

Tech Review Agenda

New Course

BIO 1B Organismal Biology (Fall 2019), 5 Units, 3 Lec, 6 Lab

Justification:

In order to modernize the Biology curriculum and degree, we are merging our current 4-unit courses Bio 4 (Zoology) and Bio 5 (Botany) courses into one 5-unit course. According to C-ID, many more CCCs articulate with Organismal Biology than Botany and Zoology separately (60 vs. 26). This course will articulate with C-ID BIOL 140.

ESL 539 Intermediate ESL Reading, Writing I (Fall 2020), 8 Units, 8 Lec, 0 Lab

Justification:

This course is being created to fit into a new sequence of accelerated ESL courses to be in compliance with AB 705 by Fall of 2020, when ESL students must have the opportunity to complete a transferable level course within three years. It is a combination of a 3-unit reading course and a 5-unit grammar/writing course. Currently, there are two strands of ESL courses on the books. One strand includes three courses totaling 12 to 14 units per level (reading/vocabulary 3-4 units, grammar/writing 3-5 units, listening/speaking 4 units), and they were offered only in the mornings on main campus. The second strand of courses consisting of 12 units per level (integrated reading/writing/grammar 6 units, integrated listening/speaking/pronunciation 6 units) was created to serve the off-sites and evening main campus students. Since we began offering dual-listed courses, we have offered a combination of these courses in the mornings and evenings at various sites. In an effort to accelerate, we are creating and modifying courses to create a new accelerated strand. We have been offering 5 levels of dual-listed courses, after which students would take English 250/260 and go on to English 1A. This new strand will eliminate one of our advanced levels and scaffold down those writing and grammar skills into the lower levels. This will leave 4 levels of credit ESL. We will also be preparing students to go directly into English 1A upon finishing the ESL Program. That will leave students one semester of flexibility to repeat a course or to take English 280 or English 210.

ESL 549 Intermediate ESL Reading, Writing II (Fall 2020), 8 Units, 8 Lec, 0 Lab

Justification:

This course is being created to fit into a new sequence of accelerated ESL courses to be in compliance with AB 705 by Fall of 2020, when ESL students must have the opportunity to complete a transferable level course within three years. It is a combination of a 3-unit reading course and a 5-unit grammar/writing course.

Currently, there are two strands of ESL courses on the books. One strand includes three courses totaling 12 to 14 units per level (reading/vocabulary 3-4 units, grammar/writing 3-5 units, listening/speaking 4 units), and they were offered only in the mornings on main campus. The second strand of courses consisting of 12 units per level (integrated reading/writing/grammar 6 units, integrated listening/speaking/pronunciation 6 units) was created to serve the off-sites and evening main campus students. Since we began offering dual-listed courses, we have offered a combination of these courses in the mornings and evenings at various sites. In an effort to accelerate, we are creating and modifying courses to create a new accelerated strand. We have been offering 5 levels of dual-listed courses, after which students would take English 250/260 and go on to English 1A. This new strand will eliminate one of our advanced levels and scaffold down those writing and grammar skills into the lower levels. This will leave 4 levels of credit ESL. We will also be preparing students to go directly into English 1A upon finishing the ESL Program. That will leave students one semester of flexibility to repeat a course or to take English 280 or English 210.

ESL 569 Advanced ESL Reading, Writing (Fall 2020), 9 Units, 9 Lec, 0 Lab

Justification:

This course is being created to fit into a new sequence of accelerated ESL courses to be in compliance with AB 705 by Fall of 2020, when ESL students must have the opportunity to complete a transferable level course within three years. It is a combination of a 4-unit reading course and a 5-unit composition course.

Currently, there are two strands of ESL courses on the books. One strand includes three courses totaling 12 to 14 units per level (reading/vocabulary 3-4 units, grammar/writing 3-5 units, listening/speaking 4 units), and they were offered only in the mornings on main campus. The second strand of courses consisting of 12 units per level (integrated reading/writing/grammar 6 units, integrated listening/speaking/pronunciation 6 units) was created to serve the off-sites and evening main campus students. Since we began offering dual-listed courses, we have offered a combination of these courses in the mornings and evenings at various sites.

In an effort to accelerate, we are creating and modifying courses to create a new accelerated strand. We have been offering 5 levels of dual-listed courses, after which students would take English 250/260 and go on to English 1A. This new strand will eliminate one of our advanced levels and scaffold down those writing and grammar skills into the lower levels. This will leave 4 levels of credit ESL. We will also be preparing students to go directly into English 1A upon finishing the ESL Program. That will leave students one semester of flexibility to repeat a course or to take English 280 or English 210.

ESL 731 NC Intermediate ESL Listening, Speaking I (Fall 2020), 0 Units, 4 Lec, 0 Lab
Justification:

This course is being created to fit into a new sequence of accelerated ESL courses to be in compliance with AB 705 by Fall of 2020, when ESL students must have the opportunity to complete a transferable level course within three years. It will be dual-listed with ESL 531.

Currently, there are two strands of ESL courses on the books. One strand includes three courses totaling 12 to 14 units per level (reading/vocabulary 3-4 units, grammar/writing 3-5 units, listening/speaking 4 units), and they were offered only in the mornings on main campus. The second strand of courses consisting of 12 units per level (integrated reading/writing/grammar 6 units, integrated listening/speaking/pronunciation 6 units) was created to serve the off-sites and evening main campus students. Since we began offering dual-listed courses, we have offered a combination of these courses in the mornings and evenings at various sites.

In an effort to accelerate, we are creating and modifying courses to create a new accelerated strand. We have been offering 5 levels of dual-listed courses, after which students would take English 250/260 and go on to English 1A. This new strand will eliminate one of our advanced levels and scaffold down those writing and grammar skills into the lower levels. This will leave 4 levels of credit ESL. We will also be preparing students to go directly into English 1A upon finishing the ESL Program. That will leave students one semester of flexibility to repeat a course or to take English 280 or English 210.

ESL 739 NC Intermediate ESL Reading, Writing I (Fall 2020), 0 Units, 8 Lec, 0 Lab
Justification:

This course is being created to fit into a new sequence of accelerated ESL courses to be in compliance with AB 705 by Fall of 2020, when ESL students must have the opportunity to complete a transferable level course within three years. It is a combination of a 3-unit reading course and a 5-unit grammar/writing course. This course will be dual-listed with ESL 539.

Currently, there are two strands of ESL courses on the books. One strand includes three courses totaling 12 to 14 units per level (reading/vocabulary 3-4 units, grammar/writing 3-5 units, listening/speaking 4 units), and they were offered only in the mornings on main campus. The second strand of courses consisting of 12 units per level (integrated reading/writing/grammar 6 units, integrated listening/speaking/pronunciation 6 units) was created to serve the off-sites and evening main campus students. Since we began offering dual-listed courses, we have offered a combination of these courses in the mornings and evenings at various sites.

In an effort to accelerate, we are creating and modifying courses to create a new accelerated strand. We have been offering 5 levels of dual-listed courses, after which students would take English 250/260 and go on to English 1A. This new strand will eliminate one of our advanced levels and scaffold down those writing and grammar skills into the lower levels. This will leave 4 levels of credit ESL. We will also be preparing students to go directly into English 1A upon finishing the ESL Program. That will leave students one semester of flexibility to repeat a course or to take English 280 or English 210.

ESL 749 NC Intermediate Reading, Writing II (Fall 2020), 0 Units, 8 Lec, 0 Lab

Justification:

This course is being created to fit into a new sequence of accelerated ESL courses to be in compliance with AB 705 by Fall of 2020, when ESL students must have the opportunity to complete a transferable level course within three years. It is a combination of a 3-unit reading course and a 5-unit grammar/writing course. This course will be dual-listed with ESL 549.

Currently, there are two strands of ESL courses on the books. One strand includes three courses totaling 12 to 14 units per level (reading/vocabulary 3-4 units, grammar/writing 3-5 units, listening/speaking 4 units), and they were offered only in the mornings on main campus. The second strand of courses consisting of 12 units per level (integrated reading/writing/grammar 6 units, integrated listening/speaking/pronunciation 6 units) was created to serve the off-sites and evening main campus students. Since we began offering dual-listed courses, we have offered a combination of these courses in the mornings and evenings at various sites.

In an effort to accelerate, we are creating and modifying courses to create a new accelerated strand. We have been offering 5 levels of dual-listed courses, after which students would take English 250/260 and go on to English 1A. This new strand will eliminate one of our advanced levels and scaffold down those writing and grammar skills into the lower levels. This will leave 4 levels of credit ESL. We will also be preparing students to go directly into English 1A upon finishing the ESL Program. That will leave students one semester of flexibility to repeat a course or to take English 280 or English 210.

ESL 769 NC Advanced ESL Reading, Writing (Fall 2020), 0 Units, 9 Lec, 0 Lab

Justification:

This course is being created to fit into a new sequence of accelerated ESL courses to be in compliance with AB 705 by Fall of 2020, when ESL students must have the opportunity to complete a transferable level course within three years. It is a combination of a 4-unit reading course and a 5-unit composition course. It will be dual-listed with ESL 569.

Currently, there are two strands of ESL courses on the books. One strand includes three courses totaling 12 to 14 units per level (reading/vocabulary 3-4 units, grammar/writing 3-5 units, listening/speaking 4 units), and they were offered only in the mornings on main campus. The second strand of courses consisting of 12 units per level (integrated reading/writing/grammar 6 units, integrated listening/speaking/pronunciation 6 units) was created to serve the off-sites and evening main campus students. Since we began offering dual-listed courses, we have offered a combination of these courses in the mornings and evenings at various sites.

In an effort to accelerate, we are creating and modifying courses to create a new accelerated strand. We have been offering 5 levels of dual-listed courses, after which students would take English 250/260 and go on to English 1A. This new strand will eliminate one of our advanced levels and scaffold down those writing and grammar skills into the lower levels. This will leave 4 levels of credit ESL. We will also be preparing students to go directly into English 1A upon finishing the ESL Program. That will leave students one semester of flexibility to repeat a course or to take English 280 or English 210.

ESL 788 NC ESL Lifeskills 1 (Fall 2020), 0 Units, 10 Lec, 0 Lab

Justification:

In an effort to create a more accelerated pathway option for ESL students, this course combines ESL 784 - NC ESL Lifeskills 1A (6 hours) and ESL 785- NC ESL Lifeskills 1B (6 hours) into one course that can be offered in one semester 10 hours a week.

Currently, it takes ESL students at least one year to complete Level 1 because Lifeskills 1A is only offered in the fall and Lifeskills 1B is only offered in the spring.

ESL 789 NC ESL Lifeskills 2 (Fall 2020), 0 Units, 10 Lec, 0 Lab

Justification:

In an effort to create a more accelerated pathway option for ESL students, this course combines ESL 786 - NC ESL Lifeskills 2A (6 hours) and ESL 787- NC ESL Lifeskills 2B (6 hours) into one course that can be offered in one semester 10 hours a week.

Currently, it takes ESL students at least one year to complete Level 2 because Lifeskills 2A is only offered in the fall and Lifeskills 2B is only offered in the spring.

HE 4 Stress Management (Fall 2019), 3 Units, 3 Lec, 0 Lab

Justification:

This course is being cross-listed with the Department of Kinesiology and Athletics. It could be the start of a Wellness Degree and/or Certificate in Health Education. It will fulfill the college's G.E. Pattern and provide students with the opportunity to fulfill their Cultural Diversity requirement. This course will transfer to SJSU as a part of their Health Science and Recreation Department Health Professions minor.

JFT 226 Fire Fighter Academy II (Spring 2019), 4 Units, 3 Lec, 3. Lab

Justification:

This course leads to eventual certification as a Firefighter II by the California State Fire Marshal. This is a career technical education course.

KIN 92 Stress Management (Fall 2019), 3 Units, 3 Lec, 0 Lab

Justification:

This course will be the start of the Department of Kinesiology and Athletics effort to develop a Wellness option for their AA Degree and/or Certificate. It will be listed as an elective for the AA Degree. It will fulfill the college's G.E. Pattern and provide students with the opportunity to fulfill their Cultural Diversity requirement. This course will transfer to SJSU as a part of their Health Science and Recreation Department Health Professions minor.

Modify Course

ACCT 120 Computerized Accounting - QuickBooks (Spring 2019), 3 Units, 3 Lec, 0 Lab
Justification:

Non-substantial changes: Renumbered the course back to its original 120 number as it is CSU transferable based on information from Assist. This course was just updated per the 5 year curriculum review cycle in the spring of 2017. Updated the textbook to the most current edition.

ACCT 121 Spreadsheet - MS Excel (Fall 2019), 3 Units, 3 Lec, 0 Lab

Justification:

The Business Department, in preparation for revising and updating their degrees/certificates, are modifying several of their courses. Spreadsheet - MS Excel is one of those. They are modifying this course from 2 to 3 units and updating the course description, content, student learning outcomes, and textbook to meet student needs. Instead of having two 2 units classes (Spreadsheet - MS Excel and Intermediate Excel) they are modifying Spreadsheet - MS Excel to a 3 unit course. Some of the content in CSIS/ACCT 121 was so basic that students entered the course already having these skills and were asking for content that was contained in CSIS 134. CSIS 134 will be inactivated. Providing one strong 3 unit Spreadsheet - MS Excel course will better meet student needs and fits into the department's plan as they revise their degrees and certificates.

This course is already approved for online delivery. The department is adding Hybrid as another method of offering the course. This provides them with yet another way to meet student needs.

BIO 1A Cell and Molecular Biology (Fall 2019), 5 Units, 3 Lec, 6 Lab

Justification:

Change in course number to align with the new course (Bio 1B - Organismal Biology) we are proposing for Fall 2019. No other changes.

BOT 212 Business Computations with Machines (Spring 2019), 0.5 Units, 0 Lec, 1.5 Lab

Justification:

Non-substantial changes: (1) Adding distance education as a delivery option. There are software programs available that would allow this course to be offered online. Although the department has currently chosen not to use them, they want to be prepared and have the hybrid and online options ready to go. Especially with more and more students electing to take classes via distance education. (2) Updated the textbook information. (3) "Cleaned up" the content area. Added Student Performance Objectives. (4)

Renumbered from 100's to 200's based on the Articulation Officers research and recommendation. (5) Reviewed and consolidated SLO's.

BOT 283 Medical Coding (Spring 2019), 3 Units, 3 Lec, 0 Lab

Justification:

Non-substantial changes: (1) Adding Distance Education as a teaching method option. Students are requesting more and more DE courses. This teaching method also provides instructors, particularly part-timers, with the ability to teach without traveling to campus. (2) Renumbered the course to 283 based on the Articulation Officers research and recommendation. (3) Updated textbook and related information. (3) Reviewed and reduced the number of SLO's by consolidating some and eliminating others. (4) Condensed and updated the content section by removing the huge amount of specific topics listed for each chapter and moving the homework listed to the Out of Class Assignments area. Also added Student Performance Objectives, as there were none listed. (5) Removed the wording "both ICD-9 and" from the course description as ICD-9 coding is no longer in use as of October 1, 2015 but since this course was last updated in 2014 it still appeared in the course description and course content.

CSIS 120 Computerized Accounting - QuickBooks (Spring 2019), 3 Units, 3 Lec, 0 Lab

Justification:

Non-substantial changes: Renumbered the course back to its original 120 number as it is CSU transferable based on information from Assist. This course was just updated per the 5 year curriculum review cycle in the spring of 2017. Updated the textbook to the most current edition.

CSIS 121 Spreadsheet - MS Excel (Fall 2019), 3 Units, 3 Lec, 0 Lab

Justification:

The Business Department, in preparation for revising and updating their degrees/certificates, are modifying several of their courses. Spreadsheet - MS Excel is one of those. They are modifying this course from 2 to 3 units and updating the course description, content, student learning outcomes, and textbook to meet student needs. Instead of having two 2 units classes (Spreadsheet - MS Excel and Intermediate Excel) they are modifying Spreadsheet - MS Excel to a 3 unit course. Some of the content in CSIS/ACCT 121 was so basic that students entered the course already having these skills and were asking for content that was contained in CSIS 134. CSIS 134 will be inactivated. Providing one strong 3 unit Spreadsheet - MS Excel course will better meet student needs and fits into the department's plan as they revise their degrees and certificates.

This course is already approved for online delivery. The department is adding Hybrid as another method of offering the course. This provides them with yet another way to meet student needs.

CSIS 126 Word Processing - MS Word (Fall 2019), 3 Units, 3 Lec, 0 Lab

Justification:

The Business Department, in preparation for revising and updating their degrees/certificates, are modifying several of their courses. Word Processing - MS Word is one of those. They are modifying this course from 2 to 3 units and updating the course description, content, and student learning outcomes to meet student needs. Instead of having two 2 units classes (Word Processing - MS Word and Intermediate Word Processing - MS Word) they are modifying Word Processing - MS Word to a 3 unit course. Some of the content in CSIS 126 was so basic that students entered the course already having these skills and were asking for content that was contained in CSIS 132. CSIS 132 will be inactivated. Providing one strong 3 unit Word Processing - MS Word course will better meet student needs and fits into the department's plan as they revise their degrees and certificates.

CSIS 212 Keyboard Speed Building (Spring 2019), 0.5 Units, 0 Lec, 1.5 Lab

Justification:

Non-substantial changes: (1) Adding distance education as a delivery option. There are software programs available that would allow keyboarding online and although the department has currently chosen not to use them, they want to be prepared and have the hybrid and online options ready to go. Especially with more and more students electing to take classes via distance education. (2) Updated the textbook to the most current edition. (3) "Cleaned up" the content area. Added Student Performance Objectives. (4) Consolidated the SLO's. (5) Renumbered from 100's to 200's based on the Articulation Officers research and recommendation.

ECON 1 Principles of Macroeconomics (Fall 2019), 4 Units, 3 Lec, 3 Lab

Justification:

Add one unit lab to align with transfer institution (SJSU). In accordance with the SJSU course, the "self-paced, online lab guides students through practice and graded problem sets of key macroeconomics tools and concepts."

ECON 2 Principles of Microeconomics (Fall 2019), 4 Units, 3 Lec, 3 Lab

Justification:

Add one unit lab to align with transfer institution (SJSU). In accordance with the SJSU course, the "self-paced, online lab guides students through practice and graded problem sets of key macroeconomics tools and concepts."

ENGL 12C Tutoring Writers: Theory (Fall 2019), 1 Units, 1 Lec, 0 Lab

Justification:

The Writing Center and LC Coordinators have had time to modify 12C to better reflect changes in instructional support services being offered. 12C is being modified in terms of the following:

- *Course Description
- *Requisites
- *SLOs
- *Course Content
- *Methods of instruction
- *Methods of Evaluation
- *Out of Class Assignments and hours

ENGL 12D Tutoring Writers: Research (Fall 2019), 1 Units, 1 Lec, 0 Lab

Justification:

The Writing Center and Learning Commons Coordinator have had time to modify 12D to better reflect changes in instructional support services being offered.

12D is being modified in terms of the following:

- * SLOs
- * Course Content
- * Methods of instruction
- * Evaluation Methods
- * Out of Class Assignments
- * Textbook

**I tried putting out-of-class assignments in its own section, but the "add item" button wasn't working. I posted them beneath the "course content" section.

ENGR 10A Introduction to Engineering I (Fall 2019), 3 Units, 2 Lec, 3 Lab

Justification:

Align the course description with the C-ID number ENGR 110 and with the the equivalent course offered in 4-year institutions (i.e San Jose State ENGR 010 - Introduction to Engineering). Update the textbook used for the class.

ENGR 5 Engineering Programming and Problem Solving (Spring 2019), 3 Units, 2 Lec, 3 Lab

Justification:

Align the course description with the C-ID number ENGR 220. Update the textbook used for the class.

ESL 527 Beginning ESL Reading, Writing (Fall 2020), 6 Units, 6 Lec, 0 Lab

Justification:

This course is being modified to fit into a new sequence of accelerated ESL courses to be in compliance with AB 705 by Fall of 2020, when ESL students must have the opportunity to complete a transferable course within three years.

Currently, there are two strands of ESL courses on the books. One strand includes three courses totaling 12 to 14 units per level (reading/vocabulary 3-4 units, grammar/writing 3-5 units, listening/speaking 4 units), and they were offered only in the mornings on main campus. The second strand of courses consisting of 12 units per level (integrated reading/writing/grammar 6 units, integrated listening/speaking/pronunciation 6 units) was created to serve the off-sites and evening main campus students. Since we began offering dual-listed courses, we have offered a combination of these courses in the mornings and evenings at various sites.

In an effort to accelerate, we are creating and modifying courses to create a new accelerated strand. We have been offering 5 levels of dual-listed courses, after which students would take English 250/260 and go on to English 1A. This new strand will eliminate one of our advanced levels and scaffold down those writing and grammar skills into the lower levels. This will leave 4 levels of credit ESL. We will also be preparing students to go directly into English 1A upon finishing the ESL Program. That will leave students one semester of flexibility to repeat a course or to take English 280 or English 210.

ESL 528 Beginning ESL Listening, Speaking (Fall 2020), 6 Units, 6 Lec, 0 Lab

Justification:

This course is being modified to fit into a new sequence of accelerated ESL courses to be in compliance with AB 705 by Fall of 2020, when ESL students must have the opportunity to complete a transferable level course within three years.

Currently, there are two strands of ESL courses on the books. One strand includes three courses totaling 12 to 14 units per level (reading/vocabulary 3-4 units, grammar/writing 3-5 units, listening/speaking 4 units), and they were offered only in the mornings on main campus. The second strand of courses consisting of 12 units per level (integrated reading/writing/grammar 6 units, integrated listening/speaking/pronunciation 6 units) was created to serve the off-sites and evening main campus students. Since we began offering dual-listed courses, we have offered a combination of these courses in the mornings and evenings at various sites.

In an effort to accelerate, we are creating and modifying courses to create a new accelerated strand. We have been offering 5 levels of dual-listed courses, after which students would take English 250/260 and go on to English 1A. This new strand will eliminate one of our advanced levels and scaffold down those writing and grammar skills into the lower levels. This will leave 4 levels of credit ESL. We will also be preparing students to go directly into English 1A upon finishing the ESL Program. That will leave students one semester of flexibility to repeat a course or to take English 280 or English 210.

ESL 531 Intermediate ESL Listening, Speaking I (Fall 2020), 4 Units, 4 Lec, 0 Lab
Justification:

This course is being reactivated and modified to fit into a new sequence of accelerated ESL courses to be in compliance with AB 705 by Fall of 2020, when ESL students must have the opportunity to complete a transferable level course within three years.

Currently, there are two strands of ESL courses on the books. One strand includes three courses totaling 12 to 14 units per level (reading/vocabulary 3-4 units, grammar/writing 3-5 units, listening/speaking 4 units), and they were offered only in the mornings on main campus. The second strand of courses consisting of 12 units per level (integrated reading/writing/grammar 6 units, integrated listening/speaking/pronunciation 6 units) was created to serve the off-sites and evening main campus students. Since we began offering dual-listed courses, we have offered a combination of these courses in the mornings and evenings at various sites.

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ESL 541 Intermediate ESL Listening, Speaking II (Fall 2020), 4 Units, 4 Lec, 0 Lab
Justification:

This course is being modified to fit into a new sequence of accelerated ESL courses to be in compliance with AB 705 by Fall of 2020, when ESL students must have the opportunity to complete a transferable level course within three years.

Currently, there are two strands of ESL courses on the books. One strand includes three courses totaling 12 to 14 units per level (reading/vocabulary 3-4 units, grammar/writing 3-5 units, listening/speaking 4 units), and they were offered only in the mornings on main campus. The second strand of courses consisting of 12 units per level (integrated reading/writing/grammar 6 units, integrated listening/speaking/pronunciation 6 units) was created to serve the off-sites and evening main campus students. Since we began offering dual-listed courses, we have offered a combination of these courses in the mornings and evenings at various sites.

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ESL 727 NC Beginning ESL Reading, Writing (Fall 2020), 0 Units, 6 Lec, 0 Lab
Justification:

This course is being modified to fit into a new sequence of accelerated ESL courses to be in compliance with AB 705 by Fall of 2020, when ESL students must have the opportunity to complete a transferable course within three years.

Currently, there are two strands of ESL courses on the books. One strand includes three courses totaling 12 to 14 units per level (reading/vocabulary 3-4 units, grammar/writing 3-5 units, listening/speaking 4 units), and they were offered only in the mornings on main campus. The second strand of courses consisting of 12 units per level (integrated reading/writing/grammar 6 units, integrated listening/speaking/pronunciation 6 units) was created to serve the off-sites and evening main campus students. Since we began offering dual-listed courses, we have offered a combination of these courses in the mornings and evenings at various sites.

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ESL 728 NC Beginning ESL Listening, Speaking (Fall 2020), 0 Units, 6 Lec, 0 Lab
Justification:

This course is being modified to fit into a new sequence of accelerated ESL courses to be in compliance with AB 705 by Fall of 2020, when ESL students must have the opportunity to complete a transferable level course within three years.

Currently, there are two strands of ESL courses on the books. One strand includes three courses totaling 12 to 14 units per level (reading/vocabulary 3-4 units, grammar/writing 3-5 units, listening/speaking 4 units), and they were offered only in the mornings on main campus. The second strand of courses consisting of 12 units per level (integrated reading/writing/grammar 6 units, integrated listening/speaking/pronunciation 6 units) was created to serve the off-sites and evening main campus students. Since we began offering dual-listed courses, we have offered a combination of these courses in the mornings and evenings at various sites.

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ESL 741 NC Intermediate ESL Listening, Speaking II (Fall 2020), 0 Units, 4 Lec, 0 Lab
Justification:

This course is being modified to fit into a new sequence of accelerated ESL courses to be in compliance with AB 705 by Fall of 2020, when ESL students must have the opportunity to complete a transferable level course within three years.

Currently, there are two strands of ESL courses on the books. One strand includes three courses totaling 12 to 14 units per level (reading/vocabulary 3-4 units, grammar/writing 3-5 units, listening/speaking 4 units), and they were offered only in the mornings on main campus. The second strand of courses consisting of 12 units per level (integrated reading/writing/grammar 6 units, integrated listening/speaking/pronunciation 6 units) was created to serve the off-sites and evening main campus students. Since we began offering dual-listed courses, we have offered a combination of these courses in the mornings and evenings at various sites.

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WTRM 217 Water Use Efficiency Practitioner (Fall 2019), 3 Units, 3 Lec, 0 Lab
Justification:

Non-substantial change: Adding Distance Education as a delivery method so that the department has the option of how the course may be offered. More students are requesting courses via distance education. This course was just updated last year so no other changes are needed.

WTRM 218 Introduction to Occupational Health and Safety (Fall 2019), 3 Units, 3 Lec, 0 Lab

Justification:

Non-substantial change: Adding Distance Education as a delivery method so that the department has the option of how the course may be offered. More students are requesting courses via distance education. This course was just updated last year so no other changes are needed.

WTRM 219 Industrial Wastewater Management and Treatment (Fall 2019), 3 Units, 3 Lec, 0 Lab

Justification:

Non-substantial change: Adding Distance Education as a delivery method so that the department has the option of how the course may be offered. More students are requesting courses via distance education. This course was just updated last year so no other changes are needed except to update the textbook to the most current edition.

WTRM 220 Pollution Prevention and Storm Water Management (Fall 2019), 3 Units, 3 Lec, 0 Lab

Justification:

Non-substantial change: Adding Distance Education as a delivery method so that the department has the option of how the course may be offered. More students are requesting courses via distance education. This course was just updated last year so no other changes are needed.

WTRM 221 Mechanical Maintenance (Fall 2019), 3 Units, 3 Lec, 0 Lab

Justification:

Non-substantial change: Adding Distance Education as a delivery method so that the department has the option of how the course may be offered. More students are requesting courses via distance education. This course was just updated last year so no other changes are needed:

Deactivate Course

CSIS 132 Intermediate Word Processing - MS Word (Fall 2019), 2 Units, 2 Lec, 0 Lab
Justification:

CSIS 132 is being inactivated. The Business Department, in preparation for revising and updating their degrees/certificates, are modifying several of their courses. Word Processing - MS Word is one of those. They are modifying this course from 2 to 3 units and updating the content to meet student needs. Instead of having two 2 units classes (Word Processing - MS Word and Intermediate Word Processing - MS Word) they are modifying Word Processing - MS Word to a 3 unit course. Some of the content in CSIS 126 was so basic that students entered the course already having these skills and were asking for content that was contained in CSIS 132. Providing one strong 3 unit Word Processing - MS Word course will better meet student needs and fits into the department's plan as they revise their degrees and certificates.

CSIS 134 Intermediate Excel (Fall 2019), 2 Units, 2 Lec, 0 Lab

Justification:

CSIS 134 is being inactivated. The Business Department, in preparation for revising and updating their degrees/certificates, are modifying several of their courses. Spreadsheet - MS Excel is one of those. They are modifying this course from 2 to 3 units and updating the content to meet student needs. Instead of having two 2 units classes (Spreadsheet - MS Excel and Intermediate Excel) they are modifying Spreadsheet - MS Excel to a 3 unit course. Some of the content in CSIS 121/ACCT 121 was so basic that students entered the course already having these skills and were asking for content that was contained in CSIS 134. Providing one strong 3 unit Spreadsheet - MS Excel course will better meet student needs and fits into the department's plan as they revise their degrees and certificates.

JFT 36 Command and Control of the RIC Deployment (Spring 2014), 0.5 Units, 0.2 Lec, 0.7 Lab

Justification:

This course has been retired by California State Fire Training.

JFT 120 Dozer Boss S-232 (Spring 2014), 0.5 Units, 0.22 Lec, 0.7 Lab

Justification:

This course has been replaced by California State Fire Training with S-236 Heavy Equipment Boss

New Program

Vocational Welding Technology Certificate of Proficiency

Justification:

This program is being developed as a part of the new CTE initiatives at Gavilan and is supported by the State of California Strong Workforce Funding (SWF), which has "legislated \$200 million annually to expand quality community college Career Technical Education (CTE) and workforce development courses, programs, pathways, credentials, certificates and degrees". It is in response to local manufacturing businesses' need for entry level employees with welding and blue print reading skills. Career opportunities -
 Welders work in a variety of jobs in wide-ranging industries including (but not limited to): Construction, Manufacturing, Transportation, Agriculture, Aerospace and Automotive As this is a Certificate of Proficiency and is less than 12 units it only requires local approval.

Modified Programs

Kinesiology Kinesiology A.A. Degree

Justification:

The Department of Kinesiology and Athletics has reviewed, updated and condensed our Program Learning Outcomes. This is the first time the PLO's have been reviewed since the program was initially established. We have also revised the Education option under the area of emphasis to better provide the student with courses that are conducive to teaching and learning. Under the Education option, students will now be required to take KIN 5 or KIN 6 which will provide opportunities for lesson planning and teaching. After review of our outcomes, the department found that we needed to revise this option for our students based on their educational goals.

Kinesiology Kinesiology and Athletics: Personal Training Certificate Certificate of Achievement

Justification:

The Department of Kinesiology and Athletics has reviewed and is updated and condensing our Program Learning Outcomes. This is the first time the PLO's have been reviewed since the program was initially established.

English as a Second Language ESL Intermediate Level NC Certificate of Competency
Justification:

This modification is being made to correct an oversight on this certificate. The requirements on this Noncredit certificate should match the ones on the Credit Intermediate ESL certificate. Four of the courses should have been listed as "electives" and not required to qualify for the certificate. Only the Intermediate II or Integrated III courses should be required. The PLOs were revised to match the credit certificate's PLOs. SLOs were also mapped to the PLOs.

English as a Second Language ESL Advanced Level NC Certificate of Competency
Justification:

This modification is being made to correct an oversight on this certificate. The requirements on this Noncredit certificate should match the ones on the Credit Advanced ESL certificate. Four courses should be listed as "electives" and not required to qualify for the certificate. Only the Advanced II Reading and Composition courses should be required.

Non-Credit (Department) ESL Lifeskills Certificate of Competency NC Certificate of Competency

Justification:

Mapped SLOs to PLOs.

