



Faculty Liaison Position – Emphasis in SLO/PLO and Instructional Improvement

In accordance with GCFA contract sections 25.1 and 25.2; the District in collaboration with GCFA announces the alternative faculty assignment described below for the 2018-19 academic year. This assignment is open to all Gavilan faculty. Full-time faculty hired will have 20% reassigned time. Part-time faculty hired working 9.5 units or less will receive the equivalent pay of 20% or a three unit course load which is approximately \$3,308.79 - \$5,047.68 per academic semester. The supervising administrator for this position is Interim Vice President of Academic Affairs, Dr. Kathleen Rose. To be considered, a written letter of interest must be submitted to Michaela Gonzalez, Human Resources Technician, by 5:00pm Wednesday, May 16, 2018.

Duties and Responsibilities

SLO/PLO:

- Familiarizing faculty with SLO and PLO requirements and academic expectations; publicize short and long term reporting cycles importance in documenting continuous instructional improvement on campus.
- Updating the database regarding SLO/PLO outcomes and assessment.
- Training faculty on specific SLO/PLO assessments and implementation.
- Following up to encourage faculty to complete SLO/PLOs and map to ILOs.
- Collecting and reporting input by faculty into the SLO/PLO process.
- Keeping records on completion and follow up with the Vice President of Academic Affairs on regular basis.
- Engaging in the assessment of general education SLOs.
- Identifying competency levels and measurable student learning outcomes for courses, certificates, and programs, including general and vocational education.
- Structuring and documenting dialogue about SLO and PLO at the department and college level.
- Assisting faculty in defining effective criteria for evaluating performance levels of students.
- Working with faculty to clarify outcome statements that clearly define learning expectations.
- Assessing the effectiveness of the current SLO and PLO process and recommend instructional improvements.
- Communicating matters of quality assurance to appropriate constituencies (i.e. reporting and assessment: document the impact to instructional improvement; create annual reports).
- Taking a leadership role in instructional improvement efforts as connected to district initiatives such as Guided Pathways.
- Structuring and documenting dialog about instructional improvement efforts.
- Strengthening the role of assessment data within the program planning process.
- Work collaboratively with the Curriculum Committee Chair.

- Work collaboratively with Guided Pathways Task Force.
 - Schedule bi-weekly meetings with the Vice President of Academic Affairs.
 - Other duties as assigned.
1. ***Prepare a letter addressed to Dr. Kathleen Rose, which includes a brief personal statement indicating how your experience and education best qualifies you for this assignment and a description of any additional education you have acquired since being employed at the college.***
 2. ***Deliver, fax or e-mail the above item to Michaela Gonzalez, Human Resources Technician, 5055 Santa Teresa Blvd, Gilroy, CA 95020. Contact Dr. Eric Ramones, Vice President, Human Resources and Labor Relations at (408)848-4753 if you have questions. Your letter must be submitted no later than 5:00pm, Wednesday, May 16, 2018.***

NON-DISCRIMINATION

Gavilan College is an equal opportunity/affirmative action/Title IX/Employer of Disabled, committed to hiring a diverse staff. All qualified individuals regardless of race, color, religion, sex, national origin, age, disability, military status, sexual orientation, or marital status are encouraged to apply. If you have a verifiable disability, and require accommodation to complete an application please contact the Human Resources Office at (408)848-4753.