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Dr. Kathleen A. Rose, Superintendent/President

GAVILAN JOINT COMMUNITY COLLEGE DISTRICT
REGULAR MEETING, BOARD OF TRUSTEES
Tuesday, May 8, 2018

Hollister City Hall, Council Chambers
375 Fifth Street, Hollister, CA 95023

MINUTES

1. CALL TO ORDER 6:00 p.m.

2. CLOSED SESSION

Trustee Jonathan Brusco called the meeting to order at 6:00 p.m.

A. Roll Call

Trustees Present: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, and Rachel Perez, and Laura Perry

Dr. Kathleen Rose, Superintendent/President

Kathleen Moberg, Vice President, Student Services

Dr. Eric Ramones, Associate Vice President of Human Resources & Labor Relations

Nancy Bailey, Executive Assistant to the President

B. Comments from the Public

None

C. Recess to Closed Session

The Board recessed to closed session at 6:01 p.m.

3. OPEN SESSION 7:05 p.m.

A. Call to Order

President Jonathan Brusco called the meeting to order at 7:05 p.m.

B. Roll Call

Trustees Present: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, and Daniel Chavez (student trustee)

Kathleen Rose, Superintendent/President

Kathleen Moberg, Vice President, Student Services

Nikki Dequin, President, Academic Senate

Diane Seelie, Professional Support Staff Representative

Nancy Bailey, Executive Assistant to the President (Recorder)

Others in Attendance: Ken Wagman, Fran Lozano, Randy Brown, Judy Rodriguez, Peter Wruck, Samuel L. Hernandez, Vanessa Castillon, Eduardo Cervantes, Daniel C.

C. Pledge of Allegiance

The Pledge of Allegiance was led by Daniel Chavez.

Board of Trustees: Tom Breen
Laura A. Perry, Esq.

Kent Child
Walt Glines

Mark Dover
Lois Locci, Ed.D.

Jonathan Brusco
Daniel Chavez



D. Report of any Action Taken in Closed Session
Jonathan Brusco reported that no action was taken in closed session.

E. Approval of Agenda
MSC (K. Child/L. Perry) to approve the agenda.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry and Daniel Chavez (student trustee) to approve.

0 Noes

0 Absent

4. Consent Agenda

A. Regular Meeting of the Board of Trustees minutes, April 10, 2018, and Board Budget Committee minutes, April 17, 2018

B. Personnel Actions

C. Warrants and electronic transfers drawn on District Funds

D. Payroll Warrants drawn on District Funds

E. Purchase Order Ratification

F. Ratification of Agreements

G. Budget Adjustments for FY 2017-18

H. Monthly Financial Report

I. Measure E Bond Quarterly Financial Status at March 31, 2018

J. Retiree Health Benefit Trust Investment Portfolio Status as of March 31, 2018

MSC (K. Child/W. Glines) to approve

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry and Daniel Chavez (student trustee) to approve.

0 Noes

0 Absent

5. Comments from the Public

Nikki Dequin – Provided each trustee with an invitation to the annual recognition of graduating student athletes on May, 25 prior to commencement.

6. Recognition

A. Recognition of the Employee of the Month

April, 2018 – Rebeca Silva's recognition will take place at the June 12, 2018 board meeting.

7. Officers' Reports

A. Vice Presidents

Kathleen Moberg – reported on the success of May 5 Super Saturday with over 200 students serviced and 148 of those were registered. Kathleen Moberg said many attending were new students who hadn't taken any prior action for admission. She said Health Services scheduled many mental health activities throughout the month including the mental health film "Art with Impact", an active minds speaker, and the film "Hunting Ground" a sexual assault awareness open to the public in Hollister. She displayed the publication, 2018 CalWorks "Portraits of Student Success" which included four Gavilan students.

B. College President

Kathleen Rose – and trustees congratulated student trustee Daniel Chavez on his birthday and his admission to Berkeley. She acknowledged the work of Kathleen Moberg and the student services staff for a well-organized and successful Super Saturday event. Kathleen Rose attended the theater production of “Midsummer Night’s Dream” and reported it was a great production. She said retirement celebrations are taking place this month for Alice Dufresne-Reyes, Bonnie Donovan, Jane Rekedal, Nate Pruitt, Lori Burgman and Lydia Casas. She reminded everyone to attend the May 11th Staff Recognition Dinner. Kathleen Rose also noted that commencement on May 25th will take place outside on Gavilan’s soccer field.

C. Academic Senate

Nikki Dequin read an Academic Senate resolution adopted to cultivate learning and personal growth in students. She said this resolution supports a similar one written by ASGC and speaks to a comprehensive collegiate experience for all students in an effort to promote learning, personal growth, and civic engagement. Nikki Dequin said Senate has been in conversations about distance education now that the college has been accepted into the online exchange program. In addition, she said a group has been working on institutional learning outcomes and also looking at Guided Pathways work for the summer and fall.

D. Professional Support Staff

Diane Seelie reported that the Mayra Cortez was chosen the Employee of the Year and will receive her award at the Staff Recognition event.

E. Student Representative – Daniel Chavez said he is focusing on finals week.

F. Board Member Reports

Mark Dover – complimented Academic Senate for passing a resolution that supports student work outside of the classroom.

Kent Child – provided personal comments and complimented the work of retirees Bonnie Donovan, Nate Pruitt and Jane Rekedal.

Laura Perry – congratulated retirees and award recipients. She gave a special thank you to Alice Dufresne-Reyes, Linda Stubblefield and Debra Amaro for their years of service. Laura Perry shared a community comment about Gavilan’s wonderful pool.

Lois Locci – participated on the GECA Senior Panel to review the senior projects and said this is the best of youth performance. Lois Locci commented on the success of a candidate forum hosted by Benitolink. She said the county residents are expressing a new energy and enthusiasm. Lois Locci announced that she would not be running again in November for the Gavilan Board of Trustees.

Walt Glines – noted that the information being presented at the April 17 Budget Committee meeting may be valuable for all trustees. Trustees can attend the committee meeting as a member of the public. Walt Glines announced that he will be a candidate for Gavilan trustee in the November 2018 election.

Rachel Perez – reported on the activities she participated in during the past month. They included the President’s Circle reception prior to Bach to Blues concert, serving as a member of the Women in Leadership panel at the college, the Delores Huerta documentary film, and the Caesar Chavez breakfast hosted by CARAS.

G. Board President

Jonathan Brusco – attended and enjoyed the Bach to Blues concert. He congratulated the tenured faculty and wished them continued success with the college. He acknowledged Jane Maringer Cantu as Employee of the Month. Jonathan Brusco thanked everyone for their hard work on the budget planning ensuring that good decisions can be made moving forward.

8. Board Committee Reports – no reports

9. Information/Staff Reports

A. Noncredit ESL transitions

Associate Dean Dr. Randy Brown provided an update on the growth of the noncredit program and service to the district's communities with multiple community-based sites including schools, jail, library, low income housing, and others. He said faculty that engage with students, support to students in accessing local services and strong teamwork between Community Education, Noncredit, and CTE credit contribute to the success of the program. This program is a model for Guided Pathways. Randy Brown reported the following enrollment figure for 16/17 of 10,374 in Noncredit with approximately 32% of new students taking at least one Noncredit course. He reported on the integrated and systematic transition methods to move students to credit courses.

Both trustees Perez and Glines commended the efforts of the program in reaching out to the community and the untraditional student.

B. College Hour Update

At the Board's request Kathleen Rose provided background on College Hour which started in 2012. She said the number of exempt sections over the years has basically stayed the same; about 68 sections. The criteria for an exempt class has also stayed the same. She noted that ASGC has gathered information which suggest that students are still interested in having a college hour. Kathleen Rose said going forward ASGC, Student Services and Academic Affairs will continue to work together to promote and increase participation in college hour activities. Adam Lopez said that college hour serves many purposes in addition to events such as counseling and faculty appointments, club meetings and eating. He said students are very interested in keeping it. Several trustees noted that college hour provides a time for students to seek special services. Ken Wagman said college hour also provides a time when faculty can meet. He added that the math lab is always crowded during college hour.

C. **Draft Facilities Master Plan**

Fred Harris reviewed that the Educational Master Plan, a long-range comprehensive planning document, was approved by the Board of Trustees last year. The draft Facilities Master Plan is based on the data and analyses in the Educational Master Plan to determine facility improvements and capital investments required to meet current and future educational needs to 2030. Cambridge West Partnership, LLC consultant George Walters reported that the draft FMP is based on many variables in addition to demographics such as potential population growth, student body, program growth, and age of buildings. Over the last year they have met with many user groups throughout the college totaling over 100 people and including shared governance groups. HPI Architects Larry Frapwell and Megan Gaunce reviewed the proposed Programs of Work for the Gilroy Campus, San Benito Campus, and the Coyote Valley Campus. FMP campus goals include supporting outcomes of the EMP, improve aging facilities, consolidate student services, improve infrastructure,

improve pedestrian circulation, and create a core place for student engagement. Some of the FMP goals for San Benito Campus Phase I include establishing a first building, classrooms, parking, and maintenance and operation site. Coyote Valley FMP goals include a 2-story building to accommodate current and future student population. Trustees asked questions throughout the presentation. The cost to implement the FMP Programs of Work are still being determined. Kathleen Rose answered a question about feasibility and sustainability for each site based on FTES. She said information provided in the EMP will need to be reviewed and a “bridge document” will be prepared that addresses that question. Comments are welcome on the Draft FMP.

ACTION ITEMS

10. Old Business

- (a) Amend Conflict of Interest Code
MSC (W. Glines/J. Brusco) to approve

Vote:

6 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, to approve.

0 Noes

1 Absent: Laura Perry and Daniel Chavez (student trustee)

- (b) IBI Group Architecture and Planning Project Assignment Amendment
MS (K. Child/J. Brusco) to approve

Discussion: Fred Harris previewed a report requested by the Board of Trustees and provided by IBI Group Architectures on the change orders for the track and field project. The breakdown of change orders by percentage were 60.5% Unforeseen; 31.6% Owner Scope changes; and, 7.9% architect changes. Fred Harris handed out a cost analysis of the project log. The trustees discussed some of the changes and expressed concern that many of the changes should have been identified when preparing the architectural plans and should not be an additional cost to the district. Specific project issues were discussed. Architects Steve Sowa and Shari Gratke noted that code compliance, unforeseen underground issues, and construction delays were all factors to be considered in reviewing the project change orders. Trustees acknowledged that the project in general did not proceed as anticipated with student athletes heavily impacted. The trustees agreed that project completion is the goal.

Vote:

6 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, to approve.

0 Noes

1 Absent: Laura Perry and Daniel Chavez (student trustee)

- (c) Sabbatical Leave Requests
MSC (W. Glines/J. Brusco) to approve

Discussion: Kathleen Rose will confirm with staff that funding 2 sabbatical leaves is feasible. Trustees spoke about the viability of both requests and their benefit to the college.

Vote:

6 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, to approve.

0 Noes

1 Absent: Laura Perry and Daniel Chavez (student trustee)

- (d) Approve Board Policies, Portions of Chapter 5, Student Services
MSC (W. Glines/K. Child) to approve

Vote:

6 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, to approve.

0 Noes

1 Absent: Laura Perry and Daniel Chavez (student trustee)

11. New Business

1. New Business

- (a) Solar Photovoltaic Carport Project, Change Orders #2, #3, and #4
MSC (W. Glines/J. Brusco) to approve

Vote:

6 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, to approve.

0 Noes

1 Absent: Laura Perry and Daniel Chavez (student trustee)

- (b) Purchase 15 Electric Car Charging Stations
MSC (M. Dover/J. Brusco) to approve

Discussion: A suggestion was made to group the stations together as it's easier to ticket offenders and also to make them paid stations.

Vote:

6 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, to approve.

0 Noes

1 Absent: Laura Perry and Daniel Chavez (student trustee)

- (c) Athletic Fields Upgrade Project Change Order #5
MSC (W. Glines/M. Dover) to approve

Vote:

6 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, to approve.

0 Noes

1 Absent: Laura Perry and Daniel Chavez (student trustee)

- (d) Faculty Contracts – Tenure Recommendation (**moved forward on agenda**)

- (e) Faculty Contracts (Years 1-3)
MSC (M. Dover/J. Brusco) to approve

Vote:

6 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, to approve.
0 Noes
1 Absent: Laura Perry and Daniel Chavez (student trustee)

- (f) Curriculum
MSC (K. Child/M. Dover) to approve

Vote:

6 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, to approve.
0 Noes
1 Absent: Laura Perry and Daniel Chavez (student trustee)

- (g) California Community College Trustees (CCCT) Board Elections, 2018
MSC (M. Dover/J. Brusco) to approve

Discussion: Five candidates were selected: Eric Payne (State Center CCD), Greg Pensa (Allan Hancock CCD), Greg Bonaccorsi (Ohlone College CCD), Brent Hasteley (Yuba CCD), and Suzanne Woods (Palo Verde CCD).

Vote:

6 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, to approve.
0 Noes
1 Absent: Laura Perry and Daniel Chavez (student trustee)

12. CLOSING ITEMS

1. The next regularly scheduled Board meeting is May 8, 2018, **Hollister City Hall**, 375 Fifth Street, Hollister, CA
2. Adjournment – The meeting was adjourned at 9:39 p.m.