

Date	Attendees
10/24/17	Leslie Tenney, Michelle Castro, Mary Salmron_montalvo
11/7/17	Eva Daley
11/9/19	Grant Richards
1/30/18	Christine Canepa
1/22/18	Judy Rodriguez
2/1/18	Debbie Christianson
2/13/18	Isabel Cruz
2/27/18	Michelle Castro, Ozzy Zamaro, Litricia Garcia

Agenda:

- Overview of CMS and SecEon 508
- CMS login and navigaEon
- Create "Hello World!" sample web page
 - Explore Toolbar
 - Add Headers
 - Add Content
 - Set text and background colors ○ Add Image with Alt tags
 - Create links that are SecEon 508 compliant (no "click here" links) ○ Review Spell checker tool
 - Review Link checker tool
 - Review Section 508 checker tool
 - Publish web page
- Migrate an old web page into CMS (if exists)

Outcomes:

- Users will be able to navigate login and navigate CMS.
- Users will be able to create a SecEon-508 compliant web page
- Users will be able to add elements to a web page, such as header, text, image, link.
- Users will be able to run CMS review tools (e.g., Spell checker, Link checker, and Section 508 checker)