



5055 Santa Teresa Blvd., Gilroy, CA 95020

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Dr. Kathleen A. Rose, Superintendent/President

GAVILAN JOINT COMMUNITY COLLEGE DISTRICT
REGULAR MEETING, BOARD OF TRUSTEES
Tuesday, October 11, 2016

CLOSED SESSION – 6:00 p.m. OPEN SESSION – 7:00 p.m.
5055 Santa Teresa Boulevard, Gilroy, CA 95020
Gilroy Early College Academy, Multi-Purpose Building

MINUTES

I. CLOSED SESSION - CALL TO ORDER 6:00 p.m.

Trustee Laura Perry called the meeting to order at 6:05 p.m.

1. Roll Call

Trustees Present: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, and Laura Perry

Dr. Kathleen Rose, Superintendent/President
Kathleen Moberg, Vice President, Student Services
Frederick E. Harris, Vice President, Administrative Services
Eric Ramones, Director, Human Resources
Wade Ellis, Director, Business Services

2. Comments from the Public

No comments.

3. Recess to Closed Session

The Board recessed to closed session at 6:08 p.m.

II. OPEN SESSION 7:00 p.m.

1. Call to Order

President Laura Perry called the meeting to order at 7:00 p.m.

2. Roll Call

Trustees: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Laura Perry and Iris Cueto (student trustee)

Dr. Kathleen Rose, Superintendent/President
Kathleen Moberg, Vice President, Student Services
Frederick E. Harris, Vice President, Administrative Services
Arturo Rosette, Academic Senate
Diane Seelie, Professional Staff
Nancy Bailey, Recorder

Others in Attendance: Wade Ellis, Randy Brown, Tarianna Perez, Omar Lopez, Danielle Davenport, Rachel Perez, Eric Ramones, Nikki Dequin, Veronica Martinez, Rocio DeReza, Pilar Conaway, Dana Young, Jan Bernstein Chargin, Carina Cisneros, Shawn

Board of Trustees: Tom Breen
Laura A. Perry, Esq.

Kent Child
Walt Glines

Mark Dover
Lois Locci, Ed.D.

Jonathan Brusco
Iris Cueto



Mulcare, Susan Sweeney, Sherrean Carr, Fran Lozano, Ron Hannon, Sonia Flores, Diane Stone

3. Pledge of Allegiance

The Pledge of Allegiance was led by Lois Locci.

4. Report of any Action Taken in Closed Session

Laura Perry reported that no action was taken in closed session.

5. Approval of Agenda

MSC (T. Breen/J. Brusco)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Iris Cueto, advisory vote of aye to approve.

0 Noes

0 Absent

6. Consent Agenda

(a) Regular Meeting of the Board of Trustees minutes, September 13, 2016 and Board of Trustees Self-Evaluation Committee minutes, September 12, 2016

(b) Personnel Actions

(c) Warrants and electronic transfers drawn on District Funds

(d) Payroll Warrants drawn on District Funds

(e) Purchase Order Ratification

(f) Ratification of Agreements

(g) Monthly Financial Report

MSC (J. Brusco/M. Dover)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Iris Cueto, advisory vote of aye to approve

0 Noes

0 Absent

7. Comments from the Public

Tarianna Perez – said she appreciated the steps taken to promote College Hour. She did have concerns about the large number of courses being taught during College Hour which she said resulted in many students missing out on the opportunity to participate in club activities. She asked that classes not be scheduled in the spring during the College Hour time frame; Tuesday and Thursdays between 12:50 and 1:50 p.m.

8. Recognitions

(a) Gilroy Community Spirit Award Presentations

Kathleen Rose noted the accomplishments of:

Individual Honoree – Alice Sousa

Business Honoree – Articulate Solutions

Organization Honoree – Gilroy Community for a Better Downtown

Trustees Mark Dover and Walt Glines presented an award to each.

(b) Recognition of the Employees of the Month

July, 2016 – Rocio De Reza was nominated for her excellent customer service to students and being an excellent team player in her department and other departments. Veronica Martinez said Rocio De Reza embodies the spirit of Gavilan College.

September, 2016 – Nikki Dequin has taken on many responsibilities over the ten years with Gavilan. Ron Hannon said she helped to develop a personal training certificate and is an integral part of the athletic and kinesiology program.

9. Officers' Reports

(a) Vice Presidents

Fred Harris – introduced Jonathan Ramey who is the deputy sheriff serving on our campus. Jonathan Ramey thanked the board and Dr. Rose for welcoming him on campus and said he is looking forward to working with everyone.

Kathleen Moberg – said the student center occupants will be moved to the Multi-Purpose Building and also the CDC by Friday, October 14. They will be closed to the public on October 14 and October 17. Kathleen Moberg said several student services' staff and faculty were able to attend conferences in October and brought back great ideas, new innovations and best practices. She said this was possible due to funding from the Chancellor's Office.

(b) College President

Kathleen Rose commented on her first 100 days as president and extended her gratitude to cabinet, administration, and her executive assistants. She said the executive offices have been moved to the Child Development Center building for the duration of the student center retrofit project. She announced the award of the 3rd STEM grant for Gavilan College. Kathleen Rose reminded everyone that the next president's forum is scheduled for Thursday, October 27th during College Hour. She said the last forum was well attended and she appreciated the students' comments. She said the district will continue to make College Hour better and will work on scheduling conflicts. A comprehensive survey is being conducted through the Office of Research on student needs. Kathleen Rose said winter intersession will be the largest ever scheduled with the hope that students will respond positively. She thanked Sonia Flores and GECA for the use of their Multi-Purpose building for the board meeting.

(c) Academic Senate

Arturo Rosette reported that Susan Dodd is the new SLO/PLO liaison leader. He said Senate has been working on the edits to BP/AP 3280, Grants, which have been provided as an information item on the board agenda. They are now working on the related forms for the AP. Senate is also looking at BP/AP 3710 and 3720, on Computer and Network Use and will be working in consultation with administration to update these policies. He reported that they had an excellent presentation from the civic engagement program through the Title V grant which sparked good conversations. Arturo Rosette said this will be an ongoing discussion. He said Peter Wruck will be talking with them about data integrity and processes.

(d) Professional Support Staff

Diane Seelie reported that CSEA will be seeking nominations for next year's "E-Board" with elections being held in the month of December.

(e) Student Representative

Iris Cueto said as a result of the student center closure students are concerned about where they will be eating during the rainy days. She announced that ASGC Democratic Club is holding a Town Hall featuring local candidates. It will be in Library 170 on Thursday, October 20 from 1:00 – 3:00 p.m. Iris Cueto is scheduling meetings with board members to gather their thoughts on students well-being and how everyone can work together to help students have a better experience on campus. She said they are handing out surveys to students about the student center remodel. She also invited board members to come to the ASGC meetings on Thursdays at 9:45 a.m.

(f) Board Member Comments

Jonathan Brusco – congratulated the spirit award winners in all three locations. He attended the Morgan Hill Leadership graduation and was pleased to see Linda Bernabe as a graduate of the class.

Walt Glines – attended the Spirit Award presentation in Morgan Hill along with Laura Perry. He suggested a Gavilan aviation sign be placed at the San Martin airport and Fred Harris responded that a county application for signage has been submitted. Walt Glines attended the first President's forum in September and said fantastic ideas were shared. He promoted voting "yes" on Proposition 51. He appreciated the work of Mimi Arvizu in her 38 years of service to Gavilan. A retirement event is planned on October 20.

Lois Locci – congratulated Academic Senate for their thoughtful work on the grant policy and procedure.

Tom Breen – said he and Dana Young staffed the Gavilan College booth at the San Benito County Fair. He announced the Hollister Youth Alliance fundraiser at La Casa Rosa on October 15. La Casa Rosa will host a second event on October 23rd which is a fundraising event for the San Juan Bautista Mission.

Mark Dover – was pleased to hear that students are involved in the student center remodel. He congratulated the Spirit Award Committee for their selection of award winners. He felt they were all worthy recipients. Mark Dover asked about the water pond at the Coyote Valley site. Fred Harris replied that it is a potential wetland that the district has designed around to avoid mitigation issues. Mark Dover reported on active shooter training he recently received called "ALICE."

Kent Child – commented how fortunate we are to have a campus in a natural environment.

(g) Board President

Laura Perry encouraged the resolution of the pig burrowing problem at the golf course. She said some people in the district don't know about the Coyote Valley site and agreed that signage would be a good idea. Laura Perry commented on the success of the Spirit Award program.

10. Board Committee Reports

Board Self-Evaluation Ad Hoc Committee - Kent Child said a date needs to be selected to review the self-evaluation survey and formalize the annual board goals. He thanked everyone for completing their surveys by the deadline.

11. Information/Staff Reports

(a) Gilroy Early College Academy (GECA) Update

Sonia Flores, Principal of GECA, reported on the mission, vision, and outcomes of the Academy. She said this year is the highest enrollment at 274 students and that they continue to work on retaining their students. The partnership with the college is important and reflected in that 58% of the high school graduates also received an AA or AS. Sonia Flores provided a comparison of GECA statistics and National Early College Statistics along with outcomes and successes which reflect a successful program. She concluded by sharing the goals for the future and thanking the Gavilan board for the partnership.

(b) Harvard Experience

Kathleen Moberg thanked the board for allowing her to attend the Harvard Institute Educational Management program in July. She reviewed the intense curriculum, shared messages from distinguished speakers, and pearls of wisdom she carried away from the training. Kathleen Moberg said it is important to remember that we are here for “students”.

Ron Hannon reported on the Institute for Management and Leadership in Education he attended in June. He shared the demographics of the class which included 116 students representing 32 states and 9 countries. He said this was an international learning experience, with great presenters, and an eye opener to the challenges of diversity. Ron Hannon said that Gavilan College is in a position to affect change in our students and we do it every day. He thanked the board for the opportunity.

(c) 2015-2016 Institutional Effectiveness Committee (IEC) Report

Kathleen Rose presented the work of the IEC Committee and asked for questions. No questions.

(d) ACCJC Substantive Change Proposal, Aviation Maintenance Technology Program

Kathleen Rose said this report was required as a result of the move of the program from the Gilroy campus to the San Martin Airport site. It has been forwarded to the ACCJC for review.

(e) Review edits to Board Policy and Administrative Procedures 3280, Grants

Kathleen Rose said the Academic Senate took the lead on editing this procedure for institutional use in looking at proposals, tracking grants and promoting campus dialog. She said the forms for this process are being created. Walt Glines requested a report in the future on how the grants and grant projects are progressing.

III. ACTION ITEMS

1. Old Business

(a) Educational Master Plan
MSC (K. Child/J. Brusco)

Discussion – the contract will be funded by various grant funds and not the general fund. The draft plan should be completed by spring 2017. Kathleen Rose said the work will begin upon contract approval.

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Walt Glines, Laura Perry and Student Trustee Iris Cueto, advisory vote of aye to approve

0 Noes
0 Absent

- (b) Board of Trustees Regular Meeting Schedule Revision
MSC (T. Breen/W. Glines)

Mark Dover suggested a scheduled meeting in 2017 at the Coyote Valley site.

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Walt Glines, Laura Perry and Student Trustee Iris Cueto, advisory vote of aye to approve
0 Noes
0 Absent

2. New Business

- (a) Curriculum

MSC (L. Locci/K. Child)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Walt Glines, Laura Perry and Student Trustee Iris Cueto, advisory vote of aye to approve
0 Noes
0 Absent

- (b) EOPS/CalWORKs/CARE Advisory Committee

MSC (K. Child/J. Brusco)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Walt Glines, Laura Perry and Student Trustee Iris Cueto, advisory vote of aye to approve
0 Noes
0 Absent

- (c) Career Technical Education Advisory Boards

MSC (K. Child/M. Dover)

Sherrean Carr said they are always looking for advisory representatives and would be happy to follow up on any names brought forward.

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Walt Glines, Laura Perry and Student Trustee Iris Cueto, advisory vote of aye to approve
0 Noes
0 Absent

- (d) California Early Childhood Mentor Program

MSC (L. Locci/K. Child)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Walt Glines, Laura Perry and Student Trustee Iris Cueto, advisory vote of aye to approve
0 Noes
0 Absent

- (e) IBI Group Architecture and Planning Project Assignment Amendment
Augmentations
MSC (T. Breen/J. Brusco)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Walt Glines, Laura Perry and Student Trustee Iris Cueto, advisory vote of aye to approve
0 Noes
0 Absent

- (f) Approve Changes to the Current Compensation Package for the District Unrepresented Employees
MSC (W. Glines/J. Brusco)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Walt Glines, Laura Perry and Student Trustee Iris Cueto, advisory vote of aye to approve
0 Noes
0 Absent

- (g) Consider and Accept Bids for the Gavilan College STEM Meadow Restoration Project
MSC (K. Child/L. Locci)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Walt Glines, Laura Perry and Student Trustee Iris Cueto, advisory vote of aye to approve
0 Noes
0 Absent

- (h) Consider and Accept Bids for the Gavilan College Gym Roof Replacement
MSC (W. Glines/M. Dover)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Walt Glines, Laura Perry and Student Trustee Iris Cueto, advisory vote of aye to approve
0 Noes
0 Absent

IV. CLOSING ITEMS

1. The next regularly scheduled Board meeting is November 8, 2016, Gavilan College, **Dr. TJ Owens Gilroy Early College Academy, Multi-Purpose Building.**
2. Adjournment at 9:00 p.m.