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## GAVILAN COLLEGE ADMISSIONS & RECORDS

The Gavilan College Admissions and Records department is here to support you throughout your college journey, from [applying](#) and registering for classes to signing up for graduation and [requesting transcripts](#).

Many of these processes can be handled online through your MyGav account, but if you ever need help along the way, feel free to contact us or stop by the [Welcome Center](#)!

[Schedule of Classes](#)

**Note:** Some students may be able to skip some of the New Student steps outlined below. Complete the [Exemption Form](#) if you think you may qualify.

### New Students: Steps to Success at Gavilan College

1

Complete the [online application form](#) to apply to Gavilan College.

2

Once you've applied, you'll have a myGAV account login. This is your online portal for 24/7 access to class registration, student records, financial aid, and other services.

3

To be eligible for any financial aid or scholarships, you must complete the online [FAFSA application](#). Eligible nonresident [AB 540 students](#) may submit the California Dream Act application.

4

The Gavilan Placement Tool will help you determine whether or not you should take the English and/or Math Placement Test at Gavilan College. [Complete the Gavilan Placement Tool here.](#)

5

[KickStart Orientation](#) is required for students who have never attended college and recommended for all new Gavilan students.

6

Orientation: Guidance 210

If you are a first-time college student, you must enroll in the 0.5 unit New Student Seminar (Guid 210 or Guid 6) during your first semester.

7

We highly recommend [scheduling an appointment with a Counselor](#) to develop your Educational Plan and address any questions you might have.

8

Sign up for classes online through your myGAV account.

9

Be sure you pay registration fees before the [deadline](#) to avoid being dropped from your classes!

## NEED HELP?

Come to the [Welcome Center](#) (located in the same building as Admissions & Records) to get personal assistance from Gavilan student mentors. They can help you apply for admission, complete your financial aid forms, register for classes, find classrooms, and more! No appointment is required.

## GAVILAN APPS



Check out the latest apps for your iPhone or Android. [Grad Guru](#) can help you remember deadlines and next steps to take. ->



## QUICKLINKS & CONTACT INFO

### QUICKLINKS

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[High School Students](#)

[International Students](#)

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[Current Fees](#)

[Forms for Students](#)

[Residency](#)

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### PHONE NUMBERS

Applications	(408) 848-4736
Grades	(408) 848-4751
Graduation	(408) 848-4737
Student Accounts	(408) 852-2840
Transcripts	(408) 848-4733
Verifications	(408) 846-4954

## EMAIL

[admissions@gavilan.edu](mailto:admissions@gavilan.edu)

## CONTACT

**Candice Whitney**

Registrar

[cwhitney@gavilan.edu](mailto:cwhitney@gavilan.edu)

## Hours

Monday - Thursday

8:00am - 5:00pm

Friday

10:00am - 2:00pm

## STUDENT RESOURCES

[Admissions & Records](#)

[Counseling](#)

[Financial Aid](#)

[Student Services](#)

[Library](#)

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[2018 Schedule](#)

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## **Gavilan College**

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