AGENDA

1. Introduction
2. Programs offered
   a. RN
   b. LVN
   c. CNA
   d. HHA
   e. Medical Assisting
3. Curriculum
   a. BVN Instructional Plan
   b. New CNA requirements coming
4. Tour of Nursing Skills Lab
5. St. Louise Grant
   a. Simulation
6. RN Grant
7. VTEA Grant
8. Use of Trajecsys software
   a. Skills testing
   b. Clinical evaluations
   c. Attendance
10. Facility concerns & recommendations regarding preparedness of nursing graduates
11. Other suggestions and recommendations
Allied Health Advisory Committee Meeting
Wednesday, April 25, 2018
Health Occupations Building Room 102
3:30 pm

MEETING MINUTES

1. Welcome & Introductions
   Present:
   Susan Turner - Interim Director, Allied Health Programs
   Linda Stubblefield - 1st Year LVN Lead Faculty
   Kim Montague - 2nd Year LVN Lead Faculty
   Eva Daley - Senior Allied Health Specialist
   Elaine Arballo - Allied Health Specialist
   Christina Borello - Nursing Skills Lab Instructor
   Sherrean Carr - Dean, Career Technical Education
   Bethany Ellsworth - Santa Clara Valley Medical Center
   Lorraine Macierz - Valley Medical Center Family Clinic

2. Review of programs:
   a. RN - no longer maintaining a waiting list to get into the RN program. LVN 2nd year students who meet the eligibility criteria of 2.5 GPA in the required classes may continue into the RN 3rd year.
   b. LVN - no longer maintaining a waiting list to get into the LVN program. If students are not admitted they must reapply the following year.
   c. CNA - continues to be required for admission to the LVN program.
   d. HHA - no report.
   e. Medical Assisting - no report.

3. Faculty Evaluations of Clinical Sites
   a. VMC – 3 responses
   b. Kaiser – 2 responses
   c. St. Louise – 3 responses
   d. Hazel Hawkins – 4 responses
   e. Pacific Hills – 1 response
   f. William and Inez Mabie Health Care Center – 1 response
   g. A. B. Ingham School – 1 response
   h. Dreampower – 1 response
   i. Coastal Kids Home Health – 1 response
   j. Pathways Home Health – 1 response
   k. Kaiser Injection Clinic – 1 response
   l. Gilroy Unified School District – 1 response
   m. Kindercare – 1 response

Overall evaluations were excellent. Exceptions were:
   • Pacific Hills – Great deal of turnover with licensed nurses. Nurses are not always as supportive of student’s learning experience.
   • A. B. Ingham School – recommended to be a one day tour only as students have no access to patient records and give no hands on care
• Kindercare – Instructor feels that limiting this to a one day experience or less would be best. It is more a “child development experience” than a patient care experience.
• Kaiser San Jose – The education liaison is a barrier to facilitating student’s getting paperwork completed, and obtaining NUID numbers obtaining and name tags. The clinical experience once these steps are accomplished is excellent in both Med-Surg and OB.
• Pathways Home Health – there was no student experience this year as the supervising nurse’s husband died, and this was our contact person.
• Coastal Kids Home Health – A rich, robust experience with very sick or dying pediatric patients, but the instructor feels that the communication with the nurse is sparse and could be improved.

4. Employer Surveys
   n. Susan informed the group that Survey Monkey surveys were sent to nursing managers at many of the sites where we currently do hospital clinical rotations to ask about hiring of Gavilan graduates as RN’s and LVN’s.
   o. Eighteen surveys were sent out a total of six were returned.
      i. VMC – 2 responses
      ii. Kaiser - 0 responses
      iii. St. Louise - 2 response
      iv. Hazel Hawkins – 1 response
      v. Pacific Hills – 1 response

5. Curriculum
   a. BVN Instructional Plan – We had a visit from the Board of Vocational Nursing in October which required us to update our LVN instructional plan. We were able to meet the deadlines required and are approved to accept a LVN class this Fall term.
   b. New CNA requirements coming
      Lab and lecture hours are going to increase. There is new legislation requiring the increase in both lecture and lab hours. More details are expected from the State prior to requesting any curriculum change.

6. Tour of Nursing Skills Lab

7. St. Louise Grant
   a. Simulation – St. Louise gave us a 100k grant for simulation. Part of the agreement is that St. Louise will also utilize the Nursing Skills Lab for their competency testing.

8. RN Grant
   a. The grant this year was for 154k; some of the RN grant funds have been used to purchase NCLEX review courses for all the graduates, ATI (NCLEX prep) and RN theory tutors and the implementation of Trajecsys a software system to track attendance, Rx for Success (probation) forms, and clinical evaluations.

9. VTEA Grant
   a. This 17k grant is specifically for the CNA program.

10. Use of Trajecsys software
    Grant money has been used for the Trajecsys software. Suellen Vann is our contact at Trajecsys. We are currently working at customizing the forms to meet our needs. We are currently using Trajecsys for skills testing documentation, clinical evaluations and attendance. Kim reported that students are able to preview and add comments to their evaluations on their own time without the pressure of having to come up with comments on the spot while sitting in front of the instructor.
which can be nerve-wrecking. Once a document has been “submitted”, students, staff and the program director can view it and also comment on it.

11. Job Market Trends
Bethany reported that there will be two upcoming 13 week critical care programs which is good indicator of an improved job market for nurses.

12. Facility concerns & recommendations regarding preparedness of nursing graduates
Discussion occurred regarding our acceptance method, currently our minimum GPA is 2.5 which some thought it was low and felt that it should be raised in order to ensure our retention and attrition rates. We cannot use multi-criteria in our LVN program, it can only be used for the RN program but we take so few outside applicants that it would not benefit us.

13. Other suggestions and recommendations
None

The meeting adjourned at 4:45 pm.
Gavilan College Aviation Advisory Committee

Tuesday, Nov 2, 2017
6:00PM - San Martin Aviation Facilities
Minutes

I. Introductions
John Gould, Tom Breen, Paul Agaliotis, Bob Paredes, Steve Saling, Mike Rubino, Patrick Belanger, Kent Child Deborah Santos, Herb Spenner

II. Program Status
a. First year – 18 students – 2 drop the first two weeks
   1 – will drop – learning issues – next semester enrolled in math/English classes
   1 – low motivation – risk
2 General/Airframe students graduating in December
b. After first semester – usually 100% completion for four semesters
   One women & 4 veterans
c. Second year – 10 students
   3 Powerplant students graduating in December

III. Student FAA Testing
a. 100% completion when they take the test, we encourage students to take the tests immediately after completing General/Airframe and Powerplant
   1 – second year student has Airframe certificate
b. No DME at Gavilan College, it was suggested to have study groups and have a DME come to our facility to test our students

IV. Prospects for Graduates
a. Almost every shop looking for new mechanics
b. United – 200 to 400 mechanics/year for the next to 8 to 12 years
   c. Aviation Maintenance Technician Occupational Council Meeting
      Consists of three bay area Colleges, United and Southwest Airlines
      working together to help recruit

V. San Martin Move
Mostly done. Big progress storage hangar, instrument simulator and CNC machine need repair from move. Working towards have recurring costs for each student.

VI. Capital Equipment Funds
VTEA – Taxi Trainer (also used as a marketing tool for airshows), Piper landing gear, milling machine accessories and a small lathe

VII. Field Trips
NorCal Business Aviation Association Job Fair, possible corporate jet job opportunities for students

Recruitment
a. Salinas airshow, High school visits, high school mailing, John EAA, Working with employers, video in process, new website
b. Enrollment report
   Gavilan counselors now recommending program
   Three new students are generation
   Radio ad – stripped for AIM
   Gilroy Newspaper article

VIII. Scholarships
   Mostly in spring

IX. Department Self Study
   a. Continue high student completion rate while maintaining standards that exceed the FAA requirements.
   b. Grow enrollment
   c. Develop a strategy for long-term staff development and retention.
   d. Maintain, refurbish and upgrade lab equipment as funds become available.
   e. Update classes once the FAA releases their new requirements – looking at commonality between the three bay area community colleges

X. Drones
   First year fall drone course started on Saturdays. More drone courses being considered.

XI. New Business
   Pat Belanger raised the issue that there is an industry wide pilot shortage. He is recommending Gavilan (re)start a pilot training program.

   San Martin would be an excellent location. Airlines are partnering with flight schools, there is a pilot shortage blooming. United makes 300K a year with excellent benefits, travel and retirement plans. Rapid advancement to senior positions. Financing this training is available through major banks and Sallie Mae. Handout attached.

XII. Feedback/Open Discussion
   Recruiting
   a. Give High school tours, contact Silicon Valley Career Technical Education
   b. Any Aviation History information you have please e-mail Deborah

XIII. Adjournment
Position: Gavilan College should consider offering a professional pilot program as a 2 year curriculum.

The airline industry in particular has made it clear that there will be a huge shortage over the next 20 years of qualified professional pilots. Boeing, Airbus, and every major airline have been encouraging ramping up training and incentives to fill this need. They estimate 100,000 pilots will be needed in the US alone, over 350,000 worldwide.

There are hundreds of flight schools training pilots all over the country, but not very many accredited colleges that offer a formal education in conjunction with the FAA pilot ratings. Gavilan College has a distinct head start because it has a highly successful AMT program, so it would be a logical next step to add a professional pilot curriculum.

Major factors to consider in the industry:
- Airlines are finally paying at rates that challenge other highly paid career fields such as medical, engineering, and corporate executives, (see attachment)
- The level of safety has improved in this field to the point that there is virtually no difference than any other executive position. The drive to work is infinitely more dangerous.
- The lure of the airline pilot is as strong as it ever was, with travel, benefits, the strong fellowship and camaraderie among the peer group,
- Equal playing field for women in aviation,
- Benefits and retirement plans are excellent,
- Time is perfect for rapid advancement to senior positions that last the remainder of the career

Major factors for Gavilan College to consider:
- Geographically ideal, weather and proximity to Silicon Valley as well as demographically suited for children of upper middle class residents who can afford this training,
- SJSU transfers are available for students desiring BS degrees in the same major,
- E16 has a flight school, Magnum Aviation, who would very likely desire a relationship for training pilots. What that would look like is totally open for design.
- Gavilan could start a flight school from scratch, but that would take a lot longer and certainly cost more,
- Many larger flight schools and academies have forged relationships, even partnerships with regional and major airlines, providing a pathway from new student to hiring as a crewmember.
- I would not be surprised to see a day when the airlines will hire someone and actually put them through a training program. It has been done in Europe by a few carriers.
- Financing this training is readily available through major banks and Sallie Mae. The average cost for Private Pilot, Instrument, Commercial, CFI, can run around $60,000. After a student gets his/her CFI they start earning money while building time for the ATP,

In conclusion, Gavilan College would be an excellent location and institution to offer this education opportunity to its community. From my vantage point it seems a natural fit, an exciting program, and the timing is perfect for a very long running offering with great potential for continual growth.

This proposal is offered by Patrick J Belanger, retired USAF (ANG) fighter pilot-T-33, F-102, F106, F-4D, and F-16. Retired Airline pilot with over 20 years service at Continental Airlines, MGM Grand Air, and US Airways. I currently own The 111th Group, Inc. specializing in aerial photography and video, and continue to fly fixed wing and helicopters, as well as sUAV aircraft. Current flying time is just over 16,300 hours.
Pilot Salaries in 2017: Which Airline Will Have the Highest Pay?
Published: 01-11-2017

How much can captains expect to earn in 2017?

2016 was another fantastic year for the global airline industry, as it reached record profits of approximately $35.6 billion. According to the International Air Transport Association, 2016 was the eighth straight year that the airline industry turned a profit.

With the health of the industry staying steady, pilots across many airlines saw their paycheck trend in a positive direction. Analyzing the data submitted to APC from our community, we take a look at how much captains can expect to earn in 2017.

Legacy
Earlier in 2016, pilots at United Airlines approved of a two-year extension, which included industry-leading pay rates, placing them at the top of the leaderboard. The extension offers its pilots the highest ceiling and floor when it comes to pay. Following behind is American Airlines, whose pay increased by 3 percent on January 1st, and will continue to do so every year until 2019. After ratifying a new labor contract in 2016, Delta Air Lines comes in at third, with Hawaiian Airlines thereafter, although their pilots have yet to ratify a new contract. Rounding out the list is Alaska Airlines, who made headlines in 2016 by acquiring Virgin America.

<table>
<thead>
<tr>
<th>Airline</th>
<th>Average Pay</th>
<th>Highest Pay</th>
<th>Lowest Pay</th>
</tr>
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<tbody>
<tr>
<td>United Airlines</td>
<td>$269.98</td>
<td>$328</td>
<td>$232</td>
</tr>
<tr>
<td>American Airlines</td>
<td>$249.19</td>
<td>$302</td>
<td>$145</td>
</tr>
<tr>
<td>Delta Air Lines</td>
<td>$246.89</td>
<td>$321</td>
<td>$152</td>
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<tr>
<td>Hawaiian Airlines</td>
<td>$194</td>
<td>$207</td>
<td>$170</td>
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<tr>
<td>Alaska Airlines</td>
<td>$193.75</td>
<td>$213</td>
<td>$181</td>
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Major
Southwest Airlines and Allegiant Air were the two major airlines who saw the biggest bump in pay in 2016. Southwest’s new contract keeps them on top of all major carriers, and will continue to provide major pay increases over the next four years. Allegiant pilots ratified their first union contract in 2016, which carried them from the bottom half of the group to the top half in compensation. First year captains at Allegiant receive $152 per hour.
<table>
<thead>
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</thead>
<tbody>
<tr>
<td>Southwest Airlines</td>
<td>$235.92</td>
<td>$251</td>
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</tr>
<tr>
<td>JetBlue Airways</td>
<td>$194.81</td>
<td>$218</td>
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<tr>
<td>Allegiant Air</td>
<td>$186.25</td>
<td>$216</td>
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</tr>
<tr>
<td>Virgin America</td>
<td>$176.17</td>
<td>$189</td>
<td>$160</td>
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<tr>
<td>Spirit Airlines</td>
<td>$149.87</td>
<td>$185</td>
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<tr>
<td>Frontier Airlines</td>
<td>$140.07</td>
<td>$160</td>
<td>$114</td>
</tr>
<tr>
<td>Sun Country Airlines</td>
<td>$134.71</td>
<td>$169</td>
<td>$103</td>
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Regional (http://www.airlinepilotcentral.com/airlines/regional)

Calculating the pay of regional airlines can get a bit tricky, with most airlines offering substantial bonuses that can shake up the chart. At first glance, Corvus Airlines (http://www.airlinepilotcentral.com/airlines/regional/corvus_airlines) leads the way in average pay, as they offer the most for first year captains, with Republic Airlines (http://www.airlinepilotcentral.com/airlines/regional/republic_airways) providing the highest pay for captains with 20 years of experience. However, with per diem and other benefits taken into consideration, Republic offers industry leading pay to their pilots. Many regional airlines offer generous bonuses including Piedmont Airlines (http://www.airlinepilotcentral.com/airlines/regional/piedmont_airlines), PSA Airlines (http://www.airlinepilotcentral.com/airlines/regional/psa_airlines), Envoy Air (http://www.airlinepilotcentral.com/airlines/regional/envoy_air), and Endeavor Air (http://www.airlinepilotcentral.com/airlines/regional/endeavor_air), and more. Be sure to visit our regional airlines page (http://www.airlinepilotcentral.com/airlines/regional) to visit their profiles.
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<tbody>
<tr>
<td>Corvus Airlines</td>
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<td>$117</td>
<td>$95</td>
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<tr>
<td>Republic Airways</td>
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<td>Horizon Air</td>
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<tr>
<td>GoJet Airlines</td>
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<td>Compass Airlines</td>
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<tr>
<td>Air Wisconsin</td>
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<td>Envoy Air</td>
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<tr>
<td>ExpressJet</td>
<td>$82.86</td>
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<td>Island Air</td>
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<tr>
<td>Trans States Airlines</td>
<td>$81.83</td>
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<td>$63</td>
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<tr>
<td>Cape Air</td>
<td>$79</td>
<td>$103</td>
<td>$55</td>
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<tr>
<td>PenAir</td>
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<td>PSA Airlines</td>
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<td>Mesa Airlines</td>
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<td>Seaborn Airlines</td>
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<td>Silver Airways</td>
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<td>CommutAir</td>
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<td>Piedmont Airlines</td>
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<tr>
<td>Air Choice One</td>
<td>$56</td>
<td>$62</td>
<td>$50</td>
</tr>
<tr>
<td>Great Lakes Airlines</td>
<td>$55.64</td>
<td>$66</td>
<td>$43</td>
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GAVILAN COLLEGE  
Business Department  
Advisory Committee Meeting  
May 11, 2018  

**Agenda**

**Location** – Gavilan College, Gilroy Campus Site, Room BU 130

**Time**—9:00 am to 11:00 am

<table>
<thead>
<tr>
<th>Greetings</th>
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| Self-Introductions of Committee Members |

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<tr>
<th>Overview of Business Department Programs—</th>
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<tbody>
<tr>
<td>• Business, Computer Science, Accounting, Economics, Marketing, Management, Digital Media, Administrative Justice, Medical Office Procedures, Real Estate</td>
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<tr>
<td>• View List of Course Offerings and Degrees/Certificates</td>
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<tr>
<th>Goals of Meeting &amp; Discussion</th>
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Find out what knowledge and skills employers want from prospective employees in general and specifically.

<table>
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<th>Look at course offering viability</th>
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<tr>
<th>Other Questions</th>
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<tbody>
<tr>
<td>How can we help our students be more successful? Possibility for Internships?</td>
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<tr>
<td>Should we be offering web-based applications and web conferencing knowledge?</td>
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<td>Should we be offering employability soft skills?</td>
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<tr>
<th>Discussion and Summary</th>
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Business Department Advisory Committee Meeting
(Business, Computer Science, Digital Media)
Meeting Minutes
May 11, 2018, 9:00 am

Opening
The regular meeting of the Business Department Advisory Committee Meeting was
called to order at 9:00 am on May 11, 2018, 9:00 am in BU 130, Gavilan College by
Janet Conrey and Phil Williams, Co-Chairs.

Present
Anne Banta        Marketing and Communications
Sherrean Carr     CTE Dean, Gavilan College
Janet Conrey      CSIS Instructor, Bus Dept Co-Chair, Gavilan College
James Dill        Ed Consultant
Tim Herlihy       CEO CMS, Creative Mfg. Solutions
John Horner       CEO, Morgan Hill Chamber of Commerce
Michelle Katsuoshi HR Director, City of Morgan Hill
Kevin McCurley    Retired—Google
Deborah Morton    HR Director, Anritzu
Frank Orlando     Retired Engineer, Ed Committee MH CC
Alex Stoykov      CSIS Instructor, Gavilan College
Brian Sullivan    Insurance
Ellen Venable     CSIS Instructor, Gavilan College
Phil Williams     DM Instructor, Bus Dept Co-Chair, Gavilan College

Phone Consultants:
LeeAnn McPhillips, HR Director, City of Gilroy
John Duhlring, Cogswell College
Harpreet Kaur, Exec Admin Asst, AIM

After introductions, Jan Conrey and Phil Williams explained the various areas of the
Business Department as well as a list of Degrees and Certificates and classes that are in
place for the Business, Computer Science and Information Services, and Digital Media
area.

The goals of the meeting were explained. The first goal was to learn from the advisors
what skills and knowledge employers are seeking from prospective employees in the
current job market. The second goal was to look at the list of courses and suggest topics
to be included in the curriculum for some of the classes as well as to suggest that some
classes needed to be revised or added to the list of courses.
The group of advisors were divided into three groups and each goal was discussed and then summarized as an entire group.

The results of the two goals are as follows:

**Desired Skills and Knowledge:**
- Correlate classes by employment needs—ex. Solidworks
- Ability to learn automated systems
- Ability to sell ideas and buy into ideas
- Teamwork, Group Dynamics, and Decision Making
- Integrate Classroom with work externships
- Ability to make data driven decisions
- Digital Marketing knowledge
- Adaptability to changing Technology
- Confidence
- Good Communication Skills—writing and speaking
- Problem Solving Skills
- Customer Service—ability to listen and respond appropriately
- IT Skills/Back-end
- General Business Skills
- Product Knowledge
- Deep Comprehension—Hypothetical Analysis and Challenges
- Ability to not fear failure—be willing to try things

**Specific Course Needs and Knowledge**
- SQL
- Python instead of Perl
- Data Driven Decisions—how to make
- Social Compliance and Policy knowledge
- Eliminate Product Names in Course Listing (use spreadsheet vs. Excel)
- Excel skills—Pivot Tables, Lookup Tables
- Cover Accounting Concepts with QuickBooks
- Entrepreneurial Skills knowledge—Managing/Building Your Business
- Technical Skills—keep up to date
- Sales Skills
- Project Management, how to organize teams around projects
- Calendar Management
- Incorporate Projects for Finals in courses where teamwork is involved
- Teach a Process of consulting with team members to solve a problem
- MS Office Skills—intermediate to advanced knowledge
- Google apps or web-based apps, setting up and managing virtual meetings
- Windows Explorer/File Explorer
- Basic Accounting and Financial Concepts and Analysis
- Cyber Security/Social Privacy Policies
- Effective Copy editing—Ads, Facebook Posts, Direct Mail, Twitter, Email Mktg, Newsletters, Blogs
- Marketing Analysis using Google Analysis Tools for Ad Purchasing, use Excel and Statistics

- Other Suggestions
  - Ask Advisory Members to be Guest Speakers and/or Judge Projects
  - Emphasize Information Security
  - HOW you teach is just as important as WHAT you teach—in incorporate teamwork with Personal Responsibility and Team Synergy
    - empower the rest of the team while making a personal contribution
  - Integrate Classroom with the Work Place
  - Test out training or concepts with Community Ed classes with the possibility of creating new courses in the Bus Dept
  - Need to have Advisory Meetings more often than once a year—quarterly was suggested.

**Adjournment**
Meeting was adjourned at 11:15 am by Janet Conrey and Phil Williams, Co-Chairs. The next advisory meeting will be tentatively planned for October, 2018.

Minutes submitted by: Janet Conrey
Minutes:

1. VTEA Vocational Technical Education - Act Perkins Title I-C:

2. Program Review:

3. Where do you see the Industry going?

4. How can we better prepare the students for the Industry?

5. Success Rate:

6. Students working in the Industry:

7. Student forum Show-Case in place of Spring Style Show:

Announcements:
Gavilan College Cosmetology Department
Advisory Committee Meeting
Agenda - 2:00 pm

Minutes: Pass

1. **VTEA Vocational Technical Education -Act Perkins Title I-C: VTEA funding was $11,000.** for the 2018 fiscal year. We were able to purchase long hair manikins, facial beds, a distiller, and other stock supplies for the students to use during the summer program and throughout the year. Monies are also used to purchase items for educational and instructional purposes for the instructors to use in order to better instruct the students while keeping up to date with the changing industry. VTEA funds are also used to pay for substitute teachers.

2. **Program Review:** Program review is every 5 years. We are trying very hard to track our students and their progress in working in their field. There is no way to track them because they are independent contractors.

3. **Where do you see the Industry going?** The industry is changing every day, students need to keep up with technology, social media, trends and new hair-cutting and color techniques.

4. **How can we better prepare the students for the Industry?** Focus students on their Blow-drying and shampooing skills, have students work on each other. Constantly remind the students to keep their skills up-dated by instructing them to take more classes on coloring and hair-cutting techniques. The industry is moving fast along with technology.

5. **Success Rate:** We here at Gavilan college currently have a passing rate of 99% which is great!!

6. **Students working in the Industry:** Our students graduate, test to be licensed and go straight to work. The majority of our students already know where they will work before they graduate.

7. **Student forum Show-Case in place of Spring Style Show:** there will not be a Spring Style show this semester. We will be adding something new. The students will do a showcase and it will be done during college hour in the Student Center.

Announcements:
Front desk position available at Cherisse’s salon in Morgan Hill.
May 31, 2018 3:00pm
Welcome – Sherrean Carr / Leslie Jordan
Introductions
Open:
  Where the Program has come from
  Where the Program is currently
  Future needs of the Program
New Business:
  Internships
  Certifications
  Grant
  New members
Member Input:
Next Meeting:
  May 30, 2019 3:00pm
Adjourn
Welcome: Leslie Jordan

Introductions: Leslie Jordan

Open:

In Attendance: Anne Adamson, Senior Program Specialist CTE, Katie Day, Division Assistant CTE, Leslie Jordan, Water Systems Operator, MCSI Water Systems and Lead Faculty, Gavilan College, Arvind Tailor, Faculty, Gavilan College Ed Waggoner, Operations Superintendent, Carmel Area Wastewater District and Faculty, Gavilan College, Catherine Miettinen Ames, Faculty, Gavilan College, Chris Vasquez, Operations Supervisor/Chief Plant Operator Jacobs/South County Regional Wastewater Authority and Faculty, Gavilan College, Chris Berry, Watershed Compliance Manager, City of Santa Cruz, Tammy Nguyen, Talent Acquisition Manager, California Water Service Company

1). Where the program has come from? Ed reported that the credit program was developed after the success of the water program at Community Education. It was Operator based at first, and then a degree and certificate credit program was developed with the funds of a water grant.

2). Where the program is currently: Leslie discussed the two year roll out and how the schedule is developed based on the degrees and certificates. Leslie reported out the enrollments for spring 2018 classes, discussed all sections with committee. Committee discussed the challenges of the courses, e.g. the water math attrition rate is high. Leslie stated that some students right out of high school are not ready for the math portion of the water program. Online water class offerings discussed, is it possible? Catherine doesn’t think all students are ready for online based learning based on her experience with student interaction. Saturday classes discussed, hours would need to be extended due to Holidays not a popular option with students.

3). Future Needs of the program: Gavilan needs instructors. Chris Vasquez knows someone who can teach SCATA and will get the contact information to Leslie. Leslie stated that we need Collection instructors. Leslie asked faculty what they need. Sinks, cabinets, water room only for water usage, does not look like a water classroom.

New Business:

4). Internships: We currently have eight students participating in internships.

Tammy mentioned that CalWater would like to work with someone at Gavilan College regarding a scholarship program in the future; CalWater would like to award Bay Area student(s). Anne will contact Tammy to move this forward.

5). Certifications: No report.
6). Water Grant: Leslie informed the committees that we still have water grant funds and they can be spend on instructional supplies, videos etc. and to send the requests to herself.

7). New Members: Leslie is trying to get more advisory members through the industry.

Member Input: Chris Vasquez would like the company he works for, Jacobs to participate in our Career Fair. Anne forwarded the information to Jackie Richburg and will connect as the development of the Career Fair nears. Chris Berry will connect with Anne regarding some informal internship, he will put together a flyer or email, Chris said he has plenty of work for students for experience and pay.

Next meeting: May 30, 2019 @ 3:00PM

Meeting Adjourned: 5:00 PM