



5055 Santa Teresa Blvd., Gilroy, CA 95020

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Dr. Kathleen A. Rose, Superintendent/President

GAVILAN JOINT COMMUNITY COLLEGE DISTRICT
REGULAR MEETING, BOARD OF TRUSTEES
Tuesday, January 10, 2017

CLOSED SESSION – 6:00 p.m. OPEN SESSION – 7:00 p.m.
5055 Santa Teresa Boulevard, Gilroy, CA 95020
Gilroy Early College Academy, Multi-Purpose Building

MINUTES

I. CLOSED SESSION - CALL TO ORDER 6:00 p.m.

Trustee Laura Perry called the meeting to order at 6:07 p.m.

1. Roll Call

Trustees Present: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, and Laura Perry

Dr. Kathleen Rose, Superintendent/President
Frederick E. Harris, Vice President, Administrative Services
Eric Ramones, Director, Human Resources
Wade Ellis, Director, Business Services
Nancy Bailey, Executive Assistant to the President
Ken Wagman

2. Comments from the Public

Ken Wagman – is president of GCFA. He thanked the district's GCFA negotiation team for the work they did on the proposed GCFA Tentative Agreement (TA). He thanked Dr. Rose for her direction of the team. Ken Wagman said he felt the TA reflected a middle ground for both negotiating teams. He said the GCFA executive board voted unanimously to approve the TA.

3. Recess to Closed Session

The Board recessed to closed session at 6:10 p.m.

II. OPEN SESSION 7:00 p.m.

1. Call to Order

President Laura Perry called the meeting to order at 7:10 p.m.

2. Roll Call

Trustees Present: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Laura Perry, and Rachel Perez

Absent: Iris Cueto (student trustee)

Dr. Kathleen Rose, Superintendent/President

Board of Trustees: Tom Breen
Laura A. Perry, Esq.

Kent Child
Walt Glines

Mark Dover
Lois Locci, Ed.D.

Jonathan Brusco
Iris Cueto



Frederick E. Harris, Vice President, Administrative Services
Andrew Delunas, Academic Senate representative
Nancy Bailey, Recorder
Others in Attendance: Wade Ellis, Susan Sweeney, Jan Bernstein-Chargin, Ozzy Zamora, Olga Rodriguez, Annette Gutierrez, Michele Bresso, Eric Ramones

3. Pledge of Allegiance
The Pledge of Allegiance was led by Rachel Perez.
4. Report of any Action Taken in Closed Session
Laura Perry reported that no action was taken in closed session.
5. Approval of Agenda
MSC (K. Child/J. Brusco)
Vote:
7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, to approve.
0 Noes
1 Absent: Iris Cueto (student trustee)
6. Consent Agenda
 - (a) Regular Meeting of the Board of Trustees minutes, December 13, 2016 and Board Self-Evaluation meeting, November 29, 2016
 - (b) Personnel Actions
 - (c) Warrants and electronic transfers drawn on District Funds
 - (d) Payroll Warrants drawn on District Funds
 - (e) Purchase Order Ratification
 - (f) Ratification of Agreements
 - (g) Budget Adjustments
 - (h) Monthly Financial Report
 - (i) Santa Clara County Treasury Investment Portfolio Status as of September 30, 2016

MSC (K. Child/L. Locci)
Vote:
7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, to approve.
0 Noes
1 Absent: Iris Cueto (student trustee)
7. Comments from the Public
No comments.
8. Recognitions
 - (a) Recognition of the Employees of the Month
December 2016 – Olga Rodriguez
Susan Sweeney introduced Olga Rodriguez who has served as the Office Assistant for CalWORKs/Fresh Success Programs since February 2015. Olga Rodriguez came to Gavilan as a student and earned her AA in Social Science. Susan Sweeney said she is eager and willing to learn and is successful in helping students that come into their offices. Olga Rodriguez serves as an outstanding example of student success and equity working at Gavilan College.

9. Officers' Reports

(a) Vice Presidents

Fred Harris – recognized the year-long Banner payroll and human resources implementation project completed by the IT team, Human Resources, and the Payroll staff. The first in house payroll was run on Tuesday. He reported on the recently released Governor's budget and noted initial signs of a downward economy. Fred Harris said a 1.48% COLA is presented in the budget. The budget includes one-time funding for an integrated library system and for the implementation of guided pathways. He added that he and Wade Ellis will be attending the State's budget workshop next week. Fred Harris provided a status report of projects including current information on the Coyote Valley site. He said Coyote Valley would be ready for Gavilan classes by month end.

(b) College President

Kathleen Rose thanked Jeff Gopp and the facilities team for keeping up with weather related problems. She also thanked Veronica Martinez, Admissions and Records, and student services' staff for their work on the largest winter intersession ever offered. Kathleen Rose reported that spring enrollment is strong and that Gavilan is close to getting beyond stability.

Kathleen Rose spoke at the Gilroy Rotary meeting on Tuesday and said she hopes to host civic events on campus to help bring the community back to the college. She welcomed Dr. Michele Bresso at the meeting and was happy to bring her forward to the Board of Trustees for recommendation of the Vice President of Academic Affairs position.

(c) Academic Senate

Andrew Delunas reported on behalf of Academic Senate president Dr. Arturo Rosette. He said this spring the Senate will focus on restructuring, institutional support in the form of release time, and a review of the formation of committees. They will be accessing the full-time faculty hiring process in hopes of mitigating any negative affects it has on programs.

(d) Professional Support Staff

No report.

(e) Student Representative

No report.

(f) Board Member Comments

Board members welcomed Dr. Michele Bresso to Gavilan College.

Jonathan Brusco – said he was excited that the Coyote Valley Site would be opening soon.

Walt Glines – expressed concern that the Governor's budget projected a deficit due to declining growth in revenue and that public school funding would be affected. He requested a report from administration about the school providing "sanctuary status" for students identified as "Dreamers". He wanted these students to know that they are welcome at Gavilan. He said he felt it was time for the district to move ahead with hiring a bond consultant. Walt Glines said the solar panels could be beautified and

suggested it as an art project. He noted that the 100 anniversary of Gavilan College was coming up and was interested in the administration's preparations.

Rachel Perez – has been reading Redesigning America's Community Colleges. She is impressed with the message and will report on it at the next meeting. Rachel Perez also listened to a presentation on guided pathways. She is interested in how to make this organizational change and what the board can do to support staff in this effort. She attended the Gilroy Rotary meeting and acknowledged Dr. Rose on her message to "put the community back into Gavilan College." Rachel Perez will be attending the CCLC Effective Trustee Workshop at the end of month. She will be attending the Women's Bay March on January 21 in San Jose which is a national effort focusing on human rights and civil liberties.

Mark Dover – congratulated staff on the successful winter intersession. He reported on a workshop hosted at Salinas High School which provided information for undocumented students and their parents. Similar workshops have been hosted at Gavilan.

Kent Child – shared memories of working with now retired Eddie Vasquez and Mimi Arvizu.

(g) Board President

Laura Perry complimented Dr. Rose on her rotary presentation and thanked staff for attending the luncheon.

10. Board Committee Reports

No report.

11. Information/Staff Reports

(a) Community Education Winter/Spring 2017 Classes

Susan Sweeney highlighted that the application for approval of the phlebotomy technician program has been submitted to California's regulatory agency, Laboratory Field Services. They are contracting with a new metalworking instructor as they are finding interest in that program. The Alcohol and Other Drug Counseling program has been sent to the California state regulatory board for approval. Susan Sweeney will provide the number of students being served by Community Education.

(b) Draft 2017 Board Goals

Kent Child pulled the 58 suggestions submitted by the board trustees and compiled them into a draft list. The list will be reviewed and discussed at their Strategic Planning meeting.

III. ACTION ITEMS

1. New Business

(a) Employment Agreement Authorization - Vice President of Academic Affairs

MSC (M. Dover/J. Brusco)

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, to approve.

0 Noes

1 Absent: Iris Cueto (student trustee)

(b) FY 2017-2018 Non-Resident Tuition and Capital Outlay Fee

MSC (W. Glines/J. Brusco)

Discussion: Business Director Wade Ellis provided a review of the average cost of education per unit for our district and also statewide. There has been an increase

which impacts out-of-state students. Wade Ellis added that this revenue is kept by the district; not turned over to the state.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, to approve.

0 Noes

1 Absent: Iris Cueto (student trustee)

(c) Gavilan Gym Roof Replacement Project, Change Order #1

MSC (W. Glines/M. Dover)

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, to approve.

0 Noes

1 Absent: Iris Cueto (student trustee)

(d) STEM Meadow Restoration, Change Order #1

MSC (W. Glines/J. Brusco)

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, to approve.

0 Noes

1 Absent: Iris Cueto (student trustee)

(e) Coyote Valley Educational Center Increment #2, Change Order #5

MSC (W. Glines/J. Brusco)

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, to approve.

0 Noes

1 Absent: Iris Cueto (student trustee)

(f) Coyote Valley Low Voltage Package, Change Order #2

MSC (W. Glines/M. Dover)

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, to approve.

0 Noes

1 Absent: Iris Cueto (student trustee)

(g) **Ellucian Application Management Services**

MSC (W. Glines/J. Brusco)

Discussion: Fred Harris reviewed the benefits of securing Ellucian's Application Management Services. Trustee Brusco expressed a concern over the total cost of the term of the agreement at \$1,647,272. Fred Harris said the service will be an investment in disaster recovery and responsible for updating and maintaining our Banner system. This is even more critical with the in house payroll.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, to approve.

0 Noes

1 Absent: Iris Cueto (student trustee)

(h) **5 Year Lease to Upgrade and Consolidate District Copiers and Printers**

MSC (K. Child/L. Locci)

Vote:

6 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Rachel Perez, Laura Perry, to approve.

0 Noes

2 Absent: Walt Glines (left early) and Iris Cueto (student trustee)

(i) Naming the Board Representative for the County Committee

MSC (K. Child/L. Locci)

Discussion: Jonathan Brusco will remain as the representative.

Vote:

6 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Rachel Perez, Laura Perry, to approve.

0 Noes

2 Absent: Walt Glines (left early) and Iris Cueto (student trustee)

IV. CLOSING ITEMS

1. The next regularly scheduled Board meeting is February 14, 2017, Gavilan College, **Coyote Valley Site, 560 Bailey Avenue, San Jose.**

2. Adjournment

The meeting was adjourned by consensus at 7:52 p.m.