

College Central Network (CCN)
 Web Content Accessibility Guidelines (WCAG) 2.0 Checklist

Principle 1 – Perceivable

Information and user interface components must be presentable to users in ways they can perceive.

Criteria	Supporting Features	Remarks and Explanations
Guideline 1.1 Text Alternatives: Provide text alternatives for any non-text content so that it can be changed into other forms people need, such as large print, braille, speech, symbols or simpler language.	Partially Supports	Whenever possible, CCN provides text descriptions and other labeling conventions for form elements, images, etc.
Guideline 1.2 Time-based Media: Provide alternatives for time-based media.	N/A	
Guideline 1.3 – Adaptable: Create content that can be presented in different ways (for example simpler layout) without losing information or structure.	Partially Supports	Every effort is made to use current standard HTML markup for web page elements such as form elements, buttons, links, tables, etc. Headings and ARIA are used to help convey presentation when possible. Reading and navigation order is usually logical and intuitive.
Guideline 1.4 – Distinguishable: Make it easier for users to see and hear content including separating foreground from background.	Supports	Information conveyed through font styling or color is also communicated through language. Color is not used as the sole method of conveying content. There are a few instances of text with insufficient contrast.

Principle 2 – Operable

User interface components and navigation must be operable.

Criteria	Supporting Features	Remarks and Explanations
Guideline 2.1 – Keyboard Accessible Make all functionality available from a keyboard.	Supports	Forms are accessible by keyboard and assistive technologies. Some form elements may not be accessible to screen readers. Every effort is made to make the application usable without a mouse.
Guideline 2.2 – Enough Time Provide users enough time to read and use content.	Supports	CCN does not make use of time based content.
Guideline 2.3 – Seizures	Supports	Content does not flash.

Do not design content in a way that is known to cause seizures.		
Guideline 2.4 – Navigable Provide ways to help users navigate, find content, and determine where they are.	Supports	CCN makes every effort to ensure web page tab order is logical; links, labels and page headings are labeled meaningfully; more than one way is available to locate a web page within a set of web pages; and that the focus indicator is always visible.

Principle 3 – Understandable

Information and the operation of user interface must be understandable.

Criteria	Supporting Features	Remarks and Explanations
Guideline 3.1 – Readable Make text content readable and understandable.	Supports	Pages have a specified language.
Guideline 3.2 – Predictable Make Web pages appear and operate in predictable ways.	Supports	Navigation is consistent across all sections throughout the application.
Guideline 3.3 – Input Assistance Help users avoid and correct mistakes.	Supports	Important labels and instructions for error identification and correction are displayed in text. Standard HTML markup is used for labeling of input fields, links, and buttons. Users are presented with confirmation messaging before performing irreversible actions.

Principle 4 – Robust

Content must be robust enough that it can be interpreted reliably by a wide variety of user agents, including assistive technologies.

Criteria	Supporting Features	Remarks and Explanations
Guideline 4.1 – Compatible Maximize compatibility with current and future user agents, including assistive technologies.	Supports	Web pages are validated against and conform to XHTML 1.0 transitional specifications. Controls are developed and validated against HTML specifications and standards, including ARIA.

Section 508 of the Rehabilitation Act

Date: 12/31/2017

Name of Product: College Central Network (CCN)

SECTION 1194.21 SOFTWARE APPLICATIONS AND OPERATING SYSTEMS – DETAIL

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Criteria	Supporting Features	Remarks and Explanations
(a) When software is designed to run on a system that has a keyboard, product functions shall be executable from a keyboard where the function itself or the result of performing a function can be discerned textually.	Supports	CCN strives to make all sections of the application navigable with only a keyboard and useable without a mouse.
(b) Applications shall not disrupt or disable activated features of other products that are identified as accessibility features, where those features are developed and documented according to industry standards. Applications also shall not disrupt or disable activated features of any operating system that are identified as accessibility features where the application programming interface for those accessibility features has been documented by the manufacturer of the operating system and is available to the product developer.	Supports	CCN does not interfere with any operating system or browser shortcuts. Every effort is made to prevent interference with accessibility features such as sticky keys, magnifiers, screen readers, cursor sizes and virtual keyboards.
(c) A well-defined on-screen indication of the current focus shall be provided that moves among interactive interface elements as the input focus changes. The focus shall be programmatically exposed so that assistive technology can track focus and focus changes	Supports	Where possible, CCN uses default keyboard focus styles.
(d) Sufficient information about a user interface element including the identity, operation and state of the element shall be available to assistive technology. When an image represents a program element, the information conveyed by the image must also be available in text	Supports	Provided by the user's browser.
(e) When bitmap images are used to identify controls, status indicators, or other programmatic elements, the meaning assigned to those images shall	Supports	In some cases, CCN uses graphical icons to indicate the purpose of certain interface elements. The use of these icons is consistent site-wide. In

be consistent throughout an application's performance.		most cases, whenever a single icon is used, text replacement is used to enable screen readers to convey the intended purpose of the icon to the user.
(f) Textual information shall be provided through operating system functions for displaying text. The minimum information that shall be made available is text content, text input caret location, and text attributes.	Supports	Provided by the user's browser.
(g) Applications shall not override user selected contrast and color selections and other individual display attributes.	Not applicable	
(h) When animation is displayed, the information shall be displayable in at least one non-animated presentation mode at the option of the user.	Not applicable	
(i) Color coding shall not be used as the only means of conveying information, indicating an action, prompting a response, or distinguishing a visual element.	Supports	CCN does not use color as the only means to convey the importance of a visual element.
(j) When a product permits a user to adjust color and contrast settings, a variety of color selections capable of producing a range of contrast levels shall be provided.	Not applicable	
(k) Software shall not use flashing or blinking text, objects, or other elements having a flash or blink frequency greater than 2 Hz and lower than 55 Hz.	Supports	CCN does not use flashing or blinking text.
(l) When electronic forms are used, the form shall allow people using Assistive Technology to access the information, field elements, and functionality required for completion and submission of the form, including all directions and cues.	Supports	CCN makes every effort to ensure that all forms in the application work properly with Assistive Technologies.

SECTION 1194.22 WEB-BASED INTERNET INFORMATION AND APPLICATIONS – DETAIL
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Criteria	Supporting Features	Remarks and Explanations
(a) A text equivalent for every nontext element shall be provided (e.g., via "alt", "longdesc", or in element content).	Supports	Meaningful images in the CCN user interface have alt-text descriptions. Non-relevant images have no alt-text.

(b) Equivalent alternatives for any multimedia presentation shall be synchronized with the presentation.	Not applicable	CCN does not contain built-in multimedia presentations.
(c) Web pages shall be designed so that all information conveyed with color is also available without color, for example from context or markup.	Supports	CCN does not use color as the only means to convey the importance of a visual element.
(d) Documents shall be organized so they are readable without requiring an associated style sheet.	Supports	A user or screen reader can read and understand pages in CCN with the associated style sheets disabled.
(e) Redundant text links shall be provided for each active region of a server-side image map.	Not applicable	CCN does not use server-side image maps.
(f) Client-side image maps shall be provided instead of server-side image maps except where the regions cannot be defined with an available geometric shape.	Not applicable	CCN does not use server-side image maps.
(g) Row and column headers shall be identified for data tables.	Supports	Data tables, such as the list of submissions in the "My Job Search History" page, are marked up with informative column and row headers.
(h) Markup shall be used to associate data cells and header cells for data tables that have two or more logical levels of row or column headers.	Supports	CCN has no data tables with two or more logical levels of row or column headers.
(i) Frames shall be titled with text that facilitates frame identification and navigation	Supports	CCN does not use frames.
(j) Pages shall be designed to avoid causing the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz.	Supports	CCN does not cause the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz.
(k) A text-only page, with equivalent information or functionality, shall be provided to make a web site comply with the provisions of this part, when compliance cannot be accomplished in any other way. The content of the text-only page shall be updated whenever the primary page changes.	Not applicable	CCN is compliant with all provisions of this section, so a text-only version is unnecessary.
(l) When pages utilize scripting languages to display content, or to create interface elements, the information provided by the script shall be identified with functional text that can be read by Assistive Technology.	Partially Supports	CCN uses JavaScript, WAI-ARIA and the most modern HTML5 techniques to provide feedback from interactive elements and to allow Assistive Technology such as screen readers to read and transmit information back to the user.

(m) When a web page requires that an applet, plug-in or other application be present on the client system to interpret page content, the page must provide a link to a plug-in or applet that complies with §1194.21(a) through (l).	Supports	CCN does not require any applet or plug-in to work with its default functionality. In some cases, users can upload their own multimedia content that may require a third-party plug-in. Links to necessary plug-ins are available if users do not have the necessary plug-ins installed on their computers.
(n) When electronic forms are designed to be completed on-line, the form shall allow people using Assistive Technology to access the information, field elements, and functionality required for completion and submission of the form, including all directions and cues.	Partially Supports	CCN strives to ensure that all forms in the application work with screen readers.
(o) A method shall be provided that permits users to skip repetitive navigation links.	Partially Supports	When possible, CCN provides "skip" links and semantic HTML5 elements to cue Assistive Technology.
(p) When a timed response is required, the user shall be alerted and given sufficient time to indicate more time is required.	Not applicable	CCN does not require timed responses.

Note to 1194.22: CCN interprets items of this section as consistent with the Web Content Accessibility Guidelines 2.0 (WCAG 2.0) (December 8, 2008) published by the Web Accessibility Initiative of the World Wide Web Consortium: (a) 1.1, (b) 1.2, (c) 1.4, (d) 1.3 (g) 1.3, (l) 4.1, and (o) 2.4.

SECTION 1194.31 FUNCTIONAL PERFORMANCE CRITERIA – DETAIL
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Criteria	Supporting Features	Remarks and Explanations
(a) At least one mode of operation and information retrieval that does not require user vision shall be provided, or support for Assistive Technology used by people who are blind or visually impaired shall be provided.	Supports	CCN continually strives to ensure the operability of the application with screen readers and other Assistive Technologies.
(b) At least one mode of operation and information retrieval that does not require visual acuity greater than 20/70 shall be provided in audio and enlarged print output working together or independently, or support for Assistive Technology used by people who are visually impaired shall be provided.	Supports	CCN supports screen magnification and browser-provided zoom functionality.
(c) At least one mode of operation and information retrieval that does not require user hearing shall be provided, or	Supports	Hearing is not required to successfully operate the application.

support for Assistive Technology used by people who are deaf or hard of hearing shall be provided.		
(d) Where audio information is important for the use of a product, at least one mode of operation and information retrieval shall be provided in an enhanced auditory fashion, or support for assistive hearing devices shall be provided.	Supports	CCN does not use any audio for its default operation. In some cases, users can upload their own content and are responsible for ensuring the accessibility of the uploaded content.
(e) At least one mode of operation and information retrieval that does not require user speech shall be provided, or support for Assistive Technology used by people with disabilities shall be provided.	Supports	Speech is not required to successfully operate the application.
(f) At least one mode of operation and information retrieval that does not require fine motor control or simultaneous actions and that is operable with limited reach and strength shall be provided.	Supports	CCN does not require fine motor control or simultaneous actions. It is accessible via keyboard.

SECTION 1194.41 INFORMATION, DOCUMENTATION AND SUPPORT – DETAIL
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Criteria	Supporting Features	Remarks and Explanations
(a) Product support documentation provided to end-users shall be made available in alternate formats upon request, at no additional charge	Supports	Product support in an accessible text-based format is available online after signing in to the user's account. Additionally, technical support is available in other formats, including live help desk and email.
(b) End-users shall have access to a description of the accessibility and compatibility features of products in alternate formats or alternate methods upon request, at no additional charge.	Supports	
(c) Support services for products shall accommodate the communication needs of end-users with disabilities.	Supports	All support content in the user account is available in an accessible HTML, text-based format.

Accessibility Statement

College Central Network (CCN)
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This Voluntary Product Accessibility Template, or VPAT, is a tool that administrators and decision-makers can use to evaluate CCN's conformance with the accessibility standards under Section 508 of the Rehabilitation Act and the Act WCAG 2.0 AA Standards.

College Central Network recognizes the importance of ensuring that our web-based technology is accessible to and useable by those with disabilities. It is our goal to adhere to current accessibility standards and guidelines.

To this end, CCN has partnered with Level Access, an industry leading provider of digital accessibility solutions. This partnership provides compliance monitoring including access analytics, testing, remediation, and compliance reporting. CCN continues to seek solutions that bring all areas of the site up to the same level of overall web accessibility.

The process of upgrading CCN's website accessibility is an ongoing process. This document is intended to be a living document and may not reflect the latest version of CCN. If you have questions about CCN's accessibility, please contact help@collegecentral.com.