

Nancy Bailey

From: Nancy Bailey
Sent: Friday, April 22, 2016 4:20 PM
To: Mimi Arvizu
Subject: Approved revisions to Board Policies and Administrative Procedures

Hello:

Background on Review of Board Policy and Administrative Procedure Manual

In 2001 Gavilan College updated and reviewed every Board Policy (BP) and Administrative Procedure (AP) in our manual. Since that time, updates to BPs/APs have gone through the shared governance process. Updates are generated in several different ways (AP2410):

- internally generated, such as changes to the Mission Statement (BP1200) and Tobacco Policy (BP3570);
- changes in accreditation standards that require a review for consistency to the standard; and,
- updates recommended by the Community College League of California policy subscriber service. This service makes recommendations in response to new laws and regulations and legal opinions

Current Review

This year, the College has started a full review of the BPs/APs in Chapters 1 – 7. Many have already been submitted for shared governance consideration and approval. Below are some approved revisions to BPs and APs in Chapter 1, The District, Chapter 2, The Board of Trustees, and Chapter 3, The General Institution.

Please review the BPs and/or APs that may affect your area. The district's full policy and procedure manual can be accessed at: <http://www.gavilan.edu/board/policies/index.html>. Tracked edited versions of the BPs/APs under review are available on the intranet.

Administrative Procedures

- AP 2410 – When and How Board Policy/Administrative Procedure Review is Initiated
- AP 2430 – Delegation of Authority to the President
- AP 2510 – Participation in Local Decision Making
- AP 3050 – Institutional Code of Ethics
- AP 3200 – Accreditation
- AP 3250 – Institutional Planning
- AP 3410 – Nondiscrimination
- AP 3430 – Prohibition of Harassment
- AP 3500 – Campus Safety
- AP 3560 – Alcoholic Beverages
- AP 3720 – Computer and Network Use

Board Policies

- BP 1200 – District Mission
- BP 2010 – Board Membership
- BP 2200 – Board Duties and Responsibilities
- BP 2410 – Board Policies and Administrative Procedures
- BP 2430 – Delegation of Authority to the President of the College
- BP 2431 – CEO Selection
- BP 2435 – Evaluation of the President of the College
- BP 2740 – Board Education
- BP 2745 – Board Self-Evaluation

BP 3050 – Institutional Code of Ethics
BP 3200 – Accreditation
BP 3250 – Institutional Planning
BP 3410 – Nondiscrimination
BP 3540 – Sexual and Other Assaults on Campus

Nancy E. Bailey

Executive Assistant, Office of the President
Gavilan Community College District
5055 Santa Teresa Blvd.
Gilroy, CA 95020
nbailey@gavilan.edu
408-848-4711

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From: Gavilan Announcements <campusmessages@gavilan.edu>
Sent: Tuesday, February 20, 2018 3:43 PM
To: all@gavilan.edu
Subject: Review of Board Policies

GAVILAN INFORMATION ANNOUNCEMENT

Over the past two years, the College, through participatory governance, has been working on a full review of the Board Policies and Administrative Procedures. To date, Chapter 1, “The District”, Chapter 2, “The Board of Trustees”, and Chapter 3, “The General Institution” have been reviewed and approved by the Board of Trustees. Chapter 5, “Student Services”, is near completion. Thank you to all who participated in the review process.

Chapter 7 is being review now with tracked edited versions of the BPs/APs available on the intranet at: <https://my.gavilan.edu/web/home-community/intranet> under “Drafts for Review”. Suggested edits, feedback, and/or comments regarding the edits can be forwarded to your Academic Senate or President’s Council representative.

The district’s full policy and procedure manual can be accessed at: <http://www.gavilan.edu/board/policies/index.html>. Please review the BPs and/or APs that may affect your area.

Thank you,

Nancy E. Bailey

Executive Assistant, Office of the President
Gavilan Joint Community College District
5055 Santa Teresa Blvd.
Gilroy, CA 95020
nbailey@gavilan.edu
408-848-4711

