

GAVILAN JOINT COMMUNITY COLLEGE DISTRICT
REGULAR MEETING, BOARD OF TRUSTEES

Tuesday, February 9, 2016

Gavilan College

5055 Santa Teresa Boulevard, Gilroy, CA 95020

Student Center North/South Lounges

CLOSED SESSION – 6:00 p.m. OPEN SESSION – 7:00 p.m.

MINUTES

I. CLOSED SESSION - CALL TO ORDER 6:00 p.m.

Trustee Laura Perry called the meeting to order at 6:15 p.m.

(a) Roll Call

Trustees: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci and Laura Perry

(b) Comments from the Public

No comments.

(c) Recess to Closed Session

The Board recessed to closed session at 6:17 p.m.

II. OPEN SESSION 7:00 p.m.

1. Call to Order

Laura Perry called the meeting to order at 7:00 p.m.

2. Roll Call

Trustees: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Laura Perry, and Adrian Lopez (student trustee)

Dr. Kathleen Rose, Executive Vice President, Instructional Services

Kathleen Moberg, Vice President, Student Services

Frederick E. Harris, Vice President, Administrative Services

Diana Seelie, Professional Staff

Nancy Bailey, Recorder

Others in Attendance: Kathy Campbell, Sherrean Carr, Shawn Mulcare, Wade Ellis, Anne Ratto, Fran Lopez, Fran Lozano, Jan Bernstein-Chargin, Ron Hannon, Susan Sweeney, Eric Ramones, Aurelio Zuniga, Randy Brown, Dana Young, César Flores, Keith Snow

3. Pledge of Allegiance

The Pledge of Allegiance was led by Tom Breen.

4. Report of any Action Taken in Closed Session

No reportable action taken in closed session.



5. Approval of Agenda

Laura Perry made a request to revise the agenda by moving **Business Item III.2(b) Faculty Contracts – Tenure Recommendation** after **Item 7. Comments from Public** and remove **Item III.2(c) Agreement with GCFA**.

Amended MSC (T. Breen/M. Dover) to revise the agenda.

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve

0 Noes

6. Consent Agenda

(a) Regular Board Meeting Minutes, January 12, 2016 and Ad Hoc Educational Site Committee Minutes, January 26, 2016

(b) Personnel Actions

(c) Warrants and Electronic Transfers Drawn on District Funds

(d) Payroll Warrants Drawn on District Funds

(e) Ratification of Agreements

(f) Monthly Financial Report

(g) FY 2015-16 Mid-Year Financial Report

(h) Measure E Bond Quarterly Financial Status Report as of December 31, 2015

(i) Retiree Health Benefit Trust Investment Portfolio Status as of December 31, 2015

MSC (W. Glines/J. Brusco) to approve the consent agenda

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve

0 Noes

7. Comments from the Public

Hollister resident, Aurelio Zuniga, spoke on what he considers the misuse of Measure E Bond funds by Gavilan College. He said that Gavilan College was expending Measure E Bond funds on a project not identified on the project list and approved by the voters. He cited the project as the South Bay Police Academy at Coyote Valley. He said Gavilan violated Prop 30 and felt that information was not provided to the district's auditors. Aurelio Zuniga said the actions of the Board and Dr. Kinsella need to be investigated.

Keith Snow from Hollister agreed with Mr. Zuniga's comments and added that the kids are our future. He said the Board should get feedback before making their decisions and that the residents have questions that the Board should answer. He suggested that the Board interact more with the people. Keith Snow said he voted for the bond because he thinks it's a good college.

Ken Wagman, Gavilan math instructor and coordinator of Science Alive, reported on the Science Alive event which took place on February 6th with 315 middle school students in attendance. He said informational parent workshops were held. Science Alive has been held for 15 years. Ken Wagman added that he is the current Gavilan College Faculty Association (GCFA) president this year and looks forward to working with the board.

Public Information Officer Jan Bernstein Chargin announced that May 21st will be the date of Dr. Kinsella's retirement celebration.

Business Item III.2(b) Faculty Contracts – Tenure Recommendation

Kathleen Rose reviewed Dr. Doug Achterman's educational career and his many contributions to Gavilan College as the Head Librarian. She said that in his four years at the college he has participated on Learning Council, is a Department Chair, is on Academic Senate, has been on 2 accreditation teams, helped to design the Learning Commons, and many others. Kathleen Rose said the library, under Doug Achterman's leadership has gone through a transformation and is always a busy place. She said it is with honor that the Department of Instruction and the Gavilan College faculty recommend Doug Achterman to the Board of Trustees for tenure.

The trustees offered their thanks and congratulations to Dr. Achterman.

MSC (M. Dover/K. Child)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve

0 Noes

8. Officers' Reports

(a) Vice Presidents

Kathleen Rose – no report.

Kathleen Moberg – reported on a trip to Lassen College where she served on an Institutional Effectiveness Partnership Initiative (IEPI) team to review their student success and governance issues. She said it was a good experience and provided her an opportunity to see what other colleges are doing and what their challenges are. She also mentioned that the requirements for eligibility for the Board of Governors (BOG) fee waivers changed. Students who have 2 semesters of unsatisfactory progress will no longer be eligible for a BOG. Gavilan is reaching out to those students who are in jeopardy of losing their BOG for the fall semester.

Fred Harris – said there is an initiative on the November ballot for a \$9 billion education bond for K-14. He said legislative leaders are also working on a smaller \$3 billion bond for the June ballot which may not include community colleges.

(b) College President

No report.

(c) Academic Senate

Kathy Campbell spoke on behalf of Academic Senate. She identified the ongoing discussion items occurring at Academic Senate. They are thoroughly evaluating the academic structure and processes with the goal of streamlining and increasing efficiencies, reviewing board policies and procedures, reviewing the administrative process for grant applications, discussing college hour and the administration reorganization proposal. She said they are discussing the formation of an integrated entity at Academic Senate to lead and help shape policy in basic skills, noncredit, acceleration, equity and student success.

(d) Professional Support Staff

Diana Seelie reported that the executive board will be attending a 2-day leadership training seminar on February 27-28.

(e) Student Representative

Adrian Lopez reported that he attended a collaboration retreat in January lead by Kathleen Rose and Kathleen Moberg. He said faculty, staff, and student discussed ways to improve

and collaborate effectively. He said it is important to know that the staff are working with students and for students. He attended a Learning Commons training. He reported that ASGC awarded 35 student textbook scholarships. During College Hour they teamed up with Learning Council to have a welcome event. Adrian Lopez said ASGC is working on obtaining 3 more hydration stations with the locations being the library, athletics, and Morgan Hill. He reported that Club Day is on February 11th to promote and support student life.

(f) Board Member Comments

Kent Child – reported on the Legislative Conference he attended in January. He said “student completion” was the main focus with “student access” being another topic emphasized. He said a factor is addressing students who are not prepared and require remediation upon arrival. Kent Child said the third focus was on “affordability”. He cited a study which indicated that community colleges are educating 2/3 of higher education students and getting only 8% of the financial aid. He said because of the high cost of education and high cost of living in this area, more money is needed for students to live on while they are going to school. He said working while attending school can impinge on a student’s ability to succeed. Kent Child said that for every \$1 of state money spent on a student the return is \$11.39 on that investment. He said another major issue facing students in the state are mental health issues which affect the student’s ability to concentrate and be successful.

Mark Dover – no report.

Jonathan Brusco – attended the offsite committee meeting in Hollister. He said he was excited to see a lot of community members who provided input and feedback on the future of Gavilan in San Benito County. He said good information was shared.

Tom Breen – attended a Chamber of Commerce dinner which included a poetry reading competition. He also attended the Board’s Facilities Committee meeting which he hoped would help the citizen’s in Hollister.

Walt Glines – no report.

Lois Locci – also attended the offsite committee meeting in Hollister and noted the collective disappointment expressed by attendees. She has begun reviewing Measure E documents over the past 10 years in a way for her to understand and address the collective disappointment which she felt was based in part on myth and in part on fact.

(g) Board President

Laura Perry – no report.

9. Board Committee Reports

Board Facilities Development and Utilization Committee – Mark Dover said they received a detailed facility project funding report. He said all facility projects were moving forward including Coyote Valley Phase I, San Martin Aviation project, and the athletic renovations. Mark Dover said the only project that is experiencing delays is the pool renovation which will not be ready for the fall semester. He would like the board to support a request to administration to find a solution so that the pool will be ready in the fall.

Mark Dover reported that Hollister City Manager Bill Avera, spoke to the committee about an “Exclusive Negotiating Agreement” between the City of Hollister and TTI Developers. The intent of the MOU is for construction of a building of about 20,000 sq. feet that would be available for classrooms. The location is the city’s agency property known as the paper mill Leatherback site. The committee recommended that the MOU come to the full board for discussion.

Kent Child said the Briggs building location was considered temporary space 20 years ago. He said the classroom space is not adequate and not serving the students who would like to get a broader range of courses. He said that Gavilan has not yet come up with a workable solution. Kent Child said we need to discuss what is feasible. He said residents envisioned a full service campus being built on the Fairview property in a short amount of time while the Board's vision was to purchase the property and gradually build out. He reported on a faction of residents who are angry and he said we cannot ignore that.

Kent Child said we should explore the proposed MOU and respond to the city in a timely manner. He said Gavilan needs to communicate the response in a clear, transparent, and effective manner so that the public is well informed. He said students may be better served to find a transitional center.

Tom Breen said the plan presented by the City sounds good in that it doesn't require capital and the district only pays rent. He said all other plans presented required capital from the college. Tom Breen said it will be years before the Fairview build out is ready for use.

Mark Dover would like to hear from Hollister students on this topic. His concern is that this plan means we can expand general education courses but that might delay students having physical education facilities and CTE work development labs that require more space.

Adrian Lopez had many questions that he would like to pose to students on this topic. He would like to know what students want and what they are thinking.

Walt Glines reminded everyone that when the Leatherback site was discussed before, the faculty were against the site. He said the site is along the railroad track and a concrete plant. He said we have a responsibility to check back with staff. He wondered if it met current instructional needs. He said we need to know the financial requirement before we agree to proceed.

Presidential Search Ad Hoc Subcommittee – Kent Child outlined the process for the screening and interviewing of candidates. The board is requesting that each constituent group provide 4 names of which 2 will be selected to participate in the paper screening portion of the process including selecting candidates for the first round of interviews. One of the 2 members will also participate on the first round interview panel. Final interviews will be conducted by the full Board of Trustees. The Board will select how many board members will sit on the search committee. Constituent nominees should be forwarded to Human Resources by February 19. The committee member appointments will take place at the March 8 Board of Trustees meeting. Kent Child said the position is open now and closes on March 25. Committee members will undergo training with the district's consultant on March 18.

The interview committee will be joined by 3 community members representing the district's geographical areas. The community members will be selected by the board members from those communities.

Kent Child said this is serious important work and will be a time commitment.

10. Information/Staff Reports

(a) Board of Trustees Professional Development Plan, Administrative Procedure 2740

Walt Glines encouraged board member mentorship and suggested that board members be included as trainers. Kent Child said this is a follow up on an accreditation finding. Lois Locci suggested a session on the general rules on building offsite locations and a second session on college finance. Walt Glines would like to see a budget building course and suggested it be a regional training through the Community College League of California.

(b) Academic Senate Resolution on Noncredit Instruction

Kathy Campbell, ESL instructor and member of the Academic Senate Noncredit Committee, gave an update on the multiple instruction issues being addressed in the credit and noncredit programs including program and curriculum development, marketing, assessment, orientation and enrollment management. In an endeavor to redesign and align the noncredit and credit programs, the committee developed a set of recommendations which were approved by the Academic Senate. Kathy Campbell asked that administration and the Board of Trustees continue to support faculty and staff in these recommendations. She reported that progress has been made especially in the ESL program. She acknowledged the staff and faculty who have helped make the positive changes and said ESL enrollment has already improved.

(c) Accreditation Midterm Report

Kathleen Rose said the second draft of the Midterm Report distributed to board members is the most current version and indicated that it is a “living” document. She said the report is on track for the March deadline and will include the appendices. When asked about the report progress and the gathering of data, Kathleen Rose said collecting meaningful information has been challenging without an institutional researcher.

(d) Sabbatical Leave Requests

Dr. Rose reported that the Faculty Staff Development Committee reviewed the applications submitted and one application was forwarded to the Board. Final approval is given by the Board at the second reading. The application submitted was for fall 2016 from Bea Lawn with a proposal to further her training to be eligible to teach in an additional Faculty Service Area; Spanish.

(e) Student Success and Support Program Credit 2014-15 Year-end Expenditure Report

Kathleen Moberg stated this report showed how the money was spent. In responding to a question about evaluating the success of the funding, Kathleen Moberg said the money spent has been on intake and front end service changes that are specific to the student in hopes of a higher level of completion. The results will be seen next year.

I. ACTION ITEMS

1. Old Business

(a) 2016 Board Goals

MSC (T. Breen/J. Brusco)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve

0 Noes

2. New Business

(a) Faculty Contracts (for continued tenure)

MSC (T. Breen/J. Brusco)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
0 Noes

- (b) Faculty Contracts - Tenure Recommendation
Moved forward on the agenda.

- (c) Agreement with GCFA
Removed from agenda.

- (d) Compensation for Unrepresented Employees
MSC (W. Glines/M. Dover)
Vote:
7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
0 Noes

- (e) Quarterly Financial Status Report, CCFS 311Q at December 31, 2015
MSC (W. Glines/J. Brusco)
Vote:
7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
0 Noes

- (f) Approval of an agreement with Storm Water Inspection and Maintenance Services, Inc. to provide QSP (Qualified Storm Water Pollution Prevention Plan Practitioner) services at the San Martin Airport Aviation Maintenance Technology Project
MSC (J. Brusco/T. Breen)
Vote:
7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
0 Noes

- (g) Agreement with Cornerstone Earth Group for a geotechnical evaluation of the Gavilan College pool hillside
MS(W. Glines/J. Brusco)

Discussion: Mark Dover said it is important to complete this job in a timely manner to allow for pool renovation completion by fall 2016. Fred Harris said this work is needed to determine if the hillside has been adversely affected by the water leakage. The results will determine whether additional work is needed with additional related costs.

Vote:
7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
0 Noes

- (h) Gilbane Building Company Project Assignment Amendments
MSC (W. Glines/M. Dover)
Vote:
7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
0 Noes

- ** (i) Approve an Agreement with the City of San Jose for construction of water transmission lines plus sanitary sewer & storm drainage connections serving the Coyote Valley Educational Center site. Also approve **Resolution No. 1003** to authorize execution and delivery of a Quitclaim Deed to San Jose for the water extraction rights at the site
MSC (T. Breen/M. Dover)

Roll Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
0 Noes

- (j) Approve a Conservation Easement Purchase Agreement with Mariposa Peak, LLC, as Mitigation for the Coyote Valley Educational Center Project
MSC (W. Glines/M. Dover)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
0 Noes

- (k) Sale of Surplus Personal Property
MSC (W. Glines/M. Dover)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Adrian Lopez, advisory vote of aye, to approve
0 Noes

IV. CLOSING ITEMS

1. The next regularly scheduled Board meeting is March 8, 2016 Gilroy Campus, North/South Lounge.
2. Adjournment
The meeting was adjourned by consensus at 9:03 p.m.