


## ALLIED HEALTH (NURSING)

### AH 3: The Person in the Life Cycle

Transferable: CSU, UC; CSU-GE:E, GAV-GE:E, F



Interaction of social, emotional, intellectual, and physical attributes related to the growth and development of people across the life span. Content covers from cradle to the grave (birth until death). (C-ID: PSY 180).

CRN	Course	Type	Units	Time	Days/Dates	Location	Instructor	Open Seats
80447	AH 3	Online 	3.0		7/25/2022 - 8/19/2022	ONLINE	Turner, Susan	8

### AH 11: Nutrition

Transferable: CSU, UC; CSU-GE:E, GAV-GE:E, F

This course is an introductory nutrition course designed to introduce the general education and/or health interested student to the principles of nutrition which can be used professionally and/or personally. Nutrition will explore the science of nutrition, provide nutrient recommendations, explore the functions of digestion & metabolism, and discuss the impact that nutrition has on the human body; both anatomically and physiologically. This course will discuss macronutrients, water, vitamins, minerals, healthy body weight, performance nutrition, and specific nutritional needs throughout a person's lifetime. The student will analyze their personal diet record by utilization of a computerized nutrition program. AH 11 will address the impact of nutrition for chronic disease, food safety principles, and food poverty in the United States and our world. (C-ID NUTR 110). ADVISORY: Chemistry 30A.

CRN	Course	Type	Units	Time	Days/Dates	Location	Instructor	Open Seats
80172	AH 11	Online 	3.0		7/25/2022 - 8/19/2022	ONLINE	Borello, Christina	6
80354	AH 11	Online 	3.0		7/25/2022 - 8/19/2022	ONLINE	Borello, Christina	21

## ATHLETICS

### ATH 21: Volleyball

Transferable: CSU, UC; CSU-GE:E, GAV-GE:E1

This is a sport specific course designed for our student-athletes. Fundamentals, strategy and rules of the game of volleyball are included. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

CRN	Course	Type	Units	Time	Days/Dates	Location	Instructor	Open Seats
80161	ATH 21	Lab	1.0	10:20 am - 12:25 pm	MTWR	GY-GYM	Spence, Christopher	21

This course is designed for members of the Women's Intercollegiate Indoor and Beach Volleyball teams.

### ATH 23: Independent Study

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until 6 units are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

CRN	Course	Type	Units	Time	Days/Dates	Location	Instructor	Open Seats
80645	ATH 23	Ind	1.0		7/11/2022 - 8/18/2022	GY-GYM	Spence, Christopher	FULL
80646	ATH 23	Ind	1.0		7/4/2022 - 8/13/2022	GY-GYM	Jensen, Derek	FULL
80648	ATH 23	Ind	1.0		6/21/2022 - 7/23/2022	ATHFLD-	Sanchez, Robert	FULL

### ATH 27: Basketball

Transferable: CSU, UC; CSU-GE:E, GAV-GE:E1

This is a sport specific course designed for our student-athletes. Fundamentals, strategy and rules of the game of basketball are included. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

CRN	Course	Type	Units	Time	Days/Dates	Location	Instructor	Open Seats
80363	ATH 27	Lab	1.0	06:00 pm - 08:10 pm	MTWR	GY-GYM	Jensen, Derek	16
This course is designed for members of the Men's Intercollegiate Basketball team.					7/5/2022 - 8/12/2022			
80623	ATH 27	Lab	1.0	03:30 pm - 05:40 pm	MTWR	GY-GYM	Kaljo, Indira	23
This course is designed for athletes participating in Women's basketball					7/5/2022 - 8/12/2022			

### ATH 48: Agility and Strength Development

Transferable: CSU, UC; CSU-GE:E, GAV-GE:E1

This conditioning class is designed to improve and increase agility and strength development of the student-athlete through various exercises and exercise programs. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

CRN	Course	Type	Units	Time	Days/Dates	Location	Instructor	Open Seats
80224	ATH 48	Lab	0.5	03:30 pm - 05:35 pm	MTWRF	ATHFLD-FTBLL	Lango, John	5
This course is designed for members of the Gavilan College Intercollegiate Football team.					8/8/2022 - 8/20/2022			
	ATH 48	Lab		09:00 am - 11:05 am	S	ATHFLD-FTBLL	Lango, John	
					8/8/2022 - 8/20/2022			


### ATH 75: Sports Conditioning

Transferable: CSU, UC; CSU-GE:E, GAV-GE:E1

This activity class is designed to improve the physical condition of our male and female student-athletes. It includes strength training, cardiovascular endurance, plyometric training, and sport specific techniques through an open lab format. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

CRN	Course	Type	Units	Time	Days/Dates	Location	Instructor	Open Seats
80364	ATH 75	Lab	0.5	04:50 pm - 05:55 pm	MTW	GY-	Jensen, Derek	18
This course is designed for members of the Gavilan Men's Intercollegiate Basketball team. Student-athletes must check in during the first week of the semester with their team's head coach. Work-out hours will vary by sport.					7/5/2022 - 8/12/2022			
	ATH 75	Lab		04:50 pm - 05:40 pm	R	GY-	Jensen, Derek	
					7/5/2022 - 8/12/2022			
80512	ATH 75	Lab	0.5	09:00 am - 10:15 am	TWR	GY-FITCNTR	Spence, Christopher	23
This course is designed for athlete's competing in women's volleyball.					6/14/2022 - 7/21/2022			
80624	ATH 75	Lab	0.5	02:20 pm - 03:25 pm	MTW	GY-FITCNTR	Kaljo, Indira	23
This course is designed for athletes competing in women's basketball.					7/5/2022 - 8/12/2022			
	ATH 75	Lab		02:30 pm - 03:20 pm	R	GY-FITCNTR	Kaljo, Indira	
					7/5/2022 - 8/12/2022			


## GUIDANCE

 **Online Classes** - To start your course, go to: <https://ilearn.gavilan.edu>. You must login by 11:59 p.m. the 1st day of the course and late adds must login within 24 hours of adding or you may be dropped. For help, email your instructor.

## GUID 28: Tutoring Techniques

Transferable: CSU

This course is designed to meet the College Reading Learning Association (CRLA) - International Tutor Training Program Certification (ITTPC) requirements for Certified Tutor, Level 1 and Level 2. The purpose of this course is to provide training in effective individual and group tutoring skills, attitudes, and behaviors. This course will provide opportunities to practice and analyze these topics and will provide a foundation in how people learn and cultural diversity cultural diversity apply to tutoring. This course has the option of a letter grade or pass/no pass. ADVISORY: Student must be hired by campus program or receive instructor approval to enroll in course.

CRN	Course	Type	Units	Time	Days/Dates	Location	Instructor	Open Seats
80651	GUID 28	Online 	1.0	10:00 am - 12:15 pm	MW 8/8/2022 - 8/19/2022	ONLINE-LIVE	Wong-Lane, Megan	18
	GUID 28	Lec		10:00 am - 01:10 pm	R 8/8/2022 - 8/19/2022	LI-168	Wong-Lane, Megan	

## JPA FIRE TECHNOLOGY

### JFT 19: Emergency Medical Technician Clinical

Transferable: CSU

This course gives EMT students emergency department, ambulance, and transport experience while working with patients. PREREQUISITE: JFT 17

CRN	Course	Type	Units	Time	Days/Dates	Location	Instructor	Open Seats
80654	JFT 19	Lab	0.5		6/30/2022 - 7/30/2022	OFFSTE-	Vaughn, Linda	FULL

### JFT 231: Fire Academy Prep Course

This course is designed to prepare potential fire academy students for success in the Fire Academy. The preparation course will include classroom lecture and hands on training. This is a pass/no pass course.

CRN	Course	Type	Units	Time	Days/Dates	Location	Instructor	Open Seats
80680	JFT 231	Lec	1.0		8/6/2022 - 8/21/2022	COY-B113	Anderson, Anthony	FULL
	JFT 231	Lab			8/6/2022 - 8/21/2022	COY-B113	Vaughn, Linda	

### JFT 600: First Aid & CPR

This 16-40 hour variable course provides First Responder CPR (adult, child, infant), Automated External Defibrillator (AED) and basic first aid measures for a number of medical emergencies and conditions Public Safety Officers may encounter as a First Responder. This course meets POST certification requirements. This course can be adapted to a basic CPR and First Aid for civilians.

CRN	Course	Type	Units	Time	Days/Dates	Location	Instructor	Open Seats
80681	JFT 600	Lec			7/25/2022 - 7/27/2022	OFFSTE-	Van Elgort, Michael	FULL
	JFT 600	Lab			7/25/2022 - 7/27/2022	OFFSTE-	Vaughn, Linda	

## JPA LAW ENFORCEMENT

### JLE 112: Sexual Assault Investigations

Transferable: CSU

The course is a balance between a police officer's duties in handling sexual assault cases and being sensitive and aware of the victim's needs. Attention is given to the psychological as well as physical trauma a rape victim encounters. The legal aspects of the case will also be emphasized. This is a pass/no pass course.

PREREQUISITES: JLE 100

CRN	Course	Type	Units	Time	Days/Dates	Location	Instructor	Open Seats
80667	JLE 112	Lec	1.0		6/27/2022 - 7/1/2022	OFFSTE-	Vaughn, Linda	FULL
	JLE 112	Lab			6/27/2022 - 7/1/2022	OFFSTE-	Vaughn, Linda	

### JLE 118: Field Training Officer

Transferable: CSU

This course will develop student proficiency in adult learning theory, evaluation and documentation, leadership, remedial training and other skills necessary to become a qualified Field Training Officer. This course meets minimum California Commission on Peace Officer Standards and Training requirements for Field Training Officers and follows the guidelines and standards under 832.3 of the Penal Code. (POST Certified) PREREQUISITE: POST Basic Certificate of Equivalent.

CRN	Course	Type	Units	Time	Days/Dates	Location	Instructor	Open Seats
80659	JLE 118	Lec	1.0		7/11/2022 - 7/15/2022	COY-D103	Vaughn, Linda	FULL
	JLE 118	Lab			7/11/2022 - 7/15/2022	COY-D103	Vaughn, Linda	
80660	JLE 118	Lec	1.0		8/15/2022 - 8/19/2022	COY-D103	Vaughn, Linda	FULL
	JLE 118	Lab			8/15/2022 - 8/19/2022	COY-D103	Vaughn, Linda	

### JLE 119: Field Training Officer Update

Transferable: CSU

This course provides students with updated information to include role and responsibility of the Field Training Officer, legislative and training updates, principles of learning, and standards of documentation and remediation. The course examines state-mandated update training required by the Commission on Peace Officer Standards and Training (POST). This course satisfies the State requirement for triennial certification of the FTO according to POST. PREREQUISITE: POST Basic Certificate or Equivalent, JLE 118 or Equivalent.

CRN	Course	Type	Units	Time	Days/Dates	Location	Instructor	Open Seats
80678	JLE 119	Lec	0.5		8/1/2022 - 8/3/2022	OFFSTE-	Rickel, Jeffrey	FULL
	JLE 119	Lab			8/1/2022 - 8/3/2022	OFFSTE-	Vaughn, Linda	

### JLE 132: PC 832 - Laws of Arrest, Search and Seizure

Transferable: CSU

This 40 hour course curriculum covers professional orientation, laws of arrest, search, seizure, evidence, preliminary investigations, communications and arrest techniques. This course satisfies PC 832 requirements for entry level but does not include the firearms portion. This course may be offered as a component of Correctional Officer Core Course or as part of an 18 unit approved certificate for Reserve Police Officer.

CRN	Course	Type	Units	Time	Days/Dates	Location	Instructor	Open Seats
80663	JLE 132	Lec	1.0		7/18/2022 - 7/22/2022	COY-E106	Vaughn, Linda	FULL
	JLE 132	Lab			7/18/2022 - 7/22/2022	COY-E106	Vaughn, Linda	

### JLE 135: Defensive Tactics Instructor

Transferable: CSU

This is a 40 - 80 variable unit course that meets the training requirements of The Commission on Peace Officers Standards and Training (P.O.S.T.). It covers Control Techniques, Weapon Retention, Legal Issues, plus topics designed to provide training for currently employed law enforcement officials to become instructors in defensive tactics. This course may be replaced for new content, ongoing training or updating. This course is a pass/no pass course. Prerequisite: JLE 100 or equivalent

CRN	Course	Type	Units	Time	Days/Dates	Location	Instructor	Open Seats
80655	JLE 135	Lec	2.0		6/21/2022 - 7/1/2022	COY-D103	Vaughn, Linda	FULL
	JLE 135	Lab			6/21/2022 - 7/1/2022	COY-D103	Vaughn, Linda	
80664	JLE 135	Lec	2.0		8/1/2022 - 8/12/2022	COY-D103	Vaughn, Linda	FULL
	JLE 135	Lab			8/1/2022 - 8/12/2022	COY-D103	Vaughn, Linda	

### JLE 175: Basic Public Safety Dispatcher Academy

Transferable: CSU

This 120 hour Basic Course satisfies the Commission on Peace Officers Standards and Training (POST) minimum training requirements for entry level dispatchers. The course also prepares each student for the fundamental principles, procedures, techniques, and duties of a public safety dispatcher within the law enforcement agency including: Ethics and Professionalism, Criminal Justice System, Workplace Communication, Telephone Technology and Procedures, Missing Persons, Domestic Violence, Community Policing, Cultural Diversity, Law enforcement Technologies, Radio Technologies and Procedures, Critical Incidents, and an overview of many other aspects of public safety.

CRN	Course	Type	Units	Time	Days/Dates	Location	Instructor	Open Seats
80661	JLE 175	Lec	3.0		7/11/2022 - 7/29/2022	COY-E106	Vaughn, Linda	FULL
	JLE 175	Lab			7/11/2022 - 7/29/2022	COY-E106	Vaughn, Linda	

### JLE 203: Robbery Investigations

This course is designed to provide investigators with detailed instruction in the broad spectrum of robbery from commercial stores and banks, to street muggings, residential invasions, and the "shakedowns" of youth and adults. The learning opportunities involve the students in examining active cases, analyzing the elements and the evidence, and developing patterns that emerge during a robbery investigation. PREREQUISITE: POST Basic Certificate or Equivalent JLE 100.

CRN	Course	Type	Units	Time	Days/Dates	Location	Instructor	Open Seats
80673	JLE 203	Lec	1.0		7/18/2022 - 7/22/2022	OFFSTE-	Profio, Jeff	FULL
	JLE 203	Lab			7/18/2022 - 7/22/2022	OFFSTE-	Vaughn, Linda	

### JLE 236: Firearms Instructor Training

This course is designed to provide the necessary training for the experienced firearms person who wants to qualify for rangemaster. Students must supply equipment and ammunition. The course is P.O.S.T. certified. This is a pass/no pass course. Units earned in this course do not count toward the associate degree and/or certain certificate requirements. ADVISORY: JLE 100

CRN	Course	Type	Units	Time	Days/Dates	Location	Instructor	Open Seats
80665	JLE 236	Lec	2.0		8/1/2022 - 8/12/2022	COY-D102	Vaughn, Linda	FULL
	JLE 236	Lab			8/1/2022 - 8/12/2022	COY-D102	Vaughn, Linda	
80666	JLE 236	Lec	2.0		6/21/2022 - 7/1/2022	COY-D102	Vaughn, Linda	FULL
	JLE 236	Lab			6/21/2022 - 7/1/2022	COY-D102	Vaughn, Linda	

## JLE 270: Law Enforcement Report Writing Update

Transferable: CSU

This course will update attendees in current procedures for created solid police reports and the vital role in the day-to-day functioning of an agency or institution. The facts and actions in reports will include attest to your profession, provide data for statistical studies, help justify an arrest or disciplinary action, testify that you are following legal guidelines and provide vital clues in cases. PREREQUISITE: JLE 100; Basic Police Academy


CRN	Course	Type	Units	Time	Days/Dates	Location	Instructor	Open Seats
80662	JLE 270	Lec	0.5		7/18/2022 - 7/19/2022	COY-B113	Vaughn, Linda	FULL
	JLE 270	Lab			7/18/2022 - 7/19/2022	COY-B113	Vaughn, Linda	

## KINESIOLOGY

### KIN 1: Orientation for Student-Athlete Success

Transferable: CSU; CSU-GE:E, GAV-GE:E

This course identifies and clarifies issues relevant to student-athletes. Students will be exposed to the student services available to them and learn practical skills which will assist them in obtaining their educational objectives. Learning styles as well as academic eligibility and transfer rules will be covered.

CRN	Course	Type	Units	Time	Days/Dates	Location	Instructor	Open Seats
80166	KIN 1	Online 	1.0	11:35 am - 01:40 pm	MTWR	ONLINE-LIVE	Del Carmen, Darlene	8
This course is for student athletes who will participate in intercollegiate athletics.					8/1/2022 - 8/11/2022			

## MATHEMATICS

### MATH 219: Preparation for Calculus Bootcamp


This is a course for students who wish to refresh or re-learn fundamental algebraic or pre-calculus concepts. The focus is on polynomial, trigonometric, exponential and logarithmic functions and equations and the graphs of these functions. This class is preparation for Math 8B, Math 1A, or Math 1B. This is a Pass/No Pass course.

CRN	Course	Type	Units	Time	Days/Dates	Location	Instructor	Open Seats
80382	MATH 219	Lec	2.0	09:00 am - 12:20 pm	MTWRF	MA-101	Medina, Erik	10
This course is IN PERSON. See the legend for more information. Students enrolled in this class who are STEM majors and enrolled in Math 1A or 1B at Gavilan in the fall are eligible to apply for the STEM Calculus Academy. Contact Marla Dresch at <a href="mailto:mdresch@gavilan.edu">mdresch@gavilan.edu</a> and/or visit <a href="http://www.gavilan.edu/stem">www.gavilan.edu/stem</a> under STEM Academy offerings.					8/8/2022 - 8/12/2022			
	MATH 219	Lec		12:50 pm - 04:10 pm	MTWRF	MA-101	Medina, Erik	
					8/8/2022 - 8/12/2022			

### MATH 415: Math Immersion Review - Algebraic Concepts

A remedial mathematics course designed for those students who need to learn, or re-learn the fundamental concepts of math. The primary emphasis is on algebraic expressions, linear/quadratic equations and applications, polynomials, graphing, and functions. This is a pass/no pass course. Units earned in this course do not count toward the associate degree and/or certain certificate requirements. This class is an intense preparation for Math 5, Math 6, Math 7, and Math 8A.






CRN	Course	Type	Units	Time	Days/Dates	Location	Instructor	Open Seats
80652	MATH 415	Lec	1.0	09:00 am - 12:20 pm	MTWRF	LS-106	Dachkova, Elena	8
This course is IN PERSON. See the legend for more information. Students enrolled in this class who are STEM majors and taking Math 8A in the Fall with Elena Dachkova or Erik Medina or Math 11 with Ken Wagman are eligible to apply for the STEM Precalculus Academy. Contact Marla Dresch at <a href="mailto:mdresch@gavilan.edu">mdresch@gavilan.edu</a> and/or visit <a href="http://www.gavilan.edu/stem">www.gavilan.edu/stem</a> under STEM Academy offerings.					8/8/2022 - 8/12/2022			
	MATH 415	Lec		12:50 pm - 04:10 pm	MTWRF	LS-106	Dachkova, Elena	
					8/8/2022 - 8/12/2022			

 Online Classes - To start your course, go to: <https://ilearn.gavilan.edu>. You must login by 11:59 p.m. the 1st day of the course and late adds must login within 24 hours of adding or you may be dropped. For help, email your instructor.

## VOCATIONAL PREP - DISABILITY




### AE 600: Vocational Training I

Prevocational skills for adults with impaired cognitive functioning. Entry level work preparation is emphasized. Skills taught include basic work routine orientation, communication skills, job ability assessment, and self-management skills.

CRN	Course	Type	Units	Time	Days/Dates	Location	Instructor	Open Seats
80040	AE 600	Online 			7/1/2022 - 8/19/2022	ONLINE	Brown, Cheryl	73
Students are required to register with an AEC counselor or instructor for this section.								
	AE 600	Online 			7/1/2022 - 8/19/2022	ONLINE	Mendez, Frank	73
Students are required to register with an AEC counselor or instructor for this section.								
80045	AE 600	Online 			7/1/2022 - 8/19/2022	ONLINE	Mendez, Frank	53
Students are required to register with an AEC counselor or instructor for this section.								
	AE 600	Online 			7/1/2022 - 8/19/2022	ONLINE	Brown, Cheryl	53
Students are required to register with an AEC counselor or instructor for this section.								
80047	AE 600	Online 			7/1/2022 - 8/19/2022	ONLINE	Gaitan, Stephen	53
Students are required to register with an AEC counselor or WorkAbility III instructor for this section.								
80581	AE 600	Lab			7/1/2022 - 8/19/2022	OFFSTE-HOPEG	Mendez, Frank	73
HOPE Services, 8855 Murray Ave., Gilroy. Open Entry/Open Exit. Contact the Accessible Education Center Office (LI 117).								
	AE 600	Lab			7/1/2022 - 8/19/2022	OFFSTE-HOPEG	Brown, Cheryl	73
HOPE Services, 8855 Murray Ave., Gilroy. Open Entry/Open Exit. Contact the Accessible Education Center Office (LI 117).								
80582	AE 600	Lab			7/1/2022 - 8/19/2022	OFFSTE-HOPEH	Brown, Cheryl	53
HOPE Services, 650 San Benito St., Suite #120, Hollister. Open Entry/Open Exit. Contact the Accessible Education Center Office (LI 117).								
	AE 600	Lab			7/1/2022 - 8/19/2022	OFFSTE-HOPEH	Mendez, Frank	53
HOPE Services, 650 San Benito St., Suite #120, Hollister. Open Entry/Open Exit. Contact the Accessible Education Center Office (LI 117).								

### AE 602: Vocational Training III

Practical training and on-the-job work experience for students with disabilities. This course also provides preparation for entry level employment utilizing a number of work alternatives and settings.





CRN	Course	Type	Units	Time	Days/Dates	Location	Instructor	Open Seats
80048	AE 602	Online 			7/1/2022 - 8/19/2022	ONLINE	Mendez, Frank	28
Students are required to register with an AEC counselor or instructor for this section.								
	AE 602	Online 			7/1/2022 - 8/19/2022	ONLINE	Brown, Cheryl	28
Students are required to register with an AEC counselor or instructor for this section.								
80049	AE 602	Online 			7/1/2022 - 8/19/2022	ONLINE	Brown, Cheryl	64
Students are required to register with an AEC counselor or instructor for this section.								

## ENGLISH AS A SECOND LANGUAGE

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## ESL 706: NC Computer and Internet Basics for ESL Students





This course is for ESL students who have little to no experience with computers and navigating the Internet. This course will introduce students to the parts of a computer, basic desktop tools, browsers, email, security, virus protection, and social media. ADVISORIES: ESL 786 or ESL Assessment Recommendation

CRN	Course	Type	Units	Time	Days/Dates	Location	Instructor	Open Seats
80494	ESL 706	Online 		09:00 am - 11:05 am	TR 6/14/2022 - 6/21/2022	ONLINE-	Rodriguez, Raquel	7
	ESL 706	Online 			6/14/2022 - 6/21/2022	ONLINE	Rodriguez, Raquel	
80496	ESL 706	Online 		06:00 pm - 08:05 pm	TR 6/14/2022 - 6/21/2022	ONLINE-	Rodriguez Juarez, Martin	3
	ESL 706	Online 			6/14/2022 - 6/21/2022	ONLINE	Rodriguez Juarez, Martin	

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## ESL 707: NC Presentation Basics for ESL Students







This course introduces ESL students to presentation graphics using presentation software to create a computerized slide show with text and objects. ADVISORIES: ESL 786 or ESL Assessment Recommendation and ESL 706

CRN	Course	Type	Units	Time	Days/Dates	Location	Instructor	Open Seats
80533	ESL 707	Online 		09:00 am - 11:05 am	TR 7/14/2022 - 7/21/2022	ONLINE-	Rodriguez, Raquel	15
	ESL 707	Online 			7/14/2022 - 7/21/2022	ONLINE	Rodriguez, Raquel	
80534	ESL 707	Online 		06:00 pm - 08:05 pm	TR 7/14/2022 - 7/21/2022	ONLINE-	Rodriguez Juarez, Martin	1
	ESL 707	Online 			7/14/2022 - 7/21/2022	ONLINE	Rodriguez Juarez, Martin	1
	ESL 707	Online 			7/14/2022 - 7/21/2022	ONLINE	Rodriguez Juarez, Martin	

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## ESL 709: NC Excel Basics for ESL Students

This course provides ESL students with an introduction to the terms, commands, and applications of a spreadsheet program.









CRN	Course	Type	Units	Time	Days/Dates	Location	Instructor	Open Seats
80499	ESL 709	Online 		09:00 am - 11:05 am	TR 7/5/2022 - 7/12/2022	ONLINE-	Rodriguez, Raquel	14
	ESL 709	Online 			7/5/2022 - 7/12/2022	ONLINE	Rodriguez, Raquel	14
	ESL 709	Online 			7/5/2022 - 7/12/2022	ONLINE	Rodriguez, Raquel	
80501	ESL 709	Online 		06:00 pm - 08:05 pm	TR 7/5/2022 - 7/12/2022	ONLINE-	Rodriguez Juarez, Martin	FULL
	ESL 709	Online 			7/5/2022 - 7/12/2022	ONLINE	Rodriguez Juarez, Martin	FULL
	ESL 709	Online 			7/5/2022 - 7/12/2022	ONLINE	Rodriguez Juarez, Martin	



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## ESL 710: NC Word Processing Basics for ESL Students

This course introduces ESL students to the basic word processing skills of creating, saving and printing a document. Students will also learn to cut, copy and paste text, change fonts and styles, and use the spelling, grammar and thesaurus features. ADVISORY: ESL 786 or ESL Assessment Recommendation, and ESL 705.

CRN	Course	Type	Units	Time	Days/Dates	Location	Instructor	Open Seats
80497	ESL 710	Online 		09:00 am - 11:05 am	TR 6/23/2022 - 6/30/2022	ONLINE-	Rodriguez, Raquel	14
	ESL 710	Online 			6/23/2022 - 6/30/2022	ONLINE	Rodriguez, Raquel	14
	ESL 710	Online 			6/23/2022 - 6/30/2022	ONLINE	Rodriguez, Raquel	
	ESL 710	Online 			6/23/2022 - 6/30/2022	ONLINE	Rodriguez, Raquel	
80498	ESL 710	Online 		06:00 pm - 08:05 pm	TR 6/23/2022 - 6/30/2022	ONLINE-	Rodriguez Juarez, Martin	1
	ESL 710	Online 			6/23/2022 - 6/30/2022	ONLINE	Rodriguez Juarez, Martin	1
	ESL 710	Online 			6/23/2022 - 6/30/2022	ONLINE	Rodriguez Juarez, Martin	
	ESL 710	Online 			6/23/2022 - 6/30/2022	ONLINE	Rodriguez Juarez, Martin	

## LIFE

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### LIFE 701: Workplace Success

This non-credit course is designed for prospective and/or current employees. Students will practice decision making and problem solving skills that will enhance workplace communication, interpersonal communication, customer service skills, time management, and organizational skills. Completers of this course will gain training in successfully navigating the workplace through a variety of activities that will focus on speaking, listening, reading, and writing. PREREQUISITE: LIFE 700.

CRN	Course	Type	Units	Time	Days/Dates	Location	Instructor	Open Seats
80639	LIFE 701	Online 			6/20/2022 - 8/12/2022	ONLINE	Gutierrez, Annette	13