



5055 Santa Teresa Blvd., Gilroy, CA 95020

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Dr. Kathleen A. Rose, Superintendent/President

GAVILAN JOINT COMMUNITY COLLEGE DISTRICT
COMMITTEE OF THE WHOLE
STRATEGIC PLANNING SESSION
Tuesday, February 7, 2017

5055 Santa Teresa Boulevard, Gilroy, CA 95020

MINUTES

I. CALL TO ORDER 6:00 p.m.

Trustee Laura Perry called the meeting to order at 6:07 p.m.

1. Roll Call

Trustees Present: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, and Laura Perry

Dr. Kathleen Rose, Superintendent/President
Kathleen Moberg, Vice President, Student Services
Dr. Michele Bresso, Vice President, Academic Affairs
Frederick E. Harris, Vice President, Administrative Services
Eric Ramones, Director, Human Resources
Wade Ellis, Director, Business Services
Nancy Bailey, Executive Assistant to the President
Cherise Mantia, Adjunct Faculty

2. Comments from the Public

No comments

II. DISCUSSION ITEMS

1. Board Goals

Kent Child reviewed that he grouped the goals suggested by trustees in their self-evaluation survey by theme resulting in 17 goals. For discussion purposes Lois Locci handed out a review of those 17 goals in which she provided suggested criteria and comments on how to address the goal. Historically, 10 goals are identified in a year.

The goals for 2016 were reviewed and discussed for completion and/or carryover into 2017. Both maximizing enrollment growth and course development were discussed for Coyote Valley and San Benito County. Dr. Rose said the biggest student population in San Benito County is noncredit students. She said staff is working to assist those students in getting into a guided pathway so they will be prepared to attend the San Benito Campus for career and educational development.

Discussion continued on how best to address the needs in San Benito County. Rachel Perez encouraged a goal that would include communication to constituents in the county.

Board of Trustees: Tom Breen
Laura A. Perry, Esq.

Kent Child
Walt Glines

Mark Dover
Lois Locci, Ed.D.

Jonathan Brusco
Iris Cueto



A discussion took place on continuing joint efforts with feeder high school districts; a 2016 goal. Many of the state initiatives require this action and it is already embedded into our programs.

Discussion also centered on maintaining a goal related to contract negotiations and labor relations. Several trustees expressed concern over the length of time needed to finalize a labor contract.

The goals of the superintendent/president and the board were discussed along with the importance of interfacing with the board in both the development and achievement of those goals. Laura Perry will meet with Kathleen Rose and discuss 2017 goals.

Ten goals were identified that will require editing and review. The draft will be presented to the Board at the March 14, 2017 meeting.

Transportation issues were discussed and how best to address them. The Board Facilities Subcommittee may be a starting point. A commitment to stewardship was also discussed.

2. Strategic Planning

Dr. Rose reviewed the November meeting with the college's Strategic Planning Committee (SPC). She noted in the committee's review of last year's strategic plan they deleted and/or modified several of the goals. They will be rewriting the strategic plan to align with board goals and the Educational Master Plan (EMP) this spring. The draft Plan will be presented to the board in April or May. Dr. Rose said the strategic plan is not stagnant and is part of the college's integrated planning work. She said the college's SPC had a robust and productive conversation. After completion of the EMP and Strategic Plan, a Facilities Master Plan will be prepared.

The college's mission, vision and principles of community will need to be reviewed in the near future.

3. Budget

Wade Ellis reviewed the Annual Financial and Budget Report for actual 2015/16 and budgeted 2016/17. He reported that the district is in compliance with the 50% law with a 51.45%. The ending unrestricted general fund balance for June 30, 2016 was at 13.19%. Wade Ellis said the board's guideline for a fund balance is 10%. He added that a stronger fund balance of 13-14% may better serve the district since we are now responsible for in house payroll distributions. Wade Ellis said all Measure E funds have been encumbered and we are spending lease revenue bond funds. He reviewed the STRS and PERS increases through 2021. The increases are not sustainable by community colleges. Wade Ellis then discussed changes made to the budget as of the midyear review which will be presented to the board in February. He reported a \$208,000 savings resulting from the health benefit premium cap. Wade said \$552,297 was received from San Benito County in redevelopment liquidation. This was unexpected revenue. He said we are in a good position to get out of stability but still require additional FTES.

Wade Ellis reported on the Governor's May budget proposal. A 1.34% COLA is predicted for 2017-18.

Kathleen Rose said great plans are in place for growth and enrollment management. She acknowledged the talent of the cabinet members who support her. She thanked the board for providing advisement and looked forward to meeting with them individually.

Walt Glines asked about the process for deciding what grant programs to institutionalize after the term of funding has ended. Kathleen Rose said it is part of ongoing instructional planning.

III. CLOSING ITEMS

1. The next regularly scheduled Board meeting is February 14, 2017, Gavilan College, **Coyote Valley Site, 560 Bailey Avenue, San Jose.**
2. Adjournment
The meeting was adjourned by consensus at 8:16 p.m.