

Course Outline

COURSE: GUID 210 **DIVISION:** 60 **ALSO LISTED AS:**

TERM EFFECTIVE: Fall 2015 **CURRICULUM APPROVAL DATE:** 03/23/2015

SHORT TITLE: FIRST YEAR COLLEGE

LONG TITLE: First Year College Student Seminar

<u>Units</u>	<u>Number of Weeks</u>	<u>Type</u>	<u>Contact Hours/Week</u>	<u>Total Contact Hours</u>
.5	18	Lecture:	.5	9
		Lab:	0	0
		Other:	0	0
		Total:	.5	9

COURSE DESCRIPTION:

Students will acquaint themselves with college and university requirements, educational alternatives, and strategies for academic success. This will include an orientation to college programs, services, policies and facilities. Students will apply assessment test results, develop an individualized education plan and class schedule, and/or enroll in first semester classes. This course has the option of a letter grade or pass/no pass.

PREREQUISITES:

COREQUISITES:

CREDIT STATUS: D - Credit - Degree Applicable

GRADING MODES

- L - Standard Letter Grade
- P - Pass/No Pass

REPEATABILITY: N - Course may not be repeated

SCHEDULE TYPES:

- 02 - Lecture and/or discussion
- 05 - Hybrid
- 72 - Dist. Ed Internet Delayed

STUDENT LEARNING OUTCOMES:

1. Explain the structure of systems of higher education and be able to identify all options at Gavilan College.

Measure: Quiz, test, or presentation

PLO:

ILO: 1,3,6,7

GE-LO:

Year assessed or anticipated year of assessment: Spring 2015

2. Navigate and utilize Gavilan online systems including Self Service Banner, myDegreeWorks, SARS scheduling, and iLearn.

Measure: Appointments scheduled, GE selection, retrieval and/or update on SSB information.

PLO:

ILO: 1,3,6,7

GE-LO:

Year assessed or anticipated year of assessment: Spring 2015

3. Identify an educational goal and complete an education plan.

Measure: Completion of Education plan. Samples of "what if" scenarios.

PLO:

ILO: 2,3,6,7

GE-LO:

Year assessed or anticipated year of assessment: Spring 2015

4. Identify and access campus resources.

Measure: Quiz; completion of campus tour and "passport."

PLO:

ILO: 1,3,4,6,7

GE-LO:

Year assessed or anticipated year of assessment: Fall 2016

5. Apply research and decision making skills to major selection, transfer objectives, and/or career decision making.

Measure: Homework assignments.

PLO:

ILO: 2,3,6,7

GE-LO:

Year assessed or anticipated year of assessment: Fall 2016

6. Explain college classroom expectations and the student/faculty relationship. Articulate differences between college and high school expectations.

Measure: Reflection/journal assignments.

PLO:

ILO: 1,2,3,4,6,7

GE-LO:

Year assessed or anticipated year of assessment: Fall 2016

7. Identify and apply study and test taking strategies.

Measure: Journal assignments, group discussion.

PLO:

ILO: 1,2,3,4,6,7

GE-LO:

Year assessed or anticipated year of assessment: Fall 2016

8. Identify potential obstacles/barriers to success and strategies to manage them.

Measure: Journal assignments, group discussion.

PLO:

ILO: 1,2,3,4,6,7

GE-LO:

Year assessed or anticipated year of assessment: Fall 2016

CONTENT, STUDENT PERFORMANCE OBJECTIVES, OUT-OF-CLASS ASSIGNMENTS

Curriculum Approval Date: 03/23/2015

Week 1, 2 hours lecture

Content:

Introduction to Gavilan College and preparing for the first semester: Group introductions and college goals; review and interpretation of assessment test scores; Introduction to Self Service Banner: registration, adding and dropping classes, making payments, viewing grades, test scores, and transcripts, updating personal information, accessing financial aid; overview and selection of general education patterns. Overview of other myGav Portal resources: myDegreeWorks, iLearn. Considerations for first semester course selections. Overview of campus resources and services. Program-specific supplemental requirements will be provided to meet individual program regulations for students participating in categorical programs (e.g., Extended Opportunity Programs and Services (EOPS); California Work Opportunity and Responsibility to Kids (CalWORKs), Mathematics Engineering Science Achievement (MESA), Disability Resource Center (DRC), TRiO, Athletics, etc.) Students will be referred to categorical programs as appropriate. How to contact instructors, schedule appointments, etc. Important dates and deadlines: late adds, No Record Shown (NRS), payment deadlines.

Assignments: Schedule campus tour and begin "passport" assignment. Review selected portions of catalog and general education patterns; identify courses of interest and create potential first semester schedule; meet with a counselor to register for first semester classes.

Week 2, 2 hours lecture

Content:

First weeks' college experiences, what to expect and next steps. Textbooks and how to access, purchase, rent, and reserve. Important dates and deadlines. Policies regarding dropping and repeating classes, academic probation and dismissal, financial aid and managing college finances. Review of Early Alert and late start classes. Introduction to Education Plans. Use of myDegreeWorks: major, education goal, use of "what if." Time management challenges and strategies.

Assignments: Read selected portions of College Catalog and Student Handbook. Time management inventory, "what if" worksheet, journal assignment. Continued completion of "passport."

Week 3: 2 hours lecture

College options and success strategies. Continued review of GE patterns and options at Gavilan. Selecting a major: how to research options, decision making, change of major forms. Researching transfer options and transfer preparation: UC/CSU/Private, transfer agreements. Assist, AA/AS-T degrees, Communication: making appointments, utilizing office hours, appropriate methods of written and verbal communication, Gavilan Problem Resolution Process. Study skills and test taking strategies, tutoring options, barriers to success.

Assignments: education plan worksheet, initial education plan appointment scheduled, faculty office visit, journal reflection, continued completion of "passport."

Week 4: 2 hours lecture

Content:

Moving forward and planning ahead. Grades and progress reports; Calculating Grade Point Average (GPA) and its impact on students' academic history. Campus involvement: clubs, athletics, ASB, learning communities, service learning, college hour, work study.

Assignments: Final exam. Turn in copy of comprehensive education plan.

METHODS OF INSTRUCTION:

Lecture, group discussion, online resources.

METHODS OF EVALUATION:

CATEGORY 1 - The types of writing assignments required:

Percent range of total grade: TOPICS AND SCOPE:

Inactive Course: 023/22/201 20 % to 40 %

Written Homework

Lab Reports

Essay Exams

Term or Other Papers

CATEGORY 2 -The problem-solving assignments required:

Percent range of total grade: 10 % to 40 %

Field Work

Quizzes

Exams

CATEGORY 3 -The types of skill demonstrations required:

Percent range of total grade: 25 % to 40 %

Class Performance/s

Field Work

Performance Exams

CATEGORY 4 - The types of objective examinations used in the course:

Percent range of total grade: 10 % to 25 %

Multiple Choice

True/False

Matching Items

Completion

Other: oral presentation

REPRESENTATIVE TEXTBOOKS:

Required:

Gavilan College Catalog and Student Handbook, Gavilan College, Biannually, or other appropriate college level text.

ARTICULATION and CERTIFICATE INFORMATION

Associate Degree:

CSU GE:

IGETC:

CSU TRANSFER:

Not Transferable
UC TRANSFER:
Not Transferable

SUPPLEMENTAL DATA:

Basic Skills: N
Classification: Y
Noncredit Category: Y
Cooperative Education:
Program Status: 2 Stand-alone
Special Class Status: N
CAN:
CAN Sequence:
CSU Crosswalk Course Department:
CSU Crosswalk Course Number:
Prior to College Level: Y
Non Credit Enhanced Funding: N
Funding Agency Code: Y
In-Service: N
Occupational Course: E
Maximum Hours: .5
Minimum Hours: .5
Course Control Number: CCC000042729
Sports/Physical Education Course: N
Taxonomy of Program: 493013