GAVILAN COLLEGE
5055 Santa Teresa Blvd., Gilroy, CA 95020 www.gavilan.edu (408) 848-4800
Dr. Kathleen A. Rose, Superintendent/President

GAVILAN JOINT COMMUNITY COLLEGE DISTRICT
Citizens' Oversight Committee Meeting
June 26, 2017 – 6:00 p.m.
Gavilan College, Coyote Valley Site
650 Bailey Avenue, San Jose, CA
ROOM# 107

AGENDA

I. CALL TO ORDER
1. Tour of Coyote Valley site
2. Roll Call

II. APPROVAL OF AGENDA

III. CONSENT AGENDA
1. Approve Minutes, February 27, 2016

IV. COMMENTS FROM THE PUBLIC
This is a time for the public to address the Citizens' Oversight Committee
(a maximum of three minutes will be allotted to each speaker)

V. INFORMATION ITEM(S)
1. Item(s) presented at board meetings for information or approval by the Board of
   Trustees:
   March 14, 2017
   • Gavilan Project Updates and Project Schedule
   • FY 2015 – 2016 Measure E General Obligation Bond Audit Reports
   • Notice of Completion for the San Martin Aviation Project
   • IBI Group Architecture and Planning Project Assignment Amendments
     Augmentations
   • Coyote Valley Center Increment #2, Change Order #7

   April 11, 2017
   • Gavilan Project Updates and Project Schedule
   • Notice of Completion for the Coyote Valley Educational Center, Increment #2
   • Gavilan Gym Roof Replacement, Change Order #3
   • Consider and Award Bid for the Gym Bleachers and Flooring Project

   May 9, 2017
   • Measure E Bond Quarterly Financial Status Report at March 31, 2017
   • Coyote Valley Educational Center Increment #1 Change Order #2
   • Gavilan Gym Roof Replacement, Charge Order #4
• Project Inspector Service Agreement with Irick Inspections, Inc.
• Approval of an agreement with Enviro Science, Inc. for an Independent Contractor Services for Gavilan College Gym Bleacher & Flooring Project

June 13, 2017
• Notice of Completion for the Coyote Valley, Low Voltage Package
• Consider and Accept Bid for Athletic Fields Upgrade Project

VI. DISCUSSION ITEM(S)
   1. Update Measure E Activities

VII. ACTION ITEM(S)
   1. Set Next Meeting Date(s)
      Suggestion: Monday, November 20, 2017

VIII. CLOSING ITEMS
   1. Adjournment

GAVILAN COLLEGE MISSION
Gavilan College cultivates learning and personal growth in students of all backgrounds and abilities through innovative practices in both traditional and emerging learning environments; transfer pathways, career and technical education, developmental education, and support services prepare students for success in a dynamic and multicultural world.

PUBLIC COMMENTS – Individuals wishing to address the Citizens’ Oversight Committee (COC) on a non-agenda item may do so during the Comments from the Public. However, no action may be taken on an item, which is not on the agenda. The public is welcomed to address the COC on particular agenda items and may do so at the time it is presented. Guidelines for Comments from the Public will be as follows:

A maximum of 3 minutes will be allotted to each speaker with a maximum of 20 minutes to a subject area.
No disruptive conduct will be permitted at any Gavilan College Citizens’ Oversight Committee meeting.

AGENDA ITEMS – Individuals wishing to have an item appear on the agenda must submit the request in writing to the Superintendent/President two weeks prior to the meeting. The COC Chair and Superintendent/President will determine what items will be included in the agendas.

Items listed under the Consent Agenda are considered to be routine and are acted on by the COC as one motion. There is no discussion of these items prior to COC vote unless a member of the COC, staff, or public requests those specific items are discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all consent items. Each item on the Consent Agenda approved by the COC shall be deemed to have been considered in full and adopted as recommended.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Nancy Bailey at 408-848-4711. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the COC meeting.

Members of the public may inspect agenda documents distributed to the committee at the President’s Office, SC138, during regular working hours, or at http://www.gavilan.edu/board/agenda.php

 Please help keep Gavilan College a litter-free campus and preserve its park-like setting. Thank you.
Gavilan Joint Community College District
Citizens’ Oversight Committee Agenda

June 26, 2017

Consent Agenda Item No. III Office of the President
Information/Staff Reports No.
Discussion Item No.
Old Business Agenda Item No.
New Business Agenda Item No.

SUBJECT: Approve Minutes, February 27, 2017

☐ Resolution:
☐ Information Only
☒ Action Item

Proposal:
The Citizens' Oversight Committee approve minutes from the Citizens' Oversight Committee Meeting of February 27, 2017.

Background:
See attached.

Budgetary Implications:
None.

Follow Up/Outcome:
No further action required.

Recommended By: Dr. Kathleen A. Rose, Superintendent/President

Prepared By: Nancy Bailey, Executive Assistant to the Superintendent/President

Agenda Approval: ____________________________
Dr. Kathleen A. Rose, Superintendent/President
GAVIDAN JOINT COMMUNITY COLLEGE DISTRICT
Citizens' Oversight Committee Meeting
February 27, 2017 – 6:00 p.m.
Gavilan College San Martin Aviation Site
13021 Murphy Avenue, San Martin, CA

MINUTES

Tours of the San Martin Aviation Technology Maintenance program were provided by faculty member Herb Spanner.

I. CALL TO ORDER
   1. Roll Call
      Committee Members Present: Issa Ajlouny, Suzanne Bulle, Abraham Gomez, John Gould, Dan Kenney, Taha Khan,
      Frederick E. Harris, Vice President of Administrative Services
      Dr. Michele Bresso, Vice President of Academic Affairs
      Wade Ellis, Director of Business Services
      Nancy Bailey, recorder
      Donna Martin, Gilbane Building Company

II. APPROVAL OF AGENDA
    MSC (D. Kenney/I. Ajlouny) 6 ayes, 0 nays to approve.

III. ELECTION OF CHAIR AND VICE-CHAIR
     Kathleen Rose requested nominations for the office of chair to the committee.
     MSC (I. Ajlouny/D. Kenney) to nominate Suzanne Bulle for committee chair
     Vote: 6 Ayes, 0 nays to approve

     MSC (J. Gould/S Bulle) to nominate Issa Aljouny for committee vice-chair.
     Vote: 6 Ayes, 0 nays to approve

IV. CONSENT AGENDA
    MSC (I. Ajlouny/T. Khan) 6 ayes; 0 nays to approve the minutes of June 6, 2016.

V. COMMENTS FROM THE PUBLIC – No comments.

VI. INFORMATION ITEM(S)
    1. Fred Harris provided an overview of the items presented at board meetings for information or approval by the Board of Trustees. He noted that there was a lot of Measure E fund activity during the 9 months presented. He identified the projects that were underway which included the Coyote Valley site preparation and near completion of Phase I construction. Of the 4 contracts for the Coyote Valley site completion, only the landscaping is outstanding due to weather delay. The San Martin Aviation program site is complete and various other campus projects are underway.

       June 14, 2016
       • Geotechnical Service Agreement with Cornerstone Earth Group
       • Coyote Valley Educational Center Increment #1, Change Orders #1
       • Coyote Valley Educational Center Increment #2, Change Order #1
       • Measure E Bond Final Expenditure Plan

       July 12, 2016
- Resolution No. 1011: A Resolution approving the Football, Track, Sand Volleyball, Baseball and Softball Fields Renovations Including Upgrading Existing Lighting and Adding Additional Track & Field Lighting for the Gavilan College, Gilroy Campus, and authorizing CEQA Exemption
- Gavilan College Aviation Maintenance Technology Project at the San Martin Airport, Change Order #2
- Coyote Valley Educational Center Increment #2 Change Order #2

**August 9, 2016**
- Coyote Valley Low Voltage Package Change Order #1

**September 13, 2016**
- Measure E Bond Quarterly Financial Status Report as of June 30, 2016
- Miscellaneous Measure E Construction Agreements
- Gavilan College Aviation Maintenance Technology Program at San Martin Airport, Change Order #3
- Agreements for Demolition of CE500, CJ200, CJ300 and CJ400

**October 11, 2016**
- IBI Group Architecture and Planning Project Assignment Amendment Augmentations
- Consider and Accept Bids for the Gavilan College Gym Roof Replacement

**November 8, 2016**
- Measure E Bond Quarterly Financial Status Report at September 30, 2016
- Coyote Valley Educational Center Increment #2, Change Order #3

**December 13, 2016**
- IBI Group Architecture and Planning Project Assignment Amendment Augmentations
- Coyote Valley Educational Center Increment #2, Change Order #4
- Coyote Valley, Off-Site Project, Change Order #1
- Gavilan College Aviation Program at San Martin South County Airport, Change Order #4

**January 10, 2017**
- Gavilan College Gym Roof Replacement Project, Change Order #1
- Coyote Valley Educational Center Increment #2, Change Order #5
- Coyote Valley Low Voltage Package, Change Order #2

**February 14, 2017**
- Measure E Bond Quarterly as of December 31, 2016
- Citizens’ Oversight Committee Renewal of Terms and Appointments
- Coyote Valley Center Increment #2, Change Order #6
- Project Inspector Service Agreement with Irick Inspection Services
- Gavilan Gym Roof Replacement, Change Order #2
- Gavilan College Aviation Program at the San Martin South County Airport Change Order #5

Fred Harris handed out a summary of Measure E funding activity as of February 27, 2017 and noted that all but $924,535 funds have been expensed or encumbered. He also mentioned that some of the projects will be completed using lease revenue bond funding.
Staff responded to questions about the effect of change orders on project costs, builders risk insurance at Coyote Valley, and the opening of that site for classes. Staff also provided the members with the status of Full Time Equivalent Students (FTES) at Coyote Valley and the requirements to achieve educational center eligibility. Kathleen Rose said to increase the enrollment for that site, the college will offer degree and certificate opportunities that best meet the needs of that part of the district.

2. Receive FY 2015-2016 Measure E General Obligation Bond Audit Reports
Wade Ellis provided an overview of the draft audit reports. He said for FY15-16 there was $12,869,110 in Measure E fund expenditures with a July 1, 2016 fund balance of $10,564,384. He said to date there is less than $1 million in fund balance. Wade Ellis added that the financial statements audited reflect no instances of noncompliance. The performance audit states “…the Gavilan Joint Community College District expended Measure E General Obligation Bond funds for the year ended June 30, 2016, only for the specific projects developed by the District’s Board of Trustees and approved by the voters, in accordance with the requirements of Proposition 39,…”

Wade Ellis said the next and final audit will be for the FY2016-2017.

VII. DISCUSSION ITEM(S)
1. Update Measure E Activities
Fred Harris indicated that Measure E funded projects are being completed and closed out. He also reported that the district is updating the college’s Educational Master Plan with completion of the document expected this spring. He said the Plan will identify the needs of the community and district and the long term plans and direction of the college. Fred Harris said that information drives the district’s Facilities Master Plan which will also be updated.

Staff provided information for the members on the long term planning required to develop the San Benito County site at Fairview Corners and Phase II of Coyote Valley. Fred Harris reviewed that 16 sites were reviewed over the years to find a suitable and eligible site for building a college campus in San Benito County. Developing the Fairview Corners site is a Gavilan Board of Trustees’ goal. He added that regulatory requirements and mitigation have taken over 10 years to complete. Fred Harris reported that California Fish and Wildfire recently approved an Incidental Take Permit. He added that the site development including structures will require support of the voters in the form of a general obligation bond. Fred Harris said the district is currently serving the students in San Benito County at the Briggs building and 9 other noncredit program locations.

VIII. ACTION ITEM(s)
1. Set Next Meeting Date
MSC (D. Kenney/J. Aljouny) 6 ayes 0 nays to schedule the next meeting on June 19, 2017 at the Coyote Valley site at 6:00 p.m. A tour of the facility will be included on the agenda.

Kathleen Rose said that a draft Annual Report will be presented at that meeting for committee review.

IX. CLOSING ITEMS
1. Adjournment
MSC (D. Kenney/J. Gould) 6 ayes 0 nays to adjourn at 7:28 p.m.
Gavilan Joint Community College District
Citizens' Oversight Committee Agenda

June 26, 2017
Office of the President

Consent Agenda Item No.
Information/Staff Reports No. V
Discussion Item No.
Old Business Agenda Item No.
New Business Agenda Item No.

SUBJECT: Item(s) presented at Board meetings for information or approval by the Board of Trustees March 14, 2017 – June 13, 2017

☐ Resolution:

☒ Information Only

☐ Action Item

Proposal:
None

Background:
Information for items presented at Board meetings.

Budgetary Implications:

Follow Up/Outcome:

Recommended By: Dr. Kathleen A. Rose, Superintendent/President

Prepared By: Nancy Bailey, Executive Assistant to the Superintendent/President

Agenda Approval: [Signature]
Dr. Kathleen A. Rose, Superintendent/President
March 14, 2017
Gavilan Joint Community College District
Governing Board Agenda

March 14, 2017

Consent Agenda Item No.  Administrative Services
Information/Staff Reports No.  12 (e)
Discussion Item No.
Old Business Agenda Item No.
New Business Agenda Item No.

SUBJECT:  Gavilan Project Updates and Project Schedule

☐ Resolution:  BE IT RESOLVED,
☒ Information Only
☐ Action Item

Proposal:
That the Board of Trustees review the Gavilan Project Updates and Project Schedule.

Background:
Gilbane Building Company provides Gavilan with a monthly Project Update and Project Schedule which provide a summary and status of all construction across the district.

Budgetary Implications:
Items are for information only.

Follow Up/Outcome:
Gilbane Building Company will provide a new Project Update and Project Schedule on the first Wednesday of each month.

Recommended By: Frederick E. Harris, Vice President of Administrative Services

Prepared By: Frederick E. Harris, Vice President of Administrative Services

Agenda Approval: Dr. Kathleen Rose, Superintendent/President
Project Updates
March 1, 2017

1. Coyote Valley Center Project
   a. Coyote Valley Project Budget
      • $16,865,227 Total Project Budget
         o FF & E: $200,000 included in Project Budget
         o Furniture was delivered the week of January 16, 2017
      • $12,500,000 Measure E budgeted
   b. Increment I - Site Work & Underground Utilities
      • Teichert started construction November 2, 2015
      • Teichert continues landscape – anticipate completion April 28, 2017
      • Substantial completion January 30, 2017
   c. Increment II - Buildings & Canopies
      • Meehleis on site construction started May 16, 2016
      • Meehleis is completing Punchlist
      • Substantial completion January 30, 2017
      • File NOC (Notice of Completion) on April 11, 2017 Board meeting
   d. Offsite Improvements
      • Pacific Underground Construction, Inc. started construction May 23, 2016
      • Substantial Completion January 13, 2017
      • File NOC (Notice of Completion) on April 11, 2017 Board meeting
   e. Low Voltage and Data Package
      • Commercial Plumbing Building, Inc. started construction April 25, 2016
      • Fire Alarm tested and Certified December 8, 2016
      • Substantial completion December 8, 2016
      • File NOC (Notice of Completion) on April 11, 2017 Board meeting

2. San Martin Aviation Program
   • Completing punch list items
   • $3,987,307 Current Total Project Budget
     • $3,000,000 Measure E funds budgeted
     • File NOC (Notice of Completion) on March 14, 2017 Board meeting
3. **Student Center Seismic Upgrade**
   - Calstate Construction, Inc. started construction December 5, 2016
   - Anticipated Substantial Completion: April 28, 2017
   - Value engineered project for cost savings
   - $578,608 Project Cost Estimate funded by 2015-16 Scheduled Maintenance Funds/ Measure E
   - $1,402,013 Current Total Project Budget

4. **Gymnasium/APE Fire Alarm:**
   - $325,000 Project Cost Estimate from 2015-16 Scheduled Maintenance Funds
   - $320,000 Current Total Project Budget estimate
   - Filed NOC (Notice of Completion) February 14, 2017 Board approved

5. **Gymnasium and Sports Fields Projects / Gym & Locker Room Roofing Replacement / Elec. Service Upgrade**
   - $6,500,000 Measure E budgeted
   - $10,588,002 Current Total Project Budget
   - DSA Submittal: September 30, 2016
     - Pending Flood Plan approval
   - Anticipated DSA Approval: March 15, 2017
   - Anticipate Bid Period: April/May 2017
   - Anticipated Board Approval: May 9, 2017
   - Anticipated Construction Start: May 15, 2017
   - Anticipated Substantial Completion: April 30, 2018

   **Gymnasium/Locker Room Roofing Replacement**
   - Seward L. Schreder Construction, Inc. started construction October 2016
   - Anticipated Substantial Completion March 31, 2017
     - Inclement weather has delayed schedule

   **Gymnasium Bleacher and Floor Replacement (Includes ADA Upgrade to Toilet Rooms & IT Fiber Upgrade)**
   - DSA Submittal: October 24, 2016
   - DSA Approved (Toilet Rooms): February 23, 2017
   - Anticipate Bid Period: March 2017
   - Anticipate Board Approval: April 11, 2017
   - Anticipate Deferred Bleacher Approval: May - June 2017
   - Anticipate Construction: June 2017 – September 2017
   - Anticipate Substantial Completion: September 2017

6. **Pool Renovation**
   - Anticipate Board Approval: February 14, 2017
   - Anticipated Construction Start: February 27 – June 30, 2017
   - Anticipated Substantial Completion: June 30, 2017
   - $1,552,918 Current Total Project Budget
   - $2,176,925 Project Budget – Bid accepted
7. **STEM Meadow Restoration**
   - Quality Landscaping Services, Inc. started construction October 24, 2016
   - Substantial Completion: December 22, 2016
     - Final planting March 2017
   - $276,731 Current Total Project Budget

8. **Outstanding DSA Projects**
   - DSA Application 58548  Campus Wide Fire Alarm System
   - DSA Application 59683  Addition to Student Center
     (This is by the Library)

9. **Un-Documented Structures on Campus**
   - Mayock House
   - Chapel – Hollister wants it back
   - Golf Course Clubhouse – On ‘hold’
## GAVILAN COLLEGE
### PROJECT SCHEDULE

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### LEGEND
- **PROGRAMMING PHASE**
- **DESIGN PHASE**
- **CODE PLAN CHECK**
- **BIDDING PHASE**
- **CONSTRUCTION**
- **CLOSEOUT**
SUBJECT: FY 2015 - 2016 Measure E General Obligation Bond Audit Reports

Proposal:
That the Board of Trustees accept the FY 2015 - 2016 Measure E General Obligation Bond Audit Reports.

Background:
The certified public accounting firm of Gilbert Associates, Inc. has completed the Measure E Audit Reports. The report is for board review and acceptance. The financial statements are the responsibility of the District's management. The auditor's responsibility is to express opinions on the financial statements based on their audit.

In the interest of reducing paper, hard copies of the Measure E Audit Reports are attached for board members only. The Measure E Audit Reports can be found at www.gavilan.edu under the tab "About Gavilan", "Budget Information". Hard copies are available upon request from the Office of the President.

Measure E Bond Performance and Financial Audit Reports
Gavilan's Measure E Bond is a Proposition 39 bond. Proposition 39 requires that an annual comprehensive performance audit and financial audit be conducted. The Measure E Bond Audit Reports will be presented to the Citizens' Bond Oversight Committee at their next meeting.

Performance Audit Report - The auditors' Performance Review Audit Report did not reveal any items that were paid from the Measure Bond Construction Fund that did not comply with the purpose of the Bonds that were approved on March 2, 2004. It is the opinion of our auditors that Gavilan Joint Community College District "expended Measure E General Obligation Bond funds for the year ended June 30, 2016 only for the specific projects developed by the District's Governing Board and approved by the voters, in accordance with the requirements of Proposition 39, as specified by Section 1(b)(3)C of Article XIII A of the California Constitution."

Financial Audit Report - It is the opinion of our auditors that the financial statements "present fairly, in all material respects, the financial position of the Bond Fund of Gavilan Joint Community College District as of June 30, 2016, and the changes in financial position for the year then ended, in accordance with accounting principles generally accepted in the United States of America".
For both Measure E Audit Reports, there were no management comments or findings representing reportable conditions, material weaknesses, or instances of noncompliance related to the audit.

Representatives from Gilbert Associates, Inc. will review both Measure E Audit Reports with the Board of Trustees.

Budgetary Implications:
This report satisfies Federal and State reporting requirements.

Follow Up/Outcome:
Review with the Citizens' Bond Oversight Committee at their next meeting.

Recommended By: Frederick E. Harris, Vice President of Administrative Services

Prepared By: Wade W. Ellis, CPA - Director, Business Services

Agenda Approval: Dr. Kathleen A. Rose, Superintendent/President
Gavilan Joint Community College District
Governing Board Agenda

March 14, 2017

Consent Agenda Item No. ____________________________ Administrative Services
Information/Staff Reports No. _______________________
Discussion Item No. ______________________________
Old Business Agenda Item No. ______________________
New Business Agenda Item No. III.2 (g) ______________

SUBJECT: Notice of Completion for the San Martin Aviation Project

☐ Resolution: BE IT RESOLVED,
☐ Information Only
☒ Action Item

Proposal:
That the Board of Trustees accept the San Martin Aviation Project as complete and authorize the Vice President of Administrative Services to record a Notice of Completion as required.

Background:
The San Martin Aviation Project has been completed as of February 3, 2017. Various documents are now required by the Division of the State Architect to close out the project. This is the final acceptance from the Board of Trustees that the project is complete.

Budgetary Implications:
The San Martin Aviation total project cost is approximately $3,048,773.91

Follow Up/Outcome:
The Vice President of Administrative Services will execute the Notice of Completion for the Project and have the same recorded in the Santa Clara County Recorder’s Office.

Recommended By: Frederick E. Harris, Vice President of Administrative Services

Prepared By: ______________________________________ Frederick E. Harris, Vice President of Administrative Services

Agenda Approval: _________________________________ Dr. Kathleen A. Rose, Superintendent/President
Gavilan Joint Community College District
Governing Board Agenda
March 14, 2017

Consent Agenda Item No.  
Information/Staff Reports No.  
Discussion Item No.  
Old Business Agenda Item No.  
New Business Agenda Item No.  

SUBJECT: IBI Group Architecture and Planning Project Assignment Amendments Augmentations

☐ Resolution: BE IT RESOLVED,

☐ Information Only

☒ Action Item

Proposal:
That the Board of Trustees approve IBI Group Architects and Planning Project Assignment Amendment (PAA) augmentations for the three projects listed below.

Background
On July 1, 2011, the board ratified an On-Going Architectural Services Agreement with BFGC-IBI (now IBI Group). Architecture and Planning. The Architectural Services Agreement stipulates that for each individual District project, a separate PAA will be established.

- Additional Services for the Student Center Seismic Upgrade PAA: Increase fees by $6,000.
  This PAA was previously approved for One Hundred Twenty-Five Thousand Dollars ($125,000) for design services related to the Student Center Seismic Upgrade. This augmentation for $6,000 is for adding accessible counters and signage, bathroom work, painting and patching, removing casework, doors and walls, and also includes providing documents for DSA submittal and approval, and construction administration services. This brings the total revised Contract Price for this PAA to One Hundred Thirty-One Thousand Dollars ($131,000).

- Additional Services for the Replacement of Gymnasium Bleachers & Flooring PAA: Increase fees by $3,080.
  This PAA was originally approved for Fifty Thousand ($50,000) for design services related to the Gymnasium Bleachers & Flooring Project. An augmentation for $8,000 was approved by the board on December 13, 2016; this proposed augmentation is to contract with Cumming Construction Management to update the construction cost estimates as this project is about to proceed to bid, and the current cost estimates are over a year old. This brings the total revised Contract Project for this PAA to Sixty-One Thousand Eighty Dollars ($61,080).

- Additional Services for the Athletic Fields Upgrade PAA: Increase fees by $13,147.
  This PAA was originally approved for Five Hundred Seventy Five Thousand Dollars ($575,000) for design services related to the Athletic Fields Upgrade Project. An augmentation for $75,000 was approved by the board on December 13, 2016; this proposed augmentation is to contract with Cumming Construction Management to update the construction cost estimates as this project is about to proceed to bid, and the current cost estimates are over a year old. This brings the total revised Contract Project for this PAA to Six Hundred Sixty-Three Thousand One Hundred Forty-Seven Dollars ($663,147).
Budgetary Implications:
The efficient use of Measure E and local Lease Revenue bond funds.

Follow Up/Outcome:
Upon Board approval, process the agreements.

Recommended By: Frederick E. Harris, Vice President of Administrative Services

Prepared By: Frederick E. Harris, Vice President of Administrative Services

Agenda Approval: Dr. Kathleen Rose, Superintendent/President
SUBJECT: Coyote Valley Center Increment #2, Change Order #7

Resolution: BE IT RESOLVED,

Information Only

Action Item

Proposal:
That the Board of Trustees authorizes the seventh project Change Order request for the Coyote Valley Center Increment #2. Change Order #7 is $7,706.07. Original Agreement to Meehleis Modular Buildings, Inc. was $6,481,454. Total construction cost including change order #1, #2, #3, #4, #5, #6 and #7 is $6,859,235.24.

Background:
Public Contract Code § 20659 provides that if any change of a contract is ordered by the governing board of a community college district, such change shall be specified in writing and the cost agreed upon between the governing board and the contractor, and further provides that the board may authorize the contractor to proceed with performance of this change without the formality of securing bids, if the cost so agreed upon does not exceed ten percent of the original contract price. The following Change Order (CO) request has been submitted:

Coyote Valley Center Increment #2
Meehleis Modular Building, Inc., CO #7 for $7,706.07. A detailed Change Order #7 table is attached for this project.

There are a total of 7 Change Orders for this project totaling $377,781.24.

Budgetary Implications:
The efficient use of Measure E and lease revenue bond funds.

Follow Up/Outcome:
Upon Board approval, the change order will be issued to the contractor.

Recommended By: Frederick E. Harris, Vice President of Administrative Services

Prepared By: Frederick E. Harris, Vice President of Administrative Services

Agenda Approval: Dr. Kathleen Rose, Superintendent/President
## Change Order for Project

**CHANGE ORDER #07 - Meehleis Modular Buildings, Inc.**

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<th>Additional Days (Calendar)</th>
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</thead>
<tbody>
<tr>
<td>21.1</td>
<td>Add (6) sets of Restroom signs per DSA revised requirements to A121B, A124B, C101C, C102A, C103A, C104C.</td>
<td>$997.08</td>
<td>0</td>
</tr>
<tr>
<td>22</td>
<td>Three additional water tests were necessary on the lines to the Buildings. The source was chlorinated, flushed and sampled. Further testing was required in order to have a 'absent' test results to the water to be acceptable.</td>
<td>$6,708.99</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td>$7,706.07</td>
<td>0</td>
</tr>
</tbody>
</table>

- **Contract Amount**: $6,481,454.00
- **Net Change By Previously Authorized Change Orders**: $370,075.17
- **Revised Contract Amount Prior to this Change Order**: $6,851,529.17
- **Change Order #07**: $7,706.07
- **New Contract Amount Including this Change Order**: $6,859,235.24

- **Available Construction Contingency**: $648,145.00
- **Change Order #01, #02, #3, #4, #5, #6 and #7**: $377,781.24
- **Remaining Construction Contingency**: $270,363.76

- **Contract Start Date**: August 17, 2015
- **Contract Substantial Completion Date**: December 31, 2016
- **New Contract Substantial Completion Date (By Previously Authorized Change Orders)**: December 31, 2016
- **New Contract Substantial Completion Date (Including this Change Order)**: December 31, 2016
April 11, 2017
Consent Agenda Item No.  Administrative Services
Information/Staff Reports No.  II.12 (d)
Discussion Item No.
Old Business Agenda Item No.
New Business Agenda Item No.

SUBJECT: Gavilan Project Updates and Project Schedule

☐ Resolution: BE IT RESOLVED,
☒ Information Only
☐ Action Item

Proposal:
That the Board of Trustees review the Gavilan Project Updates and Project Schedule.

Background:
Gilbane Building Company provides Gavilan with a monthly Project Update and Project Schedule which provide a summary and status of all construction across the district.

Budgetary Implications:
Items are for information only.

Follow Up/Outcome:
Gilbane Building Company will provide a new Project Update and Project Schedule each month.

Recommended By: Frederick E. Harris, Vice President of Administrative Services

Prepared By: Frederick E. Harris, Vice President of Administrative Services

Agenda Approval: Dr. Kathleen Rose, Superintendent/President
1. **Coyote Valley Center Project (Measure E and Lease Revenue bond funds)**
   a. **Coyote Valley Project Budget**
      - $16,865,227. Total Project Budget

   b. **Increment I - Site Work & Underground Utilities**
      - Teichert started construction November 2, 2015
      - Teichert is completing Punchlist
      - Teichert continues landscape – anticipated completion May 31, 2017
      - Substantial completion January 30, 2017

   c. **Increment II - Buildings & Canopies**
      - Meehleis on site construction started May 16, 2016
      - Substantial completion January 30, 2017
      - File NOC (Notice of Completion) on April 11, 2017 Board meeting

   d. **Offsite Improvements**
      - Pacific Underground Construction, Inc. started construction May 23, 2016
      - Pacific Underground Construction is completing Punchlist
      - Substantial Completion January 13, 2017
      - File NOC (Notice of Completion) on May 9, 2017 Board meeting

   e. **Low Voltage and Data Package**
      - Commercial Plumbing Building, Inc. started construction April 25, 2016
      - Commercial Plumbing Building is completing Punchlist
      - Substantial completion December 8, 2016
      - File NOC (Notice of Completion) on May 9, 2017 Board meeting

2. **San Martin Aviation Program (Measure E bond funds)**
   - Completing punch list items
   - $3,987,307 Current Total Project Budget
     - Filed NOC (Notice of Completion) Board approved March 14, 2017

3. **Student Center Seismic Upgrade (Scheduled Maintenance and Lease Revenue bond funds)**
   - Calstate Construction, Inc. started construction December 5, 2016
   - Anticipated Substantial Completion: May 17, 2017
     - District’s request for additional improvements extended duration of project
   - $1,402,013 Current Total Project Budget
4. Gymnasium/APE Fire Alarm (State Scheduled Maintenance Funds):
   - $325,000.00 Current Total Project Budget
   - Filed NOC (Notice of Completion) Board approved February 14, 2017

5. Gymnasium and Sports Fields Projects / Gym & Locker Room Roofing Replacement / Elec. Service Upgrade (Measure E and Lease Revenue bond funds)
   - $10,588,002 Current Total Project Budget
   - DSA Submittal: September 30, 2016
     - Flood Plan approved
   - Anticipated DSA Approval: April 6, 2017
   - Anticipate Bid Period: April/May 2017
   - Anticipated Board Approval: June 13, 2017
   - Anticipated Construction Start: June 19, 2017
   - Anticipated Substantial Completion: May 25, 2018

Gymnasium/Locker Room Roofing Replacement
   - Seward L. Schreder Construction, Inc. started construction October 2016
   - Substantial Completion March 31, 2017
     - Inclement weather delayed schedule
   - File NOC (Notice of Completion) May 9, 2017 Board meeting

Gymnasium Bleacher and Floor Replacement (Includes ADA Upgrade to Toilet Rooms & IT Fiber Upgrade)
   - DSA Submittal: October 24, 2016
   - Collected Bid: March 30, 2017
     - Successful low apparent General Contractor: Calstate Construction, Inc.
   - Anticipate Board Approval: April 11, 2017
   - Anticipate Deferred Bleacher Approval: May - June 2017
   - Anticipate Construction: June 2017 – October 2017
   - Anticipate Substantial Completion: October 2017

6. Pool Renovation (Lease Revenue bond funds)
   - Calstate Construction started construction February 27, 2017
   - Anticipated Substantial Completion: June 30, 2017
   - $2,176,925 Project Budget – Bid accepted

7. STEM Meadow Restoration (STEM Grant funds)
   - Quality Landscaping Services, Inc. started construction October 24, 2016
   - Substantial Completion: December 22, 2016
     - Final planting March 2017
   - In Maintenance Period
   - $276,731 Current Total Project Budget
Gavilan Joint Community College District
Governing Board Agenda

April 11, 2017

Consent Agenda Item No. Administrative Services
Information/Staff Reports No.
Discussion Item No.
Old Business Agenda Item No.
New Business Agenda Item No. III.2 (d)

SUBJECT: Notice of Completion for the Coyote Valley Educational Center, Increment #2

☐ Resolution: BE IT RESOLVED,
☐ Information Only
☒ Action Item

Proposal:
That the Board of Trustees accept the Coyote Valley Educational Center, Increment #2 as complete and authorize the Vice President of Administrative Services to record a Notice of Completion as required.

Background:
The Coyote Valley Educational Center, Increment #2 has been completed as of January 30, 2017. Various documents are now required by the Division of the State Architect to close out the project. This is the final acceptance from the Board of Trustees that the project is complete.

Budgetary Implications:
The Coyote Valley Educational Center, Increment #2 total project cost is approximately $6,659,055.40.

Follow Up/Outcome:
The Vice President of Administrative Services will execute the Notice of Completion for the Project and have the same recorded in the Santa Clara County Recorder's Office.

Recommended By: Frederick E. Harris, Vice President of Administrative Services

Prepared By: Frederick E. Harris, Vice President of Administrative Services

Agenda Approval: Dr. Kathleen Rose, Superintendent/President

APPROVED BY THE BOARD OF TRUSTEES
DATE 4/11/17
SUBJECT: Gavilan Gym Roof Replacement, Change Order #3

☐ Resolution: BE IT RESOLVED,

☐ Information Only

☒ Action Item

Proposal:
That the Board of Trustees authorizes the third project Change Order request for the Gavilan Gym Roof Replacement. Change Order #3 is $19,389. Original Agreement to Seward L. Schreder Construction, Inc. was $379,000. Total construction cost including change order #1, #2 and #3 is $410,290.

Background:
Public Contract Code § 20659 provides that if any change of a contract is ordered by the governing board of a community college district, such change shall be specified in writing and the cost agreed upon between the governing board and the contractor, and further provides that the board may authorize the contractor to proceed with performance of this change without the formality of securing bids, if the cost so agreed upon does not exceed ten percent of the original contract price. The following Change Order (CO) request has been submitted:

Gavilan Gym Roof Replacement Project
Seward L. Schreder Construction, Inc., CO #3 for $19,389. A detailed Change Order #3 table is attached for this project.

There is a total of 3 Change Orders for this project totaling $31,290.

Budgetary Implications:
The efficient use of Measure E and Lease Revenue Bond funds.

Follow Up/Outcome:
Upon Board approval, the change order will be issued to the contractor.

Recommended By: Frederick E. Harris, Vice President of Administrative Services

Prepared By: Frederick E. Harris, Vice President of Administrative Services

Agenda Approval: Dr. Kathleen Rose, Superintendent/President
# Change Order for Gym Roof Replacement Project

## Change Order #03 - Seward L. Schreder Construction, Inc.

<table>
<thead>
<tr>
<th>PCO #</th>
<th>Description</th>
<th>Amount</th>
<th>Additional Days (Calendar)</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>Additional insulation required in roof, per ASI #1</td>
<td>$11,688.00</td>
<td>0</td>
</tr>
<tr>
<td>7</td>
<td>Weekend work for crane operations (due to safety &amp; weather)</td>
<td>$7,721.00</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td><strong>$19,389.00</strong></td>
<td><strong>0</strong></td>
</tr>
</tbody>
</table>

- **Contract Amount** $379,000.00
- **Net Change By Previously Authorized Change Orders** $11,901.00
- **Revised Contract Amount Prior to this Change Order** $390,901.00
- **Change Order #03** $19,389.00
- **New Contract Amount Including this Change Order** $410,290.00

- **Available Construction Contingency** $37,900.00
- **Change Order #01, #2 and #3** $31,290.00
- **Remaining Construction Contingency** $6,610.00

- **Contract Start Date** October 24, 2016
- **Contract Substantial Completion Date** December 22, 2016
- **New Contract Substantial Completion Date** (By Previously Authorized Change Orders) December 22, 2016
- **New Contract Substantial Completion Date** (Including this Change Order) December 22, 2016

Approved by the Board of Trustees

Date: 11/14/2017

[Signature]
Gavilan Joint Community College District
Governing Board Agenda

April 11, 2017

Consent Agenda Item No.  
Information/Staff Reports No.  
Discussion Item No.  
Old Business Agenda Item No.  
New Business Agenda Item No.  III.2 (g)

SUBJECT: Consider and Accept Bid for the Gym Bleachers and Flooring Project

☐ Resolution: BE IT RESOLVED,
☐ Information Only
☒ Action Item

Proposal:
That the Board of Trustees considers and accepts the bid from Calstate Construction, Inc. for the Gym Bleachers and Flooring Project.

Background
The bid for this project closed on March 30, 2017. A total of four (4) contractors participated in the bidding process. The apparent lowest responsible and responsive bidder has been identified as Calstate Construction, Inc. in the amount of $735,777.

Attached is a letter providing a bid analysis from Gilbane, the Construction Manager, dated March 31, 2017. The letter includes a bid tabulation form.

Budgetary Implications:
The efficient use of Measure E and Lease Revenue bond funds

Follow Up/Outcome:
Upon Board approval, issue a Notice-to-Proceed.

Recommended By: Frederick E. Harris, Vice President of Administrative Services

Prepared By: ________________________________
Frederick E. Harris, Vice President of Administrative Services

Agenda Approval: ________________________________
Dr. Kathleen Rose, Superintendent/ President

APPROVED BY THE BOARD OF TRUSTEES
DATE 4/11/17
[Signature]
## Preliminary Results:

**Bid Recording Sheet**

**Project:** Gavilan College

**ITEM:** Gavilan Joint Community College District

**Gym Bleachers & Flooring Project**

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Bid Proposal</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Bid Security</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Subcontractors List</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Statement of Qualifications</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Non Collusion Affidavit</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>DIR Registration</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Contractor License</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Addendum Acknowledgement (3)</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
</tbody>
</table>

**Bid Total**

- Kent Construction: $1,051,202
- Seward L. Schroeder Construction: $934,426
- Pueblo Construction, Inc.: $1,088,579
- Calstate Construction, Inc.: $735,777

**Notes:**

**Approved by the Board of Trustees**

**Date:** 4/11/2017

**Signature:** VBailey
March 31, 2017

Mr. Frederick E. Harris
Vice President of Administrative Services
Gavilan Joint Community College District
5055 Santa Teresa Boulevard
Gilroy, CA 95020

Re: Bid Analysis
Gym Bleachers & Flooring Project
Gavilan Joint Community College District

Dear Frederick:

We are pleased to provide our analysis of the bid results for the above referenced project.

Gilbane reviewed the apparent low bidder’s, Calstate Construction, Inc., bid and determined that they submitted a responsive bid and appear to be a responsible bidder. Calstate Construction, Inc. confirmed their base bid amount of $735,777 and stated they would honor it.

Please refer to our analysis and findings below for more detail.

Bid Analysis
The following items were considered in our bid analysis:

1. Comparative Pricing
2. Bond Review
3. Company History & Experience
4. Bid Form Review
5. Reference Check
6. Contractor License Check

1. **Comparative Pricing** (See attached Bid Tabulation Form)
   
<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Estimate</td>
<td>$775,000</td>
</tr>
<tr>
<td>B. Low Responsive Bid</td>
<td>$735,777</td>
</tr>
<tr>
<td>C. Average Bid</td>
<td>$952,496</td>
</tr>
<tr>
<td>D. High Bid</td>
<td>$1,088,579</td>
</tr>
<tr>
<td>E. Number of Contractors Contacted</td>
<td>8</td>
</tr>
<tr>
<td>F. Number of Plan Holders</td>
<td>5</td>
</tr>
<tr>
<td>G. Number of Potential Bidders</td>
<td>4</td>
</tr>
<tr>
<td>H. Number of Bidders</td>
<td>4</td>
</tr>
</tbody>
</table>

1798 Technology Drive  e  San Jose, CA 95110
Fax (408) 660-4402  e  Phone (408) 660-4416

APPROVED BY THE BOARD OF TRUSTEES
DATE 4-11-2017

[Signature]
2. **Bond Review**
   A. **Contractor's Bid Bond**
      Calstate Construction, Inc. has provided a Bid Bond in the required amount of 10% of their bid amount. The surety is The Guarantee Company of North America USA. Their address is 1800 Sutter St. Suite 880, Concord, CA 94520. The contact number is (925) 566-6040.

   B. **Contractor’s License Bond**
      All California contractors are required to file a bond with the State in the amount of $15,000. The bond number is 220408 and the effective date is 01/01/2016 with Suretec Indemnity Company. Their address is 1330 Post Oak Blvd., Suite 1100, Houston, Texas, 77056.

3. **Company History & Experience**
   Calstate Construction, Inc. is familiar with the Division of State Architect (DSA). Cal State Construction, Inc. has performed worked at many community college’s and K-12 schools throughout the bay area. To name a few are Foothill - De Anza Community College District, West Valley Mission Community College District and Cupertino Union School District. Calstate Construction was the General Contractor that renovated the CDC Building in 2016. They are currently working on the Student Center Seismic Upgrade and Pool Renovation. They meet schedule and project budget with success and a positive outcome to the project.

4. **Bid Form Review**
   A. **Contractor’s Proposal Form**
      No Exception Taken
   B. **Bid Pricing**
      No Exception Taken
   C. **Addenda Acknowledgement**
      No Exception Taken
   D. **Contractor’s License Information**
      No Exception Taken
   E. **Subcontractor’s List**
      No Exception Taken
   F. **Non-Collusion Affidavit**
      No Exception Taken
   G. **Bid Security**
      No Exception Taken
   H. **DIR Registration**
      No Exception Taken

5. **Reference Check**
   A. Art Heinrich from Foothill-De Anza Community College District worked with Calstate Construction, Inc. on a few renovations projects at Foothill College. All projects consisted of renovating existing buildings. Art mentioned that they were cooperative and team oriented and had minimal problems with budget or schedule. Art said Calstate Construction, Inc. work quality was great. Art said he recommends Calstate Construction, Inc. for the Gym Floor & Bleacher Project.

   B. Mark Finney from Sugimura & Associates worked with Calstate Construction, Inc. on a few renovations projects. Calstate Construction,
Inc. quality of work was excellent. Mark stated they were very satisfied with Calstate Construction, Inc. work ethics and had a positive experience working with Calstate Construction, Inc.

6. **Contractor License Check**
   
   **A.** License Number: 856043
   **B.** License Status: Current and Active
   **C.** License Issued to: Calstate Construction, Inc. Corporation
   **D.** Expiration Date: 3/13/19
   **E.** County of Incorporation: Alameda
   **F.** Claims Against License: No citations or cases on record
   **G.** Type of License(s): A – General Engineering Contractor, B – General Building Contractor

If you have any questions or concerns, please do not hesitate to contact us.

Sincerely,

**Donna Martin**

Donna Martin  
Project Manager

Enclosures: Bid Tabulation Form

cc: Steve Sowa, IBI Group  
Casey Michaelis, Gilbane Building Company
May 9, 2017
Gavilan Joint Community College District
Governing Board Agenda

May 9, 2017

Consent Agenda Item No. II.6 (i) Administrative Services
Information/Staff Reports No.
Discussion Item No.
Old Business Agenda Item No.
New Business Agenda Item No.

SUBJECT: Measure E Bond Quarterly Financial Status Report at March 31, 2017

☐ Resolution: BE IT RESOLVED,
☐ Information Only
☒ Action Item

Proposal:
That the Board of Trustees review the Measure E Bond Quarterly Financial Status Report

Background:
Attached is the Measure E Bond Quarterly Unaudited Financial Status Report for the period January 1, 2017 to March 31, 2017. The column titled "Budget" is based on the Board approved Measure E Master Budget as of June 30, 2016. The expenditures are accounted for on a cash basis during the fiscal year; during year-end some accrued expenses are included in the amounts.

Budgetary Implications:
The efficient use of Measure E Bond Program funds

Follow Up/Outcome:
Continue to monitor the Measure E Bond program finances.

Recommended By: Frederick E. Harris, Vice President of Administrative Services

Prepared By: Wade W. Ellis, CPA

Wade W. Ellis, CPA — Associate Vice President, Business Services & Security

Agenda Approval: Dr. Kathleen A. Rose, Superintendent/President
### Revenue

<table>
<thead>
<tr>
<th>Project/Vendor</th>
<th>Description of Services</th>
<th>Budget</th>
<th>Expended</th>
<th>Balance</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenue</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Proceeds from Bond Sales</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Cost of Issuance</td>
<td>$ 108,000,000</td>
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<tr>
<td>Total Proceeds from Bond Sales</td>
<td>$ 107,745,000</td>
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<tr>
<td>Wealth Management Cost of Issuance (FY15/16)</td>
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<tr>
<td>Bond Implementation Costs</td>
<td>$ (168,623)</td>
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<tr>
<td>Reimbursement of Bond Expenses</td>
<td></td>
<td></td>
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<tr>
<td>Premium Adjustment</td>
<td>$ 164,456</td>
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<tr>
<td>Portable Lease</td>
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<tr>
<td>GUSD Lease portables over 25 years</td>
<td>$ 90,069</td>
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<tr>
<td>GUSD Purchase of Modular Bridge for GECA</td>
<td>$ 40,362</td>
<td></td>
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<tr>
<td>GUSD Purchase of Portables PB4 and PB5</td>
<td>$ 54,932</td>
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<tr>
<td>Donation Agreement</td>
<td>Coyote Valley Property</td>
<td>$ 137,116</td>
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<td>Agricultural Lease</td>
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<td>$ 13,844</td>
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<tr>
<td>Bond Interest</td>
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<tr>
<td>Fiscal Year 2003-04</td>
<td>$ 9,088</td>
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<tr>
<td>Fiscal Year 2004-05</td>
<td>$ 562,662</td>
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<tr>
<td>Fiscal Year 2005-06</td>
<td>$ 1,045,177</td>
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<tr>
<td>Fiscal Year 2006-07</td>
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<td>Fiscal Year 2008-09</td>
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<tr>
<td>Fiscal Year 2009-10</td>
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<td>Fiscal Year 2010-11</td>
<td>$ 62,460</td>
<td></td>
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<tr>
<td>Fiscal Year 2011-12</td>
<td>$ 204,720</td>
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<tr>
<td>Fiscal Year 2012-13</td>
<td>$ 158,143</td>
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<tr>
<td>Fiscal Year 2013-14</td>
<td>$ 114,449</td>
<td></td>
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</tr>
<tr>
<td>Fiscal Year 2014-15</td>
<td>$ 113,415</td>
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<tr>
<td>Fiscal Year 2015-16</td>
<td>$ 158,019</td>
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<td>Fiscal Year 2016-17</td>
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<tr>
<td>Subtotal Bond Interest</td>
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<tr>
<td>Aviation Rent Refund</td>
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<td>$ 1,882</td>
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<td>Parking Fund Contribution Fiscal Year 2007-08</td>
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<td>$ 250,000</td>
<td>Non Measure &quot;E&quot; Fund</td>
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<tr>
<td>Scheduled Maintenance Contribution Fiscal Year 2008-2009</td>
<td></td>
<td>$ 217,139</td>
<td>Non Measure &quot;E&quot; Fund</td>
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<td><strong>Total Revenue</strong></td>
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### Expenditures

<p>| 1 Program | 660060 - Program Contingency | $ 25,000 | $ 25,245 | (245) |
|           | No Invoices this period       |          |          |       |
|           | Total Costs through 12/31/2016|          |          |       |
|           | Total Costs through 03/31/2017|          |          |       |
|           | $ 155,320                     | $ 128,781 |          |       |
|           | No Invoices this period       |          |          |       |
|           | Total Costs through 12/31/2016|          |          |       |
|           | Total Costs through 03/31/2017|          |          |       |
|           | $ 13,139,693                  | $ 13,175,386 |          |       |
|           | 4630 - Maintenance Supplies  | $ 401 |          |       |
|           | 5425 - Licenses/Permits/Fees | $ 1,004 |          |       |
|           | 5511 - Electricity            | $ 10,095 |          |       |
|           | 5630 - Repairs &amp; Maintenance | $ 2,092 |          |       |
|           | 5810 - Legal Services         | $ 1,948 |          |       |
|           | 5931 - Contracted Services    | $ 394,008 |          |       |
|           | 6110 - Grounds Improvement    | $ 209,003 |          |       |
|           | 6220 - Building Construction  | $ 158,439 |          |       |
|           | 6235 - Architected Fees       | $ 13,237 |          |       |
|           | 6405 - Equipment &gt; $5,000    | $ 119,755 |          |       |
|           | 6419 - Other IT Equipment     | $ 761 |          |       |
|           | Total Costs through 12/31/2016| $ 14,698,397 | (959,214) |       |
|           | Total Costs through 03/31/2017|          |          |       |
|           |                               | $ 21,238,072 |          |       |
|           | 662060/662160 - Coyote Valley Prop (Property/Develop) |          |          |       |
|           | Total Costs through 12/31/2016| $ 22,658,870 |          |       |
|           | 5831 - Contracted Services    | $ 329,991 |          |       |
|           | Total Costs through 03/31/2017| $ 22,688,861 | (1,752,289) |       |</p>
<table>
<thead>
<tr>
<th>Project/Vendor</th>
<th>Description of Services</th>
<th>Budget</th>
<th>Expended</th>
<th>Balance</th>
<th>Notes</th>
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<tr>
<td>663060/663160 - San Benito Prop (Property/Develop)</td>
<td>Total Costs through 12/31/2016 5610 - Legal Services</td>
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<td>3 Current Projects</td>
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<td>670550 - Physical Education Building</td>
<td>Total Costs through 12/31/2016 5610 - Rentals &amp; Leases Equip 5831 - Contracted Services 6220 - Building Construction 6235 - Architet Fees</td>
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<td>671360-1 Demo C.J500, Old Acad. PB Rebuild</td>
<td>Total Costs through 12/31/2016 5831 - Contracted Services</td>
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| INACTIVE PROJECTS |
|-------------------|------------------|--------|---------|---------|-------|
| 670760 - Student Center/Administration | Total Costs through 12/31/2016 4510 - Office Supplies | $ - | $9,432 | $34 | |
| | Total Costs through 03/31/2017 | | | $9,470 | (9,470) |
| 670960 - Library/Media | Total Costs through 12/31/2016 No Invoices this Period | $ - | $ - | $ - | |
| | Total Costs through 03/31/2017 | | | $ - | - |

| CLOSED PROJECTS |
|-----------------|------------------|--------|---------|---------|-------|
| 660560 - Planning - Main Campus | Total Costs through 12/31/2016 No Invoices this Period Total Costs through 03/31/2017 | $4,582,646 | $4,582,646 | $4,582,646 | |
| 663260 - Hollister Ed Center | Total Costs through 12/31/2016 No Invoices this Period Total Costs through 03/31/2017 | $9,625 | $9,625 | $9,625 | |
| 664060 - Land Residual | Total Costs through 12/31/2016 No Invoices this Period Total Costs through 03/31/2017 | $ - | $ - | $ - | |
| 665060 - Local Funds Off-Site Development | Total Costs through 12/31/2016 No Invoices this Period Total Costs through 03/31/2017 | $69,998 | $69,998 | $69,998 | |

Page 2 of 5
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<thead>
<tr>
<th>Project/Vendor</th>
<th>Description of Services</th>
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<th>Expended</th>
<th>Balance</th>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total Costs through 03/31/2017</td>
<td></td>
<td>$1,111,376</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>680460 - Existing Well Replacement</td>
<td>Total Costs through 12/31/2016</td>
<td>$70,947</td>
<td>$70,947</td>
<td></td>
<td>(2)</td>
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<tr>
<td></td>
<td>No Invoices this Period</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td>Total Costs through 03/31/2017</td>
<td></td>
<td>$70,947</td>
<td></td>
<td>(2)</td>
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<tr>
<td>680560 - Water Replacement Project</td>
<td>Total Costs through 12/31/2016</td>
<td>$336,634</td>
<td>$302,790</td>
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<td></td>
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<td>No Invoices this Period</td>
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<td></td>
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<tr>
<td></td>
<td>Total Costs through 03/31/2017</td>
<td></td>
<td>$302,790</td>
<td></td>
<td>(33,844)</td>
</tr>
<tr>
<td>Project/Vendor</td>
<td>Description of Services</td>
<td>Budget</td>
<td>Expended</td>
<td>Balance</td>
<td>Notes</td>
</tr>
<tr>
<td>---------------</td>
<td>-----------------------------------------------</td>
<td>----------</td>
<td>-----------</td>
<td>-----------</td>
<td>-------</td>
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<tr>
<td>680760 - Computer Replacement, Phase 2</td>
<td>Total Costs through 12/31/2016</td>
<td>$122,195</td>
<td>$123,326</td>
<td>$(1,131)</td>
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<tr>
<td></td>
<td>5831 - Contracted Services</td>
<td>$</td>
<td>$123,326</td>
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<td></td>
<td>Total Costs through 03/31/2017</td>
<td>$</td>
<td></td>
<td>$(1,131)</td>
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<tr>
<td></td>
<td>- Debt Payment</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Total Costs through 12/31/2016</td>
<td>$3,625,796</td>
<td>$3,625,796</td>
<td>$0</td>
<td></td>
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<tr>
<td></td>
<td>No Invoices this Period</td>
<td>$</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total Costs through 03/31/2017</td>
<td>$</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total Previous Expanded (Through 12/31/2016)</td>
<td></td>
<td>$109,348,682</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Total Invoices this Period (01/01/2017 through 03/31/2017)</td>
<td>$1,896,647</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total Expended to Date (Through 03/31/2017)</td>
<td>$111,245,328</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total Construction Budget</td>
<td>$113,638,049</td>
<td>$111,245,328</td>
<td>$2,393,721</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total Revenue to Date</td>
<td>$114,038,884</td>
<td>$</td>
<td>$2,793,655</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Cash Balance</td>
<td>$</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Notes:**
1. Occ Ed project budget contains funding for Science and Gym roof repairs
2. Moved expenses to Fund 340 for State Reimbursement
3. PG&E Refund for Chiller Controls Installation-Optimization Project
Gavilan Joint Community College District
Governing Board Agenda

May 9, 2017

Consent Agenda Item No. Administrative Services
Information/Staff Reports No.
Discussion Item No.
Old Business Agenda Item No.
New Business Agenda Item No. III.2(g)

SUBJECT: Coyote Valley Educational Center Increment #1 Change Order #2

☐ Resolution: BE IT RESOLVED,
☐ Information Only
☒ Action Item

Proposal:
That the Board of Trustees authorizes the second project change order request for the Coyote Valley Educational Center Increment #1. Change Order #2 is $196,627.19. Original Agreement to Teichert Construction, Inc. was $4,354,885. Total construction cost including change order #1 & #2 is $4,818,991.48.

Background:
Public Contract Code § 20659 provides that if any change of a contract is ordered by the governing board of a community college district, such change shall be specified in writing and the cost agreed upon between the governing board and the contractor, and further provides that the board may authorize the contractor to proceed with performance of this change without the formality of securing bids, if the cost so agreed upon does not exceed ten percent of the original contract price. The following Change Order (CO) request has been submitted:

Coyote Valley Educational Center Increment #1 Project
Teichert Construction, Inc. CO #2 for $196,627.19. A detailed Change Order #2 table is attached for this project.

The initial estimate for this change order totaled $469,287.94, but after thoroughly reviewing Gilbane successfully negotiated with the contractor and the amount was reduced by $272,660.75.

Budgetary Implications:
The efficient use of Measure E and Lease Revenue Bond Funds.

Follow Up/Outcome:
Upon Board approval, the change order will be issued to the contractor.

Recommended By: Frederick E. Harris, Vice President of Administrative Services

Prepared By: Frederick E. Harris, Vice President of Administrative Services

Agenda Approval: Dr. Kathleen A. Rose, Superintendent/President
# Change Order for Coyote Valley, Increment #1

## CHANGE ORDER #02 - Teichert Construction

<table>
<thead>
<tr>
<th>PCCO #</th>
<th>Description</th>
<th>Amount</th>
<th>Additional Days (Calendar)</th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
<td>Add additional Recycled Wheel stops</td>
<td>$20,752.90</td>
<td>0</td>
</tr>
<tr>
<td>18</td>
<td>Add additional 2&quot; water pipe, install 3&quot; manifold to service building And Bldg. D</td>
<td>$27,631.27</td>
<td>0</td>
</tr>
<tr>
<td>19</td>
<td>Extend light bases 24&quot; into Bio-Swale</td>
<td>$17,739.00</td>
<td>0</td>
</tr>
<tr>
<td>20</td>
<td>De-mob and Remobilization due to weather</td>
<td>$37,874.00</td>
<td>0</td>
</tr>
<tr>
<td>21</td>
<td>Credit for deleting slab in front of site and increasing landscaping</td>
<td>$(12,082.88)</td>
<td>0</td>
</tr>
<tr>
<td>22</td>
<td>Added electrical Tie-ins to all Buildings</td>
<td>$20,002.00</td>
<td>0</td>
</tr>
<tr>
<td>23</td>
<td>Cut Curb gaps to allow for drainage to site</td>
<td>$5,391.47</td>
<td>0</td>
</tr>
<tr>
<td>25</td>
<td>Provide fuel to generators to power the site for construction</td>
<td>$19,729.02</td>
<td>0</td>
</tr>
<tr>
<td>26</td>
<td>Additional SWPPP (Storm water Pollution Prevention Plan) Maintenance</td>
<td>$6,061.25</td>
<td>0</td>
</tr>
<tr>
<td>30</td>
<td>Regrade areas in-between buildings for additional area drains</td>
<td>$24,366.62</td>
<td>0</td>
</tr>
<tr>
<td>32</td>
<td>Pumped ponding water in Large-Bioswale</td>
<td>$1,000.00</td>
<td>0</td>
</tr>
<tr>
<td>35</td>
<td>Added flared culvert ends</td>
<td>$5,948.64</td>
<td>0</td>
</tr>
<tr>
<td>37</td>
<td>Required to raise grade for marque sign footing</td>
<td>$2,662.00</td>
<td>0</td>
</tr>
<tr>
<td>38</td>
<td>Add more Bioswale media adjacent to the walkways per requirements</td>
<td>$5,798.00</td>
<td>0</td>
</tr>
<tr>
<td>39</td>
<td>Relocated Backflow Preventer - per San Jose City Inspector</td>
<td>$13,753.91</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td><strong>$196,627.19</strong></td>
<td><strong>0</strong></td>
</tr>
</tbody>
</table>

- **Contract Amount**: $4,354,885.00
- **Net Change By Previously Authorized Change Orders**: $67,479.29
- **Revised Contract Amount Prior to this Change Order**: $4,422,364.29
- **Change Order #02**: $196,627.19
- **New Contract Amount Including this Change Order**: $4,618,991.48

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Available Construction Contingency</td>
<td>$435,488.00</td>
</tr>
<tr>
<td>Change Order #01 &amp; #2</td>
<td>$264,106.48</td>
</tr>
<tr>
<td>Remaining Construction Contingency</td>
<td>$171,381.52</td>
</tr>
</tbody>
</table>

- **Contract Start Date**: November 2, 2015
- **Contract Substantial Completion Date**: May 19, 2016
- **New Contract Substantial Completion Date (Including this Change Order)**: July 28, 2016
- **New Contract Substantial Completion Date (By Previously Authorized Change Orders)**: July 28, 2016
Gavilan Joint Community College District  
Governing Board Agenda  

May 9, 2017

Consent Agenda Item No.  Administrative Services
Information/Staff Reports No.
Discussion Item No.
Old Business Agenda Item No.
New Business Agenda Item No. III.2(h)

SUBJECT: Gavilan Gym Roof Replacement, Change Order #4

☐ Resolution: BE IT RESOLVED,
☐ Information Only
☒ Action Item

Proposal:
That the Board of Trustees authorizes the fourth project Change Order request for the Gavilan Gym Roof Replacement. Change Order #4 is $1,937. Original Agreement to Seward L. Schreder Construction, Inc. was $379,000. Total construction cost including change orders #1, #2, #3 and #4 is $412,227.

Background:
Public Contract Code § 20659 provides that if any change of a contract is ordered by the governing board of a community college district, such change shall be specified in writing and the cost agreed upon between the governing board and the contractor, and further provides that the board may authorize the contractor to proceed with performance of this change without the formality of securing bids, if the cost so agreed upon does not exceed ten percent of the original contract price. The following Change Order (CO) request has been submitted:

Gavilan Gym Roof Replacement Project
Seward L. Schreder Construction, Inc., CO #4 for $1,937. A detailed Change Order #4 table is attached for this project.

Budgetary Implications:
The efficient use of Measure E and Lease Revenue Bond Funds.

Follow Up/Outcome:
Upon Board approval, the change order will be issued to the contractor.

Recommended By: Frederick E. Harris, Vice President of Administrative Services

Prepared By: Frederick E. Harris

Agenda Approval: Dr. Kathleen A. Rose, Superintendent/President
# Change Order for Gym Roof Replacement Project

## CHANGE ORDER #04 - Seward L. Schreder Construction, Inc.

<table>
<thead>
<tr>
<th>PCO #</th>
<th>Description</th>
<th>Amount</th>
<th>Additional Days (Calendar)</th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
<td>Credit due to re-using existing gutter.</td>
<td>$ (655.00)</td>
<td>0</td>
</tr>
<tr>
<td>9</td>
<td>Removed &amp; reinstalled skylight curb due to dry rot, used 9 sheets of plywood.</td>
<td>$ 2,592.00</td>
<td>0</td>
</tr>
</tbody>
</table>

**TOTAL**

| Amount  | 1,937.00 | 0 |

- **Contract Amount**: $379,000.00
- **Net Change By Previously Authorized Change Orders**: $31,290.00
- **Revised Contract Amount Prior to this Change Order**: $410,290.00
- **Change Order #04**: $1,937.00
- **New Contract Amount Including this Change Order**: $412,227.00

- **Available Construction Contingency**: $37,900.00
- **Change Order #01, #2, #3 and #4**: $33,227.00
- **Remaining Construction Contingency**: $4,673.00

- **Contract Start Date**: October 24, 2016
- **Contract Substantial Completion Date**: December 22, 2016
- **New Contract Substantial Completion Date (By Previously Authorized Change Orders)**: December 22, 2016
- **New Contract Substantial Completion Date (Including this Change Order)**: December 22, 2016
SUBJECT: Project Inspector Service Agreement with Irick Inspections, Inc.

☐ Resolution: BE IT RESOLVED,

☐ Information Only

☒ Action Item

Proposal:
That the Board of Trustees approve this project inspector service agreement with Irick Inspections, Inc. for the Gavilan Athletic Fields and Gym Bleacher & Flooring Project.

Background:
The District anticipates construction of works of improvement on Athletic Fields and Gym Bleacher & Flooring Project. The District is required by applicable law to retain the services of a Division of State Architect (DSA) certified Project Inspector. District wishes to contract with Irick Inspections, Inc. for IOR special services on this project pursuant to Government Code 53060. Services to include review of construction documents, recording, reporting, testing and inspections required by DSA Procedure Regulation.

1. Gavilan College Athletic Fields and Gym Bleacher & Flooring Project. Service fees for time and materials for inspection services not to exceed $175,000 funded from Measure E funds and Lease Revenue Bonds.

Budgetary Implications:
The efficient use of Measure E Bond Program Funds and Lease Revenue Bonds.

Follow Up/Outcome:
Process agreement after Board approval.

Recommended By: Frederick E. Harris, Vice President of Administrative Services

Prepared By: Frederick E. Harris, Vice President of Administrative Services

Agenda Approval: Dr. Kathleen A. Rose, Superintendent/President
SUBJECT: Approval of an agreement with Enviro Science, Inc. for an Independent Contractor Services for Gavilan College Gym Bleacher & Flooring Project

☐ Resolution: BE IT RESOLVED,
☐ Information Only
X Action Item

Proposal:
That the Board of Trustees approves this service agreement with Enviro Science, Inc. for an amount not to exceed $6,500 for Hazmat testing and sampling survey, report of findings of Hazmat survey, for the Gavilan College Gym Bleacher & Flooring Project. This is a requirement based on Title 8 of the California Code of Regulations Section 1529.

Background:
In order to comply with Title 8 of the California Code of Regulations Section 1529. A hazmat survey must be performed and finding shall be reported. This work will help to satisfy measures of Title 8 of the California Code of Regulations. District wishes to contract with Enviro Science, Inc. for the services required on this project.

Budgetary Implications:
Effective use of Measure E Bond Program Funds and Lease Revenue Bond.

Follow Up/Outcome:
Process agreement after Board approval.

Recommended By: Frederick E. Harris, Vice President of Administrative Services

Prepared By: Frederick E. Harris, Vice President of Administrative Services

Agenda Approval: Dr. Kathleen A. Rose, Superintendent/President
June 13, 2017
Gavilan Joint Community College District
Governing Board Agenda

June 13, 2017

Consent Agenda Item No. 1
Information/Staff Reports No. 2
Discussion Item No. 3
Old Business Agenda Item No. 4
New Business Agenda Item No. 5 (I)

SUBJECT: Notice of Completion for the Coyote Valley, Low Voltage Package

☐ Resolution: BE IT RESOLVED,
☐ Information Only
☒ Action Item

Proposal:
That the Board of Trustees accept the Coyote Valley, Low Voltage Package project as complete and authorizes the Vice President of Administrative Services to record a Notice of Completion as required.

Background:
The Coyote Valley, Low Voltage Package has been completed as of June 8, 2017. This is the final acceptance from the Board of Trustees that the project is complete.

Budgetary Implications:
The Coyote Valley, Low Voltage Package project total project cost is approximately $370,000.00.

Follow Up/Outcome:
The Vice President of Administrative Services will execute the Notice of Completion for the Project and have the same recorded in the Santa Clara County Recorder's Office.

Recommended By: Frederick E. Harris, Vice President of Administrative Services

Prepared By: Frederick E. Harris, Vice President of Administrative Services

Agenda Approval: Dr. Kathleen Rose, Superintendent/President
Consent Agenda Item No.  
Information/Staff Reports No.  
Discussion Item No.  
Old Business Agenda Item No.  
New Business Agenda Item No. III.1 (p)  

Administrative Services  

SUBJECT: Consider and Accept Bid for the Athletic Fields Upgrade Project  

☐ Resolution: BE IT RESOLVED,  
☐ Information Only  
☒ Action Item  

Proposal:  
That the Board of Trustees considers and accepts the bid from Seward L. Schreder Construction, Inc. for the Athletic Fields Upgrade Project.  

Background  
The bid for this project closed on May 31, 2017. A total of two (2) contractors participated in the bidding process. The apparent lowest responsive and responsible bidder has been identified as Seward L. Schreder Construction, Inc. in the amount of $9,412,000.  

Attached is a letter providing a bid analysis from Gilbane, the Construction Manager, dated June 2, 2017. The letter includes a bid tabulation form.  

Budgetary Implications:  
The efficient use of Measure E and Lease Revenue bond funds.  

Follow Up/Outcome:  
Upon Board approval, issue a Notice-to-Proceed.  

Recommended By: Frederick E. Harris, Vice President of Administrative Services  

Prepared By:  

Frederick E. Harris, Vice President of Administrative Services  

Agenda Approval:  
Dr. Kathleen Rose, Superintendent/President
## Preliminary Results:

<table>
<thead>
<tr>
<th>Bid Recording Sheet</th>
<th>Project: Gavilan Community College</th>
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<tbody>
<tr>
<td>ITEM: Gavilan Community College Athletic Fields Upgrade</td>
<td>May 31, 2017 at 11:00 AM</td>
</tr>
<tr>
<td>Seward L. Schreder</td>
<td>Telchert</td>
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### Bid Amount

<table>
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<tr>
<th>Bid</th>
<th>BIDDER A</th>
<th>BIDDER B</th>
<th>BIDDER C</th>
<th>BIDDER D</th>
<th>BIDDER E</th>
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<tbody>
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<td>Bid Proposal</td>
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<td>X</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Bid Security</td>
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<td></td>
<td></td>
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</tr>
<tr>
<td>Subcontractors List</td>
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<td>X</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Statement of Qualifications</td>
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<td>Non Collusion Affidavit</td>
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<td>DIR Registration Verification</td>
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</tr>
<tr>
<td>Contractor License</td>
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<tr>
<td>Addendum Acknowledgement (3)</td>
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</tbody>
</table>

### Base Bid Total

<table>
<thead>
<tr>
<th></th>
<th>BIDDER A</th>
<th>BIDDER B</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Bid Total</td>
<td>$9,412,000</td>
<td>$9,439,885</td>
</tr>
</tbody>
</table>

### Alternate Bid Items Proposal:

| ALTERNATE No. 1 - Lighting for Track and Field | $495,000 | $415,000 |
| ALTERNATE No. 2 - Lighting for Baseball Field | $399,000 | $545,000 |
| ALTERNATE No. 3 - Phased Work Plan | ($15,000) | $45,000 |

### Total Bid Alternates

| | $879,000 | $1,005,000 | $0 | $0 | $0 |

### Base Bid + (3) Alternates Total

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Bid + (3) Alternates Total</td>
<td>$10,291,000</td>
<td>$10,444,885</td>
</tr>
</tbody>
</table>
June 2, 2017

Mr. Frederick E. Harris
Vice President of Administrative Services
Gavilan Joint Community College District
5055 Santa Teresa Boulevard
Gilroy, CA 95020

Re: Bid Analysis
Athletic Fields Upgrade Project
Gavilan Joint Community College District

Dear Frederick:

We are pleased to provide our analysis of the bid results for the above referenced project.

Gilbane reviewed the apparent low bidder’s, Seward L. Schreder Construction, Inc., bid and determined that they submitted a responsive bid and appear to be a responsible bidder. Seward L. Schreder Construction, Inc. confirmed their base bid amount of $9,412,000 and stated they would honor it.

Please refer to our analysis and findings below for more detail.

Bid Analysis
The following items were considered in our bid analysis:

1. Comparative Pricing
2. Bond Review
3. Company History & Experience
4. Bid Form Review
5. Reference Check
6. Contractor License Check

1. Comparative Pricing (See attached Bid Tabulation Form)
   A. Estimate  $6,660,000
   B. Low Responsive Bid  $9,412,000
   C. Average Bid  $9,425,942
   D. High Bid  $9,439,885
   E. Number of Contractors Contacted  22
   F. Number of Plan Holders  27
   G. Number of Potential Bidders  10
   H. Number of Bidders  2
2. **Bond Review**
   A. Contractor’s Bid Bond
      Seward L. Schreder Construction, Inc. has provided a Bid Bond in the required amount of 10% of their bid amount. The surety is Fidelity and Deposit Company of Maryland. Their address is 1400 American Lane, Schaumburg, IL 60196. The contact number is (415) 538-7100.
   
   B. Contractor’s License Bond
      All California contractors are required to file a bond with the State in the amount of $15,000. The bond number is 09172851 and the effective date is 01/01/2016 with Fidelity and Deposit Company of Maryland. Their address is c/o Zurich North America, 1400 American Lane, Schaumburg, IL 60196.

3. **Company History & Experience**
   Seward L. Schreder Construction, Inc. is familiar with the Division of State Architect (DSA). Seward L. Schreder Construction, Inc. has performed worked at many community college’s and K-12 schools throughout the bay area. To name a few are Sacramento City Unified School District, Gilroy Unified School District and Gavilan Joint Community College District. Seward L. Schreder Construction was the General Contractor for the Gavilan College Aviation project, new hanger and classrooms at the San Martin Airport in 2016. Seward L. Schreder has also completed two projects on campus, the Pond Overlook project and the GECA addition project. They meet schedule and project budget with success and a positive outcome to the project.

4. **Bid Form Review**
   A. Contractor’s Proposal Form
      No Exception Taken
   B. Bid Pricing
      No Exception Taken
   C. Addenda Acknowledgement
      No Exception Taken
   D. Contractor’s License Information
      No Exception Taken
   E. Subcontractor’s List
      No Exception Taken
   F. Non-Collusion Affidavit
      No Exception Taken
   G. Bid Security
      No Exception Taken
   H. DIR Registration
      No Exception Taken

5. **Reference Check**
   A. Acdis Architects – The project Architect, Don Berry stated Seward L. Schreder Construction, Inc. has performed a couple of projects successfully for them. Most recently they completed $3.6 million of site work for the Voices Charter School new campus in San Jose, CA. Don said he loves working with them, they are a great team, fair, reasonable and on top of it.
B. Mr. Rob Smiley with Sunnyvale School District stated he has had a very positive experience working with Seward L. Schreder Construction, Inc. One of the projects completed was the San Miguel Elementary New Classrooms, a $3.8 million project. Mr. Rob Smiley stated he would work with Seward L. Schreder Construction, Inc. again.

6. **Contractor License Check**

   A. License Number: 746525
   B. License Status: Current and Active
   C. License Issued to: Seward L. Schreder Construction, Inc.
   D. Expiration Date: 3/31/2018
   E. County of Incorporation: Butte
   F. Claims Against License: No citations or cases on record
   G. Type of License(s): A – General Engineering
      B – General Building
      HAZ – Hazardous Substance Removal

If you have any questions or concerns, please do not hesitate to contact us.

Sincerely,

**Andrea Mendoza**

Andrea Mendoza
Project Manager

Enclosures: Bid Tabulation Form

cc: Steve Sowa, IBI Group
    Casey Michaelis, Gilbane Building Company
# Gavilan Sports Complex

<table>
<thead>
<tr>
<th>Categories of Work</th>
<th>Scope of Work</th>
<th>Base Bid</th>
<th>Project Without Track and Field</th>
<th>Value Engineered Savings</th>
<th>Category Net Totals</th>
<th>Sub Contractor</th>
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<tbody>
<tr>
<td>Track &amp; Field</td>
<td>astro turf</td>
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<td>$1,704,000</td>
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Alternate #1: Track & Field Lighting $495,000  
Alternate #2: Baseball Field Lighting $399,000