

GAVILAN JOINT COMMUNITY COLLEGE DISTRICT BOARD POLICY COMMITTEE

Tuesday, April 12, 2016, 5:30 p.m.
Gavilan Gilroy Campus, North Lounge
5055 Santa Teresa Boulevard, Gilroy, CA 95020
(Board Policy Committee Members: Kent Child, Lois Locci, Laura Perry)

MINUTES

I. CALL TO ORDER 5:34 p.m.

Kent Child called the meeting to order at 5:34 p.m.

1. Roll Call

Lois Locci, Laura Perry, Kent Child

Steven M. Kinsella, Superintendent/President

Nancy Bailey, Recorder

Kathleen Rose, Kathleen Moberg, Fred Harris, Walt Glines, Tom Breen, Adrian Lopez

2. Approve Minutes, November 10, 2015

MSC (L. Perry/ L. Locci) 3 ayes, 0 nays to approve

3. Comments from the Public

None

II. DISCUSSION ITEM

1. Board Policies and Administrative Procedures Changes recommended by President's Council

a. Chapter 2, The Board of Trustees, Administrative Procedures

AP 2105 Election of Student Members

AP 2110 Vacancies on the Board

AP 2320 Special and Emergency Meetings

AP 2340 Agendas

AP 2365 Recording

AP 2610 Presentation of Initial Collective Bargaining Proposals

AP 2710 Conflict of Interest Reference

AP 2712 Conflict of Interest Code

AP 2714 Distribution of Tickets or Passes

b. Chapter 1, The District, and Chapter 2, The Board of Trustees, Board Policies

BP 1100 The Gavilan Joint Community College District

BP 2015 Student Member

BP 2105 Election of Student Member

BP 2110 Vacancies on the Board

BP 2210 Officers



- BP 2220 Committees of the Board
 - BP 2305 Annual Organizational Meeting
 - BP 2310 Regular Meetings of the Board
 - BP 2315 Closed Sessions
 - BP 2320 Special and Emergency Meetings
 - BP 2330 Quorum and Votes
 - BP 2340 Agendas
 - BP 2345 Public Participation at Board Meetings
 - BP 2350 Speakers
 - BP 2355 Decorum
 - BP 2360 Minutes
 - BP 2365 Recording
 - BP 2431 CEO Selection
 - BP 2510 Participation in Local Decision-making: Faculty
 - BP 2610 Presentation of Initial Collective Bargaining Proposals
 - BP 2710 Conflict of Interest
 - BP 2715 Code of Ethics/Standards of Practice
 - BP 2716 Political Activity
 - BP 2717 Personal Use of Public Resources
 - BP 2720 Communications Among Board Members
 - BP 2725 Board Member Compensation
 - BP 2730 Board Member Health Benefits
 - BP 2735 Board Member Travel
 - BP 2750 Board Member Absence from the State
- c. Chapter 3, The General Institution, Part I Administrative Procedures
- AP 3225 Institutional Effectiveness
 - AP 3300 Public Records
 - AP 3310 Records Retention and Destruction
 - AP 3420 Equal Employment Opportunity
 - ~~AP 3435 Discrimination and Harassment Complaints and Investigations~~
 - AP 3440 Service Animals
- d. Chapter 3, The General Institution, Part I Board Policies
- BP 3100 Organizational Structure
 - BP 3225 Institutional Effectiveness
 - BP 3300 Public Records
 - BP 3310 Records Retention and Destruction
 - BP 3420 Equal Employment Opportunity
 - BP 3430 Prohibition of Harassment
 - BP 3440 Service Animals

Steve Kinsella said that the proposed changes were mostly regulatory changes received from the Community California College League's (CCLC) policy update service. A lot of the changes are noted in the "References" section as a result of accreditation standard consolidation. All of the policies and procedures provided for the committee have gone through shared governance. AP 3435, Discrimination and Harassment Complaints and Investigations, was pulled from the agenda as additional revision recommendations have been received from CCLC. This AP requires additional review.

After discussions, minor revisions were made to BP1100, The Gavilan Joint Community College District, and BP2220, Committees of the Board. The revised board policies and administrative procedures will move forward as information on the May 10 regular Board of Trustees meeting agenda.

2. Review BP 3720 Computer and Network Use

Steve Kinsella noted that this board policy and administrative procedure has been changed to include “trustees” and addresses the use of private email accounts for district communication. Lois Locci recommended the procedure be changed to require trustees to use public email accounts. After discussion, a consensus was not reached. BP/AP 3720 will move forward with the original revisions.

3. Minute taking during Closed Session

A draft form for recording notes and reporting out from closed session was reviewed.

4. Other topics – none.

III. CLOSING ITEMS

1. Adjournment

The meeting was adjourned by consensus at 5:55 p.m.

Please help keep Gavilan College a litter-free campus and preserve its park-like setting. Thank you.

<http://www.gavilan.edu>