

Facilities and Grounds Committee

Wednesday, February 21, 2018

2:15 p.m. – 3:15 p.m.

Room: SC 154 (North/South Lounge)

Minutes

Committee Members: Jeff Gopp (Chair), Wade Ellis, Fred Harris, Sherrean Carr, Diane Stone, John Lawton-Haehl, and Leslie Aparicio.

Resources: Eric Ramones, Pamela Gangloff, Jan Bernstein-Chargin, Megan Colford (LimeBike), Tony Marandos (Gilroy Sunrise Rotary), George Walters (Cambridge West), and Debbie Britt-Petty (Recorder).

Absent: Dahveed Behroozi, Martha Conlin, Brooke Boeding, and Angie Macedo.

I. Call Meeting to Order at 2:16 p.m.

A. Additions/Deletions to the Agenda: None.

II. Approval of Minutes from November 15, 2017:

6 ayes, 0 nays, 1 abstain to **approve**.

III. Action Items

A. LimeBike Agreement: Fred introduced Megan Colford from LimeBike. She described LimeBike as the largest dockless bike share in the country. They have a flexible fleet, wide coverage, and no predesignated locations. In the near future they will offer electric bikes and scooters, and right now they do offer some bikes that are motor powered. LimeBike has a full time operations staff that goes around and moves bikes, responds to customer service calls, and keeps the fleet stocked in areas that are popular. They track the bikes via GPS to prevent theft, but it also provides quite a bit of data regarding popular travel paths, start and end points, and much more. This service is app based; when you need a bike, you check the app and find the nearest one. You then pay for the bike and it unlocks so you can ride it. Wade commented that he sees the service working very well at Santana Row. Diane has concerns about safety, as there is no bike lane going around the loop, and bikes are not allowed to be ridden through campus. Megan stated that LimeBike's insurance policy covers the ride through; however, we would need to change our policies to allow it. At this time, the idea is to have people ride to campus and park the bikes at designated bike racks. Megan has already spoken to ASGC and they seem excited. She is taking it to the City of Gilroy next week for approval. There was a motion that the committee recommends the use of LimeBike on the Gilroy campus to go to the President's Council for discussion.

MSC (F. Harris/W. Ellis) 6 ayes, 0 nays, 1 abstain to **approve**.

B. Two Bike Racks & One Bike Repair Station, Donation from Gilroy Sunrise Rotary: Tony Marandos from the Gilroy Sunrise Rotary informed the committee that the Gilroy Rotary celebrated its 70th Anniversary last year. They came up with an idea to donate two bike racks and decided it would be nice to offer them to Gavilan College. They would also include a bike repair station with attached

tools, a pump, and a rack to prop the bike and work on it. The bike racks will be shaped like a bike, and they would like to have the Gilroy Sunrise Rotary Club emblem embossed on the inside of the wheel. Our facilities team would be responsible for installing everything. The value of the racks and repair station is approximately \$3,000. Wade moved that we accept the Rotary's donation to the Gavilan Educational Foundation. The recommended colors for the bike rack are red and blue.

MSC (W.Ellis/D. Stone) 7 ayes, 0 nays, 0 abstain to **approve**.

IV. Information Items

- A. Facilities Master Plan: Fred introduced George Walters from Cambridge West who provided a handout of the main ideas for the Facilities Master Plan. There is a detailed report on our website. At this time, Doug Achterman is taking comments should anyone want to send any. The main idea is to centralize and bring the Student Center to the front, have a quad area for students, and to group everything in a more efficient way. GECA needs a more permanent home, as the portables will not last forever. He noted that the plans and ideas are aggressive, but very beneficial to the future of the college. Service roads, the bridge, the Mayock House, and the Chapel were all considered in the plan. George showed concepts of the San Benito Campus and Coyote Valley as well. San Benito would start with a 2-story building and continue to grow. This will be an action item on our next agenda, with plans to go to the Board in May.
- B. Electric Car Charging: Fred and Jeff provided a handout showing potential car charging stations. Fred informed the committee that car charging stations cost approximately \$7,000 each. He reached out to his contacts at Los Rios, and found that they used chargers made by Clipper Creek. Their cost is \$665 for each station. The stations are smaller, and people would purchase a separate parking pass to use the charger for up to 4 hours. This would eliminate the issue of one person using the charger all day. The proposed idea is to purchase 15 chargers for a cost of approximately \$9,000 which would come out of the CREBS budget. Diane asked about providing these stations in the ADA lot. Fred explained that the infrastructure is not there yet because the wiring is provided in our new solar panel structures. Fred will bring this item back for action/approval at the next meeting.
- C. Damage to Steps from Gym Patio to Tennis Courts: Jeff addressed Diane's concern and said that there are chunks of concrete out of place due to normal wear and tear. He is getting quotes to repair it, but will spray paint the area in the meantime.
- D. Garbage Collection Issues Due To Solar Panels: Jeff addressed John's concern. He said that a trained Gavilan employee will get a forklift to move them so they will not clip the new solar panels.
- E. Campus Maps: Jan explained that due to all the moves, construction, and changes, our campus map needs to be redrawn. This will also assist us in updating the evacuation maps. She is in contact with an artist who will draw the map, but she is asking for suggestions. She will bring this back for action at the March meeting, but will proceed with a PO to secure the artist (because the college PO deadline is approaching).

- F. Nest Boxes: Rey Morales and Leah Halper have asked Jeff if the Science Club can make and install birdhouses along the hiking trail to help the dwindling Blue Bird population. Wade suggested that we get more information on how they plan to install them and who will install them, and if there is a safety plan in place.
- G. Construction Update: Jeff provided a construction update to the committee:
- Athletic Fields: March 22nd is the targeted completion date.
 - Boilers/Heating Issue: Project should be complete in the next couple of days.
 - Mayock House and Chapel: Jeff is meeting with an engineer to discuss the seismic issues.
 - Various Updates: The MP Room will be receiving walls and workstations for payroll and the mailroom. Work/upgrades will be done in the lobby and conference room. The HVAC and Water classrooms will be upgraded. Sherrean asked about portable sinks to provide to the classes in the meantime, but there is nowhere for the sinks to drain. There are a lot of items being stored that need to come out, and Wade said that we need to have a sale. It has already been approved by the Board.
 - Gender Neutral Restrooms: Gender neutral restroom signs are all up.

VI. Next Meeting: March 21st at 2:15 p.m.

VII. Reporting Out: Please remember to report out to your constituency groups.

Meeting adjourned at 3:33 p.m.