



5055 Santa Teresa Blvd., Gilroy, CA 95020

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Dr. Kathleen A. Rose, Superintendent/President

GAVILAN JOINT COMMUNITY COLLEGE DISTRICT
COMMITTEE OF THE WHOLE
STRATEGIC PLANNING SESSION
Tuesday, January 23, 2018

5055 Santa Teresa Boulevard, Gilroy, CA 95020

MINUTES

I. CALL TO ORDER 5:00 p.m.

1. Trustee Jonathan Brusco called the meeting to order at 6:02 p.m.

2. Roll Call

Trustees Present: Jonathan Brusco, Kent Child, Walt Glines, Lois Locci, Rachel Perez, and Laura Perry

Trustees Absent: Mark Dover, Daniel Chavez (student trustee)

Dr. Kathleen Rose, Superintendent/President
Kathleen Moberg, Vice President, Student Services
Frederick E. Harris, Vice President, Administrative Services
Eric Ramones, Director, Human Resources
Nancy Bailey, Executive Assistant to the President

Attendees: Susan Peterson, Martha Crook, Kyle Billups, Jan Bernstein Chargin, Bobbi Jo Palmer, Peter Wruck, Randy Brown, Susan Sweeney

3. Comments from the Public

No comments

II. BOARD TRAINING

1. Introduction of BoardDocs – Trustee Training

Trustees received an orientation and training on BoardDocs a software that provides for online submissions and viewing of agendas. Martha Crook, a BoardDocs consultant, introduced the trustees to the software including logging in, viewing both closed and open session items, and printing.

A discussion took place about the devices that trustees are comfortable using to view the online agenda. A full agenda packet can be printed and provided by the Office of the President. The March 13, 2018 regular board meeting was selected as the transitional month for the first online agenda. Both printed copies and an online agenda will be made available to trustees.

III. STRATEGIC PLANNING

1. Board Goals, 2018

Board of Trustees: Jonathan Brusco
Laura A. Perry, Esq.

Kent Child
Walt Glines

Mark Dover
Lois Locci, Ed.D.

Rachel Perez
Daniel Chavez



Jonathan Brusco referenced materials included in the agenda packet: a status update on Board of Trustee's Goals, 2017 and the Superintendent/President's Annual Goals for 2018-2019. He noted that Draft 2018 Board Goals were handed out for comment, discussion, and edit. Jonathan Brusco said the draft 2018 goals were created based on the suggestions made by trustees in their 2017 self-evaluation survey and a review of 2017 board goals that had not been completed.

Each of the seven (7) draft goals for 2018 were discussed and edited for clarification.

Kathleen Rose explained that the district's planning work needs to be pulled together and integrated in a way that helps the district achieve goals. Kathleen Moberg, who has been doing integrative planning work, said they are trying to figure out what the global outcomes and goals of the college are as far as students are concerned. How does the district's planning fit these goals? How is the district addressing bringing in enrollment growth and revenue by department with fiscal accountability? She said the college wants to take steps to build this infrastructure.

Enrollment management was discussed and how the board can support it.

Discussion took place on how best to identify the board's goal to find a way to expand services in San Benito County whether or not a general obligation passes. Kathleen Rose spoke about the term "comprehensive campus" and the possibilities she envisions. This is a longer term goal. It was recommended that the Strategic Plan, proposed bond language, and annual board goal align.

2. Strategic Plan Assessment, FY 2017-2018

Kathleen Rose presented a report on the progress of Strategic Plan goals for FY 17-18 through FY 2021-22. She said that staff provided the comments to give the board an opportunity to see how the district is progressing. Kathleen Rose said the work will continue this spring to prepare a three-year strategic plan moving forward. The trustees then asked specific questions about the assessment comments and noted some corrections. A discussion took place on collecting data on student responses and feedback regarding institutional goals. Kathleen Rose said that the data analysis tool on Gavilan's website, GavDATA, housed a large amount of student related information.

3. Integrative Planning

Kathleen Rose reviewed the planning conducted by the district. She noted the draft Facility Master Plan, the upcoming revised Technology Master Plan, the Educational Master Plan, the SSSP and Equity Plans, and the Strategic Plan. She said the Equity Task Force held a workshop which included students. The Task Force discussed the district's Principles of Community. Kathleen Rose said the next step is to review the college's mission statement. She said the time is right to do that as the district incorporates the data from updated plans into the work of the college. She added that Dr. Eddie Cervantes, Dr. Arturo Rosette, and Dr. Peter Wruck have led a revision to the Participatory Governance Handbook with the draft being+-available soon. Kathleen Rose then explained the workings of the expanded Leadership Council which includes planning. She said the college will focus on "practice", student success and achievement, and policy. She talked about adding a policy subcommittee to President's Council to have more conversation about the meaning of our policies and any gaps that exist. Kathleen Rose said integrative planning is everyone's responsibility. She said administration will provide relevant reports to the board that will show that integrative planning is a practice of the college. The culmination will be a mission statement that is reflective of that work.

III. CLOSING ITEMS

1. The next regularly scheduled Board meeting is February 13, 2018, Gavilan College, **Coyote Valley Site, 560 Bailey Avenue, San Jose.**
2. Adjournment
The meeting was adjourned by consensus at 7:41 p.m.