

**Gavilan College  
Curriculum Committee**

**Degree and Certificate Review Checklist**

In an effort to keep the college's offerings up-to-date and current, the Curriculum Committee is asking your department to review each of your degrees and certificates. Answering the following questions should help your department with this review. Fill out a "Modification to an Existing Program" form if you need to make changes to your program.

- ✓ Are there courses listed on your degree/certificate that are no longer offered, offered on a very limited basis, or have been inactivated and therefore should be removed? Please refer to the list of active courses, which has been provided.
  
- ✓ Are there some newly developed courses or different courses that should be included in your degree/certificate? Please refer to the list of active courses, which has been provided.
  
- ✓ Does the program description and program learning outcomes accurately describe the degree/certificate?
  
- ✓ Are the unit values and course titles correct? Please refer to the list of active courses, which has been provided.
  
- ✓ Have the prerequisites been reviewed?
  
- ✓ Have you considered developing an Associate Degree for Transfer (ADT)?