

▼ Welcome Counselors! **How to use this "class"****▼ Counselor Training Material** **Introduction - 2018 - RRS** **Counselor Roles and Responsibilities- 2018 - RRS** **Counselor Tools - Access Needed - 2018 - RRS** **Tech and other Problems - Who Can Help? - 2018 - RRS** **How to use Assessments for Placement- 2018 - RRS** **How to use Banner (SSB) - 2018 - RRS** **How to use Banner (INB)- 2018 - RRS** **How to use SARS Anywhere- 2018 - RRS** **How to use Degree Works- 2018 - RRS** **Understand the differences: Incident, Crisis, and MH Counseling - 2018 - RRS** **Unwritten Practices - 2018 - RRS****▼ Resources for Education Plan Development** **Comprehensive vs. Abbreviated Ed Plans- 2018 - RRS**

 **Majors - 2018 - RRS**

 **Course Cycles - 2016**

 **Rad Tech Pre-Req Equivalency- Foothill College -Chart**

 **CCC English And Math Assessment Course Comparison Table - 2018 - RRS**

 **RT - Cabrillo - 2018 -RRS**

 **Web Resources - 2018 - RRS**

 **Nursing Education and NCLEX Pass Rates**

 **Repeatability Rules - 2018 -RRS**

 **Film & TV Major Course rotations.docx**

▼ **Transcript Evaluations**

 **How to read a Gavilan Transcript - 2018 - RRS**

 **Transcript Evaluations - Public/Private/Out of State- 2018 RRS**

 **Transcript Evaluation - TES training handout - 2015 - DCG**

 **Military Transcript Evaluations - JG - 2015 - uploaded 2018**

▼ **Counselor Basics**

 **Counselor Forms - 2018 - RRS**

 **AB 540, Dream Act, DACA: 2015 - BA**

 **Financial Aid - Basics - 2018 - RRS**

 **Transfer Counselor Website - 2018 - RRS**

 **CCC Athletic Counseling Toolbox - 2018 - RRS**

 **UC Counselor TAG - 2018 - RRS**

 **FERPA Training - 2015 - LT**

▼ **Transfer**


 **PPT - 2007 - HNR - Transfer info**

 **Transfer Basics - 2015 - MG**

 **Worksheet - 2007 - HNR - Transfer Exploration**

 **ADT - AA-T and AA-S - 2018 - RRS**

▼ **Instructional Resources - GUID 6**

 **PPT - 2009 - HNR - motivation goal-setting**

 **LecNotes - 2007 - HNR - Motivation Goal-Setting**

 **Worksheet - 2007 - HNR - Goal Action Sheet**

 **PPT - 2008 - HNR - Career info**

 **LecNotes - 2007 - HNR - Career Info**

 **Worksheet - 2007 - HNR - Career Exploration**

 **Worksheet - 2007 - HNR - Personal Mission Statement**

 **PPT - 2007 - HNR - Course Planning**

 **PPT - 2009 - HNR - Stress Management**

 **LecNotes - 2007 - HNR - Stress Management**

 **PPT - 2009 - HNR - class notes, reading, multiple intelligences**

 **LecNotes - 2008 - HNR - Note-Taking Top 10 Tips**

 **PPT - 2011 - HNR - essay writing**

 **LecNotes - 2008 - HNR - Writing Skills (Mechanics)**

 **LecNotes - 2008 - HNR - Plagiarism & Citations**

 **Worksheet - 2008 - HNR - OWL paraphrasing activity**

 **PPT - 2009 - HNR - Test Taking**

 **LecNotes - 2008 - HNR - Test Taking Strategies**

 **Activity - 2007 - HNR - The Impossible Test**

▼ **Guidance 210 Resources**

 **Activity - 2007 - HNR - Campus Scavenger Hunt**

 **Worksheet - 2007 - HNR - Campus Participation Report**

 **PPT - 2014- RRS - Week 1 Kick Start Review**

 **Student Email Reminder - Course start date**

 **Guid 210 Ed Plan Worksheet**

 **AM I ON TRACK**

 **GUID 210 CASE STUDIES**

 **GUID 210 GENERAL EDUCATION**

 **GUID 210 NOT ANYMORE TRAINING**

 **GUID 210 WHAT IF ASSIGNMENT**

 **GUID 210 MultipleIntelligences**

 **GUID 210 Where do I go Resource**

▼ **Time Management**

 **PPT - 2009 - HNR - Time Management**

 **LecNotes - 2008 - HNR - Time Management Tips**

 **Assignment - 2008 - HNR - Time Monitor**

 **Worksheet - 2008 - HNR - Where does your time go?**

 **Time Management calculator**

▼ **Other/Miscellaneous**

 **PPT - 2011 - HNR - credit cards & budgeting**

 **Poem (so great) - 2007 - HNR - Did I Miss Anything**

 **Assignment - 2007 - HNR - Instructor Interview**

 **2018San Benito County Resource Guide.pdf**

▼ **Counselor Team Projects**

 **Counselor Team Projects**

 **Project plans - template**

 **Career Development Project AY 15-16**

 **Finacial Literacy Project AY 15-15**

 **Project Plan - New with College History**

 **Progress and Probation 2 Support Services**

 **Probation 2 Progress Plan - has draft watermark**

 **Probation 2: Academic/Progress Improvement Plan - Petition - no watermark/final**

 **Progress Probation Letter Fall 2014**

 **Academic Probation Letter Fall 2014**

 **Transfer Plan**

 **Project Plan for Counseling UNDECIDED**

▼ **Counseling Projects**

 **Liaisons**

 **Counseling Assignments and Committee Part.**

 **PLD SLO Worksheet GUID 6**

 **CHS MM Pilot Summary**

 **Department Liasons-Spring 18.docx**

 **Liaison's Info-sp18.docx**

