

Chancellor's Office  
California Community Colleges

District: Gavilan Joint Community College District  
College: Gavilan College  
RFA Specification Number: 15-068

## APPLICATION ANNUAL WORKPLAN

(BASED ON RFA SPECIFICATION, ONLY ONE OBJECTIVE PER PAGE. DUPLICATE FORM AS NEEDED.)

**OBJECTIVE: #5.0 PROVIDE PROACTIVE STUDENT SUPPORT SERVICES THAT ARE INTEGRATED WITH INSTRUCTION**

Activities	Measurable Outcomes	Timeline Month/Year	Responsible Person(s)
1. Provide a Basic Skills counselor integrated in classroom instruction	1. Counselor will participate in orientation, present one workshop, and hold two appointments with each student in five accelerated classes each semester	1. Fall and Spring	1. Basic Skills Counselor TBD; Acceleration Coordinator
2. Provide Supplemental Instruction in Math	2. Twenty five students will be trained in Supplemental Instruction and placed in math classrooms	2. Fall and Spring	2. Math SI Coordinator
3. Provide textbooks in 10 key gateway classes	3. 200 level math and English textbooks distributed to five classes each semester	3. Fall and Spring	3. Natural Sciences and English Department Chairs
4. Provide 15 student and staff mentors	4. Fifteen mentors trained and assigned to two students each semester	4. Fall and Spring	4. Peer Mentor Coordinator
5. Provide an instructional program specialist for support with with pre-transfer English students, especially students with second language issues	5. Hire an instructional program specialist	5. Summer 2016	5. Dean Liberal Arts and Sciences
6. Provide training on social and emotional learning techniques	6. Trainer is sent to conference and holds four workshops for 10 faculty	6. Conference Fall 2016; training sessions Spring 2017, 2018, 2019	6. Social and emotional learning trainer