BUSINESS

BUS 700: Entrepreneurship

This course is designed to help students examine their own entrepreneurial skills and gain new ones through introspection. With interactive activities students will learn how to generate, develop and evaluate their own ideas. In this course students will also be introduced to the concepts of innovative and social entrepreneurship.

CRN | Course | Type | Units | Time | Days/Dates | Location | Instructor | Open Seats
--- | --- | --- | --- | --- | --- | --- | --- | ---
11992 | BUS 700 | Online | | 09:00 am - 12:05 pm | R | 9/29/2022 - 10/27/2022 | ONLINE-LIVE | Reyes Noguera, Karla | 10

BUS 701: Small Business Ownership

This course will help students gain the skills and commitment necessary to successfully launch an entrepreneurial venture. Students will learn about effective business planning methods, start-up activities and costs, marketing strategies, and financing options.

CRN | Course | Type | Units | Time | Days/Dates | Location | Instructor | Open Seats
--- | --- | --- | --- | --- | --- | --- | --- | ---
11993 | BUS 701 | Online | | 09:00 am - 12:05 pm | R | 11/3/2022 - 12/8/2022 | ONLINE-LIVE | Reyes Noguera, Karla | 5

ENGLISH

ENGL 756: High School Equivalency/GED Preparation

This course is designed to prepare the student to pass the five General Education Development (GED) tests in Writing, Social Studies, Science, Literature and Mathematics. English grammar and usage, reading comprehension, writing, vocabulary and computational skills are emphasized. The course is designed for students who are 18 years of age or older and elect to take the High School Equivalency Examination. This course may be repeated.

CRN | Course | Type | Units | Time | Days/Dates | Location | Instructor | Open Seats
--- | --- | --- | --- | --- | --- | --- | --- | ---
10304 | ENGL 756 | Lab | | 08:15 am - 12:35 pm | S | 8/22/2022 - 12/10/2022 | HOL-2 | Sandoval-Barron, Ethel | 11

ENGL 756 | Lab | | 01:05 pm - 05:20 pm | | | | |

10305 | ENGL 756 | Lab | | 08:15 am - 12:35 pm | S | 8/22/2022 - 12/10/2022 | HOL-4 | Jimenez, Ricardo | 16

This class is conducted in Spanish.

ENGL 756 | Lab | | 01:05 pm - 05:20 pm | | | | |

11694 | ENGL 756 | Online | | 06:00 pm - 09:05 pm | MW | 8/22/2022 - 12/10/2022 | ONLINE-LIVE | Serrano, Marcela | 9

This class is conducted in Spanish and will meet on Monday and Wednesdays. The class will start and 6pm and end at 9:05pm. The instructor will send you a zoom link for your class. You may show up to both days or one of the two days.

ENGLISH AS A SECOND LANGUAGE

ESL 702A: ESL Citizenship

This course is designed for second language learners that want to prepare for the United States Citizenship test given by the Department of Immigration and U. S. Naturalization Services. The focus will be on communicative English skills and knowledge of American History and Government required for passing the test to become a citizen of the United States. Readings are at the high-beginning/low-intermediate ESL level and will focus on the historical period beginning in the 1600's on through to 1980.

Online Classes - To start your course, go to: https://my.gavilan.edu. You must login by 11:59 p.m. the 1st day of the course and late adds must login within 24 hours of adding or you may be dropped. For help, email your instructor.
### ESL 706: NC Computer and Internet Basics for ESL Students

This course is for ESL students who have little to no experience with computers and navigating the Internet. This course will introduce students to the parts of a computer, basic desktop tools, browsers, email, security, virus protection, and social media. ADVISORIES: ESL 786 or ESL Assessment Recommendation

<table>
<thead>
<tr>
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<th>Course</th>
<th>Type</th>
<th>Units</th>
<th>Time</th>
<th>Days/Dates</th>
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### ESL 707: NC Presentation Basics for ESL Students

This course introduces ESL students to presentation graphics using presentation software to create a computerized slide show with text and objects. ADVISORIES: ESL 786 or ESL Assessment Recommendation and ESL 706

<table>
<thead>
<tr>
<th>CRN</th>
<th>Course</th>
<th>Type</th>
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### ESL 709: NC Excel Basics for ESL Students

This course provides ESL students with an introduction to the terms, commands, and applications of a spreadsheet program.

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### ESL 710: NC Word Processing Basics for ESL Students

This course introduces ESL students to the basic word processing skills of creating, saving and printing a document. Students will also learn to cut, copy and paste text, change fonts and styles, and use the spelling, grammar and thesaurus features. ADVISORY: ESL 786 or ESL Assessment Recommendation, and ESL 705.
ESL 710: NC Beginning ESL Reading, Writing

This is the first course in a series of integrated skills courses designed to introduce beginning ESL students to academic reading, writing and grammar skills. This beginning course focuses on vocabulary development, basic reading strategies and comprehension, basic grammar and beginning writing skills (sentence level and basic paragraphs.) The aim of this course is to assist beginning level students in becoming more literate while participating in holistic reading and writing activities based on engaging multicultural topics. Prerequisite: ESL 787 - NC ESL Lifeskills 2B or ESL 789 - NC Lifeskills 2 or ESL Assessment Recommendation.

ESL 727: NC Beginning ESL Listening, Speaking

This is the first in a series of integrated skills courses designed to introduce beginning ESL students to academic listening, speaking and pronunciation skills. Activities, which include listening exercises, role-play, pair work, small and large group discussions, interviews, oral presentations and pronunciation drills (focusing on English sounds and rhythm), are presented in the context of relevant, contemporary and intellectually challenging themes. Prerequisite: ESL 787 - NC ESL Lifeskills 2B or ESL 789 - NC Lifeskills 2 or ESL Assessment Recommendation.
ESL 728

ONLINE-LIVE

11:00 am - 12:15 pm

MTWR

8/22/2022 - 12/10/2022

Bu-119

Cisneros, Nicole

ESL 728

ONLINE

Cisneros, Nicole

ESL 728

Online

11:00 am - 12:15 pm

MTWR

8/22/2022 - 12/10/2022

Bu-119

Cisneros, Nicole

ESL 728

Online

8/22/2022 - 12/10/2022

STAFF, S

ESL 728

Online

8/22/2022 - 12/10/2022

ESL 728

Online

11188

14

ESL 728

Online

11180

14

ESL 728

Lec

8/22/2022 - 12/10/2022

ESL 728

Online

This class meets on Mondays and Wednesdays in person, and Tuesday s and Thursday s online.

The class meets on Mondays and Wednesday s in person, and Tuesday s and Thursday s online.

ESL 731: NC Intermediate ESL Listening, Speaking I

This is the second course in a series of integrated skills courses designed to develop academic listening, speaking and pronunciation skills of low-intermediate ESL students. Activities, which include extended listening exercises, open-ended dialogues, pair and group discussions, oral interviews, and oral reports, are presented in the context of relevant, contemporary and intellectually challenging themes. PREREQUISITE: ESL 528 or ESL 728 or ESL Assessment Recommendation.

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ESL 739: NC Intermediate ESL Reading, Writing I

This is the second course in a series of integrated skills courses designed to develop reading, writing and grammar skills of low-intermediate ESL students. The course focuses on vocabulary development through the application of different reading strategies to a variety of selections of topics of interest to academically-bound students. It also involves the practice and refinement of sentence and paragraph skills, structure, and punctuation. PREREQUISITE: ESL 527 or 727 or ESL Assessment Recommendation.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Course</th>
<th>Type</th>
<th>Units</th>
<th>Time</th>
<th>Days/Dates</th>
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<td>ONLINE-LIVE</td>
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Online Classes - To start your course, go to: https://my.gavilan.edu. You must login by 11:59 p.m. the 1st day of the course and late adds must login within 24 hours of adding or you may be dropped. For help, email your instructor.
ESL 741: NC Intermediate ESL Listening, Speaking II

This is the third course in a series of integrated skills courses designed to continue to develop listening, speaking, and pronunciation skills of high-intermediate ESL students. Activities, which include extended listening exercises, open-ended dialogues, pair and group discussions, oral interviews, and oral reports, broaden the students’ vocabulary while listening to and speaking in both formal and informal, conversational and academic situations. PREREQUISITE: ESL 538 or ESL 738 or ESL 531 or ESL 731 or ESL Assessment Recommendation.

ESL 741: NC Culture Through Film

This course is designed to practice listening and speaking skills through the use of selected films. The course highlights different intercultural issues and aspects of American culture, and students enhance their listening and speaking skills by means of authentic discourse. Because film provides a real sample of speech in a multi-dimensional experience, ESL learners can experience the language in a more complete manner while analyzing cultural issues. ADVISORY: ESL 738, or ESL Assessment Recommendation.

ESL 749: NC Intermediate Reading, Writing II

This is the third course in a series of integrated skills courses designed to continue to develop reading, writing, and grammar skills of high-intermediate ESL students. The course focuses on vocabulary development through the application of different reading strategies to a variety of selections of topics of interest to academically-bound students. It also involves the further practice and refinement of sentence and paragraph skills, structure and punctuation. PREREQUISITE: ESL 537 or ESL 737 or ESL 539 or ESL 739 or ESL Assessment Recommendation.

ESL 764: NC Advanced ESL Grammar

This course is designed to expand grammar usage to include noun and adverb clauses in oral and written communication. Students are introduced to conditionals, both real and unreal. They also learn to use the Passive Voice. These grammar structures constitute some of the most complex structures in English and expose students to a rich variety of structures that can effectively enhance their oral and written expression. PREREQUISITE: ESL 549 or ESL 749 or ESL 547 or ESL 747 or ESL Assessment Recommendation.
ESL 764: ESL 764

This is the fourth course in a series of integrated skills courses designed to expand the development of reading, writing, and grammar skills of advanced ESL students. This course focuses on academic and critical thinking skills needed to increase reading comprehension and efficiency. Emphasis is on analyzing, making inferences, taking notes, supporting opinions, summarizing and expanding vocabulary. Readings are from academic texts and literature. This course also refines and further expands college composition skills through the writing of essays. PREREQUISITE: ESL ESL 549 or ESL 749 or ESL 547 or ESL 747 ESL Assessment Recommendation.

ESL 769: ESL 769

This course is designed for students with very limited reading/writing skills. The focus is on letter formation, sight-sound recognition and decoding skills. ADVISORY: Placement by the CASAS test.

ESL 775: ESL 775

This is the first course in a series of English classes for students with basic oral or written English competency. It will give students basic vocabulary and familiarity in life skill areas such as family, school, time and shopping to manage in the English speaking community. This course integrates listening, speaking, reading and writing. ADVISORY: ESL Assessment Recommendation.

ESL 784: ESL 784

This class will have blended in-person and online streamed instruction. The instructor will contact you via Gavilan email to schedule your in-person class sessions.

Online Classes - To start your course, go to: https://my.gavilan.edu. You must login by 11:59 p.m. the 1st day of the course and late adds must login within 24 hours of adding or you may be dropped. For help, email your instructor.
This class will have blended in-person and online streamed instruction. The instructor will contact you via Gavilan email to schedule your in-person class sessions.

11821  ESL 784  Online  09:00 am - 11:05 am  WF  8/22/2022 - 12/10/2022  ONLINE-LIVE  Zavala, Angelica  5

ESL 785: NC ESL Lifeskills 1B

This is the second course in a series of English classes for students with basic oral or written English competency. It will give students basic vocabulary and familiarity in life skill areas such as daily routines, food work, and health to manage in the English speaking community. This course integrates listening, speaking, reading and writing. ADVISORY: ESL Assessment Recommendation

ESL 786: NC ESL Lifeskills 2A

This is the third course in a series of English classes for students with low beginning oral or written English competency. Through listening, speaking, reading and writing activities, students learn to use grammatical structures of English with increasing accuracy while gaining basic life skills. ADVISORY: ESL Assessment Recommendation

ESL 787: NC ESL Lifeskills 2B

This is the fourth course in a series of English classes for students with low beginning oral or written English competency. Through listening, speaking, reading and writing activities, students will learn to use grammatical structures of English with increasing accuracy while gaining basic life skills. ADVISORY: ESL Assessment Recommendation

Online Classes - To start your course, go to: https://my.gavilan.edu. You must login by 11:59 p.m. the 1st day of the course and late adds must login within 24 hours of adding or you may be dropped. For help, email your instructor.
<table>
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<th>Course</th>
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<th>Time</th>
<th>Days/Dates</th>
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**ESL 788: NC ESL Lifeskills 1**

This is the first course in a series of English classes for students with basic oral or written English competency. It will give students basic vocabulary and familiarity in life skill areas such as family, school, time and shopping, daily routines, food, work, and health to manage in the English speaking community. This course integrates listening, speaking, reading and writing. ADVISORY: ESL Assessment Recommendation

<table>
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<tr>
<th>CRN</th>
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<th>Units</th>
<th>Time</th>
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**ESL 789: NC ESL Lifeskills 2**

This is the second course in a series of English classes for students with low beginning oral or written English competency. Through listening, speaking, reading and writing activities, students learn to use grammatical structures of English with increasing accuracy while gaining basic life skills. ADVISORY: ESL 785-NC ESL Lifeskills 1B or ESL 788-NC ESL Lifeskills 1 or ESL Assessment Recommendation.

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**GUIDANCE**

**GUID 550: Supervised Tutoring**

Laboratory class emphasizing college learning skills, appropriate study techniques, and learning assistance utilizing one-to-one or small group tutorial.

<table>
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<tr>
<th>CRN</th>
<th>Course</th>
<th>Type</th>
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<th>Time</th>
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**GUID 600: Introduction to Job Coaching**

This introductory course identifies the responsibilities of a job coach assisting individuals with disabilities in an employment setting. This course is intended for individuals who would like to pursue careers in the vocational and rehabilitative fields and assist people with disabilities to join or re-enter the workforce.

::$ Online Classes - To start your course, go to: https://my.gavilan.edu. You must login by 11:59 p.m. the 1st day of the course and late adds must login within 24 hours of adding or you may be dropped. For help, email your instructor.

Open Seats Available as of: 10/11/2022 9:16:04 PM
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This class has required Zoom meetings on the days and times listed in the schedule. Go to ilearn.gavilan.edu to begin.

**LIFE**

**LIFE 700: Workforce Preparation and Job Readiness**

This non-credit course is designed for prospective employees that will assist them in workforce preparation. Students will practice decision making and problems solving skills that can be utilized to enter the workplace. Completers of this course will gain training in preparing for job search and obtainment through a variety of activities that will focus on speaking, listening, reading, and writing.

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<th>Course</th>
<th>Type</th>
<th>Units</th>
<th>Time</th>
<th>Days/Dates</th>
<th>Location</th>
<th>Instructor</th>
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<td>9/11/2022 - 12/9/2022</td>
<td>ONLINE</td>
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**LIFE 701: Workplace Success**

This non-credit course is designed for prospective and/or current employees. Students will practice decision making and problem solving skills that will enhance workplace communication, interpersonal communication, customer service skills, time management, and organizational skills. Completers of this course will gain training in successfully navigating the workplace through a variety of activities that will focus on speaking, listening, reading, and writing. PREREQUISITE: LIFE 700.

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**Online Classes -** To start your course, go to: https://my.gavilan.edu. You must login by 11:59 p.m. the 1st day of the course and late adds must login within 24 hours of adding or you may be dropped. For help, email your instructor.