



5055 Santa Teresa Blvd., Gilroy, CA 95020

www.gavilan.edu

(408) 848-4800

Dr. Kathleen A. Rose, Superintendent/President

GAVILAN JOINT COMMUNITY COLLEGE DISTRICT  
REGULAR MEETING, BOARD OF TRUSTEES  
Tuesday, May 8, 2018

Hollister City Hall, Council Chambers  
375 Fifth Street, Hollister, CA 95023

MINUTES

1. CALL TO ORDER 6:00 p.m.

2. CLOSED SESSION

Trustee Jonathan Brusco called the meeting to order at 6:00 p.m.

A. Roll Call

Trustees Present: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, and Rachel Perez, and Laura Perry

Dr. Kathleen Rose, Superintendent/President

Kathleen Moberg, Vice President, Student Services

Dr. Eric Ramones, Associate Vice President of Human Resources & Labor Relations

Nancy Bailey, Executive Assistant to the President

B. Comments from the Public

None

C. Recess to Closed Session

The Board recessed to closed session at 6:01 p.m.

3. OPEN SESSION 7:05 p.m.

A. Call to Order

President Jonathan Brusco called the meeting to order at 7:05 p.m.

B. Roll Call

Trustees Present: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, and Daniel Chavez (student trustee)

Kathleen Rose, Superintendent/President

Kathleen Moberg, Vice President, Student Services

Nikki Dequin, President, Academic Senate

Diane Seelie, Professional Support Staff Representative

Nancy Bailey, Executive Assistant to the President (Recorder)

Others in Attendance: Ken Wagman, Fran Lozano, Randy Brown, Judy Rodriguez, Peter Wruck, Samuel L. Hernandez, Vanessa Castillon, Eduardo Cervantes, Daniel C.

C. Pledge of Allegiance

Board of Trustees: Tom Breen  
Laura A. Perry, Esq.

Kent Child  
Walt Glines

Mark Dover  
Lois Locci, Ed.D.

Jonathan Brusco  
Daniel Chavez



The Pledge of Allegiance was led by Daniel Chavez.

- D. Report of any Action Taken in Closed Session  
Jonathan Brusco reported that no action was taken in closed session.
- E. Approval of Agenda  
MSC (K. Child/L. Perry) to approve the agenda.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry and Daniel Chavez (student trustee) to approve.

0 Noes

0 Absent

4. Consent Agenda

- A. Regular Meeting of the Board of Trustees minutes, April 10, 2018, and Board Budget Committee minutes, April 17, 2018
- B. Personnel Actions
- C. Warrants and electronic transfers drawn on District Funds
- D. Payroll Warrants drawn on District Funds
- E. Purchase Order Ratification
- F. Ratification of Agreements
- G. Budget Adjustments for FY 2017-18
- H. Monthly Financial Report
- I. Measure E Bond Quarterly Financial Status at March 31, 2018
- J. Retiree Health Benefit Trust Investment Portfolio Status as of March 31, 2018

MSC (K. Child/W. Glines) to approve

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry and Daniel Chavez (student trustee) to approve.

0 Noes

0 Absent

5. Comments from the Public

Nikki Dequin – Provided each trustee with an invitation to the annual recognition of graduating student athletes on May, 25 prior to commencement.

6. Recognition

- A. Recognition of the Employee of the Month  
April, 2018 – Rebeca Silva’s recognition will take place at the June 12, 2018 board meeting.

7. Officers' Reports

- A. Vice Presidents

Kathleen Moberg – reported on the success of Super Saturday on May 5th with over 200 students serviced and 148 of those registered. Kathleen Moberg said new students who hadn’t taken any prior action for admission attended. She said Health Services scheduled many mental health activities throughout the month including the mental health film “Art with Impact”, Active Minds speaker Pablo Campos, and the film “Hunting Ground” which was

open to the public in Hollister. She displayed the publication, 2018 CalWorks “Portraits of Student Success” which profiled four Gavilan students.

B. College President

Kathleen Rose – and trustees congratulated student trustee Daniel Chavez on his birthday and his admission to Berkeley. She acknowledged the work of Kathleen Moberg and the student services staff for a well-organized and successful Super Saturday event. Kathleen Rose attended the theater production of “Midsummer Night’s Dream” and reported it was a great production. She said retirement celebrations are taking place this month for Alice Dufresne-Reyes, Bonnie Donovan, Jane Rekedal, Nate Pruitt, Lori Burgman and Lydia Casas. She reminded everyone to attend the May 11<sup>th</sup> Staff Recognition Dinner. Kathleen Rose also noted that commencement on May 25<sup>th</sup> will take place outside on Gavilan’s soccer field.

C. Academic Senate

Nikki Dequin read an Academic Senate resolution adopted to cultivate learning and personal growth in students. She said this resolution supports a similar one written by ASGC and speaks to a comprehensive collegiate experience for all students in an effort to promote learning, personal growth, and civic engagement. Nikki Dequin said Senate has been in conversations about distance education now that the college has been accepted into the online exchange program. In addition, she said a group has been working on institutional learning outcomes and also looking at Guided Pathways work during the summer and early fall.

D. Professional Support Staff

Diane Seelie reported that the Mayra Cortez was chosen the Employee of the Year and will receive her award at the Staff Recognition event.

E. Student Representative – Daniel Chavez said he is focusing on finals week.

F. Board Member Reports

Mark Dover – complimented Academic Senate for passing a resolution that supports student work outside of the classroom.

Kent Child – provided personal comments and complimented the work of retirees Bonnie Donovan, Nate Pruitt and Jane Rekedal.

Laura Perry – congratulated retirees and award recipients. She gave a special thank you to Alice Dufresne-Reyes, Linda Stubblefield and Debra Amaro for their years of service. Laura Perry shared a compliment she received about Gavilan’s wonderful pool.

Lois Locci – participated on the GECA Senior Panel to review senior projects and said it was the best of youth performance. Lois Locci commented on the success of a political candidate forum hosted by Benitolink. She said the county residents are expressing a new energy and enthusiasm. Lois Locci announced that she would not be running in November for the Gavilan Board of Trustees.

Rachel Perez – reported as chair of the Latino Advisory Committee (LAC) that they reviewed Gavilan data to learn how Latino/a students are faring in terms of the general population. She said Randy Brown provided information on Guided Pathways at the meeting which resulted in discussion. Rachel Perez said LAC is looking to support an institutional wide project to advocate for the changes needed for Guided Pathways. Rachel Perez said she participated in the Rotary Scholarship program and reported that \$38,000 was awarded to Gavilan students; Kim Benjamin, Michele Castro, Richard Guevara, and Juan Orozco.

Walt Glines – attended the Gilroy Elks scholarship award ceremony and said that Gavilan student Omar Manzano received a \$1,000. He noted that the Staff Recognition years of service honorees indicate that faculty and staff stay at Gavilan because it's a good place to work. Walt Glines reported that the Gilroy Garlic Festival is celebrating their 40th year and that Gavilan College has been tied to the Garlic Festival since the beginning. He also acknowledged basketball player Steven Williams in signing a letter of intent at the University of Maine.

G. Board President

Jonathan Brusco – attended the Cops and Robbers Ball in Morgan Hill which supports the local police force. He offered his congratulations to both graduates and retirees. Jonathan Brusco took four teams of students from Pinewood School to the Tech Challenge at the San Jose Tech Museum. Two of the four teams received awards.

8. Board Committee Reports – no reports

9. Information/Staff Reports

A. Review BP 3050 and AP 3050 Institutional Code of Ethics Principles of Community  
Eduardo Cervantes reported on how the Principles of Community were updated. He said they were the result of a task force from the Student Equity Committee that wanted to ensure that the principles encompassed the new student equity initiatives from the state. Input was received during a retreat and then developed further in work groups. He said the focus was to be inclusive and equitable. Kathleen Rose commended Eduardo Cervantes' inclusive approach to updating the Principles of Community.

B. Review Gavilan College Organization and Governance Handbook  
Eduardo Cervantes led the project of reviewing the Gavilan College Organization and Governance Handbook. He outlined the review process which included categorizing the groups on campus to provide structure. The main categories are: Shared Governance Standing Committees, Operational Committees, and Ad Hoc Committees, Subcommittees and Taskforces. In addition, the handbook outlines the expectations and standards for each category. A new subcommittee to President's Council will be the Governance Review Subcommittee which will guide and monitor the governance process.

Discussion included making minor edits to customize the language to our single campus district and also reference to Academic Senate's charge to establish, enforce, and determine individual's eligibility that apply for faculty minimum qualifications. A suggestion was made to include Academic Senate subcommittees in the handbook. A question was brought up about the use of the term "shared" vs. "participatory".

ACTION ITEMS

10. Old Business

A. Facilities Master Plan  
MS (M. Dover/W. Glines)

Discussion: Cambridge West Partnership, LLC consultant George Walters and HPI Architects Larry Frapwell and Megan Gaunce provided the trustees with a review of the Facilities Master Plan program of work by site including the Gilroy Campus, San Benito Campus, Phase I, and the Coyote Valley Campus. Program of work total cost was also presented by site. The Gilroy Campus total cost was \$35,326,839 and with potential state dollars reduced to \$285,912,325. The potential of state dollars was recommended for the

Library & Learning Resource Center and the Visual and Performing Arts Complex. The San Benito Campus total cost was \$51,891,810. Coyote Valley Campus total cost was \$12,856,636. The total cost of three sites is \$415,074, 284. Dollars provided in the cost totals are double what the state recommends due to the high cost of construction projects in our area. They also include construction management costs.

Discussions took place on deep planning including a timeline, sequencing of projects, student needs, and completing state applications for state bond dollar contribution. A question was asked about future solar projects. Established standards for landscaping, technology, and/or sustainability can be updated or created as part of the FMP process and serve as a tool.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry and Daniel Chavez (student trustee) to approve.

0 Noes

0 Absent

11. New Business

- A. Confer Honorary Degree  
MSC (W. Glines/L. Perry) to approve

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry and Daniel Chavez (student trustee) to approve.

0 Noes

0 Absent

- B. Curriculum  
MSC (W. Glines/L. Perry) to approve

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry and Daniel Chavez (student trustee) to approve.

0 Noes

0 Absent

- C. Instructional Material Fees  
MSC (L. Perry/K. Child) to approve

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry and Daniel Chavez (student trustee) to approve.

0 Noes

0 Absent

- D. Student Trustee Rights and Privileges  
MSC (K. Child/L. Perry) to approve

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry and Daniel Chavez (student trustee) to approve.

0 Noes

0 Absent

- E. Extend agreement with County of Santa Clara to assign a Sheriff's Deputy to the Gilroy Campus of Gavilan College  
MSC (L. Perry/W. Glines) to approve

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry and Daniel Chavez (student trustee) to approve.

0 Noes

0 Absent

- F. Equal Employment Opportunity (EEO) Fund Certification Form  
MSC (W. Glines/K. Child) to approve

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry and Daniel Chavez (student trustee) to approve.

0 Noes

0 Absent

- G. Order of Election, Specifications of the Election Order and Consolidation Request, Resolution No. 1032  
MSC (W. Glines/L. Perry) to approve

Roll Call Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry and Daniel Chavez (student trustee) to approve.

0 Noes

0 Absent

- H. Quarterly Financial Status Report, CCFS 311Q at March 31, 2018  
MSC (L. Perry/K. Child) to approve

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry and Daniel Chavez (student trustee) to approve.

0 Noes

0 Absent

- I. Athletic Fields Upgrade Project Change Order #6  
MSC (L. Perry/W. Glines) to approve

Discussion: Kathleen Rose shared with the trustees that the Citizens' Oversight Committee (COC) met in May but did not have quorum. She said they will meet one more time after the last Measure E audit is received. The COC May meeting included a walk-through of the Physical Education project area. She said the members were pleased with the results.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry and Daniel Chavez (student trustee) to approve.

0 Noes

0 Absent

12. CLOSING ITEMS

1. The next regularly scheduled Board meeting is June 12, 2018, Gavilan College, Gilroy Campus.
2. Adjournment – The meeting was adjourned at 8:14 p.m.