

GAVILAN JOINT COMMUNITY COLLEGE DISTRICT
REGULAR MEETING, BOARD OF TRUSTEES

Tuesday, March 8, 2016

Gavilan College

5055 Santa Teresa Boulevard, Gilroy, CA 95020

Student Center North/South Lounges

CLOSED SESSION – 6:00 p.m. OPEN SESSION – 7:00 p.m.

MINUTES

I. CLOSED SESSION - CALL TO ORDER 6:00 p.m.

Trustee Laura Perry called the meeting to order at 6:05 p.m.

(a) Roll Call

Trustees: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci and Laura Perry

(b) Comments from the Public

No comments.

(c) Recess to Closed Session

The Board recessed to closed session at 6:07 p.m.

II. OPEN SESSION 7:00 p.m.

1. Call to Order

Laura Perry called the meeting to order at 7:00 p.m.

2. Roll Call

Trustees: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Laura Perry, and Adrian Lopez (student trustee)

Dr. Kathleen Rose, Executive Vice President, Instructional Services

Frederick E. Harris, Vice President, Administrative Services

Arturo Rosette, Academic Senate

Lucy Olivares, Professional Staff

Nancy Bailey, Recorder

Others in Attendance: Sherrean Carr, Wade Ellis, Anne Ratto, Fran Lopez, Fran Lozano, Jan Bernstein-Chargin, Ron Hannon, Susan Sweeney, Eric Ramones, Randy Brown, Dana Young, Ken Wagman, Priscilla Ahmed, Denise Apuzzo, Bill Avera, Annette Gutierrez, Larry Drury, Veronica Martinez, Blanca Arteaga, Eduardo Cervantes, David DiDenti

3. Pledge of Allegiance

The Pledge of Allegiance was led by Adrian Lopez.



4. Report of any Action Taken in Closed Session
No reportable action taken in closed session.

5. Approval of Agenda
MSC (T. Breen/W. Glines) to approve the agenda.

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
0 Noes

6. Consent Agenda

- a. Regular Board Meeting Minutes, February 9, 2016 and Board Facilities Development and Utilization Committee Minutes, February 9, 2016
- b. Personnel Actions
- c. Warrants and electronic Transfers Drawn on District Funds
- d. Payroll Warrants drawn on District Funds
- e. Ratification of Agreements
- f. Monthly Financial Report
- g. Budget Adjustments
- h. Santa Clara County Treasury Investment Portfolio Status as of December 31, 2015

MSC (W. Glines/M. Dover) to approve the consent agenda

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
0 Noes

7. Comments from the Public

Larry Drury, Executive Director of Go Kids, Inc. in Gilroy and Co-Chair of the Child Care Planning Council for Santa Clara County, spoke about the “Strong Start” initiative. He said they are asking school boards in the county to invest and support quality early learning. They are focusing on closing the achievement gap by readying children to learn. A resolution will be forwarded for consideration on a future board agenda.

David DiDenti announced a Rho Alpha Mu event on March 19 at the Memorial Hall in Gilroy. The Veteran’s Ball is a fundraiser for veteran organizations.

8. Officers’ Reports

- (a) Vice Presidents

Kathleen Rose – said the Midterm Accreditation Report is complete and the focus is now on a substantive report for Coyote Valley. She said that is a report that changes the location of the Police Academy from Evergreen College to Coyote Valley. Kathleen Rose said an ongoing accreditation task force will begin to address the next cycle with new accreditation standards established since our last visit. She attended a program learning, student learning outcome training and will be sharing the materials. She said work will start this month on Institutional Effective Partnership Initiative indicators (IEPI) in which the college will have to identify institutional standards. Kathleen Rose said Nicki Dequin, Doug Achterman, and Enrique Luna will assist in this work. She said the purpose is to set standards to insure we are looking at how our student success rates are being tracked over time. She said some standards are imposed on us and some we set on our own.

Kathleen Rose said that Congresswoman Zoe Lofgren's visit to Gavilan this week was an opportunity to showcase the Learning Commons, Teaching and Learning Center and the Veterans' Resource Center.

Fred Harris – said the final step in the mitigation for Phase II of the Coyote Valley site will be completed this week.

(b) College President

Steve Kinsella spoke about the status of redistricting and said technical adjustments on precincts were needed by Santa Clara County and were made with our demographers input. San Benito County did not request any changes. He said Sabrina Lawrence, Karen Warren, Doug Achterman, and Ryan Shook professionally answered questions from Zoe Lofgren during her short tour. Pertaining to the budget, Steve Kinsella said Gavilan will have 110 unfunded FTES going into FY15-16.

(c) Academic Senate

Arturo Rosette said Senate continues to work on several initiatives including reviewing board policies and procedures. They continue to review BP/AP 3280, Grants, as they feel it needs to be updated and the processes expanded to insure that grant applications are tied to the Strategic Plan and educational plans and that all impacted constituencies are notified and prepared for the grant. He said they are looking at both instructional and business services reorganizations that have been presented to Academic Senate. Arturo Rosette said they will discuss them and make a recommendation. He said Senate is ready to propose a resolution in support of College Hour and they will be including recommendations for a better support structure. He said they are looking at how faculty are currently participating and contributing to the institution.

(d) Professional Support Staff

Lucy Olivares reported that CSEA approved a Tentative Agreement with the District. The unit also voted to increase their chapter dues. They have forwarded 2 representatives to serve on the Equal Employment Opportunity Committee.

(e) Student Representative

Adrian Lopez reported on the use of the new ASGC computer lab as an overflow for the Welcome Center. He reported on the creation of three new student clubs: the Computer Science Club, the Gavilan Film Club and the Supporting Academic Success for Immigrant Students Club. He said an Inter Club Council meeting held was held. Taco Tuesday was held in February which allowed ASGC to recruit and provide information along with collecting surveys on college hour. They hope to present the results of the surveys at the May board meeting. Adrian Lopez said, for the first time in 15 years, ASGC hosted the Region 4 meeting in the Student Center. He said they received comments about the outdated surrounds in the Student Center. ASGC is looking into renovation options related to furniture and technology. Adrian Lopez attended the Nakatani's "Honor Thy Children" presentation. He announced that he was one of three candidates for the Carl S. Pister scholarship and thanked Dr. Kinsella for the recommendation.

(f) Board Member Comments

Lois Locci – met with fellow San Benito County trustees and discussed options for expanding services in San Benito County. She said she was pleased to see GECA students bringing in local candidates for a political forum.

Tom Breen – took the campus tour with Congresswoman Lofgren and said she asked good questions. He said she visited with the veterans in the resource center.

Walt Glines – congratulated Dr. Kinsella for being named by the Association for California Community College Administrators (ACCCA) as an exceptional administrator and receiving the Harry Buttmer Distinguished Administrator Award. Walt Glines reported that he attended a Teacher’s Aid coalition fundraiser in Morgan Hill. While at the fundraiser he visited with attending wineries who expressed interest in employee training in that field. He noted that this topic was discussed by Sherrean Carr and Kathleen Rose at the last meeting. Walt Glines encouraged everyone to attend the Bach to Blues concert on Saturday, March 12 in the theater. He reported that Alan Hancock Community College was named the 5th best “on-line” community college in the country. He suggested Gavilan staff contact them to take a look at their program for additional ideas.

Jonathan Brusco – congratulated Steve Kinsella on his award and Adrian Lopez for being a scholarship finalist for Gavilan. He said he understood the time and work commitment required to complete the accreditation report.

Mark Dover – congratulated Steve Kinsella and noted what an honor it was for both Dr. Kinsella and the college. He congratulated Adrian Lopez and said he was glad that the students were looking at a student center project. Mark Dover said 100% of the seniors in the Salinas High School District have to take the Accuplacer assessment. He said Hartnell comes to the schools to administer the testing.

Kent Child – also encouraged everyone to attend the Bach to Blues concert and noted it is a good fundraiser for the program. He spoke on the passing of the former Gavilan College Dean of Students and instructor, Don Klein. He said Don Klein had an influence on the Gavilan community by generating a campus wide yearlong effort in applying critical thinking criteria including workshops and a book. Kent Child acknowledged the students who are highlighted in the Portraits of Student Success publication for overcoming barriers to achieve their goals. He commended the staff who work with CalWORKS students.

(g) Board President

Laura Perry – congratulated Dr. Kinsella for winning the Harry Buttmer Distinguished Administrator Award from the Association for California Community College Administrators. She said the Board knew the administrative leadership and qualities they were getting when they hired Dr. Kinsella in 2003. She said it is great that the state is recognizing him. On behalf of the Board she said they were happy with his service to the college and that he deserved the award. She also acknowledged the students in the CalWORKS Portraits of Student Success.

9. Board Committee Reports

No reports.

10. Information/Staff Reports

(a) Recognition of the Employees of the Month

Veronica Martinez spoke about Denise Apuzzo’s many roles during her nine years at Gavilan College. As Program Services Specialist in the Financial Aid Department, Denise has administered critical aid programs like Cal Grants, Federal Work Study, Scholarships, and Full-Time Student Success Grants. Denise Apuzzo is known to go above and beyond in assisting students. She is resourceful and valued as a Gavilan employee.

(b) Gavilan College Student Equity 2014-2015 Year-end Expenditures Report

Kathleen Rose stated this report showed how the money was spent last fiscal year.

(c) Update on the California Work Opportunity and Responsibility to Kids (CalWORKS)

Susan Sweeney and Annette Gutierrez provided information on CalWORKS which is a program that works with students who are parents on cash aid. Susan Sweeney reported

on funding changes since their 2013 report which includes contracts with both Santa Clara County and San Benito County for subsidizing student employment. She noted that they are working at a state level to advocate for legislation that will benefit the students in the program.

Annette Gutierrez reported that the benefit of the county contracts subsidized employment is reflected in the increase in employed students from 32 in FY2013-14 to 54 in FY2014-15. She said that the students' stories are meaningful to staff. Annette Gutierrez and Susan Sweeney co-chair the statewide publication of the Portraits of Student Success that highlights some of the student stories.

Susan Sweeney noted that they are currently working coordinating the federally funded School Based Medi-Cal Administrative Activities Program. In addition, they have partnered with ASGC to bring the Food Pantry on campus.

Student Priscilla Ahmed expressed her gratitude for Gavilan's CalWORKS program and staff as it has allowed her to attend college.

(d) Update on the Extended Opportunity Program and Services (EOPS)

Anne Ratto reported that EOPS funding was fully restored this year allowing the program to serve between 450-500 low income students at Gavilan. The funds have also been used to increase the number of book vouchers, more overload counseling and increase outreach to foster youth. EOPS has taken the lead in serving foster youth since 2007 and now, through equity funding, have hired a part time counselor. Anne Ratto outlined the outreach conducted encouraging Gavilan foster youth students to join the EOPS program.

(e) San Benito County Education Center Site Development

Steve Kinsella said he met with the San Benito County board members and discussed the Gavilan property along with community options such as the City's Leatherback site and a TEL Center concept. He provided information to the board members to help guide them through the conversation of expanding facilities in the county. Steve Kinsella added that how Gavilan proceeds with the expansion will determine how long it will take to establish the Fairview site. Walt Glines and Lois Locci agreed that it is necessary to know the financial cost of the Leatherback site to the district before discussing a MOU with the developer and the City of Hollister.

Gavilan owns 80 acres in San Benito County for expanding facilities and services and is currently leasing space at the Briggs building for \$1.30 sq. ft. Enrollment in Hollister is at 250 full time equivalent students (FTES). An enrollment of 500 FTES is needed in Hollister to be considered for state funding. Upon enrollment of 1,000 FTES, the state will provide \$1 million annual for operating support.

Discussion took place on whether temporary supplemental space could be used in the area to reach the required enrollment. Kent Child and Laura Perry both reviewed Gavilan's long history of rented space in San Benito County; saying that nothing has been ideal. Kent Child reported on the discontent of some residents in San Benito County for not having established a facility for expansion and growth. He added that it makes sense to put money into the property we own which will benefit the community for 50 years rather than putting capital into a 15 year commitment on transient property.

Adrian Lopez spoke with a few Hollister students who did not voice a concern as to where a Hollister site would be but rather they would like to have a Gavilan home in Hollister and not commute as often.

Steve Kinsella reviewed that the district has land for a permanent site in San Benito County and a place to grow. He said by purchasing the land the board has planned for and protected the future of a college in the county where it began. He said this is an accomplishment.

- (f) Update on the timeline, committee formation and trustee participation in the presidential search process

Arturo Rosette (President, Academic Senate), Denise Apuzzo (President of the California School Employees Associations), Priscilla Ahmed (President of Associated Students of Gavilan College), and Ken Wagman (President of Gavilan College Faculty Association) presented a statement to the Board of Trustees regarding "The composition of the Presidential Search Committee interview panel". In summary, the statement proposes that both of the two representatives chosen by its constituency participate in the panel interview in addition to the screening committee. They also think it's important to have the final candidates participate in campus-wide open forums.

Kent Child announced that the Board's Ad Hoc Presidential Search Subcommittee will be meeting on Wednesday, March 9 at 6:00 p.m. He said, in his experience, a large committee doesn't function well. He said he's considering resigning as chair.

Arturo Rosette said Academic Senate is diligent about getting a good candidate and believe that having both of their chosen representatives on the interview panel will allow for both instructional and student services perspectives. He said there is no intent to disrespect the hard work of the chair and committee and Academic Senate welcomes trustees to attend a meeting to further the conversation. Denise Apuzzo added that the request is for fair representation of the "college voice".

Laura Perry said we welcome the opinions provided and that the Board's Ad Hoc Presidential Search Subcommittee will meet to discuss the process and finalize the timeline.

Walt Glines expressed concern that candidates may not want to participate in an open forum as they may want to keep their candidacy confidential.

III. ACTION ITEMS

1. Old Business

- (a) Sabbatical Leave Requests

MSC (T. Breen/K. Child)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve

0 Noes

- (b) Accreditation Midterm Report

MSC (K. Child/J. Brusco)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve

0 Noes

Walt Glines remarked on the tremendous amount of work required to complete the report.

2. New Business

(a) Curriculum

MSC (K. Child/M. Dover)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve

0 Noes

(b) Water Hydration Stations

David DiDenti said the two hydration stations will be located in the library and in the gymnasium. Both the Morgan Hill and Hollister sites will be considered in a future purchase.

MSC (T. Breen/K. Child)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve

0 Noes

(c) Agreement with GCFA

MSC (K. Child/J. Brusco)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve

0 Noes

(d) GCFA/District Contract Proposal ("Sunshine")

MSC (W. Glines/L. Lois)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve

0 Noes

(e) Ratification of CSEA Tentative Agreement

MSC (K. Child/W. Glines)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve

0 Noes

(f) Approval of an agreement with Live Oak Associates, Inc. to prepare a CEQA Categorical Exemption for Gavilan College Athletic Fields Renovations Project

MSC (T. Breen/M. Dover)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve

0 Noes

(g) Approval of an agreement with Consolidated Engineering Laboratories for the Coyote Valley Educational Center, Increment #1

MSC (W. Glines/T. Breen)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve

0 Noes

- (h) Approval of an agreement with Live Oak Associates, Inc. to prepare an Incidental Take Permit and related analyses required for the buildout of Coyote Valley Phase II

MSC (W. Glines/A. Lopez)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve

0 Noes

- (i) Agreement with Cornerstone Earth Group for required geotechnical engineering investigation and testing services for the Gavilan College Student Center Seismic Upgrade Project

MSC (W. Glines/J. Brusco)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve

0 Noes

- (j) IBI Group Architecture and Planning Project Assignment Amendments

MSC (T. Breen /W. Glines)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve

0 Noes

IV. CLOSING ITEMS

1. The next regularly scheduled Board meeting is April 12, 2016 Gilroy Campus, North/South Lounge.

2. Adjournment

The meeting was adjourned by consensus at 8:31 p.m.