassment and hate crimes, including those which are based on any of the following statuses; race, color, religion, ancestry, national origin, disability, sex (i.e., gender), sexual orientation, or the perception that a person has one or more of the foregoing characteristics.

Non-Discrimination

The district is committed to equal opportunity in educational programs, employment, and all access to institutional programs and activities.

Sexual Assault

Sexual assault is a crime regardless of when or where it occurs, or what the relationship is between the attacker and the victim. Gavilan College is committed to providing a safe environment for students and staff. Reports of sexual misconduct will be thoroughly investigated and the victim informed of the outcome.

If you, or someone you know, have been the victim of sexual assault, notify Campus Security 848-4703 or 710-7490. Confidential counseling is available on campus through Counseling 848-4723 or Student Health Services 848-4791.

Off campus confidential counseling is available at Community Solutions: (408)779-2115 and (831) 637-SAFE : (831) 637-7233.

Title VI, Title IX, and ADA/Section 504/508

To file complaints in the following areas please contact the Equal Opportunity Officer, Joseph D. Keeler, Vice President of Administrative Services, HR101 (408-848-4715) or Shairon Williams, Director of Human Resources, HR103 (408-848-4753).

The areas are:

- Civil rights complaints (Title VI)
- Gender equity, sex discrimination/harassment complaints (Title IX)
- Persons with disabilities discrimination complaints (ADA/Section 504/508)

Vocational English Skills

Limited English language skills will not be a barrier to admission to and participation in vocational education programs.

Gavilan's Grade Policy

Grade	Grade Points	Definition
A	4	Excellent
A-	3.7	Excellent
B+	3.3	Good
B	3	Good
B-	2.7	Good
C+	2.3	Satisfactory
C	2	Satisfactory
D	1	Passing, Less Than Satisfactory
F	0	Failing
CR*	0	Credit - at least satisfactory, units awarded not counted in grade point average or in consideration of honors.
NC*	0	No Credit - less than satisfactory or failing, units not counted in grade point average.
I	0	Incomplete - incomplete academic work for unforeseeable, emergency and justifiable reasons after the last day to withdraw with a "w". Request for this grade must be initiated by the student. Work to be completed must not involve further class attendance or instruction. The Incomplete must be made up during the next term of attendance, summer excluded, within the next year.
W	0	Withdrew - withdrew from class after the NRS (No Record Shown) period and before the W deadline. Students withdrawing from courses after the W deadline must be awarded a letter grade or, if appropriate, request an incomplete (see above.)
MW	0	Military Withdrawal

* To be used ONLY if final grade for a course is designated Credit/No Credit

Drug Free Schools and Campuses Act

District Policy AP 3550 prohibits "the use, distribution, sale or possession of alcohol, narcotics, dangerous or illegal drugs or other controlled substances, as defined in California statutes, on District property or at any function sponsored by the District." Gavilan College complies with the Drug-Free Schools and Campuses Act of 1989 and the Drug-Free Workplace Act of 1988.

The college recognizes the legal drinking age of 21 years and enforces all state laws regulating the use of alcoholic beverages. All members of the campus community are subject to disciplinary action and/or criminal prosecution for the on-campus possession, use, sale or distribution (by either sale or gift) of any quantity of inappropriate prescription drugs, or controlled substances as defined by the State of California Health and Safety Code. Students found to be in violation of this policy may be subject to the Standards of Student Conduct and Discipline Procedures. If warranted, employees will also be subject to disciplinary sanction.

For Free Confidential Assistance:

On-Campus:

- Counseling Center, 408-848-4723
- Student Health Services, 408-848-4791

Off-Campus:

- Alcoholics Anonymous, 408-374-8511; www.AASanJose.org
- Narcotics Anonymous, 408-998-4200
- National Council on Alcoholism & Drug Dependence 408-292-7292

Further detailed information on the risks associated with the use of alcohol and other drugs may be obtained from the Gavilan College website: www.gavilan.edu. Click on Drug Free Schools and Campus Act of 1989 and the Drug Free Workplace Act of 1988.

Health Consequences:

- Impaired learning due to poor concentration, fatigue, drowsiness, anxiety, altered perception, confusion, indifference, depersonalization, memory loss, panic attacks and drug-induced psychosis.
- Impaired judgment leading to driving under the influence of alcohol/other drugs, accidents, violent and abusive behavior, criminal acts, financial troubles, unwanted pregnancy, sexually transmitted diseases, acquaintance rape, attempted or accomplished suicide, permanent injury or death as a result of substance overdose.
- The use of intravenous drugs can result in hepatitis, tetanus, abscesses, and AIDS.
- The use of stimulants can lead to cardiac fibrillation, heart attack, seizures, respiratory arrest and death.
- The most common negative health consequences from occasional drinking are trauma incidents such as auto accidents and violent behavior which involve both the drinker and non-drinking victims.
- Long-term alcohol abuse can cause brain damage, cirrhosis of the liver, hepatitis, permanent coordination loss, ulcer disease, gastritis, pancreatitis, heart disease, stroke, anemia, sexual dysfunction, cancers and many other health problems.

Legal Sanctions:

As a student, if you are under the influence of alcohol and/or other drugs, or if you are discovered selling or dispensing drugs on campus or at any college function, you can be suspended, expelled and criminally prosecuted.

If you are an employee at Gavilan College, you may be placed on probation, terminated and criminally prosecuted for the use, sale or possession of illegal drugs and/or alcohol on campus, or at college sponsored events.

For a first offense of driving under the influence of alcohol and/or drugs, you may serve 96 hours to six months in jail and pay a fine. It is unlawful for anyone with a blood alcohol content (BAC) level of .08 percent or above to drive a motor vehicle or ride a bicycle on a highway. For pot or marijuana (1 oz. or less), you can be fined up to \$100 and receive a criminal citation.

- For possession of marijuana (more than 1 oz.) you may receive up to 6 months in county jail, up to a \$500 fine, or both.
- For possession of cocaine you can be imprisoned in a state prison.
- For sales of any illegal drug you can be imprisoned in a state prison.
- Any person under the age of 21 years who has any alcoholic beverage in his or her possession on any street or highway or in any public place can be convicted of a misdemeanor.
- It is a misdemeanor crime to sell, give or furnish alcohol to anyone under 21 years of age.
- Carriers of motor vehicle insurance can increase premiums, cancel or deny renewal as a result of driving-under-the-influence convictions.

Family Educational Rights and Privacy

In compliance with the Federal Family Education Rights and Privacy Act of 1974 (also known as the Buckley Amendment) and California Title V regulations (SB 182), Gavilan has adopted the following policy:

- Official academic, discipline and other necessary records are maintained on all students who have applied to attend Gavilan College.
- These records are maintained by and in the Admissions & Records Office and the Office of the Vice President of Student Services.
- These records will be released only upon the written authorization of the student upon payment of any or all fees and charges due the college, except as provided by law. Unless otherwise directed, the following directory of information may be released by Gavilan without written consent of the student:
 - name of the student
 - dates of attendance at Gavilan
 - date of graduation and degree or certificate awarded

Students who do not wish to have the above information released as directory information may notify the Admissions & Records Office in writing within the first week of each term. Copies of the complete federal and state regulations are available in the Vice President of Student Services Office and may be reviewed by students by appointment.

Parking on Campus

Permits are available during all registration periods. All vehicles parked on the main campus are required to display a parking permit. Day permits are available from coin-operated machines located in parking lots A, E and at the south entrance to campus. Student parking is permitted in Lots A, C, E or H except where restricted to staff, guests, or the disabled. Parking Lot D is reserved for staff and disabled only. Guest parking permits are issued at the switchboard in Administration building. Disability parking is available in all lots to those displaying a placard from the Department of Motor Vehicles.

Student and staff parking is enforced by the campus security department and local law enforcement: Mon - Thurs: 7am-10 p.m and Fri: 7 am- 5 pm. All other spaces and areas are enforced at all times. A complete list of parking regulations is available at the main switchboard/reception area and outside the security office.

Smoke-Free Buildings (BP 6500)

Smoking is prohibited inside all public buildings, within twenty five feet of all entrances/exits, operable windows or ventilation air intake. Smoking is also prohibited in all college-owned vehicles. Tobacco products shall not be sold on campus either through vending machines or campus establishments. Implementation of the campus smoke-free environment policy will be the responsibility of every student, faculty member, staff person and visitor on campus.

Students' Problem Resolution Process

Procedures have been adopted to allow for student grievances against Gavilan staff members. The formal policy is available in the lobby of the Admissions Office, in the Vice President of Student Services Office, in the college catalog and on the Gavilan College website, www.gavilan.edu. Students are encouraged to resolve issues informally by talking with college staff members.

ESL (English as a Second Language)

New students who want to take ESL classes at the Gilroy campus will register at the Admissions & Records Office for a placement assessment appointment when completing an application. Call 408-848-4737 or 408-848-4751 to make an appointment or come into Admissions & Records at the Gilroy main campus.

Students interested in taking ESL courses in Hollister should contact Judy Rodriguez at (831) 636-3783 or go to the Briggs Building in Hollister to schedule an assessment appointment.

Who Should Take the ESL Assessment?

- Students who do not know any English.
- Students who know some English but have not received formal classes in the English language or who took ESL classes more than three years ago.
- Students who attended high school in this country for less than a year.
- Students who attended high school in this country for a few years but are unsure about their level of proficiency in English.



Placement Assessment and Orientation for ESL Applicants

Students who want to enroll in ESL classes must:

- Complete a Gavilan College application at Admissions & Records or at the sites.
- Sign up for a testing appointment at Admissions & Records (Gilroy).
- Return for testing, which includes oral and written exams.

The interview information and the test results will be used to advise and place students into the ESL classes that best match their needs. Students will be ready to register for ESL classes at the end of this three-hour placement assessment appointment.

Orientation for new ESL students will be offered several times during the first two weeks of the semester and will be given in English and Spanish in the classroom setting. New students will be contacted for orientation by their ESL instructors.

ESL (Inglés como Segunda Lengua)

Los nuevos estudiantes que desean tomar clases de Inglés como Segunda Lengua (ESL) en Gilroy deben inscribirse en la Oficina de Admisiones y Archivos para hacer una cita y tomar la evaluación apropiada después de llenar una solicitud. Llame 408-848-4737 o 408-848-4751 hacer una cita o venga a la Oficina de Admisiones y Archivos en Gilroy.

Para aquellos estudiantes que desean estudiar en Hollister, deben hacer una cita para tomar el examen de nivelación en la oficina en Hollister en el Briggs Building o llamar al 831-636-3783.

¿Quién necesita tomar el examen de evaluación de ESL?

- Los estudiantes que no saben nada de inglés.
- Los estudiantes que saben un poco de inglés pero que no han tomado clases formalmente o que tomaron clases hace más de tres años.
- Los estudiantes que asistieron a la secundaria (high school) en este país por menos de un año.
- Los estudiantes que asistieron a la secundaria (high school) en este país por algunos años pero que no están seguros de su nivel de proficiencia en el inglés.

Asesoramiento, Colocación y Orientación para Estudiantes ESL

Los estudiantes que desean inscribirse en clases de ESL (Inglés como Segundo Idioma) deben hacer lo siguiente:

- Completar una solicitud de admisión en la Oficina de Admisiones y Archivos.
- Obtener una cita para el examen de nivelación en la Oficina de Admisiones y Archivos (Gilroy).
- Presentarse al examen de nivelación de acuerdo con la cita obtenida para tomar el examen escrito y oral.

Los resultados del examen y la información de la entrevista serán usados para recomendar y colocar a los estudiantes en las clases de Inglés como Segunda Lengua (ESL) que mejor les convengan. Los estudiantes estarán listos para inscribirse en las clases adecuadas al final de esta evaluación de tres horas. Los nuevos estudiantes en el Programa de Inglés como Segunda Lengua (ESL) recibirán una orientación sobre los servicios y regulaciones del Colegio Gavilán en sesiones ofrecidas durante las primeras dos semanas del semestre. Las orientaciones serán dadas en inglés y en español y los maestros se comunicarán con los nuevos estudiantes para asistirlos en seleccionar la sesión más conveniente.

Nunca es tarde para obtener tu GED. Revisa este nuevo curso GRATIS en la página 67.

¿Necesitas refrescar un poco tus habilidades de inglés para poder comunicarte con tus compañeros de trabajo? Revisa esta clase GRATIS de Inglés Vocacional en la página 67.

Para información sobre clases de ESL, refiérase al la página 115.

Revise la clase ESL 521 Comunicación Oral ofrecida por primera vez en plan nocturno en el campus principal. Vea la página 116.

Se ofrecerán clases de ESL en Hollister por la mañana: ESL 501A, 501B y 502. Refiérase al la página 115.

Para información sobre clases de destrezas básicas, refiérase a la página 114 (ENGL 420, 439, 440) y página 128 (MATH 400, 402).

Información en Español

La Misión

En un ambiente que fomenta creatividad y curiosidad intelectual, Gavilán "College" sirve a la comunidad ofreciendo experiencias de enseñanza de alta calidad y preparación para educación más avanzada, carreras técnicas y para servicio público, educación para toda la vida, y participación en una sociedad diversa y global.

Polizas y Procedimientos

Pendiente a la Mesa Directiva.

Formas Alternativas

El Catalogo y el Horario de Clases del Colegio Gavilán está disponible en formato de medios alternos.

Por favor de contactar El Centro de Recursos para Estudiantes con Incapacidades en (408) 848-4865 o la Oficina del Vicepresidente de Servicios de Estudiante en (408) 848-4738.

Servicios para los Estudiantes con Incapacidades

Los estudiantes que requieren servicios o arreglos especiales debido a incapacidades auditivas, visuales o alguna otra incapacidad verificado deberán ponerse en contacto con su instructor, consejero, asesor El Centro de Recursos para Estudiantes con Incapacidades.

No Discriminación

El Distrito está comprometido a proveer igualdad de oportunidades en programas educativos, empleo, y acceso a programas y actividades de la institución.

Prohibición de Abuso y Ofensas por Discriminación

Referencia: Secciones 212.5; 66252; 66281.5 del Código Educativo

El Distrito está comprometido a proveer un ambiente de enseñanza y de trabajo que respete la dignidad de los individuos y grupos. El Distrito estará libre de ofensa y persecución sexual y todas la formas de intimidación sexual y abuso. También estará libre de otros abusos y ofensas por discriminación incluyendo aquellas ofensas basadas en cualquiera de los siguientes estados: raza, religión, ancestro, origen, impendimiento, sexo (género), orientación sexual, o la percepción de que una persona tenga alguna de las características mencionadas.

Cumplimiento de ADA

Si usted tiene un impedimento verificado y necesita materiales o servicios de estudio en un formato alterno, contacte El Centro de Recursos para Estudiantes con Incapacidades (DRC) o al Vicepresidente de Servicios Educativos para obtener ayuda. Hay servicios para estudiantes con impedimentos verificados a través de DRC o a través del Vicepresidente de Servicios Educativos.

Derechos Educativos y Privacidad

Gavilan College está en cumplimiento de los Derechos Educativos Federales y Acto de 1974 (también llamado el Buckley Amendment) y las regulaciones del Título V de California (SB 182). Las siguientes reglas están en efecto:

1. Toda la documentación académica, documentación relacionada con problemas disciplinarios, y cualquiera otra documentación oficial es mantenida para todos los estudiantes que han solicitado admisión a Gavilan College.
2. La documentación oficial es mantenida por y localizada en la Oficina de Admisiones y Registros.
3. La documentación oficial será proveida únicamente cuando la solicitud o permiso sea hecha por escrito por parte del estudiante previo pago de cualquier cargo o costo a la institución, excepto en los casos provistos en ley.
4. La siguiente información puede ser proveida por Gavilan College sin consentimiento escrito por parte del estudiante:
 - a. el nombre del estudiante
 - b. las fechas de matriculación/asistencia a Gavilan College
 - c. la fecha de graduación y título o certificado recibido

La entrega de cualquier otra información requerirá consentimiento escrito del estudiante, excepto en los casos provistos en ley. Los estudiantes pueden notificar su deseo por escrito a la Oficina de Admisiones y Registros durante la primera semana de cada sesión de estudios que no desean que los puntos ennumerados en a), b) y c) pueden ser entregados.

5. Los estudiantes tienen derecho a revisar sus propios archivos y la documentación que esté en ellos. Cualquier objeción a éstos archivos debe ser presentada por escrito al Vicepresidente de Instrucción y Servicios al Estudiante. Las objeciones serán resueltas por dicho vicepresidente, y la resolución será inserta en el archivo del estudiante pero no entregada con el resto de la documentación. En caso de desacuerdo sobre éste punto, la Política de Quejas de la institución estará en efecto.

Copias de las regulaciones federales y estatales y del Proceso de Resolución de Problemas Estudiantiles son disponibles a través de la Oficina de Admisiones y Registros y pueden ser revisadas por los estudiantes haciendo una cita con el Vicepresidente de Instrucción y Servicios Estudiantiles o el Director de Admisiones y Registros. El Proceso de Resolución de Problemas Estudiantiles también está disponible en éste catálogo, online, y en el Manual Estudiantil.

Habilidad en Inglés para Estudios Vocacionales

Habilidad limitada en Inglés no será obstáculo para ser admitido y participante en programas educativos vocacionales.

Título VI, Título IX, y Norteamericanos con Impedimento/Sección 504/508

Para presentar una queja en cualquiera de las siguientes areas, por favor comuníquese con el Oficial de Igualdad de Oportunidades, Joseph D. Keeler, Vicepresidente de Servicios Administrativos, HR 101 (408-848-4715) o Shairon Williams, Director de Recursos Humanos, HR103 (408-848-4753).

Las areas son las siguientes: quejas por violación de derechos civiles (Título VI), quejas por violación de igualdad de género, discriminación sexual, o abuso (Título IX) y quejas por violación contra personas con impedimentos (ADA/Sección 504/508)

Programa de No-Credito

Clases de No-Crédito son ofrecidas y diseñadas para responder a las necesidades específicas e intereses de aquellos estudiantes que no desean obtener créditos por unidades. Estas clases ofrecen oportunidades para mejorar en materias, crecimiento del desarrollo, poder aprender ocupaciones y para aprender otras áreas de educación general. Estos cursos y programas están definidos categóricamente bajo el Código de Educación, Sección 84711, mientras que los fondos del estado se permiten en nueve categorías específicas.

Programa para Personas Mayores- Este programa ofrece clases de interés especial para adultos mayores de 55 años de edad. La mayoría de nuestras clases se llevarán a cabo en lugares de reuniones de adultos mayores con el fin de promover una inscripción satisfactoria y facilidad para dichos estudiantes.

Programa para el Bienestar del Personal- Este programa está diseñado para responder a las necesidades de los adultos que trabajan. Las clases están abiertas para todos los miembros del personal y de la comunidad.

Todas las clases son gratuitas. No se requieren pruebas, exámenes ni tampoco se otorgan calificaciones. Las inscripciones se realizan a través de la Oficina de Admisiones y Archivos o en el lugar en donde se vaya a impartir la clase, durante la primera sesión de la clase. Los estudiantes deben de contactar directamente a la Oficina de No-Crédito si tienen preguntas o si necesitan más información, favor de llamar al (408) 848-4859.

Servicios Estudiantiles y Programas de Apoyo para la Instrucción

Servicios de Asesoría

Inscribirse y tener éxito en clases a nivel post-secundario requieren dedicación y tiempo. A veces ocurren problemas personales y familiares que distraen a los estudiantes de sus tareas y clases y en estos casos, la única solución parece ser abandonar los estudios. Antes de tomar esta decisión tan difícil, por favor consulte a un consejero. Una buena plática puede ayudar a poner la situación en perspectiva, identificar posibles soluciones, y dar el apoyo necesario para hacer modificaciones necesarias en el horario y las clases. Gavilán College provee consejeros que hablan español y las citas con ellos pueden ser hechas para el día o para la tarde. No hay que pagar por este servicio. Por favor llame al 408-848-4723 para hacer una cita.

Centro de Desarrollo de Niños

El Centro de Desarrollo de Niños provee cuidado para niños preescolares, en dos programas para familias con ingresos mensuales que satisfacen el criterio de elegibilidad. Estos programas sirven a niños con discapacidades y necesidades especiales y que no hablan inglés. Todos los programas requieren que los padres inviertan ciertas horas como voluntarios.

El Centro de Recursos para Estudiantes con Incapacidades

El Centro de Recursos para Estudiantes con Incapacidades (DRC) ofrece asesoría individual para evaluar las destrezas de los estudiantes en las áreas de lectura, matemáticas, escritura, razonamiento, lenguaje oral, percepción y memoria. Los estudiantes que requieren servicios o arreglos especiales debido a incapacidades auditivas, visuales o alguna otra incapacidad deberán ponerse en contacto con su instructor, consejero, asesor o la oficina del DRC.

El Centro de Desarrollo Infantil del Colegio Gavilán

provee cuidado de niños hasta la edad de cinco años mientras que usted asiste a sus clases.

(408) 848-4815
Acreditado por NAEYC



EOPS

Programas y Servicios de Oportunidad Adicional



La oficina de Programas y Servicios de Oportunidad Adicional (EOPS) provee apoyo a estudiantes que experimentan desafíos económicos, sociales, y educativos. La intención

del programa es asistir a estos estudiantes a alcanzar sus metas educativas incrementando el acceso, la retención, y la transferencia a otras instituciones de enseñanza. Para calificar para el programa de EOPS, los estudiantes deben demostrar necesidad financiera y educativa y matricularse en un mínimo de 12 unidades cada semestre.

Servicios y beneficios disponibles para estudiantes: Conserjería personal y académica, asistencia para la compra de libros, prioridad de inscripción a clases, tutoría, paseos a universidades, talleres de enriquecimiento, becas y mucho más.



CalWORKs

CalWORKs está diseñado para asistir a estudiantes que reciben asistencia pública a ser auto-suficientes a través de obtener una educación, empleo y servicios de apoyo. El programa ocupacional para estudiantes CalWORKs responde a la demanda del mercado laboral y asiste a los estudiantes a lograr sus objetivos de carrera. Consecuentemente, el programa CalWORKs sirve de enlace con los departamentos de servicios sociales del condado de Santa Clara y San Benito.

Servicios y beneficios disponibles para estudiantes: Conserjería académica y personal, asistencia para la compra de libros, asistencia laboral y de colocación en empleos.

Los programas de EOPS y CalWORKs están localizados en salón L101A. Para más información, llame al (408) 848-4740.

Servicios de Ayuda Económica Para el Colegio

La ayuda económica para costos del colegio, están disponibles para estudiantes de cualquier tipo de ingreso.

OFICINA DE AYUDA ECONÓMICA

Oficina SC 124

Abierto: lunes-jueves: 8 a.m. a 5 p.m., viernes: 8 a.m. a 3 p.m.

Horario de la Tarde: Las horas son extendidas de 5 a 7 pm durante el período de matriculación.

CÓDIGO ESCOLAR DEL COLEGIO GAVILÁN ES: 001202

El colegio Gavilán participa en varios programas de ayuda económica, que están diseñados para proporcionar ayuda a los estudiantes de necesidad económica. Esta ayuda es proporcionada por diferentes instituciones incluyendo agencias federales, estatales y privadas.

Si está interesado en solicitar ayuda económica, adquiera una solicitud (FAFSA) en la oficina SC 124 o solicítela usando el Internet en la página www.fafsa.ed.gov. Si llena la solicitud usando el Internet, imprima y mande la página con su firma (signature page) o use su número secreto (PIN) para firmar la solicitud electrónicamente. Si desea aplicar para obtener su número secreto (PIN) ingrese a www.PIN.ed.gov. Las solicitudes también se pueden obtener por medio de los Consejeros de las Preparatorias (High School), Centro de Carreras de la Preparatoria y Bibliotecas Públicas.

Los requisitos para ayuda económica de parte de FAFSA son:

- Tienen que comprobar que necesitan ayuda económica y que cumplen con las reglas de cada programa.
- Tienen que ser ciudadanos, o ser residentes permanentes de los EE.UU.
- Tienen que tener buen historial en préstamos estudiantiles, y no deber nada a la oficina de ayuda económica.
- Tienen que ser elegibles para recibir los beneficios de una educación superior.
- Hombres entre 18 y 25 años de edad tienen que registrarse en el servicio selectivo (militar).

NOTA: Si ha estado encarcelado por usar o vender drogas ilegales, puede ser no elegible para algunos programas de ayuda económica.

PÓLIZA DE PROGRESO SATISFACTORIO ACADÉMICO (SAP)

La oficina de ayuda económica requiere medir su progreso académico hacia un certificado, asociado, o un programa de transferencia a la universidad. Si sus metas no son uno de estos programas, no califica para ayuda económica. Su progreso será evaluado por lo mínimo una vez por año.

Si ha sido descalificado, tiene que atender a la sección de (SAP). Vaya a la oficina de ayuda económica para que se registre.

PROGRAMAS DE AYUDA ECONÓMICA

Ayuda Pagando la Matriculación: El programa (Board of Governor's Fee Waiver/BOG), ayuda a pagar parte de la matriculación. Solamente para residentes de California. Es para estudiantes de bajo ingreso familiar. La solicitud para el BOG se encuentra en la página 9-10.



¿Necesita ayuda para comprar libros?

Si usted ya compro su tarjeta de Cuerpo Asociado de Estudiantes (ASB) usted podrá aplicar para prestamos (maximo \$200) para comprar libros, en la Oficina de Ayuda Financiera, cuarto SC124.

Usted puede comprar la tarjeta de ASB en la Oficina de Admisiones y Archivos, cuarto SC 111.

Becas Gratuitas Federales y Estatales:

- Federal Pell Grant
- Federal SEO Grant
- Cal Grant
- Chafee Grant
- Child Development Grant
- EOPS Grant
- TRIO Grant

Becas Federales de Trabajo y Estudio: Proporciona al estudiante la oportunidad de ganar dinero, mientras aumentan su experiencia de trabajo. Se proporciona la ayuda basándose en la necesidad del estudiante.

Becas Generales: La beca es otorgada basada en el mérito del estudiante y/o necesidad económica. Los requisitos varían y son proporcionados por el donador de la beca. Las solicitudes generales de becas en el Colegio Gavilán se vencen el 2 de Marzo. Becas adicionales tienen diferentes fechas de vencimiento durante el año escolar. Las solicitudes están disponibles en la oficina de ayuda económica. Se recomienda que pregunten sobre las becas varias veces por semestre, porque nuevas becas serán anunciadas en cuanto estén disponibles durante el año escolar.

Servicios Para Miembros de las Fuerzas Armadas (Veteranos): Colegio Gavilán ofrece asistencia especial a estudiantes que son veteranos o hijos de veteranos deshabilitados que asisten al colegio, para lograr una meta. Estudiantes que tengan preguntas sobre si califican, beneficios y el procedimiento de las solicitudes o cualquier otra inquietud sobre veteranos, por favor de contactar la oficina de ayuda económica al 408-848-4734.

Préstamos Estudiantiles Federales: Colegio Gavilán participa en el Federal Family Educational Loan Program. Préstamos estudiantiles federales, ofrecen un interés bajo y planes de pago flexibles. Si están interesados en solicitar un préstamo complete la FAFSA y atienda al taller de consejería de préstamo. Solicitudes para el préstamo serán distribuidas en el taller de consejería.

Becas Privadas: Becas privadas son fundadas por organizaciones y agencias privadas. Estos fondos se otorgan al estudiante dependiendo de las notas académicas o dependiendo de la necesidad económica del estudiante. Para ser considerado para una beca privada, el estudiante necesita completar una solicitud por cada beca privada a la que se aplique. Visite nuestra oficina para mas información.

Solicitudes para la beca privada llamada "Gavilan College Scholarship Application" estan disponibles en nuestra oficina.

VISÍTENOS EN LA PÁGINA DEL INTERNET A WWW.GAVILAN.EDU/FINAID

Complete la FAFSA en la página del Internet WWW.FAFSA.ED.GOV

Ayuda de planeamiento financiero y consejería de préstamos en la página WWW.EDWISE.ORG

Averigüe su estado de préstamo en la página WWW.EDFUND.ORG

Regístrate para Servicios Selectivos en la página WWW.SSS.GOV

Aplique para su número de identificación personal (PIN) en la página WWW.PIN.ED.GOV