

## **AP 6200 Budget Preparation**

### **Reference:**

***Accreditation Standard 9; Education Code Section 70902(b)(5); Title 5, Sections 58300 et seq.***

The Board philosophy dictates that the budget planning supports institutional goals and is linked to other institutional planning efforts.

The budget calendar will include presentation of the tentative and final budgets. The tentative budget shall be presented no later than July 1 [Title 5, Section 58305(a)], and the final budget no later than September 15 [Title 5, Section 58305(c)]. A public hearing on the budget shall be held on or before September 15 [Title 5, Section 58301].

The Budget development process will include consultation with appropriate groups.

The Budget will include criteria and institutional guidelines for financial planning and budgeting.

Submission of appropriate forms (311's) will be submitted to the CCC Chancellor's Office.

Two copies of the adopted budget will be submitted to the CCC Chancellor's Office on or before September 30 [Title 5, Section 58305(d)].