Step 1: Submit online Gavilan admission application and declare your major
Select the appropriate major when submitting your Gavilan College Application for Admission. Apply online at: https://www.opencccapply.net/uPortal/f/u63l1s1000/normal/render.uP
LVN: AS for Vocational Nursing
RN: AS for Registered Nursing
or
Submit a major change form declaring the appropriate major

Step 2: Complete all required prerequisites
Have nursing prerequisites in progress or completed when applying to the nursing program. Refer to the LVN and LVN to RN program flyers for detailed list of prerequisites.

Step 3: Verify coursework meets prerequisites
Transfer students must meet with Nursing Counselor, Jessica Weiler to determine course equivalency. Bring course descriptions and official sealed transcripts for courses completed at other colleges/universities. Official transcripts are not necessary if you have already submitted them to Gavilan College.

Step 4: Review the Multi-Criteria Selection
Refer to the Multi-Criteria Selection document for specific details.

Step 5: Submit Nursing Application
- Fall admissions only
- Applications open November 9 and close December 10
- Applications must be postmarked by December 10
- Refer to the LVN to RN Program Flyer for application process, deadlines and selection of eligible applicants
- Late or incomplete applications will not be considered
The Gavilan College Nursing Program is a Career Ladder Program; students must complete Licensed Vocational Nursing Program before applying to the Registered Nursing Program.

**Registered Nurse Program - 1 academic year to complete (2 semesters)**

The RN program is open to students that are eligible to take the NCLEX-PN or are active, Licensed Vocational Nurses. Applicants must have a minimum grade of “C” in all courses listed below. A “C-” in any course is not acceptable. Prerequisites must be completed by the end of Fall 2018. All courses are used in GPA calculations. See the Multi-Criteria Selection document.

<table>
<thead>
<tr>
<th>Course</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO 7</td>
<td>Human Anatomy (Lecture and Laboratory)</td>
<td>4</td>
</tr>
<tr>
<td>AH/BIO 8</td>
<td>General Microbiology (Lecture and Laboratory)</td>
<td>5</td>
</tr>
<tr>
<td>AH/BIO 9</td>
<td>Human Physiology (Lecture and Laboratory)</td>
<td>5</td>
</tr>
<tr>
<td>AH/BIO 11</td>
<td>Nutrition</td>
<td>3</td>
</tr>
<tr>
<td>AH 3</td>
<td>The Person in the Life Cycle</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 1A</td>
<td>Composition</td>
<td>4</td>
</tr>
<tr>
<td>CMUN 1A</td>
<td>Introduction to Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>SOC 1A</td>
<td>Introduction to Sociology</td>
<td>3</td>
</tr>
</tbody>
</table>
| MATH 235 or 240 or 242 | Integrated Algebra  
|                 | Algebra II  
|                 | Algebra II for Statistics or higher college math course                      | 3-10   |
| PSYC 10        | Introduction to Psychology                                                  | 3      |
| AH 51          | Medical-Surgical Nursing I                                                  | 11     |
| AH 52          | Medical-Surgical Nursing II                                                 | 11     |
| AH 53          | Medical-Surgical Nursing III &Maternity/Newborn                             | 11     |
| AH 54          | Medical-Surgical Nursing IV & Pediatric Nursing                             | 11     |
| AH 16          | Intravenous Therapy/Blood Withdrawal                                        | 2      |

Biology courses: BIO 7, BIO 8, BIO 9  
Non-science courses: AH/BIO 11, MATH, AH 3, ENGL 1A, CMUN 1A, SOC 1A, PSYC 10  
Nursing courses: AH 51, AH 52, AH 53 & AH 54  

**NOTE:** If LVN school does not assign letter grades for coursework, a grade of “C” will be used to determine GPA. A “C-” grade is not accepted.

These policies, regulations and procedures are subject to change without prior notice.
Other Requirements

Current BLS Provider card from the American Heart Association (Biannual renewal)
Proof of HS graduation, GED or university/college degree
Current California LVN license or eligibility to take the NCLEX-PN. Proof of NCLEX-PN eligibility is due by August 1, 2019. Copy of LVN license is due no later than January 27, 2020.
**Attention: effective Fall 2020 LVN license is due by the first day of Fall semester!**
Intravenous Therapy/Blood Withdrawal Certificate required by Spring semester

RN Program Courses

Completion of AH 55-56 and content required for licensure will grant eligibility to take the NCLEX-RN licensing exam. Additional courses must be taken to meet general education requirements for A.S. degree and transfer option. See Nursing Counselor, Jessica Weiler.

<table>
<thead>
<tr>
<th>Course</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AH 55</td>
<td>Interactive and Mental Health Nursing</td>
<td>10</td>
</tr>
<tr>
<td>AH 56</td>
<td>Compensatory Nursing Practice</td>
<td>10</td>
</tr>
</tbody>
</table>

30 Unit Option - Certificate of Achievement

Completion of the following courses will qualify students for a Certificate of Achievement in Registered Nursing. This option is only available to Licensed Vocational Nurses and will not award you an Associate’s Degree. Please see Nursing Counselor, Jessica Weiler to determine if this is the best option for you. Be advised that priority is given to students working towards a degree.

<table>
<thead>
<tr>
<th>Course</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AH/BIO 8</td>
<td>General Microbiology</td>
<td>5</td>
</tr>
<tr>
<td>AH/BIO 9</td>
<td>Human Physiology</td>
<td>5</td>
</tr>
<tr>
<td>AH 55</td>
<td>Interactive and Mental Health Nursing</td>
<td>10</td>
</tr>
<tr>
<td>AH 56</td>
<td>Compensatory Nursing Practice</td>
<td>10</td>
</tr>
</tbody>
</table>

APPLICATION PROCESS

Nursing applications will be available on the Allied Health webpage: [http://www.gavilan.edu/academic/ah/index.php](http://www.gavilan.edu/academic/ah/index.php) starting November 9, 2018.

A complete RN application process includes the following:

1. Complete application with signature
2. Print-out of current LVN license from Breeze or transcript with course(s) in progress
3. Intravenous and blood withdrawal certification from the BVN-PT or transcript with course in progress
4. Current BLS Provider card from the American Heart Association
5. High School diploma or equivalent. Requirement can be fulfilled by submitting official final high school transcript, GED certificate or college/university transcript with posted awarded degree.
6. Official college/university transcripts. Submit official sealed transcripts of colleges/universities where prerequisites were completed to the Gavilan Admissions
Office or hand carry to your counseling appointment with Nursing Counselor, Jessica Weiler.

**Foreign high school, college/university transcripts must be evaluated by:**
International Education Research Foundation, Inc.
Credentials Evaluation Service
P.O. Box 3665
Culver City, CA 90231-3665
P (310) 258-9451
F (310) 342-7086
ierf.org
Required report: Detail Report with Course Level Identification

7. myDegreeWorks Report (Degree audit system) located on MyGav Student Portal. Non Gavilan nursing prerequisite courses must be evaluated for course equivalency by Nursing Counselor, Jessica Weiler by December 6th. To book an appointment with Jessica, visit: [https://www.gavilan.edu/CTE/eSARS.asp](https://www.gavilan.edu/CTE/eSARS.asp)

**Bring course descriptions and official sealed transcripts from all colleges attended to counseling appointment** unless they are already on file with the Gavilan Admission Office.
This report must be printed out and included with your application.
*If you have completed ALL courses at Gavilan College, you do not need to meet with Jessica however, you must include your myDegreeWorks report.

8. Multi-Criteria Supporting Documentation Form
Form must be completed with all required signatures and supporting documentation attached.

**DEADLINES**
Students are expected to meet the requirements and deadlines when applying to the Gavilan College LVN to RN Program.

November 9, 2018  Applications available online at www.gavilan.edu/academics/ah/index.php
Mail nursing application packet to:
Allied Health Department
Gavilan College
5055 Santa Teresa Blvd
Gilroy, CA 95020

December 6, 2018  Deadline to meet with Nursing Counselor, Jessica Weiler to have transcripts evaluated

December 10, 2018  Deadline to submit the Transcript/Record Request Form for Nursing Students to the Gavilan Admission Office

December 10, 2018  Nursing application packet deadline
**Complete application packet must be postmarked by December 10, 2018**
April 2019  ATI assessment (TEAS, OB & PEDS) invitation letters and denial letters sent
May 2019  ATI assessment exams administered at Gavilan College
July 1, 2019 (approx.) Acceptance letters and letters of regret mailed
July 30, 2019  Deadline for accepted students to inform the Allied Health Department in writing of intent to enroll in the nursing program
August 2019  Alternates notified of any vacancies

SELECTION OF ELIGIBLE APPLICANTS (Multi-Criteria Selection)
Beginning November 2018 for the Fall 2019 application cycle, the multi-criteria selection process will be used for class selection.

1. All applicants are screened for minimum eligibility. Application must be complete, this includes submitting transcripts, and all supporting documents. An application missing any document will be considered incomplete.
2. Selection criteria is applied to all eligible applicants. In the first phase points are given for items 1-8 and applicants are ranked on the basis of these points.
3. The first 60 eligible applicants will be offered to take the TEAS test.
4. In phase two points are given based on the score that you receive on the ATI TEAS test and LVN courses. Minimum required ATI TEAS score is 62%. Applicants must also demonstrate content mastery in maternal/newborn and nursing care of children by scoring a minimum of 64% (level 2) in maternal/newborn nursing and 68.3% (level 2) in nursing care of children.
5. The final score is based on adding phase one points to phase two points.
6. The top 22 applicants will be selected for the program and the next 5 will be alternates.
7. Students not selected will need to reapply. The program does not have a wait list.
8. Applicants who do not meet the cut score on the ATI TEAS test must make an appointment with the Program Director to identify a remediation plan.
9. Applicants who remediate will be able to retest in the next application period if applicant can provide evidence of remediation in deficient areas.

Please see the Multi-Criteria Selection Document for detailed information on point distribution.

REQUIREMENTS ONCE ACCEPTED INTO THE RN PROGRAM (PAID BY STUDENT)
- Health Clearance, immunizations and flu vaccine
- Background check conducted via Castle Branch
- 10 panel + alcohol drug screen via Castle Branch using approved testing facility

CONTACT INFORMATION

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jessica Weiler</td>
<td>Nursing Counselor</td>
<td>(408) 848-4848</td>
<td><a href="mailto:JWeiler@gavilan.edu">JWeiler@gavilan.edu</a></td>
</tr>
<tr>
<td>Eva Daley</td>
<td>Allied Health Specialist</td>
<td>(408) 848-4883</td>
<td><a href="mailto:EDaley@gavilan.edu">EDaley@gavilan.edu</a></td>
</tr>
<tr>
<td>Rosalind Hartman</td>
<td>Director, Allied Health Programs</td>
<td>(408) 848-4866</td>
<td><a href="mailto:RHartman@gavilan.edu">RHartman@gavilan.edu</a></td>
</tr>
</tbody>
</table>
Gavilan College
Allied Health Programs

General Education Requirements for the Associate Degree – Nursing
Additional courses are required for transfer. Please see a Nursing Counselor, Jessica Weiler. Appointments can be scheduled at https://www.gavilan.edu/CTE/eSARS.asp

Area A – English Language, Communication and Critical Thinking
Complete each of the following:
A-1. Oral Communication – CMUN 1A
A-2. Written Communication – ENGL 1A

Area B – Scientific Inquiry and Quantitative Reasoning
Complete each of the following:
B-1. Physical Science – none required (CHEM 30A is a prerequisite to BIO 9)
B-2 & B-3. Life Science and Laboratory Activity:
   BIO 7, BIO 8 and 9 (BIO 8 & 9 at RN Level)
B-4. Mathematics:
   Minimum of MATH 233, 235, 240, 242 (Intermediate Algebra) or any college Math course listing a prerequisite of Intermediate Algebra. Competency may be verified by an approved test.

Area C – Arts and Humanities
Minimum of 3 units from area 1 or 2:
C-1. Arts:
   CMUN 2; DM 60, HUM 25, MUS 15, THEA 30 or any ART, Journalism, Music, or theater course not listed in C-2
C-2. Humanities:
   AJ 3A, ART 11, ENGL 1B, 1C, 2B-C, 2E-F, 2J, 4A, 4B, 5A, 5B, 9A, 9B, 9C-9D, HIST 1, 2, 3, 4A, 4B, 5, 6, 7A, 7B, 12, HUM 3, 4, 10; JOUR 10; PHIL 1, 2, 3A, 3B, 4, 6, 7A, 7B, 9, 12, 15; POLS 12, SOC 10, any foreign language

Area D – Social Sciences
One course from area 1 and two courses from area 2
D-1. HIST 1
HIST 2
HIST 5
POLS 1
D-2. PSYC 10
SOC 1A

Area E – Life-Long Learning and Self-Development
One unit from area 1 and two courses from area 2
E-1. One Unit of Kinesiology (Previously Physical Education) activity class or intercollegiate sport
E-2. AH 3
AH 11

Area F – Cultural Diversity
Two courses – may be double counted to satisfy GE requirements
F-1. AH 3, AH 11

Note: Students with a prior bachelor’s degree from an accredited United States institution are exempt from completing the GE requirements for the Associate of Science degree.

These policies, regulations and procedures are subject to change without prior notice.  

AH 11/8/2018
Checklist for the Fall 2018 LVN to RN Application for Fall 2019 Admission

DEADLINE: All documents should be placed in one envelope and must be postmarked no later than December 10, 2018. Obtain a “certified mail, return receipt” certificate of mailing from the United States Post Office as proof of date.

IMPORTANT: Applicant is responsible for completing application in its entirety. Late or incomplete applications will not be considered.

Mail complete application to: Allied Health Department
Gavilan College
5055 Santa Teresa Blvd
Gilroy, CA 95020

A COMPLETE APPLICATION PACKET REQUIRES THE FOLLOWING:
(Use this list as your items checklist and submit information per written instructions)

☐ RN program application
Don’t forget to sign the application

☐ Current CPR certification
Must be the BLS Provider card from the American Heart Association

☐ IV therapy/blood withdrawal certification
Proof of valid IV therapy/blood withdrawal certification from the BVN-PT or enrollment in AH16 or equivalent

☐ Two (2) official sealed high school or GED transcripts (or equivalent)
High school or GED transcripts, each in separate envelopes or college/university transcript with awarded degree posted. If currently on file at Admissions, please request a copy for the AH Department using the included Transcript/Record Request Form for Nursing Students.

☐ Complete the Transcript/Record Request Form for Nursing Students
Submit the Transcript/Record Request Form for Nursing Students to the Gavilan Admission Office by December 10 at 4pm.

☐ Foreign Transcripts (if applicable)
Must be evaluated by the International Education Research Foundation, Inc.
See the LVN to RN Program Flyer for detailed information.

☐ myDegreeWorks Report (Degree Audit System)
Non Gavilan nursing prerequisite courses must be evaluated by Nursing Counselor prior to submitting degree audit report. To Print the Report: Go to MyGav, student tab, my degree works and print the “Gavilan College Unofficial Degree Audit”. See the LVN to RN Program Flyer for detailed information.

☐ Multi-Criteria Supporting Documentation Form
Complete and attach the required supporting documentation

☐ Fall 2018 Final Transcripts
Submit two (2) official sealed transcripts to the Allied Health Department once final grades post.
TRANSCRIPT / RECORD REQUEST FORM FOR NURSING STUDENTS

Submit this form to the Gavilan Admissions Office to have your transcripts/records sent to the Allied Health Department. Use this form only if you have submitted official records to A&R in the past or if you submitted your official transcripts to Nursing Counselor, Jessica Weiler.

Instructions:
1. Complete form

Admissions will send the records you select below to the Allied Health Department.

IMPORTANT: Transcripts requested via this form after the deadline will not be processed. The Admissions Department will not be held responsible for any late requests. This form is not intended to request your transcripts from other schools.

Name: ______________________________________________________  G# ____________________________

Last Name     First Name     Middle Initial

Main Phone #: (_____ ) _____ - ________ Applying for:  □ LVN program

□ RN program

Email: __________________________________________________________________________________

Other names used on Gavilan records: ______________________________________________________________

Dates of attendance at Gavilan: From _________  To _________

Month/Year  Month/Year

PLEASE SEND THE FOLLOWING RECORDS TO THE ALLIED HEALTH DEPARTMENT AT GAVILAN COLLEGE:

□ Gavilan College transcripts

□ Transcripts from other college or university

List School(s): _____________________________________________________ Name (if different) _______________________

__________________________________________ Name (if different) _______________________

__________________________________________ Name (if different) _______________________

□ High School, GED or equivalent transcripts

List School(s): ___________________________________________________

□ Advanced Placement (AP) Test Scores

□ IERF transcript evaluation

Student’s Signature: ______________________________ Date: ________________

Admissions & Records Office SC110 (408) 848-4733

OFFICE USE ONLY

Date submitted to A&R: __________________
FALL 2018 APPLICATION FOR ADMISSION TO THE FALL 2019 REGISTERED NURSE PROGRAM

PERSONAL INFORMATION:

Name: ____________________________________________________  G# _________________________________

Last                  First                  Middle Initial

Mailing Address: _____________________________  D.O.B. ________________

Street number  City  State  Zip

Important: Name and address must be kept current with Allied Health Department and Admissions & Records Office.

Email Address: ___________________________________________ Phone Number (______) ___________________

NOTE: If accepted into the nursing program, Gavilan student email will be used for all communications going forward.

Which registered nursing program do you wish to complete?  □ AS degree  □ 30 unit certificate option

Have you ever attended a Registered Nursing program?  □ Yes  □ No

EDUCATION INFORMATION:

High School(s) attended
________________________________________________________
________________________________________________________
________________________________________________________

Name during attendance
________________________________________________________
________________________________________________________
________________________________________________________

Completed: □ High School diploma  □ GED Year of Completion: ________

Colleges/universities attended including Gavilan College
________________________________________________________
________________________________________________________
________________________________________________________

Name during attendance
________________________________________________________
________________________________________________________
________________________________________________________

College/University Degree Awarded? □ Yes  □ No Year of Completion: ________

OPTIONAL INFORMATION:

This information is requested for compliance with United States Department of Education reporting procedures and the annual Board of Registered Nursing program survey. This data will be used for statistical purposes only and is not used for selection purposes.

Gender:
□ Male  □ 17-20  □ Black/African American  □ Hispanic/Latino
□ Female  □ 21-25  □ American Indian or Alaska Native  □ Mixed Race
□ Other gender  □ 26-30  □ Asian/Pacific Islander  □ Other Race
□ Decline to state  □ 31-40  □ Asian Indian  □ Decline to state
□ 41-50  □ Filipino
□ 51-60  □ Native Hawaiian or Other
□ 61 or older  □ Non-Filipino Pacific Islander
□ Decline to state  □ White/Caucasian
**PREREQUISITE INFORMATION:**
Minimum grade of ‘C’ in all courses listed below. A “C-“ in any course is not accepted.
Courses in progress during Fall 2018 must be marked IP (in progress).

<table>
<thead>
<tr>
<th>Science Courses</th>
<th>Course Discipline, Number &amp; Title (if different from left column)</th>
<th>School where completed</th>
<th>Grade earned</th>
<th>Semester &amp; Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOS Human Anatomy</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BIOS General Microbiology</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BIOS Human Physiology</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Non-Science Courses</td>
<td>Course Discipline, Number &amp; Title (if different from left column)</td>
<td>School where completed</td>
<td>Grade earned</td>
<td>Semester &amp; Year</td>
</tr>
<tr>
<td>MATH (Check one)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>□ 235 Integrated Algebra</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>□ 240 Algebra II</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>□ 242 Algebra II for statistics</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>□ Higher level math</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENGL 1A Composition</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PSYC 10 Introduction to Psychology</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AH 3 The Person in the Life Cycle</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AH/BIO 11 Nutrition</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CMUN 1A Introduction to Public Speaking</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SOC 1A Introduction to Sociology</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nursing Coursework</td>
<td>Course Discipline, Number &amp; Title (if different from left column)</td>
<td>School where completed</td>
<td>Grade earned</td>
<td>Semester &amp; Year</td>
</tr>
<tr>
<td>AH 51 LVN – Semester 1</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AH 52 LVN – Semester 2</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AH 53 LVN – Semester 3</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AH 54 LVN – Semester 4</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AH 16 IV Therapy/Blood Withdrawal</td>
<td>Xxxxxxxxxxxxxxxxxxxxxxxxxxxxxx</td>
<td></td>
<td></td>
<td>XXXX</td>
</tr>
</tbody>
</table>

I certify that the statements in this application are true and complete to the best of my knowledge and that I have read and understand the nursing program application and multi-criteria admissions selection.

Admission to the RN program is contingent on my passing a 10-panel drug test plus alcohol drug screen, background check, health clearance and providing proof of immunizations and a current flu vaccine by August 16, 2019.

Applicant’s Signature: ____________________________ Date: ______________________

Application packet must be post marked by December 10, 2018 to be considered. Incomplete applications will not be considered for admission. Deadline date will be strictly enforced. Please do not call the office for application status.

Acceptance and letters of regret will be mailed approximately the first week of July. Mail application/materials to:
Gavilan College
Allied Health Department
5055 Santa Teresa Blvd
Gilroy, CA 95020

*We highly recommend you obtain a “certified mail, return receipt” certificate of mailing from the United States Post Office as proof of date.*
Criteria applicable for Fall 2018 application period (RN class starting August 2019)

Criteria will be reviewed on an annual basis

Refer to the Multi-Criteria Supporting Documentation Form for information on acceptable types of documentation

<table>
<thead>
<tr>
<th>Admissions Criteria</th>
<th>Points</th>
<th>Point Distribution</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Previous Academic Degrees</td>
<td>Maximum 5 points</td>
<td>BS/BA or higher = 5 points or AS/AA = 2 points</td>
</tr>
<tr>
<td>a. BA/BS or higher</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. AA/AS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Relevant health care licenses or certificates held by an applicant</td>
<td>Maximum 10 points</td>
<td>Licensed Vocational Nurse = 10 points Certified Nurse Assistant = 8 points Physical Therapist = 5 points Medical Doctor = 5 points Respiratory Therapist = 5 points Dental Hygienist = 5 points Registered Dietician = 5 points Emergency Medical Technician = 5 points Medical Assistant = 5 points Home Health Aide = 5 points Psych Tech = 5 points Occupational Therapist = 5 points Physician Assistant = 5 points Chiropractor = 5 points Certified Phlebotomy Technician = 5 points</td>
</tr>
<tr>
<td>a. Licensed Vocational Nurse</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Certified Nurse Assistant</td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Physical Therapist</td>
<td></td>
<td></td>
</tr>
<tr>
<td>d. Medical Doctor</td>
<td></td>
<td></td>
</tr>
<tr>
<td>e. Respiratory Therapist</td>
<td></td>
<td></td>
</tr>
<tr>
<td>f. Dental Hygienist</td>
<td></td>
<td></td>
</tr>
<tr>
<td>g. Registered Dietician</td>
<td></td>
<td></td>
</tr>
<tr>
<td>h. Emergency Medical Technician</td>
<td></td>
<td></td>
</tr>
<tr>
<td>i. Medical Assistant</td>
<td></td>
<td></td>
</tr>
<tr>
<td>j. Home Health Aide</td>
<td></td>
<td></td>
</tr>
<tr>
<td>k. Psychiatric Technician</td>
<td></td>
<td></td>
</tr>
<tr>
<td>l. Occupational Therapist</td>
<td></td>
<td></td>
</tr>
<tr>
<td>m. Physician Assistant</td>
<td></td>
<td></td>
</tr>
<tr>
<td>n. Chiropractor</td>
<td></td>
<td></td>
</tr>
<tr>
<td>o. Certified Phlebotomy Technician</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Licensed health care work experience</td>
<td>Maximum 2 points</td>
<td>Work experience in direct patient care &gt;1000 hours within the last 18 months = 2 points Refer to the Multi Criteria Supporting Documentation Form for acceptable documentation</td>
</tr>
<tr>
<td>4. GPA relevant course work (science courses)</td>
<td>Maximum 30 points</td>
<td>Minimum average 2.0 GPA in science courses required NOTE: Effective Fall 2020 application period (RN class starting August 2021), average 2.5 GPA in science courses will be required.</td>
</tr>
<tr>
<td>a. BIO 7 Anatomy (lecture and laboratory)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. BIO 8 Microbiology (lecture and laboratory)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. BIO 9 Physiology</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GPA 3.5 - 4.0 = 30 points GPA 3.25 - 3.49 = 20 points GPA 2.99 - 3.24 = 15 points GPA 2.74 - 2.98 = 10 points GPA 2.50 – 2.73 = 5 points</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Course repetition policy will change effective fall 2020 application period - see note.

**NOTE: Effective Fall 2020 application period (RN class starting August 2021), no more than one withdrawal or one repetition for each science course will be allowed.**

<table>
<thead>
<tr>
<th>GPA relevant course work (non-science courses)</th>
<th>Minimum average 2.5 GPA in non-science courses required</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. MATH 235 or MATH 240 or MATH 242 or higher level</td>
<td>GPA 3.5 – 4.0 = 10 points</td>
</tr>
<tr>
<td>b. ENGL 1A English Composition</td>
<td>GPA 3.00 – 3.49 = 7 points</td>
</tr>
<tr>
<td>c. PSYC 10 Introduction to Psychology</td>
<td>GPA 2.5 – 2.99 = 4 points</td>
</tr>
<tr>
<td>d. AH 3 Person in the Life Cycle</td>
<td>GPA &lt; 2.4 = Not eligible to apply</td>
</tr>
<tr>
<td>e. AH/BIO 11 Nutrition</td>
<td>All prerequisite courses must be completed by the end of Fall semester with a grade of C or better and the final grade must be posted on the transcript.</td>
</tr>
<tr>
<td>f. CMUN 1A Public Speaking</td>
<td>Non-science courses listed are courses required for the AS degree in nursing and also contain content required for licensure by the Board of Registered Nursing.</td>
</tr>
<tr>
<td>g. SOC 1A Introduction to Sociology</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Life Experiences or Special Circumstances of a Student</th>
<th>Complete the Multi Criteria Supporting Documentation Form = 2 points</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Disabilities (Same meaning used in section 2626 of the Unemployed Insurance Code)</td>
<td></td>
</tr>
<tr>
<td>or</td>
<td></td>
</tr>
<tr>
<td>b. Low family income (Eligibility for, or receipt of, financial aid under a program that may include but not limited to, a fee waiver from the Board of Governors, the Cal Grant Program, the federal Pell Grant program or CalWORKs)</td>
<td></td>
</tr>
<tr>
<td>or</td>
<td></td>
</tr>
<tr>
<td>c. First generation to attend college</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>d. Need to work (need to work means student is working at least part-time while completing academic work that is prerequisite for the nursing program) or e. Disadvantaged social or educational environment or f. Difficult personal and family situation/circumstance or g. Refugee status</td>
<td></td>
</tr>
<tr>
<td>7. Military Service</td>
<td>Maximum 3 points</td>
</tr>
<tr>
<td>Veteran status</td>
<td></td>
</tr>
<tr>
<td>8. Proficiency or advanced level coursework in languages other than English. Credit for languages other than English shall be received for languages that are identified by the Chancellor’s Office: a. American sign language b. Arabic c. Chinese, including its various dialects d. Farsi e. Russian f. Spanish g. Tagalog h. The various languages of the Indian subcontinent and Southeast Asia</td>
<td>Maximum 3 points</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>9. Approved diagnostic Assessment Tool</td>
<td>Maximum 20 points</td>
</tr>
<tr>
<td>Test of Essential Academic Skills (Version 6) offered through Assessment Technologies Institute (ATI).</td>
<td></td>
</tr>
</tbody>
</table>
Only the first passing score of the ATI TEAS will be counted towards ranking. If a student scores below 62% on their first attempt, remediation is required before retaking the test. The student is not eligible for the Fall program and must reapply.

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>If selected, an official copy must be sent directly to the Gavilan Nursing Program for confirmation. To obtain an official copy, go to <a href="http://www.atitesting.com">www.atitesting.com</a>, sign in, and request a copy be sent to Gavilan. If tested through Gavilan, your test will be on file. You do NOT need to submit another copy. If student remediated the previous year, submit proof of remediation.</td>
</tr>
</tbody>
</table>

10. **Nursing coursework**

   a. AH 51  
      LVN Semester 1

   b. AH 52  
      LVN Semester 2

   c. AH 53  
      LVN Semester 3

   d. AH 54  
      LVN Semester 4

   **Maximum 15 points**

   Minimum average 2.5 GPA LVN coursework
   GPA 3.5-4.0 = **15 points**
   GPA 3.0-3.4 = **10 points**
   GPA 2.5-2.9 = **5 points**
   GPA < 2.4 = **Not eligible to apply**

   If LVN school does not assign letter grades for coursework, a grade of “C” will be used to determine GPA. A “C-” grade is not accepted.

   **Phase 1 score + phase 2 score = total score**
   **Maximum possible points = 100**

Revised 11/8/2018
# Multi Criteria Supporting Documentation Form

## Criteria 1 – Previous Academic Degrees
To receive points for this area, official sealed final transcripts must have AS/AA, BS/BA or higher degree posted.

## Criteria 2 – Relevant Health Care Licenses or Certificates Held by the Applicant
Attach a photo copy of one (1) of the following licenses or certificates (front and back):

- Licensed Vocational Nurse
- Certified Nurse Assistant
- Physical Therapist
- Medical Doctor
- Respiratory Therapist
- Phlebotomy Tech
- Dental Hygienist
- Registered Dietitian
- Emergency Medical Technician
- Medical Assistant
- Home Health Aide
- Psychiatric Technician
- Occupational Therapist
- Physician Assistant
- Chiropractor
- Certified

## Criteria 3 – Licensed Health Care Work Experience
Attach a letter on official letterhead paper from current/former employer verifying employment under your current license. The letter must include the following: original signature, applicant’s name, start and end dates (if applicable), employee status (full time/part time), number of hours worked per week (or total hours from/to date), job title, department, if applicable, and last paystub.

## Criteria 6a – Disabilities
Documented disability is verified from college Accessible Education Center.

I verify that _____________________________________________ is receiving accommodations from Gavilan College’s Accessible Education Center.

Name (please print) __________________________________________

Signature: ________________________________________________

Date: ____________________________________________________

## Criteria 6b – Low Family Income
Proof of eligibility or proof of receipt of financial aid (e.g. BOG fee waiver, Cal Grant or other federal grant, CalWORKS).

I verify that _____________________________________________ is receiving financial aid and/or services
from CalWorks.
Name (please print) __________________________________________
Signature: __________________________________________
Date: __________________________________________

Criteria 6c – First Generation to attend college
Please explain your situation or circumstance (attach additional page if necessary):

----------------------------------------------------------------------------------
----------------------------------------------------------------------------------
----------------------------------------------------------------------------------
----------------------------------------------------------------------------------
----------------------------------------------------------------------------------
----------------------------------------------------------------------------------
----------------------------------------------------------------------------------

Criteria 6d – Need to work
Attach paycheck stub during period of time enrolled in prerequisite courses or letter from employer (must be on organization letterhead) verifying employment was at least part-time while completing prerequisite courses.

Students may work during the program but are strongly encouraged to not work or reduce their hours.

Criteria 6e – Disadvantaged social or educational environment
Proof of participation/eligibility for Extended Opportunity Programs & Services (EOPS) or PUENTE, Foster Youth, Trio, and MESA.

I verify that ____________________________ is receiving services from __________________.
Name (please print) __________________________________________
Signature: __________________________________________
Date: __________________________________________

Criteria 6f – Difficult personal and family situation/circumstance
Please explain your situation or circumstance (attach additional page if necessary):

----------------------------------------------------------------------------------
----------------------------------------------------------------------------------
----------------------------------------------------------------------------------
----------------------------------------------------------------------------------
----------------------------------------------------------------------------------
----------------------------------------------------------------------------------
----------------------------------------------------------------------------------
----------------------------------------------------------------------------------
----------------------------------------------------------------------------------
----------------------------------------------------------------------------------
### Criteria 6g – Refugee status
Attach documentation of letter from United States Citizenship and Immigration Services (USCIS).

### Criteria 7 – Military service veteran status
Attach copy of Defense Department Form DD-214, honorable discharge required.

### Criteria 8 – Proficiency or advanced level coursework in languages other than English
Submit official high school or U.S. regionally accredited college or university transcripts verifying two (2) semesters of a language identified by the Chancellor’s Office. If transcripts are not available, students will need to demonstrate proficiency by taking an exam – OR – verification of proficiency:

I verify that ________________________________ is proficient in:

- [ ] American sign language
- [ ] Arabic
- [ ] Chinese, including its various dialects
- [ ] Farsi
- [ ] Russian
- [ ] Spanish
- [ ] Tagalog
- [ ] Various languages of the Indian subcontinent & Southeast Asia

Contact information for individual verifying language proficiency:

- Name: ____________________________ Phone #: ____________________________
- Occupation: ____________________________ Signature: ____________________________
- Address: ____________________________ Email: ____________________________

### Applicant’s Acknowledgement
I acknowledge, by my signature below, that the information on this form is true and correct.

__________________________________________  ____________________________  _________________
Applicant’s name (please print)  Applicant’s signature  Date