

GAVILAN JOINT COMMUNITY COLLEGE DISTRICT
REGULAR MEETING, BOARD OF TRUSTEES

Tuesday, November 10, 2015

Gavilan College

5055 Santa Teresa Boulevard, Gilroy, CA 95020

Student Center North/South Lounges

CLOSED SESSION – 6:00 p.m. OPEN SESSION – 7:00 p.m.

MINUTES

I. CALL TO ORDER 6:00 p.m.

Trustee Walt Glines called the meeting to order at 6:08 p.m.

(a) Roll Call

Trustees: Tom Breen, Jonathan Brusco, Mark Dover, Walt Glines, Lois Locci and Laura Perry
Absent: Kent Child

(b) Comments from the Public

No comments.

(c) Recess to Closed Session

Walt Glines identified the closed session items to be discussed. The Board recessed to closed session at 6:09 p.m.

II. OPEN SESSION 7:00 p.m.

1. Call to Order

Walt Glines called the meeting to order at 7:00 p.m.

2. Roll Call

Trustees: Tom Breen, Jonathan Brusco, Mark Dover, Walt Glines, Lois Locci, Laura Perry, and Adrian Lopez (student trustee)
Absent: Kent Child

Dr. Steven Kinsella, Superintendent/President

Dr. Kathleen Rose, Executive Vice President, Instructional Services

Kathleen Moberg, Vice President, Student Services

Frederick E. Harris, Vice President, Administrative Services

Bea Lawn, Academic Senate

Lucy Olivares, Professional Staff

Nancy Bailey, Recorder

Others in Attendance: Shawn Mulcare, Wade Ellis, Eric Ramones, Eduardo Cervantes, Sherrean Carr, and Leslie Jordan



3. Pledge of Allegiance
The Pledge of Allegiance was led by Laura Perry.
4. Report of any Action Taken in Closed Session
No reportable action taken in closed session.
5. Approval of Agenda
MSC (T. Breen/M. Dover)
Vote:
6 Ayes: Tom Breen, Jonathan Brusco, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
0 Noes
1 Absent: Kent Child

6. Consent Agenda
 - (a) Special Meeting of the Board of Trustees, Minutes, November 3, 2015, Regular Meeting of the Board of Trustees, Minutes, October 13, 2015, Regular Board Meeting Minutes October 13, 2015, Board Facilities Development and Utilization Committee, October 13, 2015, Special Meeting of the Board of Trustees, Board Self Evaluation, October 12, 2015
 - (b) Personnel Actions
 - (c) Warrants and Electronic Transfers Drawn on District Funds
 - (d) Payroll Warrants Drawn on District Funds
 - (e) Ratification of Agreements
 - (f) Quarterly Financial Status Report, CCFS 311Q at September 30, 2015
 - (g) Budget Adjustments
 - (h) Monthly Financial Report
 - (i) Measure E Bond Quarterly Financial Status Report at September 30, 2015
 - (j) Retiree Health Benefit Trust Investment Portfolio Status as of September 30, 2015

MSC (L. Perry /T. Breen)

Vote:

6 Ayes: Tom Breen, Jonathan Brusco, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
0 Noes
1 Absent: Kent Child

7. Comments from the Public
None.

8. Officers' Reports
 - (a) Vice Presidents
Kathleen Rose – No report.

Kathleen Moberg – reported that the Educational Advisory Board (EAB) program will kick-off November 18. She noted that spring registration will begin this month.

Fred Harris – reported that the San Martin airport lease negotiations have concluded with the county and the item is scheduled for the Santa Clara board meeting for approval. The site improvement bid is being reviewed and will be presented to the board at the December 8 meeting.

Fred Harris met the new owner of Hollister's Ridgemark Golf & Country Club, John Wynn. Fred Harris said Mr. Wynn is interested in contributing to Gavilan College through the educational foundation and also mentioned housing for international students. Fred Harris will continue discussions with Mr. Wynn.

Fred Harris reported that there is a major infrastructure failure at the pool. An initial assessment indicates a loss of water and the need to either shut down or repair the 50-year old pools. The county now requires a separate infiltration system for each pool.

- (b) College President – Dr. Kinsella said the Board Facilities Committee will meet to review the budget and scope issues of the facility projects that have overages. He said short term borrowing may be appropriate.

Dr. Kinsella reported on the Higher Education Reauthorization Act being discussed at the Senate and House in Washington D.C. He said the focus is on “outcomes” and also student loan default rates. Those students that are paying back loans are not paying enough. Accrediting commissions (standards) and colleges may be held more accountable for the collection activities as a result of stricter requirements from the federal government. Other outcome measures not related to financial aid also remain a focus.

Dr. Kinsella will be attending the Board of Governors meeting and present on behalf of the commission and comment as a college president on the inadequacies of the Accreditation Task Force Report.

- (c) Academic Senate

Bea Lawn reported that Academic Senate has two remaining meetings in 2015 with the election of officers and senators taking place on December 1. She said Senate has been discussing college hour. They are compiling a list of questions for the office of instruction on program stability, enrollment and class cancellations to get answers and reactivate discussion. She said Senate has been reviewing the SSSP credit and non credit plan along with the student equity plan.

- (d) Professional Support Staff

Diane Seelie said they will hold elections for new CSEA officers in December. They are selling poinsettias as a scholarship fund raiser.

- (e) Student Representative

Adrian Lopez reported that midterms are over. On October 23-25 the ASGC advisor Dr. Blanca Arteaga, Priscilla Ahmed, and Adrian attended California Community College Student Affairs Association Leadership Conference. They networked with other colleges and got new ideas for Gavilan. He said the November 29th Halloween Bash was well attended by clubs, staff, and students. He said many students received their flu shot on November 2-3. ASGC set up a table for outreach and recruitment on Transfer Day. Adrian Lopez said Senate meetings are on Thursdays at 9:45 a.m. ASGC has started a canned food drive.

- (f) Board Member Comments

Jonathan Brusco – thanked staff for their work on the SSSP and Student Equity plans.

Tom Breen – attended political science classes and engaged with students. He was very impressed with them. He also attended the Aviation Advisory Committee meeting and got a report on the program and the upcoming move to San Martin airport.

Laura Perry – acknowledged the veterans present at the meeting.

Mark Dover – no report.

Lois Locci – reported she and Walt Glines attended a National Leadership conference. They attended workshops that focused on executive searches. She was happy to report on the passing of two legislation bills. One bill increases the number of college units that high school students can take and the second relates to open educational resources. She said this is an opportunity to reduce the cost of texts and materials.

(g) Board President

Walt Glines reported on the November 3rd special board meeting where the board approved a timeline for a college president search, appointed an Ad Hoc Search Committee (Laura Perry, Kent Child, and Walt Glines), and agreed to use a search consultant. This is in response to Dr. Kinsella's retirement next summer. Walt Glines commended Dr. Locci for her excellent notes on the conference. He attended the campus training on active shooters and looked forward to more training. He referred to a recent news article about Gavilan Regional ACES which is a Gavilan website for adult learners who seek to improve their education. He announced that the Coyote Valley groundbreaking will be held on December 4.

9. Board Committee Reports

Community Education Ad Hoc Committee – the committee reviewed the Contract and Community Education Annual Report 2014-2015.

Policy Subcommittee – board policies and administrative procedures were reviewed from Chapters 1-3. They will be forwarded to the full board for information at the December 8, 2015 meeting.

10. Information/Staff Reports

(a) Recognition of the Employee of the Month
Deferred to the December 8, 2015 meeting

(b) Career Technical Education (CTE) Water Resources Management Program Update
Dr. Kathleen Rose said instructional services have been highlighting some of their programs this semester. She welcomed Sherrean Carr and Leslie Jordan who spoke about the advent and progression of the Water Resources Management program. Sherrean Carr said the program started in Community Education and once seed money was found, equipment and facilities were purchased. In 2011 it became a credit program with 53 students and in 2014 there were 413 students. She said the retention level is 92% and the success rate is 82.6% with about 50 FTES annually.

Sherrean Carr spoke about a water grant with West Valley which focuses on developing internships and creating career pathways. Gavilan currently has an internship underway. She said an articulation agreement is being developed with Independence High School. Sherrean Carr said the challenge facing the program is finding faculty to teach the courses.

(c) 2015-2016 Student Success and Support Program Plan

Kathleen Moberg said the final version of the SSSP Plan is ready for submission to the Chancellor's office.

(d) Student Equity Plan

Dr. Eddie Cervantes said the report involves measuring the gateways where inequities have been identified. He said we are charged to create programs and structure to meet the inequities on our campus. The committee is currently reviewing the proposals that have been presented, best practices that have been used on campus but have had

minimal funding, and best practices found through research. He said due to the short timeline between notification of the funding allocation and submittal of the program they are still working out what items to fund.

III. ACTION ITEMS

1. Old Business

(a) Public Hearing on Draft Trustee Area Election Maps

Walt Glines opened the hearing at 7:51 p.m.

Dr. Kinsella said the public hearing was a 2nd opportunity for public to provide input and comment on the LULAC/MALDEF Plan 2 and Draft Trustee Area Map IV.

Public Comment – none.

Public Hearing closed at 7:52 p.m.

MSC (T. Breen/L. Perry) to close the hearing.

Vote:

6 Ayes: Tom Breen, Jonathan Brusco, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve

0 Noes

1 Absent: Kent Child

(b) Approve Resolution No. 1000 Establishing Trustee Areas from which District Governing Board Members will be Elected and Approving the Election of such Board Members in a By-Trustee Area Election Process, and Requesting that the Board of Governors Waiver the Requirement of an Election Prior to the Change in Election Methodology

MSC (T. Breen/J. Brusco) to accept Trustee Areas Draft Plan IV with a correction on page 2 with the insertion of "5":

WHEREAS, the trustee areas from which governing board members will be elected in the following governing board member election occurring in November, 2018, are Areas 1, 3, 5 and 7.

Vote

6 Ayes: Tom Breen, Jonathan Brusco, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve

0 Noes

1 Absent: Kent Child

2. New Business

(a) Curriculum

MSC (T. Breen/M. Dover)

Vote

6 Ayes: Tom Breen, Jonathan Brusco, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve

0 Noes

1 Absent: Kent Child

(b) Updated Instructional Services Agreement (ISA) and Memorandum of Understanding (MOU) between Gavilan College and the Carpenters Training Committee of Northern California

MSC (L. Perry/T.Breen)

Vote

6 Ayes: Tom Breen, Jonathan Brusco, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve

0 Noes

1 Absent: Kent Child

- (c) Approval of Career Technical Education Employment Outcomes Survey Agreement between Sonoma County Junior College District and Gavilan

MSC (L. Perry/A. Lopez)

Vote

6 Ayes: Tom Breen, Jonathan Brusco, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve

0 Noes

1 Absent: Kent Child

- (d) Citizens' Oversight Committee Appointment Citizens' Oversight Committee Appointment

MSC (T. Breen/J. Brusco)

Vote

6 Ayes: Tom Breen, Jonathan Brusco, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve

0 Noes

1 Absent: Kent Child

- (e) Budget Planning Calendar

MSC (L. Perry/J. Brusco)

Vote

6 Ayes: Tom Breen, Jonathan Brusco, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve

0 Noes

1 Absent: Kent Child

- (f) Annual Financial and Budget Report, CCFS-311

MSC (L. Perry/L. Locci)

Vote

6 Ayes: Tom Breen, Jonathan Brusco, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve

0 Noes

1 Absent: Kent Child

- (g) Approval of an agreement with Live Oak Associates, Inc. for an EIR Addendum for Coyote Valley Educational Center

MSC (L. Perry/T. Breen)

Vote

Ayes: Tom Breen, Jonathan Brusco, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve

0 Noes

1 Absent: Kent Child

- (h) Project Inspector Service Agreement with Consolidated Engineering Laboratories

MSC (T. Breen/ L. Perry)

Vote

Ayes: Tom Breen, Jonathan Brusco, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
0 Noes
1 Absent: Kent Child

- (i) Laboratory of Record Service Agreement with Hp Inspections, Inc.
MSC (T. Breen/L. Perry)

Vote

Ayes: Tom Breen, Jonathan Brusco, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
0 Noes
1 Absent: Kent Child

- (j) Geotechnical Service Agreement with Cornerstone Earth Group
MSC (T. Breen/L. Perry)

Vote

Ayes: Tom Breen, Jonathan Brusco, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
0 Noes
1 Absent: Kent Child

- (k) Project Inspector Service Agreement with Keith Brown Inspections Project Inspector
Service Agreement with Keith Brown Inspections
MSC (M. Dover/L. Perry)

Vote

Ayes: Tom Breen, Jonathan Brusco, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
0 Noes
1 Absent: Kent Child

- (l) In-Plant Service Agreement Acrell Inspection Services, Ltd.
MSC (T. Breen/M. Dover)

Vote

Ayes: Tom Breen, Jonathan Brusco, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
0 Noes
1 Absent: Kent Child

IV. CLOSING ITEMS

1. The next regularly scheduled Board meeting is December 8, 2015, Gavilan College, North/South Lounge.
2. Adjournment
The meeting was adjourned by consensus at 7:58 p.m.