Welcome Counselors!

- How to use this "class"

Counselor Training Material

- Introduction - 2018 - RRS
- Counselor Roles and Responsibilities - 2018 - RRS
- How to use Assessments for Placement - 2018 - RRS
- How to use Banner (SSB) - 2018 - RRS
- How to use Banner (INB) - 2018 - RRS
- How to use SARS Anywhere - 2018 - RRS
- How to use Degree Works - 2018 - RRS
- Understand the differences: Incident, Crisis, and MH Counseling - 2018 - RRS
- Unwritten Practices - 2018 - RRS

Resources for Education Plan Development

- Comprehensive vs. Abbreviated Ed Plans - 2018 - RRS
Financial Aid - Basics - 2018 - RRS

Transfer Counselor Website - 2018 - RRS

CCC Athletic Counseling Toolbox - 2018 - RRS

UC Counselor TAG - 2018 - RRS

FERPA Training - 2015 - LT

Transfer

PPT - 2007 - HNR - Transfer info

Transfer Basics - 2015 - MG

Worksheet - 2007 - HNR - Transfer Exploration

ADT - AA-T and AA-S - 2018 - RRS

Instructional Resources - GUID 6

PPT - 2009 - HNR - motivation goal-setting

LecNotes - 2007 - HNR - Motivation Goal-Setting

Worksheet - 2007 - HNR - Goal Action Sheet

PPT - 2008 - HNR - Career info

LecNotes - 2007 - HNR - Career Info

Worksheet - 2007 - HNR - Career Exploration
- Worksheet - 2007 - HNR - Personal Mission Statement
- PPT - 2007 - HNR - Course Planning
- PPT - 2009 - HNR - Stress Management
- LecNotes - 2007 - HNR - Stress Management
- PPT - 2009 - HNR - class notes, reading, multiple intelligences
- LecNotes - 2008 - HNR - Note-Taking Top 10 Tips
- PPT - 2011 - HNR - essay writing
- LecNotes - 2008 - HNR - Writing Skills (Mechanics)
- LecNotes - 2008 - HNR - Plagiarism & Citations
- Worksheet - 2008 - HNR - OWL paraphrasing activity
- PPT - 2009 - HNR - Test Taking
- LecNotes - 2008 - HNR - Test Taking Strategies
- Activity - 2007 - HNR - The Impossible Test

- Guidance 210 Resources
  - Activity - 2007 - HNR - Campus Scavenger Hunt
  - Worksheet - 2007 - HNR - Campus Participation Report
  - PPT - 2014- RRS - Week 1 Kick Start Review
  - Student Email Reminder - Course start date
<table>
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<th>Topic</th>
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<tr>
<td><strong>Guid 210 Ed Plan Worksheet</strong></td>
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<tr>
<td><strong>AM I ON TRACK</strong></td>
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<td><strong>GUID 210 CASE STUDIES</strong></td>
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<td><strong>GUID 210 GENERAL EDUCATION</strong></td>
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<td><strong>GUID 210 NOT ANYMORE TRAINING</strong></td>
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<td><strong>GUID 210 WHAT IF ASSIGNMENT</strong></td>
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<td><strong>GUID 210 MultipleIntelligences</strong></td>
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<td><strong>GUID 210 Where do I go Resource</strong></td>
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<td><strong>PPT - 2009 - HNR - Time Management</strong></td>
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<td><strong>LecNotes - 2008 - HNR - Time Management Tips</strong></td>
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<td><strong>Assignment - 2008 - HNR - Time Monitor</strong></td>
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<td><strong>Worksheet - 2008 - HNR - Where does your time go?</strong></td>
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<td><strong>Time Management calculator</strong></td>
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<td><strong>Other/Miscellaneous</strong></td>
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<td><strong>PPT - 2011 - HNR - credit cards &amp; budgeting</strong></td>
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<td><strong>Poem (so great) - 2007 - HNR - Did I Miss Anything</strong></td>
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Counselor Team Projects

- Project plans - template
- Career Development Project AY 15-16
- Financial Literacy Project AY 15-15
- Project Plan - New with College History
- Progress and Probation 2 Support Services
- Probation 2 Progress Plan - has draft watermark
- Probation 2: Academic/Progress Improvement Plan - Petition - no watermark/final
- Progress Probation Letter Fall 2014
- Academic Probation Letter Fall 2014
- Transfer Plan
- Project Plan for Counseling UNDECIDED

Counseling Projects

- Liaisons
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<td>Counseling Assignments and Committee Part.</td>
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<td>PLD SLO Worksheet GUID 6</td>
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<td>CHS MM Pilot Summary</td>
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<td>Department Liaisons-Spring 18.docx</td>
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<td>Liaison's Info-sp18.docx</td>
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