

**BOARD OF TRUSTEES
COMMITTEES OF THE BOARD
2018**

Standing Committees:

BOARD POLICY AND ADMINISTRATIVE PROCEDURE OVERSIGHT COMMITTEE

Kent Child - Chair
Laura Perry
Lois Locci

The Board Policy and Administrative Procedure Oversight Committee consist of three board members, the Superintendent/President of the college, and the three senior vice presidents. The committee meets as necessary to review current policy and update policy in accordance with recommendations from board members, students, faculty, and/or staff, as well as recommendations from the Community College League of California, to ensure Gavilan's policies reflect its current needs while complying with state law.

BUDGET AND INTEGRATED PLANNING COMMITTEE

Kent Child - Chair
Mark Dover
Jonathan Brusco

The Board Budget and Integrated Planning Committee consists of three board members, the Superintendent/President of the college, and the three senior vice presidents. They meet during the annual budget process to discuss and review current budget trends and forecasts. In addition this group will survey the overall integrated planning process of the college and ensure that the budget process is aligned with current district planning.

FACILITIES DEVELOPMENT AND UTILIZATION COMMITTEE

Mark Dover - Chair
Walt Glines
Jonathan Brusco
Student Trustee

Three board members and the student trustee represent the board on the Facilities Development and Utilization Committee. The committee meets with the Superintendent/President, the three senior vice presidents, and other representatives to review, comment, and make recommendations to the full Board on those issues affecting District facilities that are consistent with current and new strategies as outlined in the Districts Strategic Plan.

This committee meets as needed to discuss items to include: 1) status, timelines, and budgets of bond related facility, landscaping, and other site improvements; 2) status, timelines, and budgets of bond related land acquisition agreements and environmental impact reports; 3) status, timelines, and budgets of State funded facility projects, load capacity ratios, and documentation; and 4) facility lease agreements for the main campus and off-site instructional facilities.

INSTITUTIONAL EFFECTIVENESS AND STRATEGIC PLANNING COMMITTEE

Rachel Perez - Chair
Lois Locci
Laura Perry

This committee consists of three board members, the Superintendent/President of the college, and the three senior vice presidents. The committee meets annually to review the Strategic Plan and to prepare for full board workshops to present professional development and discussion regarding the Strategic Plan.

SCHOOL DISTRICT COLLABORATION COMMITTEE

Jonathan Brusco - Chair
Lois Locci
Rachel Perez

This committee consists of three board members, the Superintendent/President of the college and the three senior vice presidents. The committee meets once per semester to develop and review current outreach and collaboration practices throughout the district and strengthen partnerships. Reports and data will be shared from the relevant grants and appropriate offices on campus that conduct outreach efforts with this committee to assist in gauging effective practices.

Ad Hoc Committees:

ATHLETIC

Mark Dover - Chair
Walt Glines
Laura Perry

The Athletic sub-comm. is a three board member committee charged with ensuring the athletic department is Title IX compliant, recruiting district athletes, and planning for future athletic facilities and programs. The comm. is responsible for maintaining athletic opportunities for the district and meets as needed with the Dean of Athletics, and Superintendent/President.

EVALUATION OF COLLEGE PRESIDENT AD HOC COMMITTEE

Kent Child - Chair
Mark Dover

Jonathan Brusco (Board President Position)

The Evaluation of College President Ad Hoc Committee consists of three board members and the Associate VP of Human Resources and Labor Relations. The committee meets to discuss, review, and develop the evaluation to be used on campus. All board members actively participate in interviewing assigned Gavilan employees who have completed the evaluation form. The committee reviews and comments on the President's goals and objectives, the College Strategic Plan, and Education Master Plan and using the evaluation tool that was approved by the Board, an evaluation is completed utilizing the Board's evaluation comments and Gavilan employees' comments. A separate meeting is held with the President to review the evaluation, and the Board's recommendations and comments are submitted.

BOARD SELF EVALUATION AD HOC COMMITTEE

Jonathan Brusco - Chair
Walt Glines
Lois Locci

The Board Self Evaluation Ad Hoc Committee consists of three board members and the Superintendent/President of the college. Utilizing the evaluation instrument and the year's annual Board Goals, all board members review goals, reflect on issues, concerns, efforts and actions in filling out the evaluation form.

The Board Self-Evaluation Ad Hoc Committee reviews the composite evaluation and the current Board Goals, and prepares a draft of potential goals for the next cycle. This information is shared with the full board at a special scheduled meeting each year.

Other:

RETIREMENT BOARD REVIEW COMMITTEE

Walt Glines (Clerk of the Board Position)
Kathleen Rose, Superintendent/President - Chair
Frederick E. Harris, Vice President of Administrative Services

The Board of Trustees established the Gavilan Joint Community College District Retirement Board for the purpose of assisting the District in its participation in the programs and activities provided for by way of the JPA Agreement. (Resolution No. 879)

The duties of the Retirement Board shall be to review the District's investment portfolio as established by way of the JPA Agreement and make recommendations to the District's Board and to the Designated Member as to the form and format of such investments on an annual basis including any deletions, additions or modifications to such investments as provided for by way of the investment allocation model established by the JPA and as provided for in the JPA Agreement. The Retirement Board shall meet annually and shall provide regular written reports of its activities and recommendations to the District's Board.